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TWO-HUNDRED EIGHTY-FIFTH

ANNUAL REPORT

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TOWN OF
BELLINGHAM
2003

IN MEMORIAM

WILFRED ARCAND, JR.

1931 – 2003

BOARD OF SELECTMEN
BOARD OF HEALTH
PLANNING BOARD
DIRECTOR OF HIGHWAY SERVICES

DONALD R. BURLINGAME

1935 – 2003

SCHOOL COMMITTEE
FINANCE COMMITTEE
COMMISSION ON DISABILITY
CHARTER COMMISSION

EDWARD J. DENAULT

1923 – 2003

SCHOOL COMMITTEE

RICHARD E. DION

1941 – 2003

HIGHWAY DEPT.

ROBERT W. KEMPTON

1921 – 2003

DEPUTY CHIEF OF VOLUNTEER FIRE DEPT.

BURTON E. RHODES

1929 – 2003

FINANCE COMMITTEE

NICHOLAS WINTER

1947 – 2003

TOWN MODERATOR
CHARTER COMMISSION

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Inspector of Buildings -----	233
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Personnel Board -----	236
Planning Board -----	237
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ANNUAL REPORT

of the

TOWN CLERK

consisting of

ELECTED TOWN OFFICIALS

APPOINTED TOWN OFFICIALS

POPULATION STATISTICS

RECORDS OF TOWN MEETINGS

ELECTIONS

RECEIPTS

MARRIAGES-DEATHS

and

PUBLICATIONS OF TOWN BY-LAW AMENDMENTS

in the

TOWN OF BELLINGHAM

for the Year Ending December 31, 2003

TOWN OF BELLINGHAM

2003 ELECTED OFFICIALS

SELECTMEN

Jerald A. Mayhew, Chairman
Ronald L. Picard, Vice Chairman
Richard J. Martinelli
Ann L. Odabashian
Paulette R. Zazza

TOWN CLERK

Kathleen M. Harvey

MODERATOR

Scott A. Ambler

SCHOOL COMMITTEE

Gwyn J. Swanson, Chairperson
Paulette R. Zazza, Vice Chairman
Michael J. O'Herron
Stephen R. Patrick
Daniel J. Ranieri

BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT COMMITTEE

E. Kevin Harvey

PLANNING BOARD

Richard V. Dill, Chairman
Edward W. Guzowski, Vice Chairman
Roland R. Laprade
Arthur P. MacNeil
Brian J. Sutherland
Glenn C. Wojcik, *Associate Member*

CONSTABLES

Robert J. Badzmierowski	Edward W. Guzowski
Robert P. Donahue	William A. Spear, Jr.

LIBRARY TRUSTEES

Pamela W. Perry, Chairperson
Mary Ambler, Vice Chairperson
Kathleen Bartlett
Maryclare Burke
Edward A. Migneault

2003 ELECTED TOWN OFFICIALS (con't)

HOUSING AUTHORITY

Billiegene A. Lavallee, Chairperson*

William F. O'Connell, Jr., Vice Chairman

Linda L. Cartier

Leo E. Remillard

Nancy L.B. Zazza

* State Appointee

2003 APPOINTED TOWN OFFICIALS

TOWN ADMINISTRATOR

Denis C. Fraine

TOWN COUNSEL

Ambler & Ambler, P.C.

Lee G. Ambler

Scott A. Ambler

CHIEF FINANCIAL OFFICER

Marilyn A. Mathieu

TREASURER/COLLECTOR

Grace L. Devitt

CHIEF OF POLICE

Gerard L. Daigle, Jr.

FIRE CHIEF - FOREST FIRE CHIEF

Richard F. Ranieri

D.P.W. DIRECTOR

Donald F. DiMartino

DIRECTOR OF LIBRARIES

Susan M. Peterson

EXECUTIVE DIRECTOR HOUSING AUTHORITY

Kari L. Corveno

ANIMAL CONTROL OFFICER

Cynthia A. Souza

Peter Thomashay

Alfio C. Taddeo

Thomas Thayer

BELLINGHAM EMERGENCY MANAGEMENT AGENCY

Chris E. Milot, Director

BOARD OF HEALTH

Vincent A. Forte, Jr., Chairman
Walter J. DePaolo, Vice Chairman
Camille R. Vaillant

AGENT TO THE BOARD OF HEALTH (Burial Permits)

Francis E. Cartier
Leslie A. Cartier, Assistant

HEALTH AGENT

Michael Graf
Earl J. Vater, Assistant

BOARD OF REGISTRARS

Gordon D. Curtis, Chairman
Lloyd W. Goodnow, Jr.
Kathleen M. Harvey
Bruce W. Lord

CAPITAL IMPROVEMENT COMMITTEE

Joseph E. Collamati, Jr.	Kevin B. Eck
Roland A. Lavalley	Antonio R. Marino
Henri J. Masson	

CEMETERY COMMITTEE & SEXTONS

Francis E. Cartier
Barry A. Larivierre
William A. Spear, Jr.

CIVIL DEFENSE AUXILIARY POLICE

Eugene F. Bartlett, Chief	
James Eames, Dep. Chief	Earl J. Vater, Captain
G. Steven Schreffler, Lieut.	John Kauker, IV, Sgt.
Thomas A. Keirstead, Sgt.	Ronald F. Mason, Sgt.
Joseph Matkowski, Jr., Sgt.	

Auxiliary Patrolmen

Jason E. Boiteau	David Cataldo
Gary Compopiano	Mark W. Duquette
Mark D. Fegan	Joseph B. Hunchard
Joseph Kauker	Dana V. Lovejoy
Quint Roth	Michael J. Sabourin
Frederick Savoie, Jr.	

COMMISSION ON DISABILITY

Amy B. Cook, Chairperson	
Lambert D. Howe, Vice Chairman	
Owen W. Emery, Jr.	Richard J. Martinelli
Janice M. Parenteau	

CONSERVATION COMMISSION

Clifford A. Matthews, Chairman

Barry A. Lariviere, Vice Chairman

Lori J. Fafard

Anne A. Matthews

James A. Reger

Neal D. Standley

Conservation Administrator

George C. Holmes

COUNCIL FOR THE AGING

Gordon D. Curtis , Chairman

Bruno M. Santini, Vice Chairman

Yvonne E. Bartlett

Nancy M. Delfino

Catherine J. DeTore

Joan M. Giard

Ursula Kittredge

William W. Monteiro

Mary Peluso

Mary Rita Tetrault

Donald E. Wozniak

CULTURAL COUNCIL

Suzanne M. Nadeau, Chairperson

Annmarie Caporrella

Mary C. Healy

Sheila J. Ronkin

Linda F. Trudeau

Myrna F. Simonson, Advisor

FINANCE COMMITTEE

Gary E. Maynard, Chairman

Kevin B. Eck, Vice Chairman

Brenda L. Bussey

Joseph E. Collamati, Jr.

Roland A. Lavallee

Henri J. Masson

Sheila M. Remondi

HIGH SCHOOL-MIDDLE SCHOOL BUILDING COMMITTEE

Craig W. Dennis, Chairman

Robert P. Donahue

David J. Finazzo

Cheryl A. Gray

Kathleen A. Johnson

Robert W. Lamont

Richard E. Latraverse

Roger H. Oakley

Ann L. Odabashian

Michael J. Reed, Jr.

William T. Spont

Carl C. Thompson, IV

Richard R. VanWie

Paulette R. Zazza

Ex-Officio Members

Gilbert L. Trudeau

Robert Rousseau

HISTORICAL COMMITTEE

Ernest A. Taft, Chairman

Elizabeth T. Andrews

Priscilla Compton

Marcia A. Crooks

Bruce W. Lord

Florence M. McCracken

Helen V. Spont

INSPECTOR OF BUILDINGS

Stuart LeClaire
Earl J. Vater, Assistant

INSPECTOR OF PLUMBING AND GAS

Paul B. St. George
Roger E. Gaboury, Assistant

INSPECTOR OF WEIGHTS AND MEASURES

Henry L. Boucher, Jr.

INSPECTOR OF WIRES

Florent Levesque
Richard D. Marcoux, Assistant
Eugene F. Reckert, Assistant

INSURANCE COMMISSION

Grace L. Devitt
Denis C. Fraine
Marilyn A. Mathieu

MEMORIAL AND VETERANS' DAY COMMITTEE

	James E. Hastings, Chairman	
Mark Antonellis	Allen G. Crawford	Robert W. Erickson
Marilynn L. Fuller	Raymond Gagne	Kathy A. Simonini

METROPOLITAN AREA PLANNING COUNCIL REPRESENTATIVE

Denis C. Fraine

NORTH SCHOOL RESTORATION COMMITTEE

Bruce W. Lord	Jerald A. Mahew	Norman McLinden
Ernest Taft		Gary Wall

PARKS COMMISSION

William L. Roberts, Sr., Chairman
Robert P. Bartlett, Vice Chairman
Donald L. Floyd

PEARL STREET MILL PROJECT

Rosemarie Caddick	Gordon D. Curtis
Roland R. Laprade	William F. O'Connell, Jr.
Ann L. Odabashian	Stephen R. Patrick
Paulette R. Zazza	

PERSONNEL BOARD

Cynthia L. Glose, Chairperson	
Monice J. Trottier, Vice Chairperson	
Deborah A. Burr	Hugh R. Reynolds

PRECINCT WARDENS & DEPUTY WARDENS

Wardens

Alice H. Bissonnette P-1
Joanne K. McAneny P-2
Kenneth A. Bogan P-3
Theresa J. Marini P-4
J. Eugene Corriveau P-5

Political Party

DEMOCRAT
REPUBLICAN
DEMOCRAT
DEMOCRAT
REPUBLICAN

Deputy Wardens

Rachel L. Stratman P-1
Emanuel F. Coder P-2
Florence M. McCracken P-3
John T. Molloy P-4
Joanne Arcand P-5

TAX ASSESSORS

Mary Ellen Hutchins, Chairperson

Elizabeth A. Cournoyer

George C. Noble

TOWN CHARTER REVIEW COMMITTEE

Guy A. Fleurette, Chairman

Mary Ambler

Francis E. Cartier

Kevin Eck

Jerald A. Mayhew

Brenda Bussey

Richard V. Dill

Roland R. Laprade

Edward T. Moore

TOWN COMMON TRUSTEES

G. Steven Schreffler, Chairman

Theodore C. Bailey, Vice Chairman

Joanne Arcand

Constance I. Peter

William J. Bussey

TOWN MEETING TELLERS

Alice H. Bissonnette, Head Teller

Joanne Arcand

Margaret M. Jaskinski

Anne A. Matthews

Sheila L. Parker

Marcia J. Swenson

Maryclare Burke

Linda G. Lord

Joanne K. McAneny

Shirley J. Parziale

Elaine E. Szamreta

Barbara J. Gallagher

Susan A. Manor

Deborah Murzyck

Mary S. Strachan

Shirley W. Toomey

VETERANS' AGENT AND DIRECTOR OF VETERANS' SERVICES

Raymond R. Gagne

WORKER'S COMPENSATION AGENT

Nancy A. Bailey

ZONING BOARD OF APPEALS

William J. Hermistone, Chairman

Arturo G. Paturzo, Vice Chairman

Robert J. Andrews

Morton J. BenMaor

Jeffrey Scornavacca

Alternate Members:

Peter Delsignore

Stephanie P. Gant

Paul J. Dennison

ASSISTANT TOWN CLERK

Florence M. MacLaughlin

ASSISTANT TOWN COLLECTOR

Teresa A. Ambrosino

ASSISTANT TOWN TREASURER

M. Kathleen Rooney

ASSISTANT TOWN ACCOUNTANT

Nancy A. Bailey

ADMINISTRATIVE ASSISTANT TO THE BOARD OF SELECTMEN

Jacqueline A. Bokoski

ADMINISTRATIVE ASSISTANT TO D.P.W. DIRECTOR

Claire M. Lofgren

SECRETARY TO TOWN ADMINISTRATOR

Catherine F. Creasia

CLERK TO INSPECTOR OF BUILDINGS

Michelle A. Brunelle

CLERK TO BOARD OF HEALTH

Laura A. Renaud

CLERK TO CONSERVATION COMMISSION

Anne A. Matthews

CLERK TO FINANCE COMMITTEE

Brenda L. Bussey

CLERK TO PERSONNEL BOARD

Monice J. Trottier

CLERK TO PLANNING BOARD

Beth Partington

CLERK TO SCHOOL COMMITTEE

Nancy A. Maynard

CLERK TO ZONING BOARD OF APPEALS

Laura A. Renaud

TOWN OF BELLINGHAM

OFFICIAL POPULATION STATISTICS

<u>CENSUS DATE</u>	<u>POPULATION</u>
May 25, 1765	468
March 29, 1776	627
January 1, 1978	14,619
January 1, 1979	14,692
January 1, 1980	14,476
January 1, 1981	14,339
January 1, 1982	14,209
January 1, 1983	14,098
January 1, 1984	14,107
January 1, 1985	13,981
January 1, 1986	13,911
January 1, 1987	14,001
January 1, 1988	14,140
January 1, 1989	14,404
January 1, 1990	14,375
January 1, 1991	14,319
January 1, 1992	14,187
January 1, 1993	14,275
January 1, 1994	14,217
January 1, 1995	14,251
January 1, 1996	14,525
January 1, 1997	14,590
January 1, 1998	14,686
January 1, 1999	14,767
January 1, 2000	15,027
January 1, 2001	15,075
January 1, 2002	15,093
January 1, 2003	15,301

OFFICIAL FEDERAL POPULATION STATISTICS

<u>CENSUS DATE</u>	<u>POPULATION</u>
August 1, 1790	735
August 1, 1800	704
August 1, 1810	766
August 1, 1820	1,034
June 1, 1830	1,102
June 1, 1840	1,055
June 1, 1850	1,281
June 1, 1860	1,313
June 1, 1870	1,282
June 1, 1880	1,223
June 1, 1890	1,334
June 1, 1900	1,682
April 15, 1910	1,696
January 1, 1920	2,102
April 1, 1930	3,189
April 1, 1940	2,979
April 1, 1950	4,100
April 1, 1960	6,774
April 1, 1970	13,967
April 1, 1980	14,300
April 1, 1990	14,877
April 1, 2000	15,314

**TOWN OF BELLINGHAM
SPECIAL TOWN MEETING
of
FEBRUARY 26, 2003**

The meeting was called to order at 7:30 PM. Due to the absence of Moderator Nicholas Winter, Town Counsel Lee G. Ambler served as Moderator pro tem.

ARTICLE 1. AMEND ARTICLE 1

To see if the Town will vote to amend Article 1 of the 2002 Annual Town Meeting by reducing, adding to, deleting, amending appropriations, transferring funds from various sources or raising funds from taxation into items within Article 1; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town amend Article 1 of the 2002 Annual Town Meeting by transferring funds from various sources into items with Article 1 as follows:

<u>TRANSFER TO:</u>	<u>AMOUNT</u>	<u>TRANSFER FROM:</u>	<u>AMOUNT</u>
Group Insurance Trust	\$2,500,000.00	Stabilization Fund	\$2,500,000.00
Snow & Ice	175,000.00	Overlay Surplus	175,000.00
Unemployment Trust	100,000.00	Overlay Surplus	100,000.00
Workers' Comp. Trust	100,000.00	Overlay Surplus	100,000.00
Municipal Insurance Trust	75,000.00	Overlay Surplus	75,000.00
Police Expenses	23,100.00	Police Salaries	23,100.00

and allow the Board of Selectmen to enter into a three year lease agreement with Motorola for the purchase of radio equipment.

TOTAL TRANSFERRED:

\$2,973,100.00

TOTAL TRANSFERRED FROM:

\$2,973,100.00

(Recommended by the Finance Committee)

ARTICLE 2. COMPENSATED ABSENCE FUND

To see if the Town will vote to transfer a sum of money from the Stabilization Fund to the Compensated Absence Fund; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town transfer the sum of \$150,000.00 from the Stabilization Fund to the Compensated Absence Fund.

(Recommended by the Finance Committee)

Attendance:

P-1	P-2	P-3	P-4	P-5	TOTAL
7	5	9	10	8	39

No quorum required.

Warrant dissolved at 7:37 PM

A true record.

ATTEST:


Kathleen M. Harvey
Bellingham Town Clerk

Commonwealth of Massachusetts

Town of Bellingham

WARRANT FOR ANNUAL TOWN ELECTION

Norfolk, ss:

To either of the Constables of the Town of Bellingham

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Town Elections to meet at:

Stall Brook School in Precinct # 1; Clara Macy School in Precinct # 2;
Bellingham Library in Precinct # 3; Assumption Parish Hall in Precinct # 4 and
5 in said Bellingham:

On TUESDAY, the Sixth Day of May, 2003

POLLS WILL OPEN AT 7:00 AM and CLOSE at 8:00 PM

To cast their vote for the following:

Two Selectman	For a term of three years
One Constable	For a term of one year
One Housing Authority Member	For a term of five years
One Library Trustee	For a term of three years
Two Planning Board Members	For a term of three years
Two School Committee Members	For a term of three years

And you are directed to serve this Warrant, by posting attested copies thereof at Town Hall and in other municipal buildings throughout Town seven days, at least, before the time and place of meeting as aforesaid.

Hereof fail not and make return of this Warrant with you doings thereon at the time and place of meeting as aforesaid.

Given under our hands this 24th day of March, 2003.

Jerald A. Mayhew, Chairman
Ann L. Odabashian
Richard J. Martinelli

Ronald L. Picard, Vice Chairman
Robert J. Badzmierowski

SELECTMEN OF BELLINGHAM

Return of the Warrant

Norfolk, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Bellingham by posting attested copies of the same in Town Hall and other municipal buildings throughout the Town, in accordance with Town By-Laws.

Date Posted: March 25, 2003

Edward W. Guzowski
Constable of Bellingham

TOWN OF BELLINGHAM
Annual Town Election
May 6, 2003

	P-1	P-2	P-3	P-4	P-5	TOTALS	% of VOTES CAST

(*) Denotes Elected							

SELECTMAN for 3 years							
TWO to be elected							

* Richard J. Martinelli	94	108	130	113	130	575	70%
* Paulette R. Zazza	54	83	86	90	103	416	50%
All others	11	14	7	4	2	38	5%
BLANKS	107	117	147	121	129	621	75%
TOTAL	266	322	370	328	364	1,650	

CONSTABLE - for 1 year							
ONE to be elected							

* Robert P. Donahue	73	77	71	48	55	324	39%
Kevin G. Grupposo	20	55	55	52	37	219	27%
William L. Roberts, Sr.	21	19	44	40	61	185	22%
All Others	0	1	0	2	1	4	0%
BLANKS	19	9	15	22	28	93	11%
TOTAL	133	161	185	164	182	825	

HOUSING AUTHORITY - for 5 years							
ONE to be elected							

* William F. O'Connell, Jr.	92	116	131	115	131	585	71%
All others	0	1	1	0	1	3	0%
BLANKS	41	44	53	49	50	237	29%
TOTAL	133	161	185	164	182	825	

LIBRARY TRUSTEE - for 3 years							
ONE to be elected							

* Pamela W. Perry	96	126	143	118	138	621	75%
All Others	0	0	2	0	1	3	0%
BLANKS	37	35	40	46	43	201	24%
TOTAL	133	161	185	164	182	825	

PLANNING BOARD MEMBER - for 3 years							
Two to be elected							

* Edward W. Guzowski	76	105	128	99	129	537	65%
* Arthur P. MacNeil	61	92	95	89	88	425	52%
All Others	1	8	1	3	0	13	2%
BLANKS	128	117	146	137	147	675	82%
TOTAL	266	322	370	328	364	1,650	

TOWN OF BELLINGHAM
Annual Town Election
May 6, 2003

% of
VOTES
CAST

	P-1	P-2	P-3	P-4	P-5	TOTALS	

SCHOOL COMMITTEE MEMBER - for 3 years							
Two to be elected							

Francis E. Cartier	42	68	79	101	131	421	51%
* Stephen R. Patrick	46	85	109	96	101	437	53%
* Michael J. O'Herron	100	97	110	83	72	462	56%
All Others	1	7	1	0	2	11	1%
BLANKS	77	65	71	48	58	319	39%
TOTAL	266	322	370	328	364	1,650	

STATISTICAL INFORMATION	P-1	P-2	P-3	P-4	P-5	TOTALS	

Registered voters by Precinct	1,767	1,758	1,847	1,928	1,790	9,090	

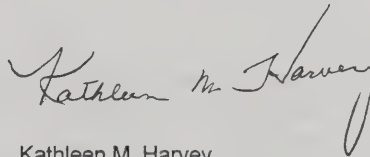
Total Votes Cast	133	161	185	164	182	825	

% of Votes cast by Precinct	7.5%	9.2%	10.0%	8.5%	10.2%	9.1%	

A true record.

ATTEST:

Kathleen M. Harvey
Bellingham Town Clerk



**ANNUAL TOWN MEETING
of May 28, 2003 at 7:30 PM**

ARTICLE 1.

1. OPERATING EXPENSES AND SALARIES

To see what sums the Town will vote to raise and appropriate for the various Town Department for a period commencing July 1, 2003 through June 30, 2004.

VOTED: Monies to be raised by taxation unless otherwise noted.

ITEM #			
430	SOLID WASTE COLLECTION/DISPOSAL		
		Salaries	21,690.00
		Expenses	1,121,055.00
450	WATER OPERATING FUND		
		Salaries	515,425.00
		Expenses	1,125,050.00
460	SEWER OPERATING FUND		
		Salaries	91,595.00
		Expenses	445,250.00
114	MODERATOR		
		Elected Salaries	430.00
		Expenses	90.00
122	BOARD OF SELECTMEN		
		Elected Salaries	6,000.00
		Salaries	46,000.00
		Expenses	36,701.00
123	TOWN ADMINISTRATOR		
		Salaries	128,060.00
		Expenses	7,700.00
131	FINANCE COMMITTEE		
		Salaries	2,700.00
		Expenses	2,375.00
132	RESERVE FUND		
		Expenses	150,000.00
135	CHIEF FINANCIAL OFFICER		
		Salaries	174,400.00
		Expenses	37,500.00
137	TAX ASSESSORS		
		Appointed Salaries	3,800.00
		Salaries	87,850.00
		Expenses	23,700.00
138	TOWN TREASURER		
		Salaries	59,813.00
		Expenses	31,500.00

139	TOWN COLLECTOR		
		Salaries	122,875.00
		Expenses	65,351.00
151	TOWN COUNSEL		
		Professional Service	25,000.00
		Special Council	45,000.00
152	PERSONNEL DEPARTMENT		
		Salaries	1,680.00
		Expenses	310.00
154	MANAGEMENT INFORMATION SYSTEMS		
		Salaries	58,650.00
		Expenses	113,500.00
		Capital Outlay	35,000.00
156	TAX TITLE FORECLOSURE		
		Expenses	1,500.00
161	TOWN CLERK		
		Elected Salaries	53,164.00
		Salaries	34,840.00
		Expenses	5,800.00
162	ELECTION & TOWN MEETINGS		
		Expenses	21,800.00
163	BOARD OF REGISTRARS		
		Salaries	1,400.00
		*Expenses	8,100.00
	<p>* The Board of Registrars is authorized to appoint one of its members, excluding the clerk of the board, to serve as Census Updater and to pay said Registrar \$10.00 per hour, not to exceed \$1,000.00 of the total Expense Budget.</p>		
171	CONSERVATION COMMISSION		
		Salaries	35,000.00
		Expenses	8,745.00
172	PLANNING BOARD		
		Elected Salaries	5,000.00
		Salaries	48,300.00
		Expenses	12,240.00
173	ZONING BOARD OF APPEALS		
		Appointed Salaries	4,500.00
		Salaries	2,680.00
		Expenses	540.00
182	INDUSTRIAL DEVELOPMENT COMMISSION		
		Expenses	1.00
183	DISABILITY COMMISSION		
		Salaries	1,200.00
		Expenses	1,500.00

189	PUBLIC BUILDINGS MAINTENANCE	Salaries	76,296.00
		Expenses	142,300.00
190	ON THE JOB INJURY FOR DEDUCTIBLE	Expenses	55,000.00
191	WORKER'S COMPENSATION AGENT	Salaries	5,000.00
192	EMPLOYEE SICK DAY BUY-BACK FUND	Expenses	25,000.00
193	PROPERTY AND LIABILITY INSURANCE	Expenses	325,000.00
194	RETIREMENT ASSESSMENT	Expenses	935,000.00
195	MEDICARE/EMPLOYER SHARE	Expenses	225,000.00
196	TOWN REPORTS	Expenses	3,000.00
197	PHYSICAL/OCCUPATIONAL HEALTH	Expenses	32,000.00
198	INSURANCE DEDUCTIBLE	Expenses	20,000.00
199	DAMAGE TO PERSONS AND PROPERTY	Expenses	1.00
210	POLICE DEPARTMENT	Salaries	2,099,400.00
		Expenses	147,700.00
220	FIRE DEPARTMENT	Salaries	1,370,404.00
		Expenses	73,390.00
251	TOWN INSPECTOR	Salaries	111,101.00
		Expenses	6,300.00
252	SEALER OF WEIGHTS AND MEASURES	Salaries	3,000.00
		Expenses	3,490.00
253	INSPECTOR OF PLUMBING AND GAS	Salaries	21,416.00
		Expenses	525.00
255	ELECTRICAL INSPECTOR	Salaries	24,932.00
		Expenses	710.00

292	ANIMAL CONTROL		
		Salaries	94,365.00
		Expenses	9,650.00
294	TREE WARDEN		
		Appointed Salaries	4,232.00
		Salaries	3,720.00
		Expenses	5,626.00
299	AUXILIARY POLICE		
		Expenses	4,766.00
300	SCHOOL DEPARTMENT		
		Elected Salaries	5,000.00
		School Dept. Budget	17,595,000.00
302	BLACKSTONE VALLEY VOC. TECH. SCHOOL		
		Expenses	284,847.00
	(a) That the Town appropriate the sum of \$181,881.00 for the Town's FY2003 net assessment of the Blackstone Valley Vocational Regional School District.		
	(b) The net assessment consists of the sum of \$236,827.00 for the Town's portion of normal operating expenses and ongoing capital and \$48,020.00 for debt service.		
303	SCHOOL TRANSPORTATION		
		Transportation Exps.	1,300,000.00
421	HIGHWAY ADMINISTRATION		
		Salaries	77,228.00
		Expenses	25,400.00
422	HIGHWAY CONSTRUCTION AND MAINTENANCE		
		Salaries	484,700.00
		Expenses	213,700.00
423	SNOW AND ICE REMOVAL		
		Salaries	20,000.00
		Expenses	80,000.00
424	STREET LIGHTING		
		Expenses	135,000.00
425	HIGHWAY MAINTENANCE		
		Expenses	67,000.00
426	GAS & OIL		
		Expenses	72,000.00
433	SOLID WASTE		
		Expenses	177,000.00
439	SANITARY LANDFILL		
		Expenses	5,000.00

440	CHARLES RIVER POLLUTION CONTROL DISTRICT		
		Expenses	0.00
491	CEMETERY DEPARTMENT		
		Appointed Salaries	3,600.00
		Expenses	6,300.00
510	BOARD OF HEALTH		
		Appointed Salaries	3,000.00
		Salaries	76,293.00
		Expenses	15,040.00
541	COUNCIL ON AGING		
		Salaries	90,721.00
		Expenses	26,257.00
543	VETERANS' SERVICES		
		Salaries	3,000.00
		Expenses	5,250.00
549	VETERANS' GRAVE AGENT		
		Salaries	600.00
		Expenses	250.00
610	LIBRARY		
		Elected Salaries	525.00
		Salaries	241,978.00
		Expenses	146,450.00
630	PARKS AND RECREATION		
		Appointed Salaries	3,050.00
		Salaries	47,500.00
		Expenses	52,028.00
650	HISTORICAL COMMISSION		
		Expenses	5,500.00
651	ARTS LOTTERY COMMISSION		
		Expenses	7,500.00
660	MEMORIAL DAY & VETERANS' AFFAIRS		
		Expenses	12,000.00
710	DEBT SERVICE-PRINCIPAL PAYMENT		
		Expenses	3,000,000.00
715	DEBT SERVICE - INTEREST ON BONDS		
		Expenses	2,500,000.00
990	TRANSFER TO WORKMEN'S COMP		
		InterFund Transfer	25,000.00
991	TRANSFER TO UNEMPLOYMENT TRUST		
		InterFund Transfer	15,000.00

992	TRANSFER TO GROUP INSURANCE TRUST	
	InterFund Transfer	1,750,000.00

Note: * All travel expenses are paid at the rate of \$0.215 per mile.

* No travel expenses shall be paid except upon receipt of vouchers showing dates, expenses incurred and the number of miles traveled.

	TOTAL	39,239,401.00
Funding:		
\$35,806,097.00 from TAXATION		
\$ 1,142,745.00 from Trash Receipts		
\$ 1,640,475.00 from Water Receipts		
\$ 536,845.00 from Sewer Receipts		
\$ 102,700.00 from Ambulance Receipts Reserved		
\$ 10,539.00 from Title V Receipts Reserved		

(Recommended by Board of Selectmen)
(Recommended by Finance Committee)

ARTICLE 2. CONVEYANCES AND EASEMENTS

To see if the Town will vote to authorize the Board of Selectmen to accept and/or purchase conveyances or easements, sewers, water lines, retaining walls and streets, and to raise and appropriate a sum of money to carry out said purposes; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town authorize the Board of Selectmen to accept and/or purchase conveyances or easements, sewers, water lines, retaining walls and streets, and to raise and appropriate \$1.00 by taxation to carry out said purposes.

(Recommended by Finance Committee)

ARTICLE 3. PURCHASE OF SURPLUS EQUIPMENT

To see if the Town will vote to raise and appropriate a sum of money and to authorize the D.P.W. Director, in conjunction with other Town Departments, to purchase surplus government equipment for the Town; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town appropriate the sum of \$1.00 and to authorize the D.P.W. Director, in conjunction with other Town Departments, to purchase surplus government equipment for the Town; said sum to be raised by taxation.

(Recommended by Finance Committee)

ARTICLE 4. TOWN PROPERTY AUCTION

To see if the Town will vote to authorize the Board of Selectmen and their successors in office to sell at public auction any of the property which the Town may have acquired or may hereafter acquire through proceedings based upon non-payment of taxes or under proceedings for the sale of lands of low value, to impose upon the property so sold such

restrictions, reservations or conditions as shall be deemed expedient, and to execute quitclaim deeds and other instruments thereto; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town authorize the Board of Selectmen and their successors in office to sell at public auction any of the property which the Town may have acquired or may hereafter acquire through proceedings based upon non-payment of taxes or under proceedings for the sale of lands of low value, to impose upon the property so sold such restrictions, reservations or conditions as shall be deemed expedient, and to execute quitclaim deeds and other instruments thereto.

(Recommended by Finance Committee)

ARTICLE 5. HIGHWAY CONSTRUCTION

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws, (as pertaining to Highway Funds) for the construction, reconstruction, and improvement of Town roads, said funds to be borrowed in anticipation of State Revenue; and expended under the direction of the D.P.W. Director; or act or do anything in relation thereto.

(By: D.P.W. Director)

VOTED: Unanimously voted that the Town authorize the Board of Selectmen to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws, (as pertaining to Highway Funds) for the construction, reconstruction, and improvement of Town roads, said funds to be borrowed in anticipation of State Revenue; and expended under the direction of the D.P.W. Director.

(Recommended by Finance Committee)

ARTICLE 6. AMEND ARTICLE 1.

To see if the Town will vote to amend Article 1 of the 2002 Annual Town Meeting by reducing, adding to, deleting, amending appropriations or transferring funds from various sources into items within Article 1; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: That the Town amend Article 1 of the 2002 Annual Town Meeting by transferring funds from various sources into Items within Article 1, as follows:

FUNDS TO BE TRANSFERRED TO:

ACCOUNT	AMOUNT
Zoning Board Salaries	240.00
Building Maintenance Expense	18,500.00
Medicare	15,000.00
Snow & Ice Removal	<u>232,412.00</u>
TOTAL	266,152.00

FUNDS TO BE TRANSFERRED FROM:

ACCOUNT	AMOUNT
Zoning Board Expenses	240.00
Short Term Debt-Interest	18,500.00
Short Term Debt-Interest	15,000.00
Short Term Debt	<u>232,412.00</u>
TOTAL	266,152.00

(Recommended by Finance Committee)

ARTICLE 7. CAPITAL OUTLAY

To see if the Town will vote to raise and appropriate a sum of money and to determine how such appropriation shall be raised, whether by transfer of available funds, by taxation, by borrowing or otherwise, and if by borrowing to authorize the issuance and sale of general obligation bonds or notes of the Town therefore for the purpose of financing the purchase, construction, reconstruction and/or engineering costs associated with various capital outlay items or improvements proposed by Town Departments, Boards or Committees

TRANSFER TO:	TRANSFER FROM	AMOUNT
School Technology	USSL Fund	10,017.00
Assessors-Revaluation	Overlay Surplus	25,000.00
School-Administrative Software	Capital Investment Trust	<u>65,000.00</u>
	TOTAL TRANSFER	100,017.00

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town transfer the sum of \$100,017.00 to various accounts as follows:

TRANSFER TO:	TRANSFER FROM	AMOUNT
School Technology	USSL Fund	10,017.00
Assessors-Revaluation	Overlay Surplus	25,000.00
School-Administrative Software	Capital Investment Trust	<u>65,000.00</u>
	TOTAL TRANSFER	100,017.00

(Recommended by Finance Committee)

ARTICLE 8. REVOLVING FUNDS

To see if the Town will vote to adopt provisions of Chapter 44, Section 53E-1/2, of the General Laws to allow the following:

1. Town of Bellingham School Department to create a special revolving fund (not to exceed \$5,000) from revenues of energy and user fees and to authorize said funds for energy and user related expenses.
2. To allow the Bellingham School Department to create a special revolving fund (not to exceed \$125,000) from revenues received from services by the Alternative High School Printing, and to make payments for salaries, leases, supplies, and other related expenses.
3. To allow the Bellingham Public Library Trustees to create a special revolving fund from revenues received from overdue books and video fines and to authorize the use for purchasing books, videos, library materials, and to make payment to temporary or part-time employees and independent contractors, not to exceed \$10,000.
4. To allow the Parks Commission to create a special revolving fund from revenue received from the Arcand Park swim program and to authorize the use for swim program expenses not to exceed \$20,000.
5. To allow the Parks Commission to create a special revolving fund from revenues received from the operation of Silver Lake and associated charges and to authorize the use for the maintenance, salaries and other related charges of the lake, not to exceed \$20,000.
6. To allow the Parks Department to create a special revolving fund from revenues collected from children participating in the program to pay salaries and supplies associated with the "Summer Parks Program", not to exceed \$5,000.
7. To allow the D.P.W. to create a special revolving fund from revenues received from the sale of compost bins and to authorize for the purchase of additional bins, not to exceed \$2,000.
8. To allow the Bellingham Historical Commission to create a special revolving fund (not to exceed \$5,000) from revenues received from donations to the Historical Commission and to authorize said funds to be used for operating expenses.
9. To allow the Town Common Trustees to create a special revolving fund (not to exceed \$12,000) from revenues received from the "Bay Bank Lease" as well as revenues received from rental fees, said fund to be used for maintenance expenses and for the purchase of supplies or materials associated with the Town Common.
10. To allow the Board of Selectmen to create a Special Revolving Fund, not to exceed \$25,000, from revenues received from a lease payment from Nextel and to authorize the use of these funds to pay monthly Nextel phone charges as well as monthly digital charges for mobile communications within the Police and Fire Department.
11. To allow the Bellingham School Department to create a special revolving fund, not to exceed \$160,000, from revenues received from after school programs and to make payments for salaries, leases, supplies and other related expenses.
12. To allow the Commission on Disability to create a special revolving fund from revenues received from gifts, grants and fees and to authorize the use for purchasing equipment and supporting materials, and to make payment to temporary or part-time employees and independent contractors, not to exceed \$10,000.
13. To allow the Bellingham School Department to create a special revolving fund, not to exceed \$75,000, from revenues received from school bus fees charged. Said funds to be used to make payments for school transportation related expenses; or act or do anything in relation thereto.

(By: School Committee, Library Trustees,
Parks Commission, D.P.W., Historical
Commission, Town Common Trustees,
Board of Selectmen, Commission on
Disability)

VOTED: That the Town adopt provisions of Chapter 44, Section 53E-1/2, of the General Laws for various Revolving Funds as follows:

1. Town of Bellingham School Department to create a special revolving fund (not to exceed \$5,000) from revenues of energy and user fees and to authorize said funds for energy and user related expenses.
2. To allow the Bellingham School Department to create a special revolving fund (not to exceed \$125,000) from revenues received from services by the Alternative High School Printing, and to make payments for salaries, leases, supplies, and other related expenses.
3. To allow the Bellingham Public Library Trustees to create a special revolving fund from revenues received from overdue books and video fines and to authorize the use for purchasing books, videos, library materials, and to make payment to temporary or part-time employees and independent contractors, not to exceed \$10,000.
4. To allow the Parks Commission to create a special revolving fund from revenue received from the Arcand Park swim program and to authorize the use for swim program expenses not to exceed \$20,000.
5. To allow the Parks Commission to create a special revolving fund from revenues received from the operation of Silver Lake and associated charges and to authorize the use for the maintenance, salaries and other related charges of the lake, not to exceed \$20,000.
6. To allow the Parks Department to create a special revolving fund from revenues collected from children participating in the program to pay salaries and supplies associated with the "Summer Parks Program", not to exceed \$5,000.
7. To allow the D.P.W. to create a special revolving fund from revenues received from the sale of compost bins and to authorize for the purchase of additional bins, not to exceed \$2,000.
8. To allow the Bellingham Historical Commission to create a special revolving fund (not to exceed \$5,000) from revenues received from donations to the Historical Commission and to authorize said funds to be used for operating expenses.
9. To allow the Town Common Trustees to create a special revolving fund (not to exceed \$12,000) from revenues received from the "Bay Bank Lease" as well as revenues received from rental fees, said fund to be used for maintenance expenses and for the purchase of supplies or materials associated with the Town Common.
10. To allow the Board of Selectmen to create a Special Revolving Fund, not to exceed \$25,000, from revenues received from a lease payment from Nextel and to authorize the use of these funds to pay monthly Nextel phone charges as well as monthly digital charges for mobile communications within the Police and Fire Department.
11. To allow the Bellingham School Department to create a special revolving fund, not to exceed \$160,000, from revenues received from after school programs and to make payments for salaries, leases, supplies and other related expenses.
12. To allow the Commission on Disability to create a special revolving fund from revenues received from gifts, grants and fees and to authorize the use for purchasing equipment and supporting materials, and to make payment to temporary or part-time employees and independent contractors, not exceed \$10,000
13. To allow the Bellingham School Department to create a special revolving fund, not to exceed \$75,000, from revenues received from school bus fees charged. Said funds to be used to make payments for school transportation related expenses.

(Recommended by Finance Committee)

ARTICLE 9. MIDDLE SCHOOL CONSTRUCTION

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding costs associated with the Bellingham Memorial Middle School Renovation project; or act or do anything in relation thereto.

(By: School Building Committee)

VOTED: Passed over.

ARTICLE 10. HANDICAPPED PARKING FINE FUND

To see if the Town will vote to amend the Code of By-laws by adding the following to Chapter 20.

Article 20.07. Handicapped Parking Fine Fund

The Town is hereby authorized to allocate all funds received from fines assessed for violation of Article 16.06 to the Commission on Disability.

Funds so received shall be deposited by the Treasurer/Collector in a separate account and shall be used solely to further the mission of the Commission on Disability to educate and assist the community on disability issues and benefit persons with disabilities. Said account shall be established by the Treasurer/Collector and shall be kept separate from all other money. Expenditures from said account, including any accrued interest, should be paid upon the recommendation of the Commission on Disability in accordance with the accepted procedures of the Town for the disbursement of funds, including the approval of the Board of Selectmen. The Chief Financial Officer shall submit annually a report on said account to the Commission on Disability and the Board of Selectmen for review and a copy of said report shall be forwarded to the Bureau of Accounts.
or act or do anything in relation thereto.

(By: Commission on Disability)

VOTED: Passed over.

ARTICLE 11. LAND REZONING

To see if the Town will vote to rezone from Agricultural Zoning to Business Zoning so much of a parcel of land shown on Bellingham Assessors Map 0088 and Parcel 0018 as is presently zoned Agricultural. Said parcel described as Parcel B containing 17.735 acres on Plan drawn by Norwood Engineering Company, dated January 21, 1971 and February 2, 1971, Plan #176 1945BK2536 PO594, located at the corner of Lake Street and Pulaski Blvd.; or act or do anything in relation thereto.

(By: Petitioner/ Lloyd E. Rhodes)

VOTED: Passed over.

ARTICLE 12. NORTH EAST DRIVE ACCEPTANCE

To see if the Town will vote to accept as a Public Way a road, the easements and appurtenant thereto, and Deed thereto, identified as Northeast Drive, as shown on a Plan entitled, "Road Acceptance Plan of Northeast Drive, Bellingham, MA", dated April 18, 2001, prepared by Andrews Survey & Engineering, Inc. and as more particularly described in a deed on file at the Office of the Town Clerk and to authorize the Board of Selectmen to accept the deed thereto; or act or do anything in relation thereto.

(By: Petitioner/ John Uttero)

VOTED: Passed over.

ARTICLE 13. WOODSIDE LANE AND EDGEHILL LANE ACCEPTANCE AS PUBLIC WAY

To see if the Town will vote to accept as a Public Way the roads known as Woodside Lane and Edgehill Lane along with all easements, appurtenant thereto, and deed thereto, identified as Brookside Estates, being shown on a Plan entitled, "Definitive Plan of Brookside Estates, Bellingham, MA", dated November 28, 1980, prepared by Paul N. Robinson Registered Land Surveyor duly recorded with the Norfolk County Registry of Deeds as Plan No. 385 of 1981 in Plan Book 288 and as more particularly described in a deed on file at the Office of the Town Clerk and to authorize the Board of Selectmen to accept the deed thereto; or act or do anything in relation thereto.

(By: Petition)

VOTED: Unanimously voted that the Town accept as a Public Way the roads known as Woodside Lane and Edgehill Lane along with all easements, appurtenant thereto, upon receipt of a deed thereto, said streets being shown on a Plan entitled, "Definitive Plan of Brookside Estates, Bellingham, MA" dated November 28, 1980, prepared by Paul N. Robinson Registered Land Surveyor, duly recorded with the Norfolk County Registry of Deeds as Plan No. 385 of 1981 in Plan Book 288 and authorize the Board of Selectmen to accept the deed thereto.

(Recommended by Finance Committee)
(Recommended by Planning Board)
(Recommended by Board of Selectmen)

ARTICLE 14. STREET ACCEPTANCE –SAND CASTLE LANE

To see if the Town will vote to accept as a Public Way a road, the easements and appurtenances thereto, and the Deed thereto identified as Sand Castle Lane, being shown on the plan entitled "Maple Sands Estates, Bellingham, MA", dated October 21, 1998 drawn by GLM Engineering Consultants, Inc. and filed with the Norfolk County Registry of Deeds as Plan No. 479-1999 in Plan Book 467, and as more particularly described in a Deed on file at the Office of the Town Clerk and to authorize the Board of Selectmen to accept the Deed thereto; or act or do anything in relation thereto.

(By: Petitioner/ Maple Sands Corporation)

VOTED: Unanimously voted that the Town to accept as a Public Way a road, the easements and appurtenances thereto, and the Deed thereto identified as Sand Castle Lane, being shown on the plan entitled "Maple Sands Estates, Bellingham, MA" dated October 21, 1998 drawn by GLM Engineering Consultants, Inc. and filed with the Norfolk County Registry of Deeds as Plan No. 479-1999 in Plan Book 467, and as more particularly described in a Deed on file at the Office of the Town Clerk and to authorize the Board of Selectmen to accept the Deed thereto.

(Recommended by Finance Committee)
(Recommended by Planning Board)
(Recommended by Board of Selectmen)

ARTICLE 15. APPROPRIATION OF FUNDS – SEWAGE DISPOSAL SYSTEMS

To see if the Town will vote to raise and appropriate a sum of money for the purpose of remediating failing residential subsurface sewage disposal systems pursuant to Massachusetts General Laws, Chapter III, Section 127B1/2 and Massachusetts General Laws, Chapter 80 (Betterments) and to determine how such appropriation should be raised

whether by taxation, transfer of available funds, borrowing or otherwise and if by borrowing, to authorize the issuance of bonds or notes by the Town at one time or from time to time; or act or do anything in relation thereto.

(By: Board of Health)

VOTED: Unanimously voted that the Town raise and appropriate the sum of \$300,000.00 for the purpose of financing the repair, replacement and/or of upgrading of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation, the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$300,000.00 and issue bonds or notes therefore under General Laws Chapter 111, Section 127B1/2 and or Chapter 29C of the General Laws; that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town, and the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the projects or for the financing thereof, and that the Board of Selectmen is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the projects and to take any other action necessary to carry out the projects.

(Recommended by Finance Committee)

ARTICLE 16. ZONING BY-LAW AMENDMENT

To see if the Town will vote to amend the Bellingham Zoning By-law as follows:
Amend Section 1421, by deleting the word "disturbance" so that the Section reads: removal of existing vegetative cover from more than 10,000 square feet of the site area, unless incidental to earth removal authorized by a special permit under Section 4630; or act or do anything in relation thereto.

(By: Petitioner/Vincent Forte, Jr.)

VOTED: Passed over.

ARTICLE 17. DRAINAGE PIPE REPLACEMENT

To see if the Town will vote to appropriate the sum of seventy thousand (\$70,000) for engineering and replacement of a drainage pipe crossing South Main Street – 100 feet south of Daigle's curve. The drainage pipe is partially collapsed and increases mosquito larvae growth and the risk to residents of this area to the West Nile Virus. The Town is eligible for no cost engineering service and wetland permitting from Massachusetts Community Assistance Program a federally subsidized program of the USDA. Additionally, to allow the DPW to enter into any necessary contracts for such services; or act or do anything in relation thereto.

(By: Petitioner/Vincent Forte, Jr.)

VOTED: Passed over.

ARTICLE 18. ACCEPT GIFTS OF LAND

To see if the Town will vote to authorize the Selectmen to accept the gift of the following parcels of land: Map 44 Parcel 74 on Mendon Street (23,861 sq. ft.) which is located west of and abutting the Town Common parcel and approximately 250 feet east of Toni Drive. There is an unnamed brook located in close proximity to its eastern boundary.

Map 89 Parcel 29-10 on Pulaski Boulevard (5.789 acres), which is located directly across from Denault Drive, is approximately 1,170 feet deep and averages 215 feet wide. An unnamed brook defines much of the parcels western boundary and accept deeds related thereto; or act or do anything in relation thereto.

(By: Board of Selectmen/DPW Director)

VOTED: Unanimously voted that the Town authorize the Selectmen to accept the gift of the following parcels of land:

Map 44 Parcel 74 on Mendon Street (23,861sq. ft.) which is located west of and abutting the Town Common parcel and approximately 250 feet east of Toni Drive. There is and unnamed brook located in close proximity to its eastern boundary.

Map 89 Parcel 29-10 on Pulaski Boulevard (5.789 acres), which is located directly across from Denault Drive, is approximately 1,170 feet deep and averages 215 feet wide. An unnamed brook defines much of the parcels western boundary and accept deeds related thereto.

(Recommended by Finance Committee)

ARTICLE 19. SALE OF WATER TO OTHER MUNICIPALITIES

To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement or agreements with Franklin, Mendon, Milford and/or Medway to sell potable water; or act or do anything in relation thereto.

(By: Board of Selectmen/DPW Director)

VOTED: Passed over.

ARTICLE 20. STREET OPENING PERMIT BY-LAW MODIFICATION

To see if the Town will vote to amend Town of Bellingham Code of By-Laws Article 15.06-Street Opening Permits, Section 15.06.020, Paragraph (b)(i) so that it reads as follows:

(i) Adopt and from time to time amend Street Opening Specifications, Fees, and Procedures after holding a Public Hearing and soliciting comments from the public. The hearing may be held during a regular Board of Selectmen's meeting, and shall be advertised in two (2) newspapers of general circulation in the Town at least fourteen (14) days before the time of the hearing.
; or act or do anything in relation thereto.

(By: Board of Selectmen/DPW Director)

VOTED: Unanimously voted that the Town amend the Town of Bellingham Code of By-Laws Article 15.06-Street Opening Permits, Section 15.06.020, Paragraph (b)(i) so that it reads as follows:

(i) Adopt and from time to time amend Street Opening Specifications, Fees, and procedures after holding a Public Hearing and soliciting comments from the

public. The hearing may be held during a regular Board of Selectmen's meeting, and shall be advertised in two (2) newspapers of general circulation in the Town at least fourteen (14) days before the time of the hearing.

(Recommended by Finance Committee)

ARTICLE 21. PROPOSED LAND EXCHANGE

To see if the Town will vote to authorize the Bellingham Board of Selectmen to enter into an agreement with and to sell to or exchange with 24-28 Mechanic Street Realty Trust and 16-20 Mechanic Street Realty Trust and or their heirs, successors or assigns a parcel or parcels of land presently owned by the Town of Bellingham not to exceed one acre, said parcels are part of the property known as the Bellingham Municipal Center and are shown on Assessors Map 45 as Lot 50, for a parcel or parcels of land now or formerly owned by 24-28 Mechanic Street Realty Trust and 16-20 Mechanic Street Realty Trust located on Mechanic Street or adjacent thereto for the expansion of Mechanic Street and other Town roads; or act or do anything in relation thereto.

(By: Petitioner)

VOTED: Motion withdrawn and passed over by Petitioner.

(Recommended by Finance Committee)

ARTICLE 22. FREEMAN STREET AND WESTMINSTER AVENUE SEWER EASEMENT FOR THE TOWN OF BLACKSTONE

To see if the Town will vote to authorize the Board of Selectmen to grant the Town of Blackstone a permanent sewer easement in the Bellingham public travel ways known as Freeman Street and Westminster Avenue, for the purpose of providing low pressure sewer service to two houses located in Blackstone, said easement shall be no greater than the right of way width of Westminster Street from the Blackstone Town line to the extension of the eastern street right of way limit of Freeman Street and the right of way width of Freeman Street from Westminster Street to the extension of the northern most property line of the parcel presently containing house number 38 Freeman Street. The granting of the easement is subject to the receipt of a recordable easement plan and execution of an agreement between the Towns obliging the Town of Blackstone to perform all pipe installation, maintenance, and/or repair work in accordance with the Bellingham Code of By-laws Article 15.06 Street Opening Permits, that all pipes installed will at all times belong to the Town of Blackstone and installed in such a location as is acceptable to the Town of Bellingham; or act or do anything in relation thereto.

(By: Board of Selectmen/DPW Director)

VOTED: Passed over.

ARTICLE 23. PERMANENT ROADWAY EASEMENT/TAKING SOUTH MAIN AND MECHANIC STREETS

To see if the Town will authorize the Board of Selectmen to purchase, or take by eminent domain, for the purpose of constructing roadway improvements, permanent easement rights to three permanent roadway easements; the first being approximately 1,650 square feet also located to the west side of South Main Street shown as "Parcel PE-A", the second being approximately 620 square feet also located to the west side of South Main Street shown as "Parcel PE-B", the third being approximately 140 square feet also located to the west side of South Main Street shown as "Parcel PE-C", all shown on the plan titled "Bellingham Town Center Interim Improvements – Taking Plan" by Bruce Campbell &

Associates dated May 2002, to vote to raise and appropriate a sum of money to provide payment of aforesaid eminent domain taking; or act or do anything in relation thereto.

(By: Board of Selectmen/DPW Director)

VOTED: Unanimously voted that the Town appropriate the sum of \$155,000.00 and to authorize the Board of Selectmen to purchase, or take by eminent domain, or otherwise, for the purpose of constructing roadway improvements, permanent easement rights to three permanent roadway easements as hereby described;

(a) a certain parcel of land being noted as permanent roadway easement containing approximately 1,650 square feet, located to the west side of South Main Street, in fee simple and noted as parcel PE-A on a plan hereinafter described.

(b) a permanent roadway easement containing approximately 620 square feet, located to the west side of South Main Street and noted as parcel PE-B, on plan hereinafter described.

(c) a permanent roadway easement containing approximately 140 square feet located to the west side of South Main Street and noted as parcel PE-C on plan hereinafter described.

Said plan is entitled "Bellingham Town Center Interim Improvements – Taking Plan "by Bruce Campbell & Associates dated May 2002", said sum to be raised by transfer from Article 16 "Town Center Improvements" of the October 10, 2001 Special Town Meeting.

(Recommended by Finance Committee)

ARTICLE 24. PERMANENT EASEMENT/TAKING FIRST AVENUE

To see if the Town will vote to authorize the Board of Selectmen to purchase, exchange for equal value land, or take by eminent domain, for the purpose of installing and maintaining stormwater management facilities, and protect the greenbelt abutting the Charles River, title to one parcel and one permanent drainage easement; the parcel being approximately 5,800 square feet located to the southwest corner of First Avenue and Main Avenue intersection shown as "N/F NORMAND ARCAND ASSESSOR'S MAP 40 PARCEL 110", the drainage easement being approximately 1,736 square feet located to the west side of First Avenue abutting the south property line of the above noted parcel and shown as "E2 EASEMENT AREA =1,736 S.F." both on the plan titled FIRST AVENUE DRAINAGE IMPROVEMENT EASEMENT PLAN OF LAND IN BELLINGHAM, MA" by Guerriere & Halnon, P.L.S. dated September 6, 2000, to vote to raise and appropriate a sum of money to provide payment of aforesaid eminent domain taking; or act or do anything in relation thereto.

(By: Board of Selectmen/DPW Director)

VOTED: Passed over.

ARTICLE 25. AMEND CHAPTER 11 OF BY-LAWS

To see if the Town will vote to amend the Bellingham Code of By-Laws in the following manner:

Delete from Article 11.03 the following: Disposition of Dogs That Are Dangerous

If any person shall make a complaint in writing to the Animal Control Officer that any dog owned or harbored within his/her jurisdiction is a nuisance, the Animal Control Officer will act in accordance with the authority contained in M.G.L. Chapter 140 Section 157.

Add under Article 11.03 "Dog Deemed Dangerous" the following:

1. Any dog, which according to the records of Animal Control, has inflicted injury on a human being without provocation on public or private property or
 2. Any dog with a known propensity, tendency or disposition to attack unprovoked, to cause injury, or to otherwise threaten the safety of human beings or domestic animals or
 3. Any dog owned or harbored primarily or in part for the purpose of dog fighting or any dog trained for dog fighting or
 4. Any dog, which unprovoked, chases or approached a person or domestic animal upon the streets, sidewalks or any public or private property in a menacing fashion or apparent attitude of attack.
- A. Upon receipt of an Affidavit of Complaint signed by one or more residents of Bellingham made under oath before an Animal Control Officer, setting forth the nature and date of the act, the owner of the animal, the address of the owner and the description of the animal doing such act. The Animal Control Officer shall investigate the complaint to determine if in fact the animal is dangerous.

Exemptions: "No dog may be declared dangerous if the threat, injury or damage was sustained by a person who, at the time, was committing a willful trespass or tort upon the premises occupied.

Any dog used in law enforcement shall be exempt".

- B. The Animal Control Officer after investigation may issue an interim order that such dog be restrained or muzzled for a period not to exceed fourteen (14) days to enable Board of Selectmen or their designee to set up a hearing. If the Selectmen or their designee fail to act during the period of the interim order upon expiration of the period, the interim order automatically is vacated.
- C. Once a dog has been deemed dangerous as a result of a hearing, some or all of the following actions will be required of the dog owner:
1. Enclosure Required: The dog must be securely confined indoors or in a securely enclosed locked pen or structure, suitable to prevent the entry of young children and designed to prevent the animal from escaping. Such pen or structure shall have secure sides and secure top to prevent the dog from escaping over, under or through the structure and shall also provide protection from the elements. Such pen or structure shall be at least six feet in height and made from material so that the dog cannot put its head through the sides and a child cannot put its hand or fingers through the sides. A dangerous dog shall be considered at large, even if on the owner/keeper's property, if not so confined.
 2. Muzzle Required: When off its owner's property a dog deemed dangerous shall be kept on a secure leash held by an adult that can control the dog and muzzled in such a manner as not to cause injury to the dog or interfere with the dog's vision or respiration but as to prevent it from biting a person or another animal.
 3. Unprovoked severe or fatal attack would result in the dog being humanely euthanized (severe injury means physical injury that results in broken bones or disfiguring lacerations requiring multiple sutures or cosmetic surgery).
 4. Warnings: The owner or keeper shall display a sign on his or her premises warning that there is a dangerous dog on the property. This sign shall be visible and capable of being read from the public highway or thoroughfare. In addition the owner shall conspicuously display a sign with a symbol warning children of the presence of a dangerous dog.

5. Notification: After the hearing the owner or keeper of the dog will receive in writing within seven days the requirements to be met according to the Town. This notice will be served in hand. The owner or keeper of the dog has ten days to appeal this order at the District Court in accordance with Chapter 140.
6. Inspection: Animal Control will inspect enclosures at least twice a year and make inquiries whenever necessary to ensure compliance with the provisions.
7. If the owner or keep of a dog that has been deemed dangerous is unwilling or unable to comply with the above regulations for keeping such an animal then he or she should have the animal humanely euthanized by a licensed veterinarian. A dog that has been deemed dangerous may not be offered for adoption.
8. Transfer: The owner or keeper of a dog deemed dangerous will notify Animal Control if he or she is intending to give the dog away. They will provide the Animal Control Officer of the name, address and telephone number of the new owner who shall comply with the conditions set by the new Town. If the owner of a dangerous dog moves with such dog to a different address, such owner shall notify Animal Control within 24 hours. No dog deemed dangerous by the Town may be moved during the appeal process and no dog shall be allowed to enter the Town of Bellingham if it is in the process of appeal with another Town.
9. Failure to Comply: Any dangerous dog shall be immediately confiscated by an Animal Control Officer if (a) dog is not validly registered; (b) dog is not maintained in the proper enclosure; (c) dog is outside of the dwelling of the owner or outside of the proper enclosure and not under the physical restraint of the owner. If the dog has bitten while at large it will be held by the Animal Control Department for a 10-day quarantine and thereafter destroyed in an expeditious and humane manner. If the animal does not need to be held for quarantine, it will be euthanized immediately. The dog owner or keeper shall be responsible for payment of all fees, boarding costs and other related expenses incurred by the Town during this period; or act or do anything in relation thereto.

(By: Animal Control Department)

VOTED: Unanimously voted that the Town amend the Bellingham Code of By-Laws as follows:

Delete from Article 11.03 the following: Disposition of Dogs That Are Dangerous

If any person shall make a complaint in writing to the Animal Control Officer that any dog owned or harbored within his/her jurisdiction is a nuisance, the Animal Control Officer will act in accordance with the authority contained in M.G.L. Chapter 140 Section 157.

Add under Article 11.03 "Dog Deemed Dangerous" the following:

1. Any dog, which according to the records of Animal Control, has inflicted injury on a human being without provocation on public or private property or
2. Any dog with a known propensity, tendency or disposition to attack unprovoked, to cause injury, or to otherwise threaten the safety of human beings or domestic animals or
3. Any dog owned or harbored primarily or in part for the purpose of dog fighting or any dog trained for dog fighting or
4. Any dog, which unprovoked, chases or approached a person or domestic animal upon the streets, sidewalks or any public or private property in a menacing fashion or apparent attitude of attack.

- A. Upon receipt of an Affidavit of Complaint signed by one or more persons made under oath before an Animal Control Officer, setting forth the nature and date of the act, the owner of the animal, the address of the owner and the description of the animal doing such act. The Animal Control Officer shall investigate the complaint to determine if in fact the animal is dangerous.

Exemptions: "No dog may be declared dangerous if the threat, injury or damage was sustained by a person who, at the time, was committing a willful trespass or tort upon the premises occupied. Any dog used in law enforcement shall be exempt".

- B. The Animal Control Officer after investigation may issue an interim order that such dog be restrained or muzzled for a period not to exceed fourteen (14) days to enable Board of Selectmen or their designee to set up a hearing. If the Selectmen or their designee fail to act during the period of the interim order upon expiration of the period, the interim order automatically is vacated.
- C. Once a dog has been deemed dangerous as a result of a hearing, some or all of the following actions will be required of the dog owner:
1. Enclosure Required: The dog must be securely confined indoors or in a securely enclosed locked pen or structure, suitable to prevent the entry of young children and designed to prevent the animal from escaping. Such pen or structure shall have secure sides and secure top to prevent the dog from escaping over, under or through the structure and shall also provide protection from the elements. Such pen or structure shall be at least six feet in height and made from material so that the dog cannot put its head through the sides and a child cannot put its hand or fingers through the sides. A dangerous dog shall be considered at large, even if on the owner/keeper's property, if not so confined.
 2. Muzzle Required: When off its owner's property a dog deemed dangerous shall be kept on a secure leash held by an adult that can control the dog and muzzled in such a manner as not to cause injury to the dog or interfere with the dog's vision or respiration but as to prevent it from biting a person or another animal.
 3. Unprovoked severe or fatal attack would result in the dog being humanely euthanized (severe injury means physical injury that results in broken bones or disfiguring lacerations requiring multiple sutures or cosmetic surgery).
 4. Warnings: The owner or keeper shall display a sign on his or her premises warning that there is a dangerous dog on the property. This sign shall be visible and capable of being read from the public highway or thoroughfare. In addition the owner shall conspicuously display a sign with a symbol warning children of the presence of a dangerous dog.
 5. Notification: After the hearing the owner or keeper of the dog will receive in writing within seven days the requirements to be met according to the Town. This notice will be served in hand. The owner or keeper of the dog has ten days to appeal this order at the District Court in accordance with Chapter 140.
 6. Inspection: Animal Control will inspect enclosures at least twice a year and make inquiries whenever necessary to ensure compliance with the provisions.
 7. If the owner or keeper of a dog that has been deemed dangerous is unwilling or unable to comply with the above regulations for keeping such an animal then he or she should have the animal humanely euthanized by a licensed veterinarian.
 8. Transfer: The owner or keeper of a dog deemed dangerous will notify Animal Control if he or she is intending to give the dog away. They will provide the Animal Control Officer with the name, address and telephone number of the new owner who shall comply with the conditions set by the new Town. If the owner of a dangerous dog moves with such dog to a different address, such owner shall notify Animal Control within 24

hours. No dog deemed dangerous by the Town may be moved during the appeal process and no dog shall be allowed to enter the Town of Bellingham if it is in the process of appeal with another Town.

9. Failure to Comply: Any dangerous dog shall be immediately confiscated by an Animal Control Officer if (a) dog is not validly registered; (b) dog is not maintained in the proper enclosure; (c) dog is outside of the dwelling of the owner or outside of the proper enclosure and not under the physical restraint of the owner. If the dog has bitten while at large it will be held by the Animal Control Department for a 10-day quarantine and thereafter destroyed in an expeditious and humane manner. If the animal does not need to be held for quarantine, it will be euthanized immediately. The dog owner or keeper shall be responsible for payment of all fees, boarding costs and other related expenses incurred by the Town during this period.

(By: Animal Control Department)

ARTICLE 26. PURCHASE OF PROPERTY

To see if the Town will vote to raise and appropriate a sum of money and to determine how said sum will be raised whether by borrowing, by transfer from available funds or by taxation and if by borrowing to authorize the issuance and sale of General Obligation Bonds or Notes of the Town, therefore, for the purpose of purchasing or by a friendly eminent domain taking of property owned by Jeanne Kempton, et. el. and identified as Map 48 Parcel 3 and Map 58 Parcel 1 located between North Street and Rte. 140 (Mendon Road) and consisting of 167 acres, more or less; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: That the Town appropriate the sum of \$1,175,000.00 for the purchase of land for open space and/or other municipal purposes, and/or the taking by eminent domain, or entering into Agreements to take by eminent domain of the following parcel of land:

A certain parcel of land located off North Street and Mendon Street in the Town of Bellingham, Norfolk County, Massachusetts containing approximately 167 acres, more or less, and described in a deed recorded with Norfolk County Registry of Deeds at Book 9128, Page 181 and shown on the Town of Bellingham's Assessors Map as Map 48 Parcel 3 and Map 58 Parcel 1. (For further description see "Plan of Land In Bellingham, Mass. Dated March 1, 1988, Engineers and Surveyor's: Connorstone, Inc., 21 Hommer Avenue, Ashland, Massachusetts 01721, property of the estate of Hilda Thayer")

And to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,175,000.00 under Massachusetts General Laws annotated Chapter 44, Section 7 (3), or any related provision of Massachusetts General Laws, and further to authorize the Board of Selectmen to enter into an Agreement with the Sellers to acquire and to sign notes for payment over a five (5) year period, mortgages and related documents associated with said conveyance.

VOTE: Motion to waive a secret ballot as required by General By-Law Section 4.07.130 carried unanimously.

Vote: By hand count.

Yes - 53, No - 5, Total 58
2/3 of 58 being 39; Motion Carried.

(Recommended by Finance Committee)

ARTICLE 27. ELDERLY ABATEMENT

To see if the Town will vote to accept Massachusetts General Law Chapter 59 s5 (41C) to allow the Town to adjust the following requirements seniors must meet to qualify for the exemption for Fiscal 2004 and beyond:

Age from 70 to 65

The allowable income limit from \$13,000 Single to \$20,000 Single and from \$15,000 Married to \$30,000 Married and

The allowable asset limit from \$28,000 Single to \$40,000 Single and from \$30,000 Married to \$55,000 Married; or act or do anything in relation thereto.

(By: Petitioner Richard Martinelli)

VOTED: Unanimously voted that the Town accept Massachusetts General Law Chapter 59 s5 (41C) to allow the Town to adjust the following requirements seniors must meet to qualify for the exemption for Fiscal 2004 and beyond.

Age from 70 to 65:

The allowable income limit from:

\$13,000 Single to \$20,000 Single and;

\$15,000 Married to \$30,000 Married

The allowable asset limit from:

\$28,000 Single to \$40,000 Single and;

\$30,000 Married to \$55,000 Married.

(Recommended by Finance Committee)

ARTICLE 28. UNPAID BILLS

To see if the Town will vote to raise, appropriate or transfer a sum of money for the payment of certain unpaid bills; or act or do anything in relation thereto.

(By: Finance Committee)

VOTED: Unanimously voted that the Town transfer the sum of \$452.38 to pay unpaid bill as follows:

<u>DEPARTMENT</u>	<u>PAY TO</u>	<u>AMOUNT</u>	<u>TRANSFER FROM</u>
OJI	Dr. Pease	\$152.38	Police #210 - Expenses
Council on Aging	COA Longevity Salary	\$150.00	COA #541 - Expenses
Board of Health	BOH Longevity Salary	\$150.00	BOH #510 - Expenses

(Recommended by Finance Committee)

ARTICLE 29. CASE SETTLEMENT

To see if the Town will vote to authorize the Board of Selectmen to agree to settle a case pending in Worcester County Superior Court, Bellingham Associates vs. The Inhabitants of the Town of Bellingham, Docket #WOCV1999-02391-C; the granting of an easement across the 40 foot wide town taking so that the Bellingham Associates may utilize same for all purposes in connecting property which was dissected by said taking and further to pay an additional sum for damages, and to determine how said sum should be raised or transferred; or act or do anything relation thereto.

(By: Board of Selectmen/Town Counsel)

VOTED: Unanimously voted that the Town authorize the Board of Selectmen to enter into an agreement for judgment in the case of Bellingham Associates vs. The Inhabitants of the Town of Bellingham, Worcester County Superior Court Docket # WOCV-1999-02391-C by agreeing to pay land damages in the amount of \$8,900.00 and by granting an easement across the forty (40) foot wide easement of the town's taking, so that Bellingham Associates may utilize the same for all purposes of crossing and recrossing to its remaining connecting property. Said sum to raised by Taxation.

(Recommended by Finance Committee)

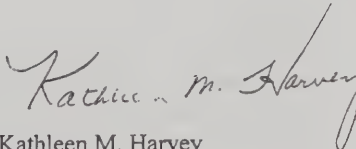
Attendance:	P-1	P-2	P-3	P-4	P-5	Total
	15	19	29	30	18	111

No quorum required.

Warrant Dissolved at 10:28 PM

A true record.

ATTEST:


Kathleen M. Harvey
Bellingham Town Clerk

TOWN OF BELLINGHAM

SPECIAL TOWN MEETING

of

JULY 14, 2003

At 7:30 PM

**ARTICLE 1. PERMANENT ROADWAY RIGHT OF WAY ESTABLISHMENT
SOUTH MAIN STREET AND BLACKSTONE STREET**

To see if the Town will vote to revise the right of control of two parcels of town owned land from Public School purposes to Town Road Right of Way for the purpose of constructing roadway improvements; the first parcel being approximately 1,609 square feet (149.45 square meters) located to the east side of South Main Street starting at the intersection with Blackstone Street and extending approximately 360 feet (110 meters) south, with a width of approximately 6.5 feet (2 meters); the second parcel being approximately 150 square feet (14 square meters) located to at the west side of existing western driveway entrance to the middle school on Blackstone Street starting at the edge of the existing right of way for Blackstone Street at the existing western driveway entrance and extending approximately 15 feet (4.6 meters) to the south along the existing west side of the driveway with a width of approximately 10 feet (3 meters); or act or do anything in relation thereto.

(By: Board of Selectmen/DPW Director)

VOTED: Unanimously voted that the Town revise the right of control of two parcels of town owned land from Public School purposes to Town Road Right of Way for the purpose of constructing roadway improvements; the first parcel being approximately 1,609 square feet (149.45 square meters) located to the east side of South Main Street starting at the intersection with Blackstone Street and extending approximately 360 feet (110 meters) south, with a width of approximately 6.5 feet (2 meters); the second parcel being approximately 407 square feet (38 square meters) located to at the west side of existing western driveway entrance to the middle school on Blackstone Street starting at edge of the existing right of way for Blackstone Street at the existing western driveway entrance and extending approximately 17 feet (5.2 meters) to the south along the existing west side of the driveway with a width of approximately 29 feet (9 meters).

(Recommended by Finance Committee)
(School Committee voted to release the control)

**ARTICLE 2. BLACKSTONE, SOUTH MAIN, AND MECHANIC STREET
WATER MAIN IMPROVEMENTS**

To see if the Town will vote to appropriate a sum of money for the purpose of financing the cost of construction, and any other related project costs associated with constructing waterworks improvements in Blackstone Street, South Main Street and Mechanic Street (Route 140), in coordination with the Mass Highway Department project known as "Route 126/Blackstone Street & Route 140/Blackstone Street Intersection Improvements Project #601974"; and that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow the funds for a period not to exceed thirty (30) years and issue bonds or notes therefore under Chapter 44 of the General Laws; or act or do anything in relation thereto.

(By: Board of Selectmen/DPW Director)

Motion to waive a secret ballot as required by General By-Law Section 4.07.130 carried unanimously.

VOTED: Unanimously voted that the Town appropriate the sum of \$240,000.00 for the purpose of financing the cost of construction, and any other related project costs associated with constructing waterworks improvements in Blackstone Street, South Main Street and Mechanic Street (Route 140), in coordination with the Mass Highway Department project known as "Route 126/Blackstone Street & Route 140/Blackstone Street Intersection Improvements Project #601974"; and that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow the funds for a period not to exceed thirty (30) years and issue bonds or notes therefore under Chapter 44 of the General Laws.

(Recommended by Finance Committee)

ARTICLE 3: PROPOSED LAND EXCHANGE

To see if the Town will vote to authorize the Bellingham Board of Selectmen to enter into an agreement to sell to or exchange with 24-28 Mechanic Street Realty Trust and 16-20 Mechanic Street Realty Trust and/or their heirs, successors or assigns and to convey a parcel or parcels of land presently owned by the Town of Bellingham not to exceed one acre, a portion of said parcel is shown on Assessors Map 45 as Lot 50 and is located off Mechanic Street, for:

- A. A parcel or parcels of land now or formerly owned by 24-28 Mechanic Street Realty Trust and 16-20 Mechanic Street Realty Trust located on Mechanic Street or adjacent thereto, this land being the land required for the expansion of Mechanic Street in accordance with the Planning Board's approval of said plan, and;
- B. The cost of construction of a traffic signal at or near the entrance to the Bellingham municipal town offices, and in addition, the cost of construction of a new entrance road into the town property. The traffic signal lights and the new road shall be subject to the final approval of the Bellingham Board of Selectmen and the Planning Board as to location and construction, and;
- C. The payment of One Hundred Thousand Dollars (\$100,000.00) to the Town of Bellingham;

or act or do anything in relation thereto.

(By: Attorney Bruce W. Lord)

VOTE: By hand count. Yes - 286, No - 195, Total - 481.

2/3 of 481 being 321, motion failed.

(Recommended by Finance Committee)

(Recommended by Board of Selectmen)

ARTICLE 4. AMEND ARTICLE 1.

To see if the Town will vote to amend Article 1 of the 2002 Annual Town Meeting by reducing, adding to, deleting, amending appropriations or transferring funds from various sources into items with Article 1; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Passed Over.

ARTICLE 5. PROPOSED LAND EXCHANGE

To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement with and to exchange with Mammoth Acquisition, LLC, property of Nancy Eisenhut and Steve Washakowski, owners of property identified as 400 Pulaski Boulevard, and the Roman Catholic Archbishop, Assumption Rectory, owners of a portion of property identified as 370 Pulaski Boulevard and/or their heirs, successors or assigns, for the Town owned land known as "The Crooks Corner Common", formerly the South School site and that portion of Stenson Street to be discontinued in South Bellingham, Massachusetts; or act or do anything in relation thereto.

(By: Petitioner)

VOTED: Motion Failed.

(Not Recommended by Finance Committee)

(Not Recommended by Board of Selectmen)

(Not Recommended by Planning Board)

ARTICLE 6. STREET DISCONTINUANCE

To see if the Town will vote to discontinue a portion of Stenson Street, as shown on a plan on file in the office of the Town Clerk, from Pulaski Boulevard to the northerly end of the property owned by Joseph and Elise Angelini at a distance of 300 feet, more or less; or act or do anything in relation thereto.

(By: Petitioner)

VOTED: Passed Over.

(Not Recommended by Finance Committee)

ARTICLE 7. ZONING BY-LAW AMENDMENT

To see if the Town will vote to amend the Town of Bellingham Zoning By-Law and Official Zoning Map by creating a rectangular extension of an existing Business District 1 (B-1), extending along the easterly side of South Main Street from an area currently zoned B-1 at land known as "The Crooks Corner Common" then along the northerly lot line of property now owned by O'Rourke and Angelini; then along easterly side of Stenson Street to Pulaski Boulevard; then along said Pulaski Boulevard and The Crooks Corner Common containing 45,700 square feet, all as shown on a plan on file in the Office of the Town Clerk, or act or do anything in relation thereto.

(By: Petitioner)

VOTED: Passed Over.

(Not Recommended by Finance Committee)

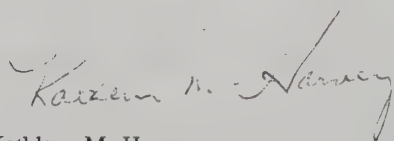
Attendance:	P-1	P-2	P-3	P-4	P-5	TOTAL
	18	41	99	145	239	542

Warrant Dissolved at 9:20 PM.

No quorum required.

A true record.

ATTEST:



Kathleen M. Harvey
Bellingham Town Clerk

SPECIAL TOWN MEETING
of

OCTOBER 8, 2003

at 7:30 PM

**ARTICLE 1. PULASKI BOULEVARD SEWER DESIGN AND
CONSTRUCTION**

To see if the Town will vote to appropriate a sum of money for the purpose of financing the cost of engineering, construction, land acquisition, and any other related project costs associated with the construction of the Proposed Sewer collection system identified in the Bellingham Comprehensive Water Resource Management Plan (EOEA #11602) said plan available for viewing at the DPW on Blackstone Street and at the Town Clerk's Office, and in the roadways to be reconstructed under the Pulaski Boulevard Improvement project (MassHighway PROJ #602493) said material available for viewing at the DPW on Blackstone Street and at the Town Clerk's Office, which will provide sewer service to properties on Pulaski Boulevard for the properties with house numbers between 330 and 570, and between 741 and 751, on South Main Street for the properties with house numbers between 20 and 31, Wrentham Street for the properties with house numbers between 7 and 22, and Paine Street for the properties with house numbers between 11 and 15; said funds to be borrowed and bonds or notes issued therefore for a period not to exceed thirty (30) years under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that the Treasurer and/or Board of Selectmen be authorized; funding to be provided by taxation with reimbursement from a sewer betterment that shall be assessed in accordance with the provisions of the General Laws Chapter 80 and Bellingham Betterment Assessment Regulations; or act or do anything in relation thereto.

(By: DPW Director/Board of Selectmen)

VOTED: Passed Over.

**ARTICLE 2. PERMANENT DRAINAGE EASEMENT TAKING LAKESHORE
DRIVE**

To see if the Town will vote to authorize the Board of Selectmen to purchase, or take by eminent domain, for the purpose of constructing drainage improvements at a location where an unnamed brook crosses under Lakeshore Drive roughly half way between Pelletier Drive and Scott Hill Boulevard, permanent easement rights to two permanent drainage easements; the first being approximately 325 square feet located to the west side of Lakeshore Drive, the second being approximately 375 square feet located to the east side of Lakeshore Drive both shown as "Proposed Drainage Easement" on the plan titled "Easement Plan of Land in the Bellingham Norfolk County Massachusetts" by Guerriere & Halnon, Inc. dated February 21, 2003, to vote to raise and appropriate a sum of money to provide payment of aforesaid eminent domain taking; or act or do anything in relation thereto.

(By: DPW Director/Board of Selectmen)

VOTED: Unanimously voted the Town authorize the Board of Selectmen to purchase, or take by eminent domain, for the purpose of constructing drainage improvements at a location where an unnamed brook crosses under Lakeshore Drive roughly half way between Pelletier Drive and Scott Hill Boulevard, permanent easement rights to two permanent drainage easements; the first being approximately 325 square feet located to the west side of Lakeshore Drive, the second being approximately 375 square feet located to the east side of Lakeshore Drive both shown as "Proposed Drainage Easement" on the plan titled "Easement Plan of Land in the Bellingham Norfolk

County Massachusetts” by Guerriere & Halnon, Inc. dated February 21, 2003, to appropriate a sum of Four Thousand Dollars (\$4,000.00) to provide payment of aforesaid purchase or eminent domain taking and related legal fees. Said sum to be raised by Taxation.

(Recommended by Finance Committee)

ARTICLE 3. SALE OF WATER TO OTHER MUNICIPALITIES

To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement or agreements with Franklin, Mendon, Milford, and/or Medway to sell potable water; or act or do anything in relation thereto.

(By: DPW Director/Board of Selectmen)

VOTED: Passed over.

ARTICLE 4. FREEMAN STREET AND WESTMINSTER AVENUE SEWER EASEMENT FOR THE TOWN OF BLACKSTONE

To see if the Town will vote to authorize the Board of Selectmen to grant the Town of Blackstone a permanent sewer easement, and/or enter into an agreement, and/or issue a street opening permit in the Bellingham public travel ways known as Freeman Street and Westminster Avenue, for the purpose of providing low pressure sewer service to two houses located in Blackstone, in the Bellingham public travel ways known as Freeman Street and Westminster Avenue; or act or do anything in relation thereto.

(By: DPW Director/Board of Selectmen)

VOTED: Passed over.

ARTICLE 5. TAKING OR PURCHASE OF LAND - 200 WRENTHAM ROAD ACCESS DRIVEWAY

To see if the Town will vote to authorize the Board of Selectmen to purchase, or take by eminent domain, for the purpose of maintaining the existing access to the Town owned buildings and pumping stations located at 200 Wrentham Road, permanent fee ownership of a 3,182 square foot parcel shown as “Parcel A” as shown on the 81-P plan signed by the Bellingham Planning Board on July 10, 2003 and titled “Plan of Land in Bellingham, Mass.” Drawn by G. R. Brisson Registered Land Surveyor and dated June 20, 2003, to vote to raise and appropriate a sum of money to provide payment of aforesaid eminent domain taking or purchase; or act or do anything in relation thereto.

(By: DPW Director/Board of Selectmen)

VOTED: Unanimously voted that the Town authorize the Board of Selectmen to purchase, or take by eminent domain, for the purpose of maintaining the existing access to the Town owned buildings and pumping stations located at 200 Wrentham Road, permanent fee ownership of a 3,182 square foot parcel shown as “Parcel A” as shown on a Plan entitled “Plan of Land in Bellingham, Mass.” drawn by G. R. Brisson Registered Land Surveyor and dated June 20, 2003, to raise and appropriate a sum of Six Thousand Five Hundred and Sixty Dollars (\$6,560.00) to provide payment of aforesaid eminent domain taking or purchase and related legal fees. Said sum to be raised by Taxation.

(Recommended by Finance Committee)

ARTICLE 6. PARAMEDIC TRAINING

To see if the Town will vote to raise and appropriate a sum of money for the purpose of sending current permanent firefighters to be trained to the Paramedic level, said sum to include tuition, books, fees and related costs; or act or do anything in relation thereto.

(By: Fire Chief)

VOTED: Unanimously voted that the town raise and appropriate the sum of \$15,000.00 for the purpose of sending current permanent firefighters to be trained to the Paramedic level, said sum to include tuition, books, fees and other related costs. Sum to be raised by Taxation.

(Recommended by Finance Committee)

ARTICLE 7. TOWN CLERK'S FEES

To see if the Town will vote to adopt a new fee schedule for Town Clerk's fees per authority of Massachusetts General Laws, Chapter 262. Said schedule to be effective January 1, 2004 and to be as follows:

- For entering amendment of a record of the birth of a child born out of wedlock subsequently legitimized. \$20.00
- For correcting errors in a record of birth. 20.00
- For furnishing certificate of a birth. 10.00
- For entering delayed record of birth. 20.00
- For filing certificate of a person conducting business under any title other than his real name. 20.00
- For filing by a person conducting business under any title other than his real name of a statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or change of location of, such business. 10.00
- For furnishing certified copy of certificate of person conducting business under any other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business. 5.00
- For correcting errors in a record of death. 20.00
- For furnishing a certificate of death. 10.00
- For entering notice of intention of marriage and issuing certificates thereof. 25.00
- For issuing certificate of marriage. 10.00
- For correcting errors in a record of marriage. 20.00
- For recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth. 20.00

• For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase of number of wires and cable or attachments under the provisions of Sec. 22 of Ch. 166.	40.00
• For filing a copy of written instrument of declaration of trust by the trustees of an association of trust, or any amendment thereof as provided by Sec. 2, Chapter 182.	10.00
• Recording any other documents.	10.00
• Voter's Certificate	5.00
• Maps, assorted	2.00
• Zoning By-Laws	10.00
• Planning Board Rules & Regulations	10.00
• General By-Laws	10.00
• Raffle & Bazaar Permits	10.00

or act or do anything in relation thereto

(By Town Clerk)

VOTED: Unanimously voted that the Town adopt a new fee schedule for Town Clerk's fees per authority of Massachusetts General Laws, Chapter 262. Said schedule to be effective January 1, 2004 and to be as follows:

• For entering amendment of a record of the birth of a child born out of wedlock subsequently legitimized.	\$20.00
• For correcting errors in a record of birth.	20.00
• For furnishing certificate of a birth.	10.00
• For entering delayed record of birth.	20.00
• For filing certificate of a person conducting business under any title other than his real name.	20.00
• For filing by a person conducting business under any title other than his real name of a statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or change of location of, such business.	10.00
• For furnishing certified copy of certificate of person conducting business under any other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business.	5.00
• For correcting errors in a record of death.	20.00

• For furnishing a certificate of death.	10.00
• For entering notice of intention of marriage and issuing certificates thereof.	25.00
• For issuing certificate of marriage.	10.00
• For correcting errors in a record of marriage.	20.00
• For recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth.	20.00
• For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase of number of wires and cable or attachments under the provisions of Sec. 22 of Ch. 166.	40.00
• For filing a copy of written instrument of declaration of trust by the trustees of an association of trust, or any amendment thereof as provided by Sec. 2, Chapter 182.	10.00
• Recording any other documents.	10.00
• Voter's Certificate	5.00
• Maps, assorted	2.00
• Zoning By-Laws	10.00
• Planning Board Rules & Regulations	10.00
• General By-Laws	10.00
• Raffle & Bazaar Permits	10.00

(Recommended by Finance Committee)

ARTICLE 8. MGL, CHAPTER 40, SECTION 8J

To see if the Town will vote to accept Chapter 40, Section 8J of the Massachusetts General Laws:

CHAPTER 40. POWERS AND DUTIES OF CITIES AND TOWNS

Chapter 40: Section 8J. Disability commission; powers and duties; members; terms.
 Section 8J. A city which accepts the provisions of this section by vote of its city council, subject to the provisions of its charter, or a town which accepts the provisions of this section at an annual or special town meeting, may establish a commission on disability, hereinafter called the commission, to cause the full integration and participation of people with disabilities in such city or town. Such commission shall (1) research local problems of people with disabilities; (2) advise and assist municipal officials and employees in ensuring compliance with state and federal laws and regulations that affect people with disabilities; (3) coordinate or carry out programs designed to meet the problems of people with disabilities in coordination with programs of the Massachusetts office on disability; (4) review and make recommendations about

policies, procedures, services, activities and facilities of departments, boards and agencies of said city or town as they affect people with disabilities; (5) provide information, referrals, guidance and technical assistance to individuals, public agencies, businesses and organizations in all matters pertaining to disability; (6) coordinate activities of other local groups organized for similar purposes.

Said commission shall keep records of its meetings and actions and shall file an annual report which shall be printed in the city or town annual report and shall have at least ten meetings annually. Said commission shall consist of not less than five nor more than nine members. In cities, the members shall be appointed by the mayor, subject to the provisions of the city charter except that in cities having a Plan D or Plan E form of government said appointments shall be by the city manager, subject to the provisions of the charter, and in towns they shall be appointed by the selectmen, except towns having a town manager form of government, in which town appointments shall be made by the town manager, subject to the approval of the selectmen and except towns having a town council form of government, the town manager. A majority of said commission members shall consist of people with disabilities, one member shall be a member of the immediate family of a person with a disability and one member of said commission shall be either an elected or appointed official of that city or town. The terms of the first members of said commission shall be for one, two or three years, and so arranged that the term of one-third of the members expires each year, and their successor shall be appointed for terms of three years each. Any member of said commission may, after a public hearing, if so requested, be removed for cause by the appointing authority. A vacancy occurring otherwise than by expiration of a term shall be filled for the unexpired term in the same manner as an original appointment. The chairperson and other officers shall be chosen by a majority vote of said commission members. Said commission may receive gifts of property, both real and personal, in the name of the city or town, subject to the approval of the city council in a city or the board of selectmen in a town, such gifts to be managed and controlled by said commission for the purposes of this section; or act or do anything in relation thereto.

(By: Commission on Disability)

VOTED: Motion failed.

(Not Recommended by Finance Committee)

ARTICLE 9. WRENTHAM ROAD SIDEWALKS

To see if the Town will vote to raise and appropriate a sum of money for the purpose of reconstructing a portion of sidewalk on Wrentham Road in the vicinity of Wrentham Manor; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town raise and appropriate the sum of \$16,000.00 for the purpose of the reconstruction of a portion of sidewalk on Wrentham Road in the vicinity of Wrentham Manor, said funds to be raised from Free Cash.

(Recommended by Finance Committee)

ARTICLE 10. TOWN CHARTER REVIEW

To see if the Town will raise and appropriate a sum of money for the Town Charter Review Committee and for the purposes of advertising and publication; or act or do anything in relation thereto.

(By: Charter Review Committee)

VOTED: Unanimously voted that the Town raise and appropriate the sum of \$5,500.00 for the Town Charter Review Committee and for the purposes of advertising and publication, said sum to be raised by transfer from Free Cash.

(Recommended by Finance Committee)

ARTICLE 11. CROOKS CORNER COMMON

To see if the Town will vote to place the area known as Crooks Corner Common under the control of the Conservation Commission and the maintenance of the Parks Department; or act or do anything in relation thereto.

(By: Jerald A. Mayhew)

VOTED: That the Town place the area known as Crooks Corner School House lot, Parcel 2, under the control of the Conservation Commission for the purpose of Open Space and passive recreation enjoyment except for Parcel 1; as defined by Surveying and Mapping Consultants on Assessors Map 94, lot 180 and dated October 6, 2003 for the purpose of future traffic mitigation.

(Recommended by Finance Committee)

ARTICLE 12. AMEND ARTICLE 1

To see if the Town will vote to amend Article 1 of the 2003 May Annual Town Meeting by reducing, adding to, deleting, amending appropriations or transferring funds from various sources into items within Article 1; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: That the Town amend Article 1 of the 2003 Annual Town Meeting by transferring funds from various sources into Items within Article 1 as follows:

FUNDS TO BE TRANSFERRED TO:

<u>ACCOUNT</u>	<u>AMOUNT</u>
Zoning Board Salaries	94.92
Group Insurance Trust	<u>240,000.00</u>
Total	240,094.92

FUNDS TO BE TRANSFERRED FROM:

<u>ACCOUNT</u>	<u>AMOUNT</u>
Taxation	94.92
Free Cash	<u>240,000.00</u>
Total	240,094.92

(Recommended by Finance Committee only \$240,000.00)

ARTICLE 13. CAPITAL OUTLAY

To see if the Town will vote to raise and appropriate a sum of money which shall not exceed 1.5 million dollars and to determine how such appropriation shall be raised, whether by transfer of available funds, by taxation, by borrowing or otherwise, and if by borrowing to authorize the issuance and sale of general obligation bonds or notes of the

Town therefore for the purpose of financing the purchase, construction, reconstruction and/or engineering costs associated with various capital outlay items or improvements proposed by Town Departments, Boards or Committees; or act or do anything in relation thereto.

(By: Board of Selectmen)

Motion to waive a secret ballot as required by General By-Law Section 4.07.130 carried unanimously.

VOTED: Unanimously voted that the Town transfer the sum of \$558,350.00 to various accounts as follows:

<u>Transfer To:</u>	<u>Transfer From:</u>	<u>Amount</u>
Police Department – 2 Cruisers	Free Cash	64,000.00
Fire Dept-Brush Truck	Ambulance Receipts Fund	75,000.00
Animal Control-Pickup Truck	Free Cash	23,500.00
Highway-Utility/Plow Truck	Free Cash	35,000.00
MIS-Software Upgrade	Free Cash	75,000.00
MIS-GIS Mapping	Overlay Surplus	50,000.00
Assessors-Revaluation	Overlay Surplus	25,000.00
Police Dept-Radio Upgrade	Free Cash	45,000.00
Conservation-Land Acquisition	Free Cash	25,000.00
COA-Van	Free Cash	38,500.00
School Dept-South Elementary	Free Cash	5,000.00
School Dept-Primavera	Free Cash	10,000.00
School Dept-Clara Macy	Free Cash	5,000.00
School Dept-Stallbrook Elem.	Free Cash	7,500.00
School Dept-High School	Free Cash	40,000.00
School Dept-Middle School	Free Cash	10,000.00
School-Architectural Fee-Security Study	Free Cash	9,850.00
Sewer-I x I Prelim. Study	Sewer Surplus	<u>15,000.00</u>

Total Transfer \$558,350.00

(Recommended by Finance Committee)

ARTICLE 14. STABILIZATION FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding the Stabilization Fund; or act or do anything in relation thereto.

(By: Finance Committee)

VOTED: Unanimously voted that the Town raise and appropriate the sum of \$400,000.00 for the purpose of funding the Stabilization Fund, said funds to be raised by Free Cash.

(Recommended by Finance Committee)

ARTICLE 15. TAX STABILIZATION FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding the Tax Stabilization Fund; or act or do anything in relation thereto.

(By: Finance Committee)

VOTED: Unanimously voted that the Town raise and appropriate the sum of \$75,000.00 for the purpose of funding the Tax Stabilization Fund, said funds to be raised by transfer from Free Cash.

(Recommended by Finance Committee)

ARTICLE 16. UNPAID BILLS

To see if the Town will vote to raise, appropriate or transfer a sum of money for the payment of certain unpaid bills; or act or do anything in relation thereto.

(By: Finance Committee)

VOTED: Unanimously voted that the Town transfer \$1,919.36 for the payment of the following listed unpaid bills, said funds to be transferred in accordance with the following itemization:

<u>Department</u>	<u>Pay To</u>	<u>Amount</u>	<u>Transfer From</u>
Board of Selectmen	Amer. Arbitration	175.00	Selectmen #122-Exp.
Planning Board	Arthur McNeil	166.67	Planning Bd. #172-Exp
Sanitary Landfill	Chemserve	1,185.20	Sanitary Landfill #439-Exp
Parks Dept	Ace Maintenance	<u>392.49</u>	Parks Dept. #630-Exp.
	Total	\$1,919.63	

(Recommended by Finance Committee)

ARTICLE 17. PROPOSED LAND EXCHANGE

To see if the Town will vote to authorize the Bellingham Board of Selectmen to enter into an agreement to sell to or exchange with 24-28 Mechanic Street Realty Trust and 16-20 Mechanic Street Realty Trust and/or their heirs, successors or assigns and to convey a parcel or parcels of land presently owned by the Town of Bellingham not to exceed one acre, a portion of said parcel is shown on Assessors Map 45 as Lot 50 and is located off Mechanic Street, for:

- A. A parcel or parcels of land now or formerly owned by 24-28 Mechanic Street Realty Trust and 16-20 Mechanic Street Realty Trust located on Mechanic Street or adjacent thereto, this land being the land required for the expansion of Mechanic Street in accordance with the Planning Board's approval of said plan, and;
- B. The cost of construction of a traffic signal at or near the entrance to the Bellingham municipal town offices, and in addition, the cost of construction of a new entrance road into the town property. The traffic signal lights and the new road shall be subject to the final approval of the Bellingham Board of Selectmen and the Planning Board as to location and construction, and;
- C. The payment of One Hundred Thousand Dollars (\$100,000.00) to the Town of Bellingham;

or act or do anything in relation thereto.

(By: Attorney Bruce W. Lord)

VOTE: By hand count:

Yes – 75 No – 51 Total 126
2/3 of 126 being 84, Motion Failed

(Not Recommended by Finance Committee)

ARTICLE 18. LAND TAKINGS

To see if the Town will vote to authorize the Board of Selectmen to purchase, or take by eminent domain, for the purpose of constructing roadway improvements and access to Municipal Buildings and/or permanent easement rights from 24-28 Mechanic Street Realty Trust and 16-20 Mechanic Street Realty Trust and/or the heirs, successors or assigns. Those parcels of land as shown on the attached plan which is incorporated by reference and made a part of this motion. Lots 1, 2 and 3 all said parcels being located on Mechanic Street or adjacent thereto, to vote to raise and appropriate a sum of money to provide payment of aforesaid eminent domain taking, and to determine how such appropriation should be raised, whether by taxation, transfer of available funds, borrowing or otherwise, and if by borrowing, to authorize the issuance of bonds or notes by the Town at one time or from time to time; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Passed over

(Not Recommended by Finance Committee)

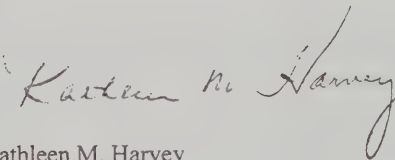
Attendance:	<u>P-1</u>	<u>P-2</u>	<u>P-3</u>	<u>P-4</u>	<u>P-5</u>	<u>TOTAL</u>
	14	22	31	32	37	136

No quorum required.

Warrant dissolved at 9:00 PM.

A true record.

ATTEST:


Kathleen M. Harvey
Bellingham Town Clerk



TOWN OF BELLINGHAM

OFFICE OF TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

TOWN CLERK
KATHLEEN M. HARVEY

TELEPHONE
(508) 966-5827

PUBLICATION OF TOWN BY-LAWS

The attached amendments to the
General By-Law Article # 20 and 25

of the Warrant for the Bellingham Annual Town Meeting
that convened on May 28, 2003
with the approval of the Attorney General are hereby:

PUBLISHED

Any claim to invalidity by reason of defect in the procedure of adoption and/or
amendment may only be made within ninety days of this posting, in writing, as per
Chapter 40-A.

ATTEST:

Kathleen M. Harvey
Bellingham Town Clerk

POSTED IN THE FOLLOWING PLACES:

Precinct # 1	North Civic/Senior Center & Stall Brook School
Precinct # 2	Larry's Package Store & Depot Court Activity Room
Precinct # 3	Town Hall & Town Hall Annex
Precinct # 4	Charlie's Tire & School Administration Bldg.
Precinct # 5	South Fire Station & Li'l General Store

I hereby certify that I have posted attested copies of the above notice at the places
indicated.

Date Posted: AUG - 8 2003

Constable of Bellingham



THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL

WESTERN MASSACHUSETTS DIVISION
1350 MAIN STREET
SPRINGFIELD, MASSACHUSETTS 01103-1629

THOMAS F. REILLY
ATTORNEY GENERAL

(413) 784-1240
www.ago.state.ma.us

August 5, 2003

Kathleen M. Harvey, Town Clerk
2 Mechanic Street
Bellingham, MA 02019

**RE: Bellingham Annual Town Meeting of May 28, 2003 — Case # 2549
Warrant Articles # 20 and 25 (General)**

Dear Ms. Harvey:

Articles 20 and 25 - I return with the approval of this Office the amendments to the town by-laws adopted under these Articles on the warrant for the Bellingham annual town meeting that convened on May 28, 2003.

Article 25 - The amendments adopted under Article 25 add a new provision captioned "Dog Deemed Dangerous" to Article 11.03. Section A of the proposed by-law provides in pertinent part as follows:

Upon receipt of an Affidavit of Complaint signed by one or more persons made under oath before an Animal Control Officer, setting forth the nature and date of the act, the owner of the animal, the address of the owner and the description of the animal doing such act.

(Emphasis added.)

In approving the above-underlined text, we remind the town that the text cannot be construed to require that the "sworn affidavit or complaint" be by oath made to the animal control officer, but sworn to in accordance with state law and submitted to the animal control officer.

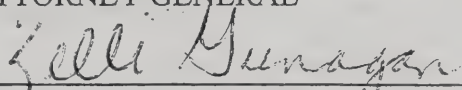
Note: General Laws Chapter 40, Section 32, requires that both general and zoning by-laws and by-law amendments, once approved by the Attorney General, must be posted and published by the Town Clerk before they may be deemed to take effect. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective

date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

If the Attorney General has disapproved and deleted one or more portions of any by-law or by-law amendment submitted for approval, only those portions approved are to be posted and published pursuant to G.L. c. 40, § 32. We ask that you forward to us a copy of the final text of the by-law or by-law amendments reflecting any such deletion. It will be sufficient to send us a copy of the text posted and published by the Town Clerk pursuant to this statute.

Very truly yours,

THOMAS F. REILLY
ATTORNEY GENERAL


by: Kelli E. Gunagan, Assistant Attorney General
By-law Coordinator, Municipal Law Unit
1350 Main Street, 4th Floor
Springfield, MA 01103-1629
(413) 784-1240, x 117

enc.

pc:

Town Counsel



TOWN OF BELLINGHAM

OFFICE OF TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

TOWN CLERK
KATHLEEN M. HARVEY

June 3, 2003

TELEPHONE
(508) 966-5827

TO WHOM IT MAY CONCERN:

**RE: ANNUAL TOWN MEETING
of MAY 28, 2003**

I hereby certify the following is a true record of the Article 20 and the vote adopted by the qualified voters of the Town of Bellingham under Article 20 at the above referenced Annual Town Meeting.

ARTICLE 20. STREET OPENING PERMIT BY-LAW MODIFICATION

To see if the Town will vote to amend Town of Bellingham Code of By-Laws Article 15.06-Street Opening Permits, Section 15.06.020, Paragraph (b)(i) so that it reads as follows:

(i) Adopt and from time to time amend Street Opening Specifications, Fees, and Procedures after holding a Public Hearing and soliciting comments from the public. The hearing may be held during a regular Board of Selectmen's meeting, and shall be advertised in two (2) newspapers of general circulation in the Town at least fourteen (14) days before the time of the hearing; or act or do anything in relation thereto.

(By: Board of Selectmen/DPW Director)

VOTED: Unanimously voted that the Town amend the Town of Bellingham Code of By-Laws Article 15.06-Street Opening Permits, Section 15.06.020, Paragraph (b)(i) so that it reads as follows:

(i) Adopt and from time to time amend Street Opening Specifications, Fees, and procedures after holding a Public Hearing and soliciting comments from the public. The hearing may be held during a regular Board of Selectmen's meeting, and shall be advertised in two (2) newspapers of general circulation in the Town at least fourteen (14) days before the time of the hearing.

(Recommended by Finance Committee)

A true record.

ATTEST:

Kathleen M. Harvey
Bellingham Town Clerk



TOWN OF BELLINGHAM

OFFICE OF TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

TOWN CLERK
KATHLEEN M. HARVEY

TELEPHONE
(508) 966-5827

June 5, 2003

TO WHOM IT MAY CONCERN:

RE: ANNUAL TOWN MEETING of MAY 28, 2003

I hereby certify the following is a true record of the Article 25 and the vote adopted by the qualified voters of the Town of Bellingham under Article 25 at the above referenced Annual Town Meeting.

ARTICLE 25. AMEND CHAPTER 11 OF BY-LAWS

VOTED: Unanimously voted that the Town amend the Bellingham Code of By-Laws as follows:

Delete from Article 11.03 the following: Disposition of Dogs That Are Dangerous

If any person shall make a complaint in writing to the Animal Control Officer that any dog owned or harbored within his/her jurisdiction is a nuisance, the Animal Control Officer will act in accordance with the authority contained in M.G.L. Chapter 140 Section 157.

Add under Article 11.03 "Dog Deemed Dangerous" the following:

1. Any dog, which according to the records of Animal Control, has inflicted injury on a human being without provocation on public or private property or
2. Any dog with a known propensity, tendency or disposition to attack unprovoked, to cause injury, or to otherwise threaten the safety of human beings or domestic animals or
3. Any dog owned or harbored primarily or in part for the purpose of dog fighting or any dog trained for dog fighting or
4. Any dog, which unprovoked, chases or approached a person or domestic animal upon the streets, sidewalks or any public or private property in a menacing fashion or apparent attitude of attack.

- A. Upon receipt of an Affidavit of Complaint signed by one or more persons made under oath before an Animal Control Officer, setting forth the nature and date of the act, the owner of the animal, the address of the owner and the description of the animal doing such act. The Animal Control Officer shall investigate the complaint to determine if in fact the animal is dangerous.

Exemptions: "No dog may be declared dangerous if the threat, injury or damage was sustained by a person who, at the time, was committing a willful trespass or tort upon the premises occupied. Any dog used in law enforcement shall be exempt".

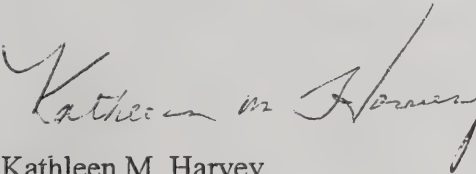
- B. The Animal Control Officer after investigation may issue an interim order that such dog be restrained or muzzled for a period not to exceed fourteen (14) days to enable Board of Selectmen or their designee to set up a hearing. If the Selectmen or their designee fail to act during the period of the interim order upon expiration of the period, the interim order automatically is vacated.
- C. Once a dog has been deemed dangerous as a result of a hearing, some or all of the following actions will be required of the dog owner:
1. Enclosure Required: The dog must be securely confined indoors or in a securely enclosed locked pen or structure, suitable to prevent the entry of young children and designed to prevent the animal from escaping. Such pen or structure shall have secure sides and secure top to prevent the dog from escaping over, under or through the structure and shall also provide protection from the elements. Such pen or structure shall be at least six feet in height and made from material so that the dog cannot put its head through the sides and a child cannot put its hand or fingers through the sides. A dangerous dog shall be considered at large, even if on the owner/keeper's property, if not so confined.
 2. Muzzle Required: When off its owner's property a dog deemed dangerous shall be kept on a secure leash held by an adult that can control the dog and muzzled in such a manner as not to cause injury to the dog or interfere with the dog's vision or respiration but as to prevent it from biting a person or another animal.
 3. Unprovoked severe or fatal attack would result in the dog being humanely euthanized (severe injury means physical injury that results in broken bones or disfiguring lacerations requiring multiple sutures or cosmetic surgery).
 4. Warnings: The owner or keeper shall display a sign on his or her premises warning that there is a dangerous dog on the property. This sign shall be visible and capable of being read from the public highway or thoroughfare. In addition the owner shall conspicuously display a sign with a symbol warning children of the presence of a dangerous dog.
 5. Notification: After the hearing the owner or keeper of the dog will receive in writing within seven days the requirements to be met according to the Town. This notice will be served in hand. The owner or keeper of the dog has ten days to appeal this order at the District Court in accordance with Chapter 140.

6. Inspection: Animal Control will inspect enclosures at least twice a year and make inquiries whenever necessary to ensure compliance with the provisions.
7. If the owner or keep of a dog that has been deemed dangerous is unwilling or unable to comply with the above regulations for keeping such an animal then he or she should have the animal humanely euthanized by a licensed veterinarian.
8. Transfer: The owner or keeper of a dog deemed dangerous will notify Animal Control if he or she is intending to give the dog away. They will provide the Animal Control Officer of the name, address and telephone number of the new owner who shall comply with the conditions set by the new Town. If the owner of a dangerous dog moves with such dog to a different address, such owner shall notify Animal Control within 24 hours. No dog deemed dangerous by the Town may be moved during the appeal process and no dog shall be allowed to enter the Town of Bellingham if it is in the process of appeal with another Town.
9. Failure to Comply: Any dangerous dog shall be immediately confiscated by an Animal Control Officer if (a) dog is not validly registered; (b) dog is not maintained in the proper enclosure; (c) dog is outside of the dwelling of the owner or outside of the proper enclosure and not under the physical restraint of the owner. If the dog has bitten while at large it will be held by the Animal Control Department for a 10-day quarantine and thereafter destroyed in an expeditious and humane manner. If the animal does not need to be held for quarantine, it will be euthanized immediately. The dog owner or keeper shall be responsible for payment of all fees, boarding costs and other related expenses incurred by the Town during this period.

(Recommended by Finance Committee)

A true record.

ATTEST:


Kathleen M. Harvey
Bellingham Town Clerk

TOWN CLERK'S RECEIPTS

DOG LICENSES SOLD - 2003

	Numbered Issued	Unit Price	Gross Receipts Paid to Town
Male	136	\$15.00	\$ 2,040.00
Neutered Male	782	\$10.00	\$ 7,820.00
Female	66	\$15.00	\$ 990.00
Spayed Female	816	\$10.00	\$ 8,160.00
Kennel - 3 dogs or less	2	\$30.00	\$ 60.00
Kennel - 10 dogs or less	1	\$55.00	\$ 55.00
Kennel - More than 10 dogs	4	\$105.00	\$ 420.00
TOTAL LICENSES SOLD	1,807		\$19,545.00
LATE FEES			\$ 1,330.00
TOTAL			\$20,875.00

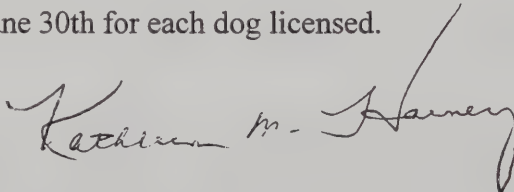
The Town of Bellingham accepted the provisions of Massachusetts General Laws Chapter 140, Section 147A at the special Town Meeting held on December 15, 1987. This authorized the town to keep all fees collected from the sale of dog licenses or monies received as fines.

Dog and Kennel Licenses are due annually April 1st.

A \$10.00 late fee is imposed after June 30th for each dog licensed.

A true record.

ATTEST:


Kathleen M. Harvey
Bellingham Town Clerk

OWN CLERK'S		for the year ending December 31, 2003				
RECEIPTS - 2003		Total	Unit	Grand	Town	
FISH & GAME LICENSES		Sold	Price	Total	Fees	Less Fees To State
Resident Fishing	41	22.50	922.50	0.50	20.50	902.00
Resident Fishing Minor	1	6.50	6.50	0.50	0.50	6.00
Resident Fishing 65-69	5	11.25	56.25	0.50	2.50	53.75
Resident Fishing - Handicapped	19	0.00	0.00	None	0.00	0.00
Non-Resident Fishing	4	32.50	130.00	0.50	2.00	128.00
Non-Resident Fishing 3-day	0	18.50	0.00	0.50	0.00	0.00
Resident Fishing 3-day	0	7.50	0.00	0.50	0.00	0.00
Non-Resident Minor	0	6.50	0.00	0.50	0.00	0.00
Resident Trapping	0	30.50	0.00	0.50	0.00	0.00
Resident Trapping Minor	0	6.50	0.00	0.50	0.00	0.00
Resident Trapping Age 65-69	0	15.25	0.00	0.50	0.00	0.00
Duplicate Fishing	0	2.50	0.00	None	0.00	0.00
Duplicate Trapping	0	2.50	0.00	None	0.00	0.00
Resident Citizen Hunting	13	22.50	292.50	0.50	6.50	286.00
Resident Hunting 65-69	0	11.25	0.00	0.50	0.00	0.00
Resident Hunting Paraplegic	0	0.00	0.00	None	0.00	0.00
Resident Alien Hunting	0	22.50	0.00	0.50	0.00	0.00
Non-Resident Hunting - Big Game	1	94.50	94.50	0.50	0.50	94.00
Non-Resident Hunting, Small Game	0	60.50	0.00	0.50	0.00	0.00
Resident Citizen Minor Hunting	0	6.50	0.00	0.50	0.00	0.00
Resident Sporting	21	40.00	840.00	0.50	10.50	829.50
Resident Sporting 65-69	5	20.00	100.00	0.50	2.50	97.50
Resident Citizen Sporting - Over 70	19	0.00	0.00	None	0.00	0.00
Duplicate Hunting	0	2.50	0.00	None	0.00	0.00
Duplicate Sporting	0	2.50	0.00	None	0.00	0.00
Chery Stamp	14	5.10	71.40	0.10	1.40	70.00
Waterfowl Stamp	4	5.00	20.00	0.25	1.00	19.00
Primitive Firearms Stamp	18	5.10	91.80	0.10	1.80	90.00
Wildlife Conservation Stamp (Resident)	84	5.00	420.00	None	0.00	420.00
Wildlife Conservation Stamp (Non-Resident)	5	5.00	25.00	None	0.00	25.00
Town of Bellingham \$1.00 fee	91	1.00		1.00	91.00	
true record.			\$3,161.45		\$140.70	\$3,020.75
TEST:						
Kathleen M. Harvey						
Bellingham Town Clerk						

December 31, 2003Unit
Price

**Amount
Sold**

YEARLY
TOTAL

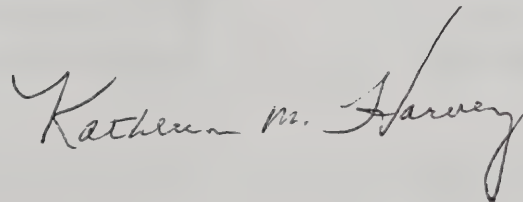
Massachusetts Tax Liens	N/C	0	0.00
Business Certificates	10.00	111	1110.00
Raffle & Bazaar Permits	10.00	11	110.00
Pole Location Recordals	12.50	11	137.50
Underground Storage Permits	10.00	28	280.00
Marriage Intentions	10.00	96	960.00
Marriage Certificates	5.00	225	1125.00
Birth Certificates (long form)	5.00	439	2195.00
Birth Certificates (cards)	2.00	0	0.00
Death Certificates	5.00	218	1090.00
Amended Vital Recorded	10.00	0	0.00
Delayed Records of Birth	10.00	0	0.00
Home Births	N/C	1	0.00
Adoption Recordings	N/C	3	0.00
Voter Registration Cards	2.00	4	8.00
Steet Lists - Residents 65+	5.00	19	95.00
Street Lists - Residents	10.00	15	150.00
Street Lists - Non Residents	25.00	0	0.00
Street Maps	2.00	0	0.00
Assorted Maps	2.00	1	2.00
Zoning By-Laws	8.00	68	544.00
Zoning By-Laws, Mailed	10.00	5	50.00
General By-Laws	8.00	5	40.00
Planning Board Rules & Regs.	8.00	15	120.00
General/Zoning/Charter booklet	20.00	0	0.00
U.C.C. Copies	2.00	40	80.00
Certification of U.C.C.	10.00	2	20.00
U.C.C. Terminations	5.00	0	0.00
Certification of Record	2.00	11	22.00
Business Certificate (Withdrawn,etc)	5.00	5	25.00
Dog Tag Replacement	2.00	7	14.00
Miscellaneous Copies	0.20	252	50.40
Miscellaneous Computer Page Copies	0.50	0	0.00
Computer Disc. Info (\$5.00 per precinct)	5.00	57	285.00
Declaration of Trust	5.00	0	0.00
Non-Criminal Disposition - \$25.00	25.00	111	2775.00
Non-Criminal Disposition - \$50.00	50.00	0	0.00
Non-Criminal Disposition - \$100.00	100.00	0	0.00
Non-Criminal Disposition - \$150.00	150.00	2	300.00
Non-Criminal Disposition - \$200.00	200.00	0	0.00
Non-Criminal Disposition - \$300.00	300.00	6	1800.00
Record Searches	varied	0.00	0.00
Computer labels (@.02 each min. \$75.00)	varied	0.00	0.00
Subpoena/Summons Fees	varied	6.00	6.00
Miscellaneous Postage	varied	7.00	7.00
Miscellaneous Certifications, etc.	varied	203.00	203.00
		Total	\$13,603.90

**TOWN CLERK'S
SUMMARY OF RECEIPTS
FOR THE YEAR 2003**

	<u>Number Issued</u>	<u>Gross Receipts</u>	<u>Receipts Paid to STATE</u>	<u>Receipts Paid to TOWN</u>
Dog License	1,807	\$20,875.00	---	\$20,875.00
Fish & Game Receipts	Varied	\$ 3,161.45	\$ 3,020.75	\$ 140.70
Misc. Licenses, Certificates, Etc.	Varied	\$ 8,733.90	---	\$ 8,733.90
Non Criminal Disposition Fines Leash Law Enforcement		\$ 4,875.00	---	\$ 4,875.00
 TOTALS		\$37,645.35	\$ 3,020.75	\$34,624.60

A true record.

ATTEST:



Kathleen M. Harvey
Bellingham Town Clerk

VITAL STATISTICS RECORD

2003

BIRTHS	205
MARRIAGES	95
DEATHS	64
TOTALS	364

Births and deaths recorded in the Town Report reflect events which occurred ONLY in Massachusetts.. Many of Bellingham's births and deaths are in surrounding hospitals in Rhode Island and are considered out-of-state records and not returned to the town of residence.

MARRIAGES recorded in the Town of Bellingham include ONLY those couples who filed their marriage intention in Bellingham.

OUT OF WEDLOCK BIRTHS:

Chapter 556 of the Acts of 1989 allow for resident copies of out of wedlock births to be transmitted to the town of residents, upon request of the mother at the time of birth. This act has been in effect since February 27, 1990 and applies to births from that date to the present.

These records are still considered "impounded" and access is limited to the following individuals:

- Mother and Father - if Father is listed on record
- Child
- Legal Guardian of the Child - with proper legal papers
- Legal representative of the above

VITAL STATISTICS received in the Town Clerk's office too late for publication in the years town report, will be listed separately in the following year's statistics.

MARRIAGES RECORDED IN THE TOWN OF BELLINGHAM
IN THE YEAR 2003

DATE OF MARRIAGE	NAME OF PRINCIPALS	RESIDENCE
JANUARY		
4	Frank Joseph McMahon Leslie Elaine Glover	Bellingham, MA Bellingham, MA
FEBRUARY		
1	Tony Nicolas, Jr. Tara Lynne Domanic	Woonsocket, RI Woonsocket, RI
8	Scott David Barrett Sara Ann McNeilly	Bellingham, MA Bellingham, MA
14	Jason Michael Gabriel Tanya Lee Greeno	Providence, RI Providence, RI
MARCH		
1	John Clifford Ansell Jennifer Ann MacIntosh	Bellingham, MA Holliston, MA
23	Dominic Joseph Caccavelli Carina Marie Ranelli	Bellingham, MA Franklin, MA
29	Donald Raymond Daniels Angela Catherine Cafasso	Bellingham, MA Bellingham, MA
APRIL		
12	Scott James Gagner Patrice Ann Mazzone	Bellingham, MA Bellingham, MA
12	Albert George Briggs Erica Marie Nunes	Bellingham, MA Bellingham, MA
27	Paul Douglas McKenna Rebecca Megan Desjourdy	Bellingham, MA Bellingham, MA

MAY

3	Thomas Paul Labonte Heather Lynn Dore	Bellingham, MA Bellingham, MA
4	Ian Christopher Casucci Jessica Marie Magnant	Uxbridge, MA Uxbridge, MA
10	Charles David O'Toole Samantha Beatrice Miller	Bellingham, MA Bellingham, MA
10	William David Bridges Valerie Lynn Pace	Bellingham, MA Bellingham, MA
17	Adam Stephen Biello Virginia Fay Slaughter	Smithfield, RI Smithfield, RI
17	Christopher Albert Gouveia Amy Elizabeth Nichol	Bellingham, MA Bellingham, MA
17	Anthony Philip Matthew Ricci Linda Marie Serafin	Woonsocket, RI Woonsocket, RI
17	Christopher Robert Ruggiero Courtney Hope Spindel	Mendon, MA Mendon, MA
18	James Michael Russell Melissa Marie Corriveau	Bellingham, MA Bellingham, MA
24	Kenneth Marc Laplante Misty Lee Peloquin	No. Smithfield, RI No. Smithfield, RI
24	Gregory James Marietti Tasha Ann Lukasiewicz	Harrisville, RI Harrisville, RI
25	Matthew James Cournoyer Jessica Marie Shepherd	Bellingham, MA Bellingham, MA
31	Scott Edward Lane Debra Ann Plasse	Bellingham, MA Bellingham, MA
31	Gregory James Sieczkiewicz Ann Marie Florence Dadoly	Bellingham, MA Bellingham, MA
31	Steven Brian Boudreau Kelly Lynn Martin	Woonsocket, RI Woonsocket, RI

JUNE

1	Stephen Michael Rosati Donna Marie Langlois	Millis, MA Woonsocket, RI
7	Michael Timothy Campanaro Jennifer Lynn Ruggeri	Bellingham, MA Bellingham, MA
14	Joseph William Gokey Lori Ann Gowland	Bellingham, MA Bellingham, MA
14	Shawn Kenneth Dearden Michelle Lee Eldredge	Bellingham, MA Bellingham, MA
20	Gregory Germain Marcoux Tina Marie Pare	Bellingham, MA Bellingham, MA
21	Mark Werner Johnson Jennifer Marie Vail	Bellingham, MA Bellingham, MA
21	Eric Arthur Perron Amanda Lynne Koch	Woonsocket, RI Woonsocket, RI
22	Eric Anthony DiLuzio Tanya Leigh Russell	Bellingham, MA Bellingham, MA
28	Jacob Kenneth Thompson Amy Grace Mattingly	Bellingham, MA Bellingham, MA
28	Jonathan Patrick McCullough Jennifer Lanza	Bellingham, MA Bellingham, MA
29	Robert Brian Morrison Regina Aparecida Dos Santos	Bellingham, MA Lowell, MA

JULY

12	Mark Robert Berrian Mindy Sue Lariviere	Bellingham, MA Bellingham, MA
19	Brian Eugene Partlow Lisa Marie Pate	Cocoa, FL Cocoa, FL
26	Richard Donald Auger Elnora Martina Bennett	Bellingham, MA Bellingham, MA
26	William Dale Nelson, Jr. Brooke Judith Duhaime	Douglas, MA Bellingham, MA

AUGUST

1	Joseph John Sokol Jennifer Anne Mangini	Mendon, MA Mendon, MA
2	Roger Pierre Lemay Linda Ann Sabo	Cumberland, RI Cumberland, RI
8	James Martin Dillon, Jr. Debra Ann Fields	Milford, MA Bellingham, MA
9	Krishna Kishore Guda Jessica Costa	New Britain, CT New Britain, CT
9	Gerard Joseph Connell Beth Ann Shurtleff	Bellingham, MA Bellingham, MA
10	Kevin Michael Heenan Rebecca Lynn Hulbert	Bellingham, MA No. Attleborough, MA
16	Jason Erik Deschamps, Sr. Melissa Anne Poitras	Woonsocket, RI Woonsocket, RI
16	Scott David Elliott Tracey Debra Byrnes	Bellingham, MA Bellingham, MA
16	Kurt Douglas Lovell, II Laine Alyssa Kittredge	Bellingham, MA Bellingham, MA
23	Thomas Michael Dowd Adrienne Elaine Anderson	Atlanta, GA Atlanta, GA
23	Matthew James Chamberland Ruth Marie Lambert	Milford, MA Bellingham, MA
24	Richard Ernest Shaw Theresa Yvette Lemay	Bellingham, MA Bellingham, MA
24	James Beaumont Stark Lee Elizabeth Elinoff	Bellingham, MA Bellingham, MA
27	Richard Dwight Croft, II Alyson Faye Love	Bellingham, MA Bellingham, MA
28	James Joseph Bandini Joy Carol Ianuario	Bellingham, MA Bellingham, MA

AUGUST

30	Mark David Lambert Kimberly Jill Iadevaia	Woonsocket, RI Woonsocket, RI
31	Timothy David McLeish Stephanie Marie Prorok	Bellingham, MA Bellingham, MA

SEPTEMBER

6	Mark Joseph Warecki Elise Amy Bloomfield	Bellingham, MA Bellingham, MA
6	Reginald Wayne Thibeault, Jr. Susan Frances Doherty	Tewksbury, MA Tewksbury, MA
6	Samuel Golden Arthur Christine Michelle DeProfio	Woonsocket, RI Woonsocket, RI
6	Paul Henry Della Barba, Jr. Connie Baer	Woonsocket, RI Sherborn, MA
13	Jason Gregory Correia Jessica Lyn Caron	Woonsocket, RI Woonsocket, RI
13	Mark Elliot Miller Susan Diane Lisso	Rogers, CT Milford, MA
13	Timothy William Powers Danene Elise Grillo	Bellingham, MA Bellingham, MA
13	Robert William Belanger Tifany Marie Allain	Cumberland, RI Bellingham, MA
14	Brian Lane Palinski Cheryl Marie Kirchgessner	Bellingham, MA Bellingham, MA
14	Anthony Donato Maiorano Lori Michele Green	Bellingham, MA Bellingham, MA
14	Edward Kevin Seekins Elizabeth Ann Caddell	Bellingham, MA Bellingham, MA
20	Steven Normand Paquette Summer Angela Laprade	Woonsocket, RI Woonsocket, RI
27	Timothy Allen Pickering Leeann Matatall	Bellingham, MA Bellingham, MA

SEPTEMBER

28

Charles Calvin Brewster
Karla Ann RossiBellingham, MA
Bellingham, MA**OCTOBER**

4

Jerrold Hilliard
Theresa Jeanne BoydFranklin, MA
Franklin, MA

4

Hakim Nemiri
Doudja TaibiBellingham, MA
W. Roxbury, MA

4

Paul Joseph Farber
Deborah Lyne NelsonWoonsocket, RI
Woonsocket, RI

4

Antonio Eduardo Vargas
Robin Hilda CrowleE. Providence, RI
E. Providence, RI

5

Charles John Lattanzio
Keriane KirraneWoonsocket, RI
Woonsocket, RI

11

Robert Edward Bailow, III
Dana Elizabeth PeroBellingham, MA
Bellingham, MA

11

Mark James LaRochelle
Laura Jean SchonbackBellingham, MA
Bellingham, MA

11

Kevin Richard Bariteau
Amy Elise CherellaBellingham, MA
Bellingham, MA

11

Todd Eric Boldy
Julie Ann BarrettBellingham, MA
Wrentham, MA

12

Jeffrey Maurice Trudeau
Lisa Marie ClintonLincoln, RI
Lincoln, RI

12

Lionel Wilfred Marcoux
Bonnie Jean O'NeillCumberland, RI
Cumberland, RI

18

Ronald Eugene Spaide
Mary Devley BrennanBellingham, MA
Bellingham, MA

19

James Richard Riordan
Janet Ellen FouhyCumberland, RI
Cumberland, RI

31

Daniel Bagster Harper, Jr.
Jessica Ann StudleyBlackstone, MA
Blackstone, MA

NOVEMBER

8	Daniel James Ebbeling Linda Diane Edwards	Bellingham, MA Franklin, MA
22	Michael Paul Young Victoria Lynn Medeiros	Millville, MA Millville, MA
29	John Michael Chambers Desiree Anne Berberich	Milford, MA Milford, MA

DECEMBER

5	Francisco Olivier Rocha June Elizabeth Lomberto	Bellingham, MA Bellingham, MA
12	Richard Lawrence Linfield, Jr. Jennifer Beth Rogers	Milford, MA Milford, MA
20	Brendan Patrick Glynn Danielle Lynn Hay	Bellingham, MA North Carolina
21	Artur Soares Afonso Maria Angie Barroso	Bellingham, MA Bellingham, MA
22	Adam Michael Sperlich Jessica Marie Finneran	Bellingham, MA Bellingham, MA
29	Thomas Charles Burgess Elsie Antonio Ballenas	Bellingham, MA Bellingham, MA

DEATHS RECORDED IN THE TOWN OF BELLINGHAM
IN THE YEAR 2003

DATE OF DEATH	NAME OF DECEASED	AGE
JANUARY		
12	Claire H. (Beauregard) Champeau	66
15	Jeremiah Padula, Jr.	76
27	Donald W. Bubble	70
FEBRUARY		
10	Rose (D'Angelo) Deschamps	82
11	Lee J. Cembruch	44
17	Samuel Walton, Jr.	65
22	Lucrecia (Rueda) Navas	94
23	Daryl Parkhurst	44
26	Charlotte W. (Bussell) Dearborn	91
28	Robert W. Kempton	81
MARCH		
3	Paul F. Roche	67
13	Nicholas Winter	55
30	Wilfred Arcand, Jr.	71
APRIL		
3	Claire A. (Riquier) St.Laurent	68
4	Paul J. Dutremble, Jr.	39
7	James S. Famolle	48
14	John Francis Doolan	72
23	Donald R. Burlingame	68
MAY		
16	Elizabeth A. (Baker) Slaney	81
23	Lucile H. (Therien) DeBlois	84
JUNE		
4	Patricia B. (Connolly) Alger	67
6	Julius E. Davis	68
7	Stephen Patrick Kyne	74
15	Annette L. Beksha	36
28	Louis A. Gasbarro, Jr.	52

JULY

18	Wilrose A. Dalpe	91
19	Stephen J. Dash	81
28	Ryan M. Malmberg	10
30	Edward J. Denault	80
30	Burton Everett Rhodes	73

AUGUST

2	Joseph P. Antosh	82
3	George E. Murphy	80
6	Pamelia Yorke Mitrano	78
15	Richard E. Dion	61
31	Mitchel B. Kivior	42

SEPTEMBER

1	Robert W. Tetrault, Sr.	70
25	Thomas J. Mulry	65

OCTOBER

3	Carol H. (Hatfield) King	75
8	Mary E. (Manderville) Fournier	88
11	Cecile L. (LaPoint) Forget	73
20	Frederick L. Powell	69
23	Anna W. (Condon) Keane	84
26	Kevin Thomas Heenan	52
26	Raymond E. Carrier	80
27	Joyce L. (Mello) Rattie	56
30	Lisa Jean (Rogers) Kelly	45

NOVEMBER

2	Ovila Lavallee, Jr.	71
9	Eleanor Avis (Hewson) Brown	71
9	Henry P. Russell	66
11	Nishian Karakeian	81
13	Joyce Anita (Pickering) Curtis	76
16	Victoria (Bonfiglio) D'Agostino	91
17	Thomas F. Neilan	67
23	David Lee Tyler	45
25	Angelo M. Segarra, Sr.	81
26	Debbora A. (Leach) Cibelli	44
27	Aileen (Bradley) Smith	82

DECEMBER

2	Waldo I. Cook, Jr.	88
8	Stephen V. Connolly	88
17	Barbara J. (Yelapi) Miller	69
26	Edgar R. Gosselin	69
28	Martha O. (Olsen) Russo	74
29	Robert B. Attwood	45



Bellingham Animal Control

508-966-5823

6 Mechanic Street, Bellingham, MA 02019

Peter Thomashay A.C.O.

To the HONORABLE BOARD of SELECTMEN

GENTLEMEN:

As animal control officer i hereby submit my report
for the year ending December 31 2003.

Complaints received and investigated	183
Citations issued	25
Dogs picked up not claimed by owner	29
Dogs picked up claimed by owner	13
Dogs found of leash	36
Cats picked	3
Other animals picked up	2
Dead animals picked up	43
Wild animals Euthanized	11
Animals placed on quaratine	3

Respectully
Peter Thomashay A.C.O.



BELLINGHAM AUXILIARY POLICE

45 Newland Avenue
Bellingham, MA 02019
883-4158

CHIEF
EUGENE BARTLETT

DEPUTY CHIEF
JIM EAMES

Bellingham Auxiliary Police Annual Report for 2003

I extend my thanks to the Town Administrator Denis Fraine, The Board of Selectmen, Jacqueline, Catherine, Nancy, Janet, Marianne, Grace and the Town's people for their generous support and assistance they have given to the Bellingham Auxiliary Police Department. I would also like to thank Bellingham Police Chief Gerald Daigle, Sergeant Richard Perry (liaison officer) for all their support to the Auxiliary Department.

I would also like to express my appreciation and thanks to the following: Sergeant Richard Perry (Range officer, arms instructors and qualifications, safety). Sergeant Edward Guzowski (CPR, First Responder and Defibrillator) and all the members of the Bellingham Police Department for all the untold hours of training, assistance, co-operation guidance and professional courtesies and attitude afforded to me and the officers and staff of the Auxiliary Police Department.

I am pleased to announce that Auxiliary officer Quint Roth has enrolled in the January class for reserve/intermittents at the West Boylston academy. Thanks to Chief Daigle for allowing the Auxiliary police department this opportunity to further our education in Law Enforcement. Presently all officers are trained as reserve/intermittents. All new officers will be afforded this opportunity in the near future.

I am also pleased to announce the Officer of the Year award was presented to Lt. Joseph Matkowski at the annual Christmas party held at the Sportsmen's club on December 27th. Citations were also presented to Town Administrator Denis Fraine, Chief Daigle, Sgt. Perry (Sgt. Whitten, Sgt. Lemon recognized as former liaison officers), also Auxiliary officers Lt. G. Steven Schreffler, Sgt. Ronald Mason, Patrolman Joe Kauker.

The Auxiliary Police department has contributed many hours to the following events for traffic and crowd control throughout the year:

All Home Bellingham High school football games	10 Officers
Bellingham High school Graduation Exercises	2 Officers
Bellingham Memorial Day Parade	19 Officers
Bellingham 4 th of July Celebration	9 Officers
Santa Parade – Milford, MA	6 Officers
Bellingham Concerts on the Common	8 Officers

Bellingham Lighting of the Trees in Town Common	1 Officer
Parade – Holliston, MA	6 Officers
BAA Marathon – Hopkinton, MA	7 Officers
Bellingham Halloween Coverage	9 Officers

We also cover churches, cruiser patrols of schools, cemeteries, parks and many other duties requested of us.

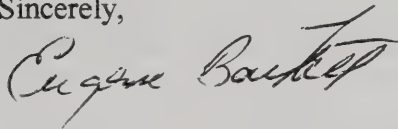
All officers have completed CPR, First Responder and Defibrillator classes conducted by Sergeant Edward Guzowski (Bellingham Police), in-house training, uniforms and weapons inspections, training films, conducted by training staff (Bellingham Auxiliary). All officers have qualified in fire arms training and safety conducted by Sergeant Richard Perry (Bellingham Police), assisted by Auxiliary training staff.

Our primary function is to assist the Bellingham Police Department in the event of an emergency. It is not our intent or desire to take over any work that is customarily assigned to the regular Police department. However, we do give freely of our time when asked to supplement the regular Police department. The Bellingham Auxiliary Police department is available to all non-profit organizations. Persons seeking an application must be a resident of the Town of Bellingham for at least (1) one-year and must be 21 (twenty-one) years of age.

As Chief of the Auxiliary Police Department, I commend this department for their professionalism, attitude, dedication and courtesies extended to me this past year.

In closing, I extend my thanks to each and everyone on all boards and departments, the Town of Bellingham, Lieutenant Joseph Matkowski for his time and effort in making our annual Christmas party a success.

Sincerely,



Eugene F. Bartlett, Chief
Bellingham Auxiliary Police

Bellingham Auxiliary/Special Police Roster

Chief:	Eugene F. Bartlett	
Deputy Chief:	James Eames	Vehicle Maintenance/Training Officer
Captain:	Earle Vater	Communication, Self-Defense Training Radio Officer
1 st Lieutenant:	G. Steven Schreffler	Secretary, Assistant Training Officer
2 nd Lieutenant:	Joseph Matkowski	Supply, Assistant Training Officer, Assistant Range Officer
Line Sergeants:	John Kauker	Treasurer, Training Officer
	Ronald Mason	Cruiser and Church Coordinator
	Thomas Keirstead	Assistant Coordinator Training
Patrol Officers:	Gary Compopiano	
	Mark Duquette	
	Joseph Hunchard	
	Joseph Kauker	Cruiser and Church Coordinator
	Dana Lovejoy	
	Quint Roth	
	Michael Sabourin	
	Fred Savoie	



TOWN OF BELLINGHAM

OFFICE OF THE BOARD OF HEALTH

6 Mechanic Street
Bellingham, Massachusetts 02019
508-966-5820 Fax 508-966-5844

BOARD MEMBERS

Walter DePaolo
Vincent Forte
Camille Vaillant

Board of Health Annual Report 2003

Michael Graf
Agent
Laura Renaud
Adm. Asst.

In 2003 the Bellingham Board of Health continued its efforts to protect and promote good health throughout the community. By setting objectives and continually monitoring its progress, the three-member board fully utilized the skills, knowledge, and hard work of the full-time Board of Health personnel in carrying out its duties and achieving its overall goals.

Throughout 2003, the membership of the Bellingham Board of Health consisted of Walter J. Depaolo, Vincent A. Forte Jr. and Camille Vaillant.

The full-time Health Agent, Michael Graf, has proven to be indispensable to both the board and the town in achieving its health objectives. Throughout the year, Mr. Graf worked diligently conducting inspections, enforcing Health Regulations and most importantly working closely with the local business and residents to train and educate them in the areas of food safety, sanitation and applicable regulations.

Furthermore, Mr. Graf has been responsible for day-to-day administration of the Community Septic Management Program (CSMP) for a third round. This program offered by the state, allowed the Board of Health to make low-interest loans (at 2% interest rate) to homeowners for the purpose of repairing or replacing failing septic systems. The CSMP was a high priority of the board in 2003. Through it, the board was able to loan out a total of \$23, 327.96. This was distributed among 3 different Bellingham homeowners.

Also in 2003 the board members and the Board of Health Clerk attended training and were certified in food safety to better serve the public. Agent Graf continually attends training seminars in food handling, emergency response preparedness, contagious disease reporting and wastewater treatment to protect Public Health.

In its efforts to provide the highest quality health care to Bellingham residents, the Board of Health selected for the 6th year in a row, the Visiting Nurse Service of Greater Woonsocket (VNSGW) to perform certain health/medical care, maintenance and reporting services. These services are provided with no direct cost to any Bellingham resident who utilizes VNSGW. The board has worked to maintain the highest level of service and care, with greater quality control and review.

The Board of Health continued its work with the Norfolk County Mosquito Control Program to promote spraying and other mosquito control measures throughout

Bellingham. Emphasis was placed on spring larvicide's treatments, which are safer and more effective because they target mosquitoes at their immature non-biting stage in uninhabited wetlands with organic non-toxic soil bacteria. The board worked with the Animal Control to collect dead birds, which can be an indicator of the West Nile Virus. Also, the board distributed Department of Public Health flyers on this disease and other diseases transmitted by mosquitoes.

The success of the Bellingham Board of Health in reaching its objectives in 2003 has been due to the attention, hard work and efforts of numerous individuals. Therefore, the board would like to start off by thanking the Board of Health Clerk, Laura Renaud for her work with the members and more importantly the public. In addition the board would like to thank Health Agent, Michael Graf and Board of Health Minutes Clerk, Suzanne Boudreau for the great work they have done in assisting the board in the past year.

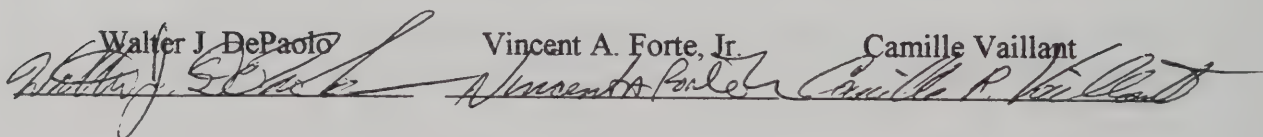
Permits for 2003

Total Fees Collected

\$19, 211.00

30 Retail Foods Permits	2 Tanning Establishment Permits
40 Food Establishment Permits	15 Massage Permits - Individuals
1 Mobile Food Permit	4 Massage Permits - Establishments
7 Temporary Foods Permits	1 Motel Permits
22 Tobacco Vendor Permits	2 Semi-Public Pool Permit
45 Disposal Works Installer Permits	2 Burial Agent Permits
70 Repaired Septic Systems	1 Well Permit – Private & Irrigation
10 New Septic Systems	3 Syringe Permits
17 Septage Haulers Permits	2 Rubbish Hauler Permits
Total number of restaurants inspected - 33	
Total amount of Septic Permits Issued – 80	
Total amount of complaints investigated - 53	

Bellingham Board of Health
Respectfully,

Walter J. DePaolo Vincent A. Forte, Jr. Camille Vaillant




TOWN OF BELLINGHAM

OFFICE OF
BOARD OF REGISTRARS
TOWN HALL
P. O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

Report of the Board of Registrars for 2003

The Board of Registrars elected Republican Gordon D. Curtis as Chairman for 2003. Other members include Republican Lloyd W. Goodnow, Jr. and Democrats Bruce W. Lord and Kathleen M. Harvey. Town Clerk, Mrs. Harvey also serves as Clerk to the Board.

Voter Registration sessions were held as required by law for all town meetings and town elections throughout the year. A breakdown of voters, by precinct and party affiliation as of December 31, 2003 was as follows:

Pct.#	Democrat	Libertarian	Mass. Green	Republican	Unenrolled	Total
1	524	10	0	259	984	1777
2	512	14	5	224	1008	1763
3	525	7	1	252	1062	1847
4	505	10	5	272	1163	1955
5	729	11	3	202	850	1795

TOTALS

2795	52	14	1209	5067	9137
------	----	----	------	------	------

We again wish to remind residents of some of the laws they should be aware of regarding voter registration.

When voters move from one street address to another within the town they are required to file a written change of address notice with the Board of Registrars. This can be done in the Town Clerk's office or you may call and have a form sent to your home.

Minors who will become 18 years of age prior to any election or town meeting, may register to vote before the final day of voter registration, even though they have not become eighteen years of age on the date of registration.

New residents may register to vote on their first day of residence in Bellingham and become immediately eligible to vote at all subsequent elections and town meetings, provided the registration is prior to the deadline for that particular election or meeting.

With the implementation of the Motor Voter Laws, significant changes have been made in the election laws, including voter registration. Residents may now register to vote at the Department of Motor Vehicles and many Bellingham residents have taken advantage of this new law.

Mail-in voter registration forms are available at the Bellingham Public Library, Bellingham Post Office or by calling the Town Clerk's office an application will be sent through the mail. You may also e-mail the Town Clerk at: www.bellinghamma.org for an application to be mailed.

TOWN CENSUS

The Board of Registrars conducted the annual census by mail this January and mailed 5,710 census forms – one to each household in town. Success of the mail-in census rests solely on the cooperation of all residents and the board wishes to thank all citizens for providing prompt and accurate information.

The town's population as of January 1, 2003 was certified as 15,301. This was an increase of 208 persons over the 2002 total of 15, 093.

(a complete tabulation of the town population back to 1765, is shown separately in the Town Clerk's report.)

The town resident population of all persons 18 years of age or older is 11,446. Of this figure 9,137 persons are registered to vote that is 80% of the eligible electorate.

In 2003, females again outnumber the males in town by 395. Female tallies are 7,878 compared to the male resident population of 7,453.

AGE STATISTICS

Infants	0 through 5	1,220
School Age Children	6 through 17	2,635
College Age	18 through 21	727
Adults	22 through 59	8,625
Seniors	60 through 89	2,072
"Super Seniors"	90 and over	22
	TOTAL	15,301

ABSENTEE VOTING

The Presidential Election of 2004 will bring out many residents interested in voting every four years and the town of Bellingham sends out about 500 absentee ballots for a November State Election. Below is a list of requirements for voting by absentee:

You may absentee vote if you are a registered voter;

or a non-registered voter who is:

- (a) a Massachusetts citizen absent from the state
- (b) an active member of the armed forces or merchant marine, their spouse or dependent
- (c) a person confined in a correctional facility or a jail, (except if by reason of felony conviction).

Reason for absentee voting include:

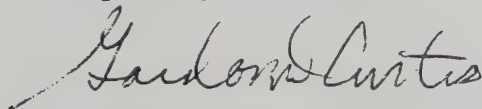
- (a) absence from your town during the hours the polls are open
- (b) physical disability preventing you from going to the polling place
- (c) religious belief

Any person who wishes an absentee ballot application for themselves or a family member, may contact the town clerk's office and a form will be mailed to them. Absentee voting is also available in the office of the Town Clerk up until 12 noon the day before the election.

Contact the office of the Town Clerk for general information on absentee voting at 508-966-5827 or check the Town Clerk's web-site @ www.bellinghamma.org

In closing, the Board wishes to thank Alice Manning for her assistance with the annual town census. A very special "Thank You" to the Assistant Town Clerk Florence MacLaughlin for her assistance to this board and the citizens of Bellingham during the year.

Respectfully Submitted



Gordon D. Curtis
Board of Registrars, Chairman

2003

Year of Birth	Age as of 01/01/03	MALE	FEMALE	TOTALS		Year of Birth	Age as of 01/01/03	MALE	FEMALE	TOTALS	
1904	98	0	1	1		1953	49	124	112	236	
1905	97	0	0	0		1954	48	105	118	223	
1906	96	0	1	1		1955	47	126	109	235	
1907	95	0	0	0	Super	1956	46	129	131	260	
1908	94	0	2	2	Seniors	1957	45	145	128	273	
1909	93	1	2	3	90+ years	1958	44	135	125	260	
1910	92	4	2	6	22	1959	43	129	135	264	
1911	91	1	4	5		1960	42	171	131	302	
1912	90	2	2	4		1961	41	154	180	334	
1913	89	2	7	9		1962	40	154	164	318	
1914	88	4	10	14		1963	39	145	158	303	
1915	87	6	10	16		1964	38	150	162	312	
1916	86	2	18	20		1965	37	157	145	302	
1917	85	10	15	25		1966	36	135	143	278	
1918	84	15	19	34		1967	35	132	139	271	
1919	83	12	12	24		1968	34	111	163	274	
1920	82	9	26	35		1969	33	130	131	261	
1921	81	27	33	60		1970	32	126	122	248	
1922	80	20	31	51		1971	31	112	131	243	
1923	79	20	45	65		1972	30	101	111	212	
1924	78	30	38	68		1973	29	87	98	185	
1925	77	26	29	55		1974	28	67	94	161	
1926	76	36	50	86		1975	27	75	72	147	
1927	75	35	48	83		1976	26	62	78	140	
1928	74	31	44	75		1977	25	72	67	139	
1929	73	35	49	84		1978	24	59	57	116	
1930	72	38	58	96		1979	23	65	64	129	
1931	71	42	42	84		1980	22	74	63	137	
1932	70	44	46	90		1981	21	94	75	169	
1933	69	40	37	77		1982	20	83	79	162	18 thru
1934	68	49	53	102		1983	19	114	92	206	59 years
1935	67	61	50	111		1984	18	98	92	190	9352
1936	66	50	65	115		1985	17	102	110	212	
1937	65	47	53	100		1986	16	106	136	242	
1938	64	65	53	118		1987	15	117	108	225	
1939	63	46	69	115	60 thru	1988	14	122	124	246	
1940	62	61	58	119	89 years	1989	13	117	117	234	
1941	61	64	77	141	2072	1990	12	110	111	221	
1942	60	73	78	151		1991	11	105	112	217	
1943	59	71	93	164		1992	10	122	100	222	
1944	58	57	72	129		1993	9	103	100	203	
1945	57	64	83	147		1994	8	101	114	215	6 thru
1946	56	103	92	195		1995	7	90	103	193	17 years
1947	55	106	82	188		1996	6	108	97	205	2635
1948	54	104	127	231		1997	5	85	108	193	
1949	53	99	112	211		1998	4	97	104	201	
1950	52	96	103	199		1999	3	88	102	190	
1951	51	107	108	215		2000	2	91	101	192	0 thru
1952	50	125	107	232		2001	1	100	92	192	5 years
						2002	0	128	124	252	1220



TOWN OF BELLINGHAM

OFFICE OF THE

BOARD OF SELECTMEN

BELLINGHAM, MASSACHUSETTS 02019

Tel. (508) - 966 - 5800

Fax (508) - 966 - 4425

ANNUAL REPORT OF THE BOARD OF SELECTMEN

Once again the spirit and professionalism of the many employees and volunteers associated with the Town resulted in great success. The success we enjoy translates into a high level of quality services delivered in an efficient manner to our residents.

Issues associated with residential and commercial growth continue to dominate discussion throughout Town government. Several large residential projects are well underway and at least two more will begin this year including a 287 unit apartment complex on North Main Street. Additionally, the planning process for Dunkin Donuts corporate offices, as well as their distribution center began this year with hope of a Spring ground-breaking. This facility will employ hundreds of area residents and generate an estimated \$500,000 in annual tax revenue. Additionally, a 150,000 sq. ft. market place on South Main Street, as well as a new shopping center on Pulaski Blvd, will also be under construction this year. While we recognize the impacts associated with these projects, we also have tremendous faith in the review work of our Town Boards and Department Heads. The interest developers and builders have in Bellingham reflect just how desirable our community has become.

Over the past year, a nine member Charter Review Committee conducted the mandated 10 year review of Bellingham's Charter which was adopted in 1993. Under the leadership of Chairman Guy Fleurette, a comprehensive evaluation of this document resulted in few changes reflecting the satisfaction both residents and employees have with the structure of our Town Government. The culmination of this Committee's work will result in a report to Town Meeting voters in May seeking their ratification.

The hallmark of any well run organization is its ability to properly manage its finances in order to deal with economic downturns without resorting to crisis alternatives. Bellingham continues to deliver quality services in the face of deep local aid cuts by the State. The planning,

sound investment policies, and realistic budgeting established and maintained over the past ten years are the bedrock to this community's stability. Our respect and admiration go out to our Financial Team as well as all of our Department Heads, Boards and Committees for their cooperation and assistance in finding the creative and cost effective techniques to manage our community.

This past year we said good bye to a close friend and long time contributor to our community. Wilfred Arcand, Jr. lived his entire life living and serving the Town of Bellingham he loved so much. His list of accomplishments are endless. Most notable were the five terms he served as a member of the Board of Selectmen and the four decades of service to our Highway Department. We will miss "Willy", however, he will always be an example of the selflessness all of us in public service strive to be.

We also said good-bye to Town Moderator Nicholas Winter and long-time School Committee member Donald Burlingame. Each of these gentlemen gave of themselves in order to make Bellingham a better place to live. We hope they "Rest in Peace" and we wish their families well.

Finally, Selectman Robert Badzmierowski chose not to run for re-election. We wish him and his family every success and thank him for his many contributions.

The coming year will undoubtedly present many challenges. I am confident the talented men and women serving this community will continue to face these challenges "head-on" and manage to create solutions which benefit all of us.

Jerald A. Mayhew, Chairman

Ronald A. Picard, Vice Chairman

Ann L. Odabashian

Richard J. Martinelli

Paulette R. Zazza



TOWN OF BELLINGHAM

CHIEF FINANCIAL OFFICER

TOWN HALL ANNEX

4 Mechanic Street

Bellingham, Massachusetts 02019

To The Honorable Board of Selectmen:

Report of the Chief Financial Officer

In accordance with Chapter 41, Section 61, of the Massachusetts General Laws, I hereby submit the annual report of the Chief Financial Officer for the fiscal year July 1, 2002 through June 30, 2003.

The Treasurer-Collector's cash was examined and found to be in balance. An audit of fiscal 2003 was performed and the results were publicly presented to the Board of Selectmen and the Finance Committee. The audit results from fiscal 2003 are included in this report. This information is available in the office of the Town Clerk and also on our web site.

Various financial reports are included in my annual report and cover all departments under the direction of the Finance Office including the Treasurer-Collector, Accounting, Assessors and Management Information Systems. All accounts are maintained under the Uniform Municipal Accounting System (UMAS) as promulgated by the state of Massachusetts and the Deputy Commissioner of Revenue. The method of accounting used is a cash basis/modified accrual fund basis that brings the town's accounting methods more closely into a GAAP basis of accounting that is used nationally. We have implemented Governmental Accounting Standard Board (G.A.S.B.) Statement No. 34 as mandated and are in full compliance with all audit requirements. This presents a completely new format of reporting for all municipalities in the country. This new presentation of financial information is reflected in the fiscal 2003 financial statements included in this annual report.

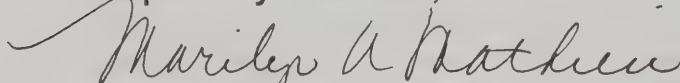
Fiscal 2003 was a successful year for the town of Bellingham in spite of a weakened economy and reduced state aid. We have again pursued delinquent taxes aggressively. This contributed to our overall financial health. Continued financial management and planning are of utmost importance. The Financial Office continues to maintain a conservative approach to both revenue forecasting and expense budgeting. We continue to strive to provide the citizens of Bellingham with high quality, low cost services. Our web site is constantly undergoing improvements in order to provide citizens with current information from their desktops.

The town of Bellingham entered the bond market in March 2003 to advance refund bonds that were issued in 1994 at a significantly higher rate than was available in March, 2003. Based upon our Moody's bond rating of Aa3 and our Standard & Poor's rating of AA-, the winning bid rate was 2.61% for the life of the loan. This low bond rate is attributable to our continuing financial strength as demonstrated by our ratings from Moody's and Standard & Poor's. The advanced refunding will save the town of Bellingham a total of \$293,375.00 over the remaining life of the 1994 issue. This translates to a NPV (net present value) savings of \$258,995.00, which is very significant to the town of Bellingham in these uncertain financial times. Included in the total savings was a reoffering premium of \$46,225.60, which is indicative of the perceived financial strength of the town of Bellingham. Full official copies of both ratings are included in this annual report.

Many challenges lie in the months and years ahead. All communities in the state are feeling the economic decline; the Commonwealth is grappling with severe budget deficits in spite of increasing revenues. Careful financial management will insure that all services continue to be provided at reasonable cost to the citizens of Bellingham. We must maintain our financial "health" and fiscal prudence. The Finance Department strives to provide "oversight" for all financial assets of the town.

I would like to thank the Board of Selectmen, the office of the Town Administrator and the Finance Committee for their continued support. Also, I would like to thank all town departments for their cooperation, as their support has been vital.

Respectfully submitted,

A handwritten signature in cursive script, reading "Marilyn A. Mathieu".

Marilyn A. Mathieu

Chief Financial Officer/MIS Director

MOODY'S INVESTORS RATING SERVICE REPORT
STANDARD & POOR'S RATING SERVICE REPORT



Moody's Investors Service

Global Credit Research

New Issue

13 MAY 2003

New Issue: Bellingham (Town of) MA

MOODY'S ASSIGNS Aa3 RATING TO TOWN OF BELLINGHAM'S (MA) \$3.94 MILLION GENERAL OBLIGATION BONDS**Aa3 AFFIRMATION AFFECTS \$53.9 MILLION IN PARITY DEBT, INCLUDING CURRENT ISSUE**Municipality
MA**Moody's Rating****ISSUE****RATING**

General Obligation Bonds, Series 2003

Aa3

Sale Amount \$3,940,000

Expected Sale Date 05/15/03

Rating Description General Obligation, Limited Tax

Opinion

NEW YORK, May 13, 2003 – Moody's Investors Service has assigned a Aa3 rating to the Town of Bellingham's (MA) \$3.94 million General Obligation Bonds. At this time, Moody's has affirmed the Aa3 rating on the town's \$53.9 million in parity debt, including the current issue. The current issue is secured by a general obligation, limited tax pledge, as debt service falls within the levy limits of Proposition 2 ½. Of the current issue, \$2.75 million will refund bonds originally issued in 1994 for a 6.5% net present value savings of refunded principal. The remaining proceeds will finance water and ambulance upgrades. The assigned rating reflects the town's sustained tax base growth, solid financial operations supported by healthy reserves, and a manageable debt position.

PROXIMITY TO REGIONAL EMPLOYMENT CENTERS SPURS GROWTH

Moody's expects Bellingham's \$1.6 billion tax base to continue to derive benefit from its convenient location along the southern portion of the I-495 growth corridor and within easy commuting distance to the employment sectors of Providence (rated Baa1), Boston (rated Aa2), Worcester (rated A3), and the Route 128 high-tech corridor. This advantageous location has led to recent development in the commercial-industrial sector, including the expansion of the retail component in the form of new shopping centers. Solid tax base growth, which has averaged 10.1% annually over the last five years, is projected to continue in the near term based on strong construction permit trends. The town has a competitive advantage for power production as a result of being located at the intersection of power transmission lines and natural gas pipelines. The pre-existing infrastructure has attracted two major electric utility companies, Northeast Energy Associates and recently, American National Power which has constructed a \$200 million, 580 MW power plant in the town. The town currently has PILOT agreements with both entities. At the same time, Bellingham has experienced substantial residential sector growth, as a result of the extension of commuter rail lines from Boston to the neighboring town of Franklin (rated Aa3). While there is not significant developable land zoned for single family homes, the town will begin to see an increase in taxable values from a new 500-unit luxury apartment complex. Residential wealth levels are slightly above state averages, as reflected by a significant full value per capita of \$104,513.

STABLE FINANCIAL OPERATIONS DESPITE RECENT RESERVE DECLINES

Moody's anticipates that the town will maintain strong financial operations, despite recent reductions in reserve levels, given conservative revenue assumptions and tight expenditure controls. In fiscal 2002, the General Fund balance declined by close to \$1 million to a still healthy \$6.67 million (16.7% of revenues), reflecting the use of fund equity for capital expenses. While the Stabilization Fund had steadily increased in recent years to reach \$3.9 million (9.9% of revenues) in fiscal 2002, the town has since reduced this balance to \$2.6 million, transferring the remainder of the balance to the Group Insurance Fund. Going forward, management plans to add \$2 million each year to the Group Insurance Fund, which funds health insurance costs. Despite a \$183,000 mid-year state aid reduction in fiscal 2003, management projects General Fund balance to remain at current levels given newly implemented spending restrictions and conservative revenue

estimates. For fiscal 2004, management anticipates a \$3.3 million state aid reduction (Governor's proposal included a \$1.7 million reduction for the town), which will be met through a combination of the use of the town's \$725,000 in excess levy capacity, new growth revenue, and both Stabilization Fund and free cash. The town recently created a separate Tax Stabilization Fund of \$500,000 to mitigate future long-term (20-30 years out) tax loss from PILOT agreements with the two large power plants. Local property taxes are the largest source of operating revenues at 48.2%, and tax collections are strong at 98% annually.

MANAGEABLE DEBT BURDEN

Moody's expects Bellingham's 3.4% overall debt burden to remain manageable, given significant state reimbursement for school construction combined with notable tax base growth. Net of state school construction aid of 76%, the town's debt burden declines to a more modest 1.6%. Debt is amortized at an average rate of 55% in ten years. Although town officials express the eventual need for a police and fire station upgrades, these projects will not begin for at least two years given the current economic environment.

KEY STATISTICS

2000 Population: 15,314

2003 Full Valuation: \$1.6 billion

Full Value Per Capita: \$104,513

MFI as % of state: 116.9%

PCI as % of state: 96.5%

Overall debt burden: 3.4%

Adjusted debt burden: 1.6%

Payout of Principal (10 years): 55%

FY02 General Fund balance: \$6.67 million (16.7% of General Fund revenues)

FY02 Stabilization Fund: \$3.9 million (9.9% of General Fund revenues)

FY03 Stabilization Fund (projected): \$2.6 million

Post-sale parity debt: \$53.9 million

Analysts

Jennifer Lewis
Analyst
Public Finance Group
Moody's Investors Service

Julie Beglin
Backup Analyst
Public Finance Group
Moody's Investors Service

Yaffa Rattner
Senior Credit Officer
Public Finance Group
Moody's Investors Service

Contacts

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Research Clients: (212) 553-1653

Bellingham, Massachusetts

Joshua R McIntyre, Boston (1) 617-371-0303; Geoffrey Buswick, Boston (1) 617-371-0313

Rationale

The 'AA-' rating on the town of Bellingham, Mass.' GO bonds reflects the town's:

- Growing tax base, which benefits from its proximity to the greater Boston MSA economy;
- Professional management, with a focus on long-term budgeting and planning; and
- Manageable debt with strong ratios.

The town's full faith tax pledge secures the bonds.

Bellingham, with a population of 15,314, is about 35 miles southwest of Boston, Mass. and 27 miles from Providence, R.I. The town's favorable location on Interstate 495, just 10 miles south of nearby major east-west and north-south routes I-90 and I-95, continues to fuel strong tax base growth. New commercial and residential construction has contributed to a 54% increase in assessed valuation since 1998, which now stands at \$1.54 billion. In addition to employment opportunities along I-495, commuter rail service into Boston from neighboring towns provides Bellingham's residents with additional employment opportunities. Historically, the town's unemployment rate has remained below state and national levels and was 4.4% in 2002. Wealth levels, as measured by median household effective buying income, are above average at 111% and 138% of state and national levels, respectively.

Management is a credit strength. A strong focus on financial and capital planning is evident in capital needs, budget monitoring, and financial reserves. The town develops multiyear capital and financial plans while conservatively estimating revenues. The undesignated fund balance was \$4.1 million, or 10.2% of expenditures, at fiscal year-end 2002. In addition, a \$1.5 million stabilization fund provides an additional 3.7% of expenditures. Fiscal 2003 is expected to close with a small surplus. Expenditure controls have been in place throughout the year, and local revenue is up over the previous year. The fiscal 2004 budget will make use of some reserves and excess levy capacity but will not necessitate an operating override.

This issue will be used to refund bonds outstanding and finance improvements to the water system, as well as to purchase a new ambulance. Since 2001, the town has issued about \$40 million of debt, bringing total debt to \$54 million. A large portion of the bonds, however, is targeted for school construction and is eligible for a 76% debt service reimbursement from the state. Overall net debt is \$21.6 million; a moderate \$1,410 per capita; and just 1.3% of market value. The town's future debt plans are minimal.

Outlook

The stable outlook reflects the expectation of the town's continued strong management as the development of the tax base continues.

YEAR-TO-DATE EXPENDITURE REPORT

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2003

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
010 TRASH-OPERATING FUND						
430 Solid Waste Collection/Disposl						
SALARIES	14,745.00	7,800.00	.00	22,511.43	33.57	99.85
EXPENSES	1,055,255.00	7,000.00	.00	1,058,998.34	3,256.66	99.69
Total 430 Solid Waste Collection/Disposl	1,070,000.00	14,800.00	.00	1,081,509.77	3,290.23	99.70
Total 010 TRASH-OPERATING FUND	1,070,000.00	14,800.00	.00	1,081,509.77	3,290.23	99.70
020 WATER-OPERATING						
450 WATER- OPERATING						
SALARIES	516,997.00	23,000.00	.00	489,831.01	50,165.99	90.71
EXPENSES	1,191,840.00	.00	.00	965,003.58	226,836.42	80.97
Total 450 WATER- OPERATING	1,708,837.00	23,000.00	.00	1,454,834.59	277,002.41	84.01
907 FISCAL 2003-ARTICLES	.00	995,000.00	.00	799,111.21	195,888.79	80.31
Total 907 FISCAL 2003-ARTICLES	.00	995,000.00	.00	799,111.21	195,888.79	80.31
Total 020 WATER-OPERATING	1,708,837.00	1,018,000.	.00	2,253,945.80	472,891.20	82.66
030 SEWER-OPERATING FUND						
460 SEWER - OPERATING						
SALARIES	83,753.00	2,700.00	.00	85,853.15	599.85	99.31
EXPENSES	383,465.00	.00	.00	336,604.77	46,860.23	87.78
Total 460 SEWER - OPERATING	467,218.00	2,700.00	.00	422,457.92	47,460.08	89.90
Total 030 SEWER-OPERATING FUND	467,218.00	2,700.00	.00	422,457.92	47,460.08	89.90
100 General Fund						
114 TOWN MEETING MODERATOR						
ELECTED/APPOINTED SALARIES	430.00	.00	.00	430.00	.00	100.00
EXPENSES	90.00	.00	.00	79.42	10.58	88.24
Total 114 TOWN MEETING MODERATOR	520.00	.00	.00	509.42	10.58	97.97
122 SELECTMEN						
ELECTED/APPOINTED BOARD	6,000.00	.00	.00	5,724.78	275.22	95.41
SALARIES	42,050.00	3,900.00	.00	45,949.99	.01	100.00
EXPENSES	36,701.00	30,000.00	.00	62,550.25	4,150.75	93.78
Total 122 SELECTMEN	84,751.00	33,900.00	.00	114,225.02	4,425.98	96.27

Town of Bellingham

YTD Expenditure Summary

Fiscal Year: 2003

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
123 TOWN ADMINISTRATOR						
SALARIES/CLERICAL SUPPORT	123,465.00	840.00	.00	124,276.77	28.23	99.98
EXPENSES	8,900.00	.00	.00	7,811.45	1,088.55	87.77
Total 123 TOWN ADMINISTRATOR	132,365.00	840.00	.00	132,088.22	1,116.78	99.16
131 FINANCE COMMITTEE						
SALARIES	2,520.00	.00	.00	2,520.00	.00	100.00
EXPENSES	2,555.00	.00	.00	709.40	1,845.60	27.77
Total 131 FINANCE COMMITTEE	5,075.00	.00	.00	3,229.40	1,845.60	63.63
132 RESERVE FUND						
EXPENSES	200,000.00	-96,655.27	.00	.00	103,344.73	.00
Total 132 RESERVE FUND	200,000.00	-96,655.27	.00	.00	103,344.73	.00
135 CHIEF FINANCIAL OFFICER						
SALARIES	174,300.00	6,500.00	.00	160,994.43	19,805.57	89.05
EXPENSES	37,500.00	.00	.00	34,974.22	2,525.78	93.26
Total 135 CHIEF FINANCIAL OFFICER	211,800.00	6,500.00	.00	195,968.65	22,331.35	89.77
137 ASSESSORS						
ELECTED/APPOINTED BOARD SALARY	3,800.00	.00	.00	2,400.00	1,400.00	63.16
SALARIES	115,850.00	7,775.00	.00	93,635.58	29,989.42	75.74
EXPENSES	24,200.00	.00	.00	15,173.49	9,026.51	62.70
Total 137 ASSESSORS	143,850.00	7,775.00	.00	111,209.07	40,415.93	73.34
138 TREASURER						
SALARIES	53,197.00	3,745.00	.00	53,586.31	3,355.69	94.11
EXPENSES	31,000.00	.00	.00	13,005.69	17,994.31	41.95
Total 138 TREASURER	84,197.00	3,745.00	.00	66,592.00	21,350.00	75.72
139 TOWN COLLECTOR						
SALARIES	112,122.00	5,845.00	.00	115,362.24	2,604.76	97.79
EXPENSES	60,601.00	.00	.00	49,207.66	11,393.34	81.20
Total 139 TOWN COLLECTOR	172,723.00	5,845.00	.00	164,569.90	13,998.10	92.16
151 TOWN COUNSEL						
EXPENSES	65,000.00	.00	.00	65,000.00	.00	100.00
Total 151 TOWN COUNSEL	65,000.00	.00	.00	65,000.00	.00	100.00
152 PERSONNEL DEPARTMENT						
SALARIES	1,680.00	.00	.00	1,680.00	.00	100.00
EXPENSES	310.00	.00	.00	.00	310.00	.00

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2003

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
Total 152 PERSONNEL DEPARTMENT	1,990.00	.00	.00	1,680.00	310.00	84.42
154 MANAGEMENT INFORMATION SYSTEM						
SALARIES	52,900.00	3,835.00	.00	52,929.62	3,805.38	93.29
EXPENSES	113,500.00	.00	.00	113,914.64	-414.64	100.37
CAPITAL OUTLAY	35,000.00	.00	.00	33,925.48	1,074.52	96.93
Total 154 MANAGEMENT INFORMATION SYSTEM	201,400.00	3,835.00	.00	200,769.74	4,465.26	97.82
156 TAX TITLE FORECLOSURE						
EXPENSES	6,750.00	.00	.00	3,781.22	2,968.78	56.02
Total 156 TAX TITLE FORECLOSURE	6,750.00	.00	.00	3,781.22	2,968.78	56.02
161 TOWN CLERK						
ELECTED/APPOINTED SALARY	50,632.00	.00	.00	50,632.00	.00	100.00
SALARIES	33,223.00	977.00	.00	34,156.97	43.03	99.87
EXPENSES	6,300.00	.00	.00	5,355.29	944.71	85.00
Total 161 TOWN CLERK	90,155.00	977.00	.00	90,144.26	987.74	98.92
162 ELECTIONS						
EXPENSES	29,900.00	.00	.00	28,473.20	1,426.80	95.23
Total 162 ELECTIONS	29,900.00	.00	.00	28,473.20	1,426.80	95.23
163 REGISTRATION						
SALARIES	1,400.00	.00	.00	1,400.00	.00	100.00
EXPENSES	7,800.00	.00	.00	6,477.12	1,322.88	83.04
Total 163 REGISTRATION	9,200.00	.00	.00	7,877.12	1,322.88	85.62
171 CONSERVATION COMMISSION						
SALARIES	35,000.00	.00	.00	34,341.84	658.16	98.12
EXPENSES	4,746.00	.00	.00	4,589.50	156.50	96.70
Total 171 CONSERVATION COMMISSION	39,746.00	.00	.00	38,931.34	814.66	97.95
172 PLANNING BOARD						
ELECTED SALARIES	5,000.00	.00	.00	2,833.33	2,166.67	56.67
SALARIES	48,300.00	.00	.00	31,360.08	16,939.92	64.93
EXPENSES	12,240.00	.00	.00	4,264.22	7,975.78	34.84
Total 172 PLANNING BOARD	65,540.00	.00	.00	38,457.63	27,082.37	58.68
173 ZONING BOARD OF APPEALS						
SALARIES	6,955.00	240.00	.00	7,186.25	8.75	99.88
EXPENSES	590.00	-184.73	.00	405.27	.00	100.00

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2003

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
Total 173 ZONING BOARD OF APPEALS	7,545.00	55.27	.00	7,591.52	8.75	99.88
182 INDUSTRIAL DEVELOPMENT COMM EXPENSES	1.00	.00	.00	.00	1.00	.00
Total 182 INDUSTRIAL DEVELOPMENT COMM	1.00	.00	.00	.00	1.00	.00
183 COMMISSION ON DISABILITY SALARIES	1,200.00	.00	.00	1,200.00	.00	100.00
EXPENSES	1,500.00	.00	.00	944.21	555.79	62.95
Total 183 COMMISSION ON DISABILITY	2,700.00	.00	.00	2,144.21	555.79	79.42
189 PUBLIC BUILDINGS MAINTENANCE SALARIES	74,106.00	.00	.00	74,106.00	.00	100.00
EXPENSES	137,500.00	18,500.00	.00	151,720.86	4,279.14	97.26
Total 189 PUBLIC BUILDINGS MAINTENANCE	211,606.00	18,500.00	.00	225,826.86	4,279.14	98.14
190 OTJ INJURY FOR DEDUCTIBLE EXPENSES	55,000.00	40,000.00	.00	89,596.53	5,403.47	94.31
Total 190 OTJ INJURY FOR DEDUCTIBLE	55,000.00	40,000.00	.00	89,596.53	5,403.47	94.31
191 WORKER'S COMPENSATION AGENT SALARIES	5,000.00	.00	.00	5,000.04	-.04	100.00
Total 191 WORKER'S COMPENSATION AGENT	5,000.00	.00	.00	5,000.04	-.04	100.00
192 EMPLOYEE SICK DAY BUY-BACK FD SALARIES	50,000.00	.00	.00	50,000.00	.00	100.00
Total 192 EMPLOYEE SICK DAY BUY-BACK FD	50,000.00	.00	.00	50,000.00	.00	100.00
193 PROPERTY & LIABILITY INSURANCE EXPENSES	180,000.00	144,567.50	.00	255,168.50	69,399.00	78.62
Total 193 PROPERTY & LIABILITY INSURANCE	180,000.00	144,567.50	.00	255,168.50	69,399.00	78.62
194 RETIREMENT ASSESSMENT EXPENSES	890,000.00	.00	.00	816,206.21	73,793.79	91.71
Total 194 RETIREMENT ASSESSMENT	890,000.00	.00	.00	816,206.21	73,793.79	91.71
195 MEDICARE/EMPLOYER SHARE EXPENSES	195,000.00	27,500.00	.00	210,352.40	12,147.60	94.54
Total 195 MEDICARE/EMPLOYER SHARE	195,000.00	27,500.00	.00	210,352.40	12,147.60	94.54

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2003

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
196 TOWN REPORTS						
EXPENSES	3,000.00	.00	.00	1,237.50	1,762.50	41.25
Total 196 TOWN REPORTS	3,000.00	.00	.00	1,237.50	1,762.50	41.25
197 PHYSICAL/OCCUPATIONAL HEALTH						
EXPENSES	32,000.00	.00	.00	31,210.32	789.68	97.53
Total 197 PHYSICAL/OCCUPATIONAL HEALTH	32,000.00	.00	.00	31,210.32	789.68	97.53
198 INSURANCE DEDUCTIBLE						
EXPENSES	60,000.00	75,000.00	.00	132,947.05	2,052.95	98.48
Total 198 INSURANCE DEDUCTIBLE	60,000.00	75,000.00	.00	132,947.05	2,052.95	98.48
199 DAMAGES TO PERSONS/PROPERTY						
EXPENSES	1.00	.00	.00	.00	1.00	.00
Total 199 DAMAGES TO PERSONS/PROPERTY	1.00	.00	.00	.00	1.00	.00
210 POLICE DEPARTMENT						
SALARIES	2,143,739.00	-17,655.00	.00	2,000,225.11	125,858.89	94.08
EXPENSES	137,700.00	22,947.62	.00	148,325.15	12,322.47	92.33
Total 210 POLICE DEPARTMENT	2,281,439.00	5,292.62	.00	2,148,550.26	138,181.36	93.96
220 FIRE DEPARTMENT						
SALARIES	1,253,801.00	3,369.00	.00	1,164,195.64	92,974.36	92.60
EXPENSES	73,390.00	.00	.00	73,061.55	328.45	99.55
Total 220 FIRE DEPARTMENT	1,327,191.00	3,369.00	.00	1,237,257.19	93,302.81	92.99
251 TOWN INSPECTOR						
SALARIES	115,194.00	3,005.00	.00	115,586.55	2,612.45	97.79
EXPENSES	8,800.00	.00	.00	5,467.74	3,332.26	62.13
Total 251 TOWN INSPECTOR	123,994.00	3,005.00	.00	121,054.29	5,944.71	95.32
252 SEALERS OF WEIGHTS/MEASURES						
SALARIES	3,000.00	.00	.00	3,000.00	.00	100.00
EXPENSES	1,000.00	4,100.00	.00	4,584.97	515.03	89.90
Total 252 SEALERS OF WEIGHTS/MEASURES	4,000.00	4,100.00	.00	7,584.97	515.03	93.64
253 INSPECTOR OF PLUMBING AND GAS						
SALARIES	22,615.00	554.00	.00	21,505.56	1,663.44	92.82
EXPENSES	525.00	.00	.00	525.00	.00	100.00
Total 253 INSPECTOR OF PLUMBING AND GAS	23,140.00	554.00	.00	22,030.56	1,663.44	92.98

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2003

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
255 ELECTRICAL INSPECTOR						
SALARIES	24,932.00	.00	.00	24,408.75	523.25	97.90
EXPENSES	710.00	.00	.00	554.52	155.48	78.10
Total 255 ELECTRICAL INSPECTOR	25,642.00	.00	.00	24,963.27	678.73	97.35
292 ANIMAL CONTROL						
SALARIES	74,384.00	17,800.00	.00	89,107.00	3,077.00	96.66
EXPENSES	9,510.00	-15.00	.00	6,016.29	3,478.71	63.36
Total 292 ANIMAL CONTROL	83,894.00	17,785.00	.00	95,123.29	6,555.71	93.55
294 TREE WARDEN						
ELECTED/APPOINTED BOARD	4,232.00	.00	.00	4,232.04	-.04	100.00
SALARIES	3,720.00	.00	.00	120.00	3,600.00	3.23
EXPENSES	5,626.00	.00	.00	1,690.24	3,935.76	30.04
Total 294 TREE WARDEN	13,578.00	.00	.00	6,042.28	7,535.72	44.50
299 AUXILIARY POLICE						
EXPENSES	4,766.00	.00	.00	4,765.97	.03	100.00
Total 299 AUXILIARY POLICE	4,766.00	.00	.00	4,765.97	.03	100.00
300 SCHOOL DEPARTMENT						
ELECTED/APPOINTED BOARD	5,000.00	.00	.00	5,000.00	.00	100.00
SCHOOL DEPARTMENT BUDGET	16,995,000.00	.00	.00	16,995,000.00	.00	100.00
Total 300 SCHOOL DEPARTMENT	17,000,000.00	.00	.00	17,000,000.00	.00	100.00
302 BLACKSTONE VALLEY VOCATIONAL						
EXPENSES	181,881.00	.00	.00	181,881.00	.00	100.00
Total 302 BLACKSTONE VALLEY VOCATIONAL	181,881.00	.00	.00	181,881.00	.00	100.00
303 SCHOOL TRANSPORTATION						
TRANSPORTATION EXPENSES SUMMARY	1,300,000.00	.00	.00	1,267,312.80	32,687.20	97.49
Total 303 SCHOOL TRANSPORTATION	1,300,000.00	.00	.00	1,267,312.80	32,687.20	97.49
421 HIGHWAY ADMINISTRATION						
SALARIES	91,640.00	2,710.00	.00	94,126.92	223.08	99.76
EXPENSES	25,400.00	.00	.00	23,478.39	1,921.61	92.43
Total 421 HIGHWAY ADMINISTRATION	117,040.00	2,710.00	.00	117,605.31	2,144.69	98.21
422 HIGHWAY CONSTRUCTION/MAINT						
SALARIES	473,010.00	5,000.00	.00	456,800.12	21,209.88	95.56
EXPENSES	216,400.00	.00	.00	214,526.71	1,873.29	99.13

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2003

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
Total 422 HIGHWAY CONSTRUCTION/MAINT	689,410.00	5,000.00	.00	671,326.83	23,083.17	96.68
423 SNOW AND ICE REMOVAL						
SALARIES	20,000.00	175,000.00	.00	144,804.89	50,195.11	74.26
EXPENSES	80,000.00	232,412.00	.00	366,772.57	-54,360.57	117.40
Total 423 SNOW AND ICE REMOVAL	100,000.00	407,412.00	.00	511,577.46	-4,165.46	100.82
424 STREET LIGHTING						
EXPENSES	135,000.00	.00	.00	113,327.71	21,672.29	83.95
Total 424 STREET LIGHTING	135,000.00	.00	.00	113,327.71	21,672.29	83.95
425 HIGHWAY MAINTENANCE						
EXPENSES	57,000.00	.00	.00	56,857.72	142.28	99.75
Total 425 HIGHWAY MAINTENANCE	57,000.00	.00	.00	56,857.72	142.28	99.75
426 GAS AND OIL						
EXPENSES	72,000.00	.00	.00	70,982.28	1,017.72	98.59
Total 426 GAS AND OIL	72,000.00	.00	.00	70,982.28	1,017.72	98.59
433 SOLID WASTE						
EXPENSES	328,000.00	10,000.00	.00	314,798.31	23,201.69	93.14
Total 433 SOLID WASTE	328,000.00	10,000.00	.00	314,798.31	23,201.69	93.14
439 SANITARY LANDFILL						
EXPENSES	15,000.00	.00	.00	1,481.20	13,518.80	9.87
Total 439 SANITARY LANDFILL	15,000.00	.00	.00	1,481.20	13,518.80	9.87
450 WATER- OPERATING						
EXPENSES	.00	.00	.00	.00	.00	.00
Total 450 WATER- OPERATING	.00	.00	.00	.00	.00	.00
491 CEMETERY DEPARTMENT						
ELECTED/APPOINTED BOARD	3,600.00	.00	.00	1,800.00	1,800.00	50.00
EXPENSES	7,500.00	.00	.00	7.97	7,492.03	.11
Total 491 CEMETERY DEPARTMENT	11,100.00	.00	.00	1,807.97	9,292.03	16.29
510 BOARD OF HEALTH						
ELECTED/APPOINTED BOARD	3,000.00	.00	.00	3,000.00	.00	100.00
SALARIES	68,955.00	2,500.00	.00	71,080.66	374.34	99.48
EXPENSES	15,040.00	-150.00	.00	11,922.67	2,967.33	80.07

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2003

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
Total 510 BOARD OF HEALTH	86,995.00	2,350.00	.00	86,003.33	3,341.67	96.26
541 COUNCIL ON AGING						
SALARIES	85,102.00	4,800.00	.00	89,772.09	129.91	99.86
EXPENSES	33,920.00	-150.00	.00	33,016.72	753.28	97.77
Total 541 COUNCIL ON AGING	119,022.00	4,650.00	.00	122,788.81	883.19	99.29
543 VETERANS SERVICES						
SALARIES	3,000.00	.00	.00	3,000.00	.00	100.00
EXPENSES	5,250.00	.00	.00	3,831.38	1,418.62	72.98
Total 543 VETERANS SERVICES	8,250.00	.00	.00	6,831.38	1,418.62	82.80
549 VETERANS GRAVE AGENT						
SALARIES	600.00	.00	.00	.00	600.00	.00
EXPENSES	250.00	.00	.00	.00	250.00	.00
Total 549 VETERANS GRAVE AGENT	850.00	.00	.00	.00	850.00	.00
610 LIBRARY						
ELECTED/APPOINTED BOARD	525.00	.00	.00	525.00	.00	100.00
SALARIES	246,245.00	8,150.00	.00	248,619.74	5,775.26	97.73
EXPENSES	142,800.00	.00	.00	142,741.86	58.14	99.96
Total 610 LIBRARY	389,570.00	8,150.00	.00	391,886.60	5,833.40	98.53
630 PARKS AND RECREATION						
APPOINTED SALARIES	3,050.00	.00	.00	3,049.50	.50	99.98
SALARIES	42,932.00	.00	.00	37,611.50	5,320.50	87.61
EXPENSES	72,018.00	-190.00	.00	71,279.79	548.21	99.24
Total 630 PARKS AND RECREATION	118,000.00	-190.00	.00	111,940.79	5,869.21	95.02
650 HISTORICAL COMMISSION						
EXPENSES	5,500.00	.00	.00	4,680.56	819.44	85.10
Total 650 HISTORICAL COMMISSION	5,500.00	.00	.00	4,680.56	819.44	85.10
651 CULTURAL COUNCIL						
EXPENSES	7,500.00	.00	.00	7,500.00	.00	100.00
Total 651 CULTURAL COUNCIL	7,500.00	.00	.00	7,500.00	.00	100.00
660 MEMORIAL DAY/VETERANS						
EXPENSES	12,000.00	.00	.00	11,284.13	715.87	94.03
Total 660 MEMORIAL DAY/VETERANS	12,000.00	.00	.00	11,284.13	715.87	94.03

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2003

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
710 DEBT SERVICE-PRINCIPAL PAYMENT EXPENSES	3,100,000.00	.00	.00	3,066,223.81	33,776.19	98.91
Total 710 DEBT SERVICE-PRINCIPAL PAYMENT	3,100,000.00	.00	.00	3,066,223.81	33,776.19	98.91
715 DEBT SERVICE-INTEREST ON BONDS EXPENSES	2,900,000.00	-352,662.0	.00	2,532,541.02	14,796.98	99.42
Total 715 DEBT SERVICE-INTEREST ON BONDS	2,900,000.00	-352,662.0	.00	2,532,541.02	14,796.98	99.42
800 STATE/COUNTY ASSESSMENTS	.00	184,066.00	.00	195,220.00	-11,154.00	106.06
Total 800 STATE/COUNTY ASSESSMENTS	.00	184,066.00	.00	195,220.00	-11,154.00	106.06
906 FISCAL 2002 ARTICLES	.00	.00	.00	.00	.00	.00
Total 906 FISCAL 2002 ARTICLES	.00	.00	.00	.00	.00	.00
907 FISCAL 2003-ARTICLES	145,725.00	1,413,943.	.00	983,646.95	576,021.93	63.07
Total 907 FISCAL 2003-ARTICLES	145,725.00	1,413,943.	.00	983,646.95	576,021.93	63.07
921 BROUGHT FORWARD ARTICLES	.00	2,239,338.	.00	405,289.64	1,834,048.99	18.10
Total 921 BROUGHT FORWARD ARTICLES	.00	2,239,338.	.00	405,289.64	1,834,048.99	18.10
950 ENCUMBRANCES	.00	168,630.67	.00	64,246.00	104,384.67	38.10
Total 950 ENCUMBRANCES	.00	168,630.67	.00	64,246.00	104,384.67	38.10
990 TRANSFER TO WORKMEN'S COMP INTER-FUND TRANSFER	100,000.00	100,000.00	.00	200,000.00	.00	100.00
Total 990 TRANSFER TO WORKMEN'S COMP	100,000.00	100,000.00	.00	200,000.00	.00	100.00
991 TRANSFER TO UNEMPLOYMENT TRUST INTERFUND TRANSFERS	15,000.00	100,000.00	.00	115,000.00	.00	100.00
Total 991 TRANSFER TO UNEMPLOYMENT TRUST	15,000.00	100,000.00	.00	115,000.00	.00	100.00
992 TRANSFER TO GROUP INS TRUST INTERFUND TRANSFER	1,650,000.00	349,700.00	.00	1,999,700.00	.00	100.00
Total 992 TRANSFER TO GROUP INS TRUST	1,650,000.00	349,700.00	.00	1,999,700.00	.00	100.00

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2003

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
Total 100 General Fund	35,789,302.00	4,949,589.	.00	37,371,901.02	3,366,990.28	91.74
** GRAND TOTAL *****	39,035,357.00	5,985,089.	.00	41,129,814.51	3,890,631.79	91.36

SPECIAL REVENUE FUND REPORT

This report details all Special Revenue Funds that the town of Bellingham maintains throughout the year by type:

Fund 200-299	School Grant Funds
Fund 300-399	School/Town Capital Project Funds
Fund 400-499	Town Grant Funds
Fund 500-599	School Revolving and/or Gift Funds
Fund 600-699	Town Revolving and/or Gift Funds
Fund 700-799	Trust Funds
Fund 800-899	School/Town Agency Funds

Please note that the balances reported are Fund Balances: therefore, a negative fund balance indicates a positive balance remaining.

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2003 For The Period Ending 06302003

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
=====					
202 SCHOOL LUNCH					
35900 UNDESIGNATED FUND BALANCE	-32,137.88		.00	.00	
42920 SCHOOL LUNCH-RECEIPTS	.00		459,652.01	.00	
43100 FED REV PASS THRU STATE	.00		77,966.24	.00	
51130 PERMANENT PERSONNEL SALARIES	.00		.00	168,815.34	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	67,845.31	
51192 SCHOOL DEPT. SUBSTITUTES	.00		.00	16,598.00	
52400 PROFESSIONAL SERVICES	.00		.00	64,445.76	
54161 SCHOOL LUNCH SUPPLIES	.00		.00	225,735.00	

Total 202 SCHOOL LUNCH	-32,137.88	.00	537,618.25	543,439.41	-26,316.72
203 N C SHERIFF'S DARE GRANT					
35900 UNDESIGNATED FUND BALANCE	-41.11		.00	.00	

Total 203 N C SHERIFF'S DARE GRANT	-41.11	.00	.00	.00	-41.11
205 CPC (E.C.CH188)					
43100 FED REV PASS THRU STATE	.00		104,022.00	.00	
51210 SCHOOL DEPT ADMIN-CERTIFIED	.00		.00	31,328.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	52,275.08	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	2,700.00	
52400 PROFESSIONAL SERVICES	.00		.00	15,680.40	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	149.76	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	1,888.76	

Total 205 CPC (E.C.CH188)	.00	.00	104,022.00	104,022.00	.00
206 SPED EARLY CHILD GRANT					
43100 FED REV PASS THRU STATE	.00		29,043.00	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	25,552.00	
52270 PENSION IN GRANTS 9%	.00		.00	2,300.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	1,191.00	

Total 206 SPED EARLY CHILD GRANT	.00	.00	29,043.00	29,043.00	.00
210 SPED 94-142 ALLOC					
43100 FED REV PASS THRU STATE	.00		478,709.00	.00	
51210 SCHOOL DEPT ADMIN-CERTIFIED	.00		.00	20,300.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	251,401.75	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	94,363.34	
52270 PENSION IN GRANTS 9%	.00		.00	32,015.23	
52400 PROFESSIONAL SERVICES	.00		.00	49,363.57	
52520 IN-STATE TRAVEL	.00		.00	7,432.21	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	7,540.70	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	16,292.20	

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 210 SPED 94-142 ALLOC	.00	.00	478,709.00	478,709.00	.00
225 DRUG FREE SCHOOLS					
43100 FED REV PASS THRU STATE	.00		11,735.00	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	6,505.00	
52400 PROFESSIONAL SERVICES	.00		.00	1,010.00	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	440.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	3,780.00	
Total 225 DRUG FREE SCHOOLS	.00	.00	11,735.00	11,735.00	.00
229 SPED COLLABORATIVE, ALT HIGH					
35900 UNDESIGNATED FUND BALANCE	-37,175.19		.00	.00	
42410 TUITION - SPED COLLABORATIVE	.00		579,503.10	.00	
51130 PERMANENT PERSONNEL SALARIES	.00		.00	34,097.04	
51260 SCHOOL DEPT TEACHERS	.00		.00	404,595.73	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	87,857.39	
51480 SCHOOL DEPT MISCELLANEOUS	.00		.00	5,023.04	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	487.60	
Total 229 SPED COLLABORATIVE, ALT HIGH	-37,175.19	.00	579,503.10	532,060.80	-84,617.49
230 SPED COLLABORATIVE, ELEMENTARY					
35900 UNDESIGNATED FUND BALANCE	-73,197.04		.00	.00	
42410 TUITION - SPED COLLABORATIVE	.00		67,170.74	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	1,585.85	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	20,800.34	
52090 SCHOOL TRANSPORTATION	.00		.00	31.95	
Total 230 SPED COLLABORATIVE, ELEMENTARY	-73,197.04	.00	67,170.74	22,418.14	-117,949.64
231 EARLY CHILDH-TUIT CH53 E 1/2					
35900 UNDESIGNATED FUND BALANCE	-62,940.01		.00	.00	
42411 TUITION - EARLY CHILDHOOD	.00		166,583.81	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	64,503.58	
51192 SCHOOL DEPT. SUBSTITUTES	.00		.00	1,108.57	
51210 SCHOOL DEPT ADMIN-CERTIFIED	.00		.00	13,821.50	
51230 SCHOOL DEPT OFFICE PERSONNEL	.00		.00	296.40	
51260 SCHOOL DEPT TEACHERS	.00		.00	128,018.29	
51450 SCHOOL DEPT CUSTODIANS	.00		.00	5,191.20	
52400 PROFESSIONAL SERVICES	.00		.00	2,522.57	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	1,634.06	

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 231 EARLY CHILDH-TUIT CH53 E 1/2	-62,940.01	.00	166,583.81	217,096.17	-12,427.65
244 TITLE I FY03					
43100 FED REV PASS THRU STATE	.00		208,410.00	.00	
51210 SCHOOL DEPT ADMIN-CERTIFIED	.00		.00	10,420.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	119,836.23	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	44,461.14	
52270 PENSION IN GRANTS 9%	.00		.00	8,605.00	
52400 PROFESSIONAL SERVICES	.00		.00	4,959.49	
52520 IN-STATE TRAVEL	.00		.00	2,367.76	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	810.20	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	3,246.03	
Total 244 TITLE I FY03	.00	.00	208,410.00	194,705.85	-13,704.15
245 TITLE I					
35900 UNDESIGNATED FUND BALANCE	-9,381.57		.00	.00	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	34.68	
52400 PROFESSIONAL SERVICES	.00		.00	3,977.70	
52520 IN-STATE TRAVEL	.00		.00	308.44	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	195.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	4,865.75	
Total 245 TITLE I	-9,381.57	.00	.00	9,381.57	.00
250 TITLE V (FORMERLY TITLE VI)					
43100 FED REV PASS THRU STATE	.00		11,785.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	2,000.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	3,073.02	
54230 MISCELLANEOUS EQUIPMENT	.00		.00	6,711.98	
Total 250 TITLE V (FORMERLY TITLE VI)	.00	.00	11,785.00	11,785.00	.00
269 SPED PROF.DEVELOPMENT GRANT					
35900 UNDESIGNATED FUND BALANCE	396.68		.00	.00	
43100 FED REV PASS THRU STATE	.00		29,196.00	.00	
51210 SCHOOL DEPT ADMIN-CERTIFIED	.00		.00	1,000.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	3,248.44	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	417.27	
52400 PROFESSIONAL SERVICES	.00		.00	21,461.03	
52520 IN-STATE TRAVEL	.00		.00	2,347.58	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	325.00	

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 269 SPED PROF.DEVELOPMENT GRANT	396.68	.00	29,196.00	28,799.32	.00
274 EARLY INTERVENTION LIT GRANT					
43300 OTHER STATE REVENUE	.00		11,750.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	9,665.00	
52520 IN-STATE TRAVEL	.00		.00	820.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	1,265.00	
Total 274 EARLY INTERVENTION LIT GRANT	.00	.00	11,750.00	11,750.00	.00
283 ELEMENTARY SCHOOLWIDE LITERACY					
43300 OTHER STATE REVENUE	.00		80,000.00	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	65,884.18	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	7,076.24	
52400 PROFESSIONAL SERVICES	.00		.00	4,333.65	
52520 IN-STATE TRAVEL	.00		.00	1,535.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	1,170.93	
Total 283 ELEMENTARY SCHOOLWIDE LITERACY	.00	.00	80,000.00	80,000.00	.00
288 ACADEMIC SUPPORT SERVICES					
35900 UNDESIGNATED FUND BALANCE	9,784.50		.00	.00	
43300 OTHER STATE REVENUE	.00		89,222.00	.00	
51210 SCHOOL DEPT ADMIN-CERTIFIED	.00		.00	7,545.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	18,937.50	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	5,155.00	
52400 PROFESSIONAL SERVICES	.00		.00	39,016.09	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	2,591.80	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	6,192.11	
Total 288 ACADEMIC SUPPORT SERVICES	9,784.50	.00	89,222.00	79,437.50	.00
290 TITLE II,PART A: IMPRV ED QUAL					
43100 FED REV PASS THRU STATE	.00		58,374.00	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	44,458.67	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	3,750.00	
52270 PENSION IN GRANTS 9%	.00		.00	3,534.00	
52400 PROFESSIONAL SERVICES	.00		.00	5,647.98	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	983.35	
Total 290 TITLE II,PART A: IMPRV ED QUAL	.00	.00	58,374.00	58,374.00	.00

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
291 TITLE II D, ENHANC ED/TECH FRM					
43100 FED REV PASS THRU STATE	.00		7,727.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	2,000.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	5,727.00	
Total 291 TITLE II D, ENHANC ED/TECH FRM	.00	.00	7,727.00	7,727.00	.00
292 RESIDENTIAL TUIT (50/50 PROG)					
43100 FED REV PASS THRU STATE	.00		12,464.63	.00	
52400 PROFESSIONAL SERVICES	.00		.00	12,464.63	
Total 292 RESIDENTIAL TUIT (50/50 PROG)	.00	.00	12,464.63	12,464.63	.00
** GRAND TOTAL *****	-204,691.62	.00	2,483,313.53	2,432,948.39	-255,056.76

=== SELECTION LEGEND =====

ount Type: F R E
ad: 200 TO 292

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
=====					
301 SEWER PROJECT-PHASE I & II					
35900 UNDESIGNATED FUND BALANCE	-96,647.08		.00	.00	
Total 301 SEWER PROJECT-PHASE I & II	-96,647.08	.00	.00	.00	-96,647.08

303 SEWER-PHASE III					
35900 UNDESIGNATED FUND BALANCE	-20,460.44		.00	.00	
Total 303 SEWER-PHASE III	-20,460.44	.00	.00	.00	-20,460.44

304 SRF/PH III SEWER EXPANSION					
35900 UNDESIGNATED FUND BALANCE	78,667.38		.00	.00	
49100 PROCEEDS FROM SALE OF BONDS	.00		80,250.06	.00	
52400 PROFESSIONAL SERVICES	.00		.00	28,520.00	
Total 304 SRF/PH III SEWER EXPANSION	78,667.38	.00	80,250.06	28,520.00	26,937.32

307 WATER SUPPLY WELL IMPROVEMENTS					
35900 UNDESIGNATED FUND BALANCE	-164,752.85		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	159,612.10	
Total 307 WATER SUPPLY WELL IMPROVEMENTS	-164,752.85	.00	.00	159,612.10	-5,140.75

308 PHASE 3 SEWER PLANNING					
35900 UNDESIGNATED FUND BALANCE	-351,687.02		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	4,905.00	
Total 308 PHASE 3 SEWER PLANNING	-351,687.02	.00	.00	4,905.00	-346,782.02

309 FUTURE WELL SITE ID					
35900 UNDESIGNATED FUND BALANCE	-16,183.72		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	974.19	
Total 309 FUTURE WELL SITE ID	-16,183.72	.00	.00	974.19	-15,209.53

311 WATER MASTER PLAN					
35900 UNDESIGNATED FUND BALANCE	-3,602.00		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	3,602.00	
Total 311 WATER MASTER PLAN	-3,602.00	.00	.00	3,602.00	.00

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
=====					
323 WELL # 12 ENG/LAND (FY 1995)					
35900 UNDESIGNATED FUND BALANCE	-189,986.20		.00	.00	

Total 323 WELL # 12 ENG/LAND (FY 1995)	-189,986.20	.00	.00	.00	-189,986.20
335 DEPOT STREET BRIDGE					
35900 UNDESIGNATED FUND BALANCE	-3,981.41		.00	.00	

Total 335 DEPOT STREET BRIDGE	-3,981.41	.00	.00	.00	-3,981.41
340 BOX POND					
35900 UNDESIGNATED FUND BALANCE	-9,623.05		.00	.00	

Total 340 BOX POND	-9,623.05	.00	.00	.00	-9,623.05
353 AMBULANCE (2002) \$200K					
35900 UNDESIGNATED FUND BALANCE	1,155.39		.00	.00	
49100 PROCEEDS FROM SALE OF BONDS	.00		200,000.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	2,559.47	
58510 CAPITAL OUTLAY-EQUIPMENT	.00		.00	194,100.39	

Total 353 AMBULANCE (2002) \$200K	1,155.39	.00	200,000.00	196,659.86	-2,184.75
355 TOWN COMPUTER LEASE					
35900 UNDESIGNATED FUND BALANCE	-39,061.44		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	1,875.00	

Total 355 TOWN COMPUTER LEASE	-39,061.44	.00	.00	1,875.00	-37,186.44
358 TOWN HALL RENOVATE(1998) 1.6M					
35900 UNDESIGNATED FUND BALANCE	-1,333,726.43		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	169,844.17	

Total 358 TOWN HALL RENOVATE(1998) 1.6M	-1,333,726.43	.00	.00	169,844.17	-1,163,882.26
361 SR HIGH/JR/SR HIGH (1998) (35M)					
35900 UNDESIGNATED FUND BALANCE	-4,066,078.90		.00	.00	
49700 TRANSFER FROM GENERAL FUND	.00		54,204.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	3,530,537.26	
58510 CAPITAL OUTLAY-EQUIPMENT	.00		.00	390,203.33	

Total 361 SR HIGH/JR/SR HIGH (1998) (35M)	-4,066,078.90	.00	54,204.00	3,920,740.59	-199,542.31

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
364 MAPLE ST SEWER EXTENSION(1998)					
35900 UNDESIGNATED FUND BALANCE	-3,250.71		.00	.00	
Total 364 MAPLE ST SEWER EXTENSION(1998)	-3,250.71	.00	.00	.00	-3,250.71
365 TITLE V SEPTIC LOAN PROGRAM					
35900 UNDESIGNATED FUND BALANCE	30,093.04		.00	.00	
49100 PROCEEDS FROM SALE OF BONDS	.00		70,000.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	26,179.00	
Total 365 TITLE V SEPTIC LOAN PROGRAM	30,093.04	.00	70,000.00	26,179.00	-13,727.96
372 SENIOR CENTER CONSTRUCTION					
35900 UNDESIGNATED FUND BALANCE	-139.79		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	139.79	
Total 372 SENIOR CENTER CONSTRUCTION	-139.79	.00	.00	139.79	.00
***** GRAND TOTAL *****	-6,189,265.23	.00	404,454.06	4,513,051.70	-2,080,667.59

***** SELECTION LEGEND *****

Account Type: F R E
Fund: 301 TO 372

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
401 FORMULA GRANT					
35900 UNDESIGNATED FUND BALANCE	157.94		.00	.00	
43300 OTHER STATE REVENUE	.00		10,219.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	4,280.00	
52040 PRINTING,BINDING AND COPYING	.00		.00	472.72	
52400 PROFESSIONAL SERVICES	.00		.00	3,260.42	
54150 NEW METERS	.00		.00	2,217.35	
Total 401 FORMULA GRANT	157.94	.00	10,219.00	10,230.49	169.43
402 LIBRARY-M.E.G./L.I.G.					
35900 UNDESIGNATED FUND BALANCE	-39,109.49		.00	.00	
43300 OTHER STATE REVENUE	.00		15,357.41	.00	
54150 NEW METERS	.00		.00	7,669.28	
Total 402 LIBRARY-M.E.G./L.I.G.	-39,109.49	.00	15,357.41	7,669.28	-46,797.62
403 ELECTIONS-EXTENDED POLLING HRS					
43300 OTHER STATE REVENUE	.00		2,246.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	2,246.00	
Total 403 ELECTIONS-EXTENDED POLLING HRS	.00	.00	2,246.00	2,246.00	.00
404 FEMA/MEMA STORM REIMBURSEMENT					
35900 UNDESIGNATED FUND BALANCE	-51,640.75		.00	.00	
43300 OTHER STATE REVENUE	.00		67,800.33	.00	
Total 404 FEMA/MEMA STORM REIMBURSEMENT	-51,640.75	.00	67,800.33	.00	-119,441.08
405 TOBACCO CONTROL GRANT					
35900 UNDESIGNATED FUND BALANCE	-13,236.40		.00	.00	
48000 MISCELLANEOUS REVENUE	.00		540.00	.00	
51130 PERMANENT PERSONNEL SALARIES	.00		.00	2,309.56	
51131 PERMANENT PERSONNEL	.00		.00	10,663.90	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	1,071.20	
52040 PRINTING,BINDING AND COPYING	.00		.00	160.23	
52230 HARDWARE/SOFTWARE MAINTENANCE	.00		.00	155.00	
52400 PROFESSIONAL SERVICES	.00		.00	3,160.52	
52520 IN-STATE TRAVEL	.00		.00	129.61	
54150 NEW METERS	.00		.00	1,180.38	
Total 405 TOBACCO CONTROL GRANT	-13,236.40	.00	540.00	18,830.40	5,054.00

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
406 LAW ENFORCEMENT					
35900 UNDESIGNATED FUND BALANCE	-6,120.09		.00	.00	
43300 OTHER STATE REVENUE	.00		50.00	.00	
Total 406 LAW ENFORCEMENT	-6,120.09	.00	50.00	.00	-6,170.09
407 D.A.R.E. GRANT					
35900 UNDESIGNATED FUND BALANCE	-867.17		.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	853.96	
52400 PROFESSIONAL SERVICES	.00		.00	870.00	
Total 407 D.A.R.E. GRANT	-867.17	.00	.00	1,723.96	856.79
408 CULTURAL COUNCIL					
35900 UNDESIGNATED FUND BALANCE	-35,527.32		.00	.00	
42001 FEES	.00		1,365.00	.00	
43300 OTHER STATE REVENUE	.00		3,300.00	.00	
45001 EARNINGS ON INVESTMENT	.00		593.93	.00	
48300 GIFTS/DONATIONS	.00		300.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	13,855.27	
54150 NEW METERS	.00		.00	222.76	
Total 408 CULTURAL COUNCIL	-35,527.32	.00	5,558.93	14,078.03	-27,008.22
409 CDBG RECAPTURE FUNDS					
35900 UNDESIGNATED FUND BALANCE	-4,561.22		.00	.00	
Total 409 CDBG RECAPTURE FUNDS	-4,561.22	.00	.00	.00	-4,561.22
410 CDBG PROGRAM INCOME					
35900 UNDESIGNATED FUND BALANCE	-1,549.25		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		22,031.25	.00	
Total 410 CDBG PROGRAM INCOME	-1,549.25	.00	22,031.25	.00	-23,580.50
413 HIGHWAY IMPROVEMENT FUND					
35900 UNDESIGNATED FUND BALANCE	11,794.77		.00	.00	
43300 OTHER STATE REVENUE	.00		50,608.45	.00	
58611 CAPITAL OUTLAY - MA 38324	.00		.00	13,793.33	
58612 CAPITAL OUTLAY - 3501-2-235024	.00		.00	10,185.99	
Total 413 HIGHWAY IMPROVEMENT FUND	11,794.77	.00	50,608.45	23,979.32	-14,834.36

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
414 BULLET PROOF VESTS-STATE GRANT					
35900 UNDESIGNATED FUND BALANCE	-3,393.05		.00	.00	
Total 414 BULLET PROOF VESTS-STATE GRANT	-3,393.05	.00	.00	.00	-3,393.05
415 COPS FAST 1996 FEDERAL GRANT					
35900 UNDESIGNATED FUND BALANCE	-45,339.42		.00	.00	
43100 FED REV PASS THRU STATE	.00		11,418.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	30,875.00	
Total 415 COPS FAST 1996 FEDERAL GRANT	-45,339.42	.00	11,418.00	30,875.00	-25,882.42
417 COMMUNITY POLICING GRANT					
35900 UNDESIGNATED FUND BALANCE	-1,708.71		.00	.00	
43300 OTHER STATE REVENUE	.00		16,600.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	13,981.49	
52400 PROFESSIONAL SERVICES	.00		.00	5,859.89	
54150 NEW METERS	.00		.00	149.53	
Total 417 COMMUNITY POLICING GRANT	-1,708.71	.00	16,600.00	19,990.91	1,682.20
418 FIRE S.A.F.E. GRANT					
43300 OTHER STATE REVENUE	.00		1,305.00	.00	
51500 OVERTIME WAGES	.00		.00	1,130.80	
54150 NEW METERS	.00		.00	174.20	
Total 418 FIRE S.A.F.E. GRANT	.00	.00	1,305.00	1,305.00	.00
419 SATURN POLICE PUBL SAF EQPT GR					
43300 OTHER STATE REVENUE	.00		30,500.00	.00	
Total 419 SATURN POLICE PUBL SAF EQPT GR	.00	.00	30,500.00	.00	-30,500.00
420 POLICE '97 BLOCK GRANT					
35900 UNDESIGNATED FUND BALANCE	-54.91		.00	.00	
Total 420 POLICE '97 BLOCK GRANT	-54.91	.00	.00	.00	-54.91
421 COMMUNITY SEPTIC MGMT PROGRAM					
35900 UNDESIGNATED FUND BALANCE	-38,972.20		.00	.00	
54080 OFFICE EQUIPMENT	.00		.00	2,214.09	

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 421 COMMUNITY SEPTIC MGMT PROGRAM	-38,972.20	.00	.00	2,214.09	-36,758.11
423 COMMUNITY DEV BLOCK GRT/R R F					
35900 UNDESIGNATED FUND BALANCE	-3,720.06		.00	.00	
43322 MSCDBG HOUSING 2001 GRANT	.00		415,000.00	.00	
45001 EARNINGS ON INVESTMENT	.00		10.15	.00	
51110 DEPARTMENT HEAD SALARY	.00		.00	23,825.00	
51120 ADMINISTRATIVE PERSONNEL SAL	.00		.00	17,250.00	
51121 ADMINISTRATIVE PERSONNEL	.00		.00	9,000.00	
51148 HOUSING REHAB SPECIALIST	.00		.00	24,650.00	
52010 ADVERTISING	.00		.00	281.83	
52030 TELEPHONE	.00		.00	1,716.36	
52100 ELECTRICITY	.00		.00	531.30	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	2,211.49	
58903 CAPITAL OUTLAY-CDBG LOANS	.00		.00	304,613.50	
Total 423 COMMUNITY DEV BLOCK GRT/R R F	-3,720.06	.00	415,010.15	384,079.48	-34,650.73
424 DARE "LIFTING UP" WELLNESS GRT					
35900 UNDESIGNATED FUND BALANCE	6,102.29		.00	.00	
43300 OTHER STATE REVENUE	.00		6,635.82	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	2,351.98	
52400 PROFESSIONAL SERVICES	.00		.00	3,400.00	
Total 424 DARE "LIFTING UP" WELLNESS GRT	6,102.29	.00	6,635.82	5,751.98	5,218.45
425 COPS MORE F/Y 99 FED GRT					
35900 UNDESIGNATED FUND BALANCE	-8,348.24		.00	.00	
Total 425 COPS MORE F/Y 99 FED GRT	-8,348.24	.00	.00	.00	-8,348.24
427 SILVER LK DAM REPAIR D.E.M. GR					
35900 UNDESIGNATED FUND BALANCE	-25,187.15		.00	.00	
Total 427 SILVER LK DAM REPAIR D.E.M. GR	-25,187.15	.00	.00	.00	-25,187.15
430 D.E.P. WELLHEAD PROTECTION GRT					
35900 UNDESIGNATED FUND BALANCE	834.03		.00	.00	
43300 OTHER STATE REVENUE	.00		21,493.71	.00	
52400 PROFESSIONAL SERVICES	.00		.00	17,498.97	
54150 NEW METERS	.00		.00	3,165.00	

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 430 D.E.P. WELLHEAD PROTECTION GRT	834.03	.00	21,493.71	20,663.97	4.29
431 FIREFIGHTER SAFETY EQ PROG GRT					
43300 OTHER STATE REVENUE	.00		31,000.00	.00	
54150 NEW METERS	.00		.00	31,000.00	
Total 431 FIREFIGHTER SAFETY EQ PROG GRT	.00	.00	31,000.00	31,000.00	.00
432 TREE FOR ALL DEM FORESTRY GRT					
35900 UNDESIGNATED FUND BALANCE	-3,975.66		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	492.95	
Total 432 TREE FOR ALL DEM FORESTRY GRT	-3,975.66	.00	.00	492.95	-3,482.71
434 G I S MAPPING GRANT					
43300 OTHER STATE REVENUE	.00		10,000.00	.00	
Total 434 G I S MAPPING GRANT	.00	.00	10,000.00	.00	-10,000.00
*** GRAND TOTAL *****	-264,422.06	.00	718,374.05	575,130.86	-407,665.25

==== SELECTION LEGEND =====

Account Type: F R E

and: 401 TO 434

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2003 For The Period Ending 06302003

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
501 CABLE CLUB GIFT					
48300 GIFTS/DONATIONS	.00		1,931.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	1,931.00	
Total 501 CABLE CLUB GIFT	.00	.00	1,931.00	1,931.00	.00
502 ALTERNATIVE PRINTING S 53 E1/2					
35900 UNDESIGNATED FUND BALANCE	-45,752.91		.00	.00	
42001 FEES	.00		46,460.22	.00	
51130 PERMANENT PERSONNEL SALARIES	.00		.00	33,374.67	
52400 PROFESSIONAL SERVICES	.00		.00	20,384.01	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	6,903.26	
Total 502 ALTERNATIVE PRINTING S 53 E1/2	-45,752.91	.00	46,460.22	60,661.94	-31,551.19
504 SCHOOL ENERGY/USER FEE S53E1/2					
42001 FEES	.00		390.00	.00	
52100 ELECTRICITY	.00		.00	390.00	
Total 504 SCHOOL ENERGY/USER FEE S53E1/2	.00	.00	390.00	390.00	.00
506 SUMMER SCHOOL TUITION					
35900 UNDESIGNATED FUND BALANCE	-30,499.82		.00	.00	
42001 FEES	.00		-110.00	.00	
42405 TUITION - FULL TIME	.00		73,173.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	67,999.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	1,500.00	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	325.00	
52400 PROFESSIONAL SERVICES	.00		.00	110.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	1,139.61	
Total 506 SUMMER SCHOOL TUITION	-30,499.82	.00	73,063.00	71,073.61	-32,489.21
510 ATHLETIC REVOLVING					
35900 UNDESIGNATED FUND BALANCE	-1,123.62		.00	.00	
42001 FEES	.00		73,221.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	1,174.88	
52400 PROFESSIONAL SERVICES	.00		.00	37,902.47	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	22,084.19	
Total 510 ATHLETIC REVOLVING	-1,123.62	.00	73,221.00	61,161.54	-13,183.08
511 TEACHER INCENTIVE					
35900 UNDESIGNATED FUND BALANCE	-82,874.36		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		2,681.04	.00	

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
51130 PERMANENT PERSONNEL SALARIES	.00		.00	31,375.00	
Total 511 TEACHER INCENTIVE	-82,874.36	.00	2,681.04	31,375.00	-54,180.40
512 SCHOOL RENTAL MAINTENANCE					
35900 UNDESIGNATED FUND BALANCE	-48,934.68		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		32,822.94	.00	
51130 PERMANENT PERSONNEL SALARIES	.00		.00	58,979.12	
52400 PROFESSIONAL SERVICES	.00		.00	2,004.00	
Total 512 SCHOOL RENTAL MAINTENANCE	-48,934.68	.00	32,822.94	60,983.12	-20,774.50
516 KINDERGARTEN TUITION					
35900 UNDESIGNATED FUND BALANCE	-13,356.42		.00	.00	
42405 TUITION - FULL TIME	.00		77,744.59	.00	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	14.00	
Total 516 KINDERGARTEN TUITION	-13,356.42	.00	77,744.59	14.00	-91,087.01
517 L.S.D.O. TUITIONS					
42412 TUITION - L.S.D.O.	.00		3,576.60	.00	
52400 PROFESSIONAL SERVICES	.00		.00	3,555.55	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	21.00	
Total 517 L.S.D.O. TUITIONS	.00	.00	3,576.60	3,576.55	-.05
518 AFTER SCHOOL PROGRAMS					
42413 TUITION - AFTER SCHOOL PROGRAM	.00		13,245.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	10,223.99	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	290.98	
Total 518 AFTER SCHOOL PROGRAMS	.00	.00	13,245.00	10,514.97	-2,730.03
*** GRAND TOTAL *****	-222,541.81	.00	325,135.39	301,681.73	-245,995.47

===== SELECTION LEGEND =====

Count Type: F R E
nd: 501 TO 518

Town of Bellingham
Special Revenue Fund Report
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
601 RESTITUTION RECOVERY					
35900 UNDESIGNATED FUND BALANCE	-4,840.40		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		231.08	.00	
Total 601 RESTITUTION RECOVERY	-4,840.40	.00	231.08	.00	-5,071.48
602 INSURANCE RECOVERY <\$20,000.00					
35900 UNDESIGNATED FUND BALANCE	-16,572.47		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		63,024.95	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	2,867.51	
52400 PROFESSIONAL SERVICES	.00		.00	67,704.80	
54150 NEW METERS	.00		.00	10,136.95	
Total 602 INSURANCE RECOVERY <\$20,000.00	-16,572.47	.00	63,024.95	80,709.26	1,111.84
603 SALE OF LAND OF LOW VALUE					
35900 UNDESIGNATED FUND BALANCE	-4,571.83		.00	.00	
Total 603 SALE OF LAND OF LOW VALUE	-4,571.83	.00	.00	.00	-4,571.83
604 SALE OF REAL ESTATE					
35900 UNDESIGNATED FUND BALANCE	-100.00		.00	.00	
Total 604 SALE OF REAL ESTATE	-100.00	.00	.00	.00	-100.00
605 SALE OF CEMETERY LOTS					
35900 UNDESIGNATED FUND BALANCE	-7,465.00		.00	.00	
42001 FEES	.00		450.00	.00	
Total 605 SALE OF CEMETERY LOTS	-7,465.00	.00	450.00	.00	-7,915.00
607 ARCAND SWIM PROG-CH 53 E 1/2					
35900 UNDESIGNATED FUND BALANCE	-3,933.30		.00	.00	
42001 FEES	.00		330.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	3,559.00	
Total 607 ARCAND SWIM PROG-CH 53 E 1/2	-3,933.30	.00	330.00	3,559.00	-704.30
608 WETLANDS PROTECTION					
35900 UNDESIGNATED FUND BALANCE	-35,963.26		.00	.00	
42001 FEES	.00		10,383.75	.00	
52400 PROFESSIONAL SERVICES	.00		.00	17,027.56	

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 608 WETLANDS PROTECTION	-35,963.26	.00	10,383.75	17,027.56	-29,319.45
609 FIRE PREVENTION GIFT ACCOUNT					
35900 UNDESIGNATED FUND BALANCE	-2,148.91		.00	.00	
48300 GIFTS/DONATIONS	.00		615.00	.00	
51130 PERMANENT PERSONNEL SALARIES	.00		.00	835.25	
54150 NEW METERS	.00		.00	456.54	
Total 609 FIRE PREVENTION GIFT ACCOUNT	-2,148.91	.00	615.00	1,291.79	-1,472.12
610 FIRE-RESCUE GIFT ACCOUNT					
35900 UNDESIGNATED FUND BALANCE	-2,247.24		.00	.00	
48300 GIFTS/DONATIONS	.00		25.00	.00	
Total 610 FIRE-RESCUE GIFT ACCOUNT	-2,247.24	.00	25.00	.00	-2,272.24
611 TOWN RENTAL PROPERTY					
35900 UNDESIGNATED FUND BALANCE	-7,442.94		.00	.00	
48410 RENTAL-26 PEARL STREET METRO	.00		12,000.00	.00	
48420 RENTAL- 26 PEARL ST FUNARI	.00		2,400.00	.00	
48421 RENTAL - 23 PEARL ST KAR KARE	.00		5,150.00	.00	
Total 611 TOWN RENTAL PROPERTY	-7,442.94	.00	19,550.00	.00	-26,992.94
612 SILVER LAKE ADM FEE-CH 53 E1/2					
35900 UNDESIGNATED FUND BALANCE	-.08		.00	.00	
Total 612 SILVER LAKE ADM FEE-CH 53 E1/2	-.08	.00	.00	.00	-.08
613 COMPOST BINS-CHAP 53 E 1/2					
35900 UNDESIGNATED FUND BALANCE	-377.00		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		40.00	.00	
Total 613 COMPOST BINS-CHAP 53 E 1/2	-377.00	.00	40.00	.00	-417.00
617 CELEBRATION GIFT ACCOUNT					
35900 UNDESIGNATED FUND BALANCE	-9,584.88		.00	.00	
54150 NEW METERS	.00		.00	7,789.79	
Total 617 CELEBRATION GIFT ACCOUNT	-9,584.88	.00	.00	7,789.79	-1,795.09

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
618 COA, VAN / SHED GIFTS FUND					
35900 UNDESIGNATED FUND BALANCE	-5,063.54		.00	.00	
48300 GIFTS/DONATIONS	.00		1,163.00	.00	
54085 TECHNOLOGY EQUIPMENT	.00		.00	958.54	
54150 NEW METERS	.00		.00	96.70	
Total 618 COA, VAN / SHED GIFTS FUND	-5,063.54	.00	1,163.00	1,055.24	-5,171.30
620 POLICE-DARE GIFT ACCOUNT					
35900 UNDESIGNATED FUND BALANCE	-2,467.18		.00	.00	
48300 GIFTS/DONATIONS	.00		3,813.70	.00	
54150 NEW METERS	.00		.00	168.49	
Total 620 POLICE-DARE GIFT ACCOUNT	-2,467.18	.00	3,813.70	168.49	-6,112.39
622 100TH ANNIVERSARY BOOK GIFT					
35900 UNDESIGNATED FUND BALANCE	-294.60		.00	.00	
Total 622 100TH ANNIVERSARY BOOK GIFT	-294.60	.00	.00	.00	-294.60
625 POLICE K-9 GIFT					
35900 UNDESIGNATED FUND BALANCE	-2,757.84		.00	.00	
48300 GIFTS/DONATIONS	.00		558.00	.00	
54150 NEW METERS	.00		.00	2,623.50	
Total 625 POLICE K-9 GIFT	-2,757.84	.00	558.00	2,623.50	-692.34
627 SEWER GIFT ACCOUNT					
35900 UNDESIGNATED FUND BALANCE	-4,676.59		.00	.00	
Total 627 SEWER GIFT ACCOUNT	-4,676.59	.00	.00	.00	-4,676.59
628 UPPER TOWN HALL GIFT					
35900 UNDESIGNATED FUND BALANCE	-375.89		.00	.00	
Total 628 UPPER TOWN HALL GIFT	-375.89	.00	.00	.00	-375.89
629 HAZARDOUS WASTE GIFT					
35900 UNDESIGNATED FUND BALANCE	-300.00		.00	.00	
Total 629 HAZARDOUS WASTE GIFT	-300.00	.00	.00	.00	-300.00

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
631 HISTORICAL COMM GIFT CH53 E1/2					
35900 UNDESIGNATED FUND BALANCE	-1,421.14		.00	.00	
Total 631 HISTORICAL COMM GIFT CH53 E1/2	-1,421.14	.00	.00	.00	-1,421.14
632 LIBRARY-FINE REVOLVING CH53E					
35900 UNDESIGNATED FUND BALANCE	-7,251.85		.00	.00	
42001 FEES	.00		7,604.07	.00	
54150 NEW METERS	.00		.00	7,718.67	
Total 632 LIBRARY-FINE REVOLVING CH53E	-7,251.85	.00	7,604.07	7,718.67	-7,137.25
633 PARKS-SUMMER PROG CH 53E1/2					
35900 UNDESIGNATED FUND BALANCE	-292.89		.00	.00	
Total 633 PARKS-SUMMER PROG CH 53E1/2	-292.89	.00	.00	.00	-292.89
634 COA-SOCIAL DAYCARE					
35900 UNDESIGNATED FUND BALANCE	-12,804.55		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		41,539.13	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	29,657.71	
51141 PART/TIME PERSONNEL	.00		.00	2,017.92	
52020 POSTAGE	.00		.00	78.00	
52400 PROFESSIONAL SERVICES	.00		.00	11,750.17	
52500 DUES/MEMBERSHIPS	.00		.00	19.93	
54090 OFFICE SUPPLIES	.00		.00	4,486.54	
Total 634 COA-SOCIAL DAYCARE	-12,804.55	.00	41,539.13	48,010.27	-6,333.41
635 COA HALL RENTAL FEES					
35900 UNDESIGNATED FUND BALANCE	-185.90		.00	.00	
Total 635 COA HALL RENTAL FEES	-185.90	.00	.00	.00	-185.90
636 NORMA ROGERS MEMORIAL GIFT					
35900 UNDESIGNATED FUND BALANCE	-65.00		.00	.00	
Total 636 NORMA ROGERS MEMORIAL GIFT	-65.00	.00	.00	.00	-65.00
637 LIBRARY EXPENDABLE TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-129.54		.00	.00	

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 637 LIBRARY EXPENDABLE TRUST FUND	-129.54	.00	.00	.00	-129.54
638 CEMETERY EXPENDABLE TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-368.96		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		5.77	.00	
Total 638 CEMETERY EXPENDABLE TRUST FUND	-368.96	.00	5.77	.00	-374.73
639 AMBULANCE-RECEIPTS RESERVED					
35900 UNDESIGNATED FUND BALANCE	-145,399.03		.00	.00	
42250 AMBULANCE RECEIPTS	.00		160,159.61	.00	
59040 TRANSFER TO GENERAL FUND	.00		.00	52,700.00	
Total 639 AMBULANCE-RECEIPTS RESERVED	-145,399.03	.00	160,159.61	52,700.00	-252,858.64
640 LAW ENFORCEMENT TRUST					
35900 UNDESIGNATED FUND BALANCE	-4,502.83		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	4,330.70	
Total 640 LAW ENFORCEMENT TRUST	-4,502.83	.00	.00	4,330.70	-172.13
644 BIKE PATROL GIFTS					
35900 UNDESIGNATED FUND BALANCE	-250.00		.00	.00	
Total 644 BIKE PATROL GIFTS	-250.00	.00	.00	.00	-250.00
645 TOWN COMMON GIFTS					
35900 UNDESIGNATED FUND BALANCE	-10,421.41		.00	.00	
Total 645 TOWN COMMON GIFTS	-10,421.41	.00	.00	.00	-10,421.41
646 TOWN COMMON BUY A BRICK					
35900 UNDESIGNATED FUND BALANCE	-2,165.00		.00	.00	
48300 GIFTS/DONATIONS	.00		845.00	.00	
54150 NEW METERS	.00		.00	848.50	
Total 646 TOWN COMMON BUY A BRICK	-2,165.00	.00	845.00	848.50	-2,161.50
648 PLANNING BOARD REVOLVING					
35900 UNDESIGNATED FUND BALANCE	-16,312.47		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		41,400.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	50,496.00	

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 648 PLANNING BOARD REVOLVING	-16,312.47	.00	41,400.00	50,496.00	-7,216.47
651 TOWN COMMON MAINT CH53 E 1/2					
35900 UNDESIGNATED FUND BALANCE	-2,294.13		.00	.00	
42001 FEES	.00		7,383.37	.00	
42006 USER FEE-TOWN COM (REFUNDABLE)	.00		-100.00	.00	
45001 EARNINGS ON INVESTMENT	.00		37.97	.00	
48400 MISCELLANEOUS REVENUE	.00		666.67	.00	
54150 NEW METERS	.00		.00	6,959.62	
Total 651 TOWN COMMON MAINT CH53 E 1/2	-2,294.13	.00	7,988.01	6,959.62	-3,322.52
652 ELDERLY RECREATION GIFT FUND					
35900 UNDESIGNATED FUND BALANCE	-6,604.03		.00	.00	
48300 GIFTS/DONATIONS	.00		47,532.00	.00	
48314 NEW SENIOR CENTER GIFTS	.00		4,131.55	.00	
48315 COA ROAD RACE PROCEEDS	.00		4,330.60	.00	
52400 PROFESSIONAL SERVICES	.00		.00	51,897.23	
54150 NEW METERS	.00		.00	230.79	
54604 NEW SENIOR CTR GIFT EXPENSES	.00		.00	1,334.26	
54605 HEALTH/EXERCISE EXP(ROADRACE)	.00		.00	1,860.51	
Total 652 ELDERLY RECREATION GIFT FUND	-6,604.03	.00	55,994.15	55,322.79	-7,275.39
654 NEXTEL GIFT FUND CH53 E 1/2					
35900 UNDESIGNATED FUND BALANCE	-2,528.80		.00	.00	
48300 GIFTS/DONATIONS	.00		22,352.21	.00	
52400 PROFESSIONAL SERVICES	.00		.00	24,302.45	
Total 654 NEXTEL GIFT FUND CH53 E 1/2	-2,528.80	.00	22,352.21	24,302.45	-578.56
655 4TH OF JULY GIFT FUND					
35900 UNDESIGNATED FUND BALANCE	-17,154.64		.00	.00	
48300 GIFTS/DONATIONS	.00		17,767.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	18,725.00	
54150 NEW METERS	.00		.00	42.96	
Total 655 4TH OF JULY GIFT FUND	-17,154.64	.00	17,767.00	18,767.96	-16,153.68
657 VETERANS MEMORIAL GIFT FUND					
35900 UNDESIGNATED FUND BALANCE	-8,428.73		.00	.00	
48300 GIFTS/DONATIONS	.00		100.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	135.00	
54150 NEW METERS	.00		.00	760.81	

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2003 For The Period Ending 06302003

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 657 VETERANS MEMORIAL GIFT FUND	-8,428.73	.00	100.00	895.81	-7,632.92
658 TOWN ENGINEERING SERVICES					
35900 UNDESIGNATED FUND BALANCE	-31,853.30		.00	.00	
48460 RK PLAZA TRAFFIC SIGNAL STUDY	.00		10,000.00	.00	
48463 DUNKIN DONUTS TRAFFIC PEER REV	.00		3,700.00	.00	
48465 CONROY DEV (MECH ST) ENGR SVCS	.00		2,561.85	.00	
48466 CONROY DEV (MECH ST) TRAF STDY	.00		3,150.00	.00	
48467 CONNORS ESTATES ENGINEERING	.00		2,000.00	.00	
48468 PIERCE ESTATES ENGINEERING	.00		13,967.50	.00	
48469 J P I ENGINEERING	.00		12,451.55	.00	
48472 BUFFY ENGINEERING REVIEW	.00		500.00	.00	
48473 CVS @ CROOKS CORNER TRAF STUDY	.00		5,500.00	.00	
48474 BEVILACQUA PAVING ENGR REVIEW	.00		1,500.00	.00	
48475 MAPLE ST INDUSTRIAL PARK	.00		2,875.00	.00	
52450 R K PLAZA TRAFFIC REVIEW	.00		.00	957.32	
52452 R K PLAZA ENGINEERING REVIEW	.00		.00	960.00	
52454 LORUSSO SERVICES	.00		.00	6,086.20	
52455 FROZEN ROPES ENGINEERING REVW	.00		.00	681.55	
52457 ALGONQUIN IND ENGINEERING REVW	.00		.00	215.50	
52458 J P I FIRE PROTECTION INSP	.00		.00	1,281.16	
52459 LORUSSO FIRE PROTECTION INSP	.00		.00	3,175.15	
52460 RK PLAZA TRAFFIC SIGNAL STUDY	.00		.00	10,000.00	
52463 DUNKIN DONUTS TRAFFIC PEER REV	.00		.00	4,004.00	
52465 CONROY DEV (MECH ST) ENGR EXP	.00		.00	3,238.15	
52466 CONROY DEV (MECH ST) TRAF EXP	.00		.00	2,000.00	
52467 CONNORS ESTATES ENGINEERING	.00		.00	2,740.10	
52468 PIERCE ESTATES ENGINEERING	.00		.00	13,837.05	
52469 J P I ENGINEERING	.00		.00	10,217.90	
52471 LORUSSO TRAFFIC REVIEW EXPENSE	.00		.00	12,870.29	
52472 BUFFY ENGINEERING REVIEW	.00		.00	500.00	
52473 CVS @ CROOKS CORNER TRAF STUDY	.00		.00	1,650.00	
52474 BEVILACQUA PAVING ENGR REVIEW	.00		.00	1,035.65	
52475 MAPLE ST INDUSTRIAL PARK	.00		.00	2,122.55	
Total 658 TOWN ENGINEERING SERVICES	-31,853.30	.00	58,205.90	77,572.57	-12,486.63
660 DPW SEWER EXT INSP FEE 53 E1/2					
35900 UNDESIGNATED FUND BALANCE	-3,006.50		.00	.00	
42001 FEES	.00		3,872.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	5,275.32	
Total 660 DPW SEWER EXT INSP FEE 53 E1/2	-3,006.50	.00	3,872.00	5,275.32	-1,603.18
662 CROOKS CORNER COMMON GIFT FUND					
35900 UNDESIGNATED FUND BALANCE	-1,000.00		.00	.00	

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2003 For The Period Ending 06302003

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 662 CROOKS CORNER COMMON GIFT FUND	-1,000.00	.00	.00	.00	-1,000.00
663 USSL FUND (SCHOOL)					
35900 UNDESIGNATED FUND BALANCE	-.63		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		10,017.62	.00	
Total 663 USSL FUND (SCHOOL)	-.63	.00	10,017.62	.00	-10,018.25
664 ANP-WATER/WASTE WATER GIFT					
35900 UNDESIGNATED FUND BALANCE	-7,424.15		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		200.89	.00	
48400 MISCELLANEOUS REVENUE	.00		5,372.74	.00	
Total 664 ANP-WATER/WASTE WATER GIFT	-7,424.15	.00	5,573.63	.00	-12,997.78
665 Receipts Reserved-Title V Bett					
35900 UNDESIGNATED FUND BALANCE	-104,763.62		.00	.00	
42073 Title V Betterment	.00		19,394.20	.00	
42093 Title V Betterment Paid In Adv	.00		61,799.09	.00	
Total 665 Receipts Reserved-Title V Bett	-104,763.62	.00	81,193.29	.00	-185,956.91
666 DPW RESIDENT WTR METER 53E 1/2					
35900 UNDESIGNATED FUND BALANCE	-724.00		.00	.00	
Total 666 DPW RESIDENT WTR METER 53E 1/2	-724.00	.00	.00	.00	-724.00
667 INSPECTIONAL SVCS CH 53E 1/2					
35900 UNDESIGNATED FUND BALANCE	-1,526.60		.00	.00	
42001 FEES	.00		16,548.40	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	11,550.00	
52400 PROFESSIONAL SERVICES	.00		.00	6,525.00	
Total 667 INSPECTIONAL SVCS CH 53E 1/2	-1,526.60	.00	16,548.40	18,075.00	.00
668 ANP-CRWA MEMO OF UNDERSTANDING					
35900 UNDESIGNATED FUND BALANCE	-136,428.88		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	82,316.66	
Total 668 ANP-CRWA MEMO OF UNDERSTANDING	-136,428.88	.00	.00	82,316.66	-54,112.22

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2003 For The Period Ending 06302003

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
669 ARCAND SWIM PROGRAM GIFT FUND					
35900 UNDESIGNATED FUND BALANCE	-500.00		.00	.00	
Total 669 ARCAND SWIM PROGRAM GIFT FUND	-500.00	.00	.00	.00	-500.00
670 LIBRARY GIFT FUND					
35900 UNDESIGNATED FUND BALANCE	-3,488.10		.00	.00	
48300 GIFTS/DONATIONS	.00		2,500.00	.00	
54150 NEW METERS	.00		.00	145.00	
Total 670 LIBRARY GIFT FUND	-3,488.10	.00	2,500.00	145.00	-5,843.10
671 CAPITAL INVESTMENT FUND					
35900 UNDESIGNATED FUND BALANCE	-252,843.25		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		4,383.61	.00	
49700 TRANSFER FROM GENERAL FUND	.00		50,000.00	.00	
Total 671 CAPITAL INVESTMENT FUND	-252,843.25	.00	54,383.61	.00	-307,226.86
672 COMMISSION ON DISABILITY GIFTS					
35900 UNDESIGNATED FUND BALANCE	-150.00		.00	.00	
48300 GIFTS/DONATIONS	.00		300.00	.00	
54150 NEW METERS	.00		.00	400.00	
Total 672 COMMISSION ON DISABILITY GIFTS	-150.00	.00	300.00	400.00	-50.00
673 COMM ON DISABILITY CH53 E 1/2					
48400 MISCELLANEOUS REVENUE	.00		187.38	.00	
Total 673 COMM ON DISABILITY CH53 E 1/2	.00	.00	187.38	.00	-187.38
***** GRAND TOTAL *****	-893,472.88	.00	688,721.26	568,361.95	-1,013,832.19

***** SELECTION LEGEND *****

Account Type: F R E
Fund: 601 TO 676

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2003 For The Period Ending 06302003

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
701 GROUP INSURANCE TRUST					
35900 UNDESIGNATED FUND BALANCE	-269,275.21		.00	.00	
42275 EMPLOYEES CONTRIBUTION TO INS	.00		516,681.39	.00	
45001 EARNINGS ON INVESTMENT	.00		8,975.15	.00	
48005 GROUP INSURANCE REIMBURSEMENT	.00		21,106.78	.00	
48015 RETIREES CONTRIBUTION	.00		275,817.61	.00	
49700 TRANSFER FROM GENERAL FUND	.00		1,999,700.00	.00	
49703 TRANSFER FROM TRUST FUNDS	.00		2,500,000.00	.00	
49705 TRANSFER FROM ENTERPRISE FUND	.00		42,420.00	.00	
57040 MEDICAL CLAIMS/INSURANCE SERV	.00		.00	3,833,866.50	
Total 701 GROUP INSURANCE TRUST	-269,275.21	.00	5,364,700.93	3,833,866.50	-1,800,109.64
702 STABILIZATION TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-3,985,952.44		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		58,624.58	.00	
49700 TRANSFER FROM GENERAL FUND	.00		225,000.00	.00	
59010 TRANSFER TO TRUST FUND	.00		.00	2,650,000.00	
Total 702 STABILIZATION TRUST FUND	-3,985,952.44	.00	283,624.58	2,650,000.00	-1,619,577.02
703 UNEMPLOYMENT INS TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-73,511.11		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		975.20	.00	
48012 UNEMPLOYMENT INSUR REIMB	.00		112.00	.00	
49700 TRANSFER FROM GENERAL FUND	.00		115,000.00	.00	
57040 MEDICAL CLAIMS/INSURANCE SERV	.00		.00	50,437.74	
Total 703 UNEMPLOYMENT INS TRUST FUND	-73,511.11	.00	116,087.20	50,437.74	-139,160.57
704 WORKERS COMPENSATION TRUST					
35900 UNDESIGNATED FUND BALANCE	-298,777.63		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		4,256.47	.00	
48006 WORKERS COMP INSUR TR REIMB	.00		12,434.00	.00	
49700 TRANSFER FROM GENERAL FUND	.00		200,000.00	.00	
49705 TRANSFER FROM ENTERPRISE FUND	.00		7,475.00	.00	
51900 WORKMEN'S COMPENSATION-SALARY	.00		.00	21,471.93	
52400 PROFESSIONAL SERVICES	.00		.00	217,048.70	
54150 NEW METERS	.00		.00	425.00	
Total 704 WORKERS COMPENSATION TRUST	-298,777.63	.00	224,165.47	238,945.63	-283,997.47
705 MUNICIPAL BLDGS INS TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-37,845.36		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		1,362.65	.00	
49700 TRANSFER FROM GENERAL FUND	.00		125,000.00	.00	

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2003 For The Period Ending 06302003

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 705 MUNICIPAL BLDGS INS TRUST FUND	-37,845.36	.00	126,362.65	.00	-164,208.01
706 ANP-SCHOLARSHIP FUND					
35900 UNDESIGNATED FUND BALANCE	-528,782.47		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		10,846.32	.00	
51810 SCHOLARSHIP INCENTIVE	.00		.00	33,000.00	
Total 706 ANP-SCHOLARSHIP FUND	-528,782.47	.00	10,846.32	33,000.00	-506,628.79
707 TAX STABILIZATION FUND					
35900 UNDESIGNATED FUND BALANCE	-252,858.82		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		5,910.63	.00	
49700 TRANSFER FROM GENERAL FUND	.00		225,000.00	.00	
Total 707 TAX STABILIZATION FUND	-252,858.82	.00	230,910.63	.00	-483,769.45
708 COMPENSATED ABSENCE FUND					
45001 EARNINGS ON INVESTMENT	.00		188.70	.00	
49703 TRANSFER FROM TRUST FUNDS	.00		150,000.00	.00	
Total 708 COMPENSATED ABSENCE FUND	.00	.00	150,188.70	.00	-150,188.70
752 CEMETERY PERPETUAL CARE TRUST					
35900 UNDESIGNATED FUND BALANCE	-6,370.51		.00	.00	
42001 FEES	.00		200.00	.00	
45001 EARNINGS ON INVESTMENT	.00		99.45	.00	
Total 752 CEMETERY PERPETUAL CARE TRUST	-6,370.51	.00	299.45	.00	-6,669.96
753 WHITNEY LIBRARY TRUST					
35900 UNDESIGNATED FUND BALANCE	-205.22		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		2.98	.00	
Total 753 WHITNEY LIBRARY TRUST	-205.22	.00	2.98	.00	-208.20
754 MABLE DRAKE LIBRARY TRUST					
35900 UNDESIGNATED FUND BALANCE	-381.71		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		5.97	.00	
Total 754 MABLE DRAKE LIBRARY TRUST	-381.71	.00	5.97	.00	-387.68

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2003 For The Period Ending 06302003

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
=====					
755 CONSERVATION TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-50,239.32		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		915.21	.00	
49700 TRANSFER FROM GENERAL FUND	.00		15,000.00	.00	

Total 755 CONSERVATION TRUST FUND	-50,239.32	.00	15,915.21	.00	-66,154.53
756 RETIREMENT RESERVE TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-8,932.29		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		128.30	.00	

Total 756 RETIREMENT RESERVE TRUST FUND	-8,932.29	.00	128.30	.00	-9,060.59
757 E WHITNEY CEMETERY TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-367.59		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		6.36	.00	

Total 757 E WHITNEY CEMETERY TRUST FUND	-367.59	.00	6.36	.00	-373.95
758 ETTA METCALF CEMETERY TRUST FD					
35900 UNDESIGNATED FUND BALANCE	-741.10		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		14.10	.00	

Total 758 ETTA METCALF CEMETERY TRUST FD	-741.10	.00	14.10	.00	-755.20
759 CONSERVATION STORM WATER MGMT					
35900 UNDESIGNATED FUND BALANCE	-9,000.00		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		6,200.00	.00	
48442 TOWN COMMON ESTS STRMWTR BOND	.00		3,400.00	.00	
48443 SPRING MEADOW ESTS STRMWTR BD	.00		3,400.00	.00	
48444 WOODSIDE/EDGEHILL LN STRMWT BD	.00		5,000.00	.00	
49703 TRANSFER FROM TRUST FUNDS	.00		2,400.00	.00	

Total 759 CONSERVATION STORM WATER MGMT	-9,000.00	.00	20,400.00	.00	-29,400.00
760 CONSV STORM WTR EXPEND INT TR					
35900 UNDESIGNATED FUND BALANCE	-4,350.85		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		28.16	.00	
54525 CENTER RUN ESTATES	.00		.00	104.00	
54526 HERITAGE PINES	.00		.00	155.63	
59010 TRANSFER TO TRUST FUND	.00		.00	2,400.00	

Total 760 CONSV STORM WTR EXPEND INT TR	-4,350.85	.00	28.16	2,659.63	-1,719.38

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2003 For The Period Ending 06302003

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
***** GRAND TOTAL *****	-5,527,591.63	.00	6,543,687.01	6,808,909.50	-5,262,369.14

***** SELECTION LEGEND *****

Account Type: F R E

Fund: 701 TO 760

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2003 For The Period Ending 06302003

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
801 POLICE, EXTRA WORK DETAIL					
35900 UNDESIGNATED FUND BALANCE	68,225.23		.00	.00	
42150 POLICE-OUTSIDE DETAIL FEE	.00		394,622.73	.00	
51540 EXTRA DUTY PAY	.00		.00	378,365.91	
Total 801 POLICE, EXTRA WORK DETAIL	68,225.23	.00	394,622.73	378,365.91	51,968.41
802 CUSTODIAL, EXTRA WORK DETAIL					
35900 UNDESIGNATED FUND BALANCE	-749.62		.00	.00	
42001 FEES	.00		22,931.25	.00	
51540 EXTRA DUTY PAY	.00		.00	23,661.56	
Total 802 CUSTODIAL, EXTRA WORK DETAIL	-749.62	.00	22,931.25	23,661.56	-19.31
803 FIRE, EXTRA WORK DETAIL					
35900 UNDESIGNATED FUND BALANCE	-826.22		.00	.00	
42001 FEES	.00		2,978.33	.00	
51540 EXTRA DUTY PAY	.00		.00	3,054.19	
Total 803 FIRE, EXTRA WORK DETAIL	-826.22	.00	2,978.33	3,054.19	-750.36
804 STATE LICENSES					
35900 UNDESIGNATED FUND BALANCE	-2,054.30		.00	.00	
42001 FEES	.00		3,268.80	.00	
42750 STATE FIREARMS LICENSES	.00		2,487.50	.00	
52750 STATE FIREARMS LICENSE FEES	.00		.00	2,275.00	
55001 AGENCY FEES REMITTED	.00		.00	3,080.00	
Total 804 STATE LICENSES	-2,054.30	.00	5,756.30	5,355.00	-2,455.60
805 STATE STREET BANK CHARGES					
35900 UNDESIGNATED FUND BALANCE	-17.25		.00	.00	
Total 805 STATE STREET BANK CHARGES	-17.25	.00	.00	.00	-17.25
806 LIBRARY, CUSTODIAL DETAIL					
35900 UNDESIGNATED FUND BALANCE	32.03		.00	.00	
Total 806 LIBRARY, CUSTODIAL DETAIL	32.03	.00	.00	.00	32.03
808 BEECHWOOD ROAD					
35900 UNDESIGNATED FUND BALANCE	-757.09		.00	.00	

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2003 For The Period Ending 06302003

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 808 BEECHWOOD ROAD	-757.09	.00	.00	.00	-757.09
809 BHS STUDENT ACTIVITY FUND					
35900 UNDESIGNATED FUND BALANCE	-58,391.96		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		409.04	.00	
48000 MISCELLANEOUS REVENUE	.00		166,492.92	.00	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	170,401.71	
Total 809 BHS STUDENT ACTIVITY FUND	-58,391.96	.00	166,901.96	170,401.71	-54,892.21
810 BOND TAKINGS/COMPLIANCE CERTS					
35900 UNDESIGNATED FUND BALANCE	-7,800.00		.00	.00	
45015 ANP CONSV COMPLIANCE CERT	.00		30,000.00	.00	
52012 NORTHEAST ACRES BOND RELEASE	.00		.00	7,538.68	
Total 810 BOND TAKINGS/COMPLIANCE CERTS	-7,800.00	.00	30,000.00	7,538.68	-30,261.32
813 ANP DECOMMISSIONING FUND					
48400 MISCELLANEOUS REVENUE	.00		175,000.00	.00	
Total 813 ANP DECOMMISSIONING FUND	.00	.00	175,000.00	.00	-175,000.00
***** GRAND TOTAL *****	-2,339.18	.00	798,190.57	588,377.05	-212,152.70

===== SELECTION LEGEND =====

Account Type: F R E
Fund: 801 TO 814

FISCAL 2003 DEBT SCHEDULE

LONG TERM DEBT SCHEDULE

GENERAL FUND OBLIGATIONS			DEBT SERVICE SCHEDULE--TOWN OF BELLINGHAM			
			OUTSTANDING	PRINCIPAL	INTEREST	TOTAL DEBT
			PRINCIPAL	PAYMENT	PAYMENT	PAYMENT
			(AS OF 06/30/02)	FY '03	FY '03	FY '03
FISCAL 2003 PROJECTION						
SCHOOL PROJECT	OUTSIDE	2 1/2 EXEMPT	\$280,000.00	\$280,000.00	\$20,160.00	\$300,160.00
(2 1/2 EXEMPT)						
BLDG. CONSTR - LIBRARY	INSIDE BLDG	2 1/2 EXEMPT	\$120,000.00	\$60,000.00	\$6,480.00	\$66,480.00
(2 1/2 EXEMPT)						
SEWER	OUTSIDE	2 1/2 EXEMPT	\$120,000.00	\$60,000.00	\$6,480.00	\$66,480.00
(2 1/2 EXEMPT)						
BLDG. CONSTR - LIBRARY	INSIDE BLDG	2 1/2 EXEMPT	\$180,000.00	\$70,000.00	\$12,315.00	\$82,315.00
(2 1/2 EXEMPT)						
WATER TREATMENT FACILITY	OUTSIDE		\$20,000.00	\$5,000.00	\$1,372.50	\$6,372.50
WELL	OUTSIDE		\$15,000.00	\$5,000.00	\$1,027.50	\$6,027.50
SCHOOL PROJECT	OUTSIDE	2 1/2 EXEMPT	\$500,000.00	\$220,000.00	\$34,170.00	\$254,170.00
(2 1/2 EXEMPT)						
WATER TREATMENT FACILITY	OUTSIDE		\$996,355.68	\$108,530.44	\$43,626.45	\$152,156.89
WATER MAINS	OUTSIDE		\$55,353.09	\$6,029.47	\$2,423.69	\$8,453.16
WELL	OUTSIDE		\$22,086.49	\$4,702.95	\$1,890.47	\$6,593.42
WELL	OUTSIDE		\$62,536.49	\$6,294.77	\$2,530.34	\$8,825.11
SEWER 4.3M	OUTSIDE	2 1/2 EXEMPT	\$2,328,668.26	\$264,442.36	\$106,299.05	\$370,741.41
(2 1/2 EXEMPT)						
SEWER 4.6 M	OUTSIDE	2 1/2 EXEMPT	\$3,025,000.00	\$225,000.00	\$166,203.75	\$391,203.75
(2 1/2 EXEMPT)						\$0.00
CORROSION CONTROL	OUTSIDE		\$105,000.00	\$35,000.00	\$4,523.75	\$39,523.75
STALLBROOK ROOF	INSIDE BLDG		\$207,000.00	\$19,000.00	\$11,208.25	\$30,208.25
WELL ENGINEERING	OUTSIDE		\$54,000.00	\$18,000.00	\$2,326.50	\$20,326.50
STANDPIPE REHAB	OUTSIDE		\$54,000.00	\$18,000.00	\$2,326.50	\$20,326.50
ATHLETIC FIELDS	INSIDE OTHER		\$15,000.00	\$5,000.00	\$646.25	\$5,646.25
PINECREST	INSIDE BLDG		\$250,000.00	\$20,000.00	\$13,500.00	\$33,500.00
LANDFILL CLOSING	OUTSIDE		\$1,150,000.00	\$130,000.00	\$51,835.00	\$181,835.00
MACY ROOF	INSIDE BLDG		\$286,000.00	\$30,000.00	\$13,075.00	\$43,075.00
WELL	OUTSIDE		\$564,000.00	\$60,000.00	\$25,730.00	\$85,730.00
BALL FIELD LIGHTS	INSIDE-OTHER		\$30,000.00	\$6,000.00	\$1,227.00	\$7,227.00
LAND-WELL TAKING	OUTSIDE		\$20,000.00	\$4,000.00	\$818.00	\$4,818.00
TITLE V- SEPTIC LOAN PROGRAM	OUTSIDE		\$189,468.00	\$10,540.00	\$0.00	\$10,540.00
SCHOOL-NEW JR/SR HIGH SCHOOL	OUTSIDE		\$29,280,000.00	\$960,000.00	\$1,405,075.00	\$2,365,075.00
MODULAR CLASSROOMS	INSIDE-BLDG		\$315,000.00	\$105,000.00	\$12,600.00	\$117,600.00
SENIOR CENTER	ISNDIE-BLDG		\$855,000.00	\$45,000.00	\$40,162.50	\$85,162.50
SEWER-PHASE III (2001)	OUTSIDE		\$160,000.00	\$40,000.00	\$6,499.00	\$46,499.00
MAPLE STREET RECONSTRUCTION	OTHER-INSIDE		\$390,000.00	\$45,000.00	\$16,425.00	\$61,425.00
SEWERS-WPAT	OUTSIDE		\$591,459.00	\$46,241.44	\$4,447.94	\$50,689.38
MIDDLE SCHOOLR ENOVATIONS	OUTSIDE		\$11,950,000.00	\$375,000.00	\$586,888.76	\$961,888.76
			=====	=====	=====	=====
SUB TOTAL			\$54,190,927.01	\$3,286,781.43	\$2,604,293.20	\$5,891,074.63
PROJECTED						
GRAND TOTAL						
(LONG TERM DEBT)			\$54,190,927.01	\$3,286,781.43	\$2,604,293.20	\$5,891,074.63

		DEBT SERVICE SCHEDULE--TOWN OF BELLINGHAM			
		OUTSTANDING	PRINCIPAL	INTEREST	TOTAL DEBT
		PRINCIPAL	PAYMENT	PAYMENT	PAYMENT
FISCAL 2003		(06/30/02)	FY '03	FY '03	FY '03
SHORT TERM DEBT					
FIRE PUMPER		\$100,000.00	\$50,000.00	\$2,700.00	\$52,700.00
AMBULANCE		\$200,000.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
					\$0.00
					\$0.00
		=====	=====	=====	=====
GRAND TOTAL		\$300,000.00	\$50,000.00	\$2,700.00	\$52,700.00
(SHORT TERM DEBT)					

Town of Bellingham

YTD Trial Balance

Fiscal Year: 2003

Account Description	Beginning Balance	Debits	Credits	Ending Balance
970 ACCT GRP-LONG TERM OBLIGATIONS				
19801 AMTS TO BE PROV-LTD(LANDFILL)	115,000.00	.00	.00	115,000.00
19850 AMOUNTS TO BE PROVIDED-ABSCEN	654,875.00	.00	.00	654,875.00
19960 AMOUNTS TO PROVIDE FOR BONDS	54,190,927.01	450,000.00	4,984,555.56	49,656,371.45
28001 LANDFILL CLOSING/MONITOR COSTS	-115,000.00	.00	.00	-115,000.00
28850 ACCRUED COMP ABS PAYABLE	-654,875.00	.00	.00	-654,875.00
29003 I-BDS-PAY-LIBRARY 1989	-120,000.00	60,000.00	.00	-60,000.00
29004 I-BDS PAY-LIBRARY 1990	-180,000.00	70,000.00	.00	-110,000.00
29008 I-BDS PAY-STALLBROOK ROOF 1994	-207,000.00	19,000.00	15,000.00	-203,000.00
29009 I-BDS PAY-ATHLETIC FIELDS 1994	-15,000.00	5,000.00	.00	-10,000.00
29010 I-BDS PAY-PINECREST ROOF-1994	-250,000.00	20,000.00	.00	-230,000.00
29011 I-BDS-MACY ROOF 1996	-286,000.00	30,000.00	.00	-256,000.00
29013 I-BDS-BALLFIELD LIGHTS 1997	-30,000.00	6,000.00	.00	-24,000.00
29015 I-BDS-Modular Classroom 2001	-315,000.00	105,000.00	.00	-210,000.00
29016 I-BDS-MAPLE ST RECON 2001	-390,000.00	45,000.00	.00	-345,000.00
29017 I-BDS-SENIOR CENTER 2001	-855,000.00	45,000.00	.00	-810,000.00
29018 SEWER PHASE III 2001	-160,000.00	40,000.00	.00	-120,000.00
29019 I-BDS- AMBULANCE 2003	.00	.00	200,000.00	-200,000.00
29503 O-BDS PAY-SCHOOL 1989	-280,000.00	280,000.00	.00	.00
29504 O-BDS PAY-SEWER 1989	-120,000.00	60,000.00	.00	-60,000.00
29505 O-BDS PAY-WATER FACILITY 1990	-20,000.00	20,000.00	.00	.00
29506 O-BDS PAY-WELL 1990	-15,000.00	15,000.00	.00	.00
29507 O-BDS PAY-SCHOOL 1990	-500,000.00	220,000.00	.00	-280,000.00
29508 O-BDS PAY-WATER FACILTIY	-996,355.68	996,355.68	.00	.00
29509 O-BDS PAY-WATER MAIN 1991	-55,353.09	55,353.09	.00	.00
29510 O-BDS PAY-WELL 1991	-22,086.49	22,086.49	.00	.00
29511 O-BDS PAY-WELL 1991	-62,536.49	62,536.49	.00	.00
29512 O-BDS PAY-SEWER 1991	-2,328,668.26	264,442.37	.00	-2,064,225.89
29513 O-BDS PAY-SEWER 1994	-3,025,000.00	225,000.00	235,000.00	-3,035,000.00
29514 O-BDS PAY-CORROSION CNTRL 1994	-105,000.00	105,000.00	.00	.00
29515 O-BDS PAY-WELL/ENG. 1994	-54,000.00	54,000.00	.00	.00
29516 O-BDS PAY-STANDPIPE REHAB 1994	-54,000.00	54,000.00	.00	.00
29517 O-BDS-WELL CONSTRUCTION 1996	-564,000.00	564,000.00	.00	.00
29518 O-BDS-LANDFILL 1995	-1,150,000.00	130,000.00	.00	-1,020,000.00
29519 O-BDS-ADDT'L WELL/LAND 1997	-20,000.00	20,000.00	.00	.00
29520 O-BDS REMEDIATED SWR 1996 200K	-189,468.00	10,540.00	.00	-178,928.00
29521 O-BDS-NEW JR/SR HighSchool	-29,280,000.00	960,000.00	.00	-28,320,000.00
29522 O-BDS- PHASE III SEWER (2001)	-591,459.00	46,241.44	.00	-545,217.56
29523 O-BDS- MIDDLE SCHOOL RENOVATE	-11,950,000.00	375,000.00	.00	-11,575,000.00
37000 BONDS AUTHORIZED/UNISSUED MEMO	-564,205.00	200,000.00	1,475,000.00	-1,839,205.00
37005 BDS AUTH-REMEDIED SWR 1996	50,000.00	.00	.00	50,000.00
37009 PLAYING FIELDS(1997)100K PH-1	50,000.00	.00	.00	50,000.00
37015 PLAYING FIELDS(1998)100K PH-II	50,000.00	.00	.00	50,000.00
37016 TOWN HALL RENOVATE(1998) 1.2M	13,500.00	.00	.00	13,500.00
37026 MAPLE ST RECONSTR.(2000)(438K)	705.00	.00	.00	705.00
37031 REMEDIATED SEWER (2001) 200K	200,000.00	.00	.00	200,000.00
37037 AMBULANCE PURCHASE (2002) 200K	200,000.00	.00	200,000.00	.00
37038 BDS AUTH-REMEDIED SWR 2004	.00	300,000.00	.00	300,000.00
37039 LAND PURCHASE-KEMPTON PROP	.00	1,175,000.00	.00	1,175,000.00
97022 FIRE PUMPER (1999) 250K	-100,000.00	50,000.00	.00	-50,000.00

Town of Bellingham

YTD Trial Balance

Fiscal Year: 2003

Account Description	Beginning Balance	Debits	Credits	Ending Balance
99960 AMTS TO PROVIDE-NOTES PAYABLE	100,000.00	.00	50,000.00	50,000.00
tal 970 ACCT GRP-LONG TERM OBLIGATIONS	.00	7,159,555.56	7,159,555.56	.00
** GRAND TOTAL *****	.00	7,159,555.56	7,159,555.56	.00

Total Number of Accounts: 50

=== SELECTION LEGEND =====

Account Type: A L F

d: 970 TO 970

Town of Bellingham

YTD Trial Balance

Fiscal Year: 2003

Account Description	Beginning Balance	Debits	Credits	Ending Balance
=====	=====	=====	=====	=====
020 WATER-OPERATING				
970 LONG TERM DEBT				
19960 AMOUNTS TO PROVIDE FOR BONDS	.00	2,692,774.12	.00	2,692,774.12
37000 BONDS AUTHORIZED/UNISSUED MEMO	.00	995,000.00	995,000.00	.00
37201 BA-WATER MAIN MECHANIC	.00	60,000.00	60,000.00	.00
37202 BA-CHESTNUT ST STANDPIPE	.00	395,000.00	395,000.00	.00
37203 BA-GROVE ST STANDPIPE #3	.00	10,000.00	10,000.00	.00
37204 BA-SCADA (PHASE I) REPLACEMENT	.00	300,000.00	300,000.00	.00
37205 BA-BACKHOE	.00	125,000.00	125,000.00	.00
37206 BA-WATER AUDIT	.00	45,000.00	45,000.00	.00
37207 WATER MAIN PULASKI- DES/ENG	.00	60,000.00	60,000.00	.00
39003 I-WATER BONDS -2003	.00	.00	365,000.00	-365,000.00
39503 O-BDS-WATER BONDS - 2003	.00	.00	630,000.00	-630,000.00
39505 O-BDS PAY-WATER FACILITY 1990	.00	.00	15,000.00	-15,000.00
39506 O-BDS PAY-WELL 1990	.00	.00	10,000.00	-10,000.00
39508 O-BDS PAY-WATER FACILITY	.00	.00	887,825.24	-887,825.24
39509 O-BDS PAY-WATER MAIN 1991	.00	.00	49,323.62	-49,323.62
39510 O-BDS PAY-WELL 1991	.00	.00	17,383.54	-17,383.54
39511 O-BDS PAY-WELL 1991	.00	.00	56,241.72	-56,241.72
39514 O-BDS PAY-CORROSION CNTRL 1994	.00	.00	70,000.00	-70,000.00
39515 O-BDS PAY-WELL/ENG. 1994	.00	.00	36,000.00	-36,000.00
39516 O-BDS PAY-STANDPIPE REHAB 1994	.00	.00	36,000.00	-36,000.00
39517 O-BDS WELL CONSTRUCTION 1996	.00	.00	504,000.00	-504,000.00
39519 O-BDS-ADDT'L WELL/LAND 1997	.00	.00	16,000.00	-16,000.00
	-----	-----	-----	-----
Total 970 LONG TERM DEBT	.00	4,682,774.12	4,682,774.12	.00
	-----	-----	-----	-----
Total 020 WATER-OPERATING	.00	4,682,774.12	4,682,774.12	.00
	-----	-----	-----	-----
***** GRAND TOTAL *****	.00	4,682,774.12	4,682,774.12	.00
=====	=====	=====	=====	=====

Total Number of Accounts: 22

===== SELECTION LEGEND =====

Account Type: A L F

Fund: 020 TO 020

Department: 970 TO 970

FISCAL 2003 TAX COLLECTIONS/ABATEMENTS

BELLINGHAM BOARD OF ASSESSORS

Annual Report – Fiscal 2003

ABATEMENT ACTIVITY:

Thirty-seven (37) abatement applications were filed. Seventeen (17) abatements were granted for a total of \$32,157.59.

Seventeen (17) denials were issued; 4 of these denials were appealed to the Appellate Tax Board. To date one has been withdrawn and 3 cases are pending.

PERSONAL EXEMPTION ACTIVITY:

Two-hundred twenty-nine personal exemptions totaling \$77,362.50 were granted for Fiscal 2003. The breakdown:

CLAUSE	NUMBER GRANTED	\$EXEMPTED
17D	60	\$10,500
22a	48	\$12,000
22c	12	\$ 3,000
22d	18	\$ 4,500
22A	1	\$ 425
22C	1	\$ 950
22E	18	\$10,800
37	5	\$ 2,187.50
41C	66	\$33,000

SMALL BUSINESS EXEMPTION:

The Board of Selectmen adopted the Small Business Exemption again for Fiscal 2003. A total of 75 businesses received the exemption for a total of \$24,116.12.

SENIOR CITIZEN WORKOFF:

Twenty-one senior citizens participated in the Senior Citizen Workoff Program. A total of \$10,623.76 was abated from their tax bills.

Town of Bellingham
Outstanding Balance Report
For Tax Year 2003

Tax Category	Bill#	Taxes	Betterments	Liens	Deductions	Payments	Interest	Adjustments	Balance
Interest									
Interest	Total					46825.33	46980.28	-106.77	48.18
Water Lien Interest	Total			3740.29		3266.63	338.63	-447.72	364.57
Power Lien Interest	Total			1443.97		1379.03	163.31	-166.63	61.62
Demands	Total					1960.00	3075.00	-690.00	425.00
Betterments	Total		111691.84		616.48	106899.12		-1353.90	2822.34
Betterment Interest	Total					384.88	384.88		
Water Liens	Total			44521.90		35136.91		-4903.23	4481.76
Power Lien	Total			14521.89		12362.78		-1512.93	646.18
Cash Liens	Total			39880.55		33039.75		-3639.60	3201.20
Real Estate Tax	Total	15231088.11			193009.77	14789724.32		-124966.81	123387.21
Title V- Phase I	Total		18579.15			18579.15			
Title V-Phase I Int	Total					69.72	69.72		
Total for Tax Year 2003		15231088.11	130270.99	104108.60	193626.25	15049627.62	51011.82	-137787.59	135438.06

Town of Bellingham
Outstanding Balance Report
For Tax Year 2003

Tax Category	Bill#	Taxes	Deductions	Payments	Interest	Adjustments	Balance
--------------	-------	-------	------------	----------	----------	-------------	---------

Personal Prop Int

Personal Prop Int	Total			420.29	420.31		.02
Personal Prop Tax	Total	1250580.69	400.01	1241485.73			8694.95
Total for Tax Year 2003		1250580.69	400.01	1241906.02	420.31		8694.97

Motor Vehicle
Outstanding Balance Report

Year Bill#	Owner Name	Tax	Paid	Abated	Refunded	Tax Due	Fees	Paid	Fees Due	Total Due
=====										
Totals for Commitment 2003	:	111,169.45	38,887.69	6,032.16	349.89	66,599.49	9,665.29	604.82	9,060.47	75,659.96
Number of Accounts :	:	1,463								
=====										
Totals for Report :	:	111,169.45	38,887.69	6,032.16	349.89	66,599.49	9,665.29	604.82	9,060.47	75,659.96
Number of Accounts :	:	1,463								

Year 2003		Commitment 01		Sequence	
Status Date		Status Date		Status Date	
Assessor	P 01302003	Posted	P 02102003	Demand	P 03282003
Collector	P 02062003	Mailed	02212003	Warrant	P 05092003
Billed	P 02212003	Due	03242003	Registry	
Refund	P 01222004	Abated		Noncollect	
Commitment and Fee Summary					
Amount Count		Amt Paid Count		Balance Count	
Commitment	1170835.67 13434	1145315.59 12993	25520.08		
Fees	23187.77 4590	19259.02 5192	3928.75	-602	
Total	1194023.44	1164574.61	29448.83		

Commitment and Fee Summary

DISPLAY Mode, Browse by Year

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FISCAL 2003 ANNUAL AUDIT REPORTS

TOWN OF BELLINGHAM, MASSACHUSETTS

**REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENTS**

JUNE 30, 2003

**TOWN OF BELLINGHAM, MASSACHUSETTS
REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENT
JUNE 30, 2003**

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Board of Selectmen
Town of Bellingham, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bellingham, Massachusetts, as of and for the year ended June 30, 2003, which collectively comprise the Town of Bellingham Massachusetts' basic financial statements as listed in the table of contents. These financial statements are the responsibility of Town of Bellingham, Massachusetts, management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bellingham, Massachusetts, as of June 30, 2003, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in **Note 13**, the Town of Bellingham, Massachusetts has implemented several *Governmental Accounting Standard Board Statements*, which changed the beginning fund equity position of several funds and established net assets for governmental activities and business-type activities.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 15, 2004, on our consideration of The Town of Bellingham, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on pages 3 through 8, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

R. E. Brown & Company

January 15, 2004

Management's Discussion and Analysis

As management of the Town of Bellingham (the "Town"), we offer readers of these basic financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2003. This is the first year our financial statements have been prepared under the Governmental Accounting Standards Board Statement Number 34 – Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments. This new reporting model represents a major change when compared to prior financial statements. We encourage readers to consider the information presented in this report.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. These basic financial statements comprise of three components:

1. Government-wide Financial Statements
2. Fund Financial Statements
3. Notes to the Financial Statements

Government-wide Financial Statements – The government-wide financial statements are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods, (e.g., uncollected taxes and earned but unused vacation/sick leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees or charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, human services, culture and recreation, pension benefits, employee benefits, interest and state and county charges. The business type activities include costs relating to water and sanitation activities.

Fund Financial Statements – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental Funds – governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government’s near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental activities* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government’s near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Bellingham adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary Funds – *Enterprise funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town has two enterprise funds:

- *Water Enterprise Fund* accounts for the water activity of the Town.
- *Trash (Sanitation) Enterprise Fund* accounts for the trash collection and disposal activities of the Town.

Fiduciary Funds – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are **not** available to support the Town’s own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

All fiduciary funds are combined into a single, aggregate presentation in the fiduciary fund financial statement under the caption “Private Purpose Trust Funds”.

Notes to the basic financial statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-wide Financial Analysis:

The chart on the following page summarizes key financial components of the Town’s financial statements. Comparative analysis will be provided in future years when prior year information is available.

FINANCIAL HIGHLIGHTS

	Governmental Activities	Business-type Activities
Assets:		
Current Assets	\$ 20,895,641	\$ 730,498
Noncurrent Assets (excluding capital)	41,831,482	-
Capital Assets	60,807,798	11,384,551
Total Assets	123,534,921	12,115,049
Liabilities:		
Current liabilities (excluding debt)	2,678,354	136,956
Noncurrent liabilities (excluding debt)	877,000	59,500
Current Debt	3,097,126	364,013
Noncurrent debt	46,780,650	2,328,761
Total Liabilities	53,433,130	2,889,230
Net Assets:		
Capital Assets net of related debt	11,130,022	9,055,790
Restricted	1,851,394	-
Unrestricted	57,120,375	170,029
Total Net Assets	\$ 70,101,791	\$ 9,225,819
Program Revenues:		
Charges for services	\$ 6,206,018	\$ 2,474,323
Operating grants and contributions	10,164,136	92,475
Capital grants and contributions	134,102	21,494
General Revenues:		
Real estate and personal property taxes	19,659,677	-
Motor vehicle and other excise taxes	1,794,395	-
Nonrestricted grants	2,159,882	-
Unrestricted investment income	219,267	-
Other revenues	391,691	-
Total Revenues	40,729,168	2,588,292
Expenses:		
General Government	(2,761,381)	-
Public Safety	(4,121,987)	-
Education	(22,944,707)	-
Public Works	(2,174,226)	-
Sewer	(441,683)	-
Human Services	(376,030)	-
Culture and Recreation	(666,641)	-
Employee Benefits	(6,622,557)	-
State and County Assessments	(195,220)	-
Interest	(2,737,480)	-
Water	-	(1,438,438)
Sanitation	-	(1,081,510)
Total Expenses	(43,041,912)	(2,519,948)
Transfers	(160,000)	160,000
Change in Net Assets	(2,472,744)	228,344
Net Assets - beginning	72,574,535	8,997,475
Net Assets - ending	\$ 70,101,791	\$ 9,225,819

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. Assets exceed liabilities by \$79,327,610 at the close of fiscal year 2003.

Net assets of \$20,185,812 (29%) reflect its investment in capital assets (e.g., land, buildings, machinery, and equipment) less any related debt used to acquire those assets that remain outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets ***are not*** available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the net assets totaling \$1,851,394 (2.3%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* totaling \$54,640,384 (69%) may be used to meet the government's ongoing obligations to its citizens and creditors.

At the end of the current fiscal year, the Town is able to report positive balances in all categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

There were increases of \$208,862 and \$19,482 in net assets reported in connection with the water and sanitation business-type activities, respectively. This \$228,344 change in net assets is attributable to budgeting revenues sufficient to cover current operational costs.

The governmental activities net assets decreased by (\$2,472,744) during the current fiscal year which reflects the general fund's results of operations and a commitment to maintain the Town's financial position and drawing on prior year reserves to balance current operations. Since this is the first year of reporting under GASB #34, no meaningful historical trends have been established to draw further conclusions.

Financial analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds – The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$11,691,516, which represents a decrease of (\$6,646,788) in comparison with the prior year. Most of the decrease is attributable to the Town budgeting the use of unreserved fund balance to maintain a consistent level of service to its citizens. The major components are the Town's cost of providing public safety and education services which both increased approximately 3.5% from the prior year.

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$3,011,482, while total fund balance reached \$5,570,525. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 7.8% of total general fund expenditures, while total fund balance represents 14.5% of that same amount.

The fund balance of the general fund decreased by (\$1,102,827). This result is the product of management's budgeting the use of unreserved fund balance to maintain the Town's services and financial position.

The stabilization fund has accumulated a fund balance of \$1,619,577, which represents 4.2% of general fund expenditures. These funds can be used for general or capital purposes upon Town Meeting approval. Please refer to **Note 9** for additional information.

General Fund Budget Highlights

The \$440,000 increase between the original budget and the final amended budget was mainly due to approximately \$407,412 of increases in Snow/Ice expenses, due to the harsh winter we experienced. Of the \$3,372,044 in under budgeted expenditures exceeding actual expenditures, \$2,559,043 has been carried over to Fiscal 2004.

Capital Asset and Debt Administration

In conjunction with the operating budget, the Town annually prepares capital budgets for the upcoming fiscal year.

The Town's debt burden is reasonable in relation to other communities its size. Outstanding long-term debt, as of June 30, 2003, totaled \$49,677,776 of which \$41,074,000 is for school building construction, subject to an annual reimbursement from the Commonwealth of Massachusetts of 76% of principal and interest for twenty (20) years. Other debt consists of the following:

Sewer Construction	\$ 5,974,776
Health/Human Services	1,830,000
Public Works	345,000
Culture and Recreation	204,000
Public Safety	200,000
General Government	50,000

The water enterprise fund has \$2,692,774 in debt that is fully supported by the respective utility rates and does not rely on a general fund subsidy.

Please refer to **Notes 7 and 8** for further discussion of the major capital and debt activity.

Request for Information

This financial report is designed to provide a general overview of the Town of Bellingham's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to the Chief Financial Officer, Town Hall Annex, 4 Mechanic Street, Bellingham, MA 02019.

TOWN OF BELLINGHAM, MASSACHUSETTS
STATEMENT OF NET ASSETS
JUNE 30, 2003

	PRIMARY GOVERNMENT		
	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
<u>ASSETS</u>			
CURRENT:			
CASH AND SHORT-TERM INVESTMENTS	\$ 15,785,862	\$ 483,479	\$ 16,269,341
INVESTMENTS	176,396	-	176,396
RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:			
REAL ESTATE AND PERSONAL PROPERTY TAXES	347,416	-	347,416
TAX LIENS	658,485	-	658,485
MOTOR VEHICLE EXCISE TAXES	88,744	-	88,744
USER FEES	80,328	247,019	327,347
DEPARTMENTAL AND OTHER	321,739	-	321,739
INTERGOVERNMENTAL	2,508,046	-	2,508,046
SPECIAL ASSESSMENTS	702,326	-	702,326
DUE FROM OTHER FUNDS	12,654	-	12,654
OTHER ASSETS	213,645	-	213,645
NONCURRENT:			
RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:			
INTERGOVERNMENTAL	41,831,482	-	41,831,482
CAPITAL ASSETS, NET OF ACCUMULATED DEPRECIATION	60,807,798	11,384,551	72,192,349
TOTAL ASSETS	123,534,921	12,115,049	135,649,970
<u>LIABILITIES</u>			
CURRENT:			
WARRANTS PAYABLE	1,268,141	111,546	1,379,687
ACCRUED LIABILITIES	446,287	-	446,287
HEALTH CLAIMS PAYABLE	125,000	-	125,000
DUE TO OTHER FUNDS	-	12,654	12,654
ACCRUED INTEREST	780,926	12,756	793,682
BONDS AND NOTES PAYABLE	3,097,126	364,013	3,461,139
LANDFILL POSTCLOSURE CARE COSTS	5,000	-	5,000
COMPENSATED ABSENCES	53,000	-	53,000
NONCURRENT:			
BONDS AND NOTES PAYABLE	46,780,650	2,328,761	49,109,411
LANDFILL POSTCLOSURE CARE COSTS	105,000	-	105,000
COMPENSATED ABSENCES	772,000	59,500	831,500
TOTAL LIABILITIES	53,433,130	2,889,230	56,322,360
<u>NET ASSETS</u>			
INVESTED IN CAPITAL ASSETS, NET OF RELATED DEBT	11,130,022	9,055,790	20,185,812
RESTRICTED FOR:			
CAPITAL PROJECTS	1,842,999	-	1,842,999
STREETS	59,220	-	59,220
PERMANENT FUNDS:			
EXPENDABLE	8,395	-	8,395
OTHER PURPOSES	2,590,800	-	2,590,800
UNRESTRICTED	54,470,355	170,029	54,640,384
TOTAL NET ASSETS	\$ 70,101,791	\$ 9,225,819	\$ 79,327,610

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
STATEMENT OF ACTIVITIES
FISCAL YEAR ENDED JUNE 30, 2003

FUNCTIONS/PROGRAMS	PROGRAM REVENUES				
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	NET (EXPENSE) REVENUE
PRIMARY GOVERNMENT:					
GOVERNMENTAL ACTIVITIES:					
GENERAL GOVERNMENT	\$ 2,761,381	\$ 237,530	\$ 441,866	\$ -	\$ (2,081,985)
PUBLIC SAFETY	4,121,987	855,537	176,691	61,500	(3,028,259)
EDUCATION	22,944,707	1,593,323	9,209,123	-	(12,142,261)
PUBLIC WORKS	2,174,226	249,079	174,389	29,641	(1,721,117)
SEWER	441,683	598,913	-	33,427	190,657
HUMAN SERVICES	376,030	70,910	73,536	9,534	(222,050)
CULTURE & RECREATION	666,641	9,300	40,672	-	(616,669)
EMPLOYEE BENEFITS	6,622,557	2,591,426	47,859	-	(3,983,272)
STATE & COUNTY ASSESSMENTS	195,220	-	-	-	(195,220)
INTEREST	2,737,480	-	-	-	(2,737,480)
TOTAL GOVERNMENTAL ACTIVITIES	43,041,912	6,206,018	10,164,136	134,102	(26,537,656)
BUSINESS-TYPE ACTIVITIES:					
WATER	1,438,438	1,535,211	90,595	21,494	208,862
SANITATION	1,081,510	939,112	1,880	-	(140,518)
TOTAL BUSINESS-TYPE ACTIVITIES	2,519,948	2,474,323	92,475	21,494	68,344
TOTAL PRIMARY GOVERNMENT	\$ 45,561,860	\$ 8,680,341	\$ 10,256,611	\$ 155,596	\$ (26,469,312)

See accompanying notes to the basic financial statements

(continued)

**TOWN OF BELLINGHAM, MASSACHUSETTS
STATEMENT OF ACTIVITIES
FISCAL YEAR ENDED JUNE 30, 2003**

	PRIMARY GOVERNMENT		
	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
CHANGES IN NET ASSETS:			
NET (EXPENSE) REVENUE FROM PREVIOUS PAGE	<u>\$ (26,537,656)</u>	<u>\$ 68,344</u>	<u>\$ (26,469,312)</u>
GENERAL REVENUES:			
REAL ESTATE AND PERSONAL PROPERTY TAXES, NET OF TAX REFUNDS PAYABLE	19,659,677	-	19,659,677
TAX LIENS	176,078	-	176,078
MOTOR VEHICLE AND OTHER EXCISE TAXES	1,794,395	-	1,794,395
PENALTIES AND INTEREST ON TAXES	149,130	-	149,130
GRANTS AND CONTRIBUTIONS NOT RESTRICTED TO SPECIFIC PROGRAMS	2,159,882	-	2,159,882
UNRESTRICTED INVESTMENT INCOME	219,267	-	219,267
MISCELLANEOUS	66,483	-	66,483
TRANSFERS, NET	<u>(160,000)</u>	<u>160,000</u>	<u>-</u>
TOTAL GENERAL REVENUES AND TRANSFERS	<u>24,064,912</u>	<u>160,000</u>	<u>24,224,912</u>
CHANGE IN NET ASSETS	(2,472,744)	228,344	(2,244,400)
NET ASSETS:			
BEGINNING OF YEAR	<u>72,574,535</u>	<u>8,997,475</u>	<u>81,572,010</u>
END OF YEAR	<u>\$ 70,101,791</u>	<u>\$ 9,225,819</u>	<u>\$ 79,327,610</u>

See accompanying notes to the basic financial statements

(concluded)

TOWN OF BELLINGHAM, MASSACHUSETTS
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2003

	GENERAL	STABILIZATION	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
ASSETS				
CASH AND SHORT-TERM INVESTMENTS	\$ 6,862,301	\$ 1,619,577	\$ 4,914,881	\$ 13,396,759
INVESTMENTS	151,079	-	25,317	176,396
RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:				
REAL ESTATE AND PERSONAL PROPERTY TAXES	347,416	-	-	347,416
TAX LIENS	658,485	-	-	658,485
MOTOR VEHICLE EXCISE TAXES	88,744	-	-	88,744
USER FEES	-	-	80,328	80,328
DEPARTMENTAL AND OTHER	15,501	-	306,238	321,739
INTERGOVERNMENTAL	44,261,801	-	77,727	44,339,528
SPECIAL ASSESSMENTS	467,855	-	234,471	702,326
DUE FROM OTHER FUNDS	12,654	-	-	12,654
TOTAL ASSETS	\$ 52,865,836	\$ 1,619,577	\$ 5,638,962	\$ 60,124,375
LIABILITIES AND FUND BALANCES				
LIABILITIES:				
WARRANTS PAYABLE	\$ 1,009,222	\$ -	\$ 257,291	\$ 1,266,513
ACCRUED LIABILITIES	446,287	-	-	446,287
DEFERRED REVENUES	45,839,802	-	680,257	46,520,059
NOTES PAYABLE	-	-	200,000	200,000
TOTAL LIABILITIES	47,295,311	-	1,137,548	48,432,859
FUND BALANCES:				
RESERVED FOR:				
ENCUMBRANCES AND CONTINUING APPROPRIATIONS	2,559,043	-	-	2,559,043
UNRESERVED				
DESIGNATED FOR SUBSEQUENT YEARS' EXPENDITURES	950,385	-	-	950,385
UNDESIGNATED, REPORTED IN:				
GENERAL FUND	2,061,097	-	-	2,061,097
SPECIAL REVENUE FUNDS	-	1,619,577	2,650,020	4,269,597
CAPITAL PROJECTS FUNDS	-	-	1,842,999	1,842,999
PERMANENT FUNDS	-	-	8,395	8,395
TOTAL FUND BALANCES	5,570,525	1,619,577	4,501,414	11,691,516
TOTAL LIABILITIES AND FUND BALANCES	\$ 52,865,836	\$ 1,619,577	\$ 5,638,962	\$ 60,124,375

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FISCAL YEAR ENDED JUNE 30, 2003

	GENERAL	STABILIZATION	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<u>REVENUES:</u>				
REAL ESTATE AND PERSONAL PROPERTY TAXES, NET OF TAX REFUNDS	\$ 19,837,284	\$ -	\$ -	\$ 19,837,284
MOTOR VEHICLE AND OTHER EXCISE TAXES	1,801,757	-	-	1,801,757
PENALTIES AND INTEREST ON TAXES	149,130	-	-	149,130
INTERGOVERNMENTAL	14,785,648	-	1,927,653	16,713,301
CHARGES FOR SERVICES	-	-	1,910,308	1,910,308
CHARGES FOR SERVICES - SEWER	-	-	497,723	497,723
INVESTMENT INCOME	150,031	58,625	15,216	223,872
CONTRIBUTIONS & DONATIONS	-	-	108,264	108,264
DEPARTMENTAL	1,270,263	-	332,921	1,603,184
TOTAL REVENUES	37,994,113	58,625	4,792,085	42,844,823
<u>EXPENDITURES:</u>				
CURRENT:				
GENERAL GOVERNMENT	2,138,133	-	785,857	2,923,990
PUBLIC SAFETY	3,838,088	-	396,437	4,234,525
EDUCATION	18,494,137	-	6,717,595	25,211,732
PUBLIC WORKS	2,151,952	-	82,443	2,234,395
SEWER	-	-	441,683	441,683
HUMAN SERVICES	247,386	-	105,424	352,810
CULTURE & RECREATION	554,293	-	67,536	621,829
EMPLOYEE BENEFITS	5,171,501	2,500,000	-	7,671,501
STATE & COUNTY ASSESSMENTS	195,220	-	-	195,220
DEBT SERVICE:				
PRINCIPAL	3,079,987	-	-	3,079,987
INTEREST	2,563,939	-	-	2,563,939
TOTAL EXPENDITURES	38,434,636	2,500,000	8,596,975	49,531,611
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(440,523)	(2,441,375)	(3,804,890)	(6,686,788)
<u>OTHER FINANCING SOURCES (USES)</u>				
PROCEEDS FROM BONDS AND NOTES	-	-	200,000	200,000
PROCEEDS FROM REFUNDING BONDS	165,000	-	2,585,000	2,750,000
PREMIUM FROM ISSUANCE OF REFUNDING BONDS	(163,910)	-	(2,567,920)	(2,731,830)
PAYMENTS TO REFUNDED BOND ESCROW AGENT	(1,090)	-	(17,080)	(18,170)
OPERATING TRANSFERS IN	66,900	225,000	494,204	786,104
OPERATING TRANSFERS OUT	(729,204)	(150,000)	(66,900)	(946,104)
TOTAL OTHER FINANCING SOURCES (USES)	(662,304)	75,000	627,304	40,000
NET CHANGE IN FUND BALANCES	(1,102,827)	(2,366,375)	(3,177,586)	(6,646,788)
FUND BALANCES AT BEGINNING OF YEAR	6,673,352	3,985,952	7,679,000	18,338,304
FUND BALANCES AT END OF YEAR	\$ 5,570,525	\$ 1,619,577	\$ 4,501,414	\$ 11,691,516

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS
FISCAL YEAR ENDED JUNE 30, 2003

TOTAL GOVERNMENTAL FUND BALANCES

CAPITAL ASSETS (NET) USED IN GOVERNMENTAL ACTIVITIES ARE NOT FINANCIAL RESOURCES
AND, THEREFORE, ARE NOT REPORTED IN THE FUNDS

ACCOUNTS RECEIVABLE ARE NOT AVAILABLE TO PAY FOR CURRENT-PERIOD
EXPENDITURES AND, THEREFORE, ARE DEFERRED IN THE FUNDS

THE ASSETS AND LIABILITIES OF THE INTERNAL SERVICE FUNDS ARE INCLUDED IN
THE GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET ASSETS

IN THE STATEMENT OF ACTIVITIES, INTEREST IS ACCRUED ON OUTSTANDING LONG-TERM DEBT,
WHEREAS IN GOVERNMENTAL FUNDS INTEREST IS NOT REPORTED UNTIL DUE

LONG-TERM LIABILITIES ARE NOT DUE AND PAYABLE IN THE CURRENT PERIOD AND, THEREFORE,
ARE NOT REPORTED IN THE GOVERNMENTAL FUNDS

BONDS AND NOTES PAYABLE	(49,677,776)
COMPENSATED ABSENCES	(825,000)
LANDFILL POSTCLOSURE CARE COSTS	<u>(110,000)</u>

NET EFFECT OF REPORTING LONG-TERM LIABILITIES

NET ASSETS OF GOVERNMENTAL ACTIVITIES

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE:
OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FISCAL YEAR ENDED JUNE 30, 2003

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS

GOVERNMENTAL FUNDS REPORT CAPITAL OUTLAYS AS EXPENDITURES. HOWEVER, IN THE STATEMENT OF ACTIVITIES THE COST OF THOSE ASSETS IS ALLOCATED OVER THEIR ESTIMATED USEFUL LIVES AND REPORTED AS DEPRECIATION EXPENSE.

CAPITAL OUTLAY	4,607,458
DEPRECIATION EXPENSE	<u>(2,078,149)</u>

NET EFFECT OF REPORTING CAPITAL ASSETS

REVENUES IN THE STATEMENT OF ACTIVITIES THAT DO NOT PROVIDE CURRENT FINANCIAL RESOURCES ARE FULLY DEFERRED IN THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES. THEREFORE, THE RECOGNITION OF REVENUE FOR VARIOUS TYPES OF ACCOUNTS RECEIVABLE (I.E. REAL ESTATE AND PERSONAL PROPERTY, MOTOR VEHICLE EXCISE, ETC.) DIFFER BETWEEN THE TWO STATEMENTS. THIS AMOUNT REPRESENTS THE NET CHANGE IN DEFERRED REVENUE

THE ISSUANCE OF LONG-TERM DEBT (E.G., BONDS) PROVIDE CURRENT FINANCIAL RESOURCES TO GOVERNMENTAL FUNDS, WHILE THE REPAYMENT OF THE PRINCIPAL OF LONG-TERM DEBT CONSUMES THE FINANCIAL RESOURCES OF GOVERNMENTAL FUNDS. NEITHER TRANSACTION, HOWEVER, HAS ANY EFFECT ON NET ASSETS. ALSO, GOVERNMENTAL FUNDS REPORT THE EFFECT OF ISSUANCE COSTS, PREMIUMS, DISCOUNTS, AND SIMILAR ITEMS WHEN DEBT IS FIRST ISSUED, WHEREAS THESE AMOUNTS ARE DEFERRED AND AMORTIZED IN THE STATEMENT OF ACTIVITIES.

PROCEEDS FROM BONDS AND NOTES	(200,000)
PROCEEDS FROM REFUNDING	(2,750,000)
PAYMENTS TO REFUND BOND ESCROW AGENT	2,731,830
DEBT SERVICE PRINCIPAL PAYMENTS	3,079,987
NET LOSS ON REFUNDING BONDS	<u>(231,830)</u>

NET EFFECT OF REPORTING LONG-TERM DEBT

SOME EXPENSES REPORTED IN THE STATEMENT OF ACTIVITIES DO NOT REQUIRE THE USE OF CURRENT FINANCIAL RESOURCES AND, THEREFORE, ARE NOT REPORTED AS EXPENDITURES IN THE GOVERNMENTAL FUNDS.

NET CHANGE IN COMPENSATED ABSENCES ACCRUAL	(98,560)
NET CHANGE IN LANDFILL POSTCLOSURE CARE ACCRUAL	5,000
NET CHANGE IN ACCRUED INTEREST ON LONG-TERM DEBT	<u>76,459</u>

NET EFFECT OF RECORDING LONG-TERM LIABILITIES

INTERNAL SERVICE FUNDS ARE USED BY MANAGEMENT TO ACCOUNT FOR HEALTH INSURANCE, UNEMPLOYMENT, WORKERS' COMPENSATION, AND BUILDING INSURANCE ACTIVITIES

THE NET ACTIVITY OF INTERNAL SERVICE FUNDS IS REPORTED WITH GOVERNMENTAL ACTIVITIES

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES

See accompanying notes to the basic financial statements

**TOWN OF BELLINGHAM, MASSACHUSETTS
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FISCAL YEAR ENDED JUNE 30, 2003**

	BUDGETED AMOUNTS		ACTUAL BUDGETARY AMOUNTS	VARIANCE OVER (UNDER)
	ORIGINAL BUDGET	FINAL BUDGET		
REVENUES:				
REAL ESTATE AND PERSONAL PROPERTY TAXES, NET OF TAX REFUNDS	\$ 19,822,708	\$ 19,822,708	\$ 19,837,284	\$ 14,576
MOTOR VEHICLE AND OTHER EXCISE TAXES	1,550,000	1,550,000	1,801,757	251,757
PENALTIES & INTEREST ON TAXES	125,000	125,000	149,130	24,130
INTERGOVERNMENTAL	13,336,486	13,336,486	12,993,655	(342,831)
INVESTMENT INCOME	375,000	375,000	150,031	(224,969)
DEPARTMENTAL	858,800	858,800	1,270,263	411,463
TOTAL REVENUES	36,067,994	36,067,994	36,202,120	134,126
EXPENDITURES:				
CURRENT:				
GENERAL GOVERNMENT	3,102,647	3,170,000	2,138,133	1,031,867
PUBLIC SAFETY	4,271,011	4,274,958	3,838,088	436,870
EDUCATION	18,726,692	18,726,692	18,494,137	232,555
PUBLIC WORKS	3,063,802	3,471,214	2,151,952	1,319,262
HUMAN SERVICES	294,861	294,561	247,386	47,175
CULTURE & RECREATION	583,598	583,598	554,293	29,305
EMPLOYEE BENEFITS	3,283,316	3,510,816	3,422,469	88,347
STATE & COUNTY ASSESSMENTS	184,066	184,066	195,220	(11,154)
DEBT SERVICE:				
PRINCIPAL	3,100,000	3,100,000	3,066,224	33,776
INTEREST	2,964,694	2,698,782	2,534,741	164,041
TOTAL EXPENDITURES	39,574,687	40,014,687	36,642,643	3,372,044
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,506,693)	(3,946,693)	(440,523)	3,506,170
OTHER FINANCING SOURCES (USES):				
OPERATING TRANSFERS IN	66,900	66,900	66,900	-
OPERATING TRANSFERS OUT	(719,204)	(729,204)	(729,204)	-
TOTAL OTHER FINANCING SOURCES (USES)	(652,304)	(662,304)	(662,304)	-
NET CHANGE IN FUND BALANCE	(4,158,997)	(4,608,997)	(1,102,827)	3,506,170
BUDGETARY FUND BALANCE, BEGINNING OF YEAR	6,673,352	6,673,352	6,673,352	-
BUDGETARY FUND BALANCE, END OF YEAR	\$ 2,514,355	\$ 2,064,355	\$ 5,570,525	\$ 3,506,170

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
 PROPRIETARY FUNDS
 STATEMENT OF NET ASSETS
 JUNE 30, 2003

	BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS			GOVERNMENTAL ACTIVITIES - INTERNAL SERVICE FUNDS
	WATER	SANITATION	TOTAL	
<u>ASSETS</u>				
CURRENT:				
CASH AND SHORT-TERM INVESTMENTS	\$ 483,479	\$ -	\$ 483,479	\$ 2,389,103
USER FEES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:	158,412	88,607	247,019	-
OTHER ASSETS	-	-	-	213,645
TOTAL CURRENT ASSETS	641,891	88,607	730,498	2,602,748
NONCURRENT:				
CAPITAL ASSETS, NET OF ACCUMULATED DEPRECIATION	11,384,551	-	11,384,551	-
TOTAL ASSETS	12,026,442	88,607	12,115,049	2,602,748
<u>LIABILITIES</u>				
CURRENT:				
WARRANTS PAYABLE	55,075	56,471	111,546	1,628
HEALTH CLAIMS PAYABLE	-	-	-	125,000
DUE TO OTHER FUNDS	-	12,654	12,654	-
ACCRUED INTEREST	12,756	-	12,756	-
BONDS AND NOTES PAYABLE	364,013	-	364,013	-
TOTAL CURRENT LIABILITIES	431,844	69,125	500,969	126,628
NONCURRENT:				
BONDS AND NOTES PAYABLE	2,328,761	-	2,328,761	-
COMPENSATED ABSENCES	59,500	-	59,500	-
TOTAL NONCURRENT LIABILITIES	2,388,261	-	2,388,261	-
TOTAL LIABILITIES	2,820,105	69,125	2,889,230	126,628
<u>NET ASSETS</u>				
INVESTED IN CAPITAL ASSETS, NET OF RELATED DEBT	9,055,790	-	9,055,790	-
UNRESTRICTED	150,547	19,482	170,029	2,476,120
<u>TOTAL NET ASSETS</u>	\$ 9,206,337	\$ 19,482	\$ 9,225,819	\$ 2,476,120

See accompanying notes to the basic financial statements

**TOWN OF BELLINGHAM, MASSACHUSETTS
PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS
FISCAL YEAR ENDED JUNE 30, 2003**

	<u>BUSINESS TYPE ACTIVITIES - ENTERPRISE FUNDS</u>			<u>GOVERNMENTAL ACTIVITIES - INTERNAL SERVICE FUNDS</u>
	<u>WATER</u>	<u>SANITATION</u>	<u>TOTAL</u>	
<u>OPERATING REVENUES:</u>				
CHARGES FOR SERVICES	\$ 1,535,211	\$ 939,112	\$ 2,474,323	\$ -
EMPLOYER CONTRIBUTIONS	-	-	-	4,939,700
EMPLOYEE CONTRIBUTIONS	-	-	-	842,394
DEPARTMENTAL & OTHER INCOME	90,587	-	90,587	33,652
TOTAL OPERATING REVENUES	<u>1,625,798</u>	<u>939,112</u>	<u>2,564,910</u>	<u>5,815,746</u>
<u>OPERATING EXPENSES:</u>				
GENERAL SERVICES	1,116,797	1,081,510	2,198,307	-
DEPRECIATION	220,770	-	220,770	-
EMPLOYEE BENEFITS	9,050	-	9,050	3,792,196
TOTAL OPERATING EXPENSES	<u>1,346,617</u>	<u>1,081,510</u>	<u>2,428,127</u>	<u>3,792,196</u>
OPERATING INCOME (LOSS)	<u>279,181</u>	<u>(142,398)</u>	<u>136,783</u>	<u>2,023,550</u>
<u>NON-OPERATING REVENUES (EXPENSES):</u>				
INTERGOVERNMENTAL	21,494	-	21,494	-
INVESTMENT INCOME	8	1,880	1,888	15,570
INTEREST EXPENSE	(91,821)	-	(91,821)	-
TOTAL NON-OPERATING REVENUES (EXPENSES), NET	<u>(70,319)</u>	<u>1,880</u>	<u>(68,439)</u>	<u>15,570</u>
INCOME (LOSS) BEFORE OPERATING TRANSFERS	<u>208,862</u>	<u>(140,518)</u>	<u>68,344</u>	<u>2,039,120</u>
<u>OPERATING TRANSFERS:</u>				
OPERATING TRANSFERS IN	<u>-</u>	<u>160,000</u>	<u>160,000</u>	<u>-</u>
CHANGE IN NET ASSETS	<u>208,862</u>	<u>19,482</u>	<u>228,344</u>	<u>2,039,120</u>
NET ASSETS AT BEGINNING OF YEAR	<u>8,997,475</u>	<u>-</u>	<u>8,997,475</u>	<u>437,000</u>
NET ASSETS AT END OF YEAR	<u>\$ 9,206,337</u>	<u>\$ 19,482</u>	<u>\$ 9,225,819</u>	<u>\$ 2,476,120</u>

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS
 FISCAL YEAR ENDED JUNE 30, 2003

	BUSINESS TYPE ACTIVITIES - ENTERPRISE FUNDS			GOVERNMENTAL ACTIVITIES - INTERNAL SERVICE FUNDS
	WATER	SANITATION	TOTAL	
<u>CASH FLOWS FROM OPERATING ACTIVITIES:</u>				
EMPLOYER CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ 4,939,700
EMPLOYEE CONTRIBUTIONS	-	-	-	842,394
RECEIPTS FROM CUSTOMERS AND USERS	1,467,385	850,504	2,317,889	33,652
PAYMENTS TO SUPPLIERS	(574,890)	(989,873)	(1,564,763)	(4,133,158)
PAYMENTS TO EMPLOYEES	(489,831)	(22,511)	(512,342)	-
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	402,664	(161,880)	240,784	1,682,588
<u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</u>				
OPERATING TRANSFERS IN	-	160,000	160,000	-
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	-	160,000	160,000	-
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</u>				
PROCEEDS FROM THE ISSUANCE OF BONDS AND NOTES	995,000	-	995,000	-
PROCEEDS FROM INTERGOVERNMENTAL GRANT	21,494	-	21,494	-
PRINCIPAL PAYMENTS ON BONDS AND NOTES	(270,558)	-	(270,558)	-
ACQUISITION AND CONSTRUCTION OF CAPITAL ASSETS	(962,848)	-	(962,848)	-
INTEREST EXPENSE	(88,596)	-	(88,596)	-
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES:	(305,508)	-	(305,508)	-
<u>CASH FLOWS FROM INVESTING ACTIVITIES:</u>				
INTEREST RECEIVED	9	1,880	1,889	15,570
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES:	9	1,880	1,889	15,570
NET INCREASE (DECREASE) IN CASH AND SHORT-TERM INVESTMENTS	97,165	-	97,165	1,698,158
CASH AND SHORT-TERM INVESTMENTS - BEGINNING OF YEAR	386,314	-	386,314	690,945
CASH AND SHORT-TERM INVESTMENTS - END OF YEAR	\$ 483,479	\$ -	\$ 483,479	\$ 2,389,103
<u>RECONCILIATION OF OPERATING INCOME (LOSS)</u>				
<u>TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:</u>				
OPERATING INCOME (LOSS)	\$ 279,181	\$ (142,398)	\$ 136,783	\$ 2,023,550
ADJUSTMENTS TO RECONCILE OPERATING INCOME (LOSS)				
TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:				
DEPRECIATION	220,770	-	220,770	-
(INCREASE) DECREASE IN ACCOUNTS RECEIVABLE	(158,412)	(88,607)	(247,019)	-
(INCREASE) DECREASE IN DEPOSIT PREMIUM	-	-	-	(213,645)
INCREASE (DECREASE) IN ACCOUNTS PAYABLE	52,075	56,471	108,546	(9,908)
INCREASE (DECREASE) IN DUE TO OTHER GOVERNMENTS	-	12,654	12,654	-
INCREASE (DECREASE) IN HEALTH CLAIMS PAYABLE	9,050	-	9,050	(117,409)
TOTAL ADJUSTMENTS	123,483	(19,482)	104,001	(340,962)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$ 402,664	\$ (161,880)	\$ 240,784	\$ 1,682,588

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET ASSETS
JUNE 30, 2003

	PRIVATE PURPOSE TRUST FUNDS	AGENCY FUNDS
<u>ASSETS</u>		
CASH AND SHORT-TERM INVESTMENTS	\$ -	\$ 129,013
INVESTMENTS	<u>506,629</u>	<u>140,000</u>
TOTAL ASSETS	<u>506,629</u>	<u>269,013</u>
<u>LIABILITIES</u>		
WARRANTS PAYABLE	-	16,228
OTHER LIABILITIES	<u>-</u>	<u>252,785</u>
TOTAL LIABILITIES	<u>-</u>	<u>269,013</u>
<u>NET ASSETS</u>		
HELD IN TRUST FOR OTHER PURPOSES	<u>\$ 506,629</u>	<u>\$ -</u>

See accompanying notes to the basic financial statements

**TOWN OF BELLINGHAM, MASSACHUSETTS
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS
FISCAL YEAR ENDED JUNE 30, 2003**

	PRIVATE PURPOSE TRUST FUNDS
<u>ADDITIONS:</u>	
NET INVESTMENT INCOME (LOSS):	
INVESTMENT INCOME	\$ 10,846
<u>DEDUCTIONS:</u>	
EDUCATIONAL SCHOLARSHIPS	33,000
CHANGE IN NET ASSETS	(22,154)
NET ASSETS AT BEGINNING OF YEAR	528,783
NET ASSETS AT END OF YEAR	\$ 506,629

See accompanying notes to the basic financial statements

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Bellingham, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant Town accounting policies:

A. Reporting Entity

Primary Government

The Town is a municipal corporation that is governed by a five member Board of Selectmen (the Board). The Board is responsible for appointing a Town Administrator whose responsibility is to manage the day to day operations. For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units, blended or discretely presented, for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. Blended component units, although legally separate entities, are, in substance, part of the government's operations and discretely presented component units are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the government. It has been determined that there are no component units (blended or discretely presented) for inclusion in the primary government's financial reporting entity.

Joint Venture

Municipal joint ventures pool resources to share the costs, risks and rewards of providing services to their participants, the general public or others. The Town is a participant in the following joint venture:

<u>Name</u>	<u>Purpose</u>	<u>Address</u>	<u>Annual Assessment</u>
Blackstone Valley Vocational Regional School District	To provide vocational education	65 Pleasant Street Upton, MA 01568	\$181,881

The Blackstone Valley Vocational Regional School District (the District) is governed by a thirteen (13)-member school committee consisting of one (1) elected representative from the Town of Bellingham. The Town is indirectly liable for debt and other expenditures of the District and is assessed annually for its share of the operating and capital costs. Separate financial statements may be obtained by writing to the Treasurer of the District at the above address. The Town has an equity interest of approximately 5.00% in the joint venture.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, *are* reported separately from *business-type activities*, which are supported primarily by user fees and charges.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

Major Fund Criteria

A fund is considered major if it is the primary operating fund of the Town or it meets the following criteria:

- a. If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*
- b. If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- a. Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- b. Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- c. Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and the various enterprise funds. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

Fund Financial Statements

Governmental Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

Expenditures are recorded when the related fund liability is incurred, except for interest on general long-term debt which is recognized when due, and the non current portion of compensated absences, and landfill post closure care costs which are recognized when the obligations are expected to be liquidated with current expendable available resources.

In applying the susceptible to accrual concept to intergovernmental revenues, there are essentially two types of revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the Town; therefore, revenues are recognized based upon the expenditures incurred. In the other, moneys are virtually unrestricted and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

The Town considers property taxes as available if they are due and collected within 60 days after fiscal year-end. Licenses and permits, user charges, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received. Investment earnings are recorded as earned.

The Town reports the following major governmental funds:

- The *general fund* is the primary operating fund of the Town. It is used to account for all financial resources, except those that are required to be accounted for in another fund.
- The *stabilization fund* is a special revenue fund used to account for the accumulation of resources to provide general and/or capital reserves.
- The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:
 - The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.
 - The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by enterprise and trust funds).
 - The *permanent fund* is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

Proprietary Fund Financial Statements

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

- The following major proprietary funds are reported:
- The *water enterprise fund* is used to account for water activities.
- The *sanitation enterprise fund* is used to account for the operations of the trash collection activities.

Additionally, the following proprietary fund type is reported:

The *internal service fund* is used to account for the financing of services provided by one department to other departments or governmental units. This fund is used to account for risk financing activities related to municipal building insurance, worker's compensation, unemployment compensation, and health insurance.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

Fiduciary Fund Financial Statements

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held by the Town in a trustee capacity for others that cannot be used to support the governmental programs. The following fiduciary fund types are reported:

The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the permanent fund (nonmajor governmental funds), under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

The *agency fund* is used to account for assets held in a purely custodial capacity

Government-Wide and Fund Financial Statements

For the government-wide financial statements, and proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

D. Cash and Investments

Government-Wide and Fund Financial Statements

Cash and short term investments are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Investments are reported at fair value.

E. Accounts Receivable

Government-Wide and Fund Financial Statements

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and proprietary and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

Real Estate, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are based on values assessed as of each January 1 and are normally due on the subsequent August 1, November 1, February 1, and May 1. Property taxes that remain unpaid after the respective due dates are subject to penalties and interest charges. By law, all taxable property in the Commonwealth must be assessed at 100% of fair market value. Once levied which is required to be at least 30 days prior to the due date, these taxes are recorded as receivables in the fiscal year of levy. Based on the Town's experience, most property taxes are collected during the year in which they are assessed. Liening of properties on which taxes remain unpaid occurs annually. The Town ultimately has the right to foreclose on all properties where the taxes remain unpaid.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

A statewide property tax limitation statute known as "Proposition 2 ½" limits the amount of increase in property tax levy in any fiscal year. Generally, Proposition 2 ½ limits the total levy to an amount not greater than 2 ½ % of the total assessed value of all taxable property within the Town. Secondly, the tax levy cannot increase by more than 2 ½ % of the prior year's levy plus the taxes on property newly added to the tax rolls. Certain provisions of Proposition 2 ½ can be overridden by a Town-wide referendum.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Motor Vehicle Excise

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is based on historical trends and specific account analysis.

Water and Sewer

User fees are levied semi-annually based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and sewer liens are processed in December of every year and included as a lien on the property owner's tax bill. Water and sewer charges and related liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Departmental and Other

Departmental and other receivables consist primarily of ambulance receivables and are recorded as receivables in the fiscal year accrued. The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recognized as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recognized when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

F. Inventories

Government-Wide and Fund Financial Statements

Inventories of the governmental funds and the water and sanitation enterprise funds are recorded as expenditures at the time of purchase. Such inventories are not material in total to the basic financial statements, and therefore are not reported.

G. Capital Assets

Government-Wide and Proprietary Fund Financial Statements

Capital assets, which include land, vehicles, buildings, machinery and equipment, and water infrastructure (e.g., water mains, and similar items), are reported in the applicable governmental or business-type activities column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets if material.

All purchases and construction costs in excess of \$15,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

<u>Asset Class</u>	<u>Estimated Useful Life (in years)</u>
Buildings	40
Machinery and equipment	5-10
Vehicles	5-15
Infrastructure	50

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the fiscal year of purchase for the various funds.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances".

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as operating transfers in and operating transfers out.

Government-Wide Financial Statements

Operating transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

Fund Financial Statements

Operating transfers between and within funds are *not* eliminated from the individual fund statements and are reported as operating transfers in and operating transfers out.

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

K. Net Assets and Fund Equity

Government-Wide Financial Statements (Net Assets)

Net assets are classified into three components:

- a. Invested in capital assets, net of related debt – consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets – Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Net assets have been “restricted” for the following:

- Capital projects represent amounts restricted for capital purposes.
 - Streets represent amounts committed by the Commonwealth for the repair and/or construction of streets.
 - Permanent funds -expendable represents amounts held in trust for which the expenditures are restricted by various trust agreements.
 - Other specific purposes represent restrictions placed on assets from outside parties.
- c. Unrestricted net assets – All other net assets that do not meet the definition of restricted or invested in capital assets, net of related debt.

Fund Financial Statements (Fund Balances)

- a. Fund balances consist of funds that are reserved for amounts, that are not available for appropriation, that are legally restricted by outside parties for a specific future use, and designations of fund balances that represent tentative management plans that are subject to change.

Fund balances have been reserved for the following:

- Encumbrances and continuing appropriations represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

Fund balances have been designated for the following:

- Subsequent year's expenditures represents amounts appropriated for the fiscal year 2004 operating budget.
- b. Undesignated fund balances – all other fund balances that do not meet the definition of reserved or designated.

L. Long-term debt

Government-Wide and Proprietary Fund Financial Statements

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by MGL.

N. Compensated Absences

Employees are granted sick and vacation leave in varying amounts. Upon retirement, termination or death, certain employees are compensated for unused sick and vacation leave (subject to certain limitations) at their then current rates of pay.

Government-Wide and Proprietary Fund Financial Statements

The total amount to be paid in future years is presented in the government-wide and proprietary fund statement of net assets. The liability for vacation leave is based on the amount earned but not used; for sick leave, it is based on the amount accumulated at the balance sheet date (vesting method).

Governmental Fund Financial Statements

The portion of the liability related to unused sick and vacation time that has matured or is due as of June 30, 2003 is recorded in the governmental fund financial statement.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

O. Post Retirement Benefits

Government-Wide and Fund Financial Statements

In addition to providing pension benefits, health and life insurance coverage is provided for retired employees and their survivors in accordance with MGL, Chapter 32B, of Massachusetts General Laws, under various contributory plans. The cost of providing health and life insurance is recognized by recording the employer's 50% share of insurance premiums in the internal service fund in the fiscal year paid. All benefits are provided through third-party insurance carriers and health maintenance organizations that administer, assume, and pay all claims. For the fiscal year ended June 30, 2003, this expense/expenditure totaled approximately \$275,100. There were approximately 114 participants eligible to receive benefits at June 30, 2003.

P. Use of Estimates

Government-Wide and Fund Financial Statements

The preparation of the accompanying financial statements in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could vary from estimates that were used.

Q. Total Column

Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not comparable to the consolidated financial information.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Basis of Accounting

Pursuant to Chapter 44, Section 32 of the Massachusetts General Laws, the Town adopts an annual budget for the general fund. The budgets for all departments and operations of the Town, except that of the public schools, are prepared under the direction of the Town Administrator. The School Department budget is prepared under the direction of the School Committee. The level of expenditures may not legally exceed appropriations for each department or undertaking in the following categories: (1) salaries and wages; (2) ordinary maintenance; and (3) capital outlays.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Original and supplemental appropriations are enacted upon by a Town Meeting vote. Management may not amend the budget without seeking the approval of the governing body. The Town's Finance Committee can legally transfer funds from its reserve fund to other appropriations within the budget without seeking Town Meeting approvals. The original fiscal year 2003 approved budget authorized \$37,020,995 in current year appropriations and other amounts to be raised and \$2,553,692 in encumbrances and appropriations carried over from previous fiscal years. Supplemental appropriations of \$440,000 were approved at one Special Town Meeting for fiscal year 2003.

The Finance Director has the responsibility to ensure that budgetary controls are maintained and monitored through the accounting system.

B. Budgetary -GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2003, is presented below:

Net change in fund balance - budgetary basis	\$ (1,102,827)
Basis of accounting differences:	
Increase in revenue for on-behalf payments - MTRS	1,749,032
Increase in expenditures for on-behalf payments - MTRS	(1,749,032)
Increase in revenue for the MWPAT subsidy	42,961
Increase in expenditures for the MWPAT subsidy	(42,961)
Net change in fund balance - GAAP basis	<u>\$ (1,102,827)</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

C. Excess of Expenditures over Appropriations

For the fiscal year ended June 30, 2003, actual expenditures exceeded appropriations for snow removal, and management information systems. These over-expenditures will be funded by available funds during fiscal year 2004.

D. Deficit Fund Balances

Several individual fund deficits exist within the special revenue and capital projects funds. These individual deficits will be eliminated through subsequent fiscal year budget transfers, grants and proceeds of long-term debt during fiscal year 2004.

NOTE 3 – CASH AND INVESTMENTS

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels unless collateralized by the financial institutions involved. Investments can also be made in securities issued by or unconditionally guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreement guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase, and units in the Massachusetts Municipal Depository Trust (MMDT). The Treasurer of the Commonwealth of Massachusetts oversees the financial management of the MMDT, a local investment pool for cities, towns, and other state and local agencies within the Commonwealth. The Town's fair value of its investment in MMDT represents their value of the pool's shares. The Town's Trust Funds have expanded investment powers including the ability to invest in equity securities, corporate bonds, annuities and other specified investments.

The composition of the Town's bank recorded deposits and investments fluctuates depending primarily on the timing of property tax receipts, proceeds from borrowings, collections of state and federal aid, and capital outlays throughout the year.

Short-term investments and investments are classified as to collateral risk into the following three categories:

- Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.
- Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.
- Category 3: Uninsured and unregistered, with securities held by the counterparty, or its trust department or agent but not in the Town's name.

Mutual fund investments (MMDT) are not categorized because they are managed investment pools.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

As of June 30, 2003, the carrying amount of the Town's deposits totaled \$16,183,518 and the respective bank balances totaled \$17,264,254. Of the Town's bank balances, \$701,786 was covered by Federal Depository Insurance, \$4,788,354 was covered by the Depositors Insurance Fund, and \$11,774,114 was uninsured and uncollateralized. The following details the carrying amount of cash and short-term investments and investments as reported in the basic financial statements at June 30, 2003:

Cash and investment balances at June 30, 2003:	Cash and Short-Term Investments	Investments	Total
<u>Cash</u>			
Checking, savings and NOW accounts	\$ 573,826	\$ -	\$ 573,826
Certificates of deposit	2,276,471	823,025	3,099,496
Money market deposits	12,510,196	-	12,510,196
Petty cash	385	-	385
	<u>15,360,878</u>	<u>823,025</u>	<u>16,183,903</u>
<u>Investments not subject to categorization</u>			
MMDT	1,037,476	-	1,037,476
Total investments	<u>1,037,476</u>	<u>-</u>	<u>1,037,476</u>
Total cash and investments at June 30, 2003	<u>\$ 16,398,354</u>	<u>\$ 823,025</u>	<u>\$ 17,221,379</u>

Reconciliation to Basic Financial Statements:

	Statement of Net Assets	Statement of Fiduciary Net Assets	Total
Cash and short-term investments	\$ 16,269,341	\$ 129,013	\$ 16,398,354
Investments	176,396	646,629	823,025
	<u>\$ 16,445,737</u>	<u>\$ 775,642</u>	<u>\$ 17,221,379</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

NOTE 4 – RECEIVABLES

The receivables at June 30, 2003 for the Town's individual major governmental funds and nonmajor, internal service, and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>Gross Amount</u>	<u>Allowance for Uncollectibles</u>	<u>Net Amount</u>
<u>Receivables:</u>			
Real estate and personal property taxes	\$ 373,100	\$ (25,684)	\$ 347,416
Tax liens	658,485	-	658,485
Motor vehicle excise taxes	179,704	(90,960)	88,744
User fees	80,328	-	80,328
Departmental	394,739	(73,000)	321,739
Intergovernmental	44,339,528	-	44,339,528
Special assessments	<u>702,326</u>	<u>-</u>	<u>702,326</u>
Total	<u>\$ 46,728,210</u>	<u>\$ (189,644)</u>	<u>\$ 46,538,566</u>

The receivables at June 30, 2003 for the enterprise funds consist of the following:

<u>Receivables:</u>	<u>Gross Amount</u>	<u>Allowance for Uncollectibles</u>	<u>Net Amount</u>
<i>Water</i>			
User fees	\$ 158,412	\$ -	\$ 158,412
<i>Sanitation</i>			
User fees	<u>88,607</u>	<u>-</u>	<u>88,607</u>
Total	<u>\$ 247,019</u>	<u>\$ -</u>	<u>\$ 247,019</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with revenues that have been received, but not yet earned. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

Deferred Revenue Analysis	General Fund	Nonmajor Governmental Funds	Total
Receivable Type:			
Real estate and personal property taxes	\$ 347,416	\$ -	\$ 347,416
Tax Liens	658,485	-	658,485
Motor vehicle excise taxes	88,744	-	88,744
User fees	-	80,328	80,328
Departmental & Other	15,501	306,238	321,739
Intergovernmental	44,261,801	59,220	44,321,021
Special assessment	467,855	234,471	702,326
Total	<u>\$ 45,839,802</u>	<u>\$ 680,257</u>	<u>\$ 46,520,059</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2003, was as follows:

Governmental Activities:	Beginning Balance	Increases	Decreases	Ending Balance
<u>Capital assets not being depreciated:</u>				
Land	\$ 10,667,591	\$ -	\$ -	\$ 10,667,591
Construction in progress	267,074	177,315	-	444,389
Total capital assets not being depreciated	10,934,665	177,315	-	11,111,980
<u>Capital assets being depreciated:</u>				
Buildings	57,048,082	3,492,268	-	60,540,350
Machinery and equipment	4,536,537	658,300	-	5,194,837
Vehicles	2,189,897	306,936	(27,361)	2,469,472
Total capital assets being depreciated	63,774,516	4,457,504	(27,361)	68,204,659
<u>Less accumulated depreciation for:</u>				
Buildings	(14,538,023)	(1,407,356)	-	(15,945,379)
Machinery and equipment	(879,868)	(489,250)	-	(1,369,118)
Vehicles	(1,012,801)	(208,904)	27,361	(1,194,344)
Total accumulated depreciation	(16,430,692)	(2,105,510)	27,361	(18,508,841)
Total capital assets being depreciated, net	47,343,824	2,351,994	-	49,695,818
Total governmental activities capital assets, net	\$ 58,278,489	\$ 2,529,309	\$ -	\$ 60,807,798

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

<u>Business-Type Activities:</u>	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<u>Capital assets not being depreciated:</u>				
Land	\$ 3,510,300	\$ -	\$ -	\$ 3,510,300
Total capital assets not being depreciated	3,510,300	-	-	3,510,300
<u>Capital assets being depreciated:</u>				
Buildings	23,100	-	-	23,100
Machinery and equipment	-	420,052	-	420,052
Vehicles	305,077	-	-	305,077
Infrastructure	8,348,130	542,796	-	8,890,926
Total capital assets being depreciated	8,676,307	962,848	-	9,639,155
<u>Less accumulated depreciation for:</u>				
Buildings	(4,331)	(578)	-	(4,909)
Machinery and equipment	-	(23,575)	-	(23,575)
Vehicles	(62,055)	(20,338)	-	(82,393)
Infrastructure	(1,477,748)	(176,279)	-	(1,654,027)
Total accumulated depreciation	(1,544,134)	(220,770)	-	(1,764,904)
Total capital assets being depreciated, net	7,132,173	742,078	-	7,874,251
Total business-type activites capital assets, net	\$ 10,642,473	\$ 742,078	\$ -	\$ 11,384,551

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:

General government	\$ 23,855
Public safety	263,760
Education	1,653,716
Public works	81,078
Human services	38,288
Culture and recreation	<u>44,813</u>
Total depreciation expense - governmental activities	<u><u>\$ 2,105,510</u></u>

Business-Type Activities:

Water	\$ 220,770
Sanitation	<u>-</u>
Total depreciation expense - business-type activities	<u><u>\$ 220,770</u></u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

NOTE 6 – INTERFUND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2003, are summarized as follows:

Operating Transfers Out:	Operating Transfers In:				
	General Fund	Stabilization Fund	Nonmajor Governmental Funds	Enterprise Fund	Total
General Fund	\$ -	\$ 225,000	\$ 344,204	\$ 160,000	\$ 729,204 (1)
Stabilization Fund			150,000		150,000 (2)
Nonmajor Governmental Funds	66,900				66,900 (3)
Total	<u>\$ 66,900</u>	<u>\$ 225,000</u>	<u>\$ 494,204</u>	<u>\$ 160,000</u>	<u>\$ 946,104</u>

(1) Represents budgeted transfers to the stabilization fund, various nonmajor governmental funds, and the sanitation enterprise fund.

(2) Represents transfer to the compensated absences nonmajor governmental fund.

(3) Represents various budgeted transfers to supplement the operating budget.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

NOTE 7 – SHORT -TERM FINANCING

Under state law, and with the appropriate authorization, the Town is authorized to borrow funds on a temporary basis as follows:

- To fund current operations prior to the collection of revenues by issuing revenue anticipation notes (RANS).
- To fund grants prior to reimbursement by issuing grant anticipation notes (GANS).
- To fund Capital project costs incurred prior to selling permanent debt by issuing bond anticipation notes (BANS).
- To fund current project costs and other approved expenditures incurred, that are approved to be reimbursed by the
- Commonwealth, through the issuance of state anticipated notes (SANS).

Short-term loans are general obligations of the Town and maturity dates are governed by statute. Interest expenditures for short-term borrowings are accounted for in the general fund.

The following is a summary of changes in short-term debt for the year ended June 30, 2003:

Type	Purpose	Rate (%)	Balance at June 30, 2002	Renewed/ Issued	Retired/ Redeemed	Balance at June 30, 2003
MWPAT	Title V septage program	Var. %	\$ 130,000	\$ 70,000	\$ -	\$ 200,000
	Total Governmental Funds		<u>\$ 130,000</u>	<u>\$ 70,000</u>	<u>\$ -</u>	<u>\$ 200,000</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

NOTE 8 – LONG-TERM DEBT

The Town is subject to a dual-level, general debt limit: the normal debt limit and the double debt limit. Such limits are equal to 5% and 10%, respectively, of the valuation of taxable property in the Town as last equalized by the Commonwealth's Department of Revenue. Debt may be authorized up to the normal debt limit without state approval. Authorizations under the double debt limit, however require the approval of the Commonwealth's Emergency Finance Board. Additionally, there are many categories of general long-term debt which are exempt from the debt limit but are subject to other limitations.

The following is a summary of the changes in long-term debt for the year ended June 30, 2003:

Bonds and Notes Payable Schedule – Governmental Funds

Project	Interest Rate (%)	Outstanding at June 30, 2002	Issued	Redeemed	Outstanding at June 30, 2003
School Project	6.75%	\$ 500,000	\$ -	\$ 220,000	\$ 280,000
Library Construction	6.75%	180,000	-	70,000	110,000
Sewer	7.14%	120,000	-	60,000	60,000
General Obligation	7.14%	280,000	-	280,000	-
Library Construction	7.14%	120,000	-	60,000	60,000
Sewer Construction	4.92%	2,328,668	-	264,442	2,064,226
School Remodeling	5.63%	250,000	-	20,000	230,000
Landfill Closure	4.76%	1,150,000	-	130,000	1,020,000
School Roof	4.76%	286,000	-	30,000	256,000
Ball Field Lights	4.76%	30,000	-	6,000	24,000
Tile V Septic	Var.%	189,468	-	10,540	178,928
Sewer	Var.%	576,626	-	60,004	516,622
School	4.76%	29,280,000	-	960,000	28,320,000
Senior Center	4.68%	855,000	-	45,000	810,000
Roads	4.01%	390,000	-	45,000	345,000
Modular Classrooms	3.59%	315,000	-	105,000	210,000
Sewer	3.65%	160,000	-	40,000	120,000
School Construction	4.84%	11,950,000	-	375,000	11,575,000
Sewer	5.74%	3,025,000	-	2,575,000	450,000
School	5.72%	207,000	-	169,000	38,000
Athletic Fields	5.38%	15,000	-	5,000	10,000
Ambulance	1.68%	-	200,000	-	200,000
Sewer	1.68%	-	2,585,000	-	2,585,000
School	1.68%	-	165,000	-	165,000
General Obligation	2.70%	100,000	-	50,000	50,000
Total		<u>\$ 52,307,762</u>	<u>\$ 2,950,000</u>	<u>\$ 5,579,986</u>	<u>\$ 49,677,776</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

The annual debt service requirements for principal and interest for Governmental bonds and notes outstanding at June 30, 2003 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2004	\$ 2,897,126	\$ 2,350,037	\$ 5,247,163
2005	2,599,421	2,230,665	4,830,086
2006	2,481,277	2,111,672	4,592,949
2007	2,519,164	2,003,550	4,522,714
2008	2,580,029	1,888,193	4,468,222
2009-2013	13,222,434	7,652,587	20,875,021
2014-2018	13,277,483	4,516,240	17,793,723
2019-2022	10,100,842	1,112,909	11,213,751
Total	<u>\$ 49,677,776</u>	<u>\$ 23,865,853</u>	<u>\$ 73,543,629</u>

School Building Assistance Bureau Reimbursements

Chapter 645 of the Act of 1948 as amended ("Chapter 645") created a statewide school building assistance program. Pursuant to this program, cities and towns issued bonds for eligible school building projects and were reimbursed over a period of years by the Commonwealth according to a statutory percentage for such city or town.

Legislation enacted as part of the Commonwealth's Fiscal 2001 budget repealed 645 and created a new school building assistance program codified as Chapter 70B of the Massachusetts General Laws. Among other changes, the new program includes grants for alternatives to construction and calculates grants for each project based on a number of factors. The new legislation does not affect the reimbursement percentages for bonds previously issued under Chapter 645, and the grants for certain "grandfathered" projects will be based on the statutory percentages provided for in Chapter 645.

The Town has been approved for a 76 percent state school construction grant through the School Construction Assistance Bureau (SBAB) to cover eligible cost project costs, including debt service associated with the financing of these projects, subject to annual appropriation by the state legislature. The Town received \$3,043,313 in FY 2003 from the SBAB for completed school construction projects.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

Bonds and Notes Payable Schedule – Water Enterprise Fund

Project	Interest Rate (%)	Outstanding at June 30, 2002	Issued	Redeemed	Outstanding at June 30, 2003
Well	6.76%	\$ 15,000	\$ -	\$ 5,000	\$ 10,000
Water Treatment	6.76%	20,000	-	5,000	15,000
Water Filtration	4.92%	996,354	-	108,530	887,824
Water	4.92%	55,353	-	6,029	49,324
Well	4.92%	22,087	-	4,703	17,384
Well	4.92%	62,537	-	6,295	56,242
Well Construction	4.76%	564,000	-	60,000	504,000
Land Acquisition	4.76%	20,000	-	4,000	16,000
Corrosion Control	5.38%	105,000	-	35,000	70,000
Well Engineering	5.38%	54,000	-	18,000	36,000
Standpipe Repair	5.38%	54,000	-	18,000	36,000
Water	2.52%	-	630,000	-	630,000
Water	2.47%	-	365,000	-	365,000
Total		<u>\$ 1,968,331</u>	<u>\$995,000</u>	<u>\$270,557</u>	<u>\$ 2,692,774</u>

The annual debt service requirements for principal and interest for water enterprise fund bonds and notes outstanding at June 30, 2003 are as follows:

Fiscal Year	Principal	Interest	Total
2004	\$ 364,013	\$ 56,973	\$ 420,986
2005	367,473	51,900	419,373
2006	276,601	42,979	319,580
2007	274,871	36,717	311,588
2008	260,184	29,843	290,027
2009-2013	<u>1,149,632</u>	<u>64,638</u>	<u>1,214,270</u>
Total	<u>\$ 2,692,774</u>	<u>\$ 283,050</u>	<u>\$ 2,975,824</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

Advanced Refunding – Debt Defeasance

On May 15, 2003, the Town issued \$2,750,000 in general obligation refunding bonds with interest rates ranging between 2.625% and 3.00%. The Town issued the bonds to advance refund \$2,500,000 of the general obligation bonds issued September 1, 1994. The Town used the net proceeds along with other resources to purchase U.S. government securities. These securities were deposited in an irrevocable trust to provide for all future debt service on the refunded portion of the 1994 series bonds. As a result, that portion of the 1994 series bonds is considered defeased, and the Town has removed the liability from its accounts. The outstanding principal of the defeased bonds is \$2,500,000 at June 30, 2003.

The advance refunding reduced total debt service payments over the next 11 years by nearly \$278,000. This results in an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$259,000.

Loans Authorized and Unissued

As of June 30, 2003, the Town has loans authorized and unissued as follows:

<u>Description</u>	<u>Date Authorized</u>	<u>Amount</u>
Town hall renovations	5/28/1997	\$ 13,500
Playing fields I	10/8/1996	50,000
Playing fields II	10/8/1997	50,000
Maple street reconstruction	5/19/1999	705
Septic systems	5/24/2000	200,000
Failing sewer systems	5/28/2003	300,000
Land acquisitions	5/28/2003	1,175,000
Failing sewer systems	5/24/1995	<u>50,000</u>
Total		<u><u>\$ 1,839,205</u></u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

Changes in Long-term Liabilities

The following is a summary of changes in long-term liabilities for the fiscal year ended June 30, 2003:

Governmental Activities:	Beginning Balance	Additions	Reductions	Ending Balance	Current Portion
Bonds and notes payable	\$ 52,307,762	\$ 2,950,000	\$ (5,579,986)	\$ 49,677,776	\$ 2,897,126
Compensated absences	726,440	98,560	-	825,000	53,000
Landfill postclosure care costs	115,000	-	(5,000)	110,000	5,000
Total governmental activity long-term liabilities	<u>\$ 53,149,202</u>	<u>\$ 3,048,560</u>	<u>\$ (5,584,986)</u>	<u>\$ 50,612,776</u>	<u>\$ 2,955,126</u>
Business-Type Activities:	Beginning Balance	Additions	Reductions	Ending Balance	Current Portion
Bonds and notes payable	\$ 1,968,331	\$ 995,000	\$ (270,557)	\$ 2,692,774	\$ 364,013
Compensated absences	50,450	9,050	-	59,500	-
Total business-type activity long-term liabilities	<u>\$ 2,018,781</u>	<u>\$ 1,004,050</u>	<u>\$ (270,557)</u>	<u>\$ 2,752,274</u>	<u>\$ 364,013</u>

The governmental activities long-term liabilities are generally liquidated by the general fund.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

Overlapping Debt

The Town pays assessments under formulas which include debt service payments to other governmental agencies providing services to the Town, (commonly referred to as overlapping debt). The following summary sets forth the long-term debt of such governmental agencies and the estimated share being financed by the Town as of June 30, 2003:

Agency	Total Long-Term Debt Outstanding	Town's Estimated Share	Town's Indirect Debt
Norfolk County	\$ 50,000	2.05%	\$ 1,026
Blackstone Valley Vocational Regional School District			
Expansion Project BAN	<u>15,000,000</u>	4.90%	<u>735,000</u>
	<u><u>\$ 15,050,000</u></u>		<u><u>\$ 736,026</u></u>

NOTE 9 – STABILIZATION FUND

At June 30, 2003, \$1,619,577 has been set aside in the stabilization fund, which is classified as a major fund in the governmental funds financial statements. The stabilization fund balance can be used for general and/or capital purposes as approved by Town Meeting vote.

NOTE 10 – RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to or destruction of assets; errors and omissions; injuries to employees; employee's health and life; and natural disasters.

Buildings are fully insured against fire, theft, and natural disaster (except for losses due to flood or earthquake) to the extent that losses exceed \$1,000 per incident. Buildings are fully insured against flood and earthquake damage, to the extent that losses exceed \$25,000 per incident.

The Town's workers compensation program is premium-based. The policy is limited to Massachusetts Statutory Benefits.

The Town is insured for general liability; however, Chapter 258 of the Massachusetts General Laws limits the Town's liability to a maximum of \$100,000 per claim in all matters except in actions relating to federal civil rights, eminent domain and breach of contract. Such claims are charged to the general fund. There were no such claims in 2003.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

The Town has a variety of contributory health care options including self-insured and third party insured health care programs for its employees and retirees. There are 524 employees and retirees who participate in the Town's health care programs. For those 420 employees electing a Health Maintenance Organization (HMO), the town contributes 80% of the costs. For those 15 employees electing the Blue Cross and Blue Shield Master Health Plus Plan (self-insured full indemnity plan), the Town contributes 65% of the costs. For those 89 employees and retirees over 65 years old electing the premium-based supplementary Medex insurance, the Town contributes 50% of the costs. Stop loss insurance is carried on all self-insured health care claims in excess of \$75,000 individually. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

The Town's health insurance activities are accounted for in the internal service fund where revenues are recorded when earned and expenses are recorded when the liability is incurred. Liabilities for self-insured claims are reported when it is probable that a loss has been incurred and the amount can be reasonably estimated. These losses include an estimate of claims that have been incurred but not recorded. As of June 30, 2003 and June 30, 2002, the only such liabilities are those related to the Town's self-insured health care program. The Town established a liability based on historical trends for the previous fiscal years. Changes in the self-insured liability account in fiscal year 2003 and 2002 were as follows:

	Healthcare	
	2003	2002
Liability at beginning of fiscal year	\$ 242,409	\$ 125,000
Claims incurred for current fiscal year and Changes in provisions for prior year	3,716,458	3,040,986
Claims payments for current fiscal year	<u>(3,833,867)</u>	<u>(2,923,577)</u>
Liability at end of fiscal year	<u>\$ 125,000</u>	<u>\$ 242,409</u>

NOTE 11 – PENSION PLAN

A. Plan Descriptions

The Town contributes to the Norfolk County Contributory Retirement System (the "System"), a cost sharing, multiple-employer, defined benefit pension plan administered by the Norfolk County retirement Board. Substantially, all employees are members of the "System" except for public school teachers and certain school administrators who are members of the Massachusetts Teachers' Retirement System (MTRS) to which the Town does not contribute.

The "System" and the MTRS are contributory defined benefit plans and membership in both the "System" and the MTRS is mandatory upon commencement of employment for all permanent, full-time employees. The "System" and the MTRS provide retirement, disability and death benefits to plan members and beneficiaries.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

Chapter 32 of the Massachusetts General Laws assigns authority to establish and amend benefit provisions of the plan, and grant cost-of-living increases, to the State legislature. The "System" issues a publicly available financial report, which can be obtained through the Commonwealth of Massachusetts, Public Employee Retirement Administration Commission ("PERAC"), One Ashburton Place, Boston, Massachusetts 02108.

B. Funding Policies

Norfolk County Contributory Retirement System

Plan members are required to contribute to the "System" at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the "System", its share of the remaining system-wide, actuarially determined, contribution plus administration costs, which are apportioned among the employers, based on active covered payroll. The Commonwealth of Massachusetts reimburses the "system" for a portion of the benefit payments for the cost of living increases. The contributions to the "System" for years ended June 30, 2003, 2002, and 2001 were \$836,913, \$827,566, and \$801,609, respectively, which were equal to its required contributions for each of these years.

Massachusetts Teachers' Retirement System

Plan members (at varying rates of annual covered compensation) and the Commonwealth of Massachusetts fund contributions to the MTRS. The Commonwealth of Massachusetts contributed "on-behalf" payments to the MTRS totaling \$1,749,032 for fiscal year 2003. In accordance with GASB Statement No. 24, these on-behalf" payments have been recorded in the general fund as intergovernmental revenues and pension expenditures.

NOTE 12 – COMMITMENTS AND CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2003, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is believed the amount, if any, would not be material.

The Town's landfill was closed in 1996 by order of the Department of Environmental Protection (DEP). The DEP approved the capping construction of the landfill in December 1996. The Town is responsible for post-closure monitoring of the site for thirty years (22 years remaining), and the estimated liability has been recorded in the Statement of Net Assets, Governmental Activities. The \$110,000 reported as landfill post-closure liability at June 30, 2003 is based on what it would cost to perform all post-closure care at June 30, 2003. Actual costs may be higher due to inflation, changes in technology or changes in regulations.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2003, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2003.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

NOTE 13 - IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

The accounting policies of the Town of Bellingham, Massachusetts, conform to accounting principles generally accepted in the United States of America (GAAP), as applicable to governmental units as prescribed by the Governmental Accounting Standards Board (GASB). In June 1999, the GASB issued Statement 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, which established new financial reporting requirements for state and local governments throughout the United States. The statement requires new information and restructures much of the information that the Town has presented in the past. Other GASB Statements are required to be implemented in conjunction with GASB 34. Therefore, during fiscal year 2003, the Town has implemented the following GASB Statements:

- Statement #34: *Basic Financial Statements -and Management's Discussion and Analysis -for State and Local Governments*
- Statement #37: *Basic Financial Statements -and Management's Discussion and Analysis -for State and Local Governments; Omnibus*
- Statement #38: *Certain Financial Statement Note Disclosures*

The most significant changes required by the new financial reporting standards are as follows:

- Management's discussion and analysis.
- Basic financial statements, which include:
 - Government-wide financial statements, prepared using the economic resources measurement focus and the accrual basis of accounting.
 - Fund financial statements, consisting of a series of statements that focus on major governmental and enterprise funds.
 - Schedules to reconcile the fund financial statements to the government-wide financial statements.
 - Notes to the basic financial statements.

As a result of implementing these pronouncements, the following restatements have been made to beginning fund balances and net assets:

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

Fund Financial Statements:

The following beginning governmental fund balances have been restated to reflect the change in focus of reporting from governmental and fiduciary fund types to major funds:

Description	Special Revenue	Capital Projects	Expendable Trusts	Total
Fund balances at June 30, 2002 as previously reported	\$ 1,273,997	\$ 6,345,377	\$ 5,583,067	\$ 13,202,441
To reclass funds to nonmajor governmental funds in the new reporting model	<u>(1,273,997)</u>	<u>(6,345,377)</u>	<u>(5,583,067)</u>	<u>\$ (13,202,441)</u>
Fund balances at June 30, 2002 as restated	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

	Stabilization Fund	Nonmajor Governmental Funds	Private Purpose Trust Funds	Internal Service Funds
Fund balances at June 30, 2002, as previously reported	\$ -	\$ -	\$ -	\$ -
Special revenue, capital projects, and expendable trust fund balances as previously reported (per above schedule)	-	13,202,441	-	-
To establish major funds in the new reporting model	3,985,952	(3,985,952)	-	-
To establish the private purpose trust fund from funds previously reported in the expendable trust fund	-	(528,783)	528,783	-
To reclass business-type activities from funds previously reported in the capital projects and special revenue funds	-	(383,314)	-	-
To establish the internal service fund from funds previously reported in the expendable trust funds	-	(437,000)	-	437,000
To remove prior year misclassified revenue to other liabilities	-	(130,000)	-	-
To reclass student activity accounts from funds previously reported in the expendable trust fund	<u>-</u>	<u>(58,392)</u>	<u>-</u>	<u>-</u>
Fund balances at June 30, 2002, as restated	<u>\$ 3,985,952</u>	<u>\$ 7,679,000</u>	<u>\$ 528,783</u>	<u>\$ 437,000</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

The beginning net assets of the water and sanitation governmental funds have been restated to reflect the changes in focus of reporting from governmental fund types to business-type activities.

	<u>Water</u>	<u>Sanitation</u>
Retained earnings at June 30, 2002, as previously reported	\$ -	\$ -
Reclass previously reported water capital projects funds at June 30, 2002 to the business-type activity	384,148	-
Reclass previously reported water special revenue funds at June 30, 2002 to the business-type activity	(834)	-
To record net fixed assets at June 30, 2002	10,642,473	-
To record accrued compensated absences at June 30, 2002	(50,450)	-
To record accrued interest at June 30, 2002	(9,531)	-
Reclass previously reported general long term debt at June 30, 2002 to the business-type activity	<u>(1,968,331)</u>	<u>-</u>
Net assets at June 30, 2002, as restated	<u><u>\$ 8,997,475</u></u>	<u><u>\$ -</u></u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

Government-Wide Financial Statements

Beginning net assets for governmental activities was calculated as follows:

Total fund balances of general, special revenue, capital projects, expendable trust and internal service funds, at June 30, 2002	\$ 19,875,793
<u>Add:</u>	
Capital assets (net of accumulated depreciation totaling \$16,430,692) at June 30, 2002	58,278,489
To record revenue under the full accrual basis of accounting	49,527,330
<u>Less:</u>	
Outstanding governmental bonds payable at June 30, 2002	(52,307,762)
Governmental compensated absence balances at June 30, 2002	(726,440)
Landfill postclosure balance at June 30, 2002	(115,000)
Accrued interest payable on outstanding governmental bonds payable at June 30, 2002	(857,386)
To remove prior year misclassified revenue to other liabilities	(130,000)
Previously reported capital projects and special revenue funds reclassified to business type activities	(383,314)
Previously reported expendable trust funds reclassified to student activity accounts	(58,392)
Previously reported expendable trust funds reclassified to private purpose trust fund	(528,783)
Net assets at beginning of year - Governmental Activities	<u>\$ 72,574,535</u>

The beginning net assets of business-type activities are equal to the restated beginning net assets of the water special revenue and capital projects funds and the reclassification of the water general long term debt obligations.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2003

Future Implementation of GASB Pronouncements

During FY2002 the GASB issued *Statement #39, Determining Whether Certain Organizations are Component Units, an amendment of GASB Statement #14*, which is required to be implemented during FY2004. It is expected that this pronouncement will not significantly impact the basic financial statements for the fiscal year ended June 30, 2003.

TOWN OF BELLINGHAM, MASSACHUSETTS

AUDITORS' REPORT AS REQUIRED BY
OMB CIRCULAR A-133
AND ***GOVERNMENT AUDITING STANDARDS***
AND RELATED INFORMATION

FOR THE YEAR ENDED JUNE 30, 2003

TOWN OF BELLINGHAM, MASSACHUSETTS

**AUDITORS' REPORT AS REQUIRED BY OMB CIRCULAR A-133
AND *GOVERNMENT AUDITING STANDARDS* AND RELATED INFORMATION
FOR THE YEAR ENDED JUNE 30, 2003**

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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Honorable Board of Selectmen
Town of Bellingham, Massachusetts

Compliance

We have audited the compliance of the Town of Bellingham, Massachusetts with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2003. The Town of Bellingham, Massachusetts' major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Town of Bellingham, Massachusetts' management. Our responsibility is to express an opinion on the Town of Bellingham, Massachusetts' compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Bellingham, Massachusetts' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Town of Bellingham, Massachusetts' compliance with those requirements.

In our opinion, the Town of Bellingham, Massachusetts complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2003.

Internal Control over Compliance

The management of the Town of Bellingham, Massachusetts is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Town of Bellingham, Massachusetts' internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

Schedule of Expenditures of Federal Awards

We have audited the basic financial statements the Town of Bellingham, Massachusetts, as of and for the year ended June 30, 2003, and have issued our report thereon dated January 15, 2004. Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Board of Selectmen, management, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

R. E. Brown & Company

Certified Public Accountants

January 15, 2004

**TOWN OF BELLINGHAM, MASSACHUSETTS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2003**

PROGRAM GRANTOR/PASS-THROUGH GRANTOR/PROGRAM OR CLUSTER TITLE	FEDERAL CFDA NUMBER	GRANTOR/ PASS-THROUGH ENTITY IDENTIFYING NUMBER	FEDERAL EXPENDITURES
U.S. DEPARTMENT OF JUSTICE - OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (C.O.P.S.):			
DIRECT PROGRAMS:			
PUBLIC SAFETY PARTNERSHIPS AND COMMUNITY POLICING GRANTS	16.710	95-CF-WX-4785	\$ 30,875
TOTAL U.S. DEPARTMENT OF JUSTICE:			30,875
U.S. DEPARTMENT OF EDUCATION			
PASS-THROUGH PROGRAMS FROM: COMMONWEALTH OF MASSACHUSETTS - DEPARTMENT OF EDUCATION			
TITLE I - FY 2003	84.010	305-062-3-0025-D	172,892
TITLE I - FY 2002	84.010	305-284-2-0025-C	44,649
SPED 94-142 PROJECT ASSIST - FY 2003	84.027	240-181-3-0025-D	465,229
SPED 94-142 PROJECT ASSIST - FY 2002	84.027	240-041-2-0025-C	11,698
SPED PROFESSIONAL DEVELOPMENT - FY 2002	84.027	274-172-3-0025-D	15,157
SPED PROFESSIONAL DEVELOPMENT - FY 2002	84.027	274-274-2-0025-C	899
TITLE VI - FY 2003	84.151	302-289-3-0025-D	1,550
EARLY CHILDHOOD - FY 2003	84.173	262-153-3-0025-D	29,043
DRUG FREE SCHOOLS - FY 2003	84.186	331-169-3-0025-D	9,389
ENHANCED EDUCATION THROUGH TECHNOLOGY - FY 2003	84.318	160-156-3-0025-D	7,727
TECH LITERACY CHALLENGE - CONSORTIA FY 2002	84.318	607-015-2-0025-C	10,328
TITLE IIA - TEACHER QUALITY - FY 2003	84.367	140-198-3-0025-D	57,309
TOTAL U.S. DEPARTMENT OF EDUCATION			825,870
U.S. DEPARTMENT OF AGRICULTURE:			
PASS-THROUGH PROGRAM FROM: COMMONWEALTH OF MASSACHUSETTS - DEPARTMENT OF EDUCATION BUREAU OF NUTRITION			
FOOD DISTRIBUTION	10.550	11-099	38,677
NATIONAL SCHOOL LUNCH PROGRAM	10.555	11-099	83,060
TOTAL U.S. DEPARTMENT OF AGRICULTURE			121,737
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
PASS-THROUGH PROGRAM FROM: COMMONWEALTH OF MASSACHUSETTS - DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT			
MASS. SMALL CITIES PROGRAM - CDBG	14.219	#5343	384,079
TOTAL U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			384,079
FEDERAL EMERGENCY MANAGEMENT AGENCY			
PASS-THROUGH PROGRAM FROM: MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY			
EMERGENCY SNOW REMOVAL ASSISTANCE	83.544	FEMA-3175-DR-MA	59,713
TOTAL FEDERAL EMERGENCY MANAGEMENT AGENCY			59,713
TOTAL EXPENDITURES OF FEDERAL AWARDS			\$ 1,422,274

SEE ACCOMPANYING NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

**TOWN OF BELLINGHAM, MASSACHUSETTS
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2003**

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting policies and financial reporting practices permitted for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town are as follows:

A. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the Federal grant transactions of the Town. The receipts and proceeds from federal grants are recorded on the modified accrual basis whereby revenue is recognized when it becomes available and measurable. Disbursements of Federal grant funds are recorded on the accrual basis.

II. SCOPE OF AUDIT

The Town of Bellingham, Massachusetts (the Town) is a governmental agency established by the laws of the Commonwealth of Massachusetts. All operations related to the Town's Federal grant programs, (Department of Agriculture, Department of Justice, Department of Housing and Urban Development, Department of Education, and Federal Emergency Management Agency), are included in the scope of the OMB Circular A-133 Audit Requirements for audits of state and local governments (the Single Audit). The Department of Justice has been designated as the Town's oversight agency for the Single Audit.

III. PERIOD AUDITED

Single audit testing procedures were performed for Town Federal grant transactions during the year ended June 30, 2003.

IV. FOOD DISTRIBUTION

Non-cash contributions of commodities under the Food Distribution program are received under a State distribution formula and are valued at federally published wholesale prices for purposes of this schedule.

V. SCHOOL LUNCH PROGRAM

The Town accounts for local, state and federal expenditures of the National School Lunch program and the School Breakfast program in one combined fund. Program expenditures in the accompanying Schedule of Expenditures of Federal Awards represent federal reimbursements for meals provided during fiscal 2003.

VI. SUBRECIPIENTS

The Town of Bellingham, Massachusetts passed no federal awards through to subrecipients during the period under audit.

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Board of Selectmen
Town of Bellingham, Massachusetts

We have audited the basic financial statements of the Town of Bellingham, Massachusetts as of and for the year ended June 30, 2003, and have issued our report thereon dated January 15, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Town of Bellingham, Massachusetts' basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town of Bellingham, Massachusetts' internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of Board of Selectmen, management, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

R. E. Brown & Company

Certified Public Accountants

January 15, 2004

**TOWN OF BELLINGHAM, MASSACHUSETTS
SCHEDULE OF CURRENT YEAR FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2003**

A. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unqualified opinion on the basic financial statements of the Town of Bellingham, Massachusetts.
2. No reportable conditions relating to the audit of the basic financial statements are reported in the report on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the basic financial statements of the Town of Bellingham, Massachusetts were disclosed during the audit.
4. No reportable conditions relating to the audit of the major federal award program are reported in the report on compliance with requirements applicable to each major program and internal control over compliance in accordance with OMB Circular A-133.
5. The report on compliance for the major federal award program for the Town of Bellingham, Massachusetts expresses an unqualified opinion.
6. There were no audit findings relative to the major federal award program for the Town of Bellingham, Massachusetts reported.
7. The program tested as a major program included:

<u>NAME</u>	<u>CFDA NO.</u>
Community Development Block Grant – Small Cities Program	14.219

8. A threshold of \$300,000 was used to distinguish between Type A and Type B programs as those terms are defined in OMB Circular A-133.
9. The Town of Bellingham, Massachusetts was determined to be a low-risk auditee.

B. FINDINGS – BASIC FINANCIAL STATEMENT AUDIT – None.

**C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAM
AUDIT – None.**

**TOWN OF BELLINGHAM, MASSACHUSETTS
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED JUNE 30, 2003**

There were no significant uncorrected prior year findings that affect the current audit.

**TOWN OF BELLINGHAM, MASSACHUSETTS
MANAGEMENT LETTER
JUNE 30, 2003**

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To the Honorable Board of Selectmen
Town of Bellingham, Massachusetts

We have audited the basic financial statements of the Town of Bellingham, Massachusetts for the year ended June 30, 2003 and have issued our report thereon dated January 15, 2004. As part of our audit we reviewed and tested the Town of Bellingham's internal control structure. This management letter is critical in nature and does not identify the strengths of the financial systems.

Internal control structure refers to the method by which the Town safeguards its assets, utilizes the assets for the purposes intended, insures commitments are made in accordance with Federal, State, and local authorizations, records financial transactions accurately and in a timely manner, and complies with Federal, State and local guidelines, statutes, and by-laws.

The purpose of this management letter is to comment on observed internal control structure weaknesses noted during the audit field work; as such, our tests would not necessarily disclose all weaknesses in the system. We have reviewed the contents of this report with the appropriate representatives of the Town. We wish to thank the Town of Bellingham officials and their staff for their cooperation while conducting the audit.

We will be pleased to discuss the contents of this report and will be available to assist in implementing any suggested changes.

This report is intended solely for the information and use of the Board of Selectmen, management, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

R. E. Brown & Company

Certified Public Accountants

January 15, 2004

**TOWN OF BELLINGHAM, MASSACHUSETTS
MANAGEMENT LETTER
JUNE 30, 2003**

STATUS OF PRIOR YEAR FINDING – RESOLUTION IN PROCESS

DPW – UNACCOUNTED FOR WATER LOSS

Finding

The Town is required to quantify the amount of water that is pumped from Town wells. The Town is also required to quantify the amount of water that is used for residential, commercial and other purposes. The difference between what is pumped and what is used and billed is annually reported as “unaccounted for loss”. The Town’s unaccounted for water loss was 22% for calendar year 2002. The Town’s unaccounted for water loss was 19% for calendar year 2003. The acceptable limit for unaccounted for water loss recognized by the Commonwealth of Massachusetts’ Department of Environmental Protection (DEP) is 15%.

Recommendation

Although the Town has made progress in reducing the unaccounted for loss from 45% several years ago to 20% for calendar year 2003, we believe Town management should continue to review the reasons for the unaccounted for losses. System leaks, municipal use, errors in reading meters, and unbilled/unauthorized use are some of the possible reasons for unaccounted for water loss.

Management Response

The DPW continues to realize and try to address our high percentage of unaccounted for water.

The Water Audit we commissioned in 2002 has not be completed and is still in progress. The major reason that the Audit has not been wrapped up is that there is no clear indication of what is causing our high unaccounted for water. Townwide Leak Detection surveys were done under the Audit in both 2001 and 2003. In 2001 nineteen leaks were found and fifteen in 2003. All leaks were immediately repaired. Most leaks were minor but a few very large leaks were found in 2003. Another Townwide survey has just be authorized and will begin in the March of 2004.

Our engineers feel there are two possible issues that have been continuously leaving us with high unaccounted for water. They are resident meter inaccuracy, and leaks at river or brook crossings.

To analyze the meter inaccuracy a list of 100 meters has been slated for testing. This started in January of 2004 and is slow due to the need to schedule staff to enter homes when residents are available to provide access. Minimal results are in so far and those results are presently inconclusive. However, there are a few other pieces of data that drive us to believe this is a major problem.

**TOWN OF BELLINGHAM, MASSACHUSETTS
MANAGEMENT LETTER
JUNE 30, 2003**

Management Response, continued

When analyzing water rates and residential customer's usage we found that either our customers are some of the most water conservation minded in the state or their meters are inaccurate. The State average water customer is expected to consume 90,000 gallons per year. The Bellingham customers average 80,000. Also we have calculated a 59 gallons per day per person (gpdpp) figure for residential customers. This is a wonderfully low number as the target goal for the best conserving communities is 65 gpdpp. Although I hope the water conservation education we have been doing for the last three years is working, it is hard to believe it is working that well.

Because of these indicators we are not waiting for the Audit report on the 100 meters. At the May 2004 town meeting we plan to fund a capital appropriation to replace approximately 2,500 so that no meter will be older 1989 vintage.

Unfortunately, meter recycling has been the first thing cut out of annual budgets. Fixing the meter system always comes after providing sufficient quantities of quality drinking water to customers. For this reason we now have nearly half of our meters with an age of 15 year old or older.

The possible leaks at rivers and brooks are a much harder issue to address. All leak detection relies on listening devices to hear a leak. When the pipe is near a brook or river the sound of the flowing water will mask the sound of a leak. There are nine locations where water mains cross brooks or rivers. To test these locations for leaks we need to have engineers draft plans and submit notices of intent to the Conservation Commission to install isolation valves, hydrants, and test ports. The cost for each of these is roughly estimated at \$30,000 each. Although this work is on our master plan, funds have yet to be appropriated, but discussions in early 2004 appear to indicate that the Selectmen will soon take measures to make funds available for this type of capital investment.

Summary:

As we read customer's meters only twice per year it is difficult to tell how well any one-year's efforts are working. We do not know how well we are doing until we complete the annual statistical report each January. We plan to start reviewing the figures on a quarterly basis in 2004, but any measure proposed will likely take some time to show results.



Bellingham
Commission on Disability
4 Mechanic Street
Bellingham, MA 02019



chairhcdcommis@aol.com

This past year has seen changes in our membership due to the end of a term of one member, the resignation of another member and the passing of one of the founding members, namely Donald Burlingame. He brought a lot to the Commission and is sorely missed.

December of 2003 concludes our second full year. It has been a busy year for us. We had our Annual Poster Contest with 4 of the 6 schools in Bellingham participating this past year. Each school has a first, second and third contest prizewinner with cash prizes awarded. The money for the prizes comes from the generous donations of various businesses. The prizes this past year were donated by The Lions Club, and Vendetti Motors in Franklin. This contest aims to meet one of our goals, which is education. The Mass Office on Disability held another Community Access Monitor Course in the fall and one Commission member and a DPW person were able to attend the 2-day conference.

We have sent out correspondence to all the service stations in town informing them of the ADA rules regarding pumping of gas for handicapped individuals. At the beginning of winter, we also sent correspondence to all businesses regarding snow plowing and the need to keep the handicapped spaces clear of snow. As we have done in the past, we also have kept informative messages on local cable TV.

Another area in which we worked was in conjunction with the Bellingham Police Department. This cooperation with the BPD was to get the word out and to encourage individuals, especially those living alone to use the RUOK program, which is now in the hands of the Norfolk County Sheriff's Office, and the Disability Indicator Program, which works with Verizon. Both programs are important to the health and safety of the disabled and elderly persons in town. Together we increased the use of the latter approximately 2000%. Both these programs are still available and can be joined at any time.

Also, we have worked with the DPW regarding the proper spacing of parking areas, and the use of Handicapped Parking signs in town. In addition to the DPW, we have given information to the Elder Service Group regarding accessibility for the low visual acuity individuals, and to the COA for the proper clearing of snow on the curb cuts.

In the spirit of working with others, we worked with the MOD (Massachusetts Office on Disability) with the newly proposed JPI development, correspondence to the governor to keep them as they are during the big shuffling of state departments, and various other questions of accessibility in new developments that came up during the year. As plans are submitted to the Planning Board, they also submit them to us for our input regarding accessibility.

At the end of the year, we had a recliner/lift chair donated to us by Dennis Groleau of Access & Mobility Options, to raffle off in conjunction with the Bellingham Senior Center for the benefit of the Senior Center's need for automatic doors. With the proceeds of the raffle they are on their way to getting the needed automatic door openers.

Often during the year, people either come to us, call, or email us with questions or complaints regarding any number of problems they have encountered. As best we can, we give them answers or try to direct them to the appropriate places or agencies to answer or solve their problems. In one instance we assisted in solving a problem a man had regarding taking his service dog into a business. We have a file of information and a web page on the town's web site that can be tapped for information regarding products or services.

Information and education are an ongoing process. As we grow and develop our resources, more will be available to the public in the future.

Respectively submitted:

Amy Cook, Ch
Lambert Howe, VCh
Owen Emery
Richard Martinelli
Janice Parenteau



TOWN OF BELLINGHAM

CONSERVATION COMMISSION

TOWN HALL

BELLINGHAM, MASSACHUSETTS 02019

2003 Annual Report

The Conservation Commission administers Massachusetts General Law, Chapter 131, section 40, (The Wetlands Protection Act) and as such reviews a variety of applications including Requests for Determination of Applicability, Abbreviated Notices of Intent, Abbreviated Notices of Resource Area Delineation, and Notices of Intent. In addition, the Commission meets with proponents, consultants, and other town boards and their consultants to provide guidance and input relative to the specified Interests of The Wetlands Protection Act including private water supply, groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of land containing shellfish, protection of fisheries and protection of wildlife habitat. As part of its duties, the Commission manages its current properties while seeking to expand Conservation Commission holdings by donation, purchase or Conservation Restrictions and implement targeted items in the town's Open Space and Recreation Plan.

In 2003, the Commission had six of the seven positions filled. Members serving on the Commission this year were Chairman, Clifford A. Matthews, Vice Chairman, Barry Lariviere, James A. Reger, Neal Standley, Lori Fafard, Anne Matthews and part time Conservation Administrator, George C. Holmes. Currently there is one vacancy on the Board.

Our regularly scheduled meetings take place the second and fourth Wednesdays of each month at the North Community Building, 2 Maple Street and commence at 7:30 PM.

In 2003, the Conservation Commission reviewed a total of the following filings, presentations, and site walks.

11	Requests for Determination of Applicability
1	Abbreviated Notices of Intent
28	Notices of Intent
4	Abbreviated Notices of Resource Area Delineation
11	Information Presentations
46	Site Walks

The Conservation Commission also issued a total of the following permits this year.

11	Determinations of Applicability
47	Orders of Conditions
5	Extension Permits
4	Orders of Resource Area Delineation
12	Partial Certificates of Compliance
21	Certificates of Compliance

The Commission wishes to acknowledge and offer thanks to the town administration for their support of the Commission in both aspects of our duties: resource area protection and preservation of open space.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Clifford A. Matthews", with a stylized, flowing script.

Clifford A. Matthews
Chairman

**COUNCIL ON AGING
ANNUAL TOWN REPORT
2003**

It is a pleasure for the Council on Aging Board and Director to submit the Council on Aging's annual town report.

The Senior Center is open Monday through Thursday from 8:00 a.m. to 4:00 p.m. and Fridays from 8:00 a.m. to 3:00 p.m. Daily activities take place such as card playing, line dancing, tai chi classes, cribbage, craft classes, yoga, bingo, special speakers, monthly birthday parties and dinner dances, as well as monthly Council on Aging and Elder Service Group Meetings. Many new activities have been added almost daily now that we have more space and added parking.

We also offer daily van transportation to doctors, hospitals, clinics, banking, grocery shopping, hairdressers, barbers, as well as rides to the Senior Center. Our four part-time drivers who share a 40 hour work week are always on the go. They average about 3,700 miles a month between the two vans.

The Council on Aging newsletter called "The Spirit of Bellingham" is mailed monthly to every senior citizen household. It has all the scheduled activities going on at the Center, bits of fun reading, and news from the local and Federal level regarding elder affairs.

This past year the Council on Aging received its formula grant from the Executive Office of Elder Affairs in the amount of \$10,219. These monies are used to pay a maintenance person to clean the Center; a foreign language and outreach instructor; partial payment of a monthly newsletter; gas mileage for senior aid; a volunteer recognition dinner; conferences and a part-time friendly visitor.

Many extra services are available during the course of the year to our senior citizens. Vital signs (blood pressure clinics) are held monthly, either at the Center or at the Elderly Housings (Depot Court and Wrentham Manor). Influenza clinics are also held in the months of October and November at the above places. This year Visiting Nurses of Greater Woonsocket gave over 350 inoculations at the Senior Center, Wrentham Manor and Depot Court. Also available is income

tax assistance through AARP (a free service) during the months of February and March. Fuel assistance applications are available by making an appointment with the Director during the months of November through April of the following year. Town residents, whether elderly or otherwise who are of low income, should look into this program. Please call the Center for more information.

The COA also operates a non-profit Elderly Social Day Care Program. This special program provides supervised socialization and activities for the clients who attend. There is a daily fee for attending and for those who are income eligible, it can be subsidized by our Regional Home Care Program which is Tri-Valley Elder Services. We presently have a total of 10 clients who attend from two to five days a week. We are very proud of our Elderly Social Day Care Program as it is the only one in the general vicinity.

The Elder Service Group, which is the COA Friends Organization, is very active and holds monthly meetings every first Tuesday of the month. They also sponsor fundraisers to help the Center and from time to time help families in Town who are in need. Members elected this past year are Kenneth Bogan, President; Martha Bennett, Vice President; Barbara Aiken, Secretary; Henry Kogut, Treasurer and Mary Brady, Sunshine Lady.

The Council on Aging Board is made up of eleven members who are: Gordon Curtis, Chairman; Bruno Santini, Vice Chairman; Mary Peluso, Treasurer; and Katherine Detore, Secretary. Members at large are: Joan Giard, Nancy Delfino, William Monteiro, Ursula Kittredge, Rita Tetrault, Yvonne Bartlett and Donald Wozniak. The meetings are held every second Tuesday of the month at 1:00 p.m. and are open to the public.

I am most grateful to all members of the Board for their cooperation and support during the year and for the interest they have in their peers.

My thanks to all employees of the COA, as well as Elderly Social Day Care, our outreach and friendly visitor, SHINE representative and Gabrielle Stanley, Rita Tetrault and Donald Wozniak who work at the Senior Center through the Tax Work Program. Last but not least, I'd like to thank all the volunteers who in any way help to make the Senior Center more functionable and enjoyable to come to.

We are most grateful to Mrs. Muriel Rhodes and her family for donating the funds to construct a storage building for Senior Center use.

I would be remiss if I did not mention the Board of Selectmen, our Town Administrator, Denis Fraine and the Finance Committee for their support during the year, as well as all the other Town Departments for their cooperation.

The Council on Aging Board members, its Director and staff continue to do their utmost to serve and accommodate the senior citizens of Bellingham.

Respectfully submitted,

A handwritten signature in cursive script that reads "Muriel Simmons".

Muriel Simmons
Director



BELLINGHAM CULTURAL COUNCIL
ANNUAL TOWN REPORT: JAN – DEC, 2003

The Bellingham Cultural Council (BBC), dedicated to the arts in Bellingham, consists of Myrna Simonson, chair; Mary Healy, financial officer; Sheila Ronkin, grants coordinator; Linda Trudeau, member and director of the local Arts Center; Suzanne Nadeau, secretary; and Annmarie Coporella. New members are always welcome. Interested persons may call Myrna Simonson at 508-966-1393.

2003 GRANTS PROGRAM
SHEILA RONKIN, GRANTS COORDINATOR

OCTOBER 2003: Bellingham's allotment from the Massachusetts Cultural Council remained the same as last year, \$3,300. The BCC was able to add \$1,620 from unused funds from last year's various applicants, bringing the total available for this year's grant to \$4,920.

The Council continues to be fair-minded in the nature and division of the funds it receives. Of the \$4,920 we awarded \$1,000 each to Bellingham Middle School, Clara Macy School, South Elementary School, and Stall Brook School, that includes requests for PASS grants that allow children to attend museums and other educational sites, and for LCC grants to help support in-school programs. Also, we awarded \$320 to storyteller Bob Thomas for an intergenerational story-telling program with senior citizens and children. The Bellingham Cultural Council was awarded \$600 from the Massachusetts Cultural Council to further their efforts in promoting an art competition in the spring of 2004 and a photography competition in October, 2004.

The goals of the projects funded is to develop an understanding of the arts and sciences, as well as have fun in the learning process. It is hoped that funds from the state in October, 2004 will at least be level-funded so that the Council may continue to bring to the students in Bellingham a small exposure to the various arts and sciences that help develop a well-rounded education.

CURATOR OF EXHIBITS: CAROL A. SIMONSON

APRIL, 2003 ART COMPETITION:

Carol Simonson, curator of the BCC's art shows and competitions, had a very exciting year that included the art and photography competitions and three separate exhibits to showcase talented artists. All exhibits and competitions are held at the Bellingham Public Library.

The spring art show attracted 32 adults and 10 youth entrants, and a total of 103 works of art. BEST OF SHOW was awarded to graphics artist Douglas Keough of Franklin for his pastel of Paul McCartney.

First place in graphics went to Kurt Jackson of Bellingham, and Jennifer Keefe took second place, and third place was awarded to Douglas Keough.



Art Competition, continued...

OIL/ACRYLICS: Dennis Rush of Franklin won first place in the "Oil/Acrylics category for an abstract entitled "3007," which was created in memory of the 3,007 people who died on Sept. 11, 2001.. Vivian Carpentier took second and third place.

WATERCOLOR awards went to Pamela White Murphy of Uxbridge, first place; Sue Dion of Uxbridge took second place; and Mary Lamonica of Norwood took third place.

CRAFTS: Scott Barry of Bellingham was awarded first place for his tree sculpture; Verna DeArruda of Middleboro won second and third place for her two hand-made baskets.

Honorable Mention awards went to Constance Forand of Millville, Eleanor Holmes of Millis, Rolande Gentes of Bellingham, Mary Lamonica and Rita Brissette, both of Cumberland, R.I.

In the Youth Division for ages 9-12, John Greenwood of Burrillville won "first place artist."

Michael Bastarache of Bellingham took "second place artist," Eric Simonson Vater took "third place artist."

In the age 13-17 division, Kristina Andrews of Norfolk was awarded first place;

Lauren Bastarache of Bellingham was awarded second place; and Elizabeth Barnes of Medway was awarded third place.

PHOTOGRAPHY COMPETITION- OCTOBER, 2003

The October 2004 Photography Competition drew 56 photographers who collectively submitted 146 photographs in Color, Black and White, and Mirage: Photo Illustration; for adult and youth categories. Judging the competition was Scott Weider, photographer at The Woonsocket Call.

BEST OF SHOW was awarded to Ann McNevin of Milford for "Hopedale Park."

COLOR: First, Second and Third awards went to John Galasso of Franklin, Terry Seymour of Bellingham, and Linda Barnes of Medway, (formerly of Bellingham .)

BLACK AND WHITE: First, Second and Third awards went to Barbara Desaulniers of Woonsocket, Kenneth Wiedemann of Franklin, and Larry Wynn of Bellingham.

MIRAGE: PHOTO ILLUSTRATION: First, Second and Third awards went to Shad Taylor of Franklin; Jeff Read of Franklin, and Christopher Juliano of Bellingham.

YOUTH AWARDS: Nate Janetti of Mendon captured First Place for his color entries, and Brooke Moore of Bellingham was awarded Second Place for one color and two black and white entries.

The Curator also held three separate shows during 2003:

1. A three-person exhibit with Douglas Keough of Franklin, pastels; Marie Soderlund of Norfolk, photography; and Winifred Jolicoeur, watercolorist, of Harrisville, R.I.
2. An exhibit of members of the New England Monotype Guild.
3. A two-person exhibit with Jesse A. Sheridan of Bellingham and Janine Lynne Pilkington of Mendon.



COUNCIL

BELLINGHAM, MA. 02019

BELLINGHAM ARTS CENTER ---- LINDA TRUDEAU, DIRECTOR

During 2003, programs sponsored by the Bellingham Arts Center included a patriotic veterans' "Arts Fest" which involved more than 200 children and parents participating in the creation of murals, paintings, essays and three-dimensional displays which virtually covered the entire fence surrounding the mini-park near the arts center in South Bellingham.

The Center continued classes and projects for children and added story and art classes for three year olds and their parents. Also added to the 2003 program were Junior Cooking, Adult Creative Writing, Watercolor and Advanced Watercolor as well as Voice and Music lessons. Digital Photography and Crocheting were also popular with adults.

The Center continues to work with patrons ranging in age from 3 ½ to senior citizens. High school students and recent graduates pursuing art based careers volunteered their time and efforts in a tremendously successful summer program culminating in the Center's first drama recital which was held at the Lyndon F. Murray Memorial Building.

Children participating in the art programs provided entertainment and services at a variety of venues during the holiday seasons and thereby helped the Center continue its tradition of serving as a catalyst for additional programs to meet the needs of the Bellingham community by assisting in town projects.

Linda Trudeau

Linda Trudeau
Arts Center Director

BELLINGHAM FINANCE COMMITTEE

TOWN ANNUAL REPORT 2003

The financial situation for the State of Massachusetts was certainly on the minds of all Town Administrators and public citizens in the year 2003. The State made cuts to all areas of local funding. Every community planned for the worse case scenario. Spending had to be curbed, department heads had to tighten their belts, and the voters had to seriously consider their votes for expenditures at the Town Meetings. All of the departments heeded the warnings from the Town Administrator, Chief Financial Officer and the Finance Committee; and we weathered the storm in 2003.

There are no guarantees for the future. The State remains wary of the immediate financial picture so the Town of Bellingham must remain on guard, spending reserve funds frugally and making well informed decisions at Town Meeting. The Finance Committee Members are committed to researching the Town's needs, advising the citizens with sound financial recommendations, and ever mindful that the welfare of the Town of Bellingham is at stake.

In February, the Town held a Special Town Meeting to Amend Article 1 of the 2002 Annual Town Meeting. The voters approved a total transfer of \$2,973,100. The largest transfer was taken from the Stabilization Fund, all other transfers were taken from the Overlay Surplus with the exception of the Police Expenses and that was funded from Police salaries.

The Finance Committee held meetings with all Town Departments before setting the proposed operating budget for the Annual Town Meeting held on May 28, 2003. That budget was approved in the amount of \$39,239,401. The cooperation and assistance of all Administrators was greatly appreciated.

At a Special Town Meeting, held on July 14, 2003, the citizens of Bellingham voted unanimously to appropriate the sum of \$240,000 for the purpose of financing the cost of construction, and any other related project costs associated with constructing waterworks improvements in Blackstone Street, South Main Street and Mechanic Street. The funding approved to come from borrowing for a period not to exceed thirty (30) years.

The Special Town Meeting, held on October 8, 2003, approved a new fee schedule for the Town Clerk's fees, as per M.G.L., Chapter 262. Funds were approved for the reconstruction of the sidewalk by Wrentham Manor and voters approved funding for the Town Charter Review Committee. The largest approved Article was for Capital Outlay and unanimously voters approved \$558,350. The citizens realized the need to maintain safety, upgrade old equipment, preserve land and improve the educational facilities as priorities.

The Finance Committee would like to thank all departments for being cognizant of the financial hard times and for heeding the request to level fund. The Finance Committee understands that the Town must meet contractual obligations and still maintain services, but we also must live within the budget. As we begin the FY2005 budget process, we will again be focusing on fiscal constraints.

Respectfully Submitted,

Gary E. Maynard, Chairman

Kevin B. Eck, Vice-Chairman

Sheila M. Remondi, Secretary

Brenda L. Bussey, Clerk/Member

Joseph E. Collamati, Jr.

Roland A. Lavallee

Henri J. Masson



Town of Bellingham

OFFICE OF THE

Fire Department

January 5, 2004

REPORT OF THE FIRE DEPARTMENT

PERMANENT PERSONNEL

Fire Chief Richard Ranieri*
Deputy Thomas Guerin*

LIEUTENANTS

Michael Delorme*, Joseph Robidoux*, Steven Gentile*,
Chris Milot*, Eric Provost*

PRIVATES

Ernest Hadley*, Joseph Deslauriers*, Christopher Mach**, Joseph
Altomonte**, Joseph Manning*, William Bennett*, Neil Coakley*,
Daniel Donovan**, Gregory Prew**, Paul Lachapelle**, Kevin
Haley**, Eric Burgess**, John Glennon**, Peter Nay **, James
Perry**, Bethany Cloutier**

CALL PERSONNEL

Lt. William Borkowski, Robert Harpin, Jane Malo*, Victor
DaCosta*, Douglas Perro*, Jared Liberti*

* denotes Emergency Medical Technician

**denotes Paramedic

FIRE DEPARTMENT ACTIVITY

The department responded to 16 building fires; 23 appliance fires; 51 box alarms; 65 vehicle assistance calls; 192 investigations; 41 outside fires; 81 details; and gave fire mutual aid to Franklin-6; Hopedale-2; Woonsocket-2; and Milford-1. Fire mutual aid was received from

Franklin-5; Medway-1; Milford-5; Woonsocket-3; and the state forestry department-1. Rescue calls were 1,192.

Total calls for 2003 were 2,432 compared to 2,453 for 2002; 2,412 for 2001; 2,299 for 2000; 2,251 for 1999; and 2,522 for 1998. The department issued 745 permits after inspection. The total is inclusive of these.

Building fires were broken down as follows: 10-house; 3-chimney fires; 2-commercial buildings; vacant building-1. The causes of the above fires were as follows: Heating devices-5 (this includes fires caused by woodstoves, fireplaces, chimneys, etc.); electrical-2; arson-1; dryer-1; careless disposal of smoking materials-3; cooking related-2; child playing-1; and unattended candle-1.

Box Alarms were broken down as follows: accidental/malfunction-49; Malicious false-2.

Appliance fires were broken down as follows: cooking equipment-6; heating systems-9; electrical equipment-8.

Vehicle assistance calls were broken down as follows: fuel spills-36; car fires-9; truck fires-3; extrication-8; Lifeflight-9.

Rescue calls were broken down as follows: 832 medical emergencies; 199 motor vehicle accidents; 25 miscellaneous and 136 mutual aid. TO: Franklin-59; Milford-2; Blackstone-4; Medway-9; Woonsocket-5; Mendon-2; and Cumberland, RI-1. FROM: Franklin-41; Woonsocket-7; Blackstone-4; Hopedale-1 and Medway-1.

INSPECTIONS AND PERMITS

Deputy Guerin supervised inspection duties. Inspections were made of businesses and where needed corrections were recommended. The workload for plan reviews, inspections and permits continues to be very time consuming. The Chief and Deputy Guerin reviewed numerous plans. There were permits issued as follows: oil storage-67; install smoke detectors-409; propane storage-51; install fire suppression systems-65; install fire alarm systems-16; install AST-7; storage of flammable/combustible liquids-9; welding-9; blasting-3; fireworks display-1; tank truck-6; tank removals-28; FP 290 -2; and dumpster-72.

In addition to the above permits, 745 open burning permits were issued. It is a proven fact that inspection of businesses throughout the year by fire personnel has helped keep the incidents of fire in these establishments to a minimum. All local businesses are to be commended

for their cooperation in trying to make their places of business violation free for the safety of their employees and patrons.

FIRE PREVENTION, PUBLIC SAFETY, AND EDUCATION

All schools were inspected and the required four fire drills were held. Public Education Co-ordinator Christopher Mach continues to go to the elementary schools to reinforce the "Learn Not To Burn" curriculum. The cooperation of the teaching staff and the School Administration has been superb allowing the program to be successful. Chief Ranieri filed the S.A.F.E. grant application for FY 03 and the Town received \$1,305. The same amount has been received for FY 04.

The program for high school seniors was continued again this year. The program covered fire hazards of college dormitory living.

The department participated in "Touch a Truck" at St. Brendan's Church as well as offered demonstrations at Home Depot and Wal Mart.

The Chief wishes to caution all residents with woodstoves and other solid fuel heating devices that maintenance and periodic cleaning of these and other heating devices is critical. Residents are also cautioned against placing hot ashes into combustible containers as well as placing combustibles too close to hot surfaces.

The Chief wishes to remind residents that fire personnel are available to speak at meetings of various social and professional groups. To obtain a speaker call the fire station at 966-1112 several weeks in advance of the desired date to make arrangements with the Chief.

VEHICLES, PERSONNEL, EQUIPMENT AND TRAINING

Personnel received training for defibrillator recertification requirements under the direction of EMS Co-ordinator Lt. Michael Delorme.

Lt. Steven Gentile has been appointed EMS Co-ordinator and Firefighter John Glennon has been appointed ALS Co-ordinator.

Fire personnel received training in ice rescue equipment and techniques. Lieutenant Chris Milot conducted this training.

Department members participated in educational classes at the Mass. Firefighting Academy. Members also participated in a Firefighter Safety and Survival class, sponsored by the Worcester Fire Department. The seminar had nationally renowned speakers.

Lieutenants conducted in service training for department members which included live burns at the Milford Fire Department Training tower.

The department encourages businesses to consider purchasing a Knox Box for their respective businesses. This method of key control allows fire department personnel access to the business in off-hours to provide emergency services.

The department hired two paramedics in January to replace vacancies left by two members retiring from the department. Hired were Firefighter/Paramedic James Perry and Bethany Cloutier. The department welcomes them and looks forward to their contributions.

One fulltime member retired during the year. Firefighter Ernest Hadley retired as a fulltime firefighter in August. Firefighter Hadley remained on as a call firefighter and continues to serve the Town in that capacity. He was appointed a fulltime firefighter in July 1977.

A new call firefighter was appointed. His name is Jared Liberti and he comes from Amherst Fire Department as a call firefighter.

I submitted a request to add four (4) more full-time personnel in the FY 2004 budget. That request was put on hold. I will be re-submitting that request in the FY 2005 budget once again. In addition I would like to fill the position vacated by the retirement of Ernest Hadley. That opening was not authorized to be filled by the Board of Selectmen due to budget constraints.

BUILDINGS

The Town needs to look at beginning the process of replacing the outlying fire stations. Both buildings are not large enough to accomodate the larger apparatus and equipment being built today. In addition there are no living facilites at either station, which poses a problem. With the commercial growth in the north end of Town some consideration may need to be given to staffing the north fire station. The call volume in that area has increased. In addition, trying to get through Hartford Ave. traffic has become even more problematic. The heavy traffic congestion has reduced response times to the northern end of Town.

OTHER

The department turned in the sum of \$384,085.03 to the Town Treasurer for 2003. The amount is broken down as follows: Smoke detector (new construction)-\$1,775.00; smoke detector (resale)-\$3,755.00; install fire alarm systems-\$400.00; reinspection fees-\$560.00; oil burner fees

\$1,150.00; fire and rescue reports-\$285.00; propane storage-\$655.00; 21E reports-\$385.00; FP 290-\$20.00; tank truck permits-\$105.00; install fire suppression systems-\$1,500.00; outside detail fees-\$171.75; miscellaneous- \$2,514.15; blasting-\$40.00; open burning-\$2,870.00; welding permits-\$135.00; outside details-\$3,562.24; Fire Prevention gift account-\$1,015.00; Fire-Rescue gift account-\$25.00; trash compactor permits-\$1,055.00; remove underground tanks- \$95.00; sale of obsolete radio equipment- \$493.52 and ambulance receipts-\$361,518.37.

The Chief urges residents to install, maintain, and periodically test smoke detectors. It has been proven time and time again that the early warning provided by smoke detectors helps in allowing occupants time to escape. It also results in earlier notification of the fire and may help in reducing fire damage.

In closing, I wish to thank the Board of Selectmen, Town Administrator Denis Fraine, other Town Departments and Boards for their assistance. Particular appreciation goes to Deputy Guerin, Deb Delarda, and all the firefighters both permanent and call, for their dedication and cooperation in my efforts to better serve the citizens of Bellingham.

Respectfully submitted,

RICHARD F. RANIERI
Fire Chief



Bellingham Historical Commission

3 Common Street
Bellingham, MA 02019

Annual Report To The Honorable Board of Selectmen

The Bellingham Historic Commission is an appointed membership board. In this busy world we created for ourselves we feel that we are very fortunate to have very dedicated members upon our commission. With our limited knowledge I feel that this board does a remarkable job in historical preservation. Our museum now houses more than 1600 Bellingham artifacts and roughly 3,000 photographs. Through the publication of our newsletter, the Crimpville Comments, to date we have published and preserved over 2,300 pages of Bellingham history. BEcause of our limited budget we are lacking in expert knowledgable help in developing programs concerning historical property preservation. The planning board has an employee with a background in historical preservation that we will be working with in an attempt to put certain properties on the state's historical register. Also, to help in the application of historical preservation grants that we may qualify for. Other boards in town that come across items of a historical nature do bring these items to our historical center for preservation. Rather than put up for surplus auction, the fire chief and the fire dept. thought it best to donate Engine 4, a 1950 International forest fire truck to the Bellingham Historic Commission for preservation. The fire truck has seed service since March of 1950. This 54 year old truck will again see service at special events and the Memorial Day parade as a special tribute to the dedication of those who served as volunteers and permanent firefighters of the Bellingham Fire Dept. We thank you.

Some of our annual activities include; the South Elementary 4th Grade tour, Memorial Day open house, scouting group tours as well as other civic and private tours of our museum., and new to our annual list is the changing historic exhibit at the Bellingham Public Library. In December we had our first wedding here at the museum. A couble was touring the museum waiting to be married. Our Town Clerk, Kathy Harvey came here and performed the marriage ceremony. Congradulations to Elsie and Thomas Burgess.

We would like to thank our historical consultant Frances Donovan of Medway for all his dedicated help. We would like to thank the Board of Selectmen for all of their support. OUR special thanks to the Town Administrator for all of his help and advise.

Thank you,
Ernest Taft
Marcia Crooks
Elizabeth Andrews
Florence McCracken
Priscella Compton
Bruce Lord
Helen Spont



TOWN OF BELLINGHAM

OFFICE OF THE INSPECTOR OF BUILDINGS

6 MECHANIC STREET
BELLINGHAM, MASSACHUSETTS 02019
(508) 966-5821

To the Honorable Board of Selectmen and Citizens of Bellingham:

The following permits were issued during the year 2003:

PURPOSE	AMT.	EST. COST	FEES COLLECTED
RESIDENTIAL			
Single Family Dwellings	63	9,977,493.85	78,322.00
Shell Only	1	46,000.00	363.00
Condo Units	12	1,965,000.00	15,622.00
Additions	114	3,107,947.00	24,780.00
Accessories	198	1,212,504.55	11,118.00
Alterations	0		0
Repair, Remodel, Renovations	197	2,033,293.00	17,125.00
Move Building	2	144,000.00	1052.00
Occupancies	49		980.00
Foundations	56		5600.00
Demolition	6	28,900.00	283.00
Home Occupancy Licenses	7		175.00
Temporary Mobile Home	2	9,000.00	82.00
Residential Totals	707	18,524,138.40	155,502.00

COMMERCIAL			
New Buildings	2	183,500.00	16,640.00
Accessories	3	20,010.00	115.00
Additions	4	93,800.00	938.00
Tenant Fit-Ups	16	838,000.00	8,305.00
Repair, Remodel, Renovations	9	129,000.00	1,320.00
Signs	25	102,120.00	1,820.00
Demolition	1	1,200.00	25.00
Temporary Tents	4	3,000.00	200.00
Trailers	11		16,100.00
Occupancies	5		250.00
Totals for Commercial	80	1,370,630.00	45,713.00
INDUSTRIAL			
New Buildings	2	1,380,000.00	1,4300.00
Accessories	3	48,000.00	370.00
Repair, Remodel, Renovate	1	60,000.00	600.00
Tenant Fit-up	3	71,620.00	740.00
Signs	1	2,000.00	50.00
Totals for Industrial	10	1,561,620.00	16,060.00
RES., COMM., & IND. TOTAL	797	\$21,456,388.40	\$217,275.00

Building Code Violations, Construction without Permits and Cease and Desist orders were taken care of immediately.

Monthly census reports were sent to the United States Government Department of Commerce. Reports of permits issued are sent to the Assessors' Office. All fees are collected directly at the Office of Inspectional Services and forwarded to the Treasurer's Office on a daily basis.

The Office of Inspectional Services are open Monday from 8:00 AM to 7:00 PM, Tuesday – Thursday from 8:00 AM to 4:30 PM and Friday from 8:00 AM to 1:00 PM for all building, electrical, plumbing, and gas permits.

Respectfully submitted,

Stuart S. LeClaire

Stuart S. LeClaire
Building Commissioner



*The Commonwealth of Massachusetts
The State Reclamation &
Mosquito Control Board*



Norfolk County Mosquito Control Project

Commissioners

*Norman P. Jacques Maureen P. MacEachern
Richard J. Pollack, Ph.D Donna L. Putt
Linda R. Shea*

Building #34, Endicott St
Norwood, MA 02062

(781) 762-3681 Fax (781) 769-6436
<http://users.rcn.com/nmcnp>

Director

*John J. Smith
Assistant Director
David A. Lawson*

January 7, 2004

Town of Bellingham

2003 REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL PROJECT

The operational program of the Project integrates all proven technologies into an Integrated Pest Management (IPM) system of mosquito control and vector management that is rational, environmentally sensitive and cost effective.

All mosquito eggs need water to hatch and to sustain larval growth.

Water Management Activities: An important component of our IPM approach is the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which if neglected can contribute to mosquito breeding. In addition to normal drainage system maintenance, Project personnel advised residents on removal of water holding artificial containers on their property for the purpose of eliminating potential West Nile virus mosquito breeding habitat.

Drainage ditches checked/cleaned
Culverts checked /cleaned

800 feet
105 culverts

Larval Control: Treatment of mosquito larvae during aquatic development is the next most effective control effort. The products used during these applications were Bti and methoprene.

Spring aerial larvicide applications
Larval control using briquette & granular applications
Rain Basin treatments using briquettes (West Nile virus control)

582 acres
4.60 acres
1,423 basins

Adult Control: The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threatening to residents. The product used during these applications was Sumithrin.

Adult control aerosol applications from trucks

3,032 acres

Surveillance: Surveys, inspections, and monitoring in support of our program include GIS mapping of breeding areas, larval and adult collections, and fieldwork evaluations leading to better water management. West Nile virus activity has increased in Norfolk County over the past several years which has resulted in an expansion of the surveillance program in collaboration with the Massachusetts Department of Public Health (MDPH), State Laboratory Institute. MDPH has requested that the Norfolk County Mosquito Control Project expand mosquito surveillance across the county for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the county. Considerable manpower has been reallocated to these efforts, which is not reflected in this report.

Respectfully submitted,  John J. Smith, Director



TOWN OF BELLINGHAM

OFFICE OF THE PERSONNEL BOARD

BELLINGHAM, MASSACHUSETTS 02019

REPORT OF THE PERSONNEL BOARD

2003

To the Honorable Board of Selectmen and to the Citizens of the Town of Bellingham.

Throughout the past year the Board has strived to establish consistency and objectivity in the administration of personnel matters in an effort to provide service in the best interest of the Town and its employees.

As required during the year, the Board interviewed job applicants and made recommendations to fill vacant town positions. The Board addressed the concerns and request of department heads and employees.

In the coming year, the Board would like to work on preparing a welcoming package describing employee benefits. The Board with the assistance of department heads, would like to update job descriptions.

The Board would like to thank Jacqueline Bokoski and Denis Fraine, and all departments for their cooperation during the year and look forward to working with all departments in the coming year.

The members of the Board continue to reaffirm their commitment to provide service to the Town of Bellingham, and the Board looks forward to making a positive contribution during the coming year.

Respectfully submitted,

Cynthia L. Glose, Chairperson
Monice J. Trottier, Vice Chairperson
Deborah A. Burr
Hugh R. Reynolds

Monice J. Trottier, Clerk



BELLINGHAM PLANNING BOARD

5 COMMON STREET
BELLINGHAM, MASSACHUSETTS 02019
(508) 966-0991; FAX (508) 966-5844
PlanningBoard@bellinghamma.org

January 10, 2004

To the Honorable Board of Selectmen and the Citizens of the Town of Bellingham:

On May 8, 2003, the Planning Board was organized as follows: Richard V. Dill, Chairman; Edward W. Guzowski Vice Chairman; Brian J. Sutherland, Secretary; Roland R. Laprade; and Art McNeil. Glenn Wojcik remained as an alternate member of the Board. Paige Duncan resigned from the Town Planner position after her maternity leave. Mrs. Duncan assisted the Board in the process of hiring the new planner and acted as a consultant to the new planner for several months, providing continuity. Beth Partington was appointed as the Coordinator for the Board and operated the office during the interim. She helped acclimate the new Town Planner with office procedures and other Town departments. The Planning Board thanks Philip B. Herr of Philip B. Herr and Associates, who agreed to act as the Planning Board's Planning consultant until the hiring of a new Town Planner. The Planning Board hired Stacey Wetstein as the new Town Planner in July 2003.

A total of 19 Planning Board meetings were held this past year. Following is a summary of the actions taken:

- 81-P's, Form A, Approval Not Required - 11 total: 10 approved, 1 denied
- Preliminary Subdivision - 2 total: 1 continued, 1 withdrawn
- Definitive Subdivisions - 4 total: 4 approved with conditions
- Special Permits - 7 total: 5 approved, 1 withdrawn, 1 denied
- Development Plan Approval/Site Plan Review - 8 total: 6 approved, 2 withdrawn
- Garden Center Permits - 2 granted
- Public Hearing for Rezoning - 1 total: motion to not recommend rezoning for Crooks Corner at Town Meeting for CVS.
- Public Hearing for Street Acceptance - 4 total: 3 recommended, 1 denied

Revenues collected throughout the year were general fees of \$10,385.68, and consulting fees of \$33,127.55.

This past year, the Planning Department focused on streamlining office operations and providing assistance to town residents and applicants. The Procedural Rules and Application Handbook were updated to reflect current procedures and practices. Inter-departmental communication has improved through the continued use of development review meetings that allow Town staff to review and discuss application plans prior to the Planning Board making their decisions. The Planning Board continues to explore areas in the Zoning Bylaw, which can be improved upon to better serve the needs of the Town of Bellingham.

The Planning Board office has regular office hours: Tuesday, Thursday and Friday, 9:00 am to 3:00 pm. The Planning Board operates from the office at 5 Common Street, in the Town Hall complex. Planning Board meetings are the 2nd and 4th Thursday of each month in the Town Hall Annex, unless otherwise posted.

We look forward to serving the Town of Bellingham in the coming year.

Respectfully submitted,
BELLINGHAM PLANNING BOARD

Richard V. Dill, Chairman
Edward W. Guzowski, Vice Chairman
Brian J. Sutherland, Secretary
Roland R. Laprade
Art McNeil
Glen Wocjik, Alternate

ANNUAL REPORT OF PLUMBING & GAS INSPECTOR 2003

To the Honorable Board of Selectmen and Citizens of Bellingham:

PERMITS ISSUED IN 2003

MONTH	PERMITS ISSUED	AMOUNT RECEIVED
January	31	1820.00
February	15	1000.00
March	42	2355.00
April	30	1930.00
May	38	2010.00
June	28	1650.00
July	54	3635.00
August	57	1825.00
September	46	2580.00
October	48	2789.00
November	41	2161.00
December	43	4400.00
Re Inspections	7	210.00
Total Received	480	\$ 28,365.00

I wish to thank all Town Officials for their assistance.

Respectfully submitted,



Paul St. George

Inspector of Plumbing & Gas



Bellingham Police Department

6 Mechanic Street
BELLINGHAM, MASSACHUSETTS 02019
Tel. 508-966-1515
FAX 508-966-4669

CHIEF OF POLICE
GERARD L. DAIGLE

As Chief of Police, I hereby submit the annual report of the Police Department for the year ending December 31, 2003.

As a Law Enforcement Executive, it is my responsibility to make sure that I do all I can to ensure that the Officers who work for us have the training and equipment necessary to protect themselves while they protect our community.

A major step forward for the Town and the Department was taken this year with the acquisition of our new radio system. The terrorist attacks on Sept. 11, 2001, and events in its aftermath have tested the capability of public safety professionals across the country.

We have entered a new era in Policing where information sharing and our ability to communicate with one another has become crucial. The critical need for police officers to use interoperable and reliable radio systems during an emergency is of vital importance, and we have taken a major step forward this year with our new system.

As times continue to get tough, we are again being asked to do more with less. Cuts are being made on the federal, state and local levels, yet we are asked to address new and unforeseen challenges without assistance for training, equipment, or increased manpower.

What we have found is that in order to acquire any assistance we must pool our resources with our neighboring communities and work together to secure grant money in large groups or task forces. Locally every community is facing tough economic times, and we must rely on each other for assistance.

A group of our Officers are currently involved in what is known as the Metropolitan Law Enforcement Council. (Metro-LEC) The Metro-LEC is a consortium of 43 local police and sheriffs departments in the south metropolitan Boston area, which covers 600 square miles and has a corresponding residential population of 850,000 people.

Being part of this Law Enforcement Council entitles us to professional assistance from trained Officers in many areas including S.W.A.T. teams, Rapid Response Teams for any number of emergencies, computer crime units, traffic units, information sharing units, and many more. The council has secured grant money for command post vehicles, and money for training and equipping the Officers involved in several of the units.

A major goal for the department this year will be to try and preserve the many programs which are vital to our community such as D.A.R.E., Community Policing

events, our Student Resource Officer in the schools, and our elderly programs, just to name a few.

These programs are all of vital importance to the safety and well being of all our citizens, and we must do whatever it takes to keep these programs functioning, to better our community in whatever way we can. Our Police Officers are dedicated, hard working professionals who enjoy working with the community in whatever manner it takes, to stress safety and education for citizens of our community of all ages.

As our Town grows and our calls for service increase, we must spend considerable time addressing the issue of highway safety. Our Officers need nothing but the best training and equipment to address issues pertaining to the safety of our pedestrian and motor vehicle traffic in our Town.

Participation in programs related to safety belts, drunk driving, and child safety are of vital importance. People make choices on wearing safety belts and driving only when sober. It is our job as Law Enforcement Professionals to do our best to ensure compliance of these important laws.

I would like to thank my command staff (Lt.'s Corriveau and Ranieri) and all of the Sergeants of the department for assisting me in the day-to-day operations of the department. Also my secretaries (Janet Maclure and Marianne Mahar) for their hard work and dedication.

Once again our D.A.R.E. Officers, Student Resource Officer, Detectives, Motorcycle Officers and members of our task force did an outstanding job.

A vital support unit for our department is our Auxiliary Police Department. Aux. Chief Bartlett and his Officers play a very crucial role in supporting the Police Department in many ways and are to be commended for their efforts again this year.

Inclosing, I wish to thank Denis Fraine, Marilyn Mathieu, Jacqueline Bokoski, Cathy Creasia, Karen Jasinski, and the members of the Board of Selectmen for their professional assistance.

Respectfully Submitted,

Gerard L. Daigle
Chief of Police
Bellingham Police Department



TEL: {508} 966-1660
FAX: {508} 966-3189

BELLINGHAM PUBLIC LIBRARY

100 BLACKSTONE STREET
BELLINGHAM, MA 02019

January 14, 2004

2003 ANNUAL REPORT

*How many a man has dated a new era in his life
from the reading of a book.*

Henry David Thoreau (1817-1862)

Honorable Selectmen:

The Bellingham Public Library continued its mission to serve the cultural, informational, educational, and recreational needs of the community. Operating during a year of fiscal constraint, the library, nevertheless, saw more use than in years past, with an overall increase in circulation of over 15%, and a corresponding increase in the number of patrons with library cards. The increase in circulation was due in part to a change in borrowing policy in the new year, allowing patrons to borrow most materials for three weeks, instead of two, and to allow renewals of videos and DVD's if necessary.

In February the library once again instituted its "Food For Fines" program. In lieu of fines owed on overdue items, patrons were encouraged to donate food items to the local food pantry. The library also welcomed its new Children's Services Librarian/Assistant Director, Sharon Brown. Mrs. Brown's prior experience in Children's Services in Rhode Island, combined with her warmth and enthusiasm, enabled her to offer story times and provide Children's programming in a manner to which Bellingham's residents have become accustomed.

In addition to offering regular Story Times, Lap Sit Story Times and Drop-In Story Times throughout the year, other Children's programming and activities included: numerous craft programs; Magician Tommy James; Keith Munslow, Story Teller; Musician Greg Cooney; a Halloween Craft and Costume Parade, and Gingerbread House and cookie decorating workshops.

The library once again participated in the state-wide Summer Reading Program. This year's theme, "Read, Think, Create @ Your Library" invited children of all ages to read something of interest to them, reflect on its meaning, then use their new-found knowledge or skills to create a story of their own, or start a hobby or project based on their reading over the summer. Each week brought an exciting performance to the library. Bubbleologist, Casey Carle kicked off the Summer Reading program in late June, followed by a puppet show presented by Puppeteer Sarah Lamstein. Science fiction author Walter Hunt of Bellingham offered a program on writing science fiction books, and children's author, Lucinda Landon, gave a program about illustrating mystery books. Other Summer Reading "happenings" included a Talent Show, a weekly trivia raffle, and a "Book Buddies" program which paired student and adult volunteer reading partners with children who wished to improve their reading skills over the summer.

The Library Trustees wish to acknowledge the generous funding provided by the Friends of the Library, without which many of the above-mentioned Children's programs would not have been possible.

As evidence of the library's desire to foster communication and cooperation between the public library and the schools, Children's Librarian, Sharon Brown, attended Educational Fairs at Stall Brook, Macy, and South Elementary Schools, as well as an Early Education Resources Day Fair held at Stall Brook School.

Also, as an aid to teachers and library staff, use of the library's "Assignment Alert Form" was promoted to teachers through class visits and through the library's web site so they could more easily notify the library of upcoming school assignments.

Reference Librarian, Cecily Christensen continued her role as facilitator of the library's adult book discussion group, which has been in existence for six years. The group of twelve members met once each month throughout the year to discuss an author's body of work or a specific book by an author. Both fiction and non-fiction works were selected, providing a variety of reading choices over the course of the year.

As part of the library's Summer Reading Program mentioned above, Mrs. Christensen led a Harry Potter book discussion group for children ages eight and older. The latest Harry Potter book, Harry Potter and the Order of the Phoenix, was discussed enthusiastically by the participants. In February, Mrs. Christensen instructed boy scouts from Den 2, Pack 18, Bellingham in both Internet and word processing skills.

The Friends of the Bellingham Library continued to be an important base for funding programs, museum passes, and the purchase of additional materials for the library. Discount passes to museum and other area attractions funded by the Friends this past year included Capron Park Zoo, the EcoTarium, Museum of Science (Boston), the New England Aquarium, Plimoth Plantation, the Providence Children's Museum, Slater Mill in R.I., and the Roger Williams Park and Zoo. In addition, mention must be made to funds provided by Dean Cooperative Bank for a discount pass to the Boston Children's Museum, and a family pass given to the Friends by the Bellingham Educational Cooperative for admission to the Davis' Farmland in Sterling, Mass. Finally, the Bellingham Cultural Council shared the cost of a discount pass to the Museum of Fine Arts in Boston with the Friends.

Although their ongoing book sale generates money to provide quality children's programs throughout the year, the organization would not be the success it is without the generous donations of books from the community. In addition to its book sale, the Friends held another profitable golf tournament in July, with 112 golfers and 37 local businesses showing their support for their library. In November, the Friends held another very well-attended wine and cheese tasting social with proceeds to benefit the library. Dominic Caccavelli of Dominic's Liquors provided a wonderful sampling of fine wines, Whole Foods Market contributed an assortment of cheeses, and Café Espresso provided gourmet coffee for the event.

In addition to those programs mentioned above, the Friends purchased anti-glare, UV filtering window shades in the Young Adult area, and provided funds to illuminate the library's outside message board. The Friends also provided additional funds used for the purchase of videos, special reference materials, and other supplies and furnishings for the library.

Also, mention must be made of the many other community businesses, who, through their generous donations to the Friends of the Bellingham Library, give support to the programs and services mentioned in this report. Among those specifically, the Library Trustees would like to thank Ben Franklin Savings Bank of Franklin, UniBank of Whitinsville, the WalMart Foundation, Comcast, and Schafer Nursery of Bellingham for their generous donations to the Friends and the Library during the past year. Through all their efforts, the library was better able to provide quality adult and children's programming, and offered more comprehensive and up-to-date reference service to the community.

During the past year, many improvements were made to the library building itself, making it a safer, more inviting place to visit. In addition to the new window shades mentioned elsewhere in this report, the library added new display shelving in both the adult and children's areas, added 24 linear feet of shelving in the children's area, and 84 linear feet of shelving for reference books. Extra ranges of shelving were installed for paperbacks and science fiction books, and 420 linear feet of shelving was added in the adult fiction area. A couch was added to the main reading and study area, and the program room in the children's area got a complete makeover with new cabinets, paint and carpeting.

In October, the Trustees accepted with regret, the resignation of its Children's Services Librarian/Assistant Director, Sharon Brown, who left to relocate to Florida with her family. During her short stay in

Bellingham, children and adults were treated to many programs throughout the year and benefited from a selection of books and other materials purchased under her guidance. As of this writing, a nation-wide search for a new Children's Services Librarian is in progress.

In closing, the library continued to offer its patrons the services and programs they have come to expect and enjoy. It must be mentioned, however, that these services and programs would not have been possible without the hard work of a dedicated library staff and all the others who volunteer their time and energy to the library year after year.

Circulation Totals: 85,226

Bellingham Library Card Holders: 7,151 (does not include borrowers from neighboring towns)

Library materials: 47,556

Respectfully submitted,

Pamela W. Perry, Trustee Chair
Mary Ambler, M.D., Trustee Vice Chair
Kathleen Bartlett, Trustee Secretary
Maryclare Burke, Trustee
Edward Migneault, Trustee

Susan M. Peterson, Library Director

BELLINGHAM DEPARTMENT OF PUBLIC WORKS

ANNUAL REPORT CALENDAR YEAR ENDING DECEMBER 31, 2003

This was a sad year for the DPW and all that knew Richard “Hunter” Dion. Richard started working for the Highway Department in November of 1981. He passed away suddenly at the end of his working day on Friday August Fifteenth. He was an asset to our department. We loved working with him and will miss his talents and friendship.

Drinking Water Supply System

The Department of Public Works (DPW) operates and maintains nine pumping stations that pump water from seventeen wells. The water is treated before distribution to customers. Our treatment system is made up of six different facilities. We have five corrosion control buildings where we add Caustic Soda to lower the acidity of the water, and one filtration plant where we remove iron and manganese from two wells using the Greensand Filtration process. The water distribution system includes three water storage standpipes, and approximately eighty-five miles of water main providing drinking water and fire protection to over 98% of our population.

One million three hundred thousand gallons of treated water was pumped into the distribution system on an average day in 2003. On our peak usage day in May, we pumped two million five hundred and eighty-one thousand gallons. Specific pumping statistics appear in tabular form after this report.

The calendar year 2003 was one of the wettest the Northeast has seen in a long time. The repeated snow and rain events of this winter spring, and summer definitely squelched and threat of a prolonged drought that you may recall was a concern in 2002.

During this year, we did not experience any water shortages and never needed to put a mandatory outside water use restrictions in place. This is due to the wet summer and the fact that we completed a major overhaul to one of our wells. We did put in place a voluntary odd even use restriction, which is a standard State recommended water conservation measure.

Our long-range water supply status looks very good. In March, Dufrense Henry, Inc completed the Well Optimization Report. It spells out a work plan for further improvements to our existing wells. The Report confirms that for relatively short money and with no additional State permitting we can dramatically increase our pumping capacity. In addition, we have two potential wells that are undeveloped and the possibility of amending permits to get more water from two existing wells.

Along with this good news, in 2003 we started testing the water quality of Depot Street well and in the future it may provide us with 600,000 gallons per day of water. This well was developed and is being operated by the Depot Street power plant for their process water. When the Town tried to develop this well, the quality of the water was found to be unacceptable for a drinking water supply. Tests started this year indicate that the power plant’s continuous pumping has improved the water quality dramatically. An agreement for the use of this well by the power plant was drafted in 1989 and will expire in 2014, so in ten years we may gain 600,000 gallons per day of pumping capacity.

Water quality testing is an important part of what we do. Each month we collect bacteria samples at twenty-six locations throughout the water distribution system. No bacteria contamination was detected in any of the over three hundred samples taken in 2003

During the year we also tested for contaminants such as: Carbon based products called Volatile Organic Compounds (VOC), Manmade pesticide type products called Synthetic Organic Compounds (SOC), Trihalomethane, Radioactive matter called Radionuclides, Metals called Inorganic Compounds (IOC), Lead, Copper, Nitrate and Nitrate. All of our testing is required by the Federal Safe Drinking Water Act and Massachusetts Drinking Water Regulations, and done under the supervision of the Massachusetts Department of Environmental Protection (MDEP). This year we performed the second of two special samplings under the UCMR (Unregulated Contaminant Monitoring Regulation). The UCMR is a United States Environmental Protection Agency (USEPA) program whereby public water suppliers across the country test water for a list of contaminants and send the data directly to the USEPA. They will collect the data, consider the health risk from these contaminants, the treatment costs to reduce the levels, and benefits of setting or amending water quality standards.

Only minimal SOC testing was done in 2003, but in 2001 one of these tests indicated a trace amount of the pesticide Dalapon. Therefore, during 2003 we continued testing for this contaminant on a quarterly basis. All samples tested in both 2002 and 2003 were absent of any trace of Dalapon so we do not foresee any long-term contamination as an issue. We will continue to check for this contaminant quarterly until MDEP gives us permission to discontinue the testing.

In the summer of 2003, we detected higher than desired copper levels in some tap water samples. This was caused by multiple breakdowns in our corrosion control operations as we are still working the bugs out of the new Caustic Soda system. By mid fall we had the system working well. We will step up our sample collection and system monitoring in 2004 to confirm that we have reduced copper levels sufficiently to comply with regulations.

The Consumer Confidence Report (CCR), our annual water quality report card, was delivered to every resident in town as an insert in the May Bellingham Bulletin. The CCR tells consumers what was detected in their drinking water during the previous calendar year. Text included in the CCR spells out possible health risk related to any contaminant that is detected. This annual water quality report is a requirement of the Massachusetts Drinking Water Regulations and will be delivered on or before May 30th every year.

Again this year we received a large number of dirty water complaints. Dirty water is caused when iron and manganese deposits inside water mains loosen up and come out of customer's taps. This is a chronic problem due to the iron and manganese composition of the earth in the aquifers throughout New England. We are taking steps to reduce the number of dirty water complaints. This fall we started our first attempt at a new Uni-Directional Flushing program. Uni-Directional Flushing utilizes computer models and system maps to layout the most effective flushing procedure. In the past, we simply opened some hydrants and ran the water until it looked clean. This often moved the dirty water problem from one area to another. Uni-Directional Flushing starts from a clean source and is carefully designed to flush out dirty pipes with clean water. It details specific valves to be closed and hydrants to be opened so that we maximize flush efficiency and minimize transportation of dirty water outside of the flushing area. Uni-Directional Flushing is being implemented across North America and receiving rave reviews. We are confident that implementing this program will improve our flushing procedures, reduce the water needed to effectively flush the system, better

track the water used for flushing, give us a much better understanding of what goes on in our buried water pipes, and most important dramatically reduce dirty water complaints. Unfortunately, we did not get the entire system flushed this fall, but plan to start again in the early spring of 2004 to get the entire system flushed.

Another less visible water quality activity is our Cross-Connection/Back flow Prevention Program. This program is designed to prevent contaminants from entering our drinking water system from private property sources. Industrial customers will often use water for processes such as metal plating or specialized heating or cooling. Without a Cross-Connection/Back flow Prevention Program there is a risk of contaminated process water getting back into the drinking water system. The program involves surveying the end uses of water at commercial and industrial properties. If a survey locates a potential contamination risk, a back flow prevention device is installed and a testing and tracking program activated.

Vulnerability assessment and response plans will be completed in 2004. Our system would be very difficult to attack due mostly to the redundancy that our nine pumping stations provide; however, all public water supplies are considered targets, as an attack that contaminates any drinking water supply would destroy trust in drinking water nationwide. The Homeland Security Department and USEPA have put in place regulations requiring that all public water suppliers complete a detailed vulnerability assessment and follow it up with an emergency response plan. Preliminary work completed in 2003 should simplify the filing process for these required and vital documents.

Although not an official policy statement, the USEPA staff has stated that the biggest threat to drinking water supply is not terrorist attack but contamination caused by failure of local governments to protect resources. Understanding this concern, the MDEP has started a Source Water Assessment Program (SWAP). We received our SWAP report this year and are doing just OK in our local efforts. We do have our water resource districts mapped and protected under our bylaws, but need to look at some revisions and step up public education to enhance public awareness. The year ended with the several town boards combining efforts to drive the developer of Pine Acres Estates subdivision to extend sewers to his proposed project that abuts the Town wells on Wrentham Road. This proposed development and the process that eventually lead to the developer agreeing to install the sewer, served as a good example of where we need to strengthen some of our regulations.

This is the second year of the new enterprise fund drinking water bookkeeping system. An enterprise system means that the revenue that water rates and fees generate should cover all costs associated with maintaining and operating the drinking water supply system. The enterprise accounting system is equivalent to making supplying town water a separate utility, not unlike the electric or gas companies. We are again this year experiencing some transitional issues but making ends meet as best we can. We have learned that it is necessary to look at rates each year to consider adjustments for the cost of living type increases. Rate increases are never popular but will likely be an annual occurrence. The Selectmen took a hard look at water rates and fees in 2003. The decision was made to postpone any new projects or rate increases to help the already burdened residents through these tough economic times. To help pick up the slack, connection fees for builders and developers were raised significantly. Our connection fees are now on the high end of the scale but in line with connection fees charged by other similar sized towns.

Some preliminary reviews and negotiations took place this year to see if the sale of some of our water to the towns of Mendon and Franklin would be viable. The well improvements we constructed have put us in a position where our pumping capacity is higher than our in-town demand for water, opening up this possible

money making option. As the year ended the Mendon agreement is back in the hands of the Mendon Water Commissioners with the potential to become a reality. The Franklin agreement has been abandoned due to MDEP permitting issues that it would create. If the Mendon agreement becomes a reality it will bring in annual revenue to help keep in-town customers' water rates down.

A major issue that remains unresolved is our high unaccounted for water. In calendar 2003 we dropped to 17%, down from 22% in 2002. This is well above what we would like to see, as the suggested level is below 10%. Unaccounted for water is the difference between customer's meter readings and the water we pump into the distribution system. It is water lost through leakage, or delivered free to customers due to inaccurate meters. We are trying to meet a goal of 10% and in 2003 took additional steps in that direction. A leak detection survey was completed in February and a few significant leaks were found and immediately repaired. The water system audit is progressing with a review of residential meter accuracy as the next task. We expect to step up our unaccounted for water tracking in 2004 and hope to close in on the 10% target.

We wrapped up a few water projects in 2003.

- Well #3 was rehabilitated and its pumping capacity improved from less than 100,000 gallons per day to over 350,000 gallons per day.
- The SCADA system upgrade project was completed. SCADA is the acronym for Superior Control and Data Acquisition, which means remote control and monitoring of systems. The new system will allow our staff to repair and add to our control system thereby saving costly outside contractor expenses. In addition, this system has added some monitoring capabilities and could soon be used to enhance security at our pumping stations.
- The developer of High Ridge Estates installed a new water main in Center, Park, Railroad, and Lake Streets, thereby eliminating a dead end and enhancing fire protection capabilities along the entire area. This work progress much slower than we would have liked but at year-end only the Lake Street work remains incomplete.
- With the aid of a MDEP grant we relocated the septic system for the Parks Department building on Wrentham Road. The old system was only one hundred feet from Well #3 and relocating it has effectively eliminated a potential drinking water contamination risk.
- The DPW staff eliminated two dead end water mains by connecting the pipes on Fourth and Fifth Avenues.

Another exciting project moved forward this year. Using ANP funds secured by the Charles River Watershed Association, a cistern rainwater collection system called Smart-Storm was installed free of charge at thirty homes in Bellingham. The system will collect roof runoff in cisterns. The cisterns are equipped with a small pump so the water can be used for lawn and garden watering. The system also has a recharge element, as once the cisterns are full any excess rainwater will be directed to a small leaching area. If the systems work as planned, they will not only cut down on water demand but also enhance local aquifer recharge. The thirty units installed for free are part of a pilot study that will hopefully prove the cost effectiveness of the cistern system and motivate other residents to pay to install cisterns at their homes.

The American Water Works Association estimates that \$136 Billion water infrastructure improvements are needed nationwide. Our Water Master Plan for the water distribution system completed in early 2001 clearly defines over ten million dollars of water main improvement projects that we need to construct in the future.

Projects that appear on the immediate horizon include:

- Replacement and upsizing of the water mains in Mechanic Street and Blackstone Street as part of the Blackstone Street Intersection Signalization Project.
- An aggressive meter replacement program, so that no residential meter in town will be over 15 years old.
- Installation of standby power at a few wells to help protect our water supply capabilities should an extended blackout occur like the one that hit most of the Eastern US this year.
- Replacement of the water main in Lake Street to be done by a local developer as part of his project mitigation.
- Replacement of the water main is also being considered for James Street and Farm Street where water main breaks are becoming far too routine an occurrence.

Our DPW Public Education Administrator, Ms. Lori Fafard, continued the effort to educate the youth of Bellingham on the importance of water and the need to conserve and protect this vital resource. The Summer Enrichment Program was once again given a water theme. It included a field trip day to Silver Lake plus the Town wells and treatment facilities located off of Cross Street. Ms. Fafard and the DPW must be doing a pretty good job as both were honored with Youth Education Awards from the New England Water Works Association.

Wastewater System

The DPW maintains five sewer-pumping stations, about seventeen miles of sewer pipe, and three metering stations. Public sewers are now available to about one thousand six hundred and fifty properties from town projects, and private sewer extensions. Sewer treatment capacity for the north section of town is completely allocated with no room for further connections. Waste from these properties is treated at the Charles River Pollution Control District plant in Medway under a 1984 agreement. No such limitations exist in the south section of town. Waste from the south is treated at the Woonsocket Wastewater Treatment facility under a 1989 agreement. Specific sewer statistics appear in tabular form after this report.

The developer of High Ridge Estates has installed new sewer mains servicing not only his project but homes on Center and Park Streets. Next year, he will be installing additional sewers in Lake Street. As with the water works, we were not pleased with the construction progress but a lot of good work did eventually get completed and sewer is now available to the residents abutting these sewers.

Our flow records are starting to indicate that we are getting some infiltration and inflow (I/I) into our sewer collection system. I/I is the sewer way of saying leaks. We hired a consultant to perform a preliminary

I/I study to help us plan our attack. Our entire sewer system is less than fifteen years old; therefore, leakage has not been a problem until now. Leakage into the sewer system means we have to pump and treat clean groundwater. This increases our sewer treatment costs; uses up needed capacity, and can deplete the aquifer. We expect the I/I report to be complete in early 2004 and will plan our next move from the conclusions of this report.

After our first full year of the wastewater accounting system being run as an enterprise system, we were glad to say that a modest surplus was generated. This surplus will likely be used to eliminate any infiltration and inflow located in the study performed by our consultant. Use of these funds must be acted on at town meeting as is true for any capital expense.

A few other sewer projects may be on the horizon. The Town is considering installing sewers in Pulaski Boulevard in coordination with a major roadway improvement project and as proposed in the Comprehensive Water Resource Management Plan. This project maybe brought to the voter sometime in 2004.

It looks like sewers will be installed in Wrentham Road between Muron Avenue and the Parks Department office in 2004. This is the section noted in the Drinking Water discussion above where the developer of Pine Acres Estates is in the process of obtaining approvals and is now locked in to providing sewer for his subdivision. This sewer pipe is not so much of a wastewater issue but will provide protection by eliminating the risk that septic systems can create if constructed close to our drinking water supply.

The Pierce Estates subdivision located between Center Street and South Main Street will likely get underway in 2004 bringing sewer a little farther up Center Street, closer to the Silver Lake water resource area and much closer to the Lake Hiawatha area. This subdivision was approved in 2002. No work was started in 2003, but as the year ended it appeared the project will see some action in 2004.

Transportation and Highway System

The Bellingham roadway system includes about ninety miles of public travel ways. Of those, seventy-nine miles are town-accepted streets, and eleven miles are not accepted roads. Our biggest public works problems are traffic and roadways related. They are the most costly, most disruptive and very difficult to get under control.

We are trying to improve congestion and safety problems caused by ever-increasing traffic volumes. Bellingham is located at a crossroads of three major commuter routes. Route Interstate 495, State Route 140, and numbered Route 126 cut through town and place us in a situation where the roads and intersections of these routes see significant annual traffic volume increases. Planning studies confirm that these increases will continue even if Bellingham's in-town growth were to stop. People will always be driving through Bellingham and as long as regional population continues to grow there will be more traffic on our roads.

Although we have one foot in the door with several traffic improvement projects, the State funding to build these projects is very much in doubt. Even projects we are designing and plan to construct with Town funds are slowing down as State staffing cut backs are causing significant delays in plan reviews and approvals.

Our long push for the project to install signals and geometric improvements at both Blackstone Street intersections (Route 140 & Route 126) has finally moved forward. The State advertised the January 2004 bid date in October of this year. This project will reconfigure and signalize two Blackstone Street intersections. State and Town funds were used to design this project. The State will pay for all road construction work and the town will pay for the water improvements mentioned above as well as some special stormwater improvements. We started pushing for this project in 1994, so the not so unusual 10-year time frame from road project initiation to construction will again be realized.

Other major projects we are moving towards construction include:

- Interim improvements to the Center of Town the Route 140 & 126 Intersection. (The interim project includes an upgrade of the existing signals, the addition of a new signal for South Main Street near the Civil War Monument, island reconfiguration, and minor roadway widening. We are funding all aspects of this project with the help of developer mitigation funds. We will need to relocate the access road to the Town Hall Complex to make this project work. As the year ended, we sat down with the landowner to start negotiation. Three times this landowner went to town meeting with a Walgreens Drug Store proposal for this area, this failed all three times putting us in the position of needing to buy land and install the signals all of which was offered for free in the Walgreens proposals. The 25% design plans for interim improvements were sent to the State in November. This project will start once we wrap up the loose ends including: receiving State approvals to work in Route 140, obtaining the land for the new Town Hall access road, and securing sufficient funds. Construction could be ready to start in 2004 but 2005 looks more likely.)
- Elm Street and South Main Street Intersection Signalization. (The design is nearing completion and we expect to receive mitigation funds from two developers to get this project construction in 2005 or 2006.)
- Reconstruction and Realignment of the Pearl Street Bridge. (This project is being designed by the State and will construct a new bridge beside the existing bridge. The design is nearly 100% complete. This project is on the State list for construction but was bumped a few years so the projected start date is now in 2007.)
- Improvements to Pulaski Boulevard from Moody Street to the Franklin town line. (This project includes geometric improvements at Crooks Corner and the Paine Street and Wrentham Road intersection, signal improvements of the Crooks Corner traffic lights, and extensive roadway improvements from Crooks Corner to the Franklin town line. We are funding all of the design work. The 25% design plans have been submitted to the State and hearings should be scheduled in early 2004. In an attempt to "do it once and do it right", we appropriated funds and contracted with engineers to complete the design of water and sewer improvements related to this project. We hope to have this comprehensive project ready for construction in 2007 or 2008.)
- Maple Street (North) from 495 Bridge to Route 126 (This project is intended to fix the very poor grade and create a roadway layout similar to what we constructed on the south end with a new slightly wider road, new drainage system, new sidewalk, and some landscaping improvements. The design is just short of the 25% status but the big issue will be finding the money for

construction. Our hope is to get some private assistance to go along with a State Public Work Economic Development (PWED) grant, but new options appear to be looking more viable. Our hope is to get this project done in 2008 or 2009.)

- Long-Term improvements to the Center - Route 140 & 126 Intersection. (This project will add significant widening of Mechanic Street in front of the Police Station, Town Hall, and to the Mendon Street in front of Ben Franklin Bank to improve traffic flow and safety dramatically. The long-term design is moving forward and once again the Town must pay for the design and any land acquisition needed, then beg for State funding for the estimated two and a half million dollars construction project. It is too early in the process to predict a construction year but will likely be closer to 2010.)

There are two private developers who will be adding traffic signals on Route 126 during 2004. The Bellingham Marketplace located across from Penny Lane on South Main Street was under construction for most of the 2003 construction season and we expect the signals and improvements to be completed before the summer of 2004. The old Ames plaza on Pulaski Boulevard near Bellingham Street has received Planning Board approval for a complete reconstruction of site with a proposed Super Stop & Shop. This project includes widening of Pulaski Boulevard and installation of traffic signals at the plaza entrance. Final construction plans were being drafted in December, so we expect construction to start as soon as the weather breaks.

Resurfacing projects we started in 2003 include Farm Street, Hartford Avenue, Cross Street, and Barrett Lane. Resurfacing of the north end of Hixon Street has also been approved and will be started in the spring. The DPW staff constructed a roadway connecting the dead end road Fourth and Fifth Avenue, thereby improving emergency access and resolving a snow plowing issue. Sidewalk improvements and some minor intersection realignment was started on Wrentham Road at Paine Street. We assisted the School Department in the construction of a Middle School bus access road off of South Main Street. For the first time in a few years we performed crack sealing on some of our roads. It appears we will be expanding this program in the next few years to help stretch out the life of some roads as funds are too tight to consider more costly although needed repairs.

For years we have been working on the design, permitting, and land acquisition for drainage improvements. Unfortunately, cuts in local budgets and in State aid for road or drainage projects have forced us to continually postpone the construction. As 2003 ended, we were once again trying to prioritize the list and decide what to fix in 2004. We are ready to construct improvements on Locust Street, North Street, Lakeshore Drive, Lake Street at Cross Street, Chamberlain Street, Box Pond Road, and Scott Hill Boulevard. Our estimated costs are more than twice the funds available for construction, so it looks like we will be lucky to just get the work done on Locust Street in 2004.

We had hoped to install some simple expansions of our drainage system to eliminate some puddles on Nason Street, Westminster Avenue, Carrier Street, and several locations along Wrentham Road, but again ran into the funding wall. We hope that in 2004 we will be able to get these small projects done. As 2003 ended the Planning Board had driven the developer of the old Ames Plaza redevelopment to solve our Carrier Street problem. The DPW will try to complete some of the smaller projects next year with our staff.

The High Ridge Estates developer helped us improve Park Street's poorly aligned drainage system and flat puddle covered roadway. The same developer is obligated to construct further drainage improvements on

Lake Street near Railroad Avenue. We hoped these would get done this year, but we will have to settle for 2004. We will continue to make every effort to get private help for town projects to help us get projects completed during these tight economic times.

We have a few other larger drainage projects in the early stages of design and planning. These include: Blackstone Street (South Main to Steven Road with sidewalk construction included), Wethersfield Road (near Taunton Street), Hartford Avenue (near Caryville), the area of Indian Run Road and Lakeshore Drive to Lake Hiawatha, and Wrentham Road (between Peters River and Bungay Brook).

The Hixon Street Widening and the Lake Street at Prospect Street Franklin Intersection projects remain at the conceptual design stage. We also hope to start design of work adjacent to the State project at the Blackstone Street Intersections. The plan is to extend the improvements on South Main Street to reach between Easy Street and Harper Boulevard, on Blackstone Street across South Main Street from Candace Road to Steven Road, and again on Blackstone Street at Mechanic Street from Mechanic to Marion Road.

Many of these projects will likely be part of the eight million dollars of improvements that we are hoping to fund in 2006 or 2007.

The winter of 2002-2003 was a record breaker. It started snowing before Thanksgiving and did not stop until mid April. Needless to say, it was very expensive to deal with all of that snow and we had the continuous problem of running out of salt. The limitation of our minimal salt storage building, along with our less than desirable mechanic's work space, increasing environmental compliance concerns, and insufficient vehicle storage has lead us to look seriously at a new or fully revamped DPW facilities complex. The engineering firm of Gannett Fleming, Inc. was hired in mid May to assist us in this task. During the summer, the DPW managers visited other town's DPW facilities and Gannett Fleming has now completed the space needs study. From here we will proceed with site plans for new buildings with salt storage and proper handling of environmental issues (vehicle washing & handling of street sweeping and catch basin cleaning materials) as the top priorities.

A new regulation related to stormwater took effect in 2003. It is Phase II of the National Pollution Discharge Elimination System (NPDES) program that the USEPA has administered for several years. The NPDES program was initially directed towards the elimination of unauthorized wastewater discharge to the waters of the United States. Phase II of this program has a goal of eliminating pollution from stormwater runoff. The evidence is in; poorly handled stormwater is now our Nation's greatest sources of water resource pollution.

We filed the required NPDES Phase II notice of intent with the USEPA in late spring and now must embark on a five-year plan to improve our handling of stormwater issues. The five-year plan will include public education, enhanced staff training to detect polluters, amendments to our town bylaws, construction of projects to eliminate polluting discharges, and many other measures designed to improve the quality of the water of our nation.

We are ahead of the curve on the NPDES Phase II program. Our active water awareness education, and the stormwater project on Plymouth Road that was identified in the Comprehensive Water Resource Management Plan (CWRMP), are work items specifically required by the new regulation. Using the CWRMP, and with the help of the Charles River Watershed Association, the ANP Bellingham Power, and a USEPA 319 Grant, we will be constructing a stormwater treatment and aquifer recharge project just off of

Plymouth Road. This project will eliminate the discharge of Pilgrim Village street run off that is now flowing directly into the Charles River. The Conservation Commission approved the design in the fall and as the year ended, the plans were being finalized for an anticipated late February 2004 bid date.

Again this year, the DPW hired a summer help crew of local high school and college aged students. Their primary task was to perform highway beautification. Their work included cutting brush, removing weeds, ball field maintenance, Parks Department projects, painting facilities, removing debris from drainage areas, and applying weed killer along sidewalks. We have found this to be a great program that uses an available low cost work force during our busiest and best construction season.

We are falling behind every year in roadway conditions due to insufficient annual state and local appropriations for roadway maintenance. The maintenance of a road that is in fair condition is the most cost-effective use of our funds. Think of it like painting an older house. If you re-paint just as the paint starts to fade, it takes one coat and minimal scraping. If you wait until the paint is badly peeled, you have to strip the entire house, apply several coats of paint, and could need to do carpentry repairs. Like painting, rebuilding a road that has severely deteriorated can cost ten times as much as maintaining a road in fair condition.

Today our reconstruction needs are so great that maintenance is often left without funding. We need to start planning on a half a million-dollar a year annual maintenance expense. This is nearly ten times our past annual commitment. The Town's financial managers are aware of this issue and are researching avenues to find the funding we need to stop the downward trend. The most likely potential appears to be one very large roadway improvement project that will get most of our roads to a condition where reasonable annual appropriations can maintain them.

General

We continue to review and comment on private project plans submitted to the various town boards and committees. This year again was much slower than previous years due to the slow economy. As the year ended, we saw an increase in activities and projects such as the old Ames Plaza, Pine Acres Subdivision, and Dunkin Donuts distribution center are moving through the approval process.

The DPW staff would like to thank the consultants that worked for us in 2003. These firms remain under contract as specialized consultants helping us with specific tasks. By contracting with these firms, we eliminate the need for a Town Engineer and have a great pool of specialized talent.

Dufresne-Henry, Inc.
Haley & Ward, Inc.
SEA Consultants
BETA Group
Gannett Fleming, Inc.
VHB, Inc.
Guerriere & Halnon
Weston & Sampson Services
G & L Electric
Weston & Sampson Engineers

Water System
Water Supply & Storage
Wastewater & Water Resource Planning
Roads and Traffic
DPW Facilities Design
Pavement Management
Drainage & Survey
Facilities Instrumentation
Facilities Electronics
Environmental Compliance

Conclusion:

As the economy is still in poor shape, all projects are feeling the budget crunch. We continue to ask all residents for their patience and support as we move to improve our level of service and our water, wastewater, and roadway infrastructure.

The entire staff would like to thank the residents of Bellingham for their support. We look forward to serving you in 2004 and beyond.

REPORT SUBMITTED BY:

Donald F. DiMartino
DPW Director

TOTAL WATER PUMPED INTO DISTRIBUTION SYSTEM

MONTH	GALLONS
JANUARY	35,607,050
FEBRUARY	32,694,520
MARCH	35,322,290
APRIL	35,888,940
MAY	44,940,880
JUNE	43,717,560
JULY	53,397,820
AUGUST	45,628,460
SEPTEMBER	41,229,780
OCTOBER	38,363,520
NOVEMBER	34,190,060
DECEMBER	34,121,460
TOTAL	475,102,340

WELL PUMPING BREAKDOWN

PUMP STATION	GALLONS
STATION 1	71,801,980
STATION 2	251,160
STATION 3	93,351,000
STATION 4	84,755,000
STATION 5	12,940,990
STATION 11	23,967,260
STATION 12	155,899,790
FILTRATION PLANT	32,135,160
TOTAL	475,102,340

DAILY AVERAGE PUMPED	1,301,650 Gallons
MAXIMUM DAY PUMPED	2,581,600 Gallons

GALLONS METERED	390,394,706
GALLONS UN-METERED TRACKED:	4,240,000
FLUSHING HYDRANTS	3,800,000
FIRES	-
MAJOR WATER BREAKS	440,000
UNACCOUNTED FOR WATER	80,467,634
PERCENTAGE	17%

WATER

THE WATER METERS ARE BEING READ SEMI-ANNUALLY. THE TOWN IS DIVIDED INTO SIX SECTIONS WITH READINGS IN EACH SECTION APPROXIMATELY SIX MONTHS APPART.

METERED: 2003

DOMESTIC	5135
COMMERCIAL & INDUSTRIAL	360

UN-METERED:

SUMMER TAKERS	5
DOMESTIC	3
TOTAL	5503

METERS RE-READ BY OWNER:

(TRANSFERS OR PROPERTY CHANGES)	263
SECONDARY METERS IN SYSTEM	30

NEW SERVICES:

INSTALLED BY DPW	21
INSTALLED BY OTHERS	83

HYDRANT MAINTENANCE:

PAINTED	0
REPAIRED	18
REPLACED	2
INSPECTED	520
FLUSHED	491
WINTERIZED	24
NEW HYDRANTS	
TOTAL IN SYSTEM	860

SEWER**CONNECTIONS:**

TOTAL AVAILABLE	1,651
CONNECTED BEFORE 1/1/03	1,278
CONNECTED DURING YEAR	87
TOTAL CONNECTED	1365

SEWER FLOWS

TO CRPCD	126,660,000
TO WWWTP	20,760,000

DPW SERVICE CALLS:

METERS REPLACED DEFECTIVE	36
METERS REPLACED FROZEN	12
METERS RECYCLED	79
BACKFLOW PREVENTION DEVICES TESTED	239
HIGHWAY SERVICE CALLS	440
WATER SERVICE CALLS	431
FROZEN WATER SERVICES THAWED	10
EMERGENCY CALLS	18
FACILITIES CALLS	5
WATER MAIN BREAKS REPAIRED	24
WATER SERVICE BREAKS REPAIRED	13

March 1, 2004

The Town Common Trustees wish to thank the Board of Selectmen, Town Administrator Denis Fraine and the residents of Bellingham for all their support this past year. In addition, a special thanks goes to the following people and organizations for their assistance in keeping the Town Common a place to be proud of.

- Roland Arcand and the Parks Department – For maintaining the grounds all year and assisting in tree lighting and decorating.
- Joanne Arcand and the Garden Club – For their hard work and dedication in keeping the Common grounds a true place of beauty.
- Boy Scout Troop #1 of South Bellingham – For volunteering their time to mulch the entire Common.

The Bellingham Town Common is a self-supporting entity. Our funding comes mainly from the BayBank lease with additional revenues coming from the sale of engraved bricks and sponsorships of benches and light poles. This year, our income enabled us to double the holiday light display and install a new sound system.

The following events were held on the Common in the year 2003.

- Memorial Day Celebration
- Tree Lighting Ceremony – Dedicated to those residents who are serving in the military
- 2 Girl Scout Awards Ceremonies
- 6 Access Cable 8 Concerts
- 4 Town Common Trustees Concerts
- 6 Wedding Ceremonies
- 9 Wedding Picture Sessions
- Middle School PTO Family Pictures
- Bellingham Women of Toady Self-Defense Course

Any person or organization is welcome to use the Town Common. Everyone must pay a refundable security deposit and out-of-towners must also pay user fee. Permit applications are available in the Board of Selectmen's office. Once the application along with the security deposit has been submitted it will be acted on by the Trustees at their next scheduled meeting.

Respectfully submitted,

William J. Bussey
Town Common Trustee

VETERANS' SERVICES

The Veterans Services program continues to provide prompt service to the Town's veteran population and their dependents. Over the past year, services were provided as follows:

Number of Veterans Receiving Benefits: 4

Number of Veterans and Dependents Serviced or Provided Counseling: 54

Veterans seeking assistance are encouraged to contact the Veterans' Services Office for information on program offerings. We are proud to service the veteran community and stand ready to answer their call.

Respectfully submitted,

**Raymond R. Gagne
Veterans' Agent**

**Denis C. Fraine
Administrative Assistant
to Veterans' Agent**

ANNUAL REPORT OF WIRING INSPECTOR 2003

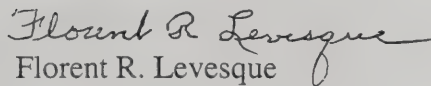
To the Honorable Board of Selectmen and Citizens of Bellingham:

PERMITS ISSUED IN 2003

MONTH	PERMITS ISSUED	AMOUNT RECEIVED
January	34	3770.50
February	23	1745.00
March	35	2120.00
April	33	2405.00
May	51	3490.00
June	46	2370.00
July	51	2855.00
August	61	4470.00
September	57	4570.00
October	57	5050.00
November	38	2680.00
December	42	2080.00
Re-Inspections	11	330.00
Total Received	529	\$ 37,935.50

I wish to thank all Town Officials for their assistance.

Respectfully submitted,


Florent R. Levesque
Inspector of Wires



TOWN OF BELLINGHAM

WORKER'S COMPENSATION AGENT
TOWN HALL ANNEX
4 Mechanic Street
Bellingham, Massachusetts 02019

WORKER'S COMPENSATION REPORT – 2003

In the past calendar year, there have been approximately thirty (36) injuries reported in which eight (5) resulted in lost time from work. The total amount paid in Workers' Compensation for lost time from work was \$9,854. This figure includes two (2) injuries from 2000 and 2001 of which both cases were closed in 2003. The total amount paid for medical services was \$37,504.

The Town of Bellingham chose not to be self-insured beginning July 1, 2002 as a cost-effective move. We are now enrolled through MEGA (Mass. Education and Government Workers' Compensation Group, Inc.) which is now administered by C.C.M.S.I. (Canon, Cochran Mgmt. Svcs. Inc.)

The Town of Bellingham strives to keep these costs down. Through Health Resources, the occupational health nurse continues to monitor all reported injuries on a weekly basis and also provides valuable information for all town employees.

Respectfully submitted;

Nancy A. Bailey
Worker's Compensation Agent

**Blackstone Valley Vocational Regional School District
FY 2003 Annual Report**

About Our School Committee

The Blackstone Valley Vocational Regional District School Committee sets the framework for the successes shared within this report. Not only are these elected officials highly familiar with the challenge of providing academic lessons to our students, but they are also highly familiar with the vocational technical lessons inherent in our curriculum.

Discussions and deliberations are enhanced by the diversified daytime occupational experiences of the school committee members. Our school committee, consisting of machinists, business owners, utilities specialists, health benefit analysts, business administrators, carpenters, educators, engineers, auto body technicians, and firefighters, is always looking for new, creative, and cost effective ways to support student ambitions while ensuring our taxpayers see a return on their investment.

E. Kevin Harvey of Bellingham, Chairman

William J. Pontes of Blackstone

John C. Lavin, III of Douglas

Anthony M. Yitts of Grafton

Robert S. Metcalf of Hopedale

Michael D. Peterson of Mendon, Assistant Treasurer

Arthur E. Morin, Jr. of Milford

Chester P. Hanratty, Jr. of Millbury

Gerald M. Finn of Millville, Vice-Chairman

Joan A. Gautreau of Northbridge

Mitchell A. Intinarelli of Sutton

Kenneth M. Pedersen, Jr. of Upton

Daniel L. Baker of Uxbridge, Secretary

Treasurer

Barbara Auger

Special thanks to former school committee members ***Everett A. Young*** of Hopedale and ***Robert H. Snow*** of Upton, who did not seek re-election for another term, and to ***Matthew C. Krajewski*** of Blackstone, who passed away on Sept. 11, 2003. All gave many years of distinguished service to Valley Tech and to their communities.

*Submitted by the Blackstone Valley Vocational Regional District School Committee and
Superintendent-Director Michael F. Fitzpatrick*

From the Superintendent-Director...

This report details the highlights of our fiscal year, July 1, 2002 - June 30, 2003, and comes to you as notification of the hard work, effort, and determination displayed by our administrative team, our staff members, and our students.

We at Valley Tech take seriously the need to be accountable to our investors - our shareholders if you will - namely the taxpayers of the 13 towns that support our initiatives each year. Moreover, we embrace this opportunity to share measured growth with you and to reaffirm the ever-constant request for input to improve our award-winning system in each and every way we can.

Perhaps tops among the many high points of the year was the admirable performance of our senior class, which achieved a 99.5% passing score on the state mandated MCAS tests, the highest of any vocational-technical school and among the highest of any traditional high school in the Commonwealth of Massachusetts. Valley Tech teachers and support staff are a critical part of this success story, as is the work of the students themselves. I have enjoyed the opportunity to know these students firsthand and wasn't one bit surprised at their impressive performance on the tests.

Preparing a student academically, technically, socially, and emotionally is a large undertaking. We do not accomplish it alone. The help of entities such as the School Based Health Center, a collaborative effort between Valley Tech and Milford-Whitinsville Regional Hospital dedicated to educating students on the importance of mental and physical health and fitness, plays an important role in our story of success.

As that success story continues, we will continue to fill a vital role in the economic engine of the Blackstone Valley, producing well-educated and well-trained graduates ready to enter the workforce and/or pursue higher academic and technical degrees.

Perhaps that is why some community members have called Valley Tech the gem of the Blackstone Valley.

Indeed, the future looks bright for Valley Tech. Our expansion and renovation of the Valley Tech learning facility is now underway, our school committee continues to provide leadership and experience in our journey to succeed, and our recognition as a Compass School by the state Department of Education reaffirms that we are on the right path to succeeding in our mission to educate our students for a global advantage.

Best regards,

Dr. Michael F. Fitzpatrick
Superintendent-Director

\$36 million Construction/Renovation of Valley Tech is underway, Green Schools Initiative provides added boost...

Valley Tech officially broke ground Friday, May 16, 2003 on its \$36 million expansion and renovation project. More than 200 people attended the ceremony and related festivities, which kicked off in earnest the rehabilitation of a facility that dates to the 1960s. In addition to providing for a much needed facelift, the project will add 14 new classrooms, three new vocational-technical programs, and a 1,400 seat competition center to the campus.

Superintendent-Director Michael F. Fitzpatrick put the event in perspective for those in attendance at the groundbreaking ceremony: "As deservedly focused as all of us have been on this new facility, which will prove marvelous, I trust that we recognize that ultimately the upgrade and expansion is not about brick and mortar. Everything we do at Valley Tech is for our students - today, tomorrow, and beyond."

U.S. Congressman Richard E. Neal offered congratulatory remarks, as did State Sen. Richard T. Moore and State Reps. Jennifer Callahan and Paul K. Frost. State Rep. Marie J. Parente, unable to attend due to a scheduling conflict, visited the school earlier in the day and congratulated those involved in the project.

Attendees at the groundbreaking included Loren Belida, senior vice-president of architecture for the H.L. Turner Group, George L. Agostini, president of Bacon Construction, and Richard Tinsman, program director for the Massachusetts Technology Collaborative's Green Buildings program. The Turner Group is providing architectural services for the expansion and Bacon Construction is the general contractor for the project. Mr. Tinsman presented Valley Tech with an oversized check representative of the \$130,000 in grants the school system has received for its energy efficient and environmentally friendly construction initiatives.

Helping celebrate the occasion was a brass quartet from the Claflin Hill Music Performance Foundation. Valley Tech's award-winning culinary arts students provided hors d'oeuvres. Valley Tech Expansion Project Manager Robert Gilchrist led the groundbreaking ceremonies and School Committee Chair E. Kevin Harvey offered closing remarks.

Renovation and expansion will allow Valley Tech to gradually increase student enrollment from 900 students to 1200 students. The project is expected to be completed by 2006.

Valley Tech named Compass School

The Massachusetts Department of Education analyzed more than 150 school systems before selecting Valley Tech to serve as a 2003 Commonwealth Compass School. The Blackstone Valley Vocational Regional School District will be recognized and celebrated for its school wide improvements, and will be charged with disseminating information and sharing its ideas, practices, and models for success with other school systems across the state. The Compass School award comes with a \$10,000 grant.

In its report to the Massachusetts Department of Education, the Compass School site survey team lauded Valley Tech's innovative approach to education. "The essential outcome of the school's successful work is the virtual absence of an academic-vocational divide. From superintendent to newly recruited teacher, there is a culture that has been

grown organically at Blackstone Valley focusing all professional work on student success. This has paid high dividends," the report states.

The report singles out Valley Tech's "across the curriculum approach" in reading, math, and technology as one impetus for success. The senior portfolio, the teamwork demonstrated by the entire staff, the "respect" theme embedded in students and staff are also mentioned as ingredients in the school's recipe for success.

The report further lauds the school system for its innovative school calendar: "The student calendar days were increased to 193... This allows opportunities for staff to meet either in team clusters or in other configurations including meetings of cross discipline department chairs... There are regular senior leadership and school council meetings, too, but it seems that the change agenda is truly driven from grass roots as a result of sensible arrangements that allow professional exchange and discussion."

Other comments from the report:

"Valley Tech has enjoyed high staff stability over the past ten years and dramatically increasing student success (as measured by transition to work and MCAS achievement and decreasing suspension and dropout rates). The school and district administrators link this success squarely to detailed strategic planning, quality management and the creation of a strong sense of joint ownership by students, academic and vocational staff."

"The district and school leadership and the school faculty speak with one voice about the success of their innovative strategies that have all but raised the bar of the whole school population above the MCAS 'failing' category."

"The involvement of the whole faculty in decision making - particularly in terms of planning the integrated curriculum - forces teachers and administrators to make the connection between long-term initiatives, changed instructional objectives and student learning goals."

"Investment in 'respect across the curriculum' has paid off not only in enabling student success but also in a calm and orderly building where student management is made to look easy. The school is not complacent about these achievements, and every opportunity is taken to support the interests and aspirations of individual students..."

"The conditions are in place for the Blackstone Valley Vocational Regional School District to serve as a model of effective practices and successful improvement initiatives. The leadership, faculty and students are enthusiastic about their work and could articulate the reasons for their success clearly... In this respect, any school visiting Blackstone Valley would have the advantage of seeing 'professional work in progress' and a culture where teaching and learning permeate that culture."

Valley Tech wins Gold at National SkillsUSA-VICA Conference

Valley Tech's Erin Woodward earned a gold medal and Jason Irr took home a bronze in the 39th Annual SkillsUSA-VICA National Leadership and Skills Conference, held June 24-27 in Kansas City.

It is the fifth year in a row that Valley Tech has earned a culinary arts medal in the national competition, but Erin Woodward, a junior, is just the second national gold medal winner in Valley Tech history and the first in the culinary arts program.

To get to the national competition, held over three days in three venues, Erin Woodward of Uxbridge, Jason Irr of Millbury, and Brian Veneziano of Milford, first had to win at the district level and then at the state level. Working against the clock and each other, some 4,000 students from all 50 states competed in 75 different trade, technical, and leadership fields. The participants proved their expertise in fields such as electronics, technical drafting, precision machining, medical assisting, and culinary arts. The contests are planned by a committee made up of representatives of labor and management and are designed to test the skills required in each field.

SkillsUSA-VICA is the national organization for students in trade, industrial, technical, and health occupation educational fields. It sponsors the SkillsUSA Championships each year to recognize the achievements of vocational students and to encourage them to strive for excellence and pride in their chosen occupations.

Athletic teams represent Valley Tech well in community

The Valley Tech High School boys varsity basketball team received the 2002-2003 Massachusetts Alliance for the Promotion of Sportsmanship Award and the team also received the Massachusetts Interscholastic Athletic Association's team sportsmanship award.

Valley Tech accepted the MAPS award at the FleetCenter during the halftime of the March 26 basketball game between the Boston Celtics and the Golden State Warriors. Celtics forward Walter McCarty and MAPS officials presented the award to the Valley Tech team captains. Valley Tech earned the recognition for its display of sportsmanship, camaraderie, commitment to fair play, and courage throughout the season as one of its players, senior Alex Stansky of Uxbridge, battled an incurable form of cancer.

The Valley Tech cross country teams competed in the 7th Annual Walt Disney World Cross Country Classic in Orlando, FL. The boys and girls teams raised more than \$7,000 to cover expenses of the Columbus Day weekend trip. The boys' team placed ninth out of 26 teams from the United States, Great Britain, Australia, Venezuela and other nations. The girls' team placed 13th out of the 24 teams.

Valley Tech High School and Nipmuc Regional High School found another cost effective way to provide extra-curricular activities for students while strengthening a partnership between their respective school systems. Through a cooperative agreement, Nipmuc and Valley Tech this spring fielded an intramural girls lacrosse team. The program was so successful that both schools plan to expand the partnership to a junior varsity team in 2004 and a varsity team in 2005. The agreement is similar to the partnership between Valley Tech and Grafton that created a boys varsity hockey team.

Valley Tech now offers more than a dozen extra-curricular athletic choices, including basketball, football, soccer, volleyball, cheerleading, track and field, and softball.

Students and Staff continue to achieve success...

Our students and staff strive for excellence every day. Perhaps Valley Tech's highest achievement of the 2002-2003 school year was the performance of our seniors on the MCAS tests. An outstanding 99.5 percent of the Class of 2003 passed the test, giving Valley Tech the highest passing percentage of any vocational-technical school in the Commonwealth and among the highest of all traditional high schools in the area.

The success on the MCAS is attributed to the unparalleled commitment by our faculty and the hard work and effort of our students. On an individual level, the work of Valley Tech students was just as impressive and the community around us took notice.

The Providence Graphic Arts Association named Ashley Courtemanche of Grafton the recipient of the Providence Graphic Arts Association's 2003 Outstanding Graphic Arts Student award. A trade association consisting of printers, publishers, and graphic art companies in Rhode Island and southeastern Massachusetts, the Providence Graphic Arts Association each year recognizes high school students who have demonstrated proficiency in the graphic arts field.

The award was presented to Ashley, a 2003 graduate, at the group's annual awards banquet, held May 27, 2003 in Providence, R.I., and highlighted a night in which Valley Tech students took home 15 awards. Ashley's recognition showcases the external praise made possible to Valley Tech students who successfully weave their way through 2000 plus hours of laboratory, studio, and classroom work. Valley Tech's electronic portfolio requirement further convinces prospective employers and college admission agents of the quality of Valley Tech graduates.

In all, five Valley Tech entrants earned first place recognition, four earned second place awards, and five others received honorable mention. Categories Valley Tech students earned recognition in included one- and two-color business cards, certificates, graduation programs, pamphlets, tickets, and newsletters. Projects included work done for Hopedale High School's Drama Club, the Mendon DARE program, Upton's Department of Public Works, and the Milford-Whitinsville Regional Hospital's School Based Health Center.

The work of drafting and manufacturing students Brandon Drake, Joshua Geary, Sean Lucier, Sandy Spaulding, and Robert Felice received national recognition for their design and construction of an aluminum dog sled. The sled, entered into the 2002 James F. Lincoln Arc Welding Foundation School Shop Awards Program, won the Division I Region I Silver Award and was featured in the 2003 awards program brochure, distributed to high schools, technical institutes, and colleges across the nation.

The Lincoln Arc Welding Foundation sponsors programs for the advancement of arc welded design, engineering, and fabrication. Valley Tech students competed against high school students from throughout the northeast. Region I stretches west to east from Wisconsin to Maine and south to West Virginia.

Valley Tech's winning entry was a composite project of students in the drafting program and students in the manufacturing technologies program as part of the school's JASON Project study of frozen worlds. Drake, of Northbridge, and Felice, of Millbury, designed the sled. Lucier and Spaulding, of Grafton, and Geary, of Northbridge, completed the manufacturing of the sled. For their efforts, the Valley Tech team received a cash prize and a certificate of achievement for outstanding performance in national competition.

Automotive students Mike Landry of Millville and James Bengston of Millbury earned the High Written Trophy in the state finals of the Massachusetts Auto Dealers Technology Competition. Landry and Bengston left the contest, held during the New England International Auto Show in Boston, with the highest written scores of all opponents in the 2002 Show. The students were scored on eight Automotive Service Excellence (ASE) areas.

But it wasn't just the students who were recognized: Valley Tech biology teacher Francine Breger was one of seven finalists for the Worcester Polytechnic Institute's Technological Humanist Award. Mrs. Breger placed fourth and, as an honorable mention recipient, received \$500 to be spent in her classroom. She beat out 64 teachers from nearly every geographic area of the state. The award was created by WPI to honor teachers who exemplify "technological humanism" – those skills that integrate technology and humanities in ways that inspire students to use and study science and technology in ways that will benefit society.

Mrs. Breger strives to teach those concepts in her classroom every day. "I try to teach the students to enjoy, appreciate, and understand the world they live in," she said. "It makes them look at Earth from different angles. If they learn to preserve it, they will be able to enjoy it. It is wonderful working with kids because they still have an innocence and enthusiasm that often diminishes as we become adults."

Investing in our students...

Each year, we make a concerted and untiring effort to secure grants and donations to supplement the community's investment in quality vocational technical education. In FY2003, Valley Tech secured more than \$1 million in public and private grants and donations, a 24 percent increase from FY2002. The additional funding meant an extra \$1,156 was spent helping to educate each of our 900 students.

And our investment is paying off as members of the Class of 2003 secured, on average, more than \$1,500 per student for college scholarships.

A sampling of some of the grants secured by Valley Tech in FY2003:

Academic Support Services Grant - \$58,000
Exemplary Models for Student Success Grant - \$240,712
Perkins Occupational Ed/Voc. Skills Grant - \$168,468
Renewable Energy Trust Fund Green Schools Initiative - \$150,000
Special Education 94-142 Entitlement Fund - \$171,969
School-Based Health Center/Milford-Whitinsville Regional Hospital - \$81,037
MetroWest Health Foundation-Healthy MetroWest Initiative - \$49,100

Valley Tech makes a return on the community's investment...

A cornerstone of Valley Tech's success has been our commitment to the community. Partnering with community organizations and private companies pays a significant dividend in both dollars and knowledge. This year, 1,032 community service projects were completed, saving the district and member towns nearly \$300,000.

This year saw the completion of a house building project in Douglas for the Brosnahan family. Other projects included town signage, the painting of municipal offices, the repair of town vehicles, and the production of park picnic tables.

The Annual Superintendent's Dinner was once again a success, as was the fifth annual charity golf tournament. Proceeds from both events were used to meet non-budgeted school requests, enhance student service projects and extra curricular activities and for student scholarships.

Sponsors of school programs this year included Worcester Polytechnic Institute, Lampin Corporation, Milford-Whitinsville Regional Hospital, UniBank for Savings, EMC Corporation, TLC, Inc., Epco Fab., Griffin Electric, Wheelabrator Millbury, Inc., Bacon Construction, Gaudette Insurance, Wyman-Gordon Foundation, Massachusetts Electric, American National Power, Waters Corporation, Milford Federal Savings & Loan Association, Milford National Bank & Trust, and countless others.

13 towns unanimously approve Valley Tech budget

For the fifth year in a row, the thirteen towns that make up the Blackstone Valley Vocational Regional School District have unanimously approved Valley Tech's budget request.

The arduous process, made even more difficult with the delays and constant changes in this year's state budget figures, took nearly three months, as annual town meetings were postponed or continued to later dates. Also making this year's budget process more complicated than usual was the 18 percent cut in state aid to Valley Tech.

"It is a credit to the students, the teachers, and the staff that the voters in our district feel good about making an investment in our school system," said Superintendent-Director Michael Fitzpatrick. "We were very cognizant of the harsh realities of town budgets, cuts in state aid, and the condition of the local and national economy. That's why we worked internally to develop a budget that was essentially a zero percent increase from the previous budget."

Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton, and Uxbridge voted in favor of fully funding Valley Tech's requested budget amount. In all, voters approved a \$6.4 million contribution to Valley Tech's \$12.7 million operating budget. Valley Tech receives \$4.6 million in state aid and in excess of \$1 million in grants and donations to the school.

School officials credited the tireless work of Valley Tech's School Committee and the number crunching done by Business Director Kurtis Johnson, for developing a viable budget that taxpayers could support. Making the budget process smoother for Valley Tech was the strong showing of alumni and parents of former, current, and future Valley Tech students at each of the town meetings.

Class of 2003

Blackstone Valley Tech's 194 graduates included Bellingham's Thomas Mahar (NHS) - Electronics, Taiza Martinez - Health Services, Patrick McKeown - Painting and Decorating, and G. Wayne Stewart (NHS) - Plumbing.

THE ANNUAL REPORT
FOR THE
YEAR ENDING
DECEMBER 31, 2003
OF THE
SCHOOL COMMITTEE,
SUPERINTENDENT OF SCHOOLS
AND
ADMINISTRATIVE STAFF

TOWN OF BELLINGHAM
BELLINGHAM, MASSACHUSETTS

Visit us on our Web Site: www.bellingham.k12.ma.us

REPORT OF THE SCHOOL COMMITTEE

The School Committee conducted its annual reorganization meeting on May 13, 2003. Gwyn J. Swanson, Paulette R. Zazza, and Stephen R. Patrick were elected Chairperson, Vice-Chairperson, and Treasurer, respectively. Mrs. Nancy A. Maynard was appointed School Committee Clerk.

This year, parents, staff, and administrators participated in an open hiring process to welcome Helen Chamides as Stall Brook Principal and Donna Dankner as Macy Principal. Twenty-six individuals appointed to advisory groups will begin the High School Principal search process as Mr. Trudeau looks ahead to his retirement after serving the Bellingham school system for thirty-seven years. We thank Mr. Trudeau and all our retirees for their many years of service and commitment to Bellingham families. In an effort to maintain open communications and support continuous improvement, the School Department has drawn on twenty-four additional individuals (parents, staff, administrators, School Committee, town officials, and community members) to provide input on various committees. With the help of the Budget Support Committee, we maintained an open and detailed budget process focused on accountability of requests and fiscal priorities, and we look forward to continuing that process through the development of the FY05 budget. With the assistance of the After School Program Task Force, we established a district-wide before and after school care and enrichment program for students in grades K-8 housed in school facilities. The work of the Transportation Task Force led to the adoption of comprehensive transportation policies, and we look forward to exploring new opportunities to advance our high school program of studies and use of our High School auditorium through the High School Program of Studies and Performance Space committees. The School Committee continues to provide liaisons to various groups within our community to facilitate the exchange of information. Dr. Mattocks solicits input through regularly-scheduled parent meetings and Macy Elementary and the Bellingham High School now host monthly coffee hours as an informal forum for parents to ask questions or give input. School newsletters, websites, and email continue to expand to offer more information options to our families.

On recommendation of Dr. Mattocks, Superintendent of Schools, Project 2010 officially became this year's working goals, complementing the existing strategic plan but more clearly than ever focusing on student achievement. A review of past MCAS results shows great strides are being made, though we acknowledge the distance still to be traveled as we hold ourselves to a higher standard than required by either state or federal mandates. We recognize that our students are more than MCAS results, and so in evaluating our progress, we will look at multiple assessments and direct our efforts accordingly. In September, we welcomed grades 5 and 6 to the Middle School where the administration and staff provide a learning environment that is developmentally responsive to the needs of our students. To support their transition, a three-tier bus system allowing for separate transportation for students in grades K-4, 5-8, and 9-12 was instituted, causing some initial but not insurmountable challenges. To assist us in maintaining a safe environment for bused students, security cameras were installed on half of the bus fleet and a new entry road was established to the south of the Middle School building. Through the support of the October town meeting, we have begun the planning for external security needs at both the Middle School and High School. We have also installed inside cameras and are in the process of instituting photo ID badges for all School Department staff and registered visitors to any school department building.

This past year included a lengthy and difficult contract negotiation process, but one that yielded an agreement reflecting compromise and key priorities. We thank everyone involved for the time and effort involved in reaching a resolution. Despite the ongoing fiscal constraints, our administration worked to wisely utilize their resources. This allowed us to add a second full-day Kindergarten class and first grade class at South Elementary and an additional half-time Kindergarten class at Macy and at Stall Brook. Class sizes at the elementary and middle schools reflect their commendable efforts. Administrators and staff continued to enhance our inclusion programs district-wide and improve on our Special Education policies to enable consistent and comprehensive attention to the learning of all students. As we enter the New Year and prepare for the FY05 budget, it is evident that we continue to face difficult economic times as do all communities throughout the state. We must continue to prioritize the needs of our students and the goals of our system while focusing squarely on student achievement.

Bellingham finds itself in the enviable position of having completed two major building projects (new high school and renovated middle school) at a time when many communities are seeking resources to begin or continue such projects. Although the list of tasks for the Building Committee is much shorter

this year, their work continues and we extend a special thank you to the present and former members of the Building Committee for their hard work and to the community for its support of both the high school and middle school projects.

Much thanks to our Superintendent, administration, and staff for their professional efforts to help our students succeed. Finally, we would like to thank our Board of Selectmen, Finance Committee, Fire, Police and Highway Departments, Town Administrator and Town Financial Officer for their support and assistance.

Respectfully Submitted:

Gwyn J. Swanson, Chairperson

Paulette R. Zazza, Vice-Chairperson

Stephen R. Patrick, Treasurer

Michael J. O'Herron

Daniel J. Ranieri

REPORT OF THE SUPERINTENDENT OF SCHOOLS

As we meet during the 2004 Annual Town Meeting, I will be nearing the end of my second year of service as your Superintendent of Schools. The Bellingham Public Schools are fortunate to have the financial and emotional support of the citizens of this community. Many Massachusetts towns are not as fortunate. We can never fail to believe that our young people cannot be "sent out into the world" with a minimum education and expected to succeed. They need the best we can offer them while they are in our schools. Members of the School Committee have worked extremely hard this past year to solve problems that continue to affect all aspects of the school's programs and activities. They are a dedicated group of individuals who are committed to the educational welfare of your sons and daughters.

The Bellingham School District welcomed two new Principals and a new Vice-Principal to the administrative staff at the beginning of the school year. Helen Chamides was hired as the new principal at Stall Brook Elementary School. Donna Dankner was hired as the new principal at Macy Elementary School. Peter Marano was promoted from Junior High Guidance Counselor to Middle School Vice-Principal. I salute Gil Trudeau, who is retiring this spring as Principal at Bellingham High School. He has been delightful to work with and I wish him well in retirement.

Twenty-seven new teachers joined our instructional staff last fall, bringing the total number of professional staff to 210. At the end of the 2003-2004 school year, ten teachers will be retiring who have provided over 347 years of service to the children of the Bellingham School District. They are:

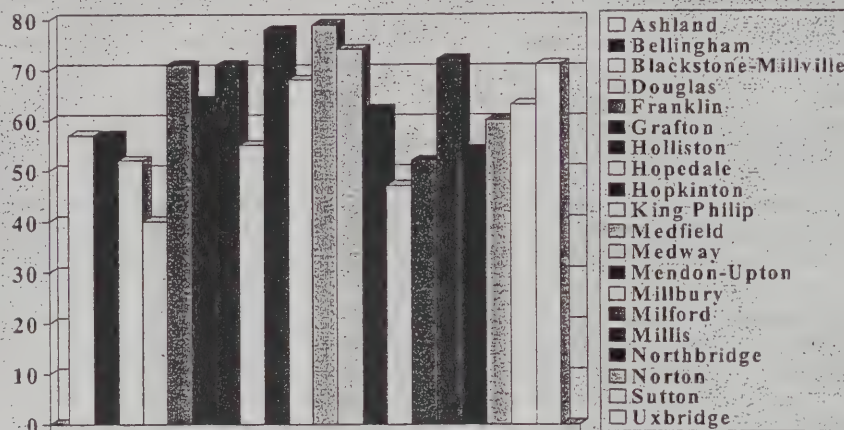
- Christine Concannon
- Brenda Dion
- Diane Farry
- Suzanne Fluette
- Mary Gelineau
- Nancy Gray
- Rosina Riley
- Janet Robidoux
- Phyllis Skolnick
- Janice Spencer-Travers

The two dark clouds I spoke to you about a year ago continue to loom on the school district horizon - - MCAS and school funding. As a reminder, schools are measured in two areas on the MCAS exams: English Language Arts and Mathematics. Results are determined by a complicated formula that shows what percentage of students have reached the "proficient" level of achievement. The School Committee adopted my recommendation to set our goals very high in this area in the form of Project 2010. Project 2010 seeks to have all of our students reach the "proficient" level by the year 2010, four years ahead of the federally-mandated 2014 found in the No Child Left Behind (NCLB) Act of 2001.

The 2003 MCAS results for Bellingham students are not yet at the goal, but the good news is that we have made significant progress in the last year. Test scores are up in almost all categories, and we

are no longer at the bottom of the list when we compare our students to our neighboring schools in terms of achieving "proficiency." The following chart shows our relationship to neighboring communities for all students in grades 3-12 that took MCAS exams in 2003:

PERCENT OF STUDENTS SCORING ADVANCED/PROFICIENT



The state mandate on MCAS is that all students will be "proficient" by the year 2014. Indeed, a student cannot graduate from Bellingham High School unless he/she has passed the MCAS in these two critical areas. Last year, our math scores showed that about 35% of our students had not passed at that time. I am pleased to report to you that this year the percentage of high school students who have not passed the math portion of MCAS is down to 12%. Last year, over 20% of our students had not passed the MCAS in English Language Arts. This year, the number is down to seven percent! Although we have much to celebrate with the student success in this past year, we still have much work to do, and it will take the entire community of Bellingham putting an emphasis on teaching and learning to accomplish this goal.

The second "dark cloud" continues to be the area of school funding. The state continues to be in difficult financial times. The impact on schools is compounded by the fact that many of our services are mandated, and cannot simply be left undone due to financial stress at the state level. The Town of Bellingham, through its Finance Committee and Board of Selectmen, has been very supportive of the schools throughout the budget process, and has provided assistance above and beyond that required by state law. Through the judicious use of reserve funds, which were accumulated during good times for use during bad times, the school district will be able to "stay the course" for only one more year. However, if the state's financial condition doesn't improve by the 2005-2006 school year, alternative methods of revenue will have to be sought if the community wants to maintain the current level of services offered to the students in Bellingham.

I have thoroughly enjoyed serving as your Superintendent of Schools. If there are any questions, please don't hesitate to contact me.

Respectfully submitted,

T. C. Mattocks, Superintendent of Schools

ANNUAL REPORT

The number of students who received services in our schools in 2003 was approximately 2,716 students and the average daily attendance for all schools was 98%. This report will provide information about the educational programs and activities that have been conducted for students in all grades during the calendar year of 2003.

ENROLLMENT

As of December 31, 2003, 2,719 students were enrolled in kindergarten through grade 12 in our schools. This figure represents an decrease in enrollment of 16 students.

ENROLLMENT FOR ALL GRADES, END OF THE FIRST MONTH OF SCHOOL

1980-81 – 3353	1985-86 – 2596	1990-91 – 2227	1995-96 – 2466	2000-01 – 2,706
1981-82 – 3265	1986-87 – 2471	1991-92 – 2308	1996-97 – 2574	2001-02 – 2,713
1982-83 – 3043	1987-88 – 2420	1992-93 – 2261	1997-98 – 2635	2002-03 – 2,736
1983-84 – 2867	1988-89 – 2300	1993-94 – 2311	1998-99 – 2619	2003-04 – 2,721
1984-85 – 2746	1989-90 – 2264	1994-95 – 2394	1999-00 – 2648	2004-05 –

ELEMENTARY SCHOOL REPORTS:

CLARA MACY SCHOOL - Mrs. Donna Dankner, Principal

Clara Macy Elementary School promotes a personalized and caring academic focus, which fosters the critical thinking and learning skills each student needs to succeed in the 21st century. Our teaching staff shares the vision with the parents and the community that all children can learn and succeed. We continuously strive to enhance our teaching expertise in order to provide the techniques and methodologies needed for our children to master the information, concepts, and skills embodied in the standards of the Massachusetts Curriculum Frameworks.

As testimony to the performance of our students on the MCAS tests, I am pleased to report that the 2003 MCAS test results continued in the proficient category in the area of Language Arts. Of particular note was the results of the third grade MCAS Reading Test. Eighty percent of all third grade students scored in the proficient category. Math scores improved in the 2003 assessment cycle with a significant segment of the population scoring in the proficient range. We continue to focus on the training and implementation of Investigations, a math program, which emphasizes the mechanical, but also the cognitive approach in the instruction of math. Our improvements on the MCAS exams are due in large part to not only the new materials and methodologies that we have adopted, but also to a very dedicated and capable teaching staff.

The results of the standardized assessments such as the MCAS Assessment and the Stanford Achievement Tests as well as individualized assessments given within the classroom setting are forming the basis of our instructional decisions. The staff collaborated to analyze the MCAS questions, identifying the specific skills, content and vocabulary students were expected to know. This analysis was followed by an in-depth analysis of the student responses on both an individual and schoolwide basis. The purpose of this analysis was to combine this data with the assessment data being collected within the classroom to determine the most effective instructional path. Instructional decisions being made in all content areas are data driven in order to target individual needs and strengthen instructional practices.

Developing the literacy skills needed to ensure success in school is a primary focus area. Scientifically research based reading programs such as *Reading Recovery*, *Read Naturally*, *Wilson Reading System*, *Early Success* and *Soar to Success* continue to be contributing factors to reading success. Additional staff members are currently being trained in the implementation of these programs, both in classrooms and in small group settings, in order to increase the support services provided to students. In addition, we will begin to implement the *Fundamentals Reading Program*, the early literacy component for the Wilson Reading System, specifically to target struggling readers on the first grade level. The *Reading Recovery* program meets the criteria of an effective reading program based on current scientific research. The structure and design of the program are consistent with a large body of substantial research on how children learn to read

and write. The *Reading Recovery* program includes all five components as identified by the National Reading Panel within the lesson and is consistent with the school's core instructional program. The *Early Success* program has provided grade one and two students with another variety in using supportive instructional material. This program is effective for those first grade students who have difficulty tracking print and lack phonemic awareness. Second graders involved in the program typically lack adequate decoding, spelling, and comprehension strategies. The *Soar to Success* program services grades three and four. The instructional plan is fast paced and uses authentic literature, reciprocal teaching, graphic organizers, and scaffold support to accelerate students' reading growth. The *Read Naturally* program provides a method to improve reading fluency and comprehension. Service is provided by a trained *Read Naturally* instructional assistant and is overseen by the Reading Specialist. The Wilson Reading System is also a strong component to our Literacy program, servicing students in second, third, and fourth grades. Currently we have one certified Wilson teacher as a member of our special education staff. A second special education teacher is currently attending the year long training program to become a certified Wilson Teacher. All teachers participate in ongoing training and collaboration in the areas of comprehensive literacy, the use of leveled books, guided reading and the use of running records. Also, classroom teachers and specialists participated in district wide curriculum teams working on curriculum mapping in literacy and math.

Much emphasis is being placed on the home school connections in order to promote the importance of reading. Family Literacy Month was celebrated with a month of literacy-rich activities that excited the children and their families. The celebration of Family Literacy Month was an affirmation of the importance of reading in the lives of our children and the total Macy community. Under the direction of Mrs. Burke, poetry month was celebrated in April with school wide activities. During morning exercises a student was selected to read a favorite poem to the entire school. Mrs. Burke and the children also celebrated Peter Rabbit's 100th birthday.

We are continuing to work to ensure an environment that provides for a diversity of opportunities in order to meet individual learning needs of our students. We have full inclusion at the Clara Macy Elementary School. Reading specialists, speech therapists, and special educators provide academic support within the confines of the classroom as a component of the inclusionary program.

The successful Macy After School Program has combined with the YMCA. It is now in its fourth year of operation. New programs are continually being offered, some with a more academic component. The following programs have been implemented during previous years of the Macy After School Program: Golf, Newspaper Club, Gym & Swim, Super Sports, Girls Club, Krafty Kids, Kids' Continental Cooking Class, Ski Club, Earth Watchers, Animal Club, Homework Club and Reading Partners. This year saw the addition of Hip Hop and Legos Clubs. These have all been well received and are very popular among the children. We were particularly pleased to have National Honor Society Students from the high school under adult supervision work with our children in the after school homework club. Again this year our students participated in the very popular Macy Elementary Ski Club, which is held at Nashoba Valley. Currently thirty children participate in this wonderful program. The program is parent supported and staffed entirely by volunteers.

The Clara Macy School has an ongoing goal to create a true learning community comprised of parents, teachers, students, and community members. Many programs were held during the year to contribute toward the attainment of this goal. The fall open house was well attended and provided families with an informal opportunity to learn about the curriculum, routines and expectations of their child's classroom. During the month of November we celebrated American Education Week by inviting all families to join their children for lunch or snack. Over 200 people participated in this program which enabled them to share a part of their

child's school day. A series of parent coffees are being held which offer families an opportunity to come and discuss some of the issues confronting parents of school age children. The winter celebration highlighted the talents of the third and fourth grade chorus as well as the musical and presentation skills of all students. The spring Arts Week enabled students to explore the music, arts, geography, and customs of the United States. As classes moved to the middle school a special graduation celebration was held to mark this important transition.

The Macy PTO continues to be a vibrant organization that provides enrichment programs as well as support for teacher initiatives and fieldtrips. We look forward to programs such as Wilma Rudolph, presented by Historical Perspectives, and the Read to Achieve Magic Show in the coming months. The fundraising program was enhanced this year with the addition of the Macy Holiday Happening. This festive event raised significant funds for enrichment programs in a community setting. Perhaps one of the favorite annual activities is the Holiday Shopping Spree where each child has the opportunity to purchase special gifts for their friends and family. We truly appreciate the dedication and support of our PTO.

SOUTH ELEMENTARY SCHOOL - Mr. James E. Mullaly, Principal

The South Elementary community believes that we are all citizens of one world. In supporting that belief, the staff, students, parents and administration acknowledge the differences that make us diverse; and the similarities that make us one. By working together, and encouraging acceptance of individual differences, effective learning takes place in accordance with the philosophy of the Bellingham elementary schools.

In September of 2003 the grade configuration of South Elementary School changed to Kindergarten through Grade 4. This was the first time that fifth and sixth graders were not attending classes within this building since it opened in 1989. South Elementary School still remains the largest of the three elementary buildings with over 420 students.

Open House

Many parents visited the school for Meet the Teacher Night held in September. This was an opportunity for parents to learn about the classroom programs and how to enhance the educational process for their children. Parents were invited for report card conferences in November to discuss the progress of their children.

Events, such as the Educational Fair, which was held on March 19th, provide an opportunity for parents and family to visit the school and enjoy the students' projects that were displayed in each classroom.

Programs

The Reading Recovery Program targets children in first grade and works on improving reading and writing skills. There are two teachers who are trained in Reading Recovery and many other teachers have recently completed graduate level courses in literacy to enhance their reading programs.

Teachers and specialists in the primary grades are utilizing a Language Arts program called "Won Way". They have received inservice training and classroom demonstrations of these phonetic skills and techniques this past summer by Dr. Rose Bradley, the author of the Bradley Reading System. This curriculum project has resulted in our primary grade students' high level of achievement in Reading. The new Harcourt Reading Program is used at each grade level to develop strong readers, writers, communicators and thinkers. These programs and materials will enable our students to achieve the goals as stated in the Massachusetts Curriculum Frameworks.

Our math curriculum has been completed and correlated to the state frameworks. New Curriculum materials have been purchased for math. Scott Foresman Addison Wesley math is now utilized in grades Kindergarten through Six. Teachers have received professional

development in the Investigation Math program. This combines the use of manipulatives with problem solving and mathematical reasoning.

Harcourt was selected as the new Science Program. It correlates well with the Massachusetts Science & Technology Frameworks, and is used in grades 2, 3 and 4 at South Elementary School. The teachers in this successful program utilize a hands-on approach that also embraces the PALMS philosophy of integrating math and science.

A computer laboratory has been established in its own area with 18 computer stations. There are new computers in each of the classes for grades K through 6. Many teachers have enrolled in the inservice computer training and are now able to utilize technology across the curriculum with the students. Students in their classrooms can also use a mobile lab with thirty Alpha Smarts.

The Massachusetts Comprehensive Assessment System (MCAS) tests were administered to students in grades 3, 4, 5, and 6 this year. Students in grades three have been tested in the area of reading, and fourth graders took the tests in English Language Arts and Math. Fifth grade students took the Social Science test. Sixth graders were given the Math test. These MCAS tests are designed to measure student performance against the learning standards. The Bellingham School District is committed to utilize these MCAS test results to enhance student learning and performance.

"Firefighter Phil" is a program on fire safety that is presented to students in grades one to four. This program in conjunction with the "Learn Not To Burn" curriculum is funded by Bellingham businesses and a state grant. During Fire Prevention Week members of the Fire Department instructed the students on the importance of EDITH (Exit Drills in the Home). The DARE program (Drug Abuse Resistance Education) is part of the curriculum in grade six. The Bellingham Police Department under the direction of Lt. Kevin Ranieri and Chief Gerard Daigle sponsored the program. The DARE Officer was Officer Len Gosselin. The DARE Graduation was held on June 3rd with sixth graders presenting skits and reading the winning entries in the essay contest.

Students participated in the DOC Owl Program on gun safety and the Just Be Aware Program. Both of these programs were sponsored by the Massachusetts Department of Corrections.

The instrumental program is an option for students in grades five and six. During the year, the district wide band consisting of students from all three elementary schools performs two concerts. South Elementary School also has a chorus program for students in grades four through six. These chorus students share their talent as they perform a winter and a spring concert each year.

Sixth graders attended a four day environmental program in April at the Alton Jones Campus of the University of Rhode Island.

Students are given recognition for their accomplishments by receiving Student of the Week Certificates, and by having their work displayed on the Principal's Pride Board.

A bus orientation program for incoming kindergarten students was conducted to familiarize them with bus procedures and safety. In addition a kindergarten orientation program for parents and classroom visitation was scheduled.

Parent Teacher Organization

The partnership between the home and school is strengthened by the cooperation of the South Elementary PTO. Congratulations to the officers who, by their leadership, have sponsored many wonderful activities for our students. Each year through successful fund raisers they have sponsored activities: Holiday Bazaar, cultural events and field trips for all students, ice cream socials, parties, year books, and purchased educational materials. The PTO sponsored many enrichment events for the school: Pumpemickel Theater, I Like to Read, Chris Poulous world

champion bicycle stunt rider, who performed, and spoke on self-esteem, and the Science Outreach Program.

The PTO also sponsored the kindergarten celebration, which was well attended by parents and grandparents. Sixth graders also conducted graduation exercises and were presented with their diplomas, yearbooks, and special awards. Presidential Scholastic Achievement Awards were earned by many of the graduates.

South Elementary School Council

The School Council was formed as a result of the Education Reform Act of 1993. The Council consists of the Principal, three parents, two teachers, and a community (non-parent) member for a total of seven members. Parents and teachers are elected to the council for three-year terms. The School Council affords an opportunity for all members to review the school budget, develop school goals and the school improvement plan.

The School Council has been very active in addressing and achieving the goals set forth in the school improvement plan this year.

Project Pride

Project Pride was established to raise funds for South Elementary School. Dedicated members of the faculty are the leaders, assisted by the PTO members. The officers of Project Pride are to be commended for their tremendous accomplishments. The school will continue to benefit from their support and generosity.

Thanks must go to the entire staff of the Bellingham School Administration Offices for their guidance and help throughout the year. The students, parents, and staff that make up the South Elementary School community deserve special praise and thanks for all that they have accomplished again this year.

Stall Brook Elementary School Annual Report - Helen S. Chamides, Principal

The mission of Stall Brook Elementary School is to provide an outstanding education driven by a dynamic curriculum, a dedicated staff, and a community committed to striving for excellence, in order to prepare all students to become contributing citizens in our ever-changing society.

Parents, teachers, and staff share this vision for Stall Brook School. We believe that...

- all children should be educated in a nurturing, safe and caring environment
- all children should be educated in a school community which respects diversity and inclusion
- all children should be encouraged to discover and express their own talents, and to become responsible members of their community
- our school climate should provide an atmosphere where students develop respect for themselves and others, self esteem, and responsibility for their actions
- the Stall Brook community of parents, students and staff will benefit as a result of collaborative action

It is this shared vision which drives our decisions and helps develop the unique culture of Stall Brook School.

2003 was a year of change for Stall Brook School. Not only did the staff prepare for the transition from a K-6 instructional center to a K-4 one, but it also prepared for a change in the instructional leadership of the building. Teachers, parents, secretaries, lunchroom personnel, nurses, and custodians were all involved in the search process for the next principal. Staff members said good bye to many colleagues who moved on to the middle school, retired, or took other positions. Mr. Robert Hassan retired after being the principal at Stall Brook for five years. We thank him for all the improvements that were made at Stall Brook School under his leadership.

As the new school year began, a change in the building's climate became evident. We have kept the best of the old and have begun to implement some changes that are more in keeping with a K-4 instructional model. Now that we are in the third year of the Harcourt Brace Language Arts program, our staff feels quite comfortable with its implementation. Recognizing that a balanced literacy program is essential, we have stressed an integrated approach of phonics, word study, comprehension skills, independent leveled reading, and writing. Children at the elementary level learn best when they construct meaning on their own, work in heterogeneous cooperative groups, and develop strategies for independent problem solving. Through differentiated instruction and co-teaching, staff members can meet the needs of all students. The new Harcourt Brace Science series, as well as the "Mathematical Investigations" program combined with the Addison Wesley Program in math, offer many opportunities for hands-on, interactive learning. We have begun to integrate non fiction leveled reading books that correlate with the state frameworks in science and social studies with our literacy programs. We expect that our MCAS scores in the areas of reading comprehension, writing, and problem solving will improve as the focus of our instruction changes.

A school's culture is reflected in the special programs it supports. Stall Brook School's "Expect Respect" program celebrates those students who go out of their way to perform random acts of kindness and display respect for themselves and others. Each month children from every class are honored at a school-wide ceremony and one winner from each grade level gets to enjoy a special lunch with a staff member of their choosing. Every year our school honors Dr. Zeus's birthday by participating in "Read Across America" events. Last year we had a challenge contest to see which classes could read the most books at their level. In addition children enjoyed a special lunch which featured green eggs and ham and birthday cake. This year's 100th birthday celebration should be quite special. Stall Brook School honors Flag Day every year by inviting dignitaries and veterans to a special ceremony. The children gather around the flagpole to sing patriotic songs and learn about the history of our flag. In addition the landing of a Blackhawk helicopter on the school's playground is a highlight of the year. Stall Brook has been considered the environmental school. In May we celebrate "Drinking Water Awareness Week". A fourth grade project has been the selling of Human-i-tees T-Shirts which raises money for environmental programs and beautification projects for our school. The Stall Brook Parent Teacher Organization continues to be essential to our school's well being. Through their fund raising efforts, our PTO is able to sponsor family and community events, student field trips, cultural arts programs, and provide donations of instructional support materials to our school. Whether it's a skating party or movie night, an ice cream social or book fair, a school-wide assembly or holiday shop, Stall Brook parents are there to support our school.

Updating the facility had been a priority in recent years. Last summer the final piece of playground equipment was installed and the carpeting in the library was repaired. Recently an empty classroom was converted into a functional and decorative computer lab. With new computers already installed and more to be ordered for next year, our lab should become a hub of student activity. Future plans include the replacement of flooring and carpeting in the modular unit.

In conclusion, a lot has happened and is happening at Stall Brook School. We are committed to providing an educational program for all children in an environment that encourages the capabilities and emphasizes the worth of our entire school community. We are excited about the changes at Stall Brook and our vision for the future.

BELLINGHAM MEMORIAL MIDDLE SCHOOL-Elaine A. D'Alfonso Principal

Bellingham Memorial Middle School is now in its second year of operation. The school houses 850 students in grades five through eight and is founded on traditional middle school

concepts. The hopes and dreams of many teachers, parents and community members are embodied in the school's mission statement. Our mission is to provide each student with a safe, supportive and positive learning environment in which they can strive to achieve academic excellence and emerge as respectful and responsible members of the Bellingham community.

In keeping with the middle school concept, all students have been organized into teams. The seventh and eighth grades have two teams at each grade level. Each team consists of an English, math, science and social studies teacher and is led by a Team Leader. Each team has common planning time and meets three days out of the six-day rotation to discuss student issues, curriculum and to meet with parents who have concerns about their child's progress. All students in Grades 7 and 8 are assigned to one of the four teams thus enabling teams to share a common group of students. This structure allows teachers to become more familiar with each student's learning style, personality, and social, emotional and physical needs. Middle school is a time of exploration in preparation for the high school years ahead. To provide the opportunity for such exploration, each student in seventh and eighth grade is scheduled into an Exploratory course rotation. On the seventh grade level these Exploratory courses include Art, Music Appreciation, Consumer Science, Industrial Arts and Study Skills. The eighth grade rotation includes the same courses with the exception of Music Appreciation and Study Skills. All students also take yearlong courses of physical education and computers. In addition, students may elect band, chorus, Wilson or Developmental Reading, French, or Spanish to round out their schedules.

Students in grades five and six are organized into three teams at each grade level. Teams are also led by Team Leaders and meet twice a week to assess student achievement and curriculum development. Team teachers instruct the core academic subjects of English Language Arts, Math, Science and Social Studies. All programs that were offered to grade five and six students while they were housed in the three elementary schools are still being offered to them here at the middle school. These programs include Art, Music, Physical Education, Spanish and Library. In addition, students in Grade six are offered Industrial Arts and Consumer Science. All students have the opportunity to participate in band or chorus.

All Special Needs students are fully integrated into regular education classrooms. Their academic endeavors are supported by a Special Needs teacher or Aide assigned to their classroom and by additional instructional time in the Resource Room under the direction of the same Special Needs teacher.

Many after school activities are available to students to round out their Middle School experience. The Middle School Student Council meets monthly and each year sponsors very successful Thanksgiving food drives and Christmas toy drives. Spring activities for this group will focus on environmental issues in and around the school property. The Community Service Club involves students in volunteer projects in our community. New this year is the Drama Club which is planning a spring musical that will feature the talents of students in grades 5 through 8. The after school Intramural sports program has met with tremendous success. In this program students are able to join classmates in after school sports for which there are no competitive try-outs. Students of all athletic abilities are encouraged to play and to develop camaraderie and sportsmanship skills while just having fun. Augmenting this program is the regular after school sports program which allows students to participate on competitive sports teams that include field hockey, boys and girls soccer, boys and girls basketball, baseball, and softball.

Many of the programs begun while the seventh and eighth graders were part of the junior-senior high school still remain while other programs have been refined to be more suited to the middle school. Students in the seventh grade still participate in the John Hopkins Youth Talent Search. This year students in Grade 7 qualified by ranking in the 97%ile or above in Grade 6 standardized testing. Qualifying for this program allows students to take the SAT's in January 2004. Successful achievement in the SAT's will further qualify students for recognition

by Johns Hopkins and entrance into college-sponsored enrichment courses. Students in Grade 8 will once again take part in the Challenger Program, a simulated space flight at the Christa McAuliffe Center at Framingham State College. Students share in hands-on activities in their science classes in preparation for “blast-off” into space and rendezvous with a comet.

To address issues of bullying and harassment the Middle School has adopted the *Don't Laugh at Me* curriculum, a nationally recognized program aimed at educating students in accepting others for who they are. Several times during the year the entire faculty and student body will come together to share in these activities.

Parent and community involvement is crucial to the effective operation of any school and the middle school is no exception. To promote community and parental involvement a Parent Teacher Organization (P.T.O.) has been formed. Funds have been raised through several successful fund-raisers which will provide students with many enrichment activities. Some of these activities include programs brought to the school from the Museum of Science and the Discovery Museum. Funds have also assisted in paying for field trips. As mandated by the Education Reform Act of 1993 each school must have a School Council that meets regularly to develop and maintain a School Improvement Plan. This council is made up of parents, teachers, community members and the principal. The School Improvement Plan lists goals that will enhance not only the educational climate at the middle school but also the social, emotional, physical and behavioral needs of its students, faculty and staff.

To maintain communication with the community a middle school web site has been designed and is maintained by the principal. The community is encouraged to view this web site which relates current information on the programs at the middle school. The web site address is www.bellingham.k12.ma.us.

Bellingham High School - Gilbert L. Trudeau, Principal

Introduction

This year saw our school struggling to maintain reasonable class sizes and programs in difficult budgetary times caused by cutbacks in state aid. Despite these difficulties we were able to replace most of our retiring staff members, purchase textbooks where necessary and accommodate the growing student population. Staff and faculty continue to be optimistic about better times to come.

What follows is a report by major department of this year's activities and developments:

Mathematics Department

The department has two new members starting the school year 2003-2004. They are Mr. Mark Krans and Ms. Chia Shafiroff. Mrs. Leda Slater retired in June of 2003 after 33 years of service in the Bellingham schools.

A select group of our students from the “C” programming class will compete in a computer programming competition at Providence College in March. Four of our students competed at the annual math competition at Worcester Poly Tech in October. Most juniors will be involved with Mass Magic which stands for ‘Mathematics Advice to Juniors for Informed Choices’. This program gives high school juniors a test in mathematics and asks them questions about their plans after high school. They are then given advice regarding which math courses in the 12th grade will best suit their future plans. The University of Massachusetts at Lowell sponsors this test.

The Math Club has been started up again this school year. The advisor is Mr. Don Plasse. The department continues its efforts to better prepare students for the MCAS test. A number of teachers have or will be attending various workshops and conferences focusing on the Massachusetts standards in mathematics and alternative teaching methods.

Science/ Technology

With our third year in the new high school, all eleven departmental instructors have their own classrooms. This is especially meaningful to Mr. Ron Griffin who has become a full time science instructor.

Mr. Griffin has formed a Science Club which meets after school and currently has planned a trip to the Museum of Science. Mr. Griffin should be commended for his participation and dedication to the school.

Teachers in the department have spent time working on curriculum mapping for the courses which they teach and all plan more hands-on activities for their students. Mr. Gariepy has introduced two new technology courses. The first, Smart Lab Networking, is a full year course. The stations include network configuration, working on the internet, network administration, web page design, and some computer maintenance. The second is a half-year course, Smart Lab Maintenance. It includes computer training, computer maintenance and updates, and investigation of computers.

The DECA program continues to be successful. Mr. Evans had twenty students qualify for the state competition held in Danvers and two competed in the nationals at Orlando. He has also introduced a computer program entitled "Go Venture" into all three of his DECA classes. This program lets each student run business simulations. The program is very popular with his students.

Elective courses continue to be popular. We have had to limit enrollment in Marine Science, Photography, and DECA. With the increasing popularity of these electives another science/technology instructor may be the only solution.

Social Studies

During the past year, members of the Social Studies Department continued to upgrade their professional development by attending various conferences sponsored by NESDEC and the College Board. These programs involved curriculum mapping, social studies curriculum framework development and implementation, strengthening instruction in social studies and A.P. European History Workshop. Further evidence of the benefits of such programs can be found in last years' student success rate of 77% in the A.P. European History Exam surpassing the national average of 69%. In addition, we have already begun to update our Youth and the Law course with the purchase of a new Street Law text which will address legal issues unique to the new millennium.

This upcoming year 2004-2005, the department plans' include expanding the existing curriculum with the addition of an A.P. American History course and Civics course which would combine economics and government into one course of study. This offering should provide the student an exciting and informative glimpse into the everyday workings of the political world.

The department continues to fine-tune its existing courses as we prepare students for the upcoming MCAS History exam. Although not in its final form, we are already planning to work from the ground-up with the elementary and middle school levels in assessing course offerings to help better meet student needs.

English Department

Focusing on interdisciplinary goals and strategies, the English department has adopted rubrics for writing, speaking, critical thinking, and effective observation. At least once each marking period every student completes an essay, either in response to summer or outside readings or in preparation for state or nation-wide testing. Teachers often share similar forms and topics to replicate the MCAS spring testing of grade10 and the Dept of Education has provided a Test Wiz program to isolate strengths and weaknesses in instruction. A skills correction series of activities has been made available all grades.

The department endorses MLA (Modern Language Association) documentation guidelines for research projects. Also, the A - H Sadlier-Oxford vocabulary series (for grades 6 - 13) is used to promote progressive learning in grades 7 - 12. Word forms, analogies, and cumulative testing are emphasized. The series is used in conjunction with content-area glossary from the literary readings for each grade level.

Classes in grades 9 - 11 the sequential EMC Paradigm literature program and writing programs are in place for all grades. Mandates for inclusion have removed the Special Needs courses for grade 9 in the four major subject areas and reassigned those teachers as "caseworkers" for children with IEP's. In some instances, the classroom teacher may have an aide or a Special Needs teacher to assist several times per week in a class with high numbers of IEP students.

Terminology expectations for vertical teams in grades 7 - 12 were developed, remediation classes were offered to students needing help passing state-wide testing, and efforts continue to target course content in alignment with the Standards. Excursions to dramatic presentations were well-attended and in-school creative productions were evident in most classrooms. On-line remediation and self-evaluation via the NCS Mentor program along with other applications from the DOE are available. The department strives to provide students with learning experiences that will enable them to compete successfully in the 'real world'.

National Honor Society

The National Honor Society was involved in numerous community service activities in 2003, some of which are highlighted below. In February, it sponsored a calendar raffle to raise money for scholarships for two graduating seniors. In March, the NHS held its third annual Fashion Show for various local charities, and, in early May, members participated in the Walk for Hunger in Boston and contributed thousands of dollars to that worthy cause. During the summer months, the students also were involved in numerous community efforts, ranging from shopping for the elderly to working with young kids.

Prior to graduation, the NHS members were able to enjoy the fruits of their hard work by visiting Boston for the day, and, in the evening, attending a performance of Blue Man Group.

Bellingham High School inducted a whole new group of students in the fall in a beautiful candle light ceremony. Dr. Stephen Mills, Deputy Superintendent of Worcester Public Schools gave the keynote address while Bellingham School Superintendent, Dr. Chris Mattocks, High School Principal, Mr. Gilbert Trudeau, and NHS Advisor, Mrs. Trocchio, all made congratulatory remarks to the group.

Since the Induction, members of the NHS have been intensely involved in a variety of activities ranging from participating in a Blood Drive at the High School sponsored by the American Red Cross, working at the Holiday Bazaar at South Elementary School, and helping out at the Whole Foods Supermarket Sweep's Math Night, to raking leaves and shoveling snow for the elderly, tutoring, and a raft of other after school and evening community service projects.

Besides upholding scholarship, leadership, and character, the National Honor Society is dedicated to the principle of community service.

World Language Department

Due to increased enrollment, the World Language Department was able to hire an additional staff member for the 2003-2004 academic year, thereby not only reducing class size and keeping present offerings such as AP French and Spanish, but also bringing Latin back to the curriculum.

While in 2003, participation in the National Latin Exam was limited to the only student taking Latin (independently)--winning a gold medal and a summa cum laude certificate--, plans are presently underway for Spanish, French, and Latin students to take respective national exams in March, 2004.

Additionally, Bellingham High School Language teachers were thrilled to be able to attend the ACTFL Language Conference in Philadelphia in November, 2003. Keynote speakers such as Rod Paige, U.S. Secretary of Education, Andrew Cuomo, Former U.S. Secretary of Housing and Urban Development, and Mrs. Nanne Annan, lawyer, painter, children's author and wife of UN Secretary—General Kofi Annan, invigorated the staff with their vision of the place of Foreign Language instruction in the world community. The high school teachers—Mrs. J. Trocchio, Mrs. G. McDonald, and Mrs. E. Mills—who also attended numerous world language workshops brought back to their schools stimulating and new ideas for implementation in their classroom. They were also able to screen world language books and supplies for future use.

Mrs. Trocchio's French classes took a field trip to Boston in early December to see the outstanding musical production of *Les Miserables*. Hopefully, world language students at BHS will also have the opportunity to travel to Europe in April, 2005.

Fine Arts/Wellness

The Wellness Department continues to develop new curriculum and activities for Bellingham students, by directing its focus on preventative programs which address quality of life concerns and issues. The 9th and 10th grade physical education classes continued development of the lifelong wellness and fitness curriculum. Concentration on lifetime activities for juniors and seniors allow students to obtain extensive individualized training on fitness equipment and the opportunity to develop personal fitness programs that they will utilize throughout their adult lives. Certification for seniors in the Community Health and Safety Course will resume during the 2004-2005 school year.

The Child Growth and Development classes continue to utilize the computerized babies to simulate parenting and act as a deterrent to teen pregnancy. These babies not only simulate parenting, but also address and bring awareness to issues such as Child Abuse Prevention, Shaken Baby Syndrome, and Prevention of Youth Violence and Sudden Infant Death.

The Foods and Nutrition curriculum has been transformed from typical basic foods classes to comprehensive nutrition classes, where students learn to purchase and prepare healthy foods. Technology is utilized to research recipes that include the food groups, while increasing the students' understanding of a nutritionally balanced diet and its direct relationship to their overall quality of life.

The Health Strand of Wellness is being strengthened, by introducing these new preventative programs to all grades.

This past fall, the BHS Marching Band participated in the Autumn Fest Columbus Day Parade, in Woonsocket, RI. and UMASS Band Day in addition to their regular football game schedule.

The chorus performed a concert at the Bellingham Common to celebrate the tree lighting. Our Brass Quintet will be featured at the Cable 8 annual Toys For Tots Telethon.

Several band students auditioned and were accepted to participate in the following festivals: All New England Band Festival at Plymouth State College and the Central District Band and Orchestra Festival.

The high school band and chorus will present their annual winter, spring and Pops Concerts in our high school auditorium.

In April, Bellingham will host the Massachusetts Instrumental and Choral Conductors Association Band Festival. Our students will have the honor of participating in a clinic with special guest conductors during this festival performance.

In Art 1, 2, 3 and 4, technology has spread throughout the curriculum. especially with the inclusion of the Adobe Photo Shop and Digital Photography. Mrs. Finlay continues to develop her expertise in Art Technology through participation in advanced courses, to enhance her overall program

Student Council

The current Student Council has 64 members, ten from the freshmen and sophomore class, fifteen from the junior and senior class and four officers from each of those classes.

Funds raised from a variety of activities generate the money needed to fund two scholarships of \$500.00 each. Two scholarships were awarded to the class of 2003. The recipients were Megan Bellegarde and Jenny Nicoloro.

Members are elected to the Student Council during the annual class elections that are sponsored by the Student Council. Faculty members supervise the election process. Elections for incoming freshmen take place at the Middle School in order that those members are in place for the start of the next school year.

Student Council members elected the following students to lead the council: President – Justine Alfred, Vice-President - Cortney Healy, Secretary - Lisa Allard, Treasurer – Nicole Brunelle, and Public Relations - Allisha Fabricotti. Additionally Joe Costanzo was elected as the school committee representative and two regional representatives elected were Justine Alfred and Cortney Healy. The DOE reps are Erin Sullivan and Katie Stark.

This September, a canister drive was held at four locations in town as our first fund raising activity. Teachers also are part of the fundraising effort as they willingly donate \$10.00 for the privilege of “dressing down” on the last Friday of the month. As part of Spirit Week, Student Council members purchased t-shirts identifying them as “property of BHS Student Council”.

Our Annual Spirit Week was a success with activities that included the decorating of windows in the cafeteria hallway by each class. The “Penny Wars” were again successful, this year netting \$650.00. Dress up days were popular with students and the week culminated with a pep rally organized by the Student Council.

Annually, both the High School and Middle School student councils cooperate in sponsoring a Thanksgiving Food Drive and Christmas Toy Drive.

Student of the Quarter is also sponsored by the Student Council with nomination coming from the faculty.

GUIDANCE DEPARTMENT

STAFF:

The Guidance staff at the secondary level for the 2003-04 school year includes a Guidance Department Director, two full-time counselors, one part-time counselor, two interns, and a clerk. The counselor/student assignments for the current school year are as follows:

Grades 9.....Mrs. Hebden/Dr. Chiappone/Mr. Devlin/Mrs. Taylor
Grade 10.....Mrs. Hebden/Dr. Chiappone/Mr. Devlin/Mrs. Taylor
Grade 11.....Mrs. Hebden/Dr. Chiappone/Mr. Devlin/Mrs. Taylor
Grade 12.....Mrs. Hebden/Dr. Chiappone/Mr. Devlin/Mrs. Taylor

(all assignments are shared alphabetically)

AWARDS NIGHT

On June 4, 2003, the senior class participated in the second annual evening presentation of awards and scholarships. Many scholarships were granted by colleges and universities. In addition to the school-based scholarships, there were 41 local monetary awards presented to the graduates of the class of 2003. These scholarships were sponsored by local businesses, civic groups and organizations or by individual families/friends in memory of a loved one. The total amount of local scholarship awards was \$45,155. Awards were presented in many categories. Awards include medals, pins, trophies, books, plaques and certificates of merit. This year we initiated an Attendance Award to recognize seniors who achieved perfect attendance.

MINI-COLLEGE FAIR

Over 50 colleges, universities, technical schools, and armed service representatives visit our school annually. This year, we invited all of the New England institutes of higher education to our first college fair at the high school. It was held in the high school library on October 21, 2003, from 12:30 – 2:30 P.M. All seniors and those juniors who were in a study period during that time had the opportunity to meet with college representatives to pick up applications and view books and schedule interviews. Literature was available and admissions personnel answered questions for students, counselors and teachers. This successful event will be held again next year because it is less disruptive and more productive than having individual college representatives schedule visits throughout the fall.

FINANCIAL AID INFORMATION NIGHT

On Tuesday, December 2, 2003, at 7:00 P.M. a “Financial Aid Information Night” was held for students and their parents. The Assistant Director of Financial Aid from Stonehill College, Mr. Anthony Erwin, was the guest speaker. The Guidance Director and staff members provided pamphlets and resources on financial assistance.

SCHOOL-WIDE TESTING PROGRAM

On November 21, 2003, Bellingham High School Guidance Department conducted a school-wide testing program. Students in grades 9-11 were tested using a variety of standardized tests. Freshmen were tested using the STANFORD ACHIEVEMENT TEST, which assesses the basic curricular objects in the areas of reading and mathematics. Grade nine was also administered open-ended tests in reading and math. Grade 10 was administered the PLAN which provides us with test results in English, math, reading, and science reasoning that measures the academic skills and abilities that students have developed to this point in their education. Grade 11 was administered the CAREER DIRECTIONS INVENTORY by the Army National Guard. Career Direction is designed to help students consider many factors that affect their future. Students were given the opportunity to match their values with career possibilities. In addition, they learned about making critical decisions, setting goals, and developing a plan of action. Juniors and seniors had the opportunity to sign up to participate in the ASVAB Career Exploration Program.

CAREER AWARENESS PROGRAM

Our Career Awareness Program provided various speakers throughout the year as well as guidance sponsored field trips to schools and events. Speakers have visited classes from the ITT Technical Institute, Katherine Gibbs School, and New England Institute of Technology.

SCHOOL TO CAREER

Bellingham High School is an active member in the Tri-County Partnership, participating with 12 area towns in developing a “School to Career” system in cooperation with local businesses and the Franklin Chamber of Commerce. Dr. Janice Chiappone is the high school “School to Career Coordinator.” She attends consortium meetings on a monthly basis. Dr. Chiappone has attended “School-to Career” meetings since September of 1996. In February, Bellingham participated in the National Job Shadow Day. This was a very successful program with over 250 students shadowing mentors at worksites. Bellingham had the highest participation rate of all schools in the Tri-County Partnership. This program will be repeated again this academic year. In March 2003, 52 students attended Criminal Justice Day at Dean College. In April 2003, 20 students participated in Construction Career Day sponsored by the Department of Education. In May 2003, 58 students attended the Many Ways of Winning Career forum. On December 10, 2003, ten students participated in the state-wide Health Care Career Day sponsored by Boston Works and Massachusetts department of Education. In October 2003, over 20 students attended the tour of the Boston Globe and WMJX radio station for Communications Careers Month. In 2002-2003, four students participated in the Milford Daily News Internship Program.

Bridges, an online career resource program, was purchased in May of 2000 and is being utilized by high school students. Students complete a self-assessment of their values and interests and personal career options are created. Throughout the year, many high school faculty members attend Professional Development Workshops sponsored by the School-to-Career Partnership. In February 2003, Bellingham High School received a \$1,500 Putnam Career Grant which helps the school to participate in job shadow, field trips, career fairs and innovative career programs. In the spring of 2002, a senior internship program was successfully launched and continues to grow.

CAREER SPECIALIST

For the third year, Bellingham High School has been the recipient of a grant from the Metro-West Regional Employment Board to fund a Career Specialist position. The Career Specialist's responsibilities are to counsel and place students in paid and unpaid internships and to work with the School-to-Career Coordinator on facilitating job shadow opportunities and career speakers. Mr. Daniel Colace has been appointed the Career Specialist as of October, 2001.

GUIDANCE INFORMATION RESOURCES and WEBSITE

The Guidance Department continues to provide updated information on the high school website (Bellingham.k12.ma.us). The website provides students and parents access to valuable information for both their secondary and post-secondary school years. It is updated with important information and opportunities on a regular basis.

Guidance provides brochures and articles on various topics and issues that affect today's youth. The BHS guidance brochure gives an overview of guidance services and resources that are available to students and families. A monthly newsletter for seniors contains helpful college and career information and important dates and deadlines. It is distributed to every senior and extra copies are available for parents in the Guidance office. A copy is also displayed on the website. We have created a "welcome packet" which will be updated yearly. It is available to new students and parents to explain the registration process and introduce them to the policies and procedures at Bellingham High School. The school profile was changed and updated this year. Also new this year is the Breakfast Club. On the last Friday of each month, the Guidance Department hosts meetings before school (7:00 to 7:45 A.M.) for parents. It's a great way for parents to get information/resources, ask questions and discuss concerns with counselors.

GUIDANCE PRESENTATIONS/PROGRAMS

The Guidance Department has continued to work on its developmental program. During the month of January, tenth grade students are visited by counselors in their English class. Counselors discuss the results of the standardized tests and PSATs. Counselors also talk about career planning and exploration, and the availability of the Bridges program to help students with their career and college searches. Freshmen and juniors receive classroom presentations in March. Scheduling, credits, graduation requirements, and academic issues are addressed. In addition, counselors discuss study skills, time management strategies, the importance of homework and the role of Guidance.

This year, we are conducting two group counseling programs. One is for adolescent boys and the other is for girls. They meet weekly and our goal is to raise self-esteem and provide support for students in a small group setting.

The Guidance Department is also committed to sponsoring and organizing programs which focus on information, intervention, and prevention. In December, the entire junior class participated in an in-school presentation called "Making It Count." This program is designed to help teens begin to think about their next step after graduation and what they need to accomplish during the next two years in order to maximize their opportunities for future success. In March, a similar program will be presented to seniors.

On January 3, our annual Alumni Day was held. More than twenty graduates from the class of 2002 spent the day visiting classes and teachers to share their college, job, and military experiences. Plans for our next Alumni Day are underway. It will be held on January 7, 2004.

In 2002, the Guidance Department applied for and received a grant in conjunction with Wayside Youth and Family Support Network and The Samaritans. The grant has been renewed for this year. The goal of the grant is to develop and implement a comprehensive school-based program that addresses teen issues and concerns. The Bellingham Bridges Project formed a committee in September of 2002 and continues to meet on a monthly basis to create an effective network of resources for the youth and the community of Bellingham. An important component of the grant is an on-site licensed social worker at the high school two days a week. This counselor can assess, refer, and provide support for students and their families. On October 7, 2003, a keynote speaker from McLean Hospital who specializes in adolescent depression gave an evening presentation to parents. In addition, a presentation was given by the Guidance staff prior to the start of Meet the Teacher Night in September. Information on improving communication skills with adolescents was provided. Through the grant, the Bridges Project Community Resource Directory was developed and has been distributed throughout the community.

COLLEGE NIGHT FOR JUNIORS

On March 11, 2003, juniors and their parents were invited to attend an informational meeting in the Bellingham High School Library. An Admissions Officer from Stonehill College and members of the Guidance Department were on hand to discuss and answer questions regarding the college admission process. Linda Dillon will be returning on March 11, 2004 to meet parents of the current junior class for a similar presentation.

SADD PROGRAM

The Bellingham SADD Chapter (Students Against Destructive Decisions) currently has 75 members who are dedicated to preventing underage drinking and drug use by focusing attention on the potentially life threatening consequences of destructive decisions. Twelve students, along with their advisors, attended the National SADD Conference in Washington, D.C. SADD members also attended SADD Sharing Day at the Consortium for the Prevention of Substance Abuse. Ten members were honored at the "You Lead" conference sponsored by the Norfolk County D.A.'s office and the MIAA. SADD also sets up an informational table and activities at the Community Wellness Day. In addition, the students organized a Community Awareness Day in conjunction with Red Ribbon Day. The SADD members also worked on a project entitled CHAIN OF LIFE in which every student's name is put on a link and displayed with the message "DON'T LET DESTRUCTIVE DECISIONS BREAK OUR CHAIN OF LIFE."

CBJ PROGRAM

The Criminal Based Justice (CBJ) Program is an interagency collaboration between educators, law enforcement officials, social services agencies, and the courts. A Memorandum of Understanding (MOU) has been signed and accepted by the school and police department. The MOU has been signed by the courts and currently meets on a monthly basis to share information about high-risk youth.

CRISIS MANAGEMENT AND SCHOOL SAFETY PLAN

All staff has received a Crisis Management Manual. The manual provides procedures and guidelines for the prevention and intervention of critical incidents. This manual also serves as a general model for all schools in the system. It outlines how all individuals in the school community (i.e.- administrators, teachers, parents, students, bus drivers, and support staff), will be able to identify and respond to any emergency on school grounds. The manual is reviewed on a yearly basis and corrections and changes are noted.

DARE PROGRAM

Each year during the months of February and March, high school students visit the three elementary schools to assist the local Police Department with the Drug and Alcohol Resistance Education Program (D.A.R.E.). They meet with younger students to disseminate information and to share experiences.

SCHOLARSHIPS

Forty-one local scholarship sponsors were available to the graduates of the Class of 2003. These scholarships, sponsored by local businesses, civic groups and organizations, offered more than \$45,155.00 in scholarship awards. Scholarship recipients are recognized during the graduation ceremony, many of which are announced for the first time on this occasion. Most local scholarship applications are distributed and collected directly through the Guidance office. Many community, regional, and national scholarships are also available in the Guidance office. They are advertised in the senior newsletters, on Guidance bulletin boards and in local newspapers. Students in the Class of 2003 were awarded numerous scholarships and are taking advantage of this financial assistance to further their education.

In addition to scholarships available to all graduates, the Guidance department coordinated the following special scholarship/award programs:

- Rodman-Ford Scholarship Program
- Norfolk County Teacher's Association Scholarship Award
- AP Scholar Award
- Voice of Democracy Contest (open to grades 9-12)
- VFW District Essay Competition (open to grades 7 & 8)
- Honor Scholars Night (grade 12)
- Century III Leadership Scholarship Program (grade 12)
- DAR Citizenship Award Scholarship Program (grade 12)
- Presidential Academic Fitness Award Program (grade 12)
- AFL/CIO Scholarship Competition (grade 12)
- Lion's Club Oratorical Contest (grade 11 and 12)
- Principal's Leadership Award (grade 12)
- Toyota Scholar's Award (grade 12)
- Commonwealth Award for Exemplary Community Service (grade 12)
- Coca-Cola Scholarship (grade 12)
- Robert C. Byrd Honors Scholarship Program

Athletic Budget Summary 2003

Positions	No. of Teams	No. of Participants	Coaches Salaries	Equipment	Game Officials	Home Personnel	Transportation	Gate Receipts	Total	
Trainer	0	0	10751	4000	0	0	0	0	14751	
Football (5)	3	68	18783	2000	4000	4458	3185	14755	47181	
Soccer, Boys (3)	3	47	8234	500	1857	463	1835	842	13731	
Soccer, Girls (3)	3	46	8234	500	1941	200	1835	842	13552	
Volleyball (3)	3	40	6982	1000	2006	1250	2211	2270	15719	
Field Hockey (4)	3	71	7516	1000	2292	400	2695	1348	15251	
Basketball, Boys (4)	4	55	12929	1000	2517	3380	4411	14225	38462	
Basketball, Girls (4)	4	50	12928	1000	2249	1225	2368	2755	22525	
Ice Hockey (2)	2	38	7246	1000	896	1542	3556	2353	16593	
Winter Track, B&G (3)	2	92	6916	400	1143	0	915	0	9374	
Baseball (3)	3	45	9016	1000	2662	100	3055	0	15833	
Softball (3)	3	47	9016	1000	1895	150	1724	0	13785	
Spring Track, B&G (4)	2	95	11066	300	1913	0	939	0	14218	
Cheerleader, Winter (1)	1	20	1470	500	0	0	125	0	2095	
Cheerleader, Fall (1)	1	20	1514	500	0	0	250	0	2264	
Cross Country (1)	1	16	2687	300	300	0	375	0	3662	
Golf (1)	1	15	1864	1000	0	0	1595	0	4459	
Wrestling (1)	1	20	0	0	0	0	1284	0	1284	
Lacrosse (1)	1	20	0	0	405	50	522	0	977	
SUBTOTAL	41	805	137152	17000	26076	13218	32880	39390	265716	
Administration									6921	
T.V.L. Dues									2700	
Insurance									5500	
Reconditioning									4500	
Contracted Services									500	
Alternative Printing									500	
Workshop Presentation									300	
Total									286637	
Gate receipts									-39390	
Total Funded							(*minus gates receipts)		247247	

DEPARTMENT OF SPECIAL SERVICES

Annual Report Year Ending December, 2003

Marijane Hackett, Director of Special Services

The Special Services Division supports the overall mission of the Bellingham Public Schools by collaborating, providing personnel, staff development and leadership to meet students' learning needs in a single system of education that maximizes the resources of the entire system. The Bellingham Public Schools Special Services Division provides those complementary resources and strategies that ensure all students are afforded the opportunity to meet District Learner Goals. We are a community of parents, teachers, administrators, business leaders and general public committed to excellence and accountability. Our vision for the future is constantly shaped by the diverse and changing needs of our students. We recognize that teamwork is integral to our efforts and that effective collaboration maximizes our resources so that our students are well prepared for the future.

The 2003 school year has proven to be one of many changes for the Special Education Department in Bellingham. During my first few months in Bellingham I developed several goals for Special Services. These goals were based on the MDOE coordinated Program Review Report, Recommendations for the Delivery of Psycho educational Services in Bellingham Public Schools by Jerome J. Schultz, Ph. D., input from Special Education faculty and coordinators, and my own observations and evaluations. We also underwent significant organizational changes due to the Middle School opening and the implementation of Inclusion at the High School.

A primary goal this year was to work with special education staff to foster implementation of policies and procedures that ensure compliance with state and federal regulations. Special Education Handbooks containing special education regulations, as well as Bellingham's policies and procedures, were printed and distributed to all schools. Monthly meetings with the special education coordinators from each school consistently reviewed and clarified these procedures for implementation. We established monthly audits to ensure we are up to date on all Individual Education Plan (IEP) reviews and evaluations.

Several workshops were conducted throughout the year on writing IEPs, with emphasis on writing measurable goals based on the needs of the individual student. In writing IEPs, we are now focused on providing FAPE (Free Appropriate Public Education) for all students as mandated by new state regulations. Teams are taking a careful look at *how* we provide services for students in the least restrictive environment and are focusing on the State Standards. There is ongoing collaboration between general education and special education teachers to provide services for students within inclusive settings.

Great strides have been taken in the implementation of inclusion throughout the system. Preschool students with disabilities are served at the Bellingham Early Childhood Program whenever possible. This program, led by Mrs. Pam Fuhrman, has been very successful in supporting our special needs preschoolers in the least restrictive environment. Under the direction and leadership of Mr. Mullaly at South, Mrs. Helen Chamides at Stallbrook and Mrs. Donna Dankner at Macy, inclusionary practices have been developed and implemented in all three elementary schools. There are two full day inclusion kindergarten classes, one at South and one at Stall Brook. South Elementary School also has two substantially separate classes for special needs students. This year we have focused on providing more inclusion opportunities for these students within the school.

The Middle School has begun its second year of full inclusion. With the support and strong leadership of the principal, Elaine D'Alfonso, several programs have been established to support the varied needs of the students. A Substantially Separate Classroom for students with significant developmental delays is in place. These students spend part of the day in a self-contained classroom and part of the day participating in various activities with their non-disabled

peers. There are scheduled resource classes for students who need small group instruction in reading, math and written language on a daily basis. Most of the students are serviced within the classroom setting by a special education teacher or instructional learning assistant working in collaboration with the classroom teacher. Small group or individualized instruction is provided for these students when needed. Wilson Reading is also available at the Middle School for students requiring a structured, systematic, remedial reading program.

Full inclusion of special needs students was initiated this September at Bellingham High School. As anticipated, there were many challenges for all involved as teachers attempted to adjust the manner in which they service students. Special education teachers are now assigned students for whom they write IEP goals and objectives, monitor progress, coordinate services and serve as a liaison for the parents and subject area teachers. This is clearly a transitional year at the High School and additional staff development will be needed as we continue to adapt to a full inclusion model. However, the initial transition seems to be successful. At least one resource class is scheduled during every period. Special needs students are assigned to a resource class during the day, if needed, for small group or individualized instruction. Some students are serviced within the classroom setting and are supported by special education staff and/or provided accommodations or modifications to allow them to access the general curriculum. The administration and staff will continue to collaborate as we continue to transition to an inclusion model that provides optimal educational opportunities for all Bellingham High School students.

The Primavera Center continues to provide a program to junior and senior high school age students with special needs in the least restrictive setting. Students from Bellingham and several surrounding communities, are educated in a small class environment with a range of educational and clinical services. The new director of Primavera, Mr. Michael Rooney, has emphasized meeting state standards for all students in the program. Under his direction, students are encouraged to work to their maximum potential while developing problem solving skills that will empower students to become productive, caring and successful contributors in our schools and society. The staff members at Primavera foster a holistic approach to learning and support the emotional and psychological needs of their students, as well as meet the educational requirements necessary for successful entry into a higher level of education or the workforce. The Primavera Center accepts students from other school districts on a tuition basis.

Staff development has been, and continues to be, a major focus of special services, especially for schools transitioning to inclusion. A presentation, *Supporting Students With IEPs: Best Practices*, was presented to each individual school between December, 2002 and May, 2003. Four separate workshops on *IEP Development* were conducted between January and June. Another was conducted in November at the High School and individual presentations in each school are planned for this spring. A workshop open to all teachers on *Functional Behavior Assessments & Manifestation Determination* was presented on January 22 at the Middle School. *Differentiating Instruction in the Mixed Ability Classroom* was presented at the Blackstone Valley Educational Collaborative on May 10, 2003. *Social Skills/Utilizing Social Stories and Strengthening Communication Skills* was a three part workshop presented in November. At the beginning of this school year, one day of the staff development was devoted entirely to Inclusion. Support meetings to foster inclusion were provided to the High School staff on December 9 and December 16. Additional sessions are being planned and will assist us in determining specific areas to focus future staff development.

The Special Services Department is committed to staff development for both professionals and paraprofessionals. In anticipation of certification requirements for our paraprofessionals under the *No Child Left Behind* initiative, Bellingham has contracted with the Para Educator Learning Network. This is an Internet based professional development web site that allows each individual to access courses from home or school. The web site maintains a

personalized transcript to assist each individual and tracks courses that have been successfully completed. This program is available to all paraprofessionals in Bellingham.

I have thoroughly enjoyed the past year and a half of service to Bellingham as Director of Special Services. I fully recognize and appreciate the support and commitment to our special needs students. I look forward to our continued collaboration and dedication in providing programs and services for all students.

TITLE I

Title I is a federally funded program for which the Bellingham Public Schools receive over \$200,000 in grant money annually. The funding is based on a formula that is directly related to the level of poverty of the families in town. These funds are then allocated to Title I eligible schools within the district, currently the three elementary schools which are: Stall Brook Elementary, South Elementary and Clara Macy Elementary. Children receive services through this program based on educational and academic achievement criteria. Under the "No Child Left Behind" law, children who do not meet state mandates are entitled to Title I support.

The Title I Grant funds staff positions and training opportunities. The Bellingham Public Schools have focused on The Reading Recovery Program and four teachers are involved in ongoing training of this program. The program has documented success in the early identification and prevention of reading failure. It targets at-risk students, primarily in grade one, who are most likely to be identified as reading disabled or significantly delayed readers by grade three. Preliminary results are positive and encouraging. The program is evaluated on an annual basis to identify its effectiveness and compliance with the federal mandates of Title I. Additionally, students are serviced in grades two through six in mathematics and English Language Arts with the help of two full time and five half time paraprofessionals who assist the teachers in each school. Two new programs, Plato and the Accelerated Reader System, were funded by Title I and added to the school system this year.

The Title I Parent Advisory Council (PAC) provides programs, speakers and information to parents. Professional Development for teachers and paraprofessionals is an important component of the grant. A comprehensive summer program provides continuous service to Title I students assuring uninterrupted progress. The Title I Director anticipates near level funding or better for the 2003-2004 Title I Grant. Thanks are due to the Title I community, professionals, paraprofessionals.

BELLINGHAM SCHOOL PERSONNEL

<u>Position</u>	<u>Total</u>	<u>Keough</u>	<u>BHS</u>	<u>PJP</u>	<u>MMS</u>	<u>Macy</u>	<u>South</u>	<u>St. Brk</u>	<u>BECP</u>
Superintendent	1	1							
Business Administrator	1	1							
Special Education Director	1	1							
Director of Maintenance	1	1							
Director of Curriculum	1	1							
Director of Technology	1	1							
Principal	7		1	1	1	1	1	1	0.5
Assistant Principal	2		1		1				
School Psychologist	4	0.5	0.5		0.5	0.5	1	0.5	
Guidance Supervisor	1		1						
Guidance Counselor	4		3		1				
Adjustment Counselor	4	0.5	0.5	2	0.5	0.2		0.3	
Early Childhood Teacher	13					1.5	4	3.5	4
Elementary Teacher	39					11	15	13	
Itinerant Teacher	19		2		2	5	5	5	
Middle School Teacher	62				62				
Secondary Teacher	45		34.9	1					
Special Education Teacher	33		4	6	9	6	5	3	
Special Education Non-Classroom	8		0.7		1.5	0.9	2.3	1	1.2
Special Education Coordinator	4		0.5		1	0.5	0.5	0.5	0.5
Outside Placement/Outreach	1	1							
Other Instructional Staff	18		7.8		6.8	1	1	0.8	
Nurses	6		1	1	1	1	1	1	
Instructional Learning Assistants	48		3	6	13	7	7	8	4
Librarian	1		1						
Library Assistant	4				1	1	1	1	
Programmer/Technician	7	3	3.5						
Secretary/Clerk	17	5	3.5	1	2.5	1.2	1.4	1.4	0.6
Bookkeeper	2	1.5							
Substitute Teacher Clerk*	1	1							
Custodian	30	0.2	10	0.8	8	3	4	4	
Cafeteria Worker	27		6	1	9	3	4	4	
Bus Monitors	3	3							
Totals	416	21.7	84.9	19.8	121	43.8	53.2	48	10.8

FTE Total 403

*Substitute Teacher Clerk works 15 hours weekly during school year taking calls from teachers for substitute replacements.

BELLINGHAM PUBLIC SCHOOLS

ENROLLMENT AS OF DECEMBER 31, 2003

GRADE	MACY	SOUTH	STALL BROOK	MIDDLE SCHOOL	HIGH SCHOOL	PRIMAVERA CENTER
Kind.	50	79	61			
1	55	101	66			
2	56	73	67			
3	61	66	59			
4	48	80	84			
5				215		
6				215		
7				206		2
8				217		5
9					202	10
10					202	16
11					183	16
12					194	6
Spec. Ed		24				
TOTAL	270	423	337	853	781	55

GRAND TOTAL 2,719

FEDERAL AND STATE PROJECT GRANTS

Listed below is a summary of Federal and State Project Grants received during the School/Fiscal year of July 1, 2002 to June 30, 2003.

FEDERAL GRANTS

1	Title IIA, Teacher Quality	\$58,374
2	Title IID, Enhanced Educ. through Technology	\$7,727
3	Federal Sped Allocation	\$478,709
4	Sped Early Childhood Alloc.	\$29,043
5	Sped Early Childhood Alloc.-Summer Program	\$5,107
6	Sped Program Improvement	\$29,196
7	Title V	\$11,785
8	Title I Distribution	\$208,410
9	Drug Free Schools	\$11,735
10	Federal 50/50	\$12,465
	<u>SUB TOTAL FOR FEDERAL GRANTS</u>	\$852,551.00

STATE GRANTS

11	<u>CPC – Community Partnerships</u>	\$104,022
12	<u>Early Intervention Literacy</u>	\$11,750
13	<u>Academic Support Services</u>	\$80,000
14	<u>K-5 Literacy Support II</u>	\$80,000
	<u>SUB TOTAL FOR STATE GRANTS</u>	\$275,772.00

<u>DISTRICT TOTAL FOR ALL GRANTS</u>	<u>\$1,128,323.00</u>
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SCHOOL DEPARTMENT REGULAR BUDGET EXPENDITURES
FINAL FISCAL YEAR 2003

School Committee	\$21,806
Superintendent's Office	\$168,389
Business Office	\$197,155
Legal Services	\$39,839
Administrative Technology	\$44,958
Supervision	\$265,588
Principals' Offices	\$750,596
Principal Technology	\$6,478
Instruction	\$9,033,522
Teacher Specialists	\$360,755
Instructional Coordinators	\$172,925
Medical/Therapeutic Services (OT, PT, Speech)	\$359,984
Professional Development	\$352,204
Textbooks	\$218,592
Instructional Hardware & Software	\$121,782
Library Services	\$160,330
Audio Visual Services	\$6,211
Guidance Services	\$281,900
Counseling	\$112,059
Testing & Assessment	\$439
Psychological Services	\$116,221
Health Services	\$174,058
Bus Monitors	\$20,836
Athletic Services	\$213,947
Other Student Activities	\$21,615
Custodial Services	\$1,122,013
Heating of Buildings	\$317,643
Utility Services	\$387,636
Maintenance of Grounds	\$44,940
Maintenance of Buildings	\$220,753
Maintenance of Equipment	\$48,907
Network/Telecommunications	\$148,601
Technology Maintenance	\$91,496
Employee Retirement Benefits	\$64,971
Rental & Lease	\$69,502
Civic Activities	\$2,150
Recreation Services	\$11,364
Improvement of Buildings	\$78,061
Mass. Public Schools Tuitions	\$176,532
Non Public Tuitions	\$653,262
Collaborative Tuitions	\$339,980
<u>Total Expenditures for 2002-2003 School Year</u>	<u>\$17,000,000.00</u>

Transportation Budget July 2002-June 2003	
Regular Transportation	\$777,863
Late Buses	\$8,600
Kindergarten Buses	\$97,740
Vocational Buses	\$6,750
ESL Transportation	\$6,727
Sped Transportation	\$369,633
<u>Total Transportation for the 2002-2003 School Year</u>	<u>\$1,267,313.00</u>

TWO HUNDRED EIGHTY SIXTH

ANNUAL REPORT

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TOWN OF
BELLINGHAM
2004

IN MEMORIAM

GEORGE O. HURTEAU
1921 – 2004

BELLINGHAM POLICE OFFICER



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ANNUAL REPORT

of the

TOWN CLERK

consisting of

ELECTED TOWN OFFICIALS

APPOINTED TOWN OFFICIALS

POPULATION STATISTICS

RECORDS OF TOWN MEETINGS

ELECTIONS

RECEIPTS

MARRIAGES-DEATHS

and

PUBLICATIONS OF TOWN BY-LAW AMENDMENTS

in the

TOWN OF BELLINGHAM

for the Year Ending December 31, 2004

TOWN OF BELLINGHAM

2004 ELECTED OFFICIALS

SELECTMEN

Ann L. Odabashian, Chairman
Paulette R. Zazza, Vice Chairman
Richard J. Martinelli
Jerald A. Mayhew
Ronald L. Picard

TOWN CLERK

Kathleen M. Harvey

MODERATOR

Scott A. Ambler

SCHOOL COMMITTEE

Daniel J. Ranieri, Chairman
Gwyn J. Swanson, Vice Chairperson
Ronald L. Martel
Michael J. O'Herron
Stephen R. Patrick

BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT COMMITTEE

E. Kevin Harvey

PLANNING BOARD

Roland R. Laprade, Chairman
Edward W. Guzowski, Vice Chairman
Thomas J. Guerin
Arthur P. MacNeil
Brian J. Sutherland
Glenn C. Wojcik, *Associate Member*

CONSTABLES

Robert J. Badzmierowski	Edward W. Guzowski
Richard J. Martinelli	William A. Spear, Jr.

LIBRARY TRUSTEES

Mary Ambler, Chairperson
Kathleen Bartlett, Vice Chairperson
Maryclare Burke
Michael B. Carr
Pamela W. Perry

2004 ELECTED TOWN OFFICIALS (con't)

HOUSING AUTHORITY

William F. O'Connell, Jr., Chairman

Ernest A. Taft, Vice Chairman

Linda L. Cartier

Leo E. Remillard

Billiegene A. Lavallee *

* State Appointee

2004 APPOINTED TOWN OFFICIALS

TOWN ADMINISTRATOR

Denis C. Fraine

TOWN COUNSEL

Ambler & Ambler, P.C.

Lee G. Ambler

Scott A. Ambler

CHIEF FINANCIAL OFFICER

Marilyn A. Mathieu

TREASURER/COLLECTOR

Grace L. Devitt

CHIEF OF POLICE

Gerard L. Daigle, Jr.

FIRE CHIEF - FOREST FIRE CHIEF

Richard F. Ranieri

D.P.W. DIRECTOR

Donald F. DiMartino

DIRECTOR OF LIBRARIES

Susan M. Peterson

EXECUTIVE DIRECTOR HOUSING AUTHORITY

Janice C. Towne

ANIMAL CONTROL OFFICER

Cynthia A. Souza

Peter Thomashay

Alfio C. Taddeo

Thomas Thayer

BELLINGHAM EMERGENCY MANAGEMENT AGENCY

James L. Haughey, Director

BOARD OF HEALTH

Camille R. Vaillant, Chairman
Walter J. DePaolo, Vice Chairman
Vincent A. Forte, Jr.

AGENT TO THE BOARD OF HEALTH (Burial Permits)

Francis E. Cartier
Leslie A. Cartier, Assistant

HEALTH AGENT

Michael Graf
Earl J. Vater, Assistant

BOARD OF REGISTRARS

Gordon D. Curtis, Chairman
Lloyd W. Goodnow, Jr.
Kathleen M. Harvey
Bruce W. Lord

CAPITAL IMPROVEMENT COMMITTEE

Joseph E. Collamati, Jr.	J. Eugene Corriveau
Roland A. Lavallee	Antonio R. Marino
Toni A. Picariello	Kevin B. Eck (Resigned May 24, 2004)

CEMETERY COMMITTEE & SEXTONS

Francis E. Cartier
Barry A. Larivierre
William A. Spear, Jr.

CIVIL DEFENSE AUXILIARY POLICE

Eugene F. Bartlett, Chief	
James Eames, Dep. Chief	Earl J. Vater, Captain
G. Steven Schreffler, Lieut.	John Kauker, IV, Sgt.
Thomas A. Keirstead, Sgt.	Ronald F. Mason, Sgt.
Joseph Matkowski, Jr., Sgt.	

Auxiliary Patrolmen

Gary Compopiano	Shawn Dearden
Robert Dickinson	Mark W. Duquette
Joseph B. Hunchard	Dana V. Lovejoy
Quint Roth	Michael J. Sabourin
Frederick Savoie, Jr.	

COMMISSION ON DISABILITY

Amy B. Cook, Chairperson	
Lambert D. Howe, Vice Chairman	
Louise A. Arnold	Richard J. Martinelli
Owen W. Emery, Jr. (Resigned June 28, 2004)	

CONSERVATION COMMISSION

Clifford A. Matthews, Chairman

Barry A. Lariviere, Vice Chairman

Lori J. Fafard

Anne A. Matthews

James A. Reger (Resigned November 24, 2004)

Neal D. Standley

Conservation Administrator

George C. Holmes

COUNCIL FOR THE AGING

Gordon D. Curtis , Chairman

Bruno M. Santini, Vice Chairman

Yvonne E. Bartlett

Nancy M. Delfino

Catherine J. DeTore

Joan M. Giard

Ursula Kittredge

William W. Monteiro

Mary Peluso

Mary Rita Tetrault

Donald E. Wozniak

CULTURAL COUNCIL

Suzanne M. Nadeau, Chairperson

Mary C. Healy

Sheila J. Ronkin

Myrna F. Simonson

Linda F. Trudeau

Annmarie Caporrella (Resigned November 8, 2004)

FINANCE COMMITTEE

Gary E. Maynard, Chairman

Joseph E. Collamati, Jr.

Kevin T. Connolly

Roland A. Lavalley

Henri J. Masson

Toni A. Picariello

Sheila M. Remondi (Resigned April 14, 2004)

Kevin B. Eck (Resigned May 24,2004)

Brenda L. Bussey (Resigned December 31, 2004)

HISTORICAL COMMITTEE

Ernest A. Taft, Chairman

Elizabeth T. Andrews

Priscilla Compton

Marcia A. Crooks

Bruce W. Lord

Florence M. McCracken

Helen V. Spont

INSPECTOR OF BUILDINGS

Stuart LeClaire

Earl J. Vater, Assistant

INSPECTOR OF PLUMBING AND GAS

Paul B. St.George

Roger E. Gaboury, Assistant

INSPECTOR OF WEIGHTS AND MEASURES

Henry L. Boucher, Jr.

INSPECTOR OF WIRES

Florent Levesque
Richard D. Marcoux, Assistant
Eugene F. Reckert, Assistant

INSURANCE COMMISSION

Grace L. Devitt
Denis C. Fraine
Marilyn A. Mathieu

MEMORIAL AND VETERANS' DAY COMMITTEE

James E. Hastings, Chairman
Denis Auger
Allen G. Crawford
Robert W. Erickson
Marilynn L. Fuller
Raymond Gagne
Kathy A. Simonini

METROPOLITAN AREA PLANNING COUNCIL REPRESENTATIVE

Denis C. Fraine

NORTH SCHOOL RESTORATION COMMITTEE

Bruce W. Lord
Ernest Taft
Jerald A. Mahew
Norman McLinden
Gary Wall

PARKS COMMISSION

William L. Roberts, Sr., Chairman
Robert P. Bartlett, Vice Chairman
Donald L. Floyd

PEARL STREET MILL PROJECT

Rosemarie Caddick
Roland R. Laprade
Stephen R. Patrick
Gordon D. Curtis
Ann L. Odabashian
Paulette R. Zazza

PERSONNEL BOARD

Cynthia L. Glose, Chairperson
Monice J. Trottier, Vice Chairperson
Deborah A. Burr
Hugh R. Reynolds

PRECINCT WARDENS & DEPUTY WARDENS

<i>Wardens</i>		<i>Political Party</i>	<i>Deputy Wardens</i>	
Alice H. Bissonnette	P-1	DEMOCRAT	Rachel L. Stratman	P-1
Joanne K. McAneny	P-2	REPUBLICAN	Emanuel F. Coder	P-2
Kenneth A. Bogan	P-3	DEMOCRAT	James A. McElroy	P-3
Theresa J. Marini	P-4	DEMOCRAT	John T. Molloy	P-4
J. Eugene Corriveau	P-5	REPUBLICAN	Joanne Arcand	P-5

TAX ASSESSORS

Mary Ellen Hutchins, Chairperson
Elizabeth A. Cournoyer
George C. Noble

TOWN COMMON TRUSTEES

G. Steven Schreffler, Chairman

Theodore C. Bailey, Vice Chairman

Joanne Arcand

William J. Bussey

Constance I. Peter

TOWN MEETING TELLERS

Alice H. Bissonnette, Head Teller

Joanne Arcand

Maryclare Burke

Pierrette Corriveau

Barbara J. Gallagher

Margaret M. Jaskinski

Linda G. Lord

Susan A. Manor

Anne A. Matthews

Joanne K. McAneny

Deborah Murzyck

Sheila L. Parker

Shirley J. Parziale

Denise Pasciuto

Mary S. Strachan

Priscilla Stringfellow

Marcia J. Swenson

Elaine E. Szamreta

Shirley W. Toomey

Joan Wingle

VETERANS' AGENT AND DIRECTOR OF VETERANS' SERVICES

Raymond R. Gagne

WORKER'S COMPENSATION AGENT

Nancy A. Bailey

ZONING BOARD OF APPEALS

William J. Hermistone, Chairman

Arturo G. Paturzo, Vice Chairman

Robert J. Andrews

Alternate Members:

Morton J. BenMaor

Peter Delsignore

Jeffrey Scornavacca

Stephanie P. Gant

Paul J. Dennison

ASSISTANT TOWN CLERK

Florence M. MacLaughlin

ASSISTANT TOWN COLLECTOR

Teresa A. Ambrosino

ASSISTANT TOWN TREASURER

Beth C. Smith

ASSISTANT TOWN ACCOUNTANT

Nancy A. Bailey

ADMINISTRATIVE ASSISTANT TO THE BOARD OF SELECTMEN

Jacqueline A. Bokoski

ADMINISTRATIVE ASSISTANT TO D.P.W. DIRECTOR

Claire M. Lofgren

SECRETARY TO TOWN ADMINISTRATOR

Catherine F. Creasia

CLERK TO INSPECTOR OF BUILDINGS

Michelle A. Brunelle

CLERK TO BOARD OF HEALTH

Laura A. Renaud

CLERK TO CONSERVATION COMMISSION

Anne A. Matthews

CLERK TO FINANCE COMMITTEE

Toni A. Picariello

CLERK TO PERSONNEL BOARD

Monice J. Trottier

CLERK TO PLANNING BOARD

Mary E. Chaves

CLERK TO SCHOOL COMMITTEE

Nancy A. Maynard

CLERK TO ZONING BOARD OF APPEALS

Laura A. Renaud

TOWN OF BELLINGHAM

OFFICIAL POPULATION STATISTICS

<u>CENSUS DATE</u>	<u>POPULATION</u>
May 25, 1765	468
March 29, 1776	627
January 1, 1978	14,619
January 1, 1979	14,692
January 1, 1980	14,476
January 1, 1981	14,339
January 1, 1982	14,209
January 1, 1983	14,098
January 1, 1984	14,107
January 1, 1985	13,981
January 1, 1986	13,911
January 1, 1987	14,001
January 1, 1988	14,140
January 1, 1989	14,404
January 1, 1990	14,375
January 1, 1991	14,319
January 1, 1992	14,187
January 1, 1993	14,275
January 1, 1994	14,217
January 1, 1995	14,251
January 1, 1996	14,525
January 1, 1997	14,590
January 1, 1998	14,686
January 1, 1999	14,767
January 1, 2000	15,027
January 1, 2001	15,075
January 1, 2002	15,093
January 1, 2003	15,301
January 1, 2004	15,347

TOWN OF BELLINGHAM

OFFICIAL FEDERAL POPULATION STATISTICS

<u>CENSUS DATE</u>	<u>POPULATION</u>
August 1, 1790	735
August 1, 1800	704
August 1, 1810	766
August 1, 1820	1,034
June 1, 1830	1,102
June 1, 1840	1,055
June 1, 1850	1,281
June 1, 1860	1,313
June 1, 1870	1,282
June 1, 1880	1,223
June 1, 1890	1,334
June 1, 1900	1,682
April 15, 1910	1,696
January 1, 1920	2,102
April 1, 1930	3,189
April 1, 1940	2,979
April 1, 1950	4,100
April 1, 1960	6,774
April 1, 1970	13,967
April 1, 1980	14,300
April 1, 1990	14,877
April 1, 2000	15,314

Commonwealth of Massachusetts
William Francis Galvin
Secretary of the Commonwealth

WARRANT FOR PRESIDENTIAL PRIMARY

Norfolk, ss:

To either of the Constables of the Town of Bellingham

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at:

Stall Brook School in Precinct # 1; Clara Macy School in Precinct # 2;
Bellingham Library in Precinct # 3; Assumption Parish Hall in Precinct # 4 and
Precinct # 5 in said Bellingham:

On TUESDAY, the SECOND DAY of MARCH, 2004 from
7:00 AM to 8:00 PM for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE.....FOR THIS COMMONWEALTH
STATE COMMITTEE MAN.....WORCESTER & NORFOLK
SENATORIAL DISTRICT
STATE COMMITTEE WOMAN.....WORCESTER & NORFOLK
SENATORIAL DISTRICT
TOWN COMMITTEE.....TOWN OF BELLINGHAM

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 2nd day of February, 2004

Jerald A. Mayhew, Chairman	Ronald L. Picard, Vice Chairman
Richard J. Martinelli	Ann L. Odabashian
Paulette R. Zazza	SELECTMEN OF BELLINGHAM

RETURN OF THE WARRANT

Norfolk, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Bellingham by posting attested copies of this Warrant at Town Hall and other municipal buildings throughout the Town of Bellingham in accordance with Article 4.03 of the town by-laws.

Date Posted: February 10, 2004

Robert J. Badzmierowski
Constable of Bellingham

**TOWN OF BELLINGHAM
PRESIDENTIAL PRIMARY
MARCH 2, 2004**

DEMOCRAT

						% VOTES CAST	
OFFICE & CANDIDATES	P-1	P-2	P-3	P-4	P-5	Total	

PRESIDENTIAL PREFERENCE							
Richard Gephardt	2	1	1	1	0	5	0%
Joseph Lieberman	1	1	1	3	4	10	1%
Wesley K. Clark	1	2	2	0	0	5	0%
Howard Dean	2	3	5	4	0	14	1%
Carol Moseley Braun	0	3	0	0	0	3	0%
John Edwards	37	51	53	43	56	240	20%
Dennis J. Kucinich	1	3	4	5	5	18	1%
John F. Kerry	181	183	190	171	187	912	74%
Lyndon H. LaRouche, Jr.	0	0	1	0	0	1	0%
Al Sharpton	1	4	4	3	1	13	1%
No Preference	0	0	3	1	1	5	0%
All Others	0	0	0	1	0	1	0%
BLANKS	1	0	0	0	1	2	0%
TOTAL	227	251	264	232	255	1,229	

**STATE COMMITTEE MAN
Worcester & Norfolk District**

Mark J. Carron	15	20	32	23	34	124	10%
Thomas J. Cullen	174	183	188	170	175	890	72%
All Others	0	0	0	0	0	0	0%
Blanks	38	48	44	39	46	215	17%
TOTAL	227	251	264	232	255	1,229	

**STATE COMMITTEE WOMAN
Worcester & Norfolk District**

All Others	2	0	5	1	2	10	
BLANKS	225	251	259	231	253	1,219	
TOTAL	227	251	264	232	255	1,229	

TOWN COMMITTEE

Kathleen Quinn	104	138	145	127	132	646	
Gerard L. Daigle	136	162	168	148	146	760	
Henri J. Masson	111	135	146	144	167	703	
Bruno M. Santini	107	129	147	129	162	674	
Kathleen M. Harvey	138	176	182	156	160	812	
John P. Murray	99	122	134	122	134	611	
Cheryl A. Gray	104	131	146	127	126	634	
Kevin J. Gray	102	128	142	123	123	618	
Daniel J. Ranieri	135	166	168	155	185	809	
Maryclare Burke	108	165	157	131	132	693	
Linda G. Lord	104	130	150	124	125	633	
Margaret C. Winter	116	140	143	129	126	654	
Suzanne L. Ranieri	123	156	160	152	169	760	
Ernest A. Taft	132	151	170	144	160	757	
Robert N. Rousseau	98	124	138	128	131	619	
Leo E. Remillard	117	140	144	138	152	691	
Thomas C. Burgess	102	122	137	121	121	603	
Maria P. Desrosiers	103	127	139	119	125	613	
Arthur P. MacNeil	106	129	135	120	121	611	
William P. Bissonnette	137	146	157	135	140	715	
Alice H. Bissonnette	128	139	144	133	125	669	
Anne A. Matthews	110	134	147	128	120	639	
Clifford A. Matthews	115	132	143	127	125	642	
Raymond R. Gagne	110	131	139	127	148	655	
Dennis P. Mattson	101	123	134	120	129	607	
Richard F. Ranieri	119	155	157	149	148	728	
Michelle A. Poirier	103	129	142	128	121	623	
Sandra E. Hickey	107	129	140	121	124	621	
Joseph P. Voss	99	123	132	121	125	600	
John R. Burke	106	133	140	125	129	633	

TOWN OF BELLINGHAM
PRESIDENTIAL PRIMARY
MARCH 2, 2004

DEMOCRAT

OFFICE & CANDIDATES	P-1	P-2	P-3	P-4	P-5	Total	% VOTES CAST
TOWN OF BELLINGHAM							
Continued:							
Rachel L. Stratman, Sr.	117	132	135	120	118	622	
Ann L. Odabashian	128	160	167	152	140	747	
Roger H. Oakley	112	136	152	131	132	663	
Bruce W. Lord	111	135	152	130	136	664	
Allen M. Doherty	109	135	140	122	120	626	
All Others	0	0	0	0	0	0	
BLANKS	3,988	3,942	4,068	3,514	4,148	19,660	
TOTAL	7,945	8,785	9,240	8,120	8,925	43,015	

TOWN OF BELLINGHAM
PRESIDENTIAL PRIMARY
MARCH 2, 2004

GREEN-RAINBOW

OFFICE & CANDIDATES	P-1	P-2	P-3	P-4	P-5	Total
PRESIDENTIAL PREFERENCE						
Lorna Salzman	0	0	1	0	0	1
David Cobb	1	0	0	0	0	1
No Preference	0	0	0	0	0	0
All Others	0	0	0	0	0	0
BLANKS	0	0	0	0	0	0
TOTAL	1	0	1	0	0	2

STATE COMMITTEE MAN
Worcester & Norfolk District

All Others	0	0	0	0	0	0
Blanks	1	0	1	0	0	2
TOTAL	1	0	1	0	0	2

STATE COMMITTEE WOMAN
Worcester & Norfolk District

All Others	0	0	0	0	0	0
BLANKS	1	0	1	0	0	2
TOTAL	1	0	1	0	0	2

TOWN OF BELLINGHAM
PRESIDENTIAL PRIMARY
MARCH 2, 2004

LIBERTARIAN

OFFICE & CANDIDATES	P-1	P-2	P-3	P-4	P-5	Total

PRESIDENTIAL PREFERENCE						
Aaron Russo	0	0	0	0	1	1
Gary Nolan	2	0	0	0	0	2
No Preference	1	0	1	0	0	2
All Others	0	0	0	0	0	0
BLANKS	0	0	0	0	0	0
TOTAL	3	0	1	0	1	5

STATE COMMITTEE MAN
Worcester & Norfolk District

All Others	1	0	1	0	0	2
Blanks	2	0	0	0	1	3
TOTAL	3	0	1	0	1	5

STATE COMMITTEE WOMAN
Worcester & Norfolk District

All Others	0	0	0	0	0	0
BLANKS	3	0	1	0	1	5
TOTAL	3	0	1	0	1	5

TOWN OF BELLINGHAM
PRESIDENTIAL PRIMARY
MARCH 2, 2004

REPUBLICAN

OFFICE & CANDIDATES	P-1	P-2	P-3	P-4	P-5	Total	% VOTES CAST

PRESIDENTIAL PREFERENCE							
George W. Bush	29	34	30	30	18	141	85%
No Preference	3	2	5	0	2	12	7%
All Others	0	0	0	0	0	0	0%
BLANKS	1	4	4	0	3	12	7%
TOTAL	33	40	39	30	23	165	

STATE COMMITTEE MAN
Worcester & Norfolk District

Edward L. Bertorelli	26	32	32	28	15	133	81%
All Others	0	0	1	0	0	1	1%
Blanks	7	8	6	2	8	31	19%
TOTAL	33	40	39	30	23	165	

STATE COMMITTEE WOMAN
Worcester & Norfolk District

Jennie L. Caissie	24	30	34	28	14	130	79%
Carole Wheeler	0	1	0	0	0	1	1%
All Others	0	0	0	0	0	0	0%
BLANKS	9	9	5	2	9	34	21%
TOTAL	33	40	39	30	23	165	

TOWN OF BELLINGHAM
PRESIDENTIAL PRIMARY
MARCH 2, 2004

REPUBLICAN

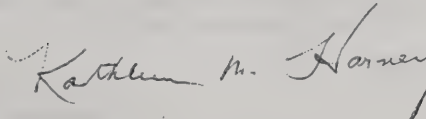
OFFICE & CANDIDATES	P-1	P-2	P-3	P-4	P-5	Total
*****	*****	*****	*****	*****	*****	*****
TOWN COMMITTEE						
Joanne K. McAneny	17	23	27	14	13	94
Mary Ambler	19	24	28	15	12	98
Paul F. Burke	17	24	23	14	12	90
Neil X. McAneny	15	22	24	14	11	86
Sheila L. Parker	19	22	24	15	13	93
Elwyn R. Parker	17	22	24	14	13	90
Nancy L. B. Zazza	17	22	24	18	12	93
E. Kevin Harvey	18	24	25	14	14	95
Leroy F. Manor	15	23	24	15	11	88
J. Eugene Corriveau	16	25	27	21	16	105
Pierrette M. Corriveau	15	23	26	18	15	97
Shirley J. Parziale	19	24	24	14	11	92
Billiegene A. Lavalley	17	22	23	17	14	93
Susan A. Manor	16	22	29	14	11	92
Kenneth M. Hamwey	19	26	23	14	11	93
George E. Dubois	18	24	24	15	13	94
Mary Brennan Dubois	17	23	24	14	14	92
Jerald A. Mayhew	20	27	24	16	13	100
Carolyn J. Prescott	17	24	25	14	12	92
Richard V. Dill	15	22	25	14	11	87
Joanne Arcand	17	24	27	20	14	102
Frank J. Gauvain	15	22	24	14	11	86
Lloyd W. Goodnow, Jr.	16	23	23	14	13	89
Elizabeth A. Goodnow	15	23	25	14	13	90
David L. Tuttle, Jr.	17	25	25	16	16	99
Margaret T. Tuttle	15	24	25	16	15	95
Cynthia L. Glose	16	24	25	15	12	92
Peter Krockta	16	22	24	15	12	89
Beth C. Smith	19	22	24	14	11	90
Edmund F. Walkowiak	16	22	23	14	11	86
Nancy A. Maynard	16	22	24	15	14	91
Elizabeth A. Cournoyer	16	23	26	14	13	92
Gayle L. Burke	18	22	24	14	12	90
Geraldine A. Perreault	17	24	26	14	11	92
All Others	0	0	0	0	0	0
BLANKS	583	610	523	537	375	2,628
TOTAL	1,155	1,400	1,365	1,050	805	5,775
*****	*****	*****	*****	*****	*****	*****

STATISTICAL INFORMATION	P-1	P-2	P-3	P-4	P-5	TOTALS
Registered voters by Precinct	1,788	1,746	1,820	1,956	1,780	9,090
Democratic Ballots Cast	227	251	264	232	255	1,229
Green Rainbow Ballots Cast	1	0	1	0	0	2
Libertarian Ballots Cast	3	0	1	0	1	5
Republican Ballots Cast	33	40	39	30	23	165
TOTAL BALLOTS CAST	264	291	305	262	279	1,401
% of Voter Turnout	14.8%	16.7%	16.8%	13.4%	15.7%	15.4%

A True Record.

ATTEST:

Kathleen M. Harvey
Bellingham Town Clerk



Commonwealth of Massachusetts

Town of Bellingham

WARRANT FOR ANNUAL TOWN ELECTION

Norfolk, ss:

To either of the Constables of the Town of Bellingham

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Town Elections to meet at:

Stall Brook School in Precinct # 1; Clara Macy School in Precinct # 2;
Bellingham Library in Precinct # 3; Assumption Parish Hall in Precinct # 4 and
5 in said Bellingham:

On TUESDAY, the Fourth Day of May, 2004

POLLS WILL OPEN AT 7:00 AM and CLOSE at 8:00 PM

To cast their vote for the following:

One Selectman	For a term of three years
One Town Clerk	For a term of three years
Four Constables	For a term of three year
One Housing Authority Member	For a term of three years
Two Library Trustees	For a term of three years
One Moderator	For a term of three years
Two Planning Board Members	For a term of three years
Two School Committee Members	For a term of three years

And you are directed to serve this Warrant, by posting attested copies thereof at Town Hall and in other municipal buildings throughout Town seven days, at least, before the time and place of meeting as aforesaid.

Hereof fail not and make return of this Warrant with you doings thereon at the time and place of meeting as aforesaid.

Given under our hands this 5th day of April, 2004

Jerald A. Mayhew, Chairman

Ronald L. Picard, Vice Chairman

Ann L. Odabashian

Richard J. Martinelli

Paulette R. Zazza

Board of Selectmen

Return of the Warrant

Norfolk, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Bellingham by posting attested copies of the same in Town Hall and other municipal buildings throughout the Town, in accordance with Town By-Laws.

Date Posted: April 13, 2004

Robert J. Badzmierowski
Constable of Bellingham

TOWN OF BELLINGHAM
ANNUAL TOWN ELECTION
MAY 4, 2004

							%
							VOTES
(*) Denotes Elected	P-1	P-2	P-3	P-4	P-5	Total	CAST
*****	*****	*****	*****	*****	*****	*****	*****
SELECTMAN - for 3 years							
1 to be elected							
Jerald A. Mayhew	*	171	213	231	287	349	1,251 79%
All Others		4	8	3	8	4	27 2%
BLANKS		57	52	53	65	79	306 19%
TOTAL		232	273	287	360	432	1,584

TOWN CLERK - for 3 years							
1 to be elected							
Kathleen M. Harvey	*	200	233	259	324	368	1,384 87%
All Others		1	2	0	2	2	7 0%
Blanks		31	38	28	34	62	193 12%
TOTAL		232	273	287	360	432	1,584

CONSTABLE - for 3 years							
4 to be elected							
Robert J. Badzmierowski	*	147	154	156	208	264	929 59%
Edward W. Guzowski	*	106	141	166	216	248	877 55%
William A. Spear, Jr.	*	130	143	162	219	254	908 57%
Paul J. Kearns		104	133	163	170	140	710 45%
Richard J. Martinelli	*	110	122	147	204	221	804 51%
All Others		1	3	0	0	3	7 0%
BLANKS		330	396	354	423	598	2,101 133%
TOTAL		928	1,092	1,148	1,440	1,728	6,336

HOUSING AUTHORITY - for 3 years							
1 to be elected							
Ernest A. Taft	*	176	212	220	263	303	1,174 74%
Nancy L.B. Zazza		27	42	49	78	111	307 19%
All Others		1	1	0	0	0	2 0%
Blanks		28	18	18	19	18	101 6%
TOTAL		232	273	287	360	432	1,584

(*) Denotes Elected P-1 P-2 P-3 P-4 P-5 Total CAST

LIBRARY TRUSTEE - for 3 years

2 to be elected

Mary Ambler	*	157	190	215	247	289	1,098	69%
Michael B. Carr	*	129	155	187	232	240	943	60%
All Others		0	3	3	2	3	11	1%
Blanks		178	198	169	239	332	1,116	70%
TOTAL		464	546	574	720	864	3,168	

MODERATOR - for 3 years

1 to be elected

Scott A. Ambler	*	168	214	232	281	331	1,226	77%
All Others		5	5	2	5	2	19	1%
Blanks		59	54	53	74	99	339	21%
TOTAL		232	273	287	360	432	1,584	

PLANNING BOARD - for 3 years

2 to be elected

Richard V. Dill		100	121	145	155	157	678	43%
Roland R. Laprade	*	107	133	168	204	252	864	55%
Thomas J. Guerin	*	126	153	156	241	276	952	60%
All Others		3	6	0	2	0	11	1%
Blanks		128	133	105	118	179	663	42%
TOTAL		464	546	574	720	864	3,168	

SCHOOL COMMITTEE - for 3 years

2 to be elected

Daniel J. Ranieri	*	121	163	159	236	322	1,001	63%
Paulette R. Zazza		65	94	105	154	228	646	41%
Ronald L. Martel	*	190	182	205	225	198	1,000	63%
All Others		0	3	0	6	0	9	1%
Blanks		88	104	105	99	116	512	32%
TOTAL		464	546	574	720	864	3,168	

Statistical Information

Registered voters by Precinct	1,802	1,761	1,853	1,991	1,793	9,200
Votes cast per precinct	232	273	287	360	432	1,584
% of vote per precinct	13%	16%	15%	18%	24%	17%

A true record.

ATTEST:

Kathleen M. Harvey
Bellingham Town Clerk

SPECIAL TOWN MEETING

MAY 26, 2004

at 7:25 PM

ARTICLE 1. AMEND ARTICLE 1 OF THE MAY 2002 ANNUAL TOWN MEETING

To see if the Town will vote to amend Article 1 of the May 2002 Annual Town Meeting by adding funds to the salary line of the Fire Department budget to fund the Association's FY03 salary increase; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the town appropriate the sum of \$24,031.50 and to add said sum to Article 1, Item 220 – Fire Department Salaries of the May 2002 Annual Town Meeting. Said sum to be raised by Taxation.

(Recommended by Finance Committee)

ARTICLE 2. TOWN HALL RENOVATION

To see if the Town will vote to transfer an additional sum of money authorized under Article 10 "Town Hall Renovation" of the May 1997 Annual Town Meeting for the purpose of constructing additional Town Hall office space as identified on the plan attached to the motion and to determine how such appropriation shall be raised, by borrowing or otherwise, and if by borrowing, to authorize the issuance and sale of general obligation bonds or notes of the Town therefore for the purposes stated; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Passed over.

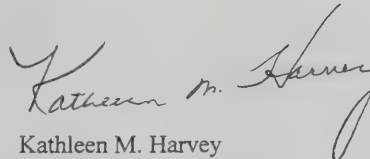
Attendance:	P-1	P-2	P-3	P-4	P-5	Total
	58	24	27	17	23	149

No quorum required.

Warrant dissolved at 7:31 PM.

A true record.

ATTEST:


Kathleen M. Harvey
Bellingham Town Clerk

**ANNUAL TOWN MEETING
of May 26, 2004 @ 7:30 PM**

ARTICLE 1.

1. OPERATING EXPENSES AND SALARIES

To see what sums the Town will vote to raise and appropriate for the various Town Department for a period commencing July 1, 2004 through June 30, 2005

VOTED: Monies to be raised by taxation unless otherwise noted.

ITEM #			
430	SOLID WASTE COLLECTION/DISPOSAL		
		Salaries	21,690.00
		Expenses	1,148,100.00
450	WATER OPERATING FUND		
		Salaries	550,426.00
		Expenses	759,300.00
460	SEWER OPERATING FUND		
		Salaries	93,939.00
		Expenses	505,123.00
114	MODERATOR		
		Elected Salaries	430.00
		Expenses	90.00
122	BOARD OF SELECTMEN		
		Elected Salaries	6,000.00
		Salaries	47,400.00
		Expenses	36,701.00
123	TOWN ADMINISTRATOR		
		Salaries	131,921.00
		Expenses	7,700.00
131	FINANCE COMMITTEE		
		Salaries	2,700.00
		Expenses	2,375.00
132	RESERVE FUND		
		Expenses	150,000.00
135	CHIEF FINANCIAL OFFICER		
		Salaries	177,795.00
		Expenses	42,600.00
137	TAX ASSESSORS		
		Appointed Salaries	3,800.00
		Salaries	89,770.00
		Expenses	21,800.00
138	TOWN TREASURER		
		Salaries	68,007.00
		Expenses	27,000.00

139	TOWN COLLECTOR		
		Salaries	127,722.00
		Expenses	61,650.00
151	TOWN COUNSEL		
		Professional Service	25,000.00
		Special Council	45,000.00
152	PERSONNEL DEPARTMENT		
		Salaries	1,680.00
		Expenses	310.00
154	MANAGEMENT INFORMATION SYSTEMS		
		Salaries	60,300.00
		Expenses	135,796.00
		Capital Outlay	20,000.00
156	TAX TITLE FORECLOSURE		
		Expenses	1,500.00
161	TOWN CLERK		
		Elected Salaries	55,822.00
		Salaries	36,451.00
		Expenses	5,700.00
162	ELECTION & TOWN MEETINGS		
		Expenses	30,700.00
163	BOARD OF REGISTRARS		
		Salaries	1,400.00
		*Expenses	8,100.00
	<p>* The Board of Registrars is authorized to appoint one of its members, excluding the clerk of the board, to serve as Census Updater and to pay said Registrar \$10.00 per hour, not to exceed \$1,000.00 of the total Expense Budget.</p>		
171	CONSERVATION COMMISSION		
		Salaries	36,050.00
		Expenses	8,770.00
172	PLANNING BOARD		
		Elected Salaries	5,000.00
		Salaries	48,800.00
		Expenses	10,300.00
173	ZONING BOARD OF APPEALS		
		Salaries	7,275.00
		Expenses	557.00
182	INDUSTRIAL DEVELOPMENT COMMISSION		
		Expenses	1.00
183	DISABILITY COMMISSION		
		Salaries	1,200.00
		Expenses	1,500.00

189	PUBLIC BUILDINGS MAINTENANCE	Salaries	78,483.00
		Expenses	143,659.00
190	ON THE JOB INJURY FOR DEDUCTIBLE	Expenses	55,000.00
191	WORKER'S COMPENSATION AGENT	Salaries	5,000.00
192	EMPLOYEE SICK DAY BUY-BACK FUND	Expenses	25,000.00
193	PROPERTY AND LIABILITY INSURANCE	Expenses	305,000.00
194	RETIREMENT ASSESSMENT	Expenses	1,098,000.00
195	MEDICARE/EMPLOYER SHARE	Expenses	250,000.00
196	TOWN REPORTS	Expenses	3,000.00
197	PHYSICAL/OCCUPATIONAL HEALTH	Expenses	32,000.00
198	INSURANCE DEDUCTIBLE	Expenses	2,000.00
199	DAMAGE TO PERSONS AND PROPERTY	Expenses	1.00
210	POLICE DEPARTMENT	Salaries	2,211,854.00
		Expenses	140,400.00
220	FIRE DEPARTMENT	Salaries	1,387,071.00
		Expenses	81,460.00
251	TOWN INSPECTOR	Salaries	117,461.00
		Expenses	5,900.00
252	SEALER OF WEIGHTS AND MEASURES	Salaries	3,000.00
		Expenses	3,490.00
253	INSPECTOR OF PLUMBING AND GAS	Salaries	23,026.00
		Expenses	600.00
255	ELECTRICAL INSPECTOR	Salaries	25,458.00
		Expenses	735.00

292	ANIMAL CONTROL		
		Salaries	80,546.00
		Expenses	11,400.00
294	TREE WARDEN		
		Appointed Salaries	4,232.00
		Salaries	3,720.00
		Expenses	5,626.00
299	AUXILIARY POLICE		
		Expenses	4,766.00
300	SCHOOL DEPARTMENT		
		Elected Salaries	5,000.00
		School Dept. Budget	18,195,000.00
302	BLACKSTONE VALLEY VOC. TECH. SCHOOL		
		Expenses	331,497.00
	(a) That the Town appropriate the sum of \$331,497.00 for the Town's net assessment of the Blackstone Valley Vocational Regional School District.		
	(b) The net assessment consists of the sum of \$283,477.00 for the Town's portion of normal operating expenses and ongoing capital and \$48,020.00 for debt service.		
303	SCHOOL TRANSPORTATION		
		Transportation Exps.	1,350,000.00
421	HIGHWAY ADMINISTRATION		
		Salaries	79,528.00
		Expenses	22,860.00
422	HIGHWAY CONSTRUCTION AND MAINTENANCE		
		Salaries	461,053.00
		Expenses	202,500.00
423	SNOW AND ICE REMOVAL		
		Salaries	20,000.00
		Expenses	80,000.00
424	STREET LIGHTING		
		Expenses	135,000.00
425	HIGHWAY MAINTENANCE		
		Expenses	60,300.00
426	GAS & OIL		
		Expenses	76,000.00
433	SOLID WASTE		
		Expenses	177,000.00
439	SANITARY LANDFILL		
		Expenses	5,000.00

491	CEMETERY DEPARTMENT	Appointed Salaries	3,600.00
		Expenses	6,300.00
510	BOARD OF HEALTH	Appointed Salaries	3,000.00
		Salaries	78,513.00
		Expenses	15,040.00
541	COUNCIL ON AGING	Salaries	94,623.00
		Expenses	26,307.00
543	VETERANS' SERVICES	Salaries	3,000.00
		Expenses	5,250.00
549	VETERANS' GRAVE AGENT	Salaries	600.00
		Expenses	250.00
610	LIBRARY	Elected Salaries	525.00
		Salaries	254,105.00
		Expenses	149,250.00
630	PARKS AND RECREATION	Appointed Salaries	3,050.00
		Salaries	47,500.00
		Expenses	52,028.00
650	HISTORICAL COMMISSION	Expenses	5,500.00
651	ARTS LOTTERY COMMISSION	Expenses	7,500.00
660	MEMORIAL DAY & VETERANS' AFFAIRS	Expenses	12,000.00
710	DEBT SERVICE-PRINCIPAL PAYMENT	Expenses	3,100,000.00
715	DEBT SERVICE - INTEREST ON BONDS	Expenses	2,400,000.00
990	TRANSFER TO WORKMEN'S COMP	InterFund Transfer	5,000.00
991	TRANSFER TO UNEMPLOYMENT TRUST	InterFund Transfer	5,000.00
992	TRANSFER TO GROUP INSURANCE TRUST	InterFund Transfer	2,600,000.00

Note: * All travel expenses are paid at the rate of \$.30 per mile.

* No travel expenses shall be paid except upon receipt of vouchers showing dates, expenses incurred and the number of miles traveled.

TOTAL **\$40,817,818.00**

Funding: **\$1,169,790.00** from Trash Receipts
\$1,309,726.00 from Water Receipts
\$599,062.00 from Sewer Receipts
\$52,700.00 from Ambulance Receipts
\$10,539.00 from Title V Receipts
\$37,676,001.00 by TAXATION

(Recommended by Board of Selectmen)

(Recommended by Finance Committee)

ARTICLE 2. CONVEYANCES AND EASEMENTS

To see if the Town will vote to authorize the Board of Selectmen to accept and/or purchase conveyances or easements, sewers, water lines, retaining walls and streets, and to raise and appropriate a sum of money to carry out said purposes; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town authorize the Board of Selectmen to accept and/or purchase conveyances or easements, sewers, water lines, retaining walls and streets, and to raise and appropriate the sum of \$1.00 to carry out said purpose, said sum to be raised by taxation.

(Recommended by Finance Committee)

ARTICLE 3. PURCHASE OF SURPLUS EQUIPMENT

To see if the Town will vote to raise and appropriate a sum of money and to authorize the D.P.W. Director, in conjunction with other Town Departments, to purchase surplus government equipment for the Town; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town appropriate the sum of \$1.00 by taxation and to authorize the D.P.W. Director, in conjunction with other Town Departments, to purchase surplus government equipment for the Town.

(Recommended by Finance Committee)

ARTICLE 4. TOWN PROPERTY AUCTION

To see if the Town will vote to authorize the Board of Selectmen and their successors in office to sell at public auction any of the property which the Town may have acquired or may hereafter acquire through proceedings based upon non-payment of taxes or under proceedings for the sale of lands of low value, to impose upon the property so sold such restrictions, reservations or conditions as shall be deemed expedient, and to execute quitclaim deeds and other instruments thereto; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town authorize the Board of Selectmen and their successors in office to sell at public auction any of the property which the Town may have acquired or may hereafter acquire through proceedings based upon non-payment of taxes or under proceedings for the sale of lands of low value, to impose upon the property so sold such restrictions, reservations or conditions as shall be deemed expedient, and to execute quitclaim deeds and other instruments thereto.

(Recommended by Finance Committee)

ARTICLE 5. HIGHWAY CONSTRUCTION

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws, (as pertaining to Highway Funds) for the construction, reconstruction, and improvement of Town roads, said funds to be borrowed in anticipation of State Revenue; and expended under the direction of the D.P.W. Director; or act or do anything in relation thereto.

(By: D.P.W. Director)

VOTED: Unanimously voted that the Town authorize the Board of Selectmen to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws, (as pertaining to Highway Funds) for the construction, reconstruction, and improvement of Town roads, said funds to be borrowed in anticipation of State Revenue; and expended under the direction of the D.P.W. Director.

(Recommended by Finance Committee)

ARTICLE 6. AMEND ARTICLE 1.

To see if the Town will vote to amend Article 1 of the 2003 Annual Town Meeting by reducing, adding to, deleting, amending appropriations or transferring funds from various sources into items within Article 1; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: That the Town amend Article 1 of the 2003 Annual Town Meeting by amending appropriations or transferring the sum of \$7,420.00 from various sources into items within Article 1 as follows:

FUNDS TO BE TRANSFERRED TO:

ACCOUNT	AMOUNT
Town Administrator Salaries	75.00
Town Treasurer's Salaries	3,920.00
Town Clerk Salaries	475.00
Public Building Salaries	650.00
Town Inspector's Salaries	2,250.00
Electrical Inspector	<u>50.00</u>
Total Transfer	7,420.00

FUNDS TO BE TRANSFERRED FROM:

ACCOUNT	AMOUNT
Selectmen Expenses	75.00
Animal Control Salaries	3,920.00
Animal Control Salaries	475.00
Animal Control Salaries	650.00
Animal Control Salaries	2,250.00
Animal Control Salaries	<u>50.00</u>
Total Transfer	7,420.00

(Recommended by Finance Committee)

ARTICLE 7. CAPITAL OUTLAY

To see if the Town will vote to raise and appropriate a sum of money which shall not exceed 1.5 million dollars and to determine how such appropriation shall be raised, whether by transfer of available funds, by taxation, by borrowing or otherwise, and if by borrowing to authorize the issuance and sale of general obligation bonds or notes of the Town therefore for the purpose of financing the purchase, construction, reconstruction and/or engineering costs associated with various capital outlay items or improvements proposed by Town Departments, Boards or Committees; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town appropriate by Taxation or transfer the sum of \$176,877.00 to various accounts as follows:

TRANSFER TO	TRANSFER FROM	AMOUNT
School Technology	U.S.S.L. Fund	8,877.00
Assessors-Revaluation	Overlay Surplus	50,000.00
High School Insulation	Taxation	35,000.00
COA-Electric Door Openers	Taxation	3,000.00
Highway Drainage-Chamberlain	Taxation	30,000.00
Wrentham Road-Drainage	Taxation	<u>50,000.00</u>
	Total Transfer	176,877.00

(Recommended by Finance Committee)

ARTICLE 8. REVOLVING FUNDS

To see if the Town will vote to adopt provisions of Chapter 44, Section 53E-1/2, of the General Laws to allow the following:

1. Town of Bellingham School Department to create a special revolving fund (not to exceed \$5,000) from revenues of energy and user fees and to authorize said funds for energy and user related expenses.
2. To allow the Bellingham School Department to create a special revolving fund (not to exceed \$125,000) from revenues received from services by the Alternative High School Printing, and to make payments for salaries, leases, supplies, and other related expenses.
3. To allow the Bellingham Public Library Trustees to create a special revolving fund from revenues received from overdue books and video fines and to authorize the use for purchasing books, videos, library materials, and to make payment to temporary or part-time employees and independent contractors, not to exceed \$10,000.
4. To allow the Parks Commission to create a special revolving fund from revenue received from the Arcand Park swim program and to authorize the use for swim program expenses not to exceed \$20,000.
5. To allow the Parks Department to create a special revolving fund from revenues collected from children participating in the program to pay salaries and supplies associated with the "Summer Parks Program", not to exceed \$5,000.
6. To allow the D.P.W. to create a special revolving fund from revenues received from the sale of compost bins and to authorize for the purchase of additional bins, not to exceed \$2,000.
7. To allow the Bellingham Historical Commission to create a special revolving fund (not to exceed \$5,000) from revenues received from donations to the Historical Commission and to authorize said funds to be used for operating expenses.
8. To allow the Town Common Trustees to create a special revolving fund (not to exceed \$15,000) from revenues received from the "Bay Bank Lease" as well as revenues received from rental fees, said fund to be used for maintenance expenses and for the purchase of supplies or materials associated with the Town Common.
9. To allow the Board of Selectmen to create a Special Revolving Fund, not to exceed \$25,000, from revenues received from a lease payment from Nextel and to authorize the use of these funds to pay monthly Nextel phone charges as well as monthly digital charges for mobile communications within the Police and Fire Department.
10. To allow the Bellingham School Department to create a special revolving fund, not to exceed \$160,000, from revenues received from after school programs and to make payments for salaries, leases, supplies and other related expenses.
11. To allow the Commission on Disability to create a special revolving fund from revenues received from gifts, grants and fees and to authorize the use for purchasing equipment and supporting materials, and to make payment to temporary or part-time employees and independent contractors, not to exceed \$10,000.

12. To allow the Inspector of Buildings to create a special revolving fund, not to exceed \$20,000 from revenues received from permits issued. Said funds to be used to pay salaries and expenses for inspectional services; or act or do anything in relation thereto.

(By: School Committee, Library Trustees,
Parks Commission, D.P.W., Historical
Commission, Town Common Trustees,
Board of Selectmen, Commission on
Disability, Inspector of Buildings.)

VOTED: Unanimously voted that the Town adopt the provisions of Chapter 44, Section 53E-1/2, of the General Laws to allow the following:

1. (Voted to Delete Section 1).
2. To allow the Bellingham School Department to create a special revolving fund (not to exceed \$125,000.00) from revenues received from services by Alternative High School Printing, and to make payments for salaries, leases, supplies, and other related expenses.
3. To allow the Bellingham Public Library Trustees to create a special revolving fund from revenues received from overdue books and video fines and to authorize the use for purchasing books, videos, library materials, and to make payment to temporary or part-time employees and independent contractors, not to exceed \$10,000.00.
4. To allow the Parks Commission to create a special revolving fund from revenue received from the Arcand Park swim program and to authorize the use for swim program expenses not to exceed \$20,000.00.
5. (Voted to Delete Section 5).
6. To allow the D.P.W. to create a special revolving fund from revenues received from the sale of compost bins and to authorize for the purchase of additional bins not to exceed \$2,000.00.
7. To allow the Bellingham Historical Commission to create a special revolving fund (not to exceed \$5,000.00) from revenues received from donations to the Historical Commission and to authorize said funds to be used for operating expenses.
8. To allow the Town Common Trustees to create a special revolving fund (not to exceed \$15,000.00) from revenues received from the "Bay Bank Lease" as well as revenues received from rental fees, said fund to be used for part time grounds keepers salaries.
9. To allow the Board of Selectmen to create a Special Revolving Fund, not to exceed \$25,000.00 from revenues received from a lease payment from Nextel and to authorize the use of these funds to pay monthly Nextel phone charges as well as monthly digital charges for mobile communications within the Police and Fire Department.
10. To allow the Bellingham School Department to create a special revolving fund, not to exceed \$160,000.00, from revenues received from after school programs and to make payments for salaries, leases, supplies and other related expenses.
11. To allow the Commission on Disability to create a special revolving fund from revenues received from gifts, grants and fees and to authorize the use for purchasing equipment and supporting materials, and to make payment to temporary or part-time employees and independent contractors, not to exceed \$10,000.00.

12. To allow the Inspector of Buildings to create a special revolving fund, not to exceed \$20,000.00 from revenues received from permits issued. Said funds to be used to pay salaries and expenses for inspectional services.

(Recommended by Finance Committee)

ARTICLE 9. SALE OF LAND OFF BENELLI

To see if the Town will vote to authorize the Bellingham Board of Selectmen to abandon parcels of land that are now unimproved sections of ways presently owned by the Town of Bellingham and to sell, convey, and transfer Title of parcels to private parties abutting the Ways all subject to the Town's retaining permanent municipal easements rights on said parcels; said parcels are shown on a plan entitled "Allen Farms Plot Lots for Sale by Numa Benelli, Woonsocket, R.I., Bellingham, Mass., April 25, O.H. Cote, Civil Engineer, Woonsocket, R.I." which way is shown as Empire Street and is about 680 feet in length and 40 feet in width and runs northerly from Benelli Street. Conveyance of any portion of these ways only to occur after the Board of Selectmen vote to abandon same as a Town Way if so determined; or act or do anything in relation thereto.

(By: Petitioner-Atty. Bruce Lord, 77 David Road, Bellingham)

VOTED: Passed over.

ARTICLE 10. WETHERSFIELD ROAD DRAINAGE IMPROVEMENTS

To see if the Town will vote to appropriate a sum of money for the purpose of financing the cost of engineering, construction, land acquisition and any other related project costs associated with the construction of Wethersfield Road Drain System, and to determine how said funds will be raised, whether by borrowing with bonds or notes issued for a period not to exceed thirty (30) years under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that the Treasurer and/or Board of Selectmen be authorized to borrow said funds or funding to be provided by taxation or from available funds; or act or do anything in relation thereto.

(By: Petitioner-Nick Casalanguida, 72 Wethersfield Road, Bellingham)

VOTED: Unanimously voted that the Town appropriate the sum of \$40,000.00 for the purpose of financing the cost of engineering, construction, land acquisition and any other related project costs associated with the construction of Wethersfield Road Drain System, said sum to be raised by Taxation.

(Recommended by Finance Committee)

ARTICLE 11. SALE OF WATER TO MENDON

To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement or agreements with the Town of Mendon to sell potable water; or act or do anything in relation thereto.

(By: DPW Director)

VOTED: Passed over.

(Not Recommended by Finance Committee)

ARTICLE 12. AMEND BY-LAWS CHAPTER 7

To see if the Town will vote to amend Chapter 7, Article 7.01 and Article 7.02 which reads as follows:

Article 7.01 Appointment

A Capital Improvement Committee of seven (7) members consisting of two (2) Finance Committee members and five (5) At- Large shall be appointed by the Board of Selectmen. Members shall serve a term of three (3) years, those from the Finance Committee will serve a term contemporaneous with their term of the Finance Committee. A member's reappointment to the Finance Committee shall not automatically cause reappointment to the Capital Improvement Committee. Any vacancy on the Capital Improvements Committee shall be filled by the Board of Selectmen for the remainder of the term.

Article 7.02. Estimates Of Funds For Capital Improvements

The Capital Improvements Committee shall study those capital improvements as defined in Article 1.02 that are above one hundred thousand dollars (\$100,000). The Board of Selectmen and all boards, committees, heads of department, or other officers of the Town authorized by law to expend money shall furnish to the Capital Improvements Committee, with their annual budget requests, detailed estimates of the amount necessary for capital improvements for the departments under their jurisdiction for at least the following five (5) years.

The Capital Improvement Committee shall consider the relative need, timing, cost, completeness of the planning, community support, availability of outside funding, and other factors the Capital Improvements Committee shall deem appropriate to the individual expenditures and the effect each will have on the financial position of the Town.

Be amended to read:

Article 7.01 Appointment

A Capital Improvement Committee of five (5) members consisting of three (3) Finance Committee members and two (2) At- Large shall be appointed by the Board of Selectmen. Members shall serve a term of three (3) years, those from the Finance Committee will serve a term contemporaneous with their term of the Finance Committee. A member's reappointment to the Finance Committee shall not automatically cause reappointment to the Capital Improvement Committee. Any vacancy on the Capital Improvements Committee shall be filled by the Board of Selectmen for the remainder of the term.

Article 7.02. Estimates Of Funds For Capital Improvements

The Capital Improvements Committee shall study those capital improvements as defined in Article 1.02 that are above fifty thousand dollars (\$50,000). The Board of Selectmen and all boards, committees, heads of department, or other officers of the Town authorized by law to expend money shall furnish to the Capital Improvements Committee, with their annual budget requests, detailed estimates of the amount necessary for capital improvements for the departments under their jurisdiction for at least the following five (5) years.

The Capital Improvement Committee shall consider the relative need, timing, cost, completeness of the planning, community support, availability of outside funding, and other factors the Capital Improvements Committee shall deem appropriate to the individual expenditures and the effect each will have on the financial position of the Town; or act or do anything in relation therefore.

(By: Finance Committee)

VOTED: That the Town amend General By-Law Chapter 7, Article 7.01 and Article 7.02 as follows:

Article 7.01 Appointment

A Capital Improvement Committee of five (5) members consisting of three (3) Finance Committee members appointed by the Finance Committee and two (2) At-Large shall be appointed by the Board of Selectmen. Members shall serve a term of three (3) years, those from the Finance Committee will serve a term contemporaneous with their term of the Finance Committee. A member's reappointment to the Finance Committee shall not automatically cause reappointment to the Capital Improvement Committee. Any vacancy on the Capital Improvements Committee shall be filled by the Board of Selectmen for the remainder of the term.

Article 7.02. Estimates Of Funds For Capital Improvements

The Capital Improvements Committee shall study those capital improvements as defined in Article 1.02 that are above fifty thousand dollars (\$50,000.00). The Board of Selectmen and all boards, committees, heads of department, or other officers of the Town authorized by law to expend money shall furnish to the Capital Improvements Committee, with their annual budget requests, detailed estimates of the amount necessary for capital improvements for the departments under their jurisdiction for at least the coming five (5) years.

The Capital Improvement Committee shall consider the relative need, timing, cost, completeness of the planning, community support, availability of outside funding, and other factors the Capital Improvements Committee shall deem appropriate to the individual expenditures and the effect each will have on the financial position of the Town.

(Recommended by Finance Committee)

ARTICLE 13. CONCEPT PLAN APPROVAL

To see if the Town will vote to authorize the Planning Board to grant approval of a Concept Plan as defined in Section 3400 of the Bellingham Zoning By-Law. The Concept Plan will allow for the construction of an additional fifty (50) residential units all of which shall be for persons 55 years of age or older. The entire project will be located on land presently zoned for multi-family use, all of said land being described as follows: Lot 1 beginning at a point on the easterly side of Hixon Street and said point being the southwesterly angle of the parcel herein described and the northwesterly angle of lot 2; thence N. 12° 48' 15" E., 83.59 feet to a point; thence, N. 12° 45' 49" E., 73.28 feet to a drill hole in the wall; thence, N. 13° 00' 59" E., 101.05 feet to a point at land now or formerly of Bradley W. Wright; thence, S. 78° 57' 50" E., 230.00 feet to a point; thence, N. 13° 03' 19" E., 175.00 feet to a point at land now or formerly of one Hamjian; thence, S. 78° 56' 42" E., 500.26 feet passing through a drill hole to a land court bound set in the wall; thence, S. 77° 05' 07" E., 122.77 feet to a lead plug set in the corner of walls; thence, S. 12° 48' 02" W., 234.08 feet to a point at Lot 2 as shown on said Plan; thence, S. 83° 27' 57" W., 530.62 feet to a point; thence, S. 88° 25' 56" W., 243.43 feet to a point; thence, N. 01° 41' 14" E., 37.52 feet to a point; thence, N. 88° 18' 46" W., 112.18 feet to a point of the easterly side line of Hixon Street, being the point and place of the beginning. Said Lot 1 contains 6.17 acres of land, more or less, according to said Plan. Said Lot 1 is subject to a "Septic Easement Area 2.29 Acres" as shown on said Plan. Said Lot 2 is bounded and described according to the plan as follows: beginning at a Massachusetts Highway Bound on the northerly side line of Hartford Avenue; thence, westerly by a curve to the right having a radius of 1,200.00 feet for a distance of 311.48 feet to a point; thence, northerly by a curve to the right having a radius of 52.36 feet for a distance of 82.98 feet to a point on the easterly side of Hixon Street; thence, N. 12° 46' 45" E., 93.48 feet to a drill hole in the end of the wall; thence, N 14° 10' 14" E., 184.42 feet to a drill hole in the wall; thence, N 12° 48' 15" E., 250.04 feet to a point on the easterly side of Hixon Street; thence, 88° 18' 46" E., 112.18 feet to a point; thence, S. 01° 41' 14" w., 37.52 feet to a point; thence,

88° 25' 56" E., 243.43 feet to a point; thence, N 83° 27' 57" E., 530.62 feet to a point at land now or formerly of Mary Ann B Curci; thence, S. 12° 48' 02" W., 213.23 feet to a drill hole in the corner of walls at land now or formerly of James A. & Donna S. Marcia; thence, N. 89° 14' 07" W., 167.88 feet to a drill hole in the end of the wall; thence, N. 89° 05' 38" W. 220.54 feet to a drill hole in the corner of walls; thence, S. 07° 17' 05" W., 145.20 feet passing through a drill hole in the end of a wall to a point; thence, S. 08° 59' 08" E., 204.29 feet to a point on the northerly side of Hartford Avenue; thence, S. 08° 22' 28" W., 226.16 feet to the point and place of the beginning. Said Lot 2 contains 7.95 acres of land, more or less, according to said Plan. Subject to easements, rights, restrictions of record, as same may affect said Lot 1 and Lot 2. For title, see Deed dated May 16, 1985 recorded with Norfolk County Registry of Deeds in Book 6672, Page 297; or act or do anything in relation thereto.

(By: Petitioner-Atty. Joseph Antonellis, 288 Main St., Milford, MA 01757)

VOTED: Motion Failed.

(Not Recommended by Planning Board)
(Recommended by Finance Committee)

ARTICLE 14. TOWN CHARTER APPROVAL

To see if the Town will vote to approve the Town Charter as amended and to authorize the Board of Selectmen to petition the General Court to accept said amendments; or act or do anything in relation thereto.

(By: Charter Review Commission)

VOTED: Unanimously voted that the Town approve the Town Charter as amended and authorize the Board of Selectmen to petition the general court to accept said amendments as distributed to all households and as available at Town Meeting and thereby incorporated into the permanent records of this Town Meeting. *(Charter attached and made part of the minutes).*

(Recommended by Finance Committee)

ARTICLE 15. UNPAID BILLS

To see if the Town will vote to raise, appropriate or transfer a sum of money for the payment of certain unpaid bills; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town transfer the sum of \$3,963.90 for the payment of certain unpaid bills as follows:

<u>Department</u>	<u>Pay To</u>	<u>Amount</u>	<u>Transfer From</u>
Treasurer	US Bank	3,640.00	Debt Interest
Board of Health	NEOS	59.90	BOH Expenses
COA	Director-Longevity	255.00	COA Expenses
Parks Dept.	Popular Precast	9.00	Parks Expenses
	Total	\$3,963.90	

(Recommended by Finance Committee)

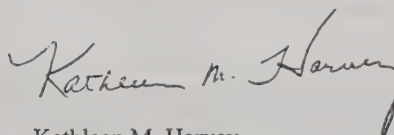
Attendance:	P-1	P-2	P-3	P-4	P-5	Total
	58	24	27	17	23	149

No quorum required.

Warrant dissolved at 8:35 PM.

A true record.

ATTEST:



Kathleen M. Harvey
Bellingham Town Clerk

**TOWN OF BELLINGHAM
MASSACHUSETTS**

**AMENDED
HOME RULE CHARTER**

Adopted by Voters on May 26, 2004

Charter Review Committee Members

***Guy A. Fleurette, Chairman
Roland R. Laprade, Vice Chairman
Kevin B. Eck, Secretary
Dr. Mary Ambler, M.D.
Brenda L. Bussey
Francis E. Cartier
Richard V. Dill
Jerald A. Mayhew
Edward T. Moore***

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PREAMBLE

We, the people of the Town of Bellingham, Massachusetts, in order to reaffirm the customary and traditional liberties of the people with respect to the conduct of our local government and to take the fullest advantage inherent in the home rule amendment to the Constitution of the Commonwealth, do hereby adopt the following Home Rule Charter for this Town.

ARTICLE 1: TOWN INCORPORATION, FORM OF GOVERNMENT, AND POWERS

Section 1: Incorporation

1-1-1 The inhabitants of the Town of Bellingham within the corporate limits as established by law shall continue to be a body corporate and politic with perpetual succession under the name "Town of Bellingham".

Section 2: Short Title

1-2-1 This instrument shall be known and may be cited as the Bellingham Home Rule Charter.

Section 3: Powers of the Town

1-3-1 Subject only to express limitations on the exercise of any power or function by a municipality in the Constitution or Laws of the Commonwealth, it is the intent and the purpose of the voters of Bellingham to secure through the adoption of this charter all of the powers it is possible to secure for a municipal government under the Constitution and Laws of the Commonwealth.

Section 4: Division of Powers

1-4-1 All legislative powers of the town shall be exercised by a town meeting open to all voters. The administration of all town fiscal, prudential and municipal affairs shall be vested in the executive branch headed by the board of selectmen, the town administrator and elected officers and boards.

Section 5: Construction

1-5-1 The powers of the Town of Bellingham under this charter are to be construed liberally in its favor and the specific mention of any particular power is not intended to limit in any way the general powers of the Town of Bellingham as stated in section 1-3-1.

Section 6: Intergovernmental Relations

1-6-1 Consistent with any applicable constitutional or statutory provisions, the town may exercise any of its powers, or perform any of its functions and may participate in the financing thereof, with any one or more civil divisions, subdivisions or agencies of any state or the United States government.

ARTICLE 2: LEGISLATIVE BRANCH

Section 1: Town Meeting

2-1-1 The legislative powers of the town shall be vested in a town meeting open to voters of the town.

Section 2: Presiding Officer

2-2-1 The town moderator, elected as provided in section 3-3-1 of this charter, shall preside at all sessions of the town meeting.

2-2-2 In the absence of the town moderator, the town meeting shall, as its first act, elect a temporary moderator by a majority vote. The town clerk shall preside until such election has taken place.

Section 3: Committees

2-3-1 In general. Subject to the provisions of this charter and to such by-laws or other town meeting votes regarding committees as may be provided, the moderator shall appoint for fixed terms the members of such committees of the town meeting, special or standing, as may from time to time be established, other than those appointed by vote of the town meeting. In addition to such specific powers, duties and responsibilities as may be provided to a town meeting committee by by-law or vote establishing it, each such committee, when acting within the scope of its authority, shall have a right to examine the pertinent records of any town agency or department and to consult with any town officer, employee or agent.

2-3-2 Finance Committee. There shall be a finance committee, the members of which shall be appointed by the moderator. The number of members, the term of office and any other conditions of appointment or service as may be deemed necessary or desirable shall be established by by-law. The finance committee shall hold one or more meetings to permit discussion of the subject matter of all articles contained in the warrant, except those articles subject to public hearings by other multiple member bodies and not containing appropriations. The finance committee shall report its recommendations on the articles for which it held a public hearing, in writing, at least ten (10) days prior to a scheduled town meeting. The finance committee shall have such additional powers and duties as may be provided by M.G.L.A., by this charter or by by-law.

Section 4: Time of Meeting

2-4-1 The town meeting shall meet in regular session at least twice in each calendar year.

2-4-2 The first regular meeting, to be held during March, April or May, on a date fixed by by-law, shall be primarily concerned with the determination of matters involving the expenditure of town funds, including, but not limited to, the adoption of an annual operating budget for all town agencies; for the purpose of electing officers; for the determination of other matters to be decided by ballot of the voters; and which shall be deemed to be the annual town meeting.

2-4-3 The second such meeting, the powers of which shall also be deemed to be those of the annual town meeting, except that it shall not include the election of officers or the determination of other matters to be decided by ballots of voters, shall be held during the last four (4) calendar months, on a date fixed by by-law.

Section 5: Special Meetings

2-5-1 Special town meetings shall be held at the call of the board of selectmen at such times as it may deem necessary and whenever a special meeting is petitioned by voters in accordance with procedures made available by the M.G.L.A.

Section 6: Warrants

2-6-1 Every town meeting shall be called by a warrant issued by the board of selectmen which shall state the date, time and place at which the meeting is to be convened and, by separate articles, the subject matter to be acted upon.

2-6-2 The publication of the warrant shall be in accordance with town by-laws governing such matters.

Section 7: Initiation of Warrant Articles

2-7-1 Initiation. The board of selectmen shall receive at any time all petitions addressed to it and which request the submission of any matter to the town meeting and which are filed by: (1) any elected town officer, (2) any multiple member body acting by a majority of its members, (3) any ten (10) voters for a regular town meeting and any one hundred (100) voters for a special town meeting. In accordance with Ch. 39, section 10 of the M.G.L.A., the board of selectmen shall insert all petitions as articles on the appropriate town meeting warrant.

2-7-2 Referral. The board of selectmen shall immediately upon signing cause a copy of the warrant to be delivered the chairperson or the designee of the finance committee and shall cause such other distribution to be made of each warrant as may be required by by-law.

2-7-3 Notification. Whenever a special town meeting is to be called, the board of selectmen shall give notice of the date, time and place by publication in a local newspaper.

Section 8: Availability of Town Officials at Town Meetings

2-8-1 Every town officer, chairperson of each multiple member body, head of each department and the head of each division within said department shall attend all sessions of the town meeting for the purpose of providing the town meeting with information and answering questions concerning matters appearing in the warrant.

2-8-2 In the event a town officer, chairperson of a multiple member body, department head or division head is to be absent due to illness or other reasonable cause, he shall designate a deputy to attend in his place. If any person designated to attend the town meeting under this section is not a voter, such person shall, notwithstanding, have a right to address the meeting for the purpose of compliance with this section.

Section 9: Clerk of the Meeting

2-9-1 The town clerk shall serve as the clerk to the town meeting.

2-9-2 In the event of the absence of the town clerk, the town clerk shall designate a substitute; otherwise, the town moderator shall appoint a clerk pro tempore.

2-9-3 The town clerk shall give notice of all meetings to the public, keep a journal of its proceedings and perform such other functions as may be provided by the M.G.L.A., by charter, by by-law or by other town meeting vote.

Section 10: Rules of Procedure

2-10-1 The town meeting may, by by-law, establish and from time to time amend, revise or repeal rules to govern the conduct of all town meetings.

ARTICLE 3: ELECTED OFFICERS

Section 1: General Provisions

3-1-1 The offices to be filled by ballot of the voters of the entire town shall be a board of selectmen, a moderator, a school committee, a town clerk, constables, a planning board, library trustees, a housing authority and such members of regional authorities or districts as may be established by statute, interlocal agreement, or otherwise.

3-1-2 The regular elections for town office shall be held annually on such date as may from time to time be fixed in the by-laws of the town.

3-1-3 Elected town officials shall receive such compensation for their services as may be appropriated.

3-1-4 Notwithstanding their election by voters, the town officers named in this section shall be subject to the call of the board of selectmen or of the town administrator, at all reasonable times, for consultation, conference and discussion on any matter relating to their office.

3-1-5 Elected multiple member body vacancies. If there is a vacancy in a board consisting of two or more members, other than the board of selectmen, the remaining members shall forthwith give notice of the existence of any such vacancy to the board of selectmen. The board of selectmen, with the remaining member or members of such board, shall fill such vacancy by a joint vote. The board of selectmen shall set the date for the joint vote and give one week's notice. If such notice is not given within thirty days following the date on which such vacancy occurs, the board of

selectmen shall, after one week's notice, fill such vacancy without participation by the remaining member or members of the multiple member body.

Section 2: Board of Selectmen

3-2-1 Composition, Term. A board of five selectmen shall be elected at-large for three (3) years each so arranged that the terms of as nearly an equal number of members as is possible shall expire each year.

3-2-2 Vacancies in the office of selectmen shall be filled by a special election in accordance with the provisions of M.G.L.A.

3-2-3 Executive powers. Except as otherwise provided by this charter, all executive powers of the town shall be vested in the board of selectmen which shall have all the powers and duties given to boards of selectmen under the Commonwealth of Massachusetts Constitution and M.G.L.A., and such additional powers and duties as may be authorized by this charter, by by-law, or town meeting vote.

3-2-4 Licensing. The board of selectmen shall be a licensing board for the town and shall have the power to issue licenses as authorized by M.G.L.A., to make all necessary rules and regulations regarding the issuance of such licenses, to attach conditions and to impose restrictions on any such licenses as it deems to be in the public interest, and to enforce all laws, rules, regulations and restrictions relating to all such businesses for which it issues licenses.

3-2-5 The board of selectmen shall cause the charter, by-laws, and rules and regulations for the government of the town to be enforced and shall cause an up-to-date record of all its official acts to be kept.

3-2-6 The board of selectmen may investigate or may authorize the town administrator to investigate the affairs of the town and the conduct of any agency of the town.

3-2-7 Town administrator. The board of selectmen shall appoint a town administrator for a three (3) year term. The appointment of the administrator shall be by the affirmative vote of at least three (3) members of the board, with reappointment by at least three (3) affirmative votes of the board. Removal requires at least four (4) affirmative votes of the board.

3-2-8 Other appointments. The board of selectmen shall have the authority to make appointments as provided by M.G.L.A., by this charter, and by by-law, and to make other such appointments as it may deem necessary. A listing of appointments authorized at the time of this charter is provided in article 8, section 3-1, c, 1, the town administrative organization.

3-2-9 Unless noted elsewhere in this charter, the terms of office of all appointments made by the board of selectmen shall be as currently specified by M.G.L.A., by this charter, by by-law or town meeting vote.

Section 3: Town Moderator

3-3-1 Term. There shall be a town moderator elected for a term of three (3) years.

3-3-2 Powers and duties. The town moderator shall be the presiding officer of the town meeting, shall regulate its proceedings, decide all questions of order and shall have such other powers and duties as may be provided for that office by M.G.L.A., by this charter, by by-law and by other vote of the town meeting, including appointing a finance committee.

Section 4: School Committee

3-4-1 Composition, term of office. There shall be a school committee consisting of five (5) members elected for terms of three (3) years each so arranged that the terms of as nearly an equal number of members as is possible shall expire each year.

3-4-2 Powers and duties. The school committee shall have all the powers and duties which are given to school committees by M.G.L.A. and it shall have such additional powers and duties as may be authorized by this charter, by by-law, or by other town meeting vote. The powers of the school committee shall include, but are not intended to be limited to the following:

(1) To appoint a superintendent of the schools and other officers as allowed by M.G.L.A., to fix their compensation and to define their duties, make rules concerning their tenure of office and to discharge them.

(2) To make all reasonable policies consistent with M.G.L.A. or Department of Education regulations for the administration and management of the public school system and for the conduct of its own business and affairs.

Section 5: Town Clerk

3-5-1 Term. There shall be a town clerk elected to serve for a term of three (3) years.

3-5-2 Powers and duties. The town clerk shall be the keeper of vital statistics for the town; the custodian of the town seal; shall administer the oath of office to all persons, elected or appointed to any office; shall issue such licenses and permits as are required by law to be issued by town clerks; supervise and manage the conduct of all elections and all

other matters relating to elections; be the clerk of the town meeting, keep its records and in the absence of the town moderator to preside pending the election of a temporary town moderator. The town clerk shall also have such other powers and duties as are given to town clerks by M.G.L.A., by this charter, by by-law or by other vote of the town meeting.

Section 6: Planning Board

3-6-1 Composition, term. There shall be a planning board consisting of five (5) members elected for terms of three (3) years each, so arranged that the term of office of as nearly an equal number as is possible shall expire each year.

3-6-2 Powers and duties. The planning board shall have all of the powers and duties planning boards may have under the Constitution and M.G.L.A., and it shall have such additional powers and duties as may be authorized by the charter or by by-law.

The planning board shall make careful studies of the resources, possibilities and needs of the town and shall make plans for the development of the town. The planning board shall provide for the review of the comprehensive master plan every ten years, setting forth in graphic and textual form policies governing the future growth and development of the town's economic, developmental and human service needs.

The planning board shall regulate the sub-division of land within the town by adoption of rules and regulations governing such development and the administration of such rules and regulations. The planning board shall make recommendations to the town meeting on all matters affecting land use and development, including the zoning by-laws of the town.

The planning board shall make an annual report, giving information regarding the condition of the town and any plans or proposals for its development and estimates of their costs.

Section 7: Board of Library Trustees

3-7-1 Composition, term. There shall be a board of library trustees consisting of five (5) members elected for terms of three (3) years each, so arranged that the term of office of as nearly an equal number of members as possible shall expire each year.

3-7-2 Powers and duties. The board of library trustees shall have the custody and management of the public library and of all property of the town related to the said library. All funds of money and property that the town may receive by gift or bequest for the purpose of library support or maintenance shall be administered by the board in accordance with the provisions of any such gift or bequest. The board shall have all of the other powers and duties which are given to boards of library trustees by M.G.L.A., by this charter, by by-law or other town meeting vote.

Section 8: Constables

3-8-1 Composition term of office. There shall be four (4) constables elected for terms of three (3) years each, so arranged that the terms of office of each will expire simultaneously.

3-8-2 Powers and duties. Constables may serve writs and processes and shall have the powers of sheriffs to require aid in the execution of their duties. They shall serve all warrants and other processes directed to them by the board of selectmen for notifying town meetings or for other purposes. They may serve by copy, attested by them, demands, notices and citations and their returns of service thereof shall be prima facie evidence.

Section 9: Bellingham Housing Authority

3-9-1 Composition, term of office. There shall be a housing authority which shall consist of five (5) members serving for terms of five (5) years each so arranged that the term of one member shall expire each year. Four of these members shall be elected by the voters and the fifth member shall be appointed as provided by M.G.L.A.

3-9-2 Powers and duties. The housing authority shall make studies of the housing needs of the community and shall provide programs to make available housing for families of low income and for elderly and disabled persons of low income. The housing authority shall have such other powers and duties as are assigned to housing authorities by M.G.L.A.

Section 10: Blackstone Valley Regional Vocational District School Committee (Bellingham Representative)

3-10-1 Composition, term of office. The voters shall elect such members of the Blackstone Valley Regional Vocational School Committee for school Committee for such terms as may be provided under the agreement and laws establishing the same.

3-10-2 Powers and duties. The members of the Blackstone Valley Regional Vocational School Committee shall, along with members from other municipalities participating therein, be responsible for the management and supervision of the said school according to the agreement and laws governing the same.

Section 11: Recall Provisions

3-11-1 Application. Any holder of an elected office in the town with more than six (6) months remaining in the term of office may be recalled there from by the qualified voters of the town in the manner provided herein.

3-11-2 Recall petition. Two hundred (200) or more voters may file with the town clerk an affidavit containing the name of the officer whose recall is sought and a statement of the grounds upon which the petition is based. The town clerk shall thereupon deliver to said voters petition blanks demanding such recall. The blanks shall be issued by the town clerk with the town clerk's signature and official seal. They shall be dated, shall be addressed to the board of selectmen, shall contain the names of all petitioners to whom they are issued, the name of the person whose recall is sought, the grounds for recall as stated in the affidavit and shall demand the election of a successor to said office. A copy of the affidavit shall be entered in a record book to be kept in the office of the town clerk. The recall petitions shall be returned and filed with the clerk within forty five (45) days following the date of the filing of the affidavit signed by at least ten (10) percent of the voters and containing their names and addresses; provided, however, that not more than twenty-five (25) percent of the total number shall be from any one district.

The town clerk shall, within twenty-four (24) hours of receipt, submit the petition to the registrars of voters who shall forthwith certify thereon the number of signatures that are names of voters.

3-11-3 Recall election. If the petition is certified by the registrars of voters to be sufficient, the town clerk shall forthwith submit the same with the town clerk's certificate to the board of selectmen. Upon receipt of the certificate, the board of selectmen shall forthwith give written notice of such petition and certificate by certified mail to the officer whose recall is sought. If said officer does not resign his office within five (5) days after delivery of such notice, the board of selectmen shall order an election to be held not less than sixty (60) nor more than ninety (90) days after the date of the town clerk's certificate of the petition notice. If, however, any other town election is to occur within one hundred (100) days after the date of the certificate, the board of selectmen shall hold the recall election on the date of such other election. If a vacancy occurs in said office after such a recall election has been ordered, the election shall nevertheless proceed as provided in this section, and the ballots for candidates shall, notwithstanding a recall provision to the contrary, be counted.

3-11-4 Nomination of candidates. Any officer whose recall is sought may be a candidate in the recall election. The nomination of candidates, the publication of the warrant for the recall election, and the conduct of the election shall all be in accordance with the provisions of law relating to elections.

3-11-5 Propositions on ballot. Ballots used in a recall election shall state the following propositions in the order indicated:

FOR THE RECALL OF (name of officer)

AGAINST THE RECALL OF (name of officer)

Adjacent to each proposition, there shall be a place to vote for either of said propositions. After the propositions shall appear the word "Candidate" and the names of candidates nominated as required in section 42 of Chapter 54 of the M.G.L.A. If a majority of the votes cast upon the question of recall is in the affirmative, the candidate receiving the highest number of votes shall be declared elected. If a majority of the votes on the question is in the negative, the ballots for candidates need not be counted.

3-11-6 Office holder. The incumbent shall continue to perform the duties of his office until the recall election. If he is not recalled in the election, he shall continue in office for the remainder of his unexpired term, subject to recall as before, except as provided herein.

If he is recalled in the election, he shall be deemed removed upon the qualification of his successor who shall hold office during the unexpired term. If the successor fails to qualify within five (5) days after receiving notification of his election, the incumbent thereupon shall be deemed removed and the office vacant.

3-11-7 Repeat of recall petition. No recall petition shall be filed against an officer within three (3) months after he takes office or, in the case of an officer subjected to a recall election and not recalled thereby, until at least six (6) months after the election at which his recall was submitted to the voters.

ARTICLE 4: TOWN ADMINISTRATOR

Section 1: Appointment; Qualifications; Term

4-1-1 The town administrator shall be appointed by the board of selectmen for a three (3) year term, shall be the chief administrative officer of the town and be responsible to the board of selectmen for the administration of all town affairs placed in his charge by or under the charter. The town administrator shall be a person especially fitted by education which shall consist of at least a bachelor's degree from an accredited degree-granting college or university, and his professional experience shall include previous, full-time, compensated service in a managerial capacity in public or business administration.

4-1-2 The town administrator need not be a resident of the town or the commonwealth at the time of his appointment. He must however establish residence within the town within twelve (12) months following his appointment. The board of selectmen may waive the residency requirement.

4-1-3 The town administrator shall hold no elected or other appointed town office, shall devote full time to the duties of the office and shall engage in no other business or occupation without the advance written authorization of the board of selectmen.

4-1-4 The town administrator shall not have served in an elected office in the town government for at least twelve (12) months prior to his appointment.

Section 2: Powers and Duties

4-2-1 The town administrator shall appoint and may remove, subject to civil service law or the "strong chiefs " law (Ch. 48, sec. 42, 43 & 44 of the M.G.L.A.), where applicable, all department heads, all officers and all subordinates and employees of the town except for employees of the school committee and library trustees, appointments made by representatives of the commonwealth, and those appointments for which another method of appointment is provided in M.G.L.A., in this charter, or in the town by-laws. Appointments made by the town administrator shall be filled at a regularly scheduled meeting of the board of selectmen and shall become effective upon confirmation by a majority of the board of selectmen.

4-2-2 The town administrator shall direct and supervise the administration of all functions under his control.

4-2-3 The town administrator shall prepare and submit the annual capital budget and capital outlay program as provided in article 6, section 4.

4-2-4 The town administrator shall attend all regular and special meetings of the board of selectmen, unless excused at his own request, and shall have a voice, but no vote, in all of its discussions.

4-2-5 The town administrator shall attend all sessions of the town meetings and answer all questions directed to him by the voters of the town.

4-2-6 The town administrator shall see that all provisions of the M.G.L.A., of the charter, of by-laws, and of votes of the town meeting and of the board of selectmen which require enforcement by him or officers subject to his direction and supervision are faithfully carried out.

4-2-7 The town administrator shall administer all provisions of general and special laws applicable to the town, to the charter, to the by-laws and votes of the town, and all rules and regulations made by the selectmen which lie within the scope of the powers and duties of the office.

4-2-8 The town administrator shall negotiate all contracts involving any subject within the jurisdiction of the office of town administrator, including contracts with town employees, except employees of the school department, the director of the public library and other professional librarians, and involving wages, hours and other terms and conditions of employment.

4-2-9 The town administrator shall have full jurisdiction over the rental and use of all town facilities, except schools, library, and properties designated by by-law or other vote of the town. He shall be responsible for the maintenance and repair of all town property, excluding school buildings and library, place under his control by the charter, by by-law or otherwise.

(a) The town administrator shall be responsible for the keeping of full and complete records of the financial and administrative activities of the town and shall render a full report to the board of selectmen at the end of each fiscal year and otherwise as said board may require.

(b) As required by M.G.L.A., Sect.30 b, Uniform Procurement Act, the town administrator shall be the certified procurement officer responsible for the purchase of all supplies, materials, and equipment, except books and other educational materials for schools and books, supplies, materials, equipment and other media materials for the library, and approve the award of all contracts for all town departments with the exception of the school department and public library, subject to the approval of the board of selectmen.

4-2-10 The town administrator shall keep full and complete inventory of all property of the town, both real and personal.

4-2-11 The town administrator may at any time inquire into the conduct of office of any officer or employee, or department under his jurisdiction.

4-2-12 The town administrator shall perform such other duties consistent with the office as may be required by by-law, vote of the town, or board of selectmen.

Section 3: Acting Town Administrator

4-3-1 Temporary absence. By letter filed with the town clerk, the town administrator shall designate a qualified town administrative officer or employee to exercise the powers and perform the duties of town administrator during a temporary absence. During a temporary absence the board of selectmen may not revoke such designation until at least ten (10) working days have elapsed, whereupon it may appoint another qualified town administrative officer or employee to serve until the town administrator shall return.

4-3-2 Vacancy. Any vacancy in the office of the town administrator shall be filled as soon as possible by the board of selectmen, but, pending such regular appointment the board of selectmen shall appoint a qualified administrative officer to perform the duties of the office on an acting basis. Such temporary appointment may not exceed three (3) months, but one renewal may be voted by the board of selectmen not to exceed the second three (3) months. Compensation for such person shall be set by the board of selectmen.

4-3-3 Powers and duties. The powers of temporary or acting town administrator, under sections 4-3-1 and 4-3-2 above, shall be limited to matters which should not be delayed and shall include authority to make temporary, emergency appointments or designations to town office or employment but not to make permanent appointments or designations.

Section 4: Removal and Suspension

4-4-1 The board of selectmen may for cause, by the affirmative vote of four (4) of its members, terminate and remove, or suspend, the town administrator from office in accordance with the following procedure.

(a) The board of selectmen shall adopt a preliminary resolution of removal by the affirmative vote of four members which must state the reason or reasons for removal. This preliminary resolution may suspend the town administrator for a period not to exceed forty-five (45) days. A copy of the resolution shall be delivered to the town administrator forthwith.

(b) Within five (5) days after receipt of the preliminary resolution the town administrator may request a public hearing by filing a written request for such hearing with the board of selectmen. This hearing shall be held at a meeting of the board of selectmen not later than thirty (30) days after the request is filed nor earlier than twenty (20) days. The town administrator may file a written statement responding to the reasons stated in the resolution of removal with the board of selectmen provided the same is received at its office more than forty-eight (48) hours in advance of the public hearing.

(c) The board of selectmen may adopt a final resolution of removal, which may be made effective immediately, by the affirmative vote of four of its members not less than ten (10) nor more than twenty-one (21) days following the date of delivery of a copy of the preliminary resolution to the town administrator, if the town administrator has not requested a public hearing; or within ten (10) days following the close of the public hearing if the town administrator has requested one. Failure to adopt a final resolution of removal within the time periods as provided in this section shall nullify the preliminary resolution of removal and the town administrator shall at the expiration of said time, forthwith resume the duties of the office.

(d) Faced with action by the board of selectmen to terminate, remove or suspend, the town administrator shall be afforded all of the provisions provided municipal employees under M.G.L.A. Ch. 39, Sect. 23 b, Open Meeting Law.

4-4-2 The action of the board of selectmen in suspending or removing the town administrator shall be final, it being the intention of this provision to vest all authority and fix all responsibility for such suspension or removal solely in the board of selectmen.

Section 5: Specific Appointments

4-5-1 The town administrator shall have the authority to appoint all technical and operational positions of the town, and other such positions as may be created by M.G.L.A., by this charter, by by-law or by vote of the town. A listing of appointments authorized at the time of this charter is provided in article 8, section 3-1, c, 3, the town administrative organization.

Section 6: Resolution of Policy Conflicts

4-6-1 If a conflict relating to a policy issue arises between the town administrator and a department head, the department head may appeal the administrator's decision to the board of selectmen. The board of selectmen shall act as arbitrator between the department head and the town administrator and shall resolve the conflict regarding policy. The board of selectmen's decision on policy shall be final and binding on both the town administrator and the department head.

ARTICLE 5: ADMINISTRATIVE ORGANIZATION

Section 1: Organization of Town Agencies

5-1-1 The organization of the town into operating agencies for the provision of services and the administration of the government may be accomplished through either of the methods provided in this article.

5-1-2 By-Laws. The town meeting may, by by-law, reorganize, consolidate, create, merge, divide or abolish any town agency, in whole or in part; establish new town agencies as it deems necessary or advisable; determine the manner of selection, the term of office and prescribe the functions of all such entities; provided, however, that no function assigned by this charter to a particular town agency may be discontinued, or unless this charter specifically so provides, assigned to any other.

5-1-3 Administrative code. The town administrator, after consultation within the board of selectmen, may from time to time prepare and submit to the town meeting plans for organization or reorganization which establish operating divisions for the orderly, efficient or convenient conduct of the business of the town.

Whenever the town administrator prepares such a plan, the board of selectmen shall hold one or more public hearings on the proposal giving notice by publication in a local newspaper, which notice shall describe the scope of the proposal and the date, time and place at which the hearing will be held, not less than seven (7) nor more than fourteen (14) days following said publication. Following such public hearing, the proposal, which may have been amended subsequent to the public hearing, shall be submitted to the town meeting by an appropriate warrant article.

5-1-4 An organization or reorganization plan shall become effective at the expiration of sixty (60) days following the date of adjournment of the town meeting at which the proposal is submitted unless the town meeting shall, by a majority vote, vote to disapprove the plan. The town meeting may vote only to approve or to disapprove the plan and may not vote to amend or to alter it.

5-1-5 The town administrator may, through the administrative code, reorganize, consolidate or abolish any town agency, in whole or in part; establish such new town agencies as is deemed necessary to the same extent as is provided in section 5-1-2, above, for by-laws; and for such purpose transfer the duties and powers and, so far as is consistent with the use for which the funds were voted by the town, transfer the appropriation of one (1) town agency to another; provided, however, that no function assigned by this charter to a particular town agency may be discontinued or, unless this charter so specifically provides, be assigned to any other.

Section 2: Publication of Administrative Code and Personnel Plan

5-2-1 For the convenience of the public, the administrative code and any amendments hereto shall be printed as an appendix to, but not an integral part of, the by-laws of the town. The personnel and staffing plan, as prepared by the town administrator, in conformity with article 4, section 2, shall be published annually in the town report. The school committee and the library trustees shall provide the town administrator with copies of their respective personnel and staffing plans annually for publication in the town report.

Section 3: Merit Principle

5-3-1 All appointments and promotions of town officers and employees shall be made solely on the basis of merit and fitness demonstrated by examination or other evidence of competence and suitability.

Section 4: Department of Public Works

5-4-1 There shall be a department of public works, headed by a director of public works, who shall be either the town administrator or a director of public works appointed by the town administrator. The appointment of a director of public works by the town administrator shall be filled at a regularly scheduled meeting of the board of selectmen and shall become effective upon confirmation by a majority of the board of selectmen. The director of public works so appointed shall be a person especially fitted by education, training, or previous experience to perform the duties of the office.

5-4-2 The director of public works shall be responsible for the supervision and coordination of all public works operations of the town which are placed under his control by this charter, by by-law, by vote of the town or otherwise. Public works operations may include, but need not be limited to, the following operations: refuse collection and disposal, sewer, water supply and distribution, forestry services and maintenance of town infrastructure, including town parks and cemeteries.

5-4-3 Other offices, the functions of which are related to a department of public works, may from time to time be assigned to the department in accordance with by-laws or an administrative code, as provided in this article, section 1.

5-4-4 The board of selectmen, acting through the town administrator, shall be responsible for the overall policy decisions of the department of public works and for the establishment of priorities to govern the operation of the department provided, however, that the board of selectmen shall not in any way become involved with the day to day operations of said department.

Section 5: Finance Office

5-5-1 There shall be a finance office in the town, with a chief financial officer as its head, and including an appointed treasurer-collector and an appointed board of assessors which shall, in matters dealing with town finance, be responsible to the chief financial officer.

5-5-2 The scope and functions of the finance office shall be to provide the coordination of all financial services and activities and provide assistance to all other town departments in any matter related to finances; and other such functions related to the fiscal management and planning of the town.

5-5-3 The chief financial officer and other officers and employees of the finance office shall operate in matters related to finance under the oversight and direction of the town administrator and shall assist the administrator in providing required and interim reports and preparing materials for the budget process, as specified in article 6, section 4 of this charter.

Section 6: Treasurer-Collector

5-6-1 Term of office. The town administrator shall appoint for a three (3) year term a treasurer-collector who shall be assigned to the finance office, as provided in section 5-5-1 above, and shall work under the supervision of the chief financial officer.

5-6-2 Powers and duties. The treasurer-collector shall provide for the administrative, supervisory and technical work involving the receipt, disbursement and investment of town funds, the borrowing of monies and the collection of all taxes and such fees, as determined by by-law or town meeting vote, due to the town. The treasurer-collector shall also have such other powers and duties as are given to treasurers and collectors, or either of them, by M.G.L.A., by this charter, by by-law or by other vote of the town meeting.

Section 7: Capital Improvements Committee

5-7-1 There shall be a capital improvements committee which shall consider the relative need, timing, cost, completeness of planning, community support, availability of outside funding and other factors said committee members shall deem appropriate to the individual proposed expenditures and the effect each will have on the financial position of the town.

Membership, terms of office, method of appointment and additional functions of the capital improvements committee shall be determined by town by-law.

Section 8: Inspection Department

5-8-1 There shall be a department of inspection headed by the inspector of buildings/zoning agent as its director, and include the following: weights and measures; wires; gas and plumbing; building; health agent.

5-8-2 The department of inspection shall provide for consolidation of inspection operations, coordination of functions, centralized planning of work assignment and distribution, timely inspection services, centralized record keeping, and management of manpower resources.

5-8-3 The town administrator shall appoint the inspector of buildings for a three (3) year term and inspectors for weights and measures, wires, and gas and plumbing for terms of one (1) year as currently established by M.G.L.A., by this charter, by by-law or by town meeting vote. The town administrator may appoint assistants to any of the referenced inspectors in this section as provided by town by-law or town meeting vote.

5-8-4 The board of health shall appoint a health agent for a term of one (1) year.

Section 9: Personnel Board

5-9-1 There shall be a personnel board consisting of five (5) members appointed by the town administrator for three (3) year terms each so arranged that the terms of as nearly an equal number as is possible shall expire each year.

5-9-2 The personnel board shall assist the town administrator in his duties as the personnel administrator, in his function of contract negotiations with town departments, union organizations and personnel associations, and participate in the formulation of various personnel policies as required by law.

Section 10: Tree Warden

5-10-1 There shall be a tree warden appointed by the town administrator for a three (3) year term. The tree warden shall be responsible for the full care and control of all public shade trees, respond to public safety emergencies related to fallen limbs or trees on public ways, and assess and provide for the culling and trimming of public shade trees.

5-10-2 The tree warden shall hold or participate in a public hearing jointly with the planning board related to matters concerning designated scenic roads in accordance with town by-law and M.G.L.A.

ARTICLE 6: FINANCE AND FISCAL PROCEDURES

Section 1: Chief Financial Officer Appointment, Qualifications and Term

6-1-1 The town administrator shall appoint a chief financial officer who shall provide oversight for the financial operations of the town, including accounting, collections, management of funds, borrowing, property assessments, and preparation of documents by the board of assessors related to financial matters of the town.

6-1-2 The chief financial officer shall be a person especially fitted by education, training and previous experience to perform the duties of the office. The minimum qualification shall be a bachelor's degree in accounting or business administration from a duly accredited college or university and five (5) years of relevant experience in Massachusetts municipal finance, or comparable education and experience as determined by the town administrator.

6-1-3 The term of appointment shall be three (3) years.

Section 2: Chief Financial Officer Power and Duties

6-2-1 The chief financial officer will serve as the town accountant in accordance with Ch. 41, Sec. 55-61A of the M.G.L.A.

6-2-2 The chief financial officer will oversee the accounting department and coordinate all financial planning, budgeting and any other financial matters as determined by the town administrator.

6-2-3 The chief financial officer will serve as the head of the finance office, which will consist of the chief financial officer, the treasurer-collector, and the board of assessors.

6-2-4 The chief financial officer will serve ex officio of the finance committee.

6-2-5 The chief financial officer will assist the town administrator in the preparation of the annual operational budget of the town.

6-2-6 The town administrator shall delegate to the chief financial officer such duties and powers as are necessary for the administration of the financial matters of the town in accordance with M.G.L.A. and Special Laws, this charter, town by-laws, and regulations established by the board of selectmen.

Section 3: Fiscal Year

6-3-1 The fiscal year of the town shall begin on the first day of July and shall end on the last day of June, unless another period is required by M.G.L.A.

Section 4: Budget Process

6-4-1 Annually, prior to the first day of October, the town administrator shall establish and issue a budget schedule which shall set forth the calendar dates relating to the development of the annual operating budget for the ensuing fiscal year.

6-4-2 The schedule shall be in accordance with this charter unless deviation therefrom is recommended by the town administrator and approved by the board of selectmen and the finance committee.

6-4-3 Annually, prior to the first day of October, the town administrator shall request and receive from the board of selectmen, the chief financial officer, treasurer-collector and the board of assessors the estimated revenue for the ensuing fiscal year. Upon receipt of any additional specific fiscal data provided by the commonwealth or any other source the above officials shall within ten (10) working days revise, update and submit the data forthwith to the town administrator.

6-4-4 Annually, prior to the first day of November, the board of selectmen, after consultation with the town administrator, shall issue a policy statement that shall establish the general guidelines for the next town budget.

6-4-5 All department heads and all multiple member bodies shall submit detailed budget requests to the town administrator at least one hundred and fifty (150) days before the date of the annual town meeting.

6-4-6 At least one hundred and twenty (120) days prior to the scheduled date of the annual town meeting, the town administrator shall submit to the board of selectmen a comprehensive draft budget for all town functions for the ensuing fiscal year and an accompanying budget message.

6-4-7 The draft budget message shall explain the draft budget in fiscal terms and in terms of what specific projects are contemplated in the year ahead. It shall:

- (a) outline the proposed financial policies of the town for the ensuing fiscal year,
- (b) describe the important features of the budget,

- (c) indicate any major changes from the current fiscal year in financial policy, expenditures and revenues, together with the reasons for such changes,
- (d) summarize the town's debt position, and
- (e) include such other material as the town administrator may deem appropriate.

6-4-8 The draft budget shall provide a complete financial plan for all town funds and activities and shall be in such form as the town administrator, in consultation with the chief financial officer and the finance committee, may establish. The draft budget shall indicate proposed expenditures for current operations and for capital projects during the ensuing year, detailed by each town agency and by specific purposes and projects.

6-4-9 The board of selectmen shall, within thirty (30) days following the submission of the draft budget by the town administrator, adopt a proposed budget, with or without amendments, and shall submit it to the finance committee. The board of selectmen shall also transmit the budget request of the school committee, with its recommendations thereon, to the finance committee.

6-4-10 The finance committee shall conduct one or more public hearings on the proposed budget, including the school budget, and shall issue printed recommendations and detailed explanations of all financial articles in an annual finance committee report, in accordance with by-law, at least ten (10) days prior to the scheduled date of the annual town meeting. In preparing its recommendations, the committee may require the town administrator, any town department, office, board, commission, or committee to appear and furnish it with appropriate additional financial reports and budgetary information.

6-4-11 The board of selectmen shall present its proposed budget to the town meeting.

ARTICLE 7: GENERAL PROVISIONS

Section 1: Charter Changes

7-1-1 This charter may be replaced, revised or amended in accordance with any procedures made available under the state constitution and statutes enacted to implement the said constitutional provisions.

Section 2: Severability

7-2-1 The provisions of this charter are severable. If any provision of this charter is held invalid, the other provisions of this charter shall not be affected thereby. If the application of this charter or any of its provisions to any person or circumstance is held invalid, the application of this charter and its provisions to other persons and circumstances shall not be affected thereby.

Section 3: Specific Provisions to Prevail

7-3-1 To the extent that any specific provision of this charter shall conflict with any provision expressed in general terms, the specific provision shall prevail.

Section 4: Number and Gender

7-4-1 Words importing the singular number may extend and be applied to several persons or things; words importing the plural number may include a singular person or thing; words importing the feminine gender shall include the masculine gender; words importing the masculine gender shall include the feminine gender.

Section 5: Definitions

7-5-1 Unless another meaning is clearly apparent from the manner in which the word is used, the following words as used in this charter shall have the following meanings:

- (a) Charter - The word "charter" shall mean this charter and any amendments to it which may hereafter be adopted.
- (b) Days - The word "days" shall refer to business days, not including Saturdays, Sundays and legal holidays when the time set is less than seven (7) days; when the time set is seven (7) days or more, every day shall be counted.
- (c) M.G.L.A. - The abbreviation "M.G.L.A." shall refer to Massachusetts General Laws Annotated.
- (d) Local newspaper - The words "local newspaper" shall mean a newspaper of general circulation in the town of Bellingham.
- (e) Majority vote - The words "majority vote" shall mean a majority of those present and voting, provided there is a quorum of the body present when the vote is taken, unless a higher number is required by law.

(f) Multiple member body - The words "multiple member body" shall mean any town body consisting of two or more persons and whether styled board, commission, committee, sub-committee, or otherwise and however elected or appointed or otherwise constituted.

(g) Town - The word "town" shall mean the Town of Bellingham.

(h) Town agency - The words "town agency" shall mean any board, commission, committee, department, division or office of the town government.

(i) Town officer - The words "town officer" when used without further qualification or description, shall mean a person having charge of an office or department of the town who in the exercise of the powers or duties of that position exercises some portion of the sovereign power of the town.

(j) Voters - The word "voters" shall mean registered voters of the town of Bellingham

Section 6: Rules and Regulations

7-6-1 A copy of the rules and regulations adopted by a town agency shall be filed in the office of the town clerk and shall become effective immediately upon filing.

Section 7: Periodic Review, Charter and By-Laws

7-7-1 Charter review. At least once in every ten (10) years, in each year ending in a three (3), a special committee to consist of nine (9) members shall be established for the purpose of reviewing this charter and to make a report, with recommendations, to the town meeting concerning any proposed amendments which said committee may determine to be necessary or desirable. The committee shall consist of nine (9) members who shall be chosen as follows: the board of selectmen, the school committee, the planning board and the board of library trustees, shall each designate one person; the finance committee shall designate two persons; and three persons shall be appointed by the moderator. Persons appointed by said agencies may, but need not, be members of the agency by which they are designated. The committee shall meet to organize forthwith following the final adjournment of the spring town meeting.

7-7-2 By-law Review. The board of selectmen shall at five (5) year intervals, in each year ending in four (4) or nine (9), cause to be prepared by a special committee appointed for that purpose, a proposed revision or recodification of all by-laws of the town which shall be presented to the town meeting for enactment not later than at the fall town meeting in the year following the year in which the said committee is appointed. The said committee in its final or its interim report shall include recommendations for such substantive change in town by-laws as it deems necessary or advisable. The review of town by-laws shall be in conjunction with town counsel or by special counsel retained for that purpose. Subsequent to enactment by the town meeting, copies of the revised by-laws shall be forwarded to the attorney general of the commonwealth for approval, and they shall be otherwise published, all as required by M.G.L.A. Copies of the revised by-laws shall be made available for distribution to the public.

Section 8: Removals and Suspensions

7-8-1 Any appointed officer, member of a multiple member body or employee of the town, not subject to the provisions of M.G.L.A., or covered by the terms of a collective bargaining agreement which provides a different method, and whether appointed for a fixed or an indefinite term, may be suspended or removed from office, without compensation, by the appointing authority for good cause. The term "cause" shall include, but not be limited to the following: incapacity other than temporary illness, inefficiency, insubordination and conduct unbecoming to the office.

7-8-2 Any appointed officer, member of a multiple member body or employee of the town may be suspended from office by the appointing authority if such action is deemed by said appointing authority to be necessary to protect the interests of the town. Suspension may be coterminous with removal and shall not interfere with the rights of the officer or employee under the removal procedure stated in article 7-8-3

7-8-3 The appointing authority when removing any officer, member of a multiple member body or employee of the town shall act in accordance with the following procedure:

(a) A written notice of the intent to remove and a statement of the cause or causes therefor shall be delivered in hand, or by registered mail or certified mail, return receipt requested, to the last known address of the person sought to be removed.

(b) Within five (5) days following deliverance of such notice, the officer, member of a multiple member body or employee of the town may request a public hearing at which such person may be represented by counsel, shall be entitled to present evidence, call witnesses and to question any witness appearing at the hearing.

(c) Between one (1) and ten (10) days after the public hearing is adjourned, or if the officer, member of a multiple member body or employee of the town fails to request a public hearing between six (6) and fifteen (15) days after delivery of the notice of intent to remove, the appointing authority shall take final action, either removing the officer, member of a multiple member body or employee of the town or notifying such that the notice is rescinded. Failure of the appointing authority to take any action within the time periods as

stated in this section shall be deemed to be a rescission of the original notice and the officer, member of a multiple member body or employee shall, forthwith, be reinstated.

7-8-4 Nothing in this section shall be construed as granting a right to such a hearing when a person who has been appointed for a fixed term is not reappointed when the original term expires.

Section 9: Loss of Office, Excessive Absence

7-9-1 If any person appointed as a member of a multiple member body shall fail to attend four (4) or more consecutive meetings, or one half of all of the meetings of such body held in one (1) calendar year, the remaining members of the multiple member body may, by a majority vote of the remaining members of such body, declare the office vacant, provided, however, that not less than ten (10) days prior to the date said vote is scheduled to be taken the body has given in hand, or mailed by registered or certified mail, return receipt requested, notice of such proposed or pending vote to the last known address of such person.

ARTICLE 8: OTHER PROVISIONS

Section 1: Continuation of Existing Laws

8-1-1 M.G.L.A., town by-laws, votes of the town meeting, rules and regulations of or pertaining to the town which are in force when the charter takes effect and which are not specifically or by implication repealed directly or indirectly hereby shall continue in full force and effect until amended or rescinded by due course of law or until they expire by their own limitation.

Section 2: Time of Taking Effect

8-2-1 Amendments to the charter shall take effect upon adoption by the voters of Bellingham.

8-3-1 Until such time as the town meeting may act, by by-law, to amend, repeal or revise them, the following provisions shall have the force of town by-laws:

(a) Date of town meetings. The annual town meeting shall be held on the fourth Wednesday in May at a time as set by town by-law. The date and time of the fall town meeting shall be set by town by-law.

(b) Date of town elections. The annual town election for the election of town officers and for the determination of other matters to be referred to the voters shall be held on the month and day specified by town by-law.

(c) Town administrative organization. Until such time as a different form of organization shall be provided, in accordance with the provisions of article 5 of this charter, the following outline or organization shall be operative:

1. The Board of Selectmen shall appoint the following:

- * Town Administrator for a three (3) year term;
- * Affordable Fair Housing Commission in the manner set by M.G.L.A.;
- * Cultural Council, as provided by M.G.L.A.;
- * Board of Assessors to consist of three (3) members appointed for terms of three (3) years each;
- * Board of Health to consist of three (3) members appointed for terms of three (3) years each;
- * Board of Registrars of voters in the manner provided by M.G.L.A.;
- * Cemetery Commission and Sextons to consist of three (3) members appointed for three (3) year terms each;
- * Conservation Commission to consist of seven (7) members appointed for three (3) year terms each;
- * Council On Aging, as provided by town by-law;
- * Bellingham Historical Commission, to serve for terms of three (3) years each, as provided by town by-law;
- * Industrial Development Finance Commission in the manner provided by M.G.L.A.;
- * Capital Improvement Committee, as provided by this charter and by town by-law;

- * Insurance Commission, as provided by town by-law;
- * Memorial and Veterans Day Committee, as provided by town by-law;
- * Parks and Recreation Commission to consist of three (3) members appointed for terms of three (3) years each;
- * Town Counsel appointed for a term of one (1) year;
- * Veterans' Grave Agent, for a one (1) year term;
- * Zoning Board of Appeals, as provided by M.G.L.A.
- * Town Common Trustees Committee, as provided by CH 201 of the Acts of 1998 (M.G.L.A.).

2. The Town Moderator shall appoint:

- * Finance Committee as provided by town by-law.

3. The Town Administrator shall appoint:

- * Police Chief and other police officers to serve for indefinite terms;
- * Fire Chief who shall be Forest Warden, to serve for an indefinite term;
- * Field Assistant Assessor/Appraiser for a one (1) year term and who shall be assigned to serve under the Chief Financial Officer;
- * Treasurer-Collector for a three (3) year term and who shall be assigned to the finance officer;
- * Chief Financial Officer for a three (3) year term and who shall head the finance office;
- * Director of Public Works for a three (3) year term;
- * Animal Control Officer (s) to serve for a one (1) year term;
- * Inspector of Buildings (building inspector/zoning agent) to serve for a three (3) year term and who shall head the department of inspections;
- * Inspector of Plumbing and Gas to serve for a one (1) year term under the director of the department of inspections;
- * Inspector of Wires to serve for a one (1) year term under the director of the department of inspections;
- * Sealer of Weights and Measures to serve for a one (1) year term under the director of the department of inspections;
- * Personnel Board consisting of five (5) members; to serve for three (3) year terms each so arranged that the terms of as nearly an equal number as is possible shall expire each year.
- * Veteran's Agent and Director of Veterans' Services to serve for a one (1) year term;
- * Workmen's Compensation Agent to serve for a one (1) year term;
- * Civil Defense Director, to serve for a one (1) year term;
- * Civilian Defense Auxiliary/Special Police to serve for one (1) year terms.
- * Tree Warden, to serve for a three (3) year term.

4. The Board of Health shall appoint:

- * Health Agent for a term of one (1) year and who shall serve under the director of the department of inspections for purposes of coordination of inspections.

5. The Library Trustees shall appoint:

- * Director of the public library and other professional librarians, for terms as determined by the library trustees.

SPECIAL TOWN MEETING

AUGUST 18, 2004

at 7:30 PM

ARTICLE 1. TOWN HALL CONSTRUCTION

To see if the Town will vote to transfer an additional sum of money authorized under Article 10 "Town Hall Renovation" of the May 1997 Annual Town Meeting for the purpose of constructing additional Town Hall office space, furnishing, paving land as identified on the plan attached to the motion and to include the paving, engineering, landscaping, furnishing and all associated costs and to determine how such appropriation shall be raised, by borrowing or otherwise, and if by borrowing, to authorize the issuance and sale of general obligation bonds or notes of the Town therefore for the purposes stated; or act or do anything in relation thereto.

(By: Board of Selectmen)

Motion to waive a secret ballot as required by General By-Law Section 4.07.130 carried unanimously.

VOTED: Unanimously voted that the Town transfer the sum of \$1,225,000.00 to the sums authorized under Article 10 "Town Hall Renovations" of the May, 1997 Annual Town Meeting for the purpose of the construction of an additional Town Hall office building, which shall include furnishings, paving, landscaping and all associated costs, and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,225,000.00 and to issue bonds or notes therefore under Chapter 44 of the General Laws.

(Recommended by Finance Committee)

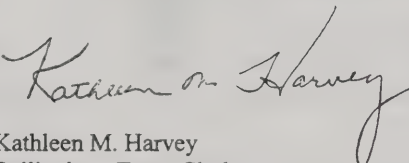
Attendance:	P-1	P-2	P-3	P-4	P-5	TOTAL
	13	12	17	23	12	77

No quorum Required.

Warrant dissolved at: 7: 50PM

A true record.

ATTEST:


Kathleen M. Harvey
Bellingham Town Clerk

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

Norfolk, ss:

To either of the Constables of the Town of Bellingham

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at:

Stall Brook School in Precinct # 1; Clara Macy School in Precinct # 2;
Bellingham Library in Precinct # 3; Paul J. Primavera Educational Center in
Precinct # 4 and Precinct # 5 in said Bellingham:

On TUESDAY, the FOURTEENTH DAY OF SEPTEMBER, 2004

from 7:00 AM to 8:00 PM for the following purposes:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

REPRESENTATIVE IN CONGRESS.....2nd CONGRESSIONAL DISTRICT
COUNCILLOR.....SEVENTH DISTRICT
SENATOR IN GENERAL COURT.....WORCESTER & NORFOLK DISTRICT
REPRESENTATIVE IN GENERAL COURT.....18th WORCESTER DISTRICT
SHERIFF.....NORFOLK COUNTY
COUNTY COMMISSIONERS.....NORFOLK COUNTY
REGISTER OF DEEDS.....NORFOLK COUNTY

Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said voting.

Given under our hands this 16th day of August, 2004

Ann L. Odabashian, Chairperson

Paulette R. Zazza, Vice Chairperson

Jerald A. Mayhew

Ronald L. Picard

Richard J. Martinelli

SELECTMEN OF BELLINGHAM

RETURN OF THE WARRANT

Norfolk, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Bellingham by posting attested copies of this Warrant at Town Hall and other municipal buildings throughout the Town of Bellingham in accordance with Article 4.03 of the town by-laws.

Date Posted: August 23, 2004

Robert J. Badzmierowski
Constable of Bellingham

TOWN OF BELLINGHAM
STATE PRIMARY
SEPTEMBER 14, 2004

DEMOCRATIC PARTY

OFFICE & CANDIDATES	P-1	P-2	P-3	P-4	P-5	Total	% VOTES CAST
*****	*****	*****	*****	*****	*****	*****	*****

REPRESENTATIVE IN CONGRESS

Second District

Richard E. Neal	40	61	56	55	82	294	85%
All Others	1	1	1	0	2	5	1%
BLANKS	4	12	9	9	14	48	14%
TOTAL	45	74	66	64	98	347	

COUNCILLOR

Seventh District

Dennis P. McManus	21	42	30	30	43	166	48%
Kathleen C. Norbut	17	16	21	12	30	96	28%
William A. Trotta	5	8	5	9	9	36	10%
All Others	0	0	0	1	0	1	0%
Blanks	2	8	10	12	16	48	14%
TOTAL	45	74	66	64	98	347	

SENATOR IN GENERAL COURT

Worcester & Norfolk District

Richard T. Moore	37	67	58	57	84	303	87%
All Others	1	0	1	1	1	4	1%
BLANKS	7	7	7	6	13	40	12%
TOTAL	45	74	66	64	98	347	

REPRESENTATIVE IN GENERAL COURT

Eighteenth Worcester District

Jennifer M. Callahan	37	70	55	59	87	308	89%
All Others	1	0	1	2	1	5	1%
BLANKS	7	4	10	3	10	34	10%
TOTAL	45	74	66	64	98	347	

REGISTER OF DEEDS

Norfolk District - to fill vacancy

William P. O'Donnell	33	51	54	47	78	263	76%
Anthony T. McDonnell	9	17	7	10	15	58	17%
All others	0	0	0	0	0	0	0%
BLANKS	3	6	5	7	5	26	7%
TOTAL	45	74	66	64	98	347	

SHERIFF

Norfolk County

Michael G. Bellotti	38	59	54	54	79	284	82%
All Others	0	1	0	0	1	2	1%
BLANKS	7	14	12	10	18	61	18%
TOTAL	45	74	66	64	98	347	

COUNTY COMMISSIONER

Norfolk County

John M. Gillis	19	29	30	30	42	150	43%
Francis W. O'Brien	26	41	41	34	53	195	56%
Stephen G. Harold	4	11	7	11	16	49	14%
Susan M. Rogers	20	33	36	24	47	160	46%
All Others	0	0	0	0	0	0	0%
BLANKS	21	34	18	29	38	140	40%
TOTAL	90	148	132	128	196	694	

**TOWN OF BELLINGHAM
STATE PRIMARY
SEPTEMBER 14, 2004**

REPUBLICAN PARTY

OFFICE & CANDIDATES	P-1	P-2	P-3	P-4	P-5	Total	% VOTES CAST

REPRESENTATIVE IN CONGRESS
Second District

All Others	5	4	5	7	5	26	24%
BLANKS	15	14	25	18	9	81	76%
TOTAL	20	18	30	25	14	107	

COUNCILLOR
Seventh District

All Others	5	3	2	6	5	21	20%
Blanks	15	15	28	19	9	86	80%
TOTAL	20	18	30	25	14	107	

SENATOR IN GENERAL COURT
Worcester & Norfolk District

Jerzy J. Jachimczyk	18	15	28	21	14	96	90%
All Others	0	0	0	0	0	0	0%
BLANKS	2	3	2	4	0	11	10%
TOTAL	20	18	30	25	14	107	

REPRESENTATIVE IN GENERAL COURT
Eighteenth Worcester District

David M. Funnell	17	17	29	24	13	100	93%
All Others	1	0	0	0	0	1	1%
BLANKS	2	1	1	1	1	6	6%
TOTAL	20	18	30	25	14	107	

REGISTER OF DEEDS
Norfolk District - to fill vacancy

All others	4	3	3	5	5	20	19%
BLANKS	16	15	27	20	9	87	81%
TOTAL	20	18	30	25	14	107	

SHERIFF
Norfolk County

All Others	2	3	4	4	4	17	16%
BLANKS	18	15	26	21	10	90	84%
TOTAL	20	18	30	25	14	107	

COUNTY COMMISSIONER
Norfolk County

All Others	3	3	3	7	4	20	19%
BLANKS	37	33	57	43	24	194	181%
TOTAL	40	36	60	50	28	214	

TOWN OF BELLINGHAM
STATE PRIMARY
SEPTEMBER 14, 2004

LIBERTARIAN PARTY

OFFICE & CANDIDATES	P-1	P-2	P-3	P-4	P-5	Total

REPRESENTATIVE IN CONGRESS

Second District

All Others	0	0	0	0	0	0
BLANKS	1	0	1	0	0	2
TOTAL	1	0	1	0	0	2

COUNCILLOR

Seventh District

All Others	0	0	0	0	0	0
Blanks	1	0	1	0	0	2
TOTAL	1	0	1	0	0	2

SENATOR IN GENERAL COURT

Worcester & Norfolk District

All Others	0	0	0	0	0	0
BLANKS	1	0	1	0	0	2
TOTAL	1	0	1	0	0	2

REPRESENTATIVE IN GENERAL COURT

Eighteenth Worcester District

All Others	0	0	0	0	0	0
BLANKS	1	0	1	0	0	2
TOTAL	1	0	1	0	0	2

REGISTER OF DEEDS

Norfolk District - to fill vacancy

All others	0	0	0	0	0	0
BLANKS	1	0	1	0	0	2
TOTAL	1	0	1	0	0	2

SHERIFF

Norfolk County

All Others	0	0	0	0	0	0
BLANKS	1	0	1	0	0	2
TOTAL	1	0	1	0	0	2

COUNTY COMMISSIONER

Norfolk County

All Others	0	0	0	0	0	0
BLANKS	1	0	1	0	0	2
TOTAL	1	0	1	0	0	2

GREEN-RAINBOW PARTY

No ballots were cast for his party

Democratic Votes Cast	45	74	66	64	98	347
Republican Votes Cast	20	18	30	25	14	107
Libertarian Votes Cast	1	0	1	0	0	2
Green-Rainbow Party	0	0	0	0	0	0
Total Votes Cast	66	92	97	89	112	456

A true record.

ATTEST:

Kathleen M. Harvey
Bellingham Town Clerk

TOWN OF BELLINGHAM
SPECIAL TOWN MEETING
OCTOBER 13, 2004 @ 7:30 PM

ARTICLE 1. AMEND ARTICLE 1.

To see if the Town will vote to amend Article 1 of the 2004 May Annual Town Meeting by reducing, adding to, deleting, amending appropriations or transferring funds from various sources into items within Article 1; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town transfer the sum of \$407,495.00

\$3,945.00 to be raised by Taxation and

\$403,550.00 from Free Cash

into the following accounts:

<u>Transfer To</u>	<u>Amount</u>
Town Counsel	\$ 10,000.00
Tax Title	10,000.00
Public Bldg. Maintenance	3,550.00
Insurance Deductible	5,000.00
Library Salaries	3,945.00
Group Insurance	300,000.00
Capital Investment	50,000.00
Compensated Absence	25,000.00

(Recommended by Finance Committee)

ARTICLE 2. CAPITAL OUTLAY

To see if the Town will vote to raise and appropriate a sum of money which shall not exceed 3.0 million dollars and to determine how such appropriation shall be raised, whether by transfer of available funds, by taxation, by borrowing or otherwise, and if by borrowing to authorize the issuance and sale of general obligation bonds or notes of the Town therefore for the purpose of financing the purchase, construction, reconstruction and/or engineering costs associated with various capital outlay items or improvements proposed by Town Departments, Boards or Committees; or act or do anything in relation thereto.

(By: Board of Selectmen)

Motion to waive a secret ballot as required by General By-Law Section 4.07.130 carried unanimously.

VOTED: Unanimously voted that the town:

(A) Raise the sum of \$805,800.00

\$190,000.00 to be transferred from Ambulance Receipts

\$ 50,000.00 to be transferred from Overlay Surplus and

\$565,800.00 to be transferred from Free Cash to fund the following:

Fire Ambulance	\$ 190,000.00
Fire – Carpeting 2 nd Floor	4,500.00
Fire – Lawn Tractor	2,000.00
Police – 3 Marked Cruisers	90,000.00
Police – 22 Bullet Proof Vests	19,800.00
Police – Auto External Defibrillator	3,000.00
Police – Radio Upgrade	37,000.00
Assessors – Fire Proof Cabinets	13,500.00
Meter/SuffFold Postage Machine	28,000.00
MIS/GIS Mapping	50,000.00
Financial Software Upgrade Parks	75,000.00
Field Maintenance	20,000.00

High School Maintenance Repairs

Exterior Closed Circuit TV/Digital Camera	50,000.00
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Macy Mainenance Repairs

Paint 15 Interior Doors/Frames	4,500.00
Paint 15 Exterior Doors/Frames	4,500.00
Paint 8 Restrooms	6,000.00

Stallbrook Maintenance Repairs

Repair Floor/Replace Rugs – 4 Modular Rooms	20,000.00
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South Elementary Maintenance Repairs

Rugs - 3 Classrooms	5,500.00
Paint 15 Classroom Doors/Frames	3,500.00
Replace Wall Coverings in Hallways	6,000.00

Primavera Maintenance Repairs

Vinyl Siding for Exterior of Building	40,000.00
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Land Acquisition Trust

15,000.00

(B) To rescind the vote of the Annual Town Meeting of May 26, 2004 Article 7, relative to:

High School Insulation	\$35,000.00 by Taxation
COA – Electric Door Doors	3,000.00 by Taxation
Highway Drainage – Chamberlain	30,000.00 by Taxation
Wrentham Road – Drainage	50,000.00 by Taxation

So that the total amount under said Article 7 of the ATM 2004 to be raised by Taxation is now \$58,877.00

(C) To raise the sum of \$1,105,000.00 by borrowing; and authorize the issuance and sale of General Obligation Bonds of the town for the purpose of funding the following items:

Water Meter Replacements	\$620,000.00
Farm & James Street	20,000.00
Blackstone Street Waterworks	35,000.00
Water Auxiliary Power	300,000.00
Water Dept. 10-Wheeler	130,000.00

(Recommended by Finance Committee)

(Recommended by Capital Improvement Com.)

ARTICLE 3. DEPOT STREET REZONING

To see if the Town will vote to rezone from an Industrial Zoning District to an Agricultural Zoning District so much of a parcel of land shown on the Bellingham Assessors Map 38 as Parcel 23 as is presently zoned industrial and comprising 142.16 acres more or less, and being the same parcel conveyed to Depot Street LLC by deed and recorded with the Norfolk County Registry of Deeds Book 3056 Page 112, Book 3642 Page 451, Book 3758 Page 085, Book 4006 Page 007, Book 4587 Page 295 and Book 13512, Page 524, excluding a 35 acre parcel, for which a Special Permit and a Development Plan Approval have been granted, by the Town's Planning Board, and is to be subdivided from the described area; or act or do anything in relation thereto.

(By: Petition Diane Choquette 40 Box Pond Rd.
Paul Van Helden 128 Depot Street)

VOTED: Passed Over.

(Not Recommended By Finance Committee)

ARTICLE 4. OBTAIN TOWN HALL AND MECHANIC STREET RIGHT OF WAY

To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement to purchase or exchange with 24-28 Mechanic Street Realty Trust and 16-20 Mechanic Street Realty Trust and/or their heirs, successors or assigns to obtain three parcels of land now or formerly owned by 24-28 Mechanic Street Realty Trust and 16-20 Mechanic Street Realty Trust located on Mechanic Street, shown as "Parcel A1" being approximately 2,157 square feet and "Parcel A2" being approximately 3,292 square feet for roadway improvements, and "Parcel B" being approximately 7,438 square feet for a future Town Hall Access Road, all as shown on the plan titled "Plan of Lands in the Town of Bellingham, MA, Norfolk County to be Taken by the Town of Bellingham", drawn by SMC Surveying and Mapping Consultants, dated September 18, 2003; said exchange to include no less than the following:

1. Convey to 24-28 Mechanic Street Realty Trust and/or 16-20 Mechanic Street Realty Trust a parcel of land presently owned by the Town of Bellingham not to exceed one acre, being a portion of Assessors Map 45 Lot 50 and is located off Mechanic Street.
2. Receive from 24-28 Mechanic Street Realty Trust and/or 16-20 Mechanic Street Realty Trust funds sufficient to construct a traffic signal, or the physical construction thereof, at the Mechanic Street and South Main Street intersection including any future Town Hall Access Road to be constructed at this intersection.
3. Payment from 24-28 Mechanic Street Realty Trust and/or 16-20 Mechanic Street Realty Trust of One Hundred Thousand Dollars (\$100,000.00) to the Town of Bellingham;

or act or do anything in relation thereto.

(By: Petition Atty. Joseph Antonellis
288 Main Street
Milford, MA 01757
508-473-2203)

VOTED: That The Town authorize the Board of Selectmen to enter into an Agreement to exchange with 16-28 Mechanic Street, LLC of 782 Boston Post Road, Marlboro, Massachusetts a parcel of land containing 40,250 square feet of land, more or less, with a temporary slope easement all as shown on a plan of lands in the Town of Bellingham, Norfolk County Taking Plan prepared by BETA Group, Inc. Engineers, Scientists and Planners, of Norwood, Massachusetts. Said plan being dated September 29, 2004. A copy

of which is attached to this Motion and made a part hereof. Said exchange to be in consideration of the following:

- A. Two (2) parcels of land shown on said plan as Lot 2 containing 5,449 square feet, more or less and Lot 3 containing 7,432 square feet, more or less;
- B. Payment from 16-28 Mechanic Street, LLC of One Hundred Thousand and 00/100 (\$100,000.00) dollars to the Town of Bellingham; and
- C. Receipt by the Town of Bellingham of funds sufficient to construct a Traffic Signal at the intersection of Mechanic Street and the proposed access road to the Town Hall Complex or a binding, secured Agreement obliging 16-28 Mechanic Street, LLC to construct the aforementioned traffic signal which will be in accordance with the Municipal Specifications.

VOTE: By hand count.

Yes – 70, No – 19 Total 89
2/3 of 89 being 59, Motion Carried.

(Voted to Pass Over by Finance Committee)

ARTICLE 5. AMEND ZONING BY-LAW ARTICLE V DEFINITIONS.

To see if the Town will vote to amend the Bellingham By-law as follows:

1. Amend “Detached Structure” by adding “free-standing structure” and “common foundation walls or otherwise physically connected” so that the definition reads:

“A free-standing structure with no common or party walls, common foundation walls or otherwise physically connected.”

2. Amend “Dwelling, Multifamily” by adding at the end “porches, walkways, patios or other structures of a like nature between two detached structures do not constitute a Multi-Family Dwelling” so that the definition reads:

“A structure containing three or more dwelling units, whether for rental, condominium ownership or other form of tenure, but not including public housing. Porches, walkways, patios or other structures of a like nature between two detached structures do not constitute a Multi-Family Dwelling.”

3. Amend “Dwelling Unit” by deleting “including up to two boarders at any one time” and adding at the end “with cooking, living, sanitary and sleeping facilities independent of any other unit” so that the definition reads:

“Living quarters for a single family with cooking, living, sanitary and sleeping facilities independent of any other unit.”

4. Amend “Family Apartment” by deleting the entire section and replacing it with:

“A self-contained housing unit consisting of one or more rooms with separate kitchen and bathroom facilities to be incorporated within an existing single family dwelling, or as an addition to same, to be utilized by grandparents, parents, children, grandchildren, brothers or sisters or their spouses and children or the property owner or spouse. Family Apartments shall not be considered Two-Family Dwellings.”

5. Amend "Party Wall" by deleting the entire section and replacing it with:

"A wall shared by buildings constructed on either side of it. Such a wall contains no openings, passage or access and extends from its footing below finished grade to the underside of the roof sheathing. Also called Common Wall."

6. Amend "Dwelling, Townhouse" by adding "separated by party walls" so that the entire definition reads as follows:

"Multifamily dwelling containing at least three but not more than eight dwelling units, separated by party walls, each unit having a separate exterior entrance and being held in separate and distinct ownership (such as in a condominium) or being owned by a Massachusetts cooperative and held by separate and distinct shares."

7. Create a new definition for "Addition" as follows:

"An extension or increase in floor area or height of a building or structure that shares at least one wall in common with the existing building or structure."

8. Create a new definition for "Foundation" as follows:

"The portion of a structure that serves to transfer the weight of the building into the ground itself. Most foundations extend underground."

9. Create a new definition for "Porch" as follows:

"A covered entrance to a building and forming a sort of vestibule within the main wall, or an open or enclosed gallery or room on the outside of the building projecting without or with a separate roof."

10. Create a new definition for "Walkway" as follows:

"A path set aside for walking."

11. Create a new definition for "Patio" as follows:

"A courtyard open to the sky or a paved area adjoining a house, for outdoor lounging, dining etc.";

or act or do anything in relation thereto.

(By Planning Board)

VOTED: Unanimously voted that the town amend Zoning By-Laws Article V Definitions, as follows:

1. Amend "Detached Structure" by adding "free-standing structure" and "common foundation walls or otherwise physically connected" so that the definition reads:

"A free-standing structure with no common or party walls, common foundation walls or otherwise physically connected."

2. Amend "Dwelling, Multifamily" by adding at the end "porches, walkways, patios or other structures of a like nature between two detached structures do not constitute a Multi-Family Dwelling" so that the definition reads:

"A structure containing three or more dwelling units, whether for rental, condominium ownership or other form of tenure, but not including public housing. Porches, walkways, patios or other structures of a like nature

between two detached structures do not constitute a Multi-Family Dwelling.”

3. Amend “Dwelling Unit” by deleting “including up to two boarders at any one time” and adding at the end “with cooking, living, sanitary and sleeping facilities independent of any other unit” so that the definition reads:

“Living quarters for a single family with cooking, living, sanitary and sleeping facilities independent of any other unit.”

4. Amend “Family Apartment” by deleting the entire section and replacing it with:

“A self-contained housing unit consisting of one or more rooms with separate kitchen and bathroom facilities to be incorporated within an existing single family dwelling, or as an addition to same, to be utilized by grandparents, parents, children, grandchildren, brothers or sisters or their spouses and children or the property owner or spouse. Family Apartments shall not be considered Two-Family Dwellings.”

5. Amend “Party Wall” by deleting the entire section and replacing it with:

“A wall shared by buildings constructed on either side of it. Such a wall contains no openings, passage or access and extends from its footing below finished grade to the underside of the roof sheathing. Also called Common Wall.”

6. Amend “Dwelling, Townhouse” by adding “separated by party walls” so that the entire definition reads as follows:

“Multifamily dwelling containing at least three but not more than eight dwelling units, separated by party walls, each unit having a separate exterior entrance and being held in separate and distinct ownership (such as in a condominium) or being owned by a Massachusetts cooperative and held by separate and distinct shares.”

7. Create a new definition for “Addition” as follows:

“An extension or increase in floor area or height of a building or structure that shares at least one wall in common with the existing building or structure.”

8. Create a new definition for “Foundation” as follows:

“The portion of a structure that serves to transfer the weight of the building into the ground itself. Most foundations extend underground.”

9. Create a new definition for “Porch” as follows:

“A covered entrance to a building and forming a sort of vestibule within the main wall. or an open or enclosed gallery or room on the outside of the building projecting without or with a separate roof.”

10. Create a new definition for “Walkway” as follows:

“A path set aside for walking.”

11. Create a new definition for “Patio” as follows:

“A courtyard open to the sky or a paved area adjoining a house, for outdoor lounging, dining etc.”.

ARTICLE 6. AMEND ZONING BY-LAW SECTION 4100

To see if the Town will vote to amend the Bellingham By-law as follows:

1. Amend Section 4130 by adding the following paragraph after the heading:

4131. Purpose. To promote the health, safety and general welfare and to encourage housing for family members through the creation of a self-contained housing unit as part of a single family dwelling to be utilized by grandparents, parents, children, grandchildren and brothers or sisters; or their spouses and children, of the property owner or spouse.

A special permit authorizing a Family Apartment may be granted only if consistent with the following.

2. Amend Section 4131, item (b) by deleting the entire section and replacing it with:

(b) The Family Apartment shall be no more than one-third (1/3) of the gross floor area of the single family dwelling of which it is part, exclusive of any garage, unfinished basement, shed or other accessory use structure attached to or part of such one family dwelling and shall contain a maximum seven hundred fifty (750) square feet of net floor area. Building density shall be limited so that the ratio of gross floor area to total land area shall not exceed 1:5.

3. Amend Section 4131, item (c) by deleting the entire section and replacing it with:

(c) The Family Apartment and the single family dwelling to which it is part shall meet the requirements of Section 2600 without variance or Special Permit.

4. Amend Section 4131, item (d) by deleting the entire section and replacing it with:

(d) The Applicant must acquire Board of Health approval that the sewerage disposal will meet the legal requirements.

5. Amend Section 4131, by adding a new item (e) as follows:

(e) The Family Apartment and any and all other modifications to the principal single family dwelling shall be designed so that the appearance of the building remains that of a one family dwelling. Any new entries shall be located on the side or in the rear of the building and any additions for access and/or egress shall not increase the gross floor area (as described in paragraph b. above)

6. Amend Section 4132, item (b) by adding "as described in Section 4131", so that the section reads:

(b) The remaining unit must be occupied by a family member of the owner(s) as described in Section 4131.

7. Amend Section 4133, item (b) by adding "evidence of filing same" and "must be presented", so that the section reads:

(b) The Special Permit and a Certificate of Occupancy for a Family Apartment shall be issued for a period no greater than five years from the date of issuance and evidence of filing same at the Norfolk Registry of Deeds must be presented prior to the issuance of a Building Permit.;

or act or do anything in relation thereto.

(By: Planning Board)

VOTED: Motion Failed.

(Recommended by Finance Committee)

(Recommended by Planning Board)

ARTICLE 7. AMEND ZONING BY-LAW SECTION 1400.

To see if the Town will vote to amend the Bellingham By-law as follows:

1. Amend Section 1430 by adding the following paragraph after the heading:

The purpose of the Site Plan Review is to promote public health, safety and welfare by encouraging the laying out of parking, egress and change in uses in a safe and convenient manner for existing structures and/or construction of new development that do not require a Development Plan Review.

2. Amend Section 1431, item (a) by deleting the entire section and replacing it with:

(a) Any non-residential development in a Business 1, Business 2 or Industrial Zone exceeding \$10,000.

3. Amend Section 1431, item (b) by deleting the entire section and replacing it with:

(b) Any change from a dwelling or residence in a Business 1, Business 2 or Industrial Zone to a business or industrial use excluding, however, Home Occupations under section 4110.;

or act or do anything in relation thereto.

(By: Planning Board)

VOTED: Unanimously voted that the Town amend the Bellingham By-Laws as follows:

1. Amend Section 1430 by adding the following paragraph after the heading:

The purpose of the Site Plan Review is to promote public health, safety and welfare by encouraging the laying out of parking, egress and change in uses in a safe and convenient manner for existing structures and/or construction of new development that do not require a Development Plan Review.

2. Amend Section 1431, item (a) by deleting the entire section and replacing it with:

(a) Any non-residential development in a Business 1, Business 2 or Industrial Zone exceeding 10,000 square feet.

3. Amend Section 1431, item (b) by deleting the entire section and replacing it with:

(b) Any change from a dwelling or residence in a Business 1, Business 2 or Industrial Zone to a business or industrial use excluding, however, Home Occupations under Section 4110.

(Recommended by Finance Committee)

(Recommended by Planning Board)

ARTICLE 8. AMEND ZONING BY-LAW SECTION 2400

To see if the Town will vote to amend the Bellingham By-law as follows:

1. Amend Section 2400 Use Regulations Schedule – Industrial Uses, item Electrical Generating Facility (Power Plant) from “Not to exceed 3” to “Not to exceed 2”;

or act or do anything in relation thereto.

(By: Planning Board)

VOTE: Motion Failed.

(Recommended by Finance Committee)

(Recommended by Planning Board)

ARTICLE 9. AMEND ZONING BY-LAW SECTION 5000

To see if the Town will vote to amend the Bellingham By-law as follows:

1. Create a new Section 5000 Wireless Communications, to read as follows:

5000. Wireless Communication Facilities.

5010. Purpose.

The purposes of this By-Law are as follows:

- To minimize adverse impacts of wireless communication facilities on residential neighborhoods and the community;
- To encourage the shared use of facilities to reduce the need for new facilities; and
- To limit the overall number and height of facilities to what is necessary to serve the public.

5020. Definitions

Co-Location: The use of a single mount on the ground by more than one carrier (vertical collocation), and/or several mounts on an existing structure by more than one carrier.

Camouflaged facility: A telecommunications facility that is disguised, hidden, part of an existing or proposed structure, or placed within an existing or proposed structure that is considered “camouflaged”.

Guyed Tower: A monopole or lattice tower that is tied to the ground or other surfaces by diagonal cables.

Lattice Tower: A type of mount that is self-supporting with multiple legs and cross bracing of steel structure.

Monopole: A single self-supporting vertical pole with below grade foundations.

Provider or Carrier: An entity, licensed by the FCC, to provide telecommunications services to individuals or institutions.

Tower: A Monopole or Lattice Tower that is designed to support Personal Wireless Communication Services transmission, receiving and relaying antennas and equipment.

Wireless Communication Facilities: A telecommunications facility consisting of the structures, including Towers and Antennas mounted on towers and buildings, equipment and equipment shelters, accessory buildings or structures, and site improvements, involved in sending and receiving telecommunications or radio signals to a central switching computer which connects the mobile unit with land based or other telephone lines.

5030. Applicability.

This section shall apply to reception and transmission facilities for the purpose of personal wireless communication services. This by-law shall not apply to towers or antennas installed for use by a federally licensed amateur radio operator.

5040. General Requirements.

Wireless Communication facilities shall only be allowed after the issuance of a special permit in accordance with the provisions of MGL Ch 40A s. 9, this By-Law and any rules and regulations adopted hereunder. The Board of Appeals shall be the Special Permit Granting Authority for Wireless Communication Facilities.

5041. Lattice style towers and similar facilities requiring more than one leg or guy wires for support are prohibited.

5042. All structures associated with wireless communication facilities shall be removed within one year of cessation of use.

5043. The tower height shall not exceed 100 feet measured from the base of the tower to the highest point of the tower including anything on it.

5044. All towers shall be set back from lot lines a minimum of the height of the tower except where the tower abuts the right of way of Route I-495 where the setbacks shall be the minimum permitted by the Commonwealth of Massachusetts.

5045. No tower shall be located within two miles of another such tower.

5046. Any utilities servicing a tower shall be located underground.

5047. Lighting of wireless communication facilities shall be limited to low level security lighting installed at or near ground level, except for lighting required by the Federal Aviation Administration (FAA).

5048. Fencing shall be provided to control unauthorized access to the tower.

5049. The facility shall contain one sign no greater than one square foot that provides the telephone number where the operator in charge can be reached on a 24-hour basis.

5050. Criteria.

A special permit for a wireless communication facility shall not be issued unless the Special Permit Granting Authority finds the following:

5051. Existing or approved facilities cannot accommodate the applicant's proposal.

5052. The facility has been designed to accommodate the maximum number of providers but in no case less than three (3).

5053. The applicant has agreed to allow other service providers to co-locate

on the tower, now, or at anytime in the future.

5054. The tower has been designed, using the best available technology to blend into the surrounding environment through the use of color, camouflaging techniques, or other architectural treatments.

5055. The facility has been designed to minimize adverse visual impacts on the abutters and the community as demonstrated by illustrations and by a balloon test performed in accordance with any requirements adopted by the Board of Appeals.

5056. The facility is sited in such a manner that it is screened, to the maximum extent possible, from public view.

5060. Conditions.

Before approving any special permit under this Section, the Special Permit Granting Authority may impose conditions, safeguards and limitations to assure that the proposal is in harmony with the general purpose and intent of this By-Law.

5070. Bonding.

Prior to the issuance of a building permit the Special Permit Granting Authority may require a performance guarantee to ensure compliance with the plan and conditions set forth in their decision. ;

or act or do anything in relation thereto.

(By: Planning Board)

VOTED: That the Town amend Zoning By-Laws Section 5000 as follows:

1. Create a new Section 5000 Wireless Communications, to read as follows:

5100. Wireless Communication Facilities.

5010. Purpose.

The purposes of this By-Law are as follows:

- To minimize adverse impacts of wireless communication facilities on residential neighborhoods and the community;
- To encourage the shared use of facilities to reduce the need for new facilities; and
- To limit the overall number and height of facilities to what is necessary to serve the public.

5020. Definitions

Co-Location: The use of a single mount on the ground by more than one carrier (vertical collocation), and/or several mounts on an existing structure by more than one carrier.

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Wireless Communication Facilities: A telecommunications facility consisting of the structures, including Towers and Antennas mounted on towers and buildings, equipment and equipment shelters, accessory buildings or structures, and site improvements, involved in sending and receiving telecommunications or radio signals to a central switching computer which connects the mobile unit with land based or other telephone lines.

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5049. The facility shall contain one sign no greater than one square foot that provides the telephone number where the operator in charge can be reached on a 24-hour basis.

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A special permit for a wireless communication facility shall not be issued unless the Special Permit Granting Authority finds the following:

5051. Existing or approved facilities cannot accommodate the applicant's proposal.

5052. The facility has been designed to accommodate the maximum number of providers but in no case less than three (3).

5053. The applicant has agreed to allow other service providers to co-locate on the tower, now, or at anytime in the future.

5054. The tower has been designed, using the best available technology to blend into the surrounding environment through the use of color, camouflaging techniques, or other architectural treatments.

5055. The facility has been designed to minimize adverse visual impacts on the abutters and the community as demonstrated by illustrations and by a balloon test performed in accordance with any requirements adopted by the Board of Appeals.

5056. The facility is sited in such a manner that it is screened, to the maximum extent possible, from public view.

5060. Conditions.

Before approving any special permit under this Section, the Special Permit Granting Authority may impose conditions, safeguards and limitations to assure that the proposal is in harmony with the general purpose and intent of this By-Law.

5070. Bonding.

Prior to the issuance of a building permit the Special Permit Granting Authority may require a performance guarantee to ensure compliance with the plan and conditions set forth in their decision.

(Recommended by Finance Committee)
(Recommended by Planning Board)

ARTICLE 10. MILL REUSE DISTRICT

To see if the Town will vote to amend Article IV of the Zoning Bylaw in order to establish the Mill Reuse Overlay District, as follows:

5200. Mill Reuse Overlay District

5210. Purposes and Intent. The purposes of the Mill Reuse Overlay District are to facilitate the redevelopment and reuse of historic mill buildings in a manner that is appropriate for each site and sensitive to surrounding land uses; to promote housing choices in Bellingham; to provide for regulatory flexibility and intensification of use in existing buildings in order to meet the Town's housing and community development needs; to prevent disinvestment and deterioration of buildings that have become obsolete for their original purposes; and to encourage sustainable mixed-use development.

5220. Establishment of District. The Mill Reuse District is hereby established as an overlay district. The District is bounded on the map entitled, "Mill Reuse Overlay

District,” dated August 23, 2004 incorporated by reference in the Zoning Bylaw and on file with the Town Clerk and Building Inspector.

5230. Relationship to Existing Zoning. In the Mill Reuse Overlay District, all requirements of the underlying district(s) shall remain in effect except where these regulations supersede or provide an alternative to such requirements. If a property is developed consistent with the Mill Reuse Overlay District, the regulations of the Mill Reuse Overlay District shall apply. Where the provisions of the Mill Reuse Overlay District are silent on a zoning regulation, the requirements of the underlying zoning district shall apply.
5240. Definitions. In addition to Article V of this Bylaw, the following definitions shall apply to development in the Mill Reuse Overlay District:
5241. Mill Reuse Project. A predominantly residential development comprised of one or more of the uses authorized under Section 5250 of this Bylaw, on a parcel of land with an existing mill building in the Mill Reuse Overlay District.
5242. Affordable Housing. A dwelling unit in a Mill Reuse Project, subject to a legally enforceable deed restriction that runs in perpetuity or for the maximum period allowed by law, and meets all of the following criteria:
- (a) The unit must be sold or rented to and occupied by a low- or moderate-income household, meaning a household with income at or below 80% of Median Family Income, adjusted for household size, for the metropolitan or non-metropolitan area that includes the Town of Bellingham, as determined by the U.S. Department of Housing and Urban Development (HUD); and which meets the requirements of the Massachusetts Department of Housing and Community Development (DHCD), Local Initiative Program, under 760 CMR 45.00 et seq., for inclusion in the Chapter 40B Subsidized Housing Inventory as low- or moderate-income housing.
 - (b) Deed Restriction. The affordability of low- or moderate-income units shall be protected by a Regulatory Agreement and, for homeownership units, by a Deed Rider acceptable to DHCD and approved as to form by Town Counsel. The Regulatory Agreement and, where applicable, the Deed Rider, shall be legally enforceable and recorded at the Registry of Deeds.
 - (c) DHCD Certification. All low- or moderate-income units shall be eligible for listing on the Subsidized Housing Inventory, evidenced by an affordable housing restriction as defined under G.L. c. 184, Section 31, and certification signed by the Director of DHCD, both of which must be recorded at the Registry of Deeds.
5243. Existing Floor Area Ratio. The sum of the gross floor area on all floors of existing mill building(s), including the basement, measured in square feet, divided by the gross area of the existing lot excluding wetlands subject to control under the Wetlands Protection Act, measured in square feet.
5244. Proposed Floor Area Ratio. The sum of the gross floor area on all floors of all proposed buildings in a Mill Reuse Project, including basements, measured in square feet, divided by the gross area of the proposed lot excluding wetlands subject to control under the Wetlands Protection Act, measured in square feet.
5245. Maximum Gross Density. The total number of dwelling units on a parcel of land used for a Mill Reuse Project, divided by the size of the parcel in acres before dedication of any land for roads and other public uses and before the creation of common open space or other common amenities included or to be included as part of the development of the parcel of land.

5250. Use Regulations.

5251. Permitted Uses. In the Mill Reuse Overlay District, a Mill Reuse Project comprised of one or more of the following uses shall be permitted in an existing mill building:

- (a) Multi-family dwelling
- (b) Assisted elderly housing

Except that a permitted Mill Reuse Project may not exceed 100 units of multi-family or assisted elderly housing, including any combination thereof.

- (c) Accessory uses
 - (1) Adult day care
 - (2) Other uses customarily incidental to a permitted use

5252. Uses Authorized by Special Permit. In the Mill Reuse Overlay District, a Mill Reuse Project comprised of one or more of the following uses shall be allowed by Special Permit from the Planning Board:

- (a) Multi-family or assisted elderly housing in excess of the number of units allowed as a permitted use
- (b) New construction for uses otherwise permitted under Section 5251
- (c) Continuing care retirement community
- (d) Nursing home
- (e) Medical offices or medical clinic
- (f) Accessory uses
 - (1) Adult day care accessory to a special permitted use
 - (2) Retail or service establishment, or restaurant serving food and beverages only in the building or on a patio adjacent to and directly accessible from the building, primarily for residents, outpatients or employees of a permitted or special permitted use
 - (3) Indoor or outdoor recreation, primarily for residents, outpatients or employees of a permitted or special permitted use
 - (4) Other accessory uses customarily incidental to a special permitted use

5253. Exemption from Major Development and Special Residential Use Regulations. A Mill Reuse Project shall not be subject to Section 3400, Major Proposals, or to Section 4300, Major Residential Development, or to Section 4400, Special Residential Uses.

5254. Use Variances. Use variances shall not be allowed in the Mill Reuse Overlay District.

5260. Intensity of Use Regulations. The Intensity of Use Regulations for the underlying district(s) as set forth in Section 2600 of this Bylaw shall apply to the Mill Reuse Overlay District, except as follows:

5261. Yard Setbacks. There shall be no minimum front yard setback requirement.

5262. Gross Density. A permitted Mill Reuse Project may not exceed a gross density of nine (9) dwelling units per acre. For a Mill Reuse Project by Special Permit, the Planning Board may authorize a gross density of up to twelve (12) dwelling units per acre provided that the project meets the

Public Benefits provisions of Section 5288 of this Bylaw, as determined by the Planning Board. For purposes of calculating gross density, areas subject to the Wetlands Protection Act, G.L. c.131, Section 40, for reasons other than being subject to flooding, shall be excluded from the total area of the parcel.

5270. Procedures for Mill Reuse Projects

- 5271. Subdivision Control.** Where applicable, development in the Mill Reuse Overlay District shall comply with the Planning Board's Rules and Regulations Governing the Subdivision of Land pursuant to the Subdivision Control Law, G.L. c.41, Sections 81K through 81GG. Planning Board approval of a Development Plan under Section 1420 or a Special Permit for a Mill Reuse Project shall neither oblige the Planning Board to approve any related definitive plan nor substitute for such approval.
- 5272. Development Plan Approval.** All uses in the Mill Reuse Overlay District require Development Plan Approval by the Planning Board and must comply with Section 1420 of this Bylaw and the following additional requirements.
- (a) Submittals. In addition to the requirements of Section 1423, the submittals for Development Plan Approval for a Mill Reuse Project shall include:
- (1) Identification of existing trees of more than 8" caliper, rock outcroppings, wildlife habitats, existing and proposed trails and paths, open space, and proposed conservation and recreation easement areas.
 - (2) Floor plan to scale for each floor of each building, showing the following information as applicable:
 - (i) Number of dwelling units by type
 - (ii) Number of bedrooms per dwelling unit
 - (iii) Proposed use(s) of all floor space not used for dwelling units
 - (3) Table showing the total number of dwelling units and the number of affordable units by type and size on each floor of each building.
 - (4) Where applicable, a plan describing the care, custody and control of all dams and water rights.
 - (5) Where applicable, a plan for any proposed wastewater treatment facility in accordance with the requirements of the Massachusetts Department of Environmental Protection (DEP) and the Bellingham Board of Health.
 - (6) Proposed construction schedule by stage or phase of construction, from the approximate date that construction will begin through the estimated date of construction completion.
 - (7) Narrative description of any organization(s) the applicant proposes to form if the development is to be a condominium or other ownership organization, including forms and plans to be used to organize and manage the same, for approval by the Planning Board.
 - (8) Copies of all proposed covenants, easements, and other restrictions that the applicant proposes to grant to the Town of Bellingham, the Bellingham Conservation Commission, utility companies, any condominium or other ownership organization

and the owners thereof, including plans of land to which they are intended to apply, for approval by the Planning Board.

- (9) Copies of the proposed Regulatory Agreement for affordable housing units, and where applicable, the proposed deed rider for affordable homeownership units.
 - (10) Narrative analysis prepared and documented by a preservation consultant concerning the mill building, associated structures and context. The narrative will include the following information:
 - (i) Information required for Massachusetts Historical Commission Survey Form B and, where applicable, Form F;
 - (ii) Information required for Massachusetts Historical Commission National Register of Historic Places Criteria Statement Form;
 - (iii) An analysis of the Mill Reuse Project's consistency with the U.S. Secretary of the Interior's Standards for Rehabilitation.
 - (b) Decision Standards. In addition to the Decision Standards under Section 1425 of this Bylaw, the Planning Board shall base its decision on the following determinations:
 - (1) The proposed Mill Reuse Project preserves or enhances the historic significance of existing mill buildings and their context and, where applicable, the eligibility of the same for listing on the National Register of Historic Places as an individual property or a contributing property to an area.
 - (2) The common open space is usable and functional for the purposes listed in this Bylaw and meets all minimum design standards under Section 5283.
5273. Special Permit. The Planning Board shall be the Special Permit Granting Authority for uses in the Mill Reuse Overlay District. The Planning Board's actions shall be based upon the considerations in Section 1500 of this Bylaw.

5280. Mill Reuse Project Development Standards

5281. Expansion of Existing Buildings or New Construction. Expansion of existing mill buildings or new construction on the same lot may be allowed for a Mill Reuse Project provided that all of the following conditions are met:
- (a) The total gross floor area in the proposed project may not result in a proposed floor area ratio that is more than 1.25 times the existing floor area ratio;
 - (b) Any expansion is consistent with the U.S. Secretary of the Interior's Standards for Rehabilitation, as determined by the Bellingham Historical Commission.
 - (c) Recognizing that a purpose of the Mill Reuse Overlay District is to redevelop property that has become obsolete for its original use, the Planning Board may grant a Special Permit to allow new buildings in a Mill Reuse Project only upon finding that:
 - (1) The new buildings do not detract from the historical significance of existing buildings or reduce the property's potential eligibility for listing on the National Register of Historic Places, as determined by the Bellingham Historical Commission; and

- (2) The new buildings are necessary for essential services such as space for security personnel or a wastewater treatment facility; or components of a continuing care retirement community that cannot reasonably be accommodated in the existing mill building(s), such as independent living units or a nursing home.

5282. Affordable Housing. A Mill Reuse Project shall include affordable housing units, as follows:

- (1) At least 5% of all dwelling units shall be affordable housing as defined in this Bylaw. Any fraction shall be rounded up to the nearest whole number.
- (2) No building permit shall be issued for a Mill Reuse Project until the applicant has entered into a Local Initiative Program (LIP) Regulatory Agreement with the Town of Bellingham and the Department of Housing and Community Development to assure that all low- or moderate-income housing units meet LIP requirements and qualify for inclusion in the Chapter 40B Subsidized Housing Inventory.
- (3) Homeownership units shall be subject further to a deed rider that preserves affordability upon resale. The deed rider shall be approved in writing by the Department of Housing and Community Development, approved as to form by Town Counsel, and recorded at the Registry of Deeds. No occupancy permit shall be issued for affordable homeownership units until the Building Inspector receives evidence satisfactory to the Planning Board that the deed restriction or deed rider has been approved by DHCD.
- (4) The affordable units shall be sold or rented under a marketing plan approved by the Planning Board.
- (5) Failure to record the Regulatory Agreement and/or any deed rider at the Registry of Deeds shall be deemed a violation of this Bylaw and is subject to the enforcement and penalty provisions of Section 1200.
- (6) The Planning Board shall adopt and from time to time may amend regulations necessary to administer the affordable housing requirements of this Bylaw.

5283. Common Open Space. At least 30% of the parcel used for a Mill Reuse Project shall be protected, usable common open space that is functional for the purposes described below. The common open space shall have no structures, parking, private yards, patios, or gardens that are restricted for the exclusive or principal use by residents of individual dwelling units. The following standards apply to the common open space in a Mill Reuse Project:

- (a) **Use, Space and Location.** To the maximum extent feasible, the open space shall be undisturbed and left in its natural condition. It shall be appropriate in size, shape, dimension and location to assure its use as a conservation or recreation area that serves as a visual and natural amenity for the project and the Town.
 - (1) Common open space shall be functional for wildlife habitat, passive recreation, forestry, agriculture, access to open water resources, or preservation of views from the road.
 - (2) To the maximum extent feasible, the common open space shall be linked as a unit, with links at least sixty (60) feet wide.
 - (3) Not more than 50% of the common open space in a Mill Reuse Project may consist of wetlands as defined in G.L. c.131, Section 40.

- (4) Unless approved by the Planning Board, common open space shall not be considered usable if the slope of the finished grade exceeds twenty-five (25) percent.
 - (5) Existing rights of way and utility easements may not be counted as common open space.
 - (6) The location(s) of the common open space shall be subject to approval by the Planning Board.
 - (7) Land used for shared wastewater disposal or a package treatment plant may count toward the minimum common open space requirement.
- (b) Ownership. The common open space shall be conveyed in accordance with the procedures under Section 4360 of this Bylaw, except that land used for wastewater disposal shall be conveyed in accordance with requirements of the Board of Health.
- 5284.** Landscaping. For purposes of landscaping requirements, a Mill Reuse Project shall comply with Section 3500 of this Bylaw to the maximum extent practical.
- 5285.** Accessory Commercial Use Limitations. Accessory commercial uses are encouraged in a Mill Reuse Project in order to make ordinary daily activities accessible to residents, particularly to residents who do not drive. At the same time, it is not the intent of this Bylaw to promote mill reuse that is predominantly commercial. Accordingly, accessory commercial uses such as retail, personal service or restaurant uses may occupy up to ten (10) percent, but in no event more than 20,000 square feet, of the total leasable floor area in a Mill Reuse Project. An individual accessory commercial use may not exceed 5,000 square feet of leasable floor area.
- 5286.** Internal Circulation, Parking and Loading Requirements
- (a) Roadways. The internal roadway(s) serving a Mill Reuse Project shall be adequate for the proposed use as determined by the Planning Board, and shall be maintained by an association of unit owners, the applicant or the entity that owns and manages the development.
 - (b) Parking Spaces. A Mill Reuse Project shall provide off-street parking spaces for each use in the development in accordance with the following minimum requirements:
 - (1) Assisted elderly units: 1 space per unit, plus one space per two employees on the largest shift and one space for each three units.
 - (2) Multifamily units: 1 space per studio or one-bedroom unit, 2 spaces per unit with two or more bedroom except for age-restricted multi-family units, in which case there shall be an average of 1.5 spaces per unit; plus 1 visitor space for each three units.
 - (3) Nursing home: 1 space per three beds, plus one space per two employees on the largest shift, plus one space per two visiting staff (e.g., attending physician, specialists, etc.)
 - (4) Accessory Retail, Service or Bank Establishment: 1 space per 500 square feet of gross floor area but not fewer than three spaces per separate enterprise.
 - (5) Accessory Restaurant: 1 space per four seats based on the legal seating capacity of the facility, including seasonal outdoor seating, plus one space per two employees on the largest shift.

- (6) Accessory Adult Day Care: 1 space per each four persons not residing in the Mill Reuse Project plus one space per two employees.
 - (7) Medical Offices or Medical Clinic: in accordance with Section 3320(h).
 - (8) Other Uses: in accordance with Section 3320(k).
 - (9) Mixed Uses: Requirements for each use shall be added, unless the Planning Board determines that a smaller number is adequate.
- (c) Reserve Parking. During the Development Plan Approval process under Section 1420, the Planning Board may authorize a decrease in the number of off-street parking spaces required for a Mill Reuse Project, subject to the following conditions:
- (1) The decrease in number of parking spaces is no more than thirty percent (30%) of the total number of spaces required under Section 5264(i). The waived parking spaces shall not be used for building area and shall be labeled as "Reserve Parking" on the site plan.
 - (2) The decrease in number of required spaces will not create undue congestion, traffic hazards, or a substantial detriment to the neighborhood, and does not derogate the intent and purpose of this Bylaw.
 - (3) The reserve parking spaces shall be properly designed as an integral part of the overall parking development, and in no case shall any reserve parking spaces be located within areas counted as setbacks or common open space.
 - (4) If, after one (1) year from the date of issuance of a certificate of occupancy, the Building Inspector and/or Planning Board find that all or any of the increased reserve spaces are needed, the Planning Board may require that all or any portion of the spaces identified as increased reserve spaces on the site plan be constructed within a reasonable time period as specified by the Planning Board. A written notice of such a decision shall be sent to the applicant within seven (7) days before the matter is next discussed at a Planning Board meeting.
- (d) Increase in parking spaces. The Planning Board may require provisions for an increase in the number of parking spaces required under Section 5264(i), provided that:
- (1) The increase in the number of parking spaces is no more than twenty percent (20%) of the total number of parking spaces required under Section 5364(i) for the use(s) in question.
 - (2) Any such increase in the number of required parking spaces shall be based upon the special nature of a use or building.
 - (3) The increased number of parking space shall be labeled "Increased Reserve Parking" on the Site Plan and shall be properly designed as an integral part of the overall parking layout, located on land suitable for parking development and in no case located within an area counted as yard setback or common open space along the perimeter of the parcel.
 - (4) The applicant shall not be required to construct any of the spaces labeled as "Increased Reserve Parking" for at least one (1) year following the issuance of a certificate of occupancy. Where the increased reserve parking area is required by the Planning Board and the applicant has otherwise provided the number of parking spaces required under Section 5264(i), the area of land reserved

for the increased number of parking spaces may be deducted from the minimum common open space required under Section 5283.

- (e) Parking for commercial vehicles. Commercial vehicles owned or operated by owners or tenants of the Mill Reuse Project, or their agents, employees, licensees, or suppliers shall be parked inside a garage, or in a suitably screened and designated area, except for commercial vehicles in the active service of receiving and delivering goods or services.
 - (f) Parking Area Design and Location. A Mill Reuse Project shall comply with Section 3300 of this Bylaw except as follows:
 - (1) All off-street parking areas shall be located to the rear or side of all buildings and shall not be located in front setbacks or common open space, except that the Planning Board may waive these requirements for existing parking lots or existing buildings.
 - (2) Landscaping of parking areas shall conform to Section 3533 of this Bylaw to the maximum extent practical.
 - (3) Pedestrian crosswalks shall be provided in appropriate locations and shall be clearly recognizable through the use of raised, textured or color surface treatments in order to aid pedestrians in crossing traffic within a parking area.
 - (g) Paths. Wherever feasible, a Mill Reuse Project should include attractively designed paths that separate vehicular, bicycle and pedestrian traffic, provide access to amenities and facilities in the development, and connect to pathways or sidewalks to adjacent sites.
- 5287. Emergency Systems.** A Mill Reuse Project shall have an integrated emergency call, and/or telephone and/or other communications system for its residents and/or other tenants. There shall be sufficient site access for public safety vehicles. A plan shall be approved by the Bellingham Fire Department for the emergency evacuation of the residents with emphasis on ensuring the safety of residents with physical impairments.
- 5288. Public Benefits.** The Planning Board may grant a Special Permit to increase the maximum gross density of a Mill Reuse Project, up to the limit established under Section 5262, as follows.
- (a) Eligible Public Benefits. To be considered eligible for an increase in the maximum gross density under Section 5262, a Mill Reuse Project shall provide at least one of the following public benefits in furtherance of the purposes of this Bylaw and in a manner satisfactory to the Planning Board:
 - (1) Affordable Housing. A project in which at least 10% affordable housing units meet the requirements of Section 5282.
 - (2) Common Open Space. A project that preserves at least 50% of the parcel as common open space meeting the requirements of Section 5283.
 - (3) Green Building Design. A project that is LEED certified by the U.S. Green Building Council.
 - (4) Neighborhood Facilities. A project that provides a facility or significant amenity usable by its own residents and residents of the surrounding neighborhood, such as a public park that is landscaped, furnished and accessible to persons with disabilities, or an outdoor recreation area with playing fields and facilities for spectators, or a neighborhood community center.
 - (b) Limitations. A Mill Reuse Project that involves expansion of existing buildings or new construction must comply with the maximum floor area

5290. Separability. The invalidity of any section or provision of this Bylaw shall not invalidate any other section or provision thereof;

(By: Planning Board)

VOTED: Unanimously voted that the Town to amend Article IV of the Zoning Bylaw in order to establish the Mill Reuse Overlay District, as follows:

5200. Mill Reuse Overlay District

5210. Purposes and Intent. The purposes of the Mill Reuse Overlay District are to facilitate the redevelopment and reuse of historic mill buildings in a manner that is appropriate for each site and sensitive to surrounding land uses; to promote housing choices in Bellingham; to provide for regulatory flexibility and intensification of use in existing buildings in order to meet the Town's housing and community development needs; to prevent disinvestment and deterioration of buildings that have become obsolete for their original purposes; and to encourage sustainable mixed-use development.
5220. Establishment of District. The Mill Reuse District is hereby established as an overlay district. The District is bounded on the map entitled, "Mill Reuse Overlay District," dated August 23, 2004 incorporated by reference in the Zoning Bylaw and on file with the Town Clerk and Building Inspector.
5230. Relationship to Existing Zoning. In the Mill Reuse Overlay District, all requirements of the underlying district(s) shall remain in effect except where these regulations supersede or provide an alternative to such requirements. If a property is developed consistent with the Mill Reuse Overlay District, the regulations of the Mill Reuse Overlay District shall apply. Where the provisions of the Mill Reuse Overlay District are silent on a zoning regulation, the requirements of the underlying zoning district shall apply.
5240. Definitions. In addition to Article V of this Bylaw, the following definitions shall apply to development in the Mill Reuse Overlay District:
5241. Mill Reuse Project. A predominantly residential development comprised of one or more of the uses authorized under Section 5250 of this Bylaw, on a parcel of land with an existing mill building in the Mill Reuse Overlay District.
5242. Affordable Housing. A dwelling unit in a Mill Reuse Project, subject to a legally enforceable deed restriction that runs in perpetuity or for the maximum period allowed by law, and meets all of the following criteria:
- (a) The unit must be sold or rented to and occupied by a low- or moderate-income household, meaning a household with income at or below 80% of Median Family Income, adjusted for household size, for the metropolitan or non-metropolitan area that includes the Town of Bellingham, as determined by the U.S. Department of Housing and Urban Development (HUD); and which meets the requirements of the Massachusetts Department of Housing and Community Development (DHCD), Local Initiative Program, under 760 CMR 45.00 et seq., for inclusion in the Chapter 40B Subsidized Housing Inventory as low- or moderate-income housing.
 - (b) Deed Restriction. The affordability of low- or moderate-income units shall be protected by a Regulatory Agreement and, for homeownership units, by a Deed Rider acceptable to DHCD and approved as to form by Town Counsel. The Regulatory Agreement and, where applicable, the Deed Rider, shall be legally enforceable and recorded at the Registry of Deeds.
 - (c) DHCD Certification. All low- or moderate-income units shall be eligible for listing on the Subsidized Housing Inventory, evidenced by an

affordable housing restriction as defined under G.L. c. 184, Section 31, and certification signed by the Director of DHCD, both of which must be recorded at the Registry of Deeds.

5243. Existing Floor Area Ratio. The sum of the gross floor area on all floors of existing mill building(s), including the basement, measured in square feet, divided by the gross area of the existing lot excluding wetlands subject to control under the Wetlands Protection Act, measured in square feet.

5244. Proposed Floor Area Ratio. The sum of the gross floor area on all floors of all proposed buildings in a Mill Reuse Project, including basements, measured in square feet, divided by the gross area of the proposed lot excluding wetlands subject to control under the Wetlands Protection Act, measured in square feet.

5245. Maximum Gross Density. The total number of dwelling units on a parcel of land used for a Mill Reuse Project, divided by the size of the parcel in acres before dedication of any land for roads and other public uses and before the creation of common open space or other common amenities included or to be included as part of the development of the parcel of land.

5250. Use Regulations.

5251. Permitted Uses. In the Mill Reuse Overlay District, a Mill Reuse Project comprised of one or more of the following uses shall be permitted in an existing mill building:

- (a) Multi-family dwelling
- (b) Assisted elderly housing

Except that a permitted Mill Reuse Project may not exceed 100 units of multi-family or assisted elderly housing, including any combination thereof.

- (c) Accessory uses
 - (1) Adult day care
 - (2) Other uses customarily incidental to a permitted use

5252. Uses Authorized by Special Permit. In the Mill Reuse Overlay District, a Mill Reuse Project comprised of one or more of the following uses shall be allowed by Special Permit from the Planning Board:

- (a) Multi-family or assisted elderly housing in excess of the number of units allowed as a permitted use
- (b) New construction for uses otherwise permitted under Section 5251
- (c) Continuing care retirement community
- (d) Nursing home
- (e) Medical offices or medical clinic
- (f) Accessory uses
 - (1) Adult day care accessory to a special permitted use
 - (2) Retail or service establishment, or restaurant serving food and beverages only in the building or on a patio adjacent to and directly accessible from the building, primarily for residents, outpatients or employees of a permitted or special permitted use
 - (3) Indoor or outdoor recreation, primarily for residents, outpatients or employees of a permitted or special permitted use

- (4) Other accessory uses customarily incidental to a special permitted use
- 5253. Exemption from Major Development and Special Residential Use Regulations. A Mill Reuse Project shall not be subject to Section 3400, Major Proposals, or to Section 4300, Major Residential Development, or to Section 4400, Special Residential Uses.
- 5254. Use Variances. Use variances shall not be allowed in the Mill Reuse Overlay District.
- 5260. Intensity of Use Regulations. The Intensity of Use Regulations for the underlying district(s) as set forth in Section 2600 of this Bylaw shall apply to the Mill Reuse Overlay District, except as follows:
 - 5261. Yard Setbacks. There shall be no minimum front yard setback requirement.
 - 5262. Gross Density. A permitted Mill Reuse Project may not exceed a gross density of nine (9) dwelling units per acre. For a Mill Reuse Project by Special Permit, the Planning Board may authorize a gross density of up to twelve (12) dwelling units per acre provided that the project meets the Public Benefits provisions of Section 5288 of this Bylaw, as determined by the Planning Board. For purposes of calculating gross density, areas subject to the Wetlands Protection Act, G.L. c.131, Section 40, for reasons other than being subject to flooding, shall be excluded from the total area of the parcel.
- 5270. Procedures for Mill Reuse Projects
 - 5271. Subdivision Control. Where applicable, development in the Mill Reuse Overlay District shall comply with the Planning Board's Rules and Regulations Governing the Subdivision of Land pursuant to the Subdivision Control Law, G.L. c.41, Sections 81K through 81GG. Planning Board approval of a Development Plan under Section 1420 or a Special Permit for a Mill Reuse Project shall neither oblige the Planning Board to approve any related definitive plan nor substitute for such approval.
 - 5272. Development Plan Approval. All uses in the Mill Reuse Overlay District require Development Plan Approval by the Planning Board and must comply with Section 1420 of this Bylaw and the following additional requirements.
 - (a) Submittals. In addition to the requirements of Section 1423, the submittals for Development Plan Approval for a Mill Reuse Project shall include:
 - (1) Identification of existing trees of more than 8" caliper, rock outcroppings, wildlife habitats, existing and proposed trails and paths, open space, and proposed conservation and recreation easement areas.
 - (2) Floor plan to scale for each floor of each building, showing the following information as applicable:
 - (i) Number of dwelling units by type
 - (ii) Number of bedrooms per dwelling unit
 - (iii) Proposed use(s) of all floor space not used for dwelling units
 - (3) Table showing the total number of dwelling units and the number of affordable units by type and size on each floor of each building.

- (4) Where applicable, a plan describing the care, custody and control of all dams and water rights.
 - (5) Where applicable, a plan for any proposed wastewater treatment facility in accordance with the requirements of the Massachusetts Department of Environmental Protection (DEP) and the Bellingham Board of Health.
 - (6) Proposed construction schedule by stage or phase of construction, from the approximate date that construction will begin through the estimated date of construction completion.
 - (7) Narrative description of any organization(s) the applicant proposes to form if the development is to be a condominium or other ownership organization, including forms and plans to be used to organize and manage the same, for approval by the Planning Board.
 - (8) Copies of all proposed covenants, easements, and other restrictions that the applicant proposes to grant to the Town of Bellingham, the Bellingham Conservation Commission, utility companies, any condominium or other ownership organization and the owners thereof, including plans of land to which they are intended to apply, for approval by the Planning Board.
 - (9) Copies of the proposed Regulatory Agreement for affordable housing units, and where applicable, the proposed deed rider for affordable homeownership units.
 - (10) Narrative analysis prepared and documented by a preservation consultant concerning the mill building, associated structures and context. The narrative will include the following information:
 - (i) Information required for Massachusetts Historical Commission Survey Form B and, where applicable, Form F;
 - (ii) Information required for Massachusetts Historical Commission National Register of Historic Places Criteria Statement Form;
 - (iii) An analysis of the Mill Reuse Project's consistency with the U.S. Secretary of the Interior's Standards for Rehabilitation.
 - (b) Decision Standards. In addition to the Decision Standards under Section 1425 of this Bylaw, the Planning Board shall base its decision on the following determinations:
 - (1) The proposed Mill Reuse Project preserves or enhances the historic significance of existing mill buildings and their context and, where applicable, the eligibility of the same for listing on the National Register of Historic Places as an individual property or a contributing property to an area.
 - (2) The common open space is usable and functional for the purposes listed in this Bylaw and meets all minimum design standards under Section 5283.
- 5273. Special Permit.** The Planning Board shall be the Special Permit Granting Authority for uses in the Mill Reuse Overlay District. The Planning Board's actions shall be based upon the considerations in Section 1500 of this Bylaw.

5280. Mill Reuse Project Development Standards

5281. Expansion of Existing Buildings or New Construction. Expansion of existing mill buildings or new construction on the same lot may be allowed for a Mill Reuse Project provided that all of the following conditions are met:

- (a) The total gross floor area in the proposed project may not result in a proposed floor area ratio that is more than 1.25 times the existing floor area ratio;
- (b) Any expansion is consistent with the U.S. Secretary of the Interior's Standards for Rehabilitation, as determined by the Bellingham Historical Commission.
- (c) Recognizing that a purpose of the Mill Reuse Overlay District is to redevelop property that has become obsolete for its original use, the Planning Board may grant a Special Permit to allow new buildings in a Mill Reuse Project only upon finding that:
 - (1) The new buildings do not detract from the historical significance of existing buildings or reduce the property's potential eligibility for listing on the National Register of Historic Places, as determined by the Bellingham Historical Commission; and
 - (2) The new buildings are necessary for essential services such as space for security personnel or a wastewater treatment facility; or components of a continuing care retirement community that cannot reasonably be accommodated in the existing mill building(s), such as independent living units or a nursing home.

5282. Affordable Housing. A Mill Reuse Project shall include affordable housing units, as follows:

- (1) At least 5% of all dwelling units shall be affordable housing as defined in this Bylaw. Any fraction shall be rounded up to the nearest whole number.
- (2) No building permit shall be issued for a Mill Reuse Project until the applicant has entered into a Local Initiative Program (LIP) Regulatory Agreement with the Town of Bellingham and the Department of Housing and Community Development to assure that all low- or moderate-income housing units meet LIP requirements and qualify for inclusion in the Chapter 40B Subsidized Housing Inventory.
- (3) Homeownership units shall be subject further to a deed rider that preserves affordability upon resale. The deed rider shall be approved in writing by the Department of Housing and Community Development, approved as to form by Town Counsel, and recorded at the Registry of Deeds. No occupancy permit shall be issued for affordable homeownership units until the Building Inspector receives evidence satisfactory to the Planning Board that the deed restriction or deed rider has been approved by DHCD.
- (4) The affordable units shall be sold or rented under a marketing plan approved by the Planning Board.
- (5) Failure to record the Regulatory Agreement and/or any deed rider at the Registry of Deeds shall be deemed a violation of this Bylaw and is subject to the enforcement and penalty provisions of Section 1200.
- (6) The Planning Board shall adopt and from time to time may amend regulations necessary to administer the affordable housing requirements of this Bylaw.

5283. Common Open Space. At least 30% of the parcel used for a Mill Reuse Project shall be protected, usable common open space that is functional for the purposes described below. The common open space shall have no structures, parking, private yards, patios, or gardens that are restricted for the exclusive or principal use by residents of individual dwelling units. The following standards apply to the common open space in a Mill Reuse Project:

- (a) Use, Space and Location. To the maximum extent feasible, the open space shall be undisturbed and left in its natural condition. It shall be appropriate in size, shape, dimension and location to assure its use as a conservation or recreation area that serves as a visual and natural amenity for the project and the Town.
 - (1) Common open space shall be functional for wildlife habitat, passive recreation, forestry, agriculture, access to open water resources, or preservation of views from the road.
 - (2) To the maximum extent feasible, the common open space shall be linked as a unit, with links at least sixty (60) feet wide.
 - (3) Not more than 50% of the common open space in a Mill Reuse Project may consist of wetlands as defined in G.L. c.131, Section 40.
 - (4) Unless approved by the Planning Board, common open space shall not be considered usable if the slope of the finished grade exceeds twenty-five (25) percent.
 - (5) Existing rights of way and utility easements may not be counted as common open space.
 - (6) The location(s) of the common open space shall be subject to approval by the Planning Board.
 - (7) Land used for shared wastewater disposal or a package treatment plant may count toward the minimum common open space requirement.
- (b) Ownership. The common open space shall be conveyed in accordance with the procedures under Section 4360 of this Bylaw, except that land used for wastewater disposal shall be conveyed in accordance with requirements of the Board of Health.

5284. Landscaping. For purposes of landscaping requirements, a Mill Reuse Project shall comply with Section 3500 of this Bylaw to the maximum extent practical.

5285. Accessory Commercial Use Limitations. Accessory commercial uses are encouraged in a Mill Reuse Project in order to make ordinary daily activities accessible to residents, particularly to residents who do not drive. At the same time, it is not the intent of this Bylaw to promote mill reuse that is predominantly commercial. Accordingly, accessory commercial uses such as retail, personal service or restaurant uses may occupy up to ten (10) percent, but in no event more than 20,000 square feet, of the total leasable floor area in a Mill Reuse Project. An individual accessory commercial use may not exceed 5,000 square feet of leasable floor area.

5286. Internal Circulation, Parking and Loading Requirements

- (a) Roadways. The internal roadway(s) serving a Mill Reuse Project shall be adequate for the proposed use as determined by the Planning Board, and shall be maintained by an association of unit owners, the applicant or the entity that owns and manages the development.

- (b) **Parking Spaces.** A Mill Reuse Project shall provide off-street parking spaces for each use in the development in accordance with the following minimum requirements:
- (1) Assisted elderly units: 1 space per unit, plus one space per two employees on the largest shift and one space for each three units.
 - (2) Multifamily units: 1 space per studio or one-bedroom unit, 2 spaces per unit with two or more bedroom except for age-restricted multi-family units, in which case there shall be an average of 1.5 spaces per unit; plus 1 visitor space for each three units.
 - (3) Nursing home: 1 space per three beds, plus one space per two employees on the largest shift, plus one space per two visiting staff (e.g., attending physician, specialists, etc.)
 - (4) Accessory Retail, Service or Bank Establishment: 1 space per 500 square feet of gross floor area but not fewer than three spaces per separate enterprise.
 - (5) Accessory Restaurant: 1 space per four seats based on the legal seating capacity of the facility, including seasonal outdoor seating, plus one space per two employees on the largest shift.
 - (6) Accessory Adult Day Care: 1 space per each four persons not residing in the Mill Reuse Project plus one space per two employees.
 - (7) Medical Offices or Medical Clinic: in accordance with Section 3320(h).
 - (8) Other Uses: in accordance with Section 3320(k).
 - (9) Mixed Uses: Requirements for each use shall be added, unless the Planning Board determines that a smaller number is adequate.
- (c) **Reserve Parking.** During the Development Plan Approval process under Section 1420, the Planning Board may authorize a decrease in the number of off-street parking spaces required for a Mill Reuse Project, subject to the following conditions:
- (1) The decrease in number of parking spaces is no more than thirty percent (30%) of the total number of spaces required under Section 5264(i). The waived parking spaces shall not be used for building area and shall be labeled as "Reserve Parking" on the site plan.
 - (2) The decrease in number of required spaces will not create undue congestion, traffic hazards, or a substantial detriment to the neighborhood, and does not derogate the intent and purpose of this Bylaw.
 - (3) The reserve parking spaces shall be properly designed as an integral part of the overall parking development, and in no case shall any reserve parking spaces be located within areas counted as setbacks or common open space.
 - (4) If, after one (1) year from the date of issuance of a certificate of occupancy, the Building Inspector and/or Planning Board find that all or any of the increased reserve spaces are needed, the Planning Board may require that all or any portion of the spaces identified as increased reserve spaces on the site plan be constructed within a reasonable time period as specified by the Planning Board. A written notice of such a decision shall be sent to the applicant within seven (7) days before the matter is next discussed at a Planning Board meeting.

- (d) Increase in parking spaces. The Planning Board may require provisions for an increase in the number of parking spaces required under Section 5264(i), provided that:
 - (1) The increase in the number of parking spaces is no more than twenty percent (20%) of the total number of parking spaces required under Section 5364(i) for the use(s) in question.
 - (2) Any such increase in the number of required parking spaces shall be based upon the special nature of a use or building.
 - (3) The increased number of parking space shall be labeled "Increased Reserve Parking" on the Site Plan and shall be properly designed as an integral part of the overall parking layout, located on land suitable for parking development and in no case located within an area counted as yard setback or common open space along the perimeter of the parcel.
 - (4) The applicant shall not be required to construct any of the spaces labeled as "Increased Reserve Parking" for at least one (1) year following the issuance of a certificate of occupancy. Where the increased reserve parking area is required by the Planning Board and the applicant has otherwise provided the number of parking spaces required under Section 5264(i), the area of land reserved for the increased number of parking spaces may be deducted from the minimum common open space required under Section 5283.
- (e) Parking for commercial vehicles. Commercial vehicles owned or operated by owners or tenants of the Mill Reuse Project, or their agents, employees, licensees, or suppliers shall be parked inside a garage, or in a suitably screened and designated area, except for commercial vehicles in the active service of receiving and delivering goods or services.
- (f) Parking Area Design and Location. A Mill Reuse Project shall comply with Section 3300 of this Bylaw except as follows:
 - (1) All off-street parking areas shall be located to the rear or side of all buildings and shall not be located in front setbacks or common open space, except that the Planning Board may waive these requirements for existing parking lots or existing buildings.
 - (2) Landscaping of parking areas shall conform to Section 3533 of this Bylaw to the maximum extent practical.
 - (3) Pedestrian crosswalks shall be provided in appropriate locations and shall be clearly recognizable through the use of raised, textured or color surface treatments in order to aid pedestrians in crossing traffic within a parking area.
- (g) Paths. Wherever feasible, a Mill Reuse Project should include attractively designed paths that separate vehicular, bicycle and pedestrian traffic, provide access to amenities and facilities in the development, and connect to pathways or sidewalks to adjacent sites.
- 5287. Emergency Systems. A Mill Reuse Project shall have an integrated emergency call, and/or telephone and/or other communications system for its residents and/or other tenants. There shall be sufficient site access for public safety vehicles. A plan shall be approved by the Bellingham Fire Department for the emergency evacuation of the residents with emphasis on ensuring the safety of residents with physical impairments.
- 5288. Public Benefits. The Planning Board may grant a Special Permit to increase the maximum gross density of a Mill Reuse Project, up to the limit established under Section 5262, as follows.
 - (a) Eligible Public Benefits. To be considered eligible for an increase in the maximum gross density under Section 5262, a Mill Reuse Project shall

provide at least one of the following public benefits in furtherance of the purposes of this Bylaw and in a manner satisfactory to the Planning Board:

- (1) Affordable Housing. A project in which at least 10% affordable housing units meet the requirements of Section 5282.
 - (2) Common Open Space. A project that preserves at least 50% of the parcel as common open space meeting the requirements of Section 5283.
 - (3) Green Building Design. A project that is LEED certified by the U.S. Green Building Council.
 - (4) Neighborhood Facilities. A project that provides a facility or significant amenity usable by its own residents and residents of the surrounding neighborhood, such as a public park that is landscaped, furnished and accessible to persons with disabilities, or an outdoor recreation area with playing fields and facilities for spectators, or a neighborhood community center.
- (b) Limitations. A Mill Reuse Project that involves expansion of existing buildings or new construction must comply with the maximum floor area ratio under Section 5281 regardless of any increase in gross density authorized by Special Permit.

5290. Separability. The invalidity of any section or provision of this Bylaw shall not invalidate any other section or provision thereof.

(Recommended by Finance Committee)
(Recommended by Planning Board)

ARTICLE 11. ZONING BYLAW AMENDMENT

To see if the Town will vote to amend Article V of the Zoning Bylaw by adding the following definitions:

Continuing Care Retirement Community A managed development that provides housing, services and nursing care to persons over 55 years of age; and which includes independent living units, assisted living units, nursing home accommodations, and accessory medical, support services, food services, and recreational uses; and for which there is a legal agreement that assures life care to residents and support services appropriate to each type of housing.

Leadership in Energy and Environmental Design (LEED) Project Certification. A rating and certification by the U.S. Green Building Council that a building project meets industry standards for high-performance, sustainable design;

or act or do anything in relation thereto.

(By: Planning Board)

VOTED: Unanimously voted that the Town amend Article V of the Zoning By-Law by adding the following definitions:

Continuing Care Retirement Community. A managed development that provides housing, services and nursing care to persons over 55 years of age; and which includes independent living units, assisted living units, nursing home accommodations, and accessory medical, support services, food services, and recreational uses; and for which there is a legal agreement that assures life care to residents and support services appropriated to each type of housing.

Leadership in Energy and Environmental Design (LEED) Project Certification. A rating and certification by the U.S. Green Building Council that a building project meets industry standards for high-performance, sustainable design.

(Recommended by Finance Committee)
(Recommended by Planning Board)

ARTICLE 12. PERMANENT MUNICIPAL UTILITY EASEMENT/TAKING DEERFIELD LANE

To see if the Town will vote to authorize the Board of Selectmen to purchase, take by eminent domain, or swap adjacent land for the purpose of maintaining a water main, permanent municipal utility easement rights on a parcel of land shown as "Utility Easement B" approximately 3,501 square feet located at the end of Deerfield Lane and shown on a plan title "Plan of Land Deerfield Lane Bellingham" by Guerriere & Halnon, Inc. recorded at the Registry of Deeds as Plan Book 408 Plan 591 of 1992, easement to be taken from parcel now or formerly owned by the Algonquin Gas Transmission Corporation known as Assessor's Map 18 Parcel 89; and to vote to raise and appropriate a sum of money to provide payment of aforesaid purchase, eminent domain taking or land swap, and associated legal costs; or act or do anything in relation thereto.

(By: DPW)

VOTED: Unanimously voted that the Town authorize the Board of Selectmen to purchase for the sum of Two Thousand and 00/100 (\$2,000.00) Dollars, title or permanent easement rights to a parcel of land shown as "Utility Easement B" approximately 3,150 square feet located at the end of Deerfield Lane and shown on a plan entitled "Plan of Land Deerfield Lane Bellingham" by Guerriere & Halnon, Inc. recorded at the Registry of Deeds as Plan 591 of 1992 in Plan Book 408, easement to be purchased from Algonquin Gas Transmission Corporation and/or their successors in title and to transfer the sum of Two Thousand and 00/100 (\$2,000.00) Dollars from the Water Enterprise Fund for acquisition, engineering and legal costs associated with the acquisition.

(Recommended by Finance Committee)

ARTICLE 13. PERMANENT ROADWAY EASEMENT/TAKING SOUTH MAIN STREET AND MECHANIC STREET

To see if the Town will vote to authorize the Board of Selectmen to purchase, or take by eminent domain, for the purpose of roadway and sidewalk construction, title or permanent roadway easement rights to two narrow parcels of land, both from the First Baptist Church - George Whiting Et Als TR ; one being approximately 130 square feet (98 feet long by 3 feet wide at the widest) located along South Main Street, the other being approximately 110 square feet (100 feet long by 1.2 feet) located along Mechanic Street; to vote to raise and appropriate a sum of money to provide payment for aforesaid eminent domain taking and associated legal costs; or act or do anything in relation thereto.

(By: DPW)

VOTED: That the Town authorize the Board of Selectmen to purchase for the sum of \$5,500.00, title or permanent roadway easement rights to two narrow parcels of land, both from the First Baptist Church – George Whiting Et Als TR; one being approximately 130 square feet (98 feet long by 3 feet wide at the widest) located along South Main Street, the other being approximately 110 square feet (100 feet long by 1.2 feet) located along Mechanic Street, all as shown on "Plan of Land in the Town of Bellingham, MA (Norfolk County)" Permanent Roadway Easements South Main Street and Mechanic Street dated

October 1, 2004 by SMC Surveying and Mapping Consultants, Stephen E. Springer, PLS, for the purpose of roadway and sidewalk construction; Said sum to be transferred from JPI Mitigation Fund.

(Recommended by Finance Committee)

ARTICLE 14. STORM SEWER TREATMENT FACILITIES CONSTRUCTION

To see if the Town will vote to adopt the following By-Law:

Article 19.05. Storm Sewer Treatment Facilities Construction

Section 19.05.010. Definitions

“Storm Sewer Facilities” shall mean: any above ground stormwater treatment basin, swale, ditch, etc and any below ground treatment unit or structure designed to enhance the quality of stormwater with the exception of street catch basins and manholes.

Section 19.05.020. Applicability

- a) This By-Law shall apply to Storm Sewer Facilities that are constructed by private parties on public property or on property that is proposed to become public property upon completion of a project.
- b) This By-Law will not apply to Storm Sewer Facilities constructed as part of and on land now and in the future to remain part of a condominium complex, which must be retained as property of the condominium association. The operation, maintenance, and repair of such are to be solely the responsibility of the condominium association.

Section 19.05.030. Approval Requirements

Such Storm Sewer Facilities will be approved only if all of the following conditions are met:

- a) The Conservation Commission approves the Storm Sewer Facility as part of a signed order of conditions or written letter.
- b) The locus of the Storm Sewer Facility is deeded to the Town prior to town acceptance of a street.
- c) The project deposits a sum of money into a Town owned and administered special gift account calculated and specified by the DPW Director or Town Administrator. The amount of said deposit to be designed to earn sufficient annual interest to fund annual costs of operation, maintenance, and repair of the Storm Sewer Facilities. The deposit and special account must be established prior to town acceptance of a street.

The Board of Selectmen may waive strict compliance with this By-Law upon receipt of an application for waiver from the proponent and receipt of comments or their failure to respond within 15 days from the DPW, Board of Health, Planning Board, and Conservation Commission.;

or act or do anything in relation thereto.

(By: DPW, Water Resource Committee
Conservation Commission)

VOTED: Unanimously voted that the Town adopt the Storm Sewer Treatment Facilities Construction By-Law as follows:

Article 19.05. Storm Sewer Treatment Facilities Construction

Section 19.05.010. Definitions

“Storm Sewer Facilities” shall mean: any above ground stormwater treatment basin, swale, ditch, etc and any below ground treatment unit or structure designed to enhance the quality of stormwater with the exception of street catch basins and manholes.

Section 19.05.020. Applicability

- a) This By-Law shall apply to Storm Sewer Facilities that are constructed by private parties on public property or on property that is proposed to become public property upon completion of a project.
- b) This By-Law will not apply to Storm Sewer Facilities constructed as part of and on land now and in the future to remain part of a condominium complex, which must be retained as property of the condominium association. The operation, maintenance, and repair of such are to be solely the responsibility of the condominium association.

Section 19.05.030. Approval Requirements

Such Storm Sewer Facilities will be approved only if all of the following conditions are met:

- a) The Conservation Commission approves the Storm Sewer Facility as part of a signed order of conditions or written letter.
- b) The locus of the Storm Sewer Facility is deeded to the Town prior to town acceptance of a street.
- c) The project deposits a sum of money into a Town owned and administered special gift account calculated and specified by the DPW Director or Town Administrator. The amount of said deposit to be designed to earn sufficient annual interest to fund annual costs of operation, maintenance, and repair of the Storm Sewer Facilities. The deposit and special account must be established prior to town acceptance of a street.

The Board of Selectmen may waive strict compliance with this By-Law upon receipt of an application for waiver from the proponent and receipt of favorable recommendation of waiver or their failure to respond within forty-five (45) days from the DPW, Board of Health, Planning Board and/or Conservation Commission.

(Recommended by Finance Committee)

ARTICLE 15. UPDATE WATER RESOURCE DISTRICT ZONING BYLAW

To see if the Town will vote to replace the existing Section 4900 Water Resource District of the Zoning Bylaws with the following:

4900. Water Resource Districts

4910. Purpose.

The purpose of this Water Resource District is to:

- a. promote the health, safety, and general welfare of the community by ensuring an adequate quality and quantity of drinking water for the residents, institutions, and businesses of the Town of Bellingham.
- b. preserve and protect existing and potential sources of drinking water supplies;
- c. conserve the natural resources of the Town; and
- c. prevent temporary and permanent contamination of the environment.

4920. Scope of Authority.

The Water Resource District is an overlay district superimposed on the zoning districts. This overlay district shall apply to all new construction, reconstruction, or expansion of existing buildings and new or expanded uses. Applicable activities/uses in a portion of one of the underlying zoning districts that fall within the Water Resource District must additionally comply with the requirements of this district. Uses prohibited in the underlying zoning districts shall not be permitted in the Water Resource District.

4930. Definitions.

For the purposes of this section, the following terms are defined below:

Aquifer: Geologic formation composed of rock, sand or gravel that contains significant amounts of potentially recoverable water.

Department (the): The Massachusetts Department of Environmental Protection.

Water Resource District: The zoning district defined to overlay other zoning districts in the Town of Bellingham. The Water Resource district may include specifically designated recharge areas.

Hazardous Material: Any substance or mixture of physical, chemical, or infectious characteristics posing a significant, actual, or potential hazard to water supplies or other hazards to human health if such substance or mixture were discharged to land or water in the Town of Bellingham. Hazardous materials include, without limitation: synthetic organic chemicals; petroleum products; heavy metals; radioactive or infectious wastes; acids and alkalis; solvents and thinners in quantities greater than normal household use; and all substances defined as hazardous or toxic under M.G.L. c. 21C and 21E and 310 CMR 30.00.

Impervious Surface: Material or structure on, above, or below the ground that does not allow precipitation or surface water to penetrate directly into the soil.

Landfill: A facility established in accordance with a valid site assignment for the purposes of disposing solid waste into or on the land, pursuant to 310 CMR 19.006.

Non-sanitary wastewater: Wastewater discharges from industrial and commercial facilities containing wastes from any activity other than collection of sanitary sewage, including, but not limited to, activities specified in the Standard Industrial Classification (SIC) Codes set forth in 310 CMR 15.004(6).

Open Dump: A facility which is operated or maintained in violation of the Resource Conservation and Recovery Act (42 U.S.C. 4004(a)(b)), or the regulations and criteria for solid waste disposal.

Potential Drinking Water Sources: Areas which could provide significant potable water in the future.

Recharge Areas: Areas that collect precipitation or surface water and carry it to aquifers. Recharge areas include areas designated by DEP as Zone I, Zone II, or Zone III.

Zone I: The 100 to 400 foot protective radius around a public water system well or well-field which must be owned by the water supplier or controlled through a conservation restriction.

Zone II: The area of an aquifer which contributes water to a well under the most severe pumping and recharge conditions that can be realistically anticipated (180 days of pumping at safe yield with no recharge from precipitation), as defined in 310 CMR 22.00.

Zone III: The land area beyond the area of Zone II from which surface water and groundwater drain into Zone II, as defined in 310 CMR 22.00.

Septage: The liquid, solid, and semi-solid contents of privies, chemical toilets, cesspools, holding tanks, or other sewage waste receptacles. Septage does not include any material, which is a hazardous waste, pursuant to 310 CMR 30.000.

Sludge: The solid, semi-solid, and liquid residue that results from a process of wastewater treatment or drinking water treatment. Sludge does not include grit, screening, or grease and oil which are removed at the headworks of a facility.

Treatment Works: Any and all devices, processes and properties, real or personal, used in the collection, pumping, transmission, storage, treatment, disposal, recycling, reclamation, or reuse of waterborne pollutants, but not including any works receiving a hazardous waste from off the site of the works for the purpose of treatment, storage, or disposal.

Very Small Quantity Generator: Any public or private entity, other than residential, which produces less than 27 gallons (100 kilograms) a month of hazardous waste or waste oil, but not including any acutely hazardous waste as defined in 310 CMR 30.136.

Waste Oil Retention Facility: A waste oil collection facility for automobile service stations, retail outlets, and marinas which is sheltered and has adequate protection to contain a spill, seepage, or discharge of petroleum waste products in accordance with M.G.L. c. 21. s. 52A.

4940. Establishment and Delineation of Water Resource District.

For the purposes of this district, there are hereby established within the Town certain groundwater protection areas, consisting of aquifers or recharge areas which are delineated on a map. This map is at a scale of 1 inch to 800 feet and is entitled Water Resource District Map, Town of Bellingham, accepted by the May 24, 1995 Town Meeting. This map is hereby made a part of the Town zoning By-Law and is on file in the Office of the Town Clerk.

4950. District Boundary Disputes.

If the location of the District boundary in relation to a particular parcel is in doubt, resolution of boundary disputes shall be through a Special Permit application to the Special Permit Granting Authority (SPGA). Any application for a special permit for this purpose shall be accompanied by adequate documentation.

The burden of proof shall be upon the owner(s) of the land to demonstrate that the location of the district boundary with respect to their parcel(s) of land is uncertain. At the request of the owner(s), the Town may engage a professional engineer, hydrologist, geologist, or soil scientist to determine more accurately the boundaries of the district with respect to individual parcels of land, and may charge the owner(s) for the cost of the investigation.

4960. Permitted Uses.

The following uses are permitted within the Water Resource District, provided that all necessary permits, orders, or approvals required by local, state, or federal laws are also obtained:

- i. conservation of soil, water, plants, and wildlife;
- ii. outdoor recreation, nature study, boating, fishing, and hunting where otherwise legally permitted;
- iii. foot, bicycle and/or horse paths, and bridges;
- iv. normal operation and maintenance of existing water bodies and dams, splash boards, and other water control, supply and conservation devices;
- v. maintenance, repair, and enlargement of any existing structure, subject to Section 4970 and Section 4980 of this By-Law;
- vi. residential development, subject to Section 4970 and Section 4980 of this By-Law;
- vii. farming, gardening, nursery, conservation, forestry, harvesting, and grazing, subject to Section 4970 and Section 4980 of this By-Law;

viii. construction, maintenance, repair, and enlargement of drinking water supply related facilities such as, but not limited to, wells, pipelines, aqueducts, and tunnels.

4970. *Prohibited Uses.*

The following uses are prohibited within the Water Resource District

- i. landfills and open dumps as defined in 310 CMR 19.006;
- ii. automobile graveyards and junkyards, as defined in M.G.L.c. 140B, §1;
- iii. landfills receiving only wastewater and/or septage residuals including those approved by the Department pursuant to M.G.L.c. 21, §26 through §53; M.G.L.c. 111, §17; M.G.L.c. 83, §6 and §7, and regulations promulgated thereunder;
- iv. facilities that generate, treat, store, or dispose of hazardous waste that are subject to M.G.L.c. 21C and 310 CMR 30.00, except for:
 - a) very small quantity generators as defined under 310 CMR 30.000;
 - b) household hazardous waste centers and events under 310 CMR 30.390;
 - c.) waste oil retention facilities required by M.G.L. c. 21, §52A;
 - d) water remediation treatment works approved by DEP for the treatment of contaminated ground or surface waters;
- v. petroleum, fuel oil, and heating oil bulk stations and terminals including, but not limited to, those listed under Standard Industrial Classification (SIC) Codes 5983 and 5171, not including liquefied petroleum gas.
- vi. storage of liquid hazardous materials, as defined in M.G.L.c. 21E, and/or liquid petroleum products unless such storage is:
 - a) above ground level, and;
 - b) on an impervious surface, and
 - c) either
 - (i) in container(s) or above ground tank(s) within a building, or;
 - (ii) outdoors in covered container(s) or above ground tank(s) in an area that has a containment system designed and operated to hold either 10% of the total possible storage capacity of all containers, or 110% of the largest container's storage capacity, whichever is greater;
- vii. storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31;
- viii. storage of deicing chemicals unless such storage, including loading areas, is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;
- ix. storage of animal manure unless covered or contained within a structure designed to prevent the generation and escape of contaminated runoff or leachate;
- x. earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material to within four (4) feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, or utility works;
- xi. discharge to the ground of non-sanitary wastewater including industrial and commercial process waste water, except:
 - a) the replacement or repair of an existing treatment works that will not result in a design capacity greater than the design capacity of the existing treatment works;
 - b) treatment works approved by the Department designed for the treatment of contaminated ground or surface water and operating in compliance with 314 CMR 5.05(3) or 5.05(13);and
 - c) publicly owned treatment works.
- xii. stockpiling and disposal of snow and ice containing deicing chemicals brought in from outside the district;
- xiii. storage of commercial fertilizers, as defined in M.G.L. Chapter 128, §64, unless such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate.

4980. Uses and Activities Requiring A Special Permit.

The following uses and activities are permitted only upon the issuance of a Special Permit by the Special Permit Granting Authority (SPGA) under such conditions as they may require:

- i. enlargement or alteration of existing uses that do not conform to the Water Resource District;
- ii. those activities that involve the handling of toxic or hazardous materials in quantities greater than those associated with normal household use, permitted in the underlying zoning (except as prohibited under Section 7). Such activities shall require a special permit to prevent contamination of groundwater;
- iii. any use that will render impervious any lot or parcel more than 15% or 2,500 square feet, whichever is greater. A system for groundwater recharge must be provided which does not degrade groundwater quality. For non-residential uses, recharge shall be by storm water infiltration basins, or similar system covered with natural vegetation, and dry wells shall be used only where other methods are infeasible. For all non-residential uses, all such basins and oil, grease, and sediment traps to facilitate removal of contamination shall precede wells. The owner shall permanently maintain any and all recharge areas in full working order.

4990. Procedures for Issuance of Special Permit.

- A. The Special Permit Granting Authority (SPGA) under this bylaw/ordinance shall be the Zoning Board of Appeals. Such special permit shall be granted if the SPGA determines, in conjunction with the Board of Health, the Conservation Commission, the Board of Selectmen, Department of Public Works, and Planning Board that the intent of this By-Law, as well as its specific criteria, are met. The SPGA shall not grant a special permit under this section unless the petitioner's application materials include, in the SPGA's opinion, sufficiently detailed, definite, and credible information to support positive findings in relation to the standards given in this section. The SPGA shall document the basis for any departures from the recommendations of the other Town boards or agencies in its decision.
- B. Upon receipt of the special permit application, the SPGA shall transmit one copy to the Board of Health, the Conservation Commission, the Board of Selectmen, Department of Public Works, and Planning Board for their written recommendations. Failure to respond in writing within 35 days of receipt by the Board shall indicate approval or no desire to comment by said agency. The applicant shall furnish the necessary number of copies of the application.
- C. The SPGA may grant the required special permit only upon finding that the proposed use meets the following standards, those specified in Section 4970 of this bylaw, and any regulations or guidelines adopted by the SPGA. The proposed use must:
 1. in no way, during construction or thereafter, adversely affect the existing or potential quality of quantity of water that is available in the Water Resource District; and
 2. be designed to avoid substantial disturbance of the soils, topography, drainage, vegetation, and other water-related natural characteristics of the site to be developed.
- D. The SPGA may adopt regulations to govern design features of projects. Such regulations shall be consistent with subdivision regulations adopted by the municipality.
- E. The applicant shall file Seven (7) copies of a site plan and attachments. The site plan shall be drawn at a proper scale as determined by the SPGA and be stamped by a professional engineer. Qualified professionals shall prepare all additional submittals. The site plan and its attachments shall at a minimum include the following information where pertinent:
 1. a complete list of chemicals, pesticides, herbicides, fertilizers, fuels, and other potentially hazardous materials to be used or stored on the premises in quantities greater than those associated with normal household use;
 2. for those activities using or storing such hazardous materials, a hazardous materials management plan shall be prepared and filed with the Hazardous Materials Coordinator, Fire Chief, and Board of Health. The plan shall include:

- a) provisions to protect against the discharge of hazardous materials or wastes to the environment due to spillage, accidental damage, corrosion, leakage, or vandalism, including spill containment and clean-up procedures;
 - b) provisions for indoor, secured storage of hazardous materials and wastes with impervious floor surfaces;
 - c) evidence of compliance with the Regulations of the Massachusetts Hazardous Waste Management Act 310 CMR 30, including obtaining an EPA identification number from the Massachusetts Department of Environmental Protection.
 - d) proposed down-gradient location(s) for groundwater monitoring well(s), should the SPGA deem the activity a potential groundwater threat.
- F. The SPGA shall hold a hearing, in conformity with the provision of MGL Chapter 40A, § 9, within 65 days after the filing of the application and after the review by the Town Boards, Departments, and Commissions.
- Notice of the public hearing shall be given by publication and posting and by first-class mailings to "parties of interest" as defined in MGL Chapter 40A, §11. The decision of the SPGA and any extension, modification, or renewal thereof shall be filed with the SPGA and (Town/City) Clerk within 90 days following the closing of the public hearing. Failure of the SPGA to act within 90 days shall be deemed as a granting of the permit.

4991. Severability

- A. The Inspector of Buildings shall give written notice of any violations of this By-Law to the responsible person as soon as possible after detection of a violation or a continuing violation. Notice to the assessed owner of the property shall be deemed notice to the responsible person. Such notice shall specify the requirement or restriction violated and the nature of the violation, and may also identify the actions necessary to remove or remedy the violations and preventive measures required for avoiding future violations and a schedule of compliance.
- A copy of such notice shall be submitted to the Inspector of Buildings, Board of Health, Conservation Commission, and Department of Public Works. The cost of containment, clean-up, or other action of compliance shall be borne by the owner and operator of the premises. A determination that any portion or provision of this overlay protection district is invalid shall not invalidate any other portion or provision thereof, nor shall it invalidate any special permit previously issued thereunder.;

or act or do anything in relation thereto.

(By: DPW)

VOTED: Unanimously voted that the Town replace the existing Section 4900 Water Resource District of the Zoning By-Laws as follows:

4900. Water Resource Districts

4910. Purpose.

The purpose of this Water Resource District is to:

- a. promote the health, safety, and general welfare of the community by ensuring an adequate quality and quantity of drinking water for the residents, institutions, and businesses of the Town of Bellingham.
- b. preserve and protect existing and potential sources of drinking water supplies;
- c. conserve the natural resources of the Town; and
- d. prevent temporary and permanent contamination of the environment.

4920. Scope of Authority.

The Water Resource District is an overlay district superimposed on the zoning districts. This overlay district shall apply to all new construction, reconstruction, or expansion of existing buildings and new or expanded uses. Applicable activities/uses in a portion of one of the underlying zoning districts that fall within the Water Resource District must additionally comply with the requirements of this district. Uses prohibited in the underlying zoning districts shall not be permitted in the Water Resource District.

4930. Definitions.

For the purposes of this section, the following terms are defined below:

Aquifer: Geologic formation composed of rock, sand or gravel that contains significant amounts of potentially recoverable water.

Department (the): The Massachusetts Department of Environmental Protection.

Water Resource District: The zoning district defined to overlay other zoning districts in the Town of Bellingham. The Water Resource district may include specifically designated recharge areas.

Hazardous Material: Any substance or mixture of physical, chemical, or infectious characteristics posing a significant, actual, or potential hazard to water supplies or other hazards to human health if such substance or mixture were discharged to land or water in the Town of Bellingham. Hazardous materials include, without limitation: synthetic organic chemicals; petroleum products; heavy metals; radioactive or infectious wastes; acids and alkalis; solvents and thinners in quantities greater than normal household use; and all substances defined as hazardous or toxic under M.G.L. c. 21C and 21E and 310 CMR 30.00.

Impervious Surface: Material or structure on, above, or below the ground that does not allow precipitation or surface water to penetrate directly into the soil.

Landfill: A facility established in accordance with a valid site assignment for the purposes of disposing solid waste into or on the land, pursuant to 310 CMR 19.006.

Non-sanitary wastewater: Wastewater discharges from industrial and commercial facilities containing wastes from any activity other than collection of sanitary sewage, including, but not limited to, activities specified in the Standard Industrial Classification (SIC) Codes set forth in 310 CMR 15.004(6).

Open Dump: A facility which is operated or maintained in violation of the Resource Conservation and Recovery Act (42 U.S.C. 4004(a)(b)), or the regulations and criteria for solid waste disposal.

Potential Drinking Water Sources: Areas which could provide significant potable water in the future.

Recharge Areas: Areas that collect precipitation or surface water and carry it to aquifers. Recharge areas include areas designated by DEP as Zone I, Zone II, or Zone III.

Zone I: The 100 to 400 foot protective radius around a public water system well or well-field which must be owned by the water supplier or controlled through a conservation restriction.

Zone II: The area of an aquifer which contributes water to a well under the most severe pumping and recharge conditions that can be realistically anticipated (180 days of pumping at safe yield with no recharge from precipitation), as defined in 310 CMR 22.00.

Zone III: The land area beyond the area of Zone II from which surface water and groundwater drain into Zone II, as defined in 310 CMR 22.00.

Septage: The liquid, solid, and semi-solid contents of privies, chemical toilets, cesspools, holding tanks, or other sewage waste receptacles. Septage does not include any material, which is a hazardous waste, pursuant to 310 CMR 30.000.

Sludge: The solid, semi-solid, and liquid residue that results from a process of wastewater treatment or drinking water treatment. Sludge does not include grit, screening, or grease and oil which are removed at the headworks of a facility.

Treatment Works: Any and all devices, processes and properties, real or personal, used in the collection, pumping, transmission, storage, treatment, disposal, recycling, reclamation, or reuse of waterborne pollutants, but not including any works receiving a hazardous waste from off the site of the works for the purpose of treatment, storage, or disposal.

Very Small Quantity Generator: Any public or private entity, other than residential, which produces less than 27 gallons (100 kilograms) a month of hazardous waste or waste oil, but not including any acutely hazardous waste as defined in 310 CMR 30.136.

Waste Oil Retention Facility: A waste oil collection facility for automobile service stations, retail outlets, and marinas which is sheltered and has adequate protection to contain a spill, seepage, or discharge of petroleum waste products in accordance with M.G.L. c. 21. s. 52A.

4940. Establishment and Delineation of Water Resource District.

For the purposes of this district, there are hereby established within the Town certain groundwater protection areas, consisting of aquifers or recharge areas which are delineated on a map. This map is at a scale of 1 inch to 800 feet and is entitled Water Resource District Map, Town of Bellingham, accepted by the May 24, 1995 Town Meeting. This map is hereby made a part of the Town zoning By-Law and is on file in the Office of the Town Clerk.

4950. District Boundary Disputes.

If the location of the District boundary in relation to a particular parcel is in doubt, resolution of boundary disputes shall be through a Special Permit application to the Special Permit Granting Authority (SPGA). Any application for a special permit for this purpose shall be accompanied by adequate documentation.

The burden of proof shall be upon the owner(s) of the land to demonstrate that the location of the district boundary with respect to their parcel(s) of land is uncertain. At the request of the owner(s), the Town may engage a professional engineer, hydrologist, geologist, or soil scientist to determine more accurately the boundaries of the district with respect to individual parcels of land, and may charge the owner(s) for the cost of the investigation.

4960. Permitted Uses.

The following uses are permitted within the Water Resource District, provided that all necessary permits, orders, or approvals required by local, state, or federal laws are also obtained:

- i. conservation of soil, water, plants, and wildlife;
- ii. outdoor recreation, nature study, boating, fishing, and hunting where otherwise legally permitted;
- iii. foot, bicycle and/or horse paths, and bridges;
- iv. normal operation and maintenance of existing water bodies and dams, splash boards, and other water control, supply and conservation devices;

v. maintenance, repair, and enlargement of any existing structure, subject to Section 4970 and Section 4980 of this By-Law;

vi. residential development, subject to Section 4970 and Section 4980 of this By-Law;

vii. farming, gardening, nursery, conservation, forestry, harvesting, and grazing, subject to Section 4970 and Section 4980 of this By-Law;

viii. construction, maintenance, repair, and enlargement of drinking water supply related facilities such as, but not limited to, wells, pipelines, aqueducts, and tunnels.

4970. Prohibited Uses.

The following uses are prohibited within the Water Resource District

- i. landfills and open dumps as defined in 310 CMR 19.006;
- ii. automobile graveyards and junkyards, as defined in M.G.L.c. 140B, §1;
- iii. landfills receiving only wastewater and/or septage residuals including those approved by the Department pursuant to M.G.L.c. 21, §26 through §53; M.G.L.c. 111, §17; M.G.L.c. 83, §6 and §7, and regulations promulgated thereunder;
- iv. facilities that generate, treat, store, or dispose of hazardous waste that are subject to M.G.L.c. 21C and 310 CMR 30.00, except for:
 - a) very small quantity generators as defined under 310 CMR 30.000;
 - b) household hazardous waste centers and events under 310 CMR 30.390;
 - c) waste oil retention facilities required by M.G.L.c. 21, §52A;
 - d) water remediation treatment works approved by DEP for the treatment of contaminated ground or surface waters;
- v. petroleum, fuel oil, and heating oil bulk stations and terminals including, but not limited to, those listed under Standard Industrial Classification (SIC) Codes 5983 and 5171, not including liquefied petroleum gas.
- vi. storage of liquid hazardous materials, as defined in M.G.L.c. 21E, and/or liquid petroleum products unless such storage is:
 - a) above ground level, and;
 - b) on an impervious surface, and
 - c) either
 - (i) in container(s) or above ground tank(s) within a building, or;
 - (ii) outdoors in covered container(s) or above ground tank(s) in an area that has a containment system designed and operated to hold either 10% of the total possible storage capacity of all containers, or 110% of the largest container's storage capacity, whichever is greater;
- vii. storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31;

viii. storage of deicing chemicals unless such storage, including loading areas, is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;

ix. storage of animal manure unless covered or contained within a structure designed to prevent the generation and escape of contaminated runoff or leachate;

x. earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material to within four (4) feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, or utility works;

xi. discharge to the ground of non-sanitary wastewater including industrial and commercial process waste water, except:

a) the replacement or repair of an existing treatment works that will not result in a design capacity greater than the design capacity of the existing treatment works;

b) treatment works approved by the Department designed for the treatment of contaminated ground or surface water and operating in compliance with 314 CMR 5.05(3) or 5.05(13); and

c) publicly owned treatment works.

xii. stockpiling and disposal of snow and ice containing deicing chemicals brought in from outside the district;

xiii. storage of commercial fertilizers, as defined in M.G.L. Chapter 128, §64, unless such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate.

4980. Uses and Activities Requiring A Special Permit.

The following uses and activities are permitted only upon the issuance of a Special Permit by the Special Permit Granting Authority (SPGA) under such conditions as they may require:

i. enlargement or alteration of existing uses that do not conform to the Water Resource District;

ii. those activities that involve the handling of toxic or hazardous materials in quantities greater than those associated with normal household use, permitted in the underlying zoning (except as prohibited under Section 7). Such activities shall require a special permit to prevent contamination of groundwater;

iii. any use that will render impervious any lot or parcel more than 15% or 2,500 square feet, whichever is greater. A system for groundwater recharge must be provided which does not degrade groundwater quality. For non-residential uses, recharge shall be by storm water infiltration basins, or similar system covered with natural vegetation, and dry wells shall be used only where other methods are infeasible. For all non-residential uses, all such basins and oil, grease, and sediment traps to facilitate removal of contamination shall precede wells. The owner shall permanently maintain any and all recharge areas in full working order.

4990. Procedures for Issuance of Special Permit.

A. The Special Permit Granting Authority (SPGA) under this bylaw/ordinance shall be the Planning Board. Such special permit shall be granted if the SPGA determines, in conjunction with the Board of Health, the Conservation Commission, the Board of Selectmen, Department of Public Works, that the intent of this By-Law, as well as its

specific criteria, are met. The SPGA shall not grant a special permit under this section unless the petitioner's application materials include, in the SPGA's opinion, sufficiently detailed, definite, and credible information to support positive findings in relation to the standards given in this section. The SPGA shall document the basis for any departures from the recommendations of the other Town boards or agencies in its decision.

- B. Upon receipt of the special permit application, the SPGA shall transmit one copy to the Board of Health, the Conservation Commission, the Board of Selectmen, Department of Public Works for their written recommendations. Failure to respond in writing within 35 days of receipt by the Board shall indicate approval or no desire to comment by said agency. The applicant shall furnish the necessary number of copies of the application.
- C. The SPGA may grant the required special permit only upon finding that the proposed use meets the following standards, those specified in Section 4970 of this bylaw, and any regulations or guidelines adopted by the SPGA. The proposed use must:
 - 1. in no way, during construction or thereafter, adversely affect the existing or potential quality of quantity of water that is available in the Water Resource District; and
 - 2. be designed to avoid substantial disturbance of the soils, topography, drainage, vegetation, and other water-related natural characteristics of the site to be developed.
- D. The SPGA may adopt regulations to govern design features of projects. Such regulations shall be consistent with subdivision regulations adopted by the municipality.
- E. The applicant shall file Seven (7) copies of a site plan and attachments. The site plan shall be drawn at a proper scale as determined by the SPGA and be stamped by a professional engineer. Qualified professionals shall prepare all additional submittals. The site plan and its attachments shall at a minimum include the following information where pertinent:
 - 1. a complete list of chemicals, pesticides, herbicides, fertilizers, fuels, and other potentially hazardous materials to be used or stored on the premises in quantities greater than those associated with normal household use;
 - 2. for those activities using or storing such hazardous materials, a hazardous materials management plan shall be prepared and filed with the Hazardous Materials Coordinator, Fire Chief, and Board of Health. The plan shall include:
 - a) provisions to protect against the discharge of hazardous materials or wastes to the environment due to spillage, accidental damage, corrosion, leakage, or vandalism, including spill containment and clean-up procedures;
 - b) provisions for indoor, secured storage of hazardous materials and wastes with impervious floor surfaces;
 - c) evidence of compliance with the Regulations of the Massachusetts Hazardous Waste Management Act 310 CMR 30, including obtaining an EPA identification number from the Massachusetts Department of Environmental Protection.
 - d) proposed down-gradient location(s) for groundwater monitoring well(s), should the SPGA deem the activity a potential groundwater threat.
- F. The SPGA shall hold a hearing, in conformity with the provision of MGL Chapter 40A, § 9, within 65 days after the filing of the application and after the review by the Town Boards, Departments, and Commissions.

Notice of the public hearing shall be given by publication and posting and by first-class mailings to "parties of interest" as defined in MGL Chapter 40A, §11. The decision of the SPGA and any extension, modification, or renewal thereof shall be filed with the SPGA and (Town/City) Clerk within 90 days following the closing of the public hearing. Failure of the SPGA to act within 90 days shall be deemed as a granting of the permit.

4991. Severability

- A, The Inspector of Buildings shall give written notice of any violations of this By-Law to the responsible person as soon as possible after detection of a violation or a continuing violation. Notice to the assessed owner of the property shall be deemed notice to the responsible person. Such notice shall specify the requirement or restriction violated and the nature of the violation, and may also identify the actions necessary to remove or remedy the violations and preventive measures required for avoiding future violations and a schedule of compliance.

A copy of such notice shall be submitted to the Inspector of Buildings, Board of Health, Conservation Commission, and Department of Public Works. The cost of containment, clean-up, or other action of compliance shall be borne by the owner and operator of the premises. A determination that any portion or provision of this overlay protection district is invalid shall not invalidate any other portion or provision thereof, nor shall it invalidate any special permit previously issued thereunder.

(Recommended by Finance Committee)

ARTICLE 16. AMEND ZONING BYLAWS – UNDERGROUND CONSTRUCTION ASSURANCE & CONFIRMATION

To see if the Town will vote to delete Article 1, Section 1400 Planning Board, Paragraph 1422(e) As-Built Information, of the Zoning Bylaws, and thereafter replace it with the following:

- (e) Assurance of Construction. All municipal underground construction (waterworks, wastewater, and stormwater pipes and facilities) approved, as part of an accepted plan shall be installed, inspected by the Town, and Record Drawings delivered to the Town prior to building occupancy.
- At least two weeks prior to the commencement of underground construction at the site, the Department of Public Works (DPW) Director shall be notified by certified mail of the intended commencement.
 - The DPW Director shall, upon receipt of such notification, appoint an agent and instruct said agent to make continuing inspection of the work to insure that the requirement of the approved site plan are adhered to.
 - The cost to the Town for said agent to perform inspections is to be determined by the DPW Director and said costs paid to the Town by the applicant.
 - No certificate of occupancy will be issued for any building that is part of an accepted site plan until such time as the applicant has paid all costs for inspection.
 - Record drawings detailing the location of all underground construction must be delivered to the DPW upon completion and acceptance of all such pipes and facilities. Said drawings shall be the same basic drawings as signed by the Planning Board during the approval process with the addition of a signature block for DPW Director, or his appointed agent, to confirm Record Drawing accuracy. Three (3) copies of said Record Drawing shall be submitted to the DPW for confirmatory signature. Once signed the DPW will deliver one set to the Inspector of Buildings and one to the Planning Board.
 - Failure deliver Record drawings of all underground work as shown on an approved site plan shall be sufficient reason to withhold certificate of occupancy
 - Record Drawings shall be prepared by a professional engineer or land surveyor and the plan must be stamped to indicate that it is a true testament as to the location of

- all underground construction.
- Record Drawing shall include:
- Wastewater disposal systems including septic system, leaching area, underground, vent pipes, underground pipes, manholes, clean-outs, fittings, treatment facilities, etc.
- Drinking and irrigation water distribution systems including underground pipes, valves, fittings, wells, etc.
- Stormwater facilities, underground pipes, manholes, headwalls, catch basins, treatment facilities, inlet structures, water quality basins or swales, detention or retention basins, etc.
- Non-municipal utilities such as power lines, conduit, and manholes, gas pipes, valves and fittings, and communications lines, conduits, manholes, etc. ;

or act or do anything in relation thereto.

(By: DPW)

VOTED: Passed over.

(Recommended by Finance Committee)

ARTICLE 17. TRAFFIC LIGHT BY-LAW

To see if the Town will vote to amend the By-laws of the Town of Bellingham by adding Section 19.06 as follows:

Section 19.06.010. This By-law shall apply only to Traffic Control Lights that are requested by private parties to be installed on public property and that will become public property upon completion of the project.

Section 19.06.020. Approval of the location of any Traffic Control Light as above described by any municipal board or agency is subject to the projects depositing a sum of money into a Town owned and administered special gift account, which sum is to be calculated and specified by the DPW Director and the Town Administrator. The amount of the gift will be calculated in such a manner that the annual interest earned from same will be sufficient to fund the annual cost of operation, maintenance and repair of the Traffic Control Light. The special gift account must be established prior to any Traffic Control Light as above described being accepted and connected; or act or do anything in relation thereto.

(By: Selectman Ronald Picard
100 Wrentham Road)

VOTED: Unanimously voted that the Town amend the By-Laws of the Town of Bellingham by adding Section 19.06 as follows:

19.06 Traffic Control Lights

Section 19.06.010. This By-Law shall apply only to Traffic Control Lights that are requested by private parties to be installed on public property and that will become public property upon completion of the project.

Section 19.06.020. Approval of the location of any Traffic Control Light as above described by any municipal board or agency is subject to the projects depositing a sum of money into a Town owned and administered special gift account, which sum is to be calculated and specified by the DPW Director and the Town Administrator. The amount of the gift will be calculated in such a manner that the annual interest earned from same will be sufficient to fund the annual cost of operation, maintenance and repair of the Traffic Control Light. The special gift account must be established prior to any Traffic Control Light as above described being accepted and connected.

(Recommended by Finance Committee)

ARTICLE 18. ROADWAY BOND

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of designing, constructing or reconstructing and surfacing or resurfacing various streets and sidewalks in the Town, and for costs incidental and related thereto; and to see if the Town will vote to authorize the Board of Selectmen to enter into any or all contracts or agreements as may be necessary to carry out the purpose of this Article; or act or do anything in relation thereto.

(By: Board of Selectmen)

Motion to waive a secret ballot as required by General By-Law Section 4.07.130 carried unanimously.

VOTED: Unanimously voted that the sum of One Million Two Hundred Thousand and 00/100 (\$1,200,000.00) Dollars be appropriated for the purpose of design and constructing or reconstructing and surfacing or resurfacing the hereinafter described streets and sidewalks in the town and for costs incidental and related thereto; that the Board of Selectmen is hereby authorized to enter into any or all contracts or agreements as may be necessary to carry out the purpose of this Article; and that to meet this appropriation, the Treasurer with the approval of the Board of Selectmen is hereby authorized to borrow the sum of \$1,200,000.00 under and pursuant to Chapter 44, Section 7(5), of the General Laws as amended, or any other enabling authority, and to issue bonds or notes of the Town therefore.

Wrentham Road – Proposed improvements for Wrentham Road to be in an amount of \$200,000.00.

\$1,000,000.00 for proposed improvements and/or designed engineering for the following named streets:

North Street	Lakeshore Drive	Indian Run Road
Scott Hill Boulevard	Hixon Street	Silver Lake Road
First Avenue	Second Avenue	Third Avenue
Fourth Avenue	Fifth Avenue	Main Avenue
Blackstone Street	Roberta Lane	Steven Road
Beech Street	Maple Street	Hartford Avenue
Cross Street	Taunton Street	Florida Avenue
High Street	South Main Street	Elm Street
Lake Street	Westminster Street	Paine Street

(Recommended by Finance Committee)

ARTICLE 19. STABILIZATION FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding the Stabilization Fund; or act or do anything in relation thereto.

(By: Finance Committee)

VOTED: Unanimously voted that the Town transfer from Free Cash the sum of \$350,000.00 for the purpose of funding the Stabilization Fund.

(Recommended by Finance Committee)

ARTICLE 20. TAX STABILIZATION FUND

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding the Tax Stabilization Fund; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Unanimously voted that the Town transfer from Free Cash the sum of \$250,000.00 for the purpose of funding the Tax Stabilization Fund.

(Recommended by Finance Committee)

ARTICLE 21. UNPAID BILLS

To see if the Town will vote to raise, appropriate or transfer a sum of money for the payment of certain unpaid bills; or act or do anything in relation thereto.

(By: Board of Selectmen)

VOTED: Passed over.

ATTENDANCE:

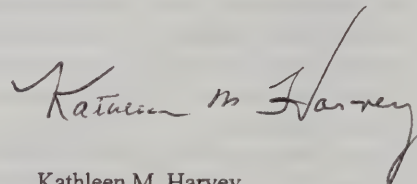
P-1	P-2	P-3	P-4	P-5	TOTAL
8	17	27	31	15	98

No quorum required.

Warrant dissolved at 9:40 PM.

A true record.

ATTEST:



Kathleen M. Harvey
Bellingham Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

Norfolk, ss:

To either of the Constables of the Town of Bellingham

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at:

Stall Brook School in Precinct # 1; Clara Macy School in Precinct # 2;
Bellingham Library in Precinct # 3; Paul J. Primavera Educational Center in
Precinct # 4 and Precinct # 5 in said Bellingham:

On TUESDAY, the 2nd DAY OF NOVEMBER, 2004
from 7:00 AM to 8:00 PM for the following purposes:

To cast their votes in the State Election for the candidates for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENT.....STATEWIDE
REPRESENTATIVE IN CONGRESS.....2nd CONGRESSIONAL DISTRICT
COUNCILLOR.....SEVENTH DISTRICT
SENATOR IN GENERAL COURT.....WORCESTER & NORFOLK DISTRICT
REPRESENTATIVE IN GENERAL COURT.....18th WORCESTER DISTRICT
SHERIFF.....NORFOLK COUNTY
COUNTY COMMISSIONERS.....NORFOLK COUNTY
REGISTER OF DEEDS.....NORFOLK COUNTY

also to vote on the following Non-Binding Question:

Question #1.

Shall the state representative (senator) from this district be instructed to vote in favor of legislation that would allow seriously ill patients, with their doctor's written recommendation, to possess and grow small amounts of marijuana for their personal medical use?

Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said voting.

Given under our hands this 4th day of October, 2004

Ann L. Odabashian, Chairperson

Paulette R. Zazza , Vice Ch.

Ronald L. Picard

Jerald A. Mayhew

Richard J. Martinelli

SELECTMEN OF BELLINGHAM

RETURN OF THE WARRANT

Norfolk, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Bellingham by posting attested copies of this Warrant at Town Hall and other municipal buildings throughout the Town of Bellingham in accordance with Article 4.03 of the town by-laws.

Date Posted: October 7, 2004

Robert J. Badzmierowski
Constable of Bellingham

**TOWN OF BELLINGHAM
STATE ELECTION
NOVEMBER 2, 2004**

OFFICE & CANDIDATES	P-1	P-2	P-3	P-4	P-5	Total	% VOTES CAST
*****	*****	*****	*****	*****	*****	*****	*****
PRESIDENT & VICE PRESIDENT							
Badnarik & Campagna	6	8	8	9	8	39	0%
Bush & Cheney	707	640	667	776	609	3,399	43%
Cobb & LaMarche	5	3	5	7	6	26	0%
Kerry & Edwards	824	856	918	930	833	4,361	55%
Ralph Nader	7	2	6	5	5	25	0%
All Others	1	3	3	3	3	13	0%
BLANKS	4	4	4	2	5	19	0%
TOTAL	1,554	1,516	1,611	1,732	1,469	7,882	

REPRESENTATIVE IN CONGRESS 2nd Congressional District							
Richard E. Neal	1,091	1,066	1,170	1,222	1,082	5,631	71%
All Others	12	14	14	21	20	81	1%
BLANKS	451	436	427	489	367	2,170	28%
TOTAL	1,554	1,516	1,611	1,732	1,469	7,882	

COUNCILLOR - 7th District							
Dennis P. McManus	1,040	1,009	1,124	1,172	1,033	5,378	68%
All Others	12	11	7	14	12	56	1%
BLANKS	502	496	480	546	424	2,448	31%
TOTAL	1,554	1,516	1,611	1,732	1,469	7,882	

SENATOR/GENERAL COURT Worcester/Norfolk Districts							
Richard T. Moore	972	951	1,074	1,049	999	5,045	64%
Jerzy J. Jachimczyk	469	435	408	504	347	2,163	27%
All others	0	0	2	2	2	6	0%
BLANKS	113	130	127	177	121	668	8%
TOTAL	1,554	1,516	1,611	1,732	1,469	7,882	

REPRESENTATIVE IN GENERAL COURT 18th Worcester District							
Jennifer M. Callahan	1,000	1,017	1,137	1,200	1,069	5,423	69%
David M. Funnell	463	412	390	434	323	2,022	26%
All others	0	0	3	1	1	5	0%
BLANKS	91	87	81	97	76	432	5%
TOTAL	1,554	1,516	1,611	1,732	1,469	7,882	

REGISTER OF DEEDS/Norfolk Co.							
William P. O'Donnell	1,071	1,042	1,160	1,212	1,078	5,563	71%
All Others	9	8	9	8	12	46	1%
BLANKS	474	466	442	512	379	2,273	29%
TOTAL	1,554	1,516	1,611	1,732	1,469	7,882	

SHERIFF/Norfolk Co.							
Michael G. Bellotti	1,061	1,046	1,149	1,202	1,064	5,522	70%
All Others	7	8	8	11	13	47	1%
BLANKS	486	462	454	519	392	2,313	29%
TOTAL	1,554	1,516	1,611	1,732	1,469	7,882	

COUNTY COMMISSIONER Norfolk County							
John M. Gillis	716	707	794	840	726	3,783	48%
Francis W. O'Brien	677	653	701	748	685	3,464	44%
All Others	7	8	5	14	13	47	1%
BLANKS	1,708	1,664	1,722	1,862	1,514	8,470	107%
TOTAL	3,108	3,032	3,222	3,464	2,938	15,764	

TOWN OF BELLINGHAM
STATE ELECTION
NOVEMBER 2, 2004

OFFICE & CANDIDATES	P-1	P-2	P-3	P-4	P-5	Total	% VOTES CAST
*****	*****	*****	*****	*****	*****	*****	*****
QUESTION # 1							
Non-Binding Question							
YES	1,023	1,026	1,080	1,155	929	5,213	66%
NO	423	380	433	431	407	2,074	26%
BLANKS	108	110	98	146	133	595	8%
TOTAL	1,554	1,516	1,611	1,732	1,469	7,882	

STATISTICAL INFORMATION	P-1	P-2	P-3	P-4	P-5 TOTALS
Registered voters by Precinct	1,912	1,862	2,009	2,140	1,892 9,815
Votes cast per precinct	1,554	1,516	1,611	1,732	1,469 7,882
% of vote per precinct	81.3%	81.4%	80.2%	80.9%	77.6% 80.3%

A true Record.

ATTEST:

Kathleen M. Harvey

Kathleen M. Harvey
Bellingham Town Clerk



TOWN OF BELLINGHAM

OFFICE OF TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

TOWN CLERK
KATHLEEN M. HARVEY

TELEPHONE
(508) 966-5827

PUBLICATION OF TOWN BY-LAWS

The attached amendments to the
General By-Law Article # 12

of the Warrant for the Bellingham Annual Town Meeting
that convened on May 26, 2004
with the approval of the Attorney General is hereby:

PUBLISHED

Any claim to invalidity by reason of defect in the procedure of adoption and/or
amendment may only be made, in writing, within ninety days of this posting.

ATTEST:

Kathleen M. Harvey
Kathleen M. Harvey
Bellingham Town Clerk

POSTED IN THE FOLLOWING PLACES:

Precinct # 1	North Civic/Senior Center & Stall Brook School
Precinct # 2	Larry's Package Store & Depot Court Activity Room
Precinct # 3	Town Hall & Town Hall Annex
Precinct # 4	Charlie's Tire & School Administration Bldg.
Precinct # 5	South Fire Station & Li'l General Store

I hereby certify that I have posted attested copies of the above notice at the places
indicated.

Date Posted: JUL 14 2004

Ruth J. Buchanan
Constable of Bellingham



THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL

WESTERN MASSACHUSETTS DIVISION
1350 MAIN STREET
SPRINGFIELD, MASSACHUSETTS 01103-1629

THOMAS F. REILLY
ATTORNEY GENERAL

(413) 784-1240
www.ago.state.ma.us

July 7, 2004

Kathleen M. Harvey, Town Clerk
2 Mechanic Street
Bellingham, MA 02019

RE: **Bellingham Annual Town Meeting of May 26, 2004 — Case # 3004**
Warrant Article # 12 (General)

Dear Ms. Harvey:

Article 12 - I return with the approval of this Office the amendments to the town by-laws adopted under this Article on the warrant for the Bellingham annual town meeting that convened on May 26, 2004.

Note: Under G.L. c. 40, § 32, neither general nor zoning by-laws take effect until the town has first satisfied the posting/publishing requirements of this section. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

If the Attorney General has disapproved and deleted one or more portions of any by-law or by-law amendment submitted for approval, only those portions approved are to be posted and published pursuant to G.L. c. 40, § 32. We ask that you forward to us a copy of the final text of the by-law or by-law amendments reflecting any such deletion. It will be sufficient to send us a copy of the text posted and published by the Town Clerk pursuant to this statute.

Very truly yours,

THOMAS F. REILLY
ATTORNEY GENERAL

by: Kelli E. Gunagan, Assistant Attorney General
By-law Coordinator, Municipal Law Unit
1350 Main Street, 4th Floor
Springfield, MA 01103-1629
(413) 784-1240, x 117

enc.
pc:

Town Counsel

RECEIVED
TOWN OF BELLINGHAM
04 JUL - 9 AM 10:24
Kelli M. Harvey



TOWN OF BELLINGHAM

OFFICE OF
TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

TOWN CLERK
KATHLEEN M. HARVEY

TELEPHONE
(508) 966-5827

June 4, 2004

TO WHOM IT MAY CONCERN:

**RE: ANNUAL TOWN MEETING
of MAY 26, 2004**

I hereby certify the following is a true record of the Article 12 and the vote adopted by the qualified voters of the Town of Bellingham under Article 12 at the above referenced Annual Town Meeting.

ARTICLE 12. AMEND BY-LAWS CHAPTER 7

VOTED: That the Town amend General By-Law Chapter 7, Article 7.01 and Article 7.02 as follows:

Article 7.01 Appointment

A Capital Improvement Committee of five (5) members consisting of three (3) Finance Committee members appointed by the Finance Committee and two (2) At-Large shall be appointed by the Board of Selectmen. Members shall serve a term of three (3) years, those from the Finance Committee will serve a term contemporaneous with their term of the Finance Committee. A member's reappointment to the Finance Committee shall not automatically cause reappointment to the Capital Improvement Committee. Any vacancy on the Capital Improvements Committee shall be filled by the Board of Selectmen for the remainder of the term.

Article 7.02. Estimates Of Funds For Capital Improvements

The Capital Improvements Committee shall study those capital improvements as defined in Article 1.02 that are above fifty thousand dollars (\$50,000.00). The Board of Selectmen and all boards, committees, heads of department, or other officers of the Town authorized by law to expend money shall furnish to the Capital Improvements Committee, with their annual budget requests, detailed estimates of the amount necessary for capital improvements for the departments under their jurisdiction for at least the coming five (5) years.

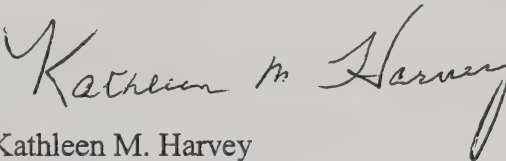
Article 12. Amend By-Laws Chapter 7 –con't

The Capital Improvement Committee shall consider the relative need, timing, cost, completeness of the planning, community support, availability of outside funding, and other factors the Capital Improvements Committee shall deem appropriate to the individual expenditures and the effect each will have on the financial position of the Town.

(Recommended by Finance Committee)

A true record.

ATTEST:


Kathleen M. Harvey
Bellingham Town Clerk



TOWN OF BELLINGHAM

OFFICE OF TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

TOWN CLERK
KATHLEEN M. HARVEY

TELEPHONE
(508) 966-5111

PUBLICATION OF TOWN BY-LAWS

The attached amendments to the
General By-Laws Article # 14 and 17, as amended
and
Zoning By-Laws Articles # 5, 7, 9, 10 and 11

of the Warrant for the Bellingham Special Town Meeting
that convened on October 13, 2004
with the approval of the Attorney General is hereby:

PUBLISHED

Any claim to invalidity by reason of defect in the procedure of adoption and/or
amendment may only be made, in writing, within ninety days of this posting.

ATTEST:

Kathleen M. Harvey
Bellingham Town Clerk

POSTED IN THE FOLLOWING PLACES:

Precinct # 1	North Civic/Senior Center & Stall Brook School
Precinct # 2	Larry's Package Store & Depot Court Activity Room
Precinct # 3	Town Hall & Town Hall Annex
Precinct # 4	Charlie's Tire & School Administration Bldg.
Precinct # 5	Wrentham Manor Activity Room & Li'l General Store

Date Posted: DEC 29 2004

Constable of Bellingham



THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL

WESTERN MASSACHUSETTS DIVISION
1350 MAIN STREET
SPRINGFIELD, MASSACHUSETTS 01103-1629

THOMAS F. REILLY
ATTORNEY GENERAL

(413) 784-1240
www.ago.state.ma.us

December 22, 2004

Kathleen M. Harvey, Town Clerk
2 Mechanic Street - P.O. Box 367
Bellingham, MA 02019

RE: Bellingham Special Town Meeting of October 13, 2004 — Case # 3157
Warrant Articles # 14 and 17 (General)
Warrant Articles # 5, 7, 9, 10, 11, and 15 (Zoning)

RECEIVED
TOWN OF BELLINGHAM
OFFICE OF THE
TOWN CLERK
04 DEC 27 AM 9:06

Kathleen M. Harvey

Dear Ms. Harvey:

Articles # 5, 7, 9, 10, and 11 - I return with the approval of this Office the amendments to the town by-laws adopted under these Articles on the warrant for the Bellingham special town meeting that convened on October 13, 2004.

Articles 14 and 17 - I return with the approval of this Office the amendments adopted under these Articles, except as provided below. The amendments adopted under Article 14 add a new Article 19.05 to the town's general by-law, "Storm Sewer Treatment Facilities Construction." Section 19.05.030 pertains to approval requirements for storm sewer facilities and provides in pertinent part as follows:

Such Storm Sewer Facilities will be approved only if all of the following conditions are met:

*

*

*

c) The project deposits a sum of money into a Town owned and administered special gift account calculated and specified by the DPW Director or Town Administrator. The amount of said deposit to be designed to earn sufficient annual interest to fund annual costs of operation, maintenance, and repair of the Storm Sewer Facilities. The deposit and special account must be established prior to town acceptance of a street.

The amendments adopted under Article 17 add a new Section 19.06 to the town's general by-laws, "Traffic Control Lights." The new Section 19.06 provides as follows:

Section 19.06.010. This By-Law shall apply only to Traffic Control Lights that are requested by private parties to be installed on public property and that will become public property upon completion of the project.

Section 19.06.020. Approval of the location of any Traffic Control Light as above described by any municipal board or agency is subject to the projects depositing a sum of money into a Town owned and administered special gift account, which sum is to be calculated and specified by the DPW Director and the Town Administrator. The amount of the gift will be calculated in such a manner that the annual interest earned from the same will be sufficient to fund the annual cost of operation, maintenance and repair of the Traffic Control Light. The special gift account must be established prior to any Traffic Control Light as above described being accepted and connected.

We disapprove and delete the above-quoted text in Section 19.05.030 (c) as adopted under Article 14 and Section 19.06.020. as adopted under Article 17, as inconsistent with G.L. c. 44, § 53, and 53A. **[Disapproval # 1 and # 2 of 3]** Section 53 provides that “[a]ll moneys received by a city, town or district officer or department, except as otherwise provided by special acts and except fees provided for by statute, shall be paid by such officers or department upon their receipt into the city, town or district treasury.”

In the absence of any general or special law to the contrary, fees of the sort contemplated here would, pursuant to G.L. c. 44, § 53, must be deposited with the Town Treasurer and made part of the town’s general fund, thus are not available to the Town for the purpose for which they were assessed unless in accordance with an appropriation made by Town Meeting. Illustrative of such legislative authority is G.L. c. 44, § 53A. Section 53A pertains to the acceptance and expenditure of gifts and grants and provides in pertinent part as follows:

An officer or department of any city or town, or of any regional school or other district, may accept grants or gifts of funds from the federal government and from a charitable foundation, a private corporation, or an individual, or from the commonwealth, a county or municipality or an agency thereof Notwithstanding the provisions of section fifty-three, any amounts so received by an officer or department of a city, town or district shall be deposited with the treasurer of such city, town or district and held as a separate account and may be expended as aforesaid by such officer or department receiving the grant or gift without further appropriation. If the express written terms or conditions of the grant agreement so stipulate, interest on the grant funds may remain with and become a part of the grant account and may be expended as part of the grant by such officer or department receiving the grant or gift without further appropriation.

Funds received by the town as true gifts or grants would qualify for treatment under G.L. c. 44, § 53A, under which funds given as a gift to a town department for a particular purpose may be segregated into a separate fund and may thereafter be spent without appropriation for the purpose of the gift. Interest would remain with the fund if the donor so provides. However, it strains credulity to construe the payments under Sections 19.05.030 (c) and Section 19.06.020 as “gifts” or “grants” in the sense intended by Section 53A. Rather, they are more characterized as exactions or mitigation payments the applicant must make under the by-law in order to obtain town approval of such facilities. Moreover, to comply with the terms of G.L. c. 44, § 53A, the “gifts” in Sections 19.05.030 (c) and Section 19.06.020 would have to be made to the DPW Director as the department head. For these reasons, we disapprove and delete the above -quoted text from Section 19.05.030 (c) as adopted under Article 14 and Section 19.06.020. as adopted under Article 17.

Article 15 - I return with the disapproval of this Office the amendments to the town by-laws adopted under this Article. **[Disapproval # 3 of 3]**

The amendments adopted under Article 15 delete the town's existing Section 4900, "Water Resource District Zoning By-law" and insert a new Section 4900 into the town's zoning by-laws. We disapprove and delete the amendments adopted under Article 15 because the town failed to comply with the procedural requirements of G.L. c. 40A, § 5. General Laws Chapter 40A, Section 5, requires a planning board hearing for changes to the town's zoning by-laws. Section 5 also provides the specific procedural requirements that must be satisfied in order to conduct a lawful planning board hearing. Section 5 provides in part as follows:

No zoning . . . by-law or amendment thereto shall be adopted until after the planning board in a . . . town, . . . has . . . held a public hearing thereon, . . . at which interested persons shall be given an opportunity to be heard.

(Emphasis added.)

Because the town did not have a planning board hearing to discuss the changes to the town's zoning by-laws adopted under Article 15, we must disapprove and delete the proposed amendments to the town's zoning by-laws.

Substantively, if amendments adopted under Article 15 were resubmitted to our Office at a future date, you may anticipate our approval. However, we offer the following cautions.

Section 4940 establishes the boundaries of the Water Resource District and Section 4950 pertains to district boundary disputes. Section 4950 provides as follows:

If the location of the District boundary in relation to a particular is in doubt, resolution of boundary disputes shall be through a Special Permit application to the Special Permit Granting Authority (SPGA). Any application for a special permit for this purpose shall be accompanied by adequate documentation.

The burden of proof shall be upon the owner(s) of the land to demonstrate that the location of the district boundary with respect to their parcel(s) of land is uncertain. At the request of the owner(s), the Town may engage a professional engineer, hydrologist, geologist, or soil scientist to determine more accurately the boundaries of the district with respect to individual parcels of land, and may charge the owner(s) for the cost of the investigation.

Section 4950 recognizes that lines on a map can only with limited precision be correlated with points on the surface of the land, and that such "line ambiguity" will occasionally need resolution. Section 4950 therefore, provides a means by which to resolve doubt as to the location of a district boundary in relation to a particular parcel. That is, a district boundary – established by town meeting and shown on the map – may be verified on the ground, as distinct from established as part of the by-law.

We conclude that Section 4950 is limited to the ministerial task of locating with precision on the ground the boundaries of the district as shown on the map, but is not a means of altering the district boundaries themselves without the accompanying action of town meeting. We caution the town that Section 4940 is in all instances controlling on the location of the district boundaries.

We next call the town's attention to Section 4970, which pertains to prohibited uses in the Water Resource District and provides in pertinent part as follows:

The following uses are prohibited within the Water Resource District

* * *

x. earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material to within four (4) feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, or utility works;

In approving Subsection (7) (x), we call your attention to the protections accorded to agriculture under state law. General Laws Chapter 40A, Section 3, provides protection to agriculture and provides in pertinent part as follows:

No zoning . . . by-law shall . . . prohibit, unreasonably regulate or require a special permit for the use of land for the primary purpose of agriculture, horticulture, floriculture, or viticulture; . . . except that all such activities may be limited to parcels of more than five acres in area not zoned for agriculture, horticulture, floriculture, or viticulture.

General Laws Chapter 40A, Section 3, states that all agricultural uses must be allowed as of right on land zoned for agriculture and on land that is greater than five acres in size; therefore, a municipality cannot restrict agricultural uses in those areas. A municipality is allowed to restrict agricultural uses on land less than five acres that is not zoned for agriculture. Thus, it would be inconsistent with state law to prohibit, require a special permit, or unreasonably regulate agricultural uses that enjoy the protections accorded under G.L. c. 40A, § 3.

Depending on the circumstances, earth removal activities may qualify as normal and customary maintenance and improvement of agricultural land. Earth removal may be necessary for a number of agricultural purposes, e.g., leveling of land for growing areas and preparing land for farm structures. In those instances it would be inconsistent with G.L. c. 40A, § 3, to prohibit such earth removal activities. Thus, we remind the town to apply Subsection (7) (x) in a manner consistent with the protections accorded to agriculture under state law.

Lastly, we call the town's attention to Section 4990, "Procedures for Issuance of Special Permit," which provides in pertinent part as follows:

A. The Special Permit Granting Authority (SPGA) under this bylaw/ordinance shall be the Planning Board.

(Emphasis added.)

In approving the above-underlined text, we point out that it is conventional to refer to towns as having by-laws, and cities as having ordinances. While the terminology ultimately is not dispositive, we recommend that towns use the term "by-law." This allows citizens – when comparing local laws to the requirements of the Commonwealth's General Laws – to more easily spot differences in procedures between towns and cities.

Note: Under G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the town has first satisfied the posting/publishing requirements of this section. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

If the Attorney General has disapproved and deleted one or more portions of any by-law or by-law amendment submitted for approval, only those portions approved are to be posted and published pursuant to G.L. c. 40, § 32. We ask that you forward to us a copy of the final text of the by-law or by-law amendments reflecting any such deletion. It will be sufficient to send us a copy of the text posted and published by the Town Clerk pursuant to this statute.

Nothing in the Attorney General's approval authorizes an exemption from any applicable state law or regulation governing the subject of the by-law submitted for approval.

Very truly yours,

THOMAS F. REILLY
ATTORNEY GENERAL



by: Kelli E. Gunagan, Assistant Attorney General
By-law Coordinator, Municipal Law Unit
1350 Main Street, 4th Floor
Springfield, MA 01103-1629
(413) 784-1240, x 117

enc.

pc:

Town Counsel



TOWN OF BELLINGHAM

OFFICE OF TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

TOWN CLERK
KATHLEEN M. HARVEY

December 27, 2004

TELEPHONE
(508) 966-5111

TO WHOM IT MAY CONCERN:

**RE: SPECIAL TOWN MEETING
of OCTOBER 13, 2004**

I hereby certify the following is a true record of the vote adopted under Article 14 by the qualified voters of the Town of Bellingham at the above referenced Special Town Meeting.

ARTICLE 14. STORM SEWER TREATMENT FACILITIES CONSTRUCTION

VOTED: Unanimously voted that the Town adopt the Storm Sewer Treatment Facilities Construction By-Law as follows:

Article 19.05. Storm Sewer Treatment Facilities Construction

Section 19.05.010. Definitions

"Storm Sewer Facilities" shall mean: any above ground stormwater treatment basin, swale, ditch, etc and any below ground treatment unit or structure designed to enhance the quality of stormwater with the exception of street catch basins and manholes.

Section 19.05.020. Applicability

- a). This By-Law shall apply to Storm Sewer Facilities that are constructed by private parties on public property or on property that is proposed to become public property upon completion of a project.
- b) This By-Law will not apply to Storm Sewer Facilities constructed as part of and on land now and in the future to remain part of a condominium complex, which must be retained as property of the condominium association. The operation, maintenance, and repair of such are to be solely the responsibility of the condominium association.

Section 19.05.030. Approval Requirements

Such Storm Sewer Facilities will be approved only if all of the following conditions are met:

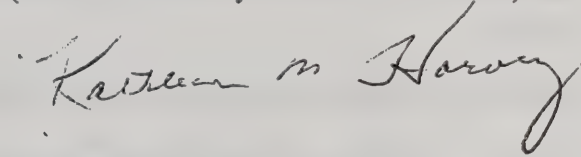
- a) The Conservation Commission approves the Storm Sewer Facility as part of a signed order of conditions or written letter.
- b) The locus of the Storm Sewer Facility is deeded to the Town prior to town acceptance of a street.

The Board of Selectmen may waive strict compliance with this By-Law upon receipt of an application for waiver from the proponent and receipt of favorable recommendation of waiver or their failure to respond within forty-five (45) days from the DPW, Board of Health, Planning Board and/or Conservation Commission.

(Recommended by Finance Committee)

A true record.

ATTEST:

A handwritten signature in cursive script that reads "Kathleen M. Harvey".

Kathleen M. Harvey
Bellingham Town Clerk



TOWN OF BELLINGHAM

OFFICE OF TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

TOWN CLERK
KATHLEEN M. HARVEY

December 27, 2004

TELEPHONE
(508) 966-XXXX

TO WHOM IT MAY CONCERN:

**RE: SPECIAL TOWN MEETING
of OCTOBER 13, 2004**

I hereby certify the following is a true record of the vote adopted under Article 17 by the qualified voters of the Town of Bellingham at the above referenced Special Town Meeting.

ARTICLE 17. TRAFFIC LIGHT BY-LAW

VOTED: Unanimously voted that the Town amend the By-Laws of the Town of Bellingham by adding Section 19.06 as follows:

19.06 Traffic Control Lights

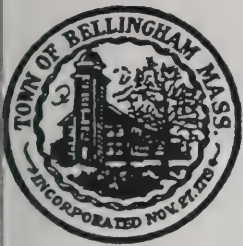
Section 19.06.010. This By-Law shall apply only to Traffic Control Lights that are requested by private parties to be installed on public property and that will become public property upon completion of the project.

(Recommended by Finance Committee)

A true record.

ATTEST:

Kathleen M. Harvey
Bellingham Town Clerk



TOWN OF BELLINGHAM

OFFICE OF TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

TOWN CLERK
THLEEN M. HARVEY

October 20, 2004

TELEPHONE
(508) 966-5827

TO WHOM IT MAY CONCERN:

RE: SPECIAL TOWN MEETING of OCTOBER 13, 2004

I hereby certify the following is a true record of the vote adopted under Article 5 by the qualified voters of the Town of Bellingham at the above referenced Special Town Meeting.

ARTICLE 5. AMEND ZONING BY-LAW ARTICLE V DEFINITIONS.

VOTED: Unanimously voted that the town amend Zoning By-Laws Article V Definitions, as follows:

1. Amend "Detached Structure" by adding "free-standing structure" and "common foundation walls or otherwise physically connected" so that the definition reads:

"A free-standing structure with no common or party walls, common foundation walls or otherwise physically connected."

2. Amend "Dwelling, Multifamily" by adding at the end "porches, walkways, patios or other structures of a like nature between two detached structures do not constitute a Multi-Family Dwelling" so that the definition reads:

"A structure containing three or more dwelling units, whether for rental, condominium ownership or other form of tenure, but not including public housing. Porches, walkways, patios or other structures of a like nature between two detached structures do not constitute a Multi-Family Dwelling."

3. Amend "Dwelling Unit" by deleting "including up to two boarders at any one time" and adding at the end "with cooking, living, sanitary and sleeping facilities independent of any other unit" so that the definition reads:

"Living quarters for a single family with cooking, living, sanitary and sleeping facilities independent of any other unit."

4. Amend "Family Apartment" by deleting the entire section and replacing it with:

"A self-contained housing unit consisting of one or more rooms with separate kitchen and bathroom facilities to be incorporated within an existing single family dwelling, or as an addition to same, to be utilized by grandparents, parents, children, grandchildren, brothers or sisters or their spouses and children or the property owner or spouse. Family Apartments shall not be considered Two-Family Dwellings."

5. Amend "Party Wall" by deleting the entire section and replacing it with:

"A wall shared by buildings constructed on either side of it. Such a wall contains no openings, passage or access and extends from its footing below finished grade to the underside of the roof sheathing. Also called Common Wall."

6. Amend "Dwelling, Townhouse" by adding "separated by party walls" so that the entire definition reads as follows:

"Multifamily dwelling containing at least three but not more than eight dwelling units, separated by party walls, each unit having a separate exterior entrance and being held in separate and distinct ownership (such as in a condominium) or being owned by a Massachusetts cooperative and held by separate and distinct shares."

7. Create a new definition for "Addition" as follows:

"An extension or increase in floor area or height of a building or structure that shares at least one wall in common with the existing building or structure."

8. Create a new definition for "Foundation" as follows:

"The portion of a structure that serves to transfer the weight of the building into the ground itself. Most foundations extend underground."

9. Create a new definition for "Porch" as follows:

"A covered entrance to a building and forming a sort of vestibule within the main wall. or an open or enclosed gallery or room on the outside of the building projecting without or with a separate roof."

10. Create a new definition for "Walkway" as follows:

"A path set aside for walking."

11. Create a new definition for "Patio" as follows:

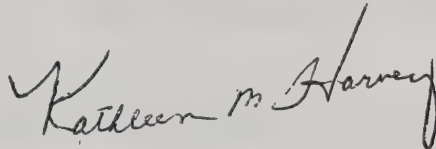
"A courtyard open to the sky or a paved area adjoining a house, for outdoor lounging, dining etc."

(Recommended by Finance Committee)

(Recommended by Planning Board)

A true record.

ATTEST:

A handwritten signature in cursive script that reads "Kathleen M. Harvey".

Kathleen M. Harvey
Bellingham Town Clerk



TOWN OF BELLINGHAM

OFFICE OF TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

TOWN CLERK
KATHLEEN M. HARVEY

October 20, 2004

TELEPHONE
(508) 966-5611

TO WHOM IT MAY CONCERN:

RE: SPECIAL TOWN MEETING of OCTOBER 13, 2004

I hereby certify the following is a true record of the vote adopted under Article 7 by the qualified voters of the Town of Bellingham at the above referenced Special Town Meeting.

ARTICLE 7. AMEND ZONING BY-LAW SECTION 1400.

VOTED: Unanimously voted that the Town amend the Bellingham By-Laws as follows:

1. Amend Section 1430 by adding the following paragraph after the heading:

The purpose of the Site Plan Review is to promote public health, safety and welfare by encouraging the laying out of parking, egress and change in uses in a safe and convenient manner for existing structures and/or construction of new development that do not require a Development Plan Review.

2. Amend Section 1431, item (a) by deleting the entire section and replacing it with:

(a) Any non-residential development in a Business 1, Business 2 or Industrial Zone exceeding 10,000 square feet.

3. Amend Section 1431, item (b) by deleting the entire section and replacing it with:

(b) Any change from a dwelling or residence in a Business 1, Business 2 or Industrial Zone to a business or industrial use excluding, however, Home Occupations under Section 4110.

(Recommended by Finance Committee)
(Recommended by Planning Board)

A true record.

ATTEST:

Kathleen M. Harvey
Bellingham Town Clerk



TOWN OF BELLINGHAM

OFFICE OF TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

November 24, 2004

TELEPHONE
(508) 966-5827

TOWN CLERK
THLEEN M. HARVEY

TO WHOM IT MAY CONCERN:

RE: SPECIAL TOWN MEETING of OCTOBER 13, 2004

I hereby certify the following is a true record of the vote adopted under Article 9 by the qualified voters of the Town of Bellingham at the above referenced Special Town Meeting.

ARTICLE 9. AMEND ZONING BY-LAW SECTION 5000

VOTED: (Motion carried by a 2/3 voice vote as declared by Moderator per General By-Law Section 4.07.100 adopted by town on May 28, 1997)

That the Town amend Zoning By-Laws Section 5000 as follows:

1. Create a new Section 5000 Wireless Communications, to read as follows:

5000. Wireless Communication Facilities.

5010. Purpose.

The purposes of this By-Law are as follows:

- To minimize adverse impacts of wireless communication facilities on residential neighborhoods and the community;
- To encourage the shared use of facilities to reduce the need for new facilities; and
- To limit the overall number and height of facilities to what is necessary to serve the public.

5020. Definitions

Co-Location: The use of a single mount on the ground by more than one carrier (vertical collocation), and/or several mounts on an existing structure by more than one carrier.

Camouflaged facility: A telecommunications facility that is disguised, hidden, part of an existing or proposed structure, or placed within an existing or proposed structure that is considered "camouflaged".

Guyed Tower: A monopole or lattice tower that is tied to the ground or other surfaces by diagonal cables.

Lattice Tower: A type of mount that is self-supporting with multiple legs and cross bracing of steel structure.

Monopole: A single self-supporting vertical pole with below grade foundations.

Provider or Carrier: An entity, licensed by the FCC, to provide telecommunications services to individuals or institutions.

Tower: A Monopole or Lattice Tower that is designed to support Personal Wireless Communication Services transmission, receiving and relaying antennas and equipment.

Wireless Communication Facilities: A telecommunications facility consisting of the structures, including Towers and Antennas mounted on towers and buildings, equipment and equipment shelters, accessory buildings or structures, and site improvements, involved in sending and receiving telecommunications or radio signals to a central switching computer which connects the mobile unit with land based or other telephone lines.

5030. Applicability.

This section shall apply to reception and transmission facilities for the purpose of personal wireless communication services. This by-law shall not apply to towers or antennas installed for use by a federally licensed amateur radio operator.

5040. General Requirements.

Wireless Communication facilities shall only be allowed after the issuance of a special permit in accordance with the provisions of MGL Ch 40A s. 9, this By-Law and any rules and regulations adopted hereunder. The Board of Appeals shall be the Special Permit Granting Authority for Wireless Communication Facilities.

5041. Lattice style towers and similar facilities requiring more than one leg or guy wires for support are prohibited.

5042. All structures associated with wireless communication facilities shall be removed within one year of cessation of use.

5043. The tower height shall not exceed 100 feet measured from the base

of the tower to the highest point of the tower including anything on it.

5044. All towers shall be set back from lot lines a minimum of the height of the tower except where the tower abuts the right of way of Route I-495 where the setbacks shall be the minimum permitted by the Commonwealth of Massachusetts.

5045. No tower shall be located within two miles of another such tower.

5046. Any utilities servicing a tower shall be located underground.

5047. Lighting of wireless communication facilities shall be limited to low level security lighting installed at or near ground level, except for lighting required by the Federal Aviation Administration (FAA).

5048 Fencing shall be provided to control unauthorized access to the tower.

5049. The facility shall contain one sign no greater than one square foot that provides the telephone number where the operator in charge can be reached on a 24-hour basis.

5050. Criteria.

A special permit for a wireless communication facility shall not be issued unless the Special Permit Granting Authority finds the following:

5051. Existing or approved facilities cannot accommodate the applicant's proposal.

5052. The facility has been designed to accommodate the maximum number of providers but in no case less than three (3).

5053. The applicant has agreed to allow other service providers to co-locate on the tower, now, or at anytime in the future.

5054. The tower has been designed, using the best available technology to blend into the surrounding environment through the use of color, camouflaging techniques, or other architectural treatments.

5055. The facility has been designed to minimize adverse visual impacts on the abutters and the community as demonstrated by illustrations and by a balloon test performed in accordance with any requirements adopted by the Board of Appeals.

5056. The facility is sited in such a manner that it is screened, to the maximum extent possible, from public view.

5060. Conditions.

Before approving any special permit under this Section, the Special Permit Granting Authority may impose conditions, safeguards and limitations to assure that the proposal is in harmony with the general purpose and intent of this By-Law.

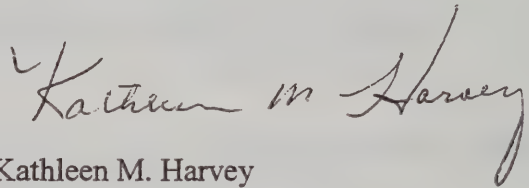
5070. Bonding.

Prior to the issuance of a building permit the Special Permit Granting Authority may require a performance guarantee to ensure compliance with the plan and conditions set forth in their decision.

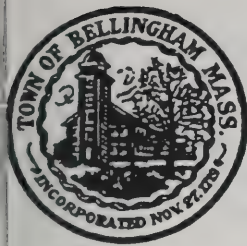
(Recommended by Finance Committee)
(Recommended by Planning Board)

A true record.

ATTEST:

A handwritten signature in cursive script that reads "Kathleen M. Harvey". The signature is written in dark ink and is positioned to the left of the printed name.

Kathleen M. Harvey
Bellingham Town Clerk



TOWN OF BELLINGHAM

OFFICE OF TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

TOWN CLERK
HELEN M. HARVEY

October 20, 2004

TELEPHONE
(508) 966-5827

TO WHOM IT MAY CONCERN:

RE: SPECIAL TOWN MEETING of OCTOBER 13, 2004

I hereby certify the following is a true record of the vote adopted under Article 10 by the qualified voters of the Town of Bellingham at the above referenced Special Town Meeting.

ARTICLE 10. MILL REUSE DISTRICT

VOTED: Unanimously voted that the Town to amend Article IV of the Zoning Bylaw in order to establish the Mill Reuse Overlay District, as follows:

5200. Mill Reuse Overlay District

- 5210.** Purposes and Intent. The purposes of the Mill Reuse Overlay District are to facilitate the redevelopment and reuse of historic mill buildings in a manner that is appropriate for each site and sensitive to surrounding land uses; to promote housing choices in Bellingham; to provide for regulatory flexibility and intensification of use in existing buildings in order to meet the Town's housing and community development needs; to prevent disinvestment and deterioration of buildings that have become obsolete for their original purposes; and to encourage sustainable mixed-use development.
- 5220.** Establishment of District. The Mill Reuse District is hereby established as an overlay district. The District is bounded on the map entitled, "Mill Reuse Overlay District," dated August 23, 2004 incorporated by reference in the Zoning Bylaw and on file with the Town Clerk and Building Inspector.
- 5230.** Relationship to Existing Zoning. In the Mill Reuse Overlay District, all requirements of the underlying district(s) shall remain in effect except where these regulations supersede or provide an alternative to such requirements. If a property is developed consistent with the Mill Reuse Overlay District, the regulations of the Mill Reuse Overlay District shall apply. Where the provisions of the Mill Reuse Overlay District are silent on a zoning regulation, the requirements of the underlying zoning district shall apply.

5240. Definitions. In addition to Article V of this Bylaw, the following definitions shall apply to development in the Mill Reuse Overlay District:

5241. Mill Reuse Project. A predominantly residential development comprised of one or more of the uses authorized under Section 5250 of this Bylaw, on a parcel of land with an existing mill building in the Mill Reuse Overlay District.

5242. Affordable Housing. A dwelling unit in a Mill Reuse Project, subject to a legally enforceable deed restriction that runs in perpetuity or for the maximum period allowed by law, and meets all of the following criteria:

- (a) The unit must be sold or rented to and occupied by a low- or moderate-income household, meaning a household with income at or below 80% of Median Family Income, adjusted for household size, for the metropolitan or non-metropolitan area that includes the Town of Bellingham, as determined by the U.S. Department of Housing and Urban Development (HUD); and which meets the requirements of the Massachusetts Department of Housing and Community Development (DHCD), Local Initiative Program, under 760 CMR 45.00 et seq., for inclusion in the Chapter 40B Subsidized Housing Inventory as low- or moderate-income housing.
- (b) Deed Restriction. The affordability of low- or moderate-income units shall be protected by a Regulatory Agreement and, for homeownership units, by a Deed Rider acceptable to DHCD and approved as to form by Town Counsel. The Regulatory Agreement and, where applicable, the Deed Rider, shall be legally enforceable and recorded at the Registry of Deeds.
- (c) DHCD Certification. All low- or moderate-income units shall be eligible for listing on the Subsidized Housing Inventory, evidenced by an affordable housing restriction as defined under G.L. c. 184, Section 31, and certification signed by the Director of DHCD, both of which must be recorded at the Registry of Deeds.

5243. Existing Floor Area Ratio. The sum of the gross floor area on all floors of existing mill building(s), including the basement, measured in square feet, divided by the gross area of the existing lot excluding wetlands subject to control under the Wetlands Protection Act, measured in square feet.

5244. Proposed Floor Area Ratio. The sum of the gross floor area on all floors of all proposed buildings in a Mill Reuse Project, including basements, measured in square feet, divided by the gross area of the proposed lot excluding wetlands subject to control under the Wetlands Protection Act, measured in square feet.

5245. Maximum Gross Density. The total number of dwelling units on a parcel of land used for a Mill Reuse Project, divided by the size of the parcel in acres before dedication of any land for roads and other public uses and before the creation of common open space or other common amenities included or to be included as part of the development of the parcel of land.

5250. Use Regulations.

5251. Permitted Uses. In the Mill Reuse Overlay District, a Mill Reuse Project comprised of one or more of the following uses shall be permitted in an existing mill building:

- (a) Multi-family dwelling
- (b) Assisted elderly housing

Except that a permitted Mill Reuse Project may not exceed 100 units of multi-family or assisted elderly housing, including any combination thereof.

(c) Accessory uses

- (1) Adult day care
- (2) Other uses customarily incidental to a permitted use

5252. Uses Authorized by Special Permit. In the Mill Reuse Overlay District, a Mill Reuse Project comprised of one or more of the following uses shall be allowed by Special Permit from the Planning Board:

- (a) Multi-family or assisted elderly housing in excess of the number of units allowed as a permitted use
- (b) New construction for uses otherwise permitted under Section 5251
- (c) Continuing care retirement community
- (d) Nursing home
- (e) Medical offices or medical clinic
- (f) Accessory uses
 - (1) Adult day care accessory to a special permitted use
 - (2) Retail or service establishment, or restaurant serving food and beverages only in the building or on a patio adjacent to and directly accessible from the building, primarily for residents, outpatients or employees of a permitted or special permitted use
 - (3) Indoor or outdoor recreation, primarily for residents, outpatients or employees of a permitted or special permitted use
 - (4) Other accessory uses customarily incidental to a special permitted use

5253. Exemption from Major Development and Special Residential Use Regulations. A Mill Reuse Project shall not be subject to Section 3400, Major Proposals, or to Section 4300, Major Residential Development, or to Section 4400, Special Residential Uses.

5254. Use Variances. Use variances shall not be allowed in the Mill Reuse Overlay District.

5260. Intensity of Use Regulations. The Intensity of Use Regulations for the underlying district(s) as set forth in Section 2600 of this Bylaw shall apply to the Mill Reuse Overlay District, except as follows:

5261. Yard Setbacks. There shall be no minimum front yard setback requirement.

5262. Gross Density. A permitted Mill Reuse Project may not exceed a gross density of nine (9) dwelling units per acre. For a Mill Reuse Project by Special Permit, the Planning Board may authorize a gross density of up to twelve (12) dwelling units per acre provided that the project meets the Public Benefits provisions of Section 5288 of this Bylaw, as determined by the Planning Board. For purposes of calculating gross density, areas subject to the Wetlands Protection Act, G.L. c.131, Section 40, for reasons other than being subject to flooding, shall be excluded from the total area of the parcel.

5270. Procedures for Mill Reuse Projects

5271. Subdivision Control. Where applicable, development in the Mill Reuse Overlay District shall comply with the Planning Board's Rules and Regulations Governing the Subdivision of Land pursuant to the Subdivision Control Law, G.L. c.41, Sections 81K through 81GG. Planning Board approval of a Development Plan under Section 1420 or a Special Permit for a Mill Reuse Project shall neither oblige the Planning Board to approve any related definitive plan nor substitute for such approval.

5272. Development Plan Approval. All uses in the Mill Reuse Overlay District require Development Plan Approval by the Planning Board and must comply with Section 1420 of this Bylaw and the following additional requirements.

(a) **Submittals.** In addition to the requirements of Section 1423, the submittals for Development Plan Approval for a Mill Reuse Project shall include:

(1) Identification of existing trees of more than 8" caliper, rock outcroppings, wildlife habitats, existing and proposed trails and paths, open space, and proposed conservation and recreation easement areas.

(2) Floor plan to scale for each floor of each building, showing the following information as applicable:

(i) Number of dwelling units by type

(ii) Number of bedrooms per dwelling unit

(iii) Proposed use(s) of all floor space not used for dwelling units

(3) Table showing the total number of dwelling units and the number of affordable units by type and size on each floor of each building.

- (4) Where applicable, a plan describing the care, custody and control of all dams and water rights.
- (5) Where applicable, a plan for any proposed wastewater treatment facility in accordance with the requirements of the Massachusetts Department of Environmental Protection (DEP) and the Bellingham Board of Health.
- (6) Proposed construction schedule by stage or phase of construction, from the approximate date that construction will begin through the estimated date of construction completion.
- (7) Narrative description of any organization(s) the applicant proposes to form if the development is to be a condominium or other ownership organization, including forms and plans to be used to organize and manage the same, for approval by the Planning Board.
- (8) Copies of all proposed covenants, easements, and other restrictions that the applicant proposes to grant to the Town of Bellingham, the Bellingham Conservation Commission, utility companies, any condominium or other ownership organization and the owners thereof, including plans of land to which they are intended to apply, for approval by the Planning Board.
- (9) Copies of the proposed Regulatory Agreement for affordable housing units, and where applicable, the proposed deed rider for affordable homeownership units.
- (10) Narrative analysis prepared and documented by a preservation consultant concerning the mill building, associated structures and context. The narrative will include the following information:
 - (i) Information required for Massachusetts Historical Commission Survey Form B and, where applicable, Form F;
 - (ii) Information required for Massachusetts Historical Commission National Register of Historic Places Criteria Statement Form;
 - (iii) An analysis of the Mill Reuse Project's consistency with the U.S. Secretary of the Interior's Standards for Rehabilitation.
- (b) Decision Standards. In addition to the Decision Standards under Section 1425 of this Bylaw, the Planning Board shall base its decision on the following determinations:
 - (1) The proposed Mill Reuse Project preserves or enhances the historic significance of existing mill buildings and their context and, where applicable, the eligibility of the same for listing on the National Register of Historic Places as an individual property or a contributing property to an area.

- (2) The common open space is usable and functional for the purposes listed in this Bylaw and meets all minimum design standards under Section 5283.

5273. Special Permit. The Planning Board shall be the Special Permit Granting Authority for uses in the Mill Reuse Overlay District. The Planning Board's actions shall be based upon the considerations in Section 1500 of this Bylaw.

5280. Mill Reuse Project Development Standards

5281. Expansion of Existing Buildings or New Construction. Expansion of existing mill buildings or new construction on the same lot may be allowed for a Mill Reuse Project provided that all of the following conditions are met:

- (a) The total gross floor area in the proposed project may not result in a proposed floor area ratio that is more than 1.25 times the existing floor area ratio;
- (b) Any expansion is consistent with the U.S. Secretary of the Interior's Standards for Rehabilitation, as determined by the Bellingham Historical Commission.
- (c) Recognizing that a purpose of the Mill Reuse Overlay District is to redevelop property that has become obsolete for its original use, the Planning Board may grant a Special Permit to allow new buildings in a Mill Reuse Project only upon finding that:
 - (1) The new buildings do not detract from the historical significance of existing buildings or reduce the property's potential eligibility for listing on the National Register of Historic Places, as determined by the Bellingham Historical Commission; and
 - (2) The new buildings are necessary for essential services such as space for security personnel or a wastewater treatment facility; or components of a continuing care retirement community that cannot reasonably be accommodated in the existing mill building(s), such as independent living units or a nursing home.

5282. Affordable Housing. A Mill Reuse Project shall include affordable housing units, as follows:

- (1) At least 5% of all dwelling units shall be affordable housing as defined in this Bylaw. Any fraction shall be rounded up to the nearest whole number.
- (2) No building permit shall be issued for a Mill Reuse Project until the applicant has entered into a Local Initiative Program (LIP) Regulatory Agreement with the Town of Bellingham and the Department of Housing and Community Development to assure that all low- or moderate-income housing units meet LIP requirements and qualify for inclusion in the Chapter 40B Subsidized Housing Inventory.

- (3) Homeownership units shall be subject further to a deed rider that preserves affordability upon resale. The deed rider shall be approved in writing by the Department of Housing and Community Development, approved as to form by Town Counsel, and recorded at the Registry of Deeds. No occupancy permit shall be issued for affordable homeownership units until the Building Inspector receives evidence satisfactory to the Planning Board that the deed restriction or deed rider has been approved by DHCD.
- (4) The affordable units shall be sold or rented under a marketing plan approved by the Planning Board.
- (5) Failure to record the Regulatory Agreement and/or any deed rider at the Registry of Deeds shall be deemed a violation of this Bylaw and is subject to the enforcement and penalty provisions of Section 1200.
- (6) The Planning Board shall adopt and from time to time may amend regulations necessary to administer the affordable housing requirements of this Bylaw.

5283. Common Open Space. At least 30% of the parcel used for a Mill Reuse Project shall be protected, usable common open space that is functional for the purposes described below. The common open space shall have no structures, parking, private yards, patios, or gardens that are restricted for the exclusive or principal use by residents of individual dwelling units. The following standards apply to the common open space in a Mill Reuse Project:

- (a) **Use, Space and Location.** To the maximum extent feasible, the open space shall be undisturbed and left in its natural condition. It shall be appropriate in size, shape, dimension and location to assure its use as a conservation or recreation area that serves as a visual and natural amenity for the project and the Town.
 - (1) Common open space shall be functional for wildlife habitat, passive recreation, forestry, agriculture, access to open water resources, or preservation of views from the road.
 - (2) To the maximum extent feasible, the common open space shall be linked as a unit, with links at least sixty (60) feet wide.
 - (3) Not more than 50% of the common open space in a Mill Reuse Project may consist of wetlands as defined in G.L. c.131, Section 40.
 - (4) Unless approved by the Planning Board, common open space shall not be considered usable if the slope of the finished grade exceeds twenty-five (25) percent.
 - (5) Existing rights of way and utility easements may not be counted as common open space.

- (6) The location(s) of the common open space shall be subject to approval by the Planning Board.
 - (7) Land used for shared wastewater disposal or a package treatment plant may count toward the minimum common open space requirement.
- (b) **Ownership.** The common open space shall be conveyed in accordance with the procedures under Section 4360 of this Bylaw, except that land used for wastewater disposal shall be conveyed in accordance with requirements of the Board of Health.
- 5284. Landscaping.** For purposes of landscaping requirements, a Mill Reuse Project shall comply with Section 3500 of this Bylaw to the maximum extent practical.
- 5285. Accessory Commercial Use Limitations.** Accessory commercial uses are encouraged in a Mill Reuse Project in order to make ordinary daily activities accessible to residents, particularly to residents who do not drive. At the same time, it is not the intent of this Bylaw to promote mill reuse that is predominantly commercial. Accordingly, accessory commercial uses such as retail, personal service or restaurant uses may occupy up to ten (10) percent, but in no event more than 20,000 square feet, of the total leasable floor area in a Mill Reuse Project. An individual accessory commercial use may not exceed 5,000 square feet of leasable floor area.
- 5286. Internal Circulation, Parking and Loading Requirements**
- (a) **Roadways.** The internal roadway(s) serving a Mill Reuse Project shall be adequate for the proposed use as determined by the Planning Board, and shall be maintained by an association of unit owners, the applicant or the entity that owns and manages the development.
 - (b) **Parking Spaces.** A Mill Reuse Project shall provide off-street parking spaces for each use in the development in accordance with the following minimum requirements:
 - (1) Assisted elderly units: 1 space per unit, plus one space per two employees on the largest shift and one space for each three units.
 - (2) Multifamily units: 1 space per studio or one-bedroom unit, 2 spaces per unit with two or more bedroom except for age-restricted multi-family units, in which case there shall be an average of 1.5 spaces per unit; plus 1 visitor space for each three units.
 - (3) Nursing home: 1 space per three beds, plus one space per two employees on the largest shift, plus one space per two visiting staff (e.g., attending physician, specialists, etc.)
 - (4) Accessory Retail, Service or Bank Establishment: 1 space per 500 square feet of gross floor area but not fewer than three spaces per separate enterprise.

- (5) Accessory Restaurant: 1 space per four seats based on the legal seating capacity of the facility, including seasonal outdoor seating, plus one space per two employees on the largest shift.
 - (6) Accessory Adult Day Care: 1 space per each four persons not residing in the Mill Reuse Project plus one space per two employees.
 - (7) Medical Offices or Medical Clinic: in accordance with Section 3320(h).
 - (8) Other Uses: in accordance with Section 3320(k).
 - (9) Mixed Uses: Requirements for each use shall be added, unless the Planning Board determines that a smaller number is adequate.
- (c) Reserve Parking. During the Development Plan Approval process under Section 1420, the Planning Board may authorize a decrease in the number of off-street parking spaces required for a Mill Reuse Project, subject to the following conditions:
- (1) The decrease in number of parking spaces is no more than thirty percent (30%) of the total number of spaces required under Section 5264(i). The waived parking spaces shall not be used for building area and shall be labeled as "Reserve Parking" on the site plan.
 - (2) The decrease in number of required spaces will not create undue congestion, traffic hazards, or a substantial detriment to the neighborhood, and does not derogate the intent and purpose of this Bylaw.
 - (3) The reserve parking spaces shall be properly designed as an integral part of the overall parking development, and in no case shall any reserve parking spaces be located within areas counted as setbacks or common open space.
 - (4) If, after one (1) year from the date of issuance of a certificate of occupancy, the Building Inspector and/or Planning Board find that all or any of the increased reserve spaces are needed, the Planning Board may require that all or any portion of the spaces identified as increased reserve spaces on the site plan be constructed within a reasonable time period as specified by the Planning Board. A written notice of such a decision shall be sent to the applicant within seven (7) days before the matter is next discussed at a Planning Board meeting.
- (d) Increase in parking spaces. The Planning Board may require provisions for an increase in the number of parking spaces required under Section 5264(i), provided that:
- (1) The increase in the number of parking spaces is no more than twenty percent (20%) of the total number of parking spaces required under Section 5364(i) for the use(s) in question.

- (2) Any such increase in the number of required parking spaces shall be based upon the special nature of a use or building.
 - (3) The increased number of parking space shall be labeled "Increased Reserve Parking" on the Site Plan and shall be properly designed as an integral part of the overall parking layout, located on land suitable for parking development and in no case located within an area counted as yard setback or common open space along the perimeter of the parcel.
 - (4) The applicant shall not be required to construct any of the spaces labeled as "Increased Reserve Parking" for at least one (1) year following the issuance of a certificate of occupancy. Where the increased reserve parking area is required by the Planning Board and the applicant has otherwise provided the number of parking spaces required under Section 5264(i), the area of land reserved for the increased number of parking spaces may be deducted from the minimum common open space required under Section 5283.
- (e) Parking for commercial vehicles. Commercial vehicles owned or operated by owners or tenants of the Mill Reuse Project, or their agents, employees, licensees, or suppliers shall be parked inside a garage, or in a suitably screened and designated area, except for commercial vehicles in the active service of receiving and delivering goods or services.
- (f) Parking Area Design and Location. A Mill Reuse Project shall comply with Section 3300 of this Bylaw except as follows:
- (1) All off-street parking areas shall be located to the rear or side of all buildings and shall not be located in front setbacks or common open space, except that the Planning Board may waive these requirements for existing parking lots or existing buildings.
 - (2) Landscaping of parking areas shall conform to Section 3533 of this Bylaw to the maximum extent practical.
 - (3) Pedestrian crosswalks shall be provided in appropriate locations and shall be clearly recognizable through the use of raised, textured or color surface treatments in order to aid pedestrians in crossing traffic within a parking area.
- (g) Paths. Wherever feasible, a Mill Reuse Project should include attractively designed paths that separate vehicular, bicycle and pedestrian traffic, provide access to amenities and facilities in the development, and connect to pathways or sidewalks to adjacent sites.
- 5287. Emergency Systems.** A Mill Reuse Project shall have an integrated emergency call, and/or telephone and/or other communications system for its residents and/or other tenants. There shall be sufficient site access for public safety vehicles. A plan shall be approved by the Bellingham Fire Department for the emergency evacuation of the residents with emphasis on ensuring the safety of residents with physical impairments.

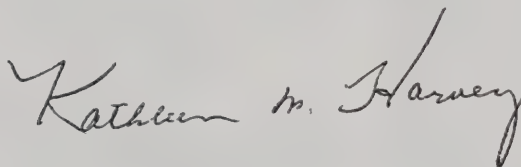
5288. Public Benefits. The Planning Board may grant a Special Permit to increase the maximum gross density of a Mill Reuse Project, up to the limit established under Section 5262, as follows.
- (a) Eligible Public Benefits. To be considered eligible for an increase in the maximum gross density under Section 5262, a Mill Reuse Project shall provide at least one of the following public benefits in furtherance of the purposes of this Bylaw and in a manner satisfactory to the Planning Board:
- (1) Affordable Housing. A project in which at least 10% affordable housing units meet the requirements of Section 5282.
 - (2) Common Open Space. A project that preserves at least 50% of the parcel as common open space meeting the requirements of Section 5283.
 - (3) Green Building Design. A project that is LEED certified by the U.S. Green Building Council.
 - (4) Neighborhood Facilities. A project that provides a facility or significant amenity usable by its own residents and residents of the surrounding neighborhood, such as a public park that is landscaped, furnished and accessible to persons with disabilities, or an outdoor recreation area with playing fields and facilities for spectators, or a neighborhood community center.
- (b) Limitations. A Mill Reuse Project that involves expansion of existing buildings or new construction must comply with the maximum floor area ratio under Section 5281 regardless of any increase in gross density authorized by Special Permit.

5290. Separability. The invalidity of any section or provision of this Bylaw shall not invalidate any other section or provision thereof.

(Recommended by Finance Committee)
(Recommended by Planning Board)

A true record.

ATTEST:



Kathleen M. Harvey
Bellingham Town Clerk

BELLINGHAM MASSACHUSETTS

Special Town Meeting of October 13, 2004
Article 10. Mill Reuse By-Law

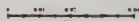
Zoning Map
Proposed Mill Reuse
Overlay District
August 17, 2004



N



1 inch equals 200 feet



Legend

Proposed Mill Overlay

Parcels

Water Bodies

Streams

Town Boundary

Zoning

Residential

Suburban

Business 1

Business 2

Industrial

Agriculture

Multi

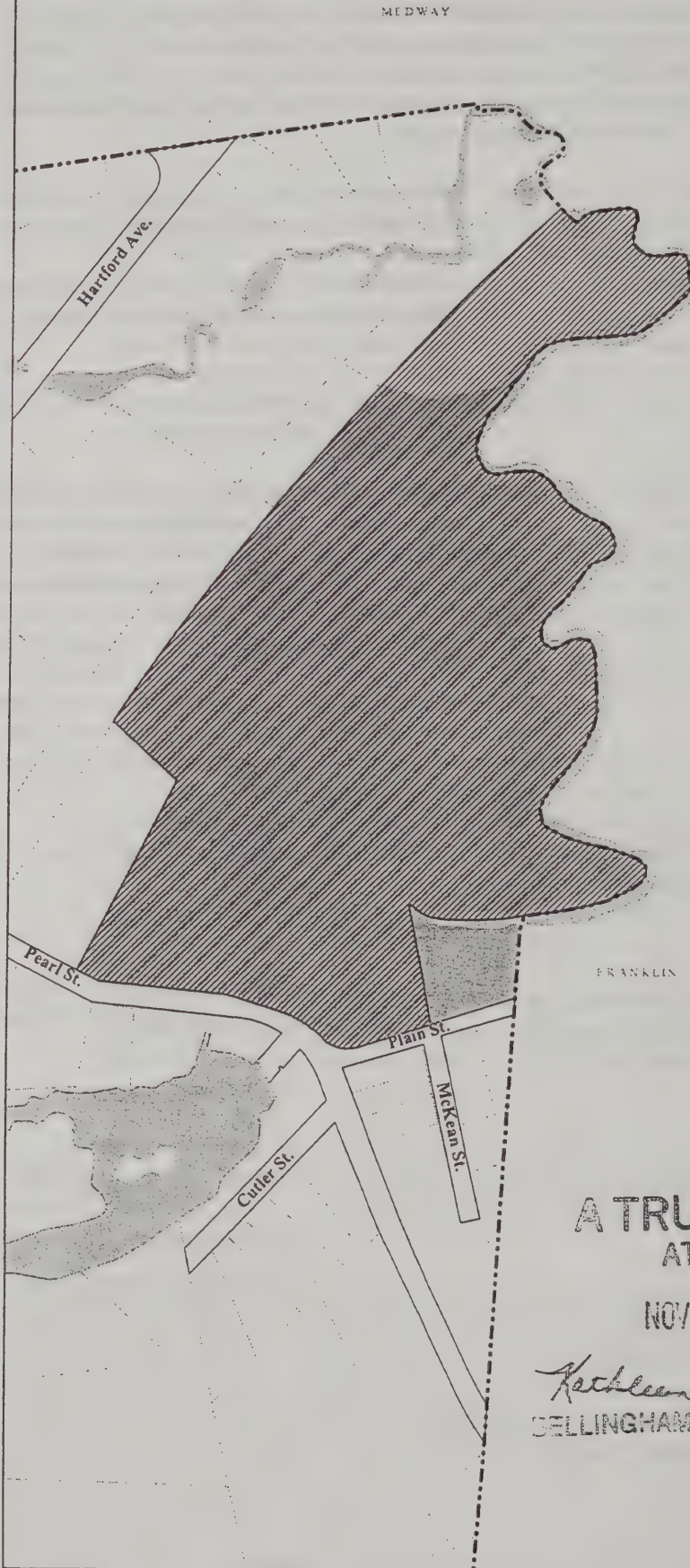
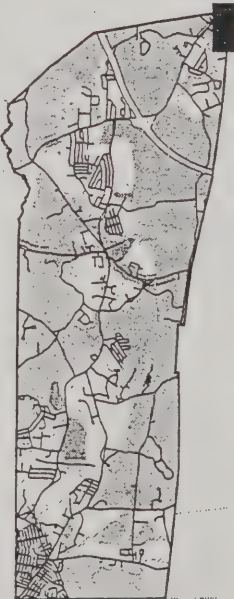
This document is intended for Town of Bellingham planning and advisory purposes only.

Created by

Annex Engineering, Inc.

In Association with Bellingham DPW

August 2004



A TRUE COPY
ATTEST:

NOV 2 2004

Kathleen M. Harvey
BELLINGHAM TOWN CLERK



TOWN OF BELLINGHAM

OFFICE OF TOWN CLERK

TOWN HALL
P.O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

TOWN CLERK
KATHLEEN M. HARVEY

October 20, 2004

TELEPHONE
(508) 966-5827

TO WHOM IT MAY CONCERN:

RE: SPECIAL TOWN MEETING of OCTOBER 13, 2004

I hereby certify the following is a true record of the vote adopted under Article 11 by the qualified voters of the Town of Bellingham at the above referenced Special Town Meeting.

ARTICLE 11. ZONING BY-LAW AMENDMENT

VOTED: Unanimously voted that the Town amend Article V of the Zoning By-Law by adding the following definitions:

Continuing Care Retirement Community. A managed development that provides housing, services and nursing care to persons over 55 years of age; and which includes independent living units, assisted living units, nursing home accommodations, and accessory medical, support services, food services, and recreational uses; and for which there is a legal agreement that assures life care to residents and support services appropriated to each type of housing.

Leadership in Energy and Environmental Design (LEED) Project Certification. A rating and certification by the U.S. Green Building Council that a building project meets industry standards for high-performance, sustainable design.

(Recommended by Finance Committee)
(Recommended by Planning Board)

A true record.

ATTEST:

Kathleen M. Harvey
Bellingham Town Clerk

TOWN CLERK'S RECEIPTS

DOG LICENSES SOLD - 2004

	Numbered Issued	Unit Price	Gross Receipts Paid to Town
Male	114	\$15.00	\$ 1,710.00
Neutered Male	801	\$10.00	\$ 8,010.00
Female	59	\$15.00	\$ 885.00
Spayed Female	822	\$10.00	\$ 8,220.00
Kennel - 3 dogs or less	2	\$30.00	\$ 60.00
Kennel - 10 dogs or less	1	\$55.00	\$ 55.00
Kennel - More than 10 dogs	4	\$105.00	\$ 420.00
TOTAL LICENSES SOLD	1,803		\$19,360.00
LATE FEES			\$ 1,550.00
TOTAL			\$20,910.00

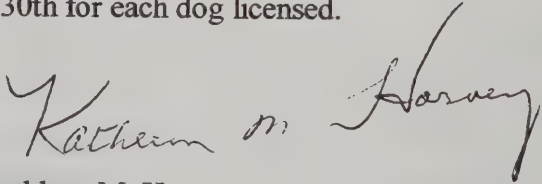
The Town of Bellingham accepted the provisions of Massachusetts General Laws Chapter 140, Section 147A at the special Town Meeting held on December 15, 1987. This authorized the town to keep all fees collected from the sale of dog licenses or monies received as fines.

Dog and Kennel Licenses are due annually April 1st.

A \$10.00 late fee is imposed after June 30th for each dog licensed.

A true record.

ATTEST:


Kathleen M. Harvey
Bellingham Town Clerk

DOWN CLERK'S RECEIPTS

FISH & GAME LICENSES

the year ending, 2004	Unit	Town	Total	GROSS	Fees to	Net to
*****	Price	Fee	Sold	Receipts	Town	STATE
Resident Fishing	22.50	0.50	34	765.00	17.00	748.00
Resident Fishing Minor	6.50	0.50	1	6.50	0.50	6.00
Resident Fishing 65-69	11.25	0.50	7	78.75	3.50	75.25
Resident Fishing Over 70/Handicapped	0.00	None	18	0.00	0.00	0.00
Non-Resident Fishing	32.50	0.50	1	32.50	0.50	32.00
Non-Resident Fishing 3-day	18.50	0.50	0	0.00	0.00	0.00
Resident Fishing 3-day	7.50	0.50	0	0.00	0.00	0.00
Non-Resident Minor	6.50	0.50	1	6.50	0.50	6.00
Resident Trapping	30.50	0.50	0	0.00	0.00	0.00
Resident Trapping Minor	6.50	0.50	0	0.00	0.00	0.00
Resident Trapping Age 65-69	15.25	0.50	0	0.00	0.00	0.00
Duplicate Fishing	2.50	None	1	2.50	0.00	2.50
Duplicate Trapping	2.50	None	0	0.00	0.00	0.00
Resident Citizen Hunting	22.50	0.50	16	360.00	8.00	352.00
Resident Hunting 65-69	11.25	0.50	0	0.00	0.00	0.00
Resident Hunting Paraplegic	0.00	None	0	0.00	0.00	0.00
Resident Alien Hunting	22.50	0.50	0	0.00	0.00	0.00
Non-Resident Hunting - Big Game	94.50	0.50	1	94.50	0.50	94.00
Non-Resident Hunting, Small Game	60.50	0.50	0	0.00	0.00	0.00
Resident Citizen Minor Hunting	6.50	0.50	0	0.00	0.00	0.00
Resident Sporting	40.00	0.50	13	520.00	6.50	513.50
Resident Sporting 65-69	20.00	0.50	7	140.00	3.50	136.50
Resident Citizen Sporting - Over 70	0.00	None	22	0.00	0.00	0.00
Duplicate Hunting	2.50	None	0	0.00	0.00	0.00
Duplicate Sporting	2.50	None	1	2.50	0.00	2.50
Waterfowl Stamp	5.10	0.10	13	66.30	1.30	65.00
Waterfowl Stamp	5.00	0.25	6	30.00	1.50	28.50
Recreative Firearms Stamp	5.10	0.10	22	112.20	2.20	110.00
Wildlife Conservation Stamp (Resident)	5.00	None	78	390.00	0.00	390.00
Wildlife Conservation Stamp (Non-Reside	5.00	None	3	15.00	0.00	15.00
Port of Bellingham \$1.00 fee	1.00	1.00	81	81.00	81.00	0.00

the record.

Totals:

\$2,703.25

\$126.50

\$2,576.75

TEST:

Kathleen M. Harvey

Kathleen M. Harvey

Bellingham Town Clerk

MISCELLANEOUS LICENSES, RECORDALS, CERTIFICATES, ETC.

For the year ending:

December 31, 2004

**Unit
Price**

**Amount
Sold**

**YEARLY
TOTAL**

=====	=====	=====	=====
Birth Certificates	10.00	435	\$4,350.00
Death Certificates	10.00	251	\$2,510.00
Marriage Certificates	10.00	206	\$2,060.00
Adoption Recordings	N/C	1	\$0.00
Amended Vital Recorded	20.00	0	\$0.00
Assorted Maps	2.00	8	\$16.00
Business Certificate (Certified Copy)	10.00	3	\$30.00
Business Certificate (Withdrawn,etc)	10.00	9	\$90.00
Certification of Record	2.00	6	\$12.00
Certification of U.C.C.	10.00	0	\$0.00
Computer Diskettes (\$5.00 per Pct.)	5.00	52	\$260.00
Computer labels (@.02 each min. \$75.00)	0.02	5450	\$109.00
Delayed Records of Birth	20.00	0	\$0.00
Document Recording	10.00	0	\$0.00
Dog Tag Replacement	2.00	6	\$12.00
General By-Laws	10.00	4	\$40.00
Home Births	N/C	1	\$0.00
Miscellaneous Computer Page Copies	0.50	0	\$0.00
Miscellaneous Copies	0.20	364	\$72.80
Physician's Registration	20.00	0	\$0.00
Planning Board Rules & Regs.	10.00	6	\$60.00
Postage,By-Laws/Asst. Regulations	3.00	0	\$0.00
Street List - Non-Resident	25.00	0	\$0.00
Street Lists - Seniors 65+	5.00	23	\$115.00
Street Lists - Resident	10.00	17	\$170.00
U.C.C. Copies	2.00	63	\$126.00
Voter Registration Cards	5.00	9	\$45.00
Zoning By-Laws	10.00	106	\$1,060.00

Business Certificates	20.00	131	\$2,620.00
Marriage Intentions	25.00	94	\$2,350.00
Massachusetts Tax Liens	N/C	0	\$0.00
Pole Location Recordals	20.00	14	\$280.00
Raffle & Bazaar Permits	10.00	8	\$80.00
Underground Storage Permits	10.00	29	\$290.00

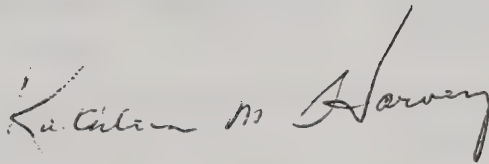
Non-Criminal Disposition - \$25.00	25.00	32	\$800.00
Non-Criminal Disposition - \$100.00	100.00	3	\$300.00
Non-Criminal Disposition - \$200.00	200.00	0	\$0.00
Non-Criminal Disposition - \$300.00	300.00	2	\$600.00
Miscellaneous Certifications, etc.	varied		\$332.00
Miscellaneous Postage	varied		\$3.00
Record Searches	varied		\$10.00
Subpoena/Summons Fees	varied		\$0.00
TOTALS			\$18,802.80

**TOWN CLERK'S
SUMMARY OF RECEIPTS
FOR THE YEAR 2004**

	<u>Number Issued</u>	<u>Gross Receipts</u>	<u>Receipts Paid to STATE</u>	<u>Receipts Paid to TOWN</u>
Dog License	1,803	\$20,910.00	---	\$20,910.00
Fish & Game Receipts	Varied	\$ 2,703.25	\$ 2,576.75	\$ 126.50
Misc. Licenses, Certificates, Etc.	Varied	\$17,102.80	---	\$17,102.80
Non Criminal Disposition Fines Leash Law Enforcement		\$ 1,700.00	---	\$ 1,700.00
 TOTALS		 \$42,416.05	 \$ 2,576.75	 \$39,839.30

A true record.

ATTEST:


Kathleen M. Harvey
Bellingham Town Clerk

VITAL STATISTICS RECORD

2004

BIRTHS	182
MARRIAGES	91
DEATHS	64
TOTALS	337

Vital statistics recorded in the Town Report reflect events which occurred **ONLY** in Massachusetts. Many of Bellingham's births and deaths are in surrounding hospitals in Rhode Island and are considered out-of-state records and not returned to the town of residence.

MARRIAGES recorded in the Town of Bellingham include **ONLY** those couples that filed their marriage intention in Bellingham.

OUT OF WEDLOCK BIRTHS:

Chapter 556 of the Acts of 1989 allow for resident copies of out of wedlock births to be transmitted to the town of residents, upon request of the mother at the time of birth. This act has been in effect since February 27, 1990 and applies to births from that date to the present.

These records are still considered "impounded" and access is limited to the following individuals:

- Mother and Father - if Father is listed on record
- Child
- Legal Guardian of the Child - with proper legal papers
- Legal representative of the above

MARRIAGES RECORDED IN THE TOWN OF BELLINGHAM
IN THE YEAR 2004

DATE OF MARRIAGE	NAME OF PRINCIPALS	RESIDENCE
JANUARY		
17	Bradley Randolph Baker, II Shannon Marie Shields	Bellingham, MA Bellingham, MA
FEBRUARY		
14	Timothy Patrick Mullen Danielle Patricia McMahon	Bellingham, MA Bellingham, MA
28	Craig Stephen Miller Tamatha Jane Clark	Bellingham, MA Bellingham, MA
29	Marcus Matthew Dynko Suzette Lyne Wilder	Bellingham, MA Bellingham, MA
MARCH		
13	Michael Joseph Adams Jessica Marie Bernard	Bellingham, MA Bellingham, MA
APRIL		
10	Shane Russell Elder Leigh Anne Pendlebury	Woonsocket, RI Bellingham, MA
11	Robert Joseph Lavoie Linda Carol Gelinas	Bellingham, MA Bellingham, MA
30	Stephen P. Jutras Tania M. Machado	Milford, MA Milford, MA
MAY		
14	Ronald Albert Rinquette Allison Marie Pelletier	Bellingham, MA Bellingham, MA
21	Kenneth R. Howerton, Jr. Elvin A. Munoz	Bellingham, MA Bellingham, MA

MAY

22	Joseph Roger Lussier Deidre Ann Stens	Woonsocket, RI Bellingham, MA
22	Sean Curran Coyle Brooke Elizabeth Boisvert	Bellingham, MA Bellingham, MA
29	Dean Robert Walker Kimberly Ann Woods	Bellingham, MA Bellingham, MA
29	Terrence Pierre Lauzon Denise Marie Keefe	Oxford, MA Bellingham, MA
29	Gary Ralph Plante Corrie Lee Yetter	N. Providence, RI N. Providence, RI
29	Peter John Ammering Patricia Anne Tremblay	Bellingham, MA Bellingham, MA
29	Calin Angel Vasiliu Maureen Patricia Russell	Worcester, MA Bellingham, MA

JUNE

5	Roger Edward Dooley Cheryl Ann Rogaris	Bellingham, MA Bellingham, MA
5	Joseph Patrick Voss Melissa Ann Ranieri	Bellingham, MA Bellingham, MA
5	Gil Steven Lugo Cynthia Julia McDonald	Woonsocket, RI Bellingham, MA
5	James Michael Christie Renee Erica Garner	Bellingham, MA Bellingham, MA
12	Jerry William Devine Jennifer Ann Crowley	Bellingham, MA Bellingham, MA
12	Peter David Thibault Carol Anne Cunningham	Bellingham, MA Bellingham, MA
12	Steven Joseph Fortier Deanna Mae Doura	Bellingham, MA Bellingham, MA
12	Nikhiles Lombard Sarah Ann Fiano	Bellingham, MA Bellingham, MA

JUNE

25	Jason McGilvray Julie Anne Guzzi	Bellingham, MA Bellingham, MA
26	Russell Francis Durgin Theresa Ann Pennett	Attleboro, MA Bellingham, MA

JULY

4	George Joseph Flynn Celeste Anne Masse	Bellingham, MA Bellingham, MA
10	Dana J. Hoy Diane A. Wenzel	Bellingham, MA Bellingham, MA
11	Gerald Paul Blumenthal Marlene Sharon Mailhiot	Bellingham, MA Bellingham, MA
15	Rodolfo Marcelo Ramirez Jennie Francisca Coloma	Milford, MA Milford, MA
17	Chad David Burr Melinda Joy Grenier	Bellingham, MA Grafton, MA
17	Brett Joseph Hawley Kerri-Ann George	Bellingham, MA Bellingham, MA
23	Jeffrey Scott Hardenbrook Bengt Arnold Huselius	Bellingham, MA Sydney, Australia
24	Brian Scott Boucher Angela Marie D'Intinosanto	Bellingham, MA Bellingham, MA
24	David Joseph Stone Denise Marie Andersen	Woonsocket, RI Woonsocket, RI
24	Justin Corey Riendeau Sara Beth Nordberg	Bellingham, MA Bellingham, MA
25	Jeffrey Edward Collette Sarah Bethany Campano	Bellingham, MA Bellingham, MA
30	Kim Marie Calabrese Theresa Lee Sarno	Westborough, MA Westborough, MA
31	Larry Anthony Macias, Jr. Venessa Leigh Skelly	Pasadena, CA Pasadena, CA

AUGUST

7	Phillip Andersen Mello Jennifer Nicole Glassey	Central Falls, RI Central Falls, RI
8	R. Micheal Allard Angela Marie Lambert	Woonsocket, RI Woonsocket, RI
13	David James Rosa Lindsey Marie Weineck	Bellingham, MA Mansfield, MA
14	Michael Robert Gaboury Kelly Lynn Grivalski	Bellingham, MA Webster, MA
14	John Michael Coppinger Kristal Michelle Lord	Woonsocket, RI Woonsocket, RI
21	Christopher Nicholas Childs Julie Anne Bernier	Bellingham, MA Bellingham, MA
27	Paul Anthony Secatore Elizabeth Susan Thorsen	Bellingham, MA Bellingham, MA
28	Jeffrey Ross Martin Allyson Lee Fleming	Mendon, MA Mendon, MA
28	Brian Norman Beaupre Ana Cristina Moreira	Milford, MA Milford, MA
28	Norman Baker Stanikmas, III Laura Patricia McAlduff	Bellingham, MA Bellingham, MA
28	Christopher John Padula Tracy Lynn Tyler	Bellingham, MA Bellingham, MA

SEPTEMBER

3	John Paul Laliberte Amy Jeanne Gilbert	Warwick, RI Warwick, RI
4	David Robert Giguere Pauline Marie Gouin	Woonsocket, RI Woonsocket, RI
4	Kevin Joseph Clark Nancy Jean Imperato	Bellingham, MA Bellingham, MA
4	Joseph Attilio Ciampa Dawn Rae Brigham	Bellingham, MA Bellingham, MA

SEPTEMBER

5	James Henry Deslauriers Suzanne Lori Knapik	Bellingham, MA Bellingham, MA
11	Michael Jason Dobrowolski Sandra Jeanne Picard	Woonsocket, RI Woonsocket, RI
17	Mathias Acha Fowung Rose Asienya Moanya	Bellingham, MA Bellingham, MA
17	Michael Emmett Teeter Kelly Jean Gaffney	Tallahassee, FL Bellingham, MA
17	Levi Douglas Widman Kimberly Ann Fox	Uxbridge, MA Bellingham, MA
18	George Scott Oliver Jennifer Carol Threatt	Hopedale, MA Hopedale, MA
19	David James Selent, Jr. Rebecca Anne Wildes	Bellingham, MA Bellingham, MA
25	Michael Gerald Marchand Erica Lee Babiaza	Bellingham, MA Mendon, MA
25	Christopher Lee Zajac Harmony Marie Lapre	Chepachet, RI Foster, RI
25	Thomas Duncan McAllister Carol Helen Sattler	Bellingham, MA Bellingham, MA
25	Daniel Rex Greening Ron Lussier	Bellingham, MA Bellingham, MA
25	Christopher John Marolda Anne Marie Wight	Uxbridge, MA Uxbridge, MA
25	Charles Robert Gerbrands Lisa K. Smith	Bellingham, MA Bellingham, MA
26	Scott Alan Carpentier Holly Elizabeth Morgan	Woonsocket, RI Woonsocket, RI

OCTOBER

1	David Wayne Breth Debra Blanchette Metzger	Woonsocket, RI Woonsocket, RI
1	Jason John Solecki Susan Chiu	Woonsocket, RI Woonsocket, RI
2	John Steven Owens Christie Lynn Baumhardt	Woonsocket, RI Woonsocket, RI
2	Brent Alan Burkholder Jessamyn Eva Lewis	Bellingham, MA Bellingham, MA
3	Bryan Wayne Marks Christine Ann Hogan	Milford, MA Milford, MA
3	Michael S. Custodio Jacquelyn M. Karcher	N. Attleboro, MA Bellingham, MA
9	Geoffrey David Ribbe Jessica Mary Lee	Bellingham, MA Bellingham, MA
10	Steven Gabriel Harpin Amy Elizabeth Recore	Bellingham, MA Bellingham, MA
10	David Allen Chipman Jacqueline Ann Lamont	Bellingham, MA Bellingham, MA
16	Kevin Omer Kobani Kelly Ann Malo	Woonsocket, RI Woonsocket, RI
16	Brian Joseph D'Alesio Kristy Lynne Dower	Bellingham, MA Bellingham, MA
16	Nelson Romao Baeta Julie Ann Ferraro	Bellingham, MA Bellingham, MA
30	Peter Robert Daley Allison Marie Bailey	Bellingham, MA Bellingham, MA

NOVEMBER

5	Musa Mukwashi Kathleen Marie Conroy	Milford, MA Milford, MA
12	Michael Jason Porazinski Lori Beth Kline	Bellingham, MA Bellingham, MA
13	Michael James Clerc Tara Marie Gately	Budd Lake, NJ Bellingham, MA
20	Matthew Scott Kelly Jennifer Anne Flynn	Bellingham, MA Bellingham, MA

DECEMBER

4	Daniel Gerard Howard Laura Ann Mirabito	Bellingham, MA Waltham, MA
4	Andrew Michael George Carrieana Marie Newton	Bellingham, MA Bellingham, MA
4	Brain Benkart Kelley Marie Byrnes	Bellingham, MA Bellingham, MA
11	Julian David Martin Jennifer Beth Wenger	Lebanon, PA Bellingham, MA

**DEATHS RECORDED IN THE TOWN OF BELLINGHAM
IN THE YEAR 2004**

DATE OF DEATH	NAME OF DECEASED	AGE
JANUARY		
3	Fernando Paniss	69
6	John W. Winship	66
10	Gerald V. Dalpe	73
16	Juliette (Bell) Comtois	70
18	Roland T. Dearborn	93
19	Bernice E. (Gotz) DePietro	80
20	Roberta J. (Piolunek) Choquette	68
22	Brian T. Small	47
27	Jeffrey Robert Knapik	56
FEBRUARY		
1	Timothy N. Crozier	20
12	Anna Theresa (Laronga) Connolly	66
20	Susan Ann Chubka	41
MARCH		
3	Robert J. Bickom	59
15	Fred William Duerger	87
18	Antonio Pasciuto	84
22	Cecile G. (Letalien) Jean	76
24	Bertha (Moskow) Albert	93
27	Lewis J. Molan	58
27	Warren C. Curran	80
APRIL		
22	Pasquale J. Cifizzari	81
25	Edward W. Theriault	73
30	Margaret A. (Grimes) Kilduff	61
MAY		
6	David William Villandry	58
13	Jeanne M. (Kotas) Jandrue	63
23	Michael Masse	16
24	Louise M. (Killam) Chaisson	84
26	Joseph Omer Dubois	90
27	V. Margaret (McCarthy) Bianchi	77

JUNE

3	William J. Gonya	63
5	Rita C. (Delorme) Deragon	82
9	Mary E. (Dore) Lewinsky	85
12	Shirley Ida (Johnson) Neelon	83
18	Edgar Gerard Robidoux	74

JULY

7	George W. Brown	79
8	Rosaline (Reid) Hixon	53
8	Walter B. Langille	62
18	Frank Stanislaw Szczepan	78

AUGUST

15	Walter A. Lewis	47
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SEPTEMBER

11	Helen M. (O'Brien) Ryan	81
13	Richard J. LeBlanc	68
23	Stephen J. Brady	76
26	Rosanna M. (Graves) Fantini	78

OCTOBER

2	Carrie Ann (Coalts) Gandolfi	36
5	Robert M. Russell	81
9	Mary Jane (Lapierre) Theberge	71
10	Robert C. McDaniel	75
17	Eloise (Frost) Forrest	92
19	Thelma (Goddard) Davidson	83
20	Helen T. (Fahey) Morrissey	78
21	Stasia (Bozek) Betsch	93
30	Thomas J. Sullivan	65

NOVEMBER

8	Maryann Gallagher	55
8	John L. Chaisson, Jr.	87
10	Theodore Alexander Hariton	78
15	Sandra L. (McCaffrey) Falwell	65
20	Jean D. Laviolette	86
28	Lawrence F. Marino	52

DECEMBER

6	Deborah J. (Riley) Garrey	46
9	Emily (Sylvia) Gallagher	89
11	Mario Bianchi	83
11	Jeannette R. (DeGrandpre) Dubois	89
14	Lorraine (Mathews) Peterson	80
27	William I. Perry	72



Bellingham Animal Control

508-966-5823

6 Mechanic Street, Bellingham, MA 02019

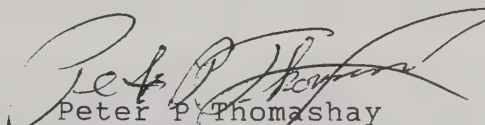
Peter Thomashay A.C.O.

To the HONORABLE BOARD of SELECTMEN

GENTLEMEN.

As animal control officer i hereby submit my report
for the year ending December 31 2005.

Complaints recived and investigated	223
Citation issued	62
Dogs picked up not claimed by owner	5
Dogs picked up claimed by owner	7
Dogs found off leash	13
Cats picked up	8
Other animals pick up	2
Dead animals pick up	117
Wild animals euthanized	28
Animals placed om quaratine	9
No cases of west nile this year	


Peter P Thomashay
Bellingham A.C.O



BELLINGHAM AUXILIARY POLICE

45 Newland Avenue
Bellingham, MA 02019
883-4158

CHIEF
EUGENE BARTLETT

DEPUTY CHIEF
JIM EAMES

Bellingham Auxiliary Police Annual Report for 2004

I extend my thanks to Town Administrator Denis Fraine, The Board of Selectmen, Jacqueline, Catherine, Janet, Marianne, Grace and the Town's people for their generous support and assistance they have given to the Bellingham Auxiliary Police Department. I would also like to thank Bellingham Police Chief Gerald Daigle, Sergeant Richard Perry (liaison officer) for all their support to the Auxiliary department.

I would also like to express my appreciation and thanks to the following: Sergeant Richard Perry, Sgt. Peter Lemon (range officers, instructors and qualifications, safety). Sergeant Edward Guzowski (CPR, First Responder and Defibrillator) and all the members of the Bellingham Police Department for all the untold hours of training, assistance, co-operation guidance and professional courtesies and attitude afforded to me and the officers and staff of the Auxiliary Police Department.

I am pleased to announce that Auxiliary officers Shawn Dearden and Robert Dickenson have enrolled in the Reserve/Intermittent class in Foxboro, Ma. At our annual Christmas party held at the Sportsman's Club, the Officer Of The Year was awarded to Auxiliary Officer Mike Sabourin. Citations were also presented to Town Administrator Denis Fraine, Chief Gerald Daigle, Sgt. Richard Perry, Sgt. Peter Lemon. Thanks to Chief Daigle for allowing the Auxiliary police department this opportunity to further our education in law enforcement. All new officers will be afforded this opportunity when the need arises.

The Auxiliary Police Department has contributed many hours to the following events for traffic and crowd control throughout the year. The cruiser is used weekly to cover all schools, parks, churches cemeteries, town properties, assisting the regular police with accidents. We have logged approximately 3578 miles on the Auxiliary cruiser as well as 390 man hours.

All Home Bellingham High school football games	10 Officers
Bellingham High school graduation exercises	2 Officers
Bellingham Memorial Day Parade	19 Officers
Bellingham 4 th Of July Celebration	9 Officers
Santa Parade, Milford, Ma	3 Officers
Bellingham Concerts On The Common	8 Officers
Bellingham Lighting of the Trees in Town Common	1 Officer
Parade, Holliston Ma	6 Officers
BAA Marathon, Hopkinton Ma	7 Officers
Bellingham Halloween Town Coverage	9 Officers

Five (5) officers have volunteered to assist (Fema) Federal Emergency Management Association.

Officers have completed CPR, First Responder and Defibrillator classes conducted by Sgt. Edward Guzowski, in-house training, firearms and weapons inspections, training films, conducted by Bellingham Auxiliary training staff. All officers have qualified in firearms training and safety conducted by Sgt. Richard Perry (Bellingham Police) assisted by Auxiliary training staff.

The primary function is to assist the Bellingham Police Department in the event of an emergency. It is not our intent or desire to take over work that is customarily assigned to the regular police department. However, we do give freely of our time when asked to supplement the regular Police department. The Bellingham Auxiliary Police department is available to all non-profit organizations. Persons seeking application must be a resident of the Town Of Bellingham for at least one (1) year and must be 21 (twenty one) years of age.

As Chief of the Auxiliary Police Department, I commend this department for their professionalism, attitude, dedication and courtesies extended to me this past year.

Closing, I extend my thanks to each and everyone on all boards and departments, the Town Of Bellingham, Lt. Joseph Matkowski, John Kauker and Lt. G. Steven Schreffler for their time and effort in making our annual Christmas party a successful and enjoyable one for everyone.

Bellingham Auxiliary/Special Police Roster

Chief:	Eugene F. Bartlett	
Deputy Chief:	James Eames	Vehicle Maintenance/Training Officer
Captain:	Earle Vater	Communication, Self-Defense Training Radio Officer
1 st Lieutenant:	G. Steven Schreffler	Secretary, Assistant Training Officer
2 nd Lieutenant:	Joseph Matkowski	Supply, Assistant Training Officer, Assistant Range Officer
Line Sergeants:	John Kauker Ronald Mason Thomas Keirstead	Treasurer, Training Officer. Sector Sgt. Cruiser and Church Coordinator-Sector Sgt. Assistant Coordinator Training-Sector Sgt.
Patrol Officers:	Gary Compopiano Shawn Dearden Robert Dickenson Mark Duquette Joseph Hunchard Dana Lovejoy Michael Sabourin Fred Savoie	Cruiser and Church Coordinator



TOWN OF BELLINGHAM

1

OFFICE OF THE BOARD OF HEALTH

6 Mechanic Street
Bellingham, Massachusetts 02019
508-966-5820 Fax 508-966-5844

BOARD MEMBERS

Walter DePaolo
Vincent Forte
Camille Vaillant

Michael Graf
Agent
Laura Renaud
Adm. Asst.

Board of Health Annual Report 2004

In 2004 the Bellingham Board of Health continued its efforts to protect and promote good health throughout the community. By setting objectives and continually monitoring its progress, the three-member board fully utilized the skills, knowledge, and hard work of the full-time Board of Health personnel in carrying out its duties and achieving its overall goals.

Throughout 2004, the membership of the Bellingham Board of Health consisted of Walter J. DePaolo, Vincent A. Forte Jr. and Camille Vaillant.

The full-time Health Agent, Michael Graf, has proven to be indispensable to both the board and the town in achieving its health objectives. Throughout the year, Mr. Graf worked diligently conducting inspections, enforcing Health Regulations and most importantly working closely with the local business and residents to train and educate them in the areas of food safety, sanitation and applicable regulations.

During 2004, Agent Graf and the Board Members were involved in education, training and certification in food safety, environmental protection, and even Homeland Security / bio-terrorisms; thus becoming better prepared to protect Public Health under numerous circumstances in rapidly changing times.

Furthermore, Agent Graf along with the Board of Health Clerk, Laura Renaud, have been responsible for the day-to-day administration of the Community Septic Management Program (CSMP). This program offered by the state, allowed the Board of Health to make low-interest loans (at 2% interest rate) to homeowners for the purpose of repairing or replacing failing septic systems. The CSMP was a high priority of the board in 2004. Through it, the board was able to loan out a total of \$83,362.00. This was distributed among 18 different Bellingham homeowners.

In its efforts to provide the highest quality health care to Bellingham residents, the Board of Health selected for the seventh year in a row, the Visiting Nurse Service of Greater Woonsocket (VNSGW) to perform certain health/medical care, maintenance and reporting services. These services are provided with no direct cost to any Bellingham resident who utilizes VNSGW. Furthermore, the Board is proud to report that VNSGW had the foresight to secure a large supply of vaccine in early September 2004, before any shortage concerns appeared, thus insuring that Bellingham residents were not effected as significantly by shortages as experienced by the rest of the county.

The Board of Health continued its work with the Norfolk County Mosquito Control Program to promote spraying and other mosquito control measures throughout Bellingham. Emphasis was placed on spring larvicide's treatments, which are safer and more effective because they target mosquitoes at their immature non-biting stage in uninhabited wetlands with organic non-toxic soil bacteria. In early 2005, the Board of Health will be working to create a plan, in cooperation with the Bellingham Department of Public Works, to identify and eliminate potential mosquito breeding grounds throughout the town.

The success of the Bellingham Board of Health in reaching its objectives in 2004 has been due to the attention, hard work and efforts of numerous individuals. Therefore, the board would like to start off by thanking the Board of Health Clerk, Laura Renaud for her work with the members and more importantly the public. In addition the Board would like to thank Health Agent, Michael Graf and the Board of Health Minutes Clerk, Suzanne Boudreau for the great work they have done in assisting the board in the past year.

Permits for 2004

Total Fees Collected

\$44,625.00

24 Retail Foods Permits	2 Tanning Establishment Permits
39 Food Establishment Permits	15 Massage Permits - Individuals
5 Mobile Food Permit	7 Massage Permits - Establishments
7 Temporary Foods Permits	1 Motel Permits
22 Tobacco Vendor Permits	2 Semi-Public Pool Permit
47 Disposal Works Installer Permits	2 Burial Agent Permits
83 Repaired Septic Systems	3 Well Permit – Private & Irrigation

15 New Septic Systems

3 Syringe Permits

14 Septage Haulers Permits

3 Rubbish Hauler Permits

Total number of restaurants inspected - 30

1 Residential Kitchen

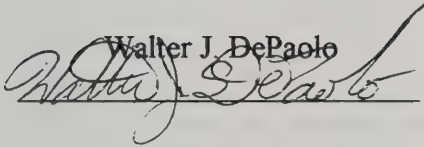
Total amount of Septic Permits Issued - 98

1 Campground Permit

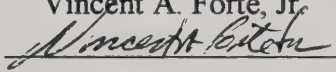
Total amount of complaints investigated - 50+

Bellingham Board of Health
Respectfully,

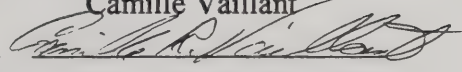
Walter J. DePaolo



Vincent A. Forte, Jr.



Camille Vaillant





TOWN OF BELLINGHAM

OFFICE OF
BOARD OF REGISTRARS
TOWN HALL
P. O. BOX 367
BELLINGHAM, MASSACHUSETTS 02019

Report of the Board of Registrars for 2004

The Board of Registrars elected Republican Gordon D. Curtis as Chairman for 2004. Other members include Republican Lloyd W. Goodnow, Jr. and Democrats Bruce W. Lord and Kathleen M. Harvey. Town Clerk, Mrs. Harvey also serves as Clerk to the Board.

Voter Registration sessions were held as required by law for all town meetings and town elections throughout the year. The total population of registered voters on October 26, 2004 – the deadline for registering to vote for the November General Election was 9,815. This was an increase in voter registrations by 678 residents since the end of 2003.

Every four years, the presidential election season is always a busy time for voter registration and residents interest in the upcoming election. This year was no exception and the Board of Registrars spent much time updating and entering new voters on the rolls prior to the deadline for the November 2, 2004 State Election.

A breakdow of voters, by precinct and party affiliation as of December 31, 2004 was as follows:

<u>Pct.#</u>	<u>Democrat</u>	<u>Libertarian</u>	<u>Green Rainbow</u>	<u>Republican</u>	<u>Unenrolled</u>	<u>Total</u>
1	571	13	1	287	1040	1912
2	576	16	5	254	1011	1862
3	616	12	4	290	1087	2009
4	574	12	1	313	1240	2140
5	751	15	3	222	901	1892
TOTALS						
	3088	68	14	1366	5279	9815

Statistical Information regarding the State Election of November 2, 2004 :

P-1	P-2	P-3	P-4	P-5	TOTAL
Registered voters by Precinct					
1,912	1,862	2,009	2,140	1,892	9,815
Votes cast by Precinct					
1,554	1,516	1,611	1,732	1,469	7,882
% of voter participation per precinct					
81.3%	81.4%	80.2%	80.9%	77.6%	80.3%

PROVISIONAL and OVERSEAS BALLOTS

The Board met on November 12, 2004, 10 days after the election to count overseas ballots received after Election Day. Ballots that were postmarked on or before November 2nd were eligible to be counted if mailed from outside the United States. The board also adjusted the tallies of votes cast to reflect eligible Provisional Ballots cast at the polls on Election Day.

A total of 13 ballots were counted and added to the election day tallies as required by law.

ABSENTEE BALLOTS

Absentee ballot requests were at a record high with approximately 500 residents requesting absentee ballots either through the mail or voting in person in the office of the Town Clerk.

Absentee Ballot applications may be requested by voters who are or will be absent from the state during the times the polls are open, an active member of the armed forces or their spouse or dependent, and any physically disabled voter who is unable to go to the polling location personally.

Absentee ballots were mailed to many parts of the world for this election from Bellingham to our traveling residents. Some of the more interesting locations were: Lithuania, Ireland, China, Germany, Japan, Canada, England, Iraq and Afghanistan.

ANNUAL TOWN CENSUS

The Board of Registrars conducted the Annual Town Census in January and mailed 5,790 census forms – one to each household in Town. The Town's population as of January 1, 2004 was certified as 15,347. This was an increase of 46 residents over the 2003 total of 15,301. (a complete tabulation of the town population back to 1765, is shown separately in the Town Clerk's report).

AGE STATISTICS

Infants	0 through 5	1,213
School Age Children	6 through 17	2,566
College Age	18 through 21	730
Adults	22 through 59	8,498
Seniors	60 through 89	2,314
"Super Seniors"	90 and over	26
TOTAL		15,347

A breakdown on ages will follow this report.

In closing, the Board wishes to thank Allice Manning for her assistance with the Annual Town Census. A very special "Thank You" to Assistant Town Clerk Florence MacLaughlin for her assistance to this board and the citizens of Bellingham during this very important election year.

Respectfully Submitted,



Gordon D. Curtis
Board of Registrars, Chairman

2004

Year of Birth	Age as of 01/01/04	MALE	FEMALE	TOTALS		Year of Birth	Age as of 01/01/04	MALE	FEMALE	TOTALS	
1904	99	0	1	1		1953	50	118	111	229	
1905	98	0	0	0		1954	49	114	124	238	
1906	97	0	1	1		1955	48	125	103	228	
1907	96	0	0	0	Super	1956	47	136	127	263	
1908	95	0	2	2	Seniors	1957	46	144	129	273	
1909	94	1	2	3	90+ years	1958	45	131	127	258	
1910	93	3	2	5	<u>26</u>	1959	44	127	135	262	
1911	92	0	4	4		1960	43	169	126	295	
1912	91	2	1	3		1961	42	155	176	331	
1913	90	1	6	7		1962	41	156	162	318	
1914	89	4	8	12		1963	40	141	152	293	
1915	88	4	6	10		1964	39	152	162	314	
1916	87	2	20	22		1965	38	154	145	299	
1917	86	8	13	21		1966	37	133	144	277	
1918	85	11	15	26		1967	36	142	146	288	
1919	84	13	11	24		1968	35	117	161	278	
1920	83	9	24	33		1969	34	135	141	276	
1921	82	20	33	53		1970	33	131	125	256	
1922	81	16	29	45		1971	32	121	131	252	
1923	80	18	39	57		1972	31	112	115	227	
1924	79	30	37	67		1973	30	89	106	195	
1925	78	25	30	55		1974	29	70	104	174	
1926	77	35	53	88		1975	28	68	81	149	
1927	76	35	46	81		1976	27	59	61	120	
1928	75	31	45	76		1977	26	78	74	152	
1929	74	34	50	84		1978	25	59	75	134	
1930	73	36	60	96		1979	24	65	58	123	
1931	72	40	40	80		1980	23	68	59	127	
1932	71	43	44	87		1981	22	79	71	150	
1933	70	39	38	77		1982	21	78	74	152	18 thru
1934	69	47	52	99		1983	20	103	82	185	59 years
1935	68	57	54	111		1984	19	100	91	191	<u>9228</u>
1936	67	48	66	114		1985	18	97	105	202	
1937	66	46	52	98		1986	17	107	137	244	
1938	65	66	52	118		1987	16	114	109	223	
1939	64	46	71	117	60 thru	1988	15	122	124	246	
1940	63	56	57	113	89 years	1989	14	118	113	231	
1941	62	61	75	136	<u>2314</u>	1990	13	107	106	213	
1942	61	75	77	152		1991	12	104	112	216	
1943	60	70	92	162		1992	11	115	95	210	
1944	59	56	77	133		1993	10	105	100	205	
1945	58	64	80	144		1994	9	97	111	208	6 thru
1946	57	99	89	188		1995	8	82	98	180	17 years
1947	56	101	82	183		1996	7	108	90	198	<u>2566</u>
1948	55	105	127	232		1997	6	87	105	192	
1949	54	100	110	210		1998	5	96	99	195	
1950	53	96	102	198		1999	4	88	98	186	
1951	52	106	105	211		2000	3	90	93	183	0 thru
1952	51	122	98	220		2001	2	100	87	187	5 years
						2002	1	107	115	222	<u>1213</u>
						2003	0	122	118	240	
									</		



TOWN OF BELLINGHAM

OFFICE OF THE BOARD OF SELECTMEN

BELLINGHAM, MASSACHUSETTS 02019

Tel. (508) - 966 - 5800

Fax (508) - 966 - 4425

ANNUAL REPORT OF THE BOARD OF SELECTMEN

As we put a closure on 2004, we have a lot to be proud of both as a community and a region. The Red Sox and Patriots have brought a lot of excitement into our lives while re-inventing the concept of team work; something we can all learn from in our everyday lives. The same approach in our local government is vital to achieving the success and stability we have enjoyed in recent years.

Financially, Bellingham continues to rely upon the conservative policies that have allowed us to maintain services during the current economic downturn. While revenue sharing from the State has dropped off dramatically, the sound investments and strengthened trust funds we have developed during more prosperous years have allowed us to continue balancing our budget without significant layoffs or reductions in services. Unfortunately, many positions have been eliminated through attrition due to budget uncertainties. Our goal in future years will be to restore these much needed positions, particularly within public safety.

During this past year, the Town Hall Office building finally broke ground. The new 13,000 sq. ft. building will be home to most Town offices and is expected to be complete mid-summer. After a number of setbacks with this project, we are optimistic the project will be completed on time and within budget.

Traffic improvements continue to be a major priority. The Town Center improvements will begin this summer. Although this work will be "interim" in nature, a new Town Hall entrance and the realignment at the merge of South Main Street and Rte. 140 will improve safety in the Center. The complete Town Center improvements are several years away. The long awaited signalization of Blackstone Street is well underway and a June completion date is expected.

Bellingham continues to be extremely attractive to developers. Dunkin Donuts is constructing their North-East Distribution Center on Depot Street. The 450,000 sq. ft. facility will be home to their corporate headquarters. On North Main Street, a 285 unit luxury apartment complex is under construction. Additionally, a 350,000 sq. ft. distribution center is being built at the intersection of Rte. 140 and Maple Street. This center will house the "Restaurant 99" headquarters along with several other businesses.

The Pearl Street Mill Committee continues to work toward creating an elderly housing center at the site of the former Pearl Street Mill. The Town acquired this property through a tax-taking and formed a Committee to create Senior Housing. The Committee intends to publish a "Request for Proposals" in the coming year which will invite proposals from developers. Ultimately, the long-term vision realizes a senior community with affordable apartments and some small retail features all within the mill complex.

On behalf of the Board of Selectmen, I thank all Town employees and volunteers for their tireless service to our community. Additionally, the close relationship municipal government enjoys with school leadership enables us to cooperatively address the difficult issues we face today in the best interest of the residents we serve. Bellingham is a much better place to live because of your dedication and pride. We look forward to the challenges of the coming year with the same great confidence and commitment as those who have served before us.

Ann L. Odabashian, Chairwoman

Paulette R. Zazza, Vice Chairwoman

Jerald A. Mayhew

Ronald A. Picard

Richard J. Martinelli



TOWN OF BELLINGHAM

CHIEF FINANCIAL OFFICER

TOWN HALL ANNEX

4 Mechanic Street

Bellingham, Massachusetts 02019

To The Honorable Board of Selectmen:

Report of the Chief Financial Officer

In accordance with Chapter 41, Section 61, of the Massachusetts General Laws, I hereby submit the annual report of the Chief Financial Officer for the fiscal year July 1, 2003 through June 30, 2004.

The Treasurer-Collector's cash was examined and found to be in balance. An audit of fiscal 2004 was performed and the results were publicly presented to the Board of Selectmen and the Finance Committee. The audit results from fiscal 2004 are included in this report. This information is available in the office of the Town Clerk and also on our web site.

Various financial reports are included in my annual report and cover all departments under the direction of the Finance Office including the Treasurer-Collector, Accounting, Assessors and Management Information Systems. All accounts are maintained under the Uniform Municipal Accounting System (UMAS) as promulgated by the state of Massachusetts and the Deputy Commissioner of Revenue. The method of accounting used is a cash basis/modified accrual fund basis that brings the town's accounting methods more closely into a GAAP basis of accounting that is used nationally. We implemented Governmental Accounting Standard Board (G.A.S.B.) Statement No. 34 in fiscal 2003 as mandated and are in our second year of full compliance with all audit requirements. This presents a completely new format of reporting for all municipalities in the country. This new presentation of financial information was first reflected in the fiscal 2003 financial statements and continues in this annual report.

Fiscal 2004 was a successful year for the town of Bellingham in spite of a weakened economy and reduced state aid. We have again pursued delinquent taxes aggressively. This contributed to our overall financial health. Continued financial management and planning are of utmost importance. The Financial Office continues to maintain a conservative approach to both revenue forecasting and expense budgeting. We continue to strive to provide the citizens of Bellingham with high quality, low cost services. Our web site is constantly undergoing improvements in order to provide citizens with current information from their desktops.

Many challenges lie in the months and years ahead. All communities in the state are feeling the economic decline; the Commonwealth is grappling with severe budget deficits in spite of increasing revenues. Careful financial management will insure that all services continue to be provided at reasonable cost to the citizens of Bellingham. We must maintain our financial "health" and fiscal prudence. The Finance Department strives to provide "oversight" for all financial assets of the town. We will be actively pursuing any and all measures to conserve revenues while streamlining proceeds used to provide service to the town of Bellingham and its citizenry.

I would like to thank the Board of Selectmen, the office of the Town Administrator and the Finance Committee for their continued support. Also, I would like to thank all town departments for their cooperation, as their support has been vital.

Respectfully submitted,

A handwritten signature in cursive script that reads "Marilyn A. Mathieu".

Marilyn A. Mathieu

Chief Financial Officer/MIS Director

YEAR-TO-DATE EXPENDITURE REPORT

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2004

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
010 TRASH-OPERATING FUND						
430 Solid Waste Collection/Disposl						
SALARIES	21,690.00	.00	.00	18,988.09	2,701.91	87.54
EXPENSES	1,121,055.00	.00	.00	1,052,638.33	68,416.67	93.90
Total 430 Solid Waste Collection/Disposl	1,142,745.00	.00	.00	1,071,626.42	71,118.58	93.78
Total 010 TRASH-OPERATING FUND	1,142,745.00	.00	.00	1,071,626.42	71,118.58	93.78
020 WATER-OPERATING						
450 WATER- OPERATING						
SALARIES	515,425.00	.00	.00	488,756.35	26,668.65	94.83
EXPENSES	1,125,050.00	.00	.00	1,101,567.55	23,482.45	97.91
Total 450 WATER- OPERATING	1,640,475.00	.00	.00	1,590,323.90	50,151.10	96.94
907 FISCAL 2003-ARTICLES	.00	195,888.79	.00	25,299.42	170,589.37	12.92
Total 907 FISCAL 2003-ARTICLES	.00	195,888.79	.00	25,299.42	170,589.37	12.92
950 ENCUMBRANCES	.00	2,187.37	.00	1,917.37	270.00	87.66
Total 950 ENCUMBRANCES	.00	2,187.37	.00	1,917.37	270.00	87.66
Total 020 WATER-OPERATING	1,640,475.00	198,076.16	.00	1,617,540.69	221,010.47	87.98
030 SEWER-OPERATING FUND						
460 SEWER - OPERATING						
SALARIES	91,595.00	.00	.00	76,536.09	15,058.91	83.56
EXPENSES	445,250.00	.00	.00	319,018.32	126,231.68	71.65
Total 460 SEWER - OPERATING	536,845.00	.00	.00	395,554.41	141,290.59	73.68
908 FISCAL 2004- ARTICLES	.00	15,000.00	.00	14,300.00	700.00	95.33
Total 908 FISCAL 2004- ARTICLES	.00	15,000.00	.00	14,300.00	700.00	95.33
950 ENCUMBRANCES	.00	23,900.00	.00	23,838.38	61.62	99.74
Total 950 ENCUMBRANCES	.00	23,900.00	.00	23,838.38	61.62	99.74
Total 030 SEWER-OPERATING FUND	536,845.00	38,900.00	.00	433,692.79	142,052.21	75.33

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2004

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
General Fund						
	.00	.00	.00	6,111.56	-6,111.56	.00
14 TOWN MEETING MODERATOR						
ELECTED/APPOINTED SALARIES	430.00	.00	.00	.00	430.00	.00
EXPENSES	90.00	.00	.00	.00	90.00	.00
total 114 TOWN MEETING MODERATOR	520.00	.00	.00	.00	520.00	.00
22 SELECTMEN						
ELECTED/APPOINTED BOARD	6,000.00	.00	.00	5,999.76	.24	100.00
SALARIES	46,000.00	.00	.00	46,000.00	.00	100.00
EXPENSES	36,701.00	29,925.00	.00	66,626.00	.00	100.00
total 122 SELECTMEN	88,701.00	29,925.00	.00	118,625.76	.24	100.00
23 TOWN ADMINISTRATOR						
SALARIES/CLERICAL SUPPORT	128,060.00	75.00	.00	128,134.16	.84	100.00
EXPENSES	7,700.00	.00	.00	6,705.36	994.64	87.08
total 123 TOWN ADMINISTRATOR	135,760.00	75.00	.00	134,839.52	995.48	99.27
31 FINANCE COMMITTEE						
SALARIES	2,700.00	.00	.00	2,700.00	.00	100.00
EXPENSES	2,375.00	.00	.00	715.66	1,659.34	30.13
total 131 FINANCE COMMITTEE	5,075.00	.00	.00	3,415.66	1,659.34	67.30
32 RESERVE FUND						
EXPENSES	150,000.00	-43,500.00	.00	.00	106,500.00	.00
total 132 RESERVE FUND	150,000.00	-43,500.00	.00	.00	106,500.00	.00
35 CHIEF FINANCIAL OFFICER						
SALARIES	174,400.00	.00	.00	162,817.56	11,582.44	93.36
EXPENSES	37,500.00	.00	.00	33,858.61	3,641.39	90.29
total 135 CHIEF FINANCIAL OFFICER	211,900.00	.00	.00	196,676.17	15,223.83	92.82
37 ASSESSORS						
ELECTED/APPOINTED BOARD SALARY	3,800.00	.00	.00	2,400.00	1,400.00	63.16
SALARIES	87,850.00	.00	.00	84,250.76	3,599.24	95.90
EXPENSES	23,700.00	.00	.00	22,625.10	1,074.90	95.46
total 137 ASSESSORS	115,350.00	.00	.00	109,275.86	6,074.14	94.73
38 TREASURER						
SALARIES	59,813.00	3,920.00	.00	62,306.38	1,426.62	97.76
EXPENSES	31,500.00	.00	.00	19,115.39	12,384.61	60.68

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2004

Account Description	Original Budget	Budget Transfers	Pre-Encumbe Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
Total 138 TREASURER	91,313.00	3,920.00	.00	81,421.77	13,811.23	85.50
139 TOWN COLLECTOR						
SALARIES	122,875.00	.00	.00	122,639.70	235.30	99.81
EXPENSES	65,351.00	.00	.00	58,910.60	6,440.40	90.14
Total 139 TOWN COLLECTOR	188,226.00	.00	.00	181,550.30	6,675.70	96.45
151 TOWN COUNSEL						
EXPENSES	70,000.00	.00	.00	69,996.56	3.44	100.00
Total 151 TOWN COUNSEL	70,000.00	.00	.00	69,996.56	3.44	100.00
152 PERSONNEL DEPARTMENT						
SALARIES	1,680.00	.00	.00	1,680.00	.00	100.00
EXPENSES	310.00	.00	.00	.00	310.00	.00
Total 152 PERSONNEL DEPARTMENT	1,990.00	.00	.00	1,680.00	310.00	84.42
154 MANAGEMENT INFORMATION SYSTEM						
SALARIES	58,650.00	.00	.00	58,450.00	200.00	99.66
EXPENSES	113,500.00	.00	.00	113,466.05	33.95	99.97
CAPITAL OUTLAY	35,000.00	.00	.00	32,690.83	2,309.17	93.40
Total 154 MANAGEMENT INFORMATION SYSTEM	207,150.00	.00	.00	204,606.88	2,543.12	98.77
156 TAX TITLE FORECLOSURE						
EXPENSES	1,500.00	5,000.00	.00	6,500.00	.00	100.00
Total 156 TAX TITLE FORECLOSURE	1,500.00	5,000.00	.00	6,500.00	.00	100.00
161 TOWN CLERK						
ELECTED/APPOINTED SALARY	53,164.00	.00	.00	53,164.00	.00	100.00
SALARIES	34,840.00	475.00	.00	35,311.66	3.34	99.99
EXPENSES	5,800.00	.00	.00	3,300.44	2,499.56	56.90
Total 161 TOWN CLERK	93,804.00	475.00	.00	91,776.10	2,502.90	97.35
162 ELECTIONS						
EXPENSES	21,800.00	.00	.00	20,239.84	1,560.16	92.84
Total 162 ELECTIONS	21,800.00	.00	.00	20,239.84	1,560.16	92.84
163 REGISTRATION						
SALARIES	1,400.00	.00	.00	1,400.00	.00	100.00
EXPENSES	8,100.00	.00	.00	6,665.34	1,434.66	82.29
Total 163 REGISTRATION	9,500.00	.00	.00	8,065.34	1,434.66	84.90

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2004

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
171 CONSERVATION COMMISSION						
SALARIES	35,000.00	.00	.00	33,570.16	1,429.84	95.91
EXPENSES	8,745.00	.00	.00	8,709.26	35.74	99.59
Total 171 CONSERVATION COMMISSION	43,745.00	.00	.00	42,279.42	1,465.58	96.65
172 PLANNING BOARD						
ELECTED SALARIES	5,000.00	.00	.00	2,833.34	2,166.66	56.67
SALARIES	48,300.00	.00	.00	48,266.74	33.26	99.93
EXPENSES	12,240.00	.00	.00	9,365.06	2,874.94	76.51
Total 172 PLANNING BOARD	65,540.00	.00	.00	60,465.14	5,074.86	92.26
173 ZONING BOARD OF APPEALS						
SALARIES	7,180.00	94.92	.00	7,275.04	-.12	100.00
EXPENSES	540.00	.00	.00	529.28	10.72	98.01
Total 173 ZONING BOARD OF APPEALS	7,720.00	94.92	.00	7,804.32	10.60	99.86
182 INDUSTRIAL DEVELOPMENT COMM						
EXPENSES	1.00	.00	.00	.00	1.00	.00
Total 182 INDUSTRIAL DEVELOPMENT COMM	1.00	.00	.00	.00	1.00	.00
183 COMMISSION ON DISABILITY						
SALARIES	1,200.00	.00	.00	1,100.00	100.00	91.67
EXPENSES	1,500.00	.00	.00	433.77	1,066.23	28.92
Total 183 COMMISSION ON DISABILITY	2,700.00	.00	.00	1,533.77	1,166.23	56.81
189 PUBLIC BUILDINGS MAINTENANCE						
SALARIES	76,296.00	650.00	.00	76,946.00	.00	100.00
EXPENSES	142,300.00	.00	.00	131,557.21	10,742.79	92.45
Total 189 PUBLIC BUILDINGS MAINTENANCE	218,596.00	650.00	.00	208,503.21	10,742.79	95.10
190 OTJ INJURY FOR DEDUCTIBLE						
EXPENSES	55,000.00	.00	.00	6,631.66	48,368.34	12.06
Total 190 OTJ INJURY FOR DEDUCTIBLE	55,000.00	.00	.00	6,631.66	48,368.34	12.06
191 WORKER'S COMPENSATION AGENT						
SALARIES	5,000.00	.00	.00	5,000.00	.00	100.00
Total 191 WORKER'S COMPENSATION AGENT	5,000.00	.00	.00	5,000.00	.00	100.00
192 EMPLOYEE SICK DAY BUY-BACK FD						
SALARIES	25,000.00	.00	.00	.00	25,000.00	.00
	.00	.00	.00	10,522.28	-10,522.28	.00

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2004

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
Total 192 EMPLOYEE SICK DAY BUY-BACK FD	25,000.00	.00	.00	10,522.28	14,477.72	42.09
193 PROPERTY & LIABILITY INSURANCE EXPENSES	325,000.00	.00	.00	286,865.96	38,134.04	88.27
Total 193 PROPERTY & LIABILITY INSURANCE	325,000.00	.00	.00	286,865.96	38,134.04	88.27
194 RETIREMENT ASSESSMENT EXPENSES	935,000.00	.00	.00	869,478.50	65,521.50	92.99
Total 194 RETIREMENT ASSESSMENT	935,000.00	.00	.00	869,478.50	65,521.50	92.99
195 MEDICARE/EMPLOYER SHARE EXPENSES	225,000.00	.00	.00	225,000.00	.00	100.00
Total 195 MEDICARE/EMPLOYER SHARE	225,000.00	.00	.00	225,000.00	.00	100.00
196 TOWN REPORTS EXPENSES	3,000.00	.00	.00	1,287.50	1,712.50	42.92
Total 196 TOWN REPORTS	3,000.00	.00	.00	1,287.50	1,712.50	42.92
197 PHYSICAL/OCCUPATIONAL HEALTH EXPENSES	32,000.00	.00	.00	27,806.79	4,193.21	86.90
Total 197 PHYSICAL/OCCUPATIONAL HEALTH	32,000.00	.00	.00	27,806.79	4,193.21	86.90
198 INSURANCE DEDUCTIBLE EXPENSES	20,000.00	.00	.00	18,109.69	1,890.31	90.55
Total 198 INSURANCE DEDUCTIBLE	20,000.00	.00	.00	18,109.69	1,890.31	90.55
199 DAMAGES TO PERSONS/PROPERTY EXPENSES	1.00	.00	.00	.00	1.00	.00
Total 199 DAMAGES TO PERSONS/PROPERTY	1.00	.00	.00	.00	1.00	.00
210 POLICE DEPARTMENT SALARIES	2,099,400.00	.00	.00	2,047,930.78	51,469.22	97.55
EXPENSES	147,700.00	.00	.00	139,954.17	7,745.83	94.76
Total 210 POLICE DEPARTMENT	2,247,100.00	.00	.00	2,187,884.95	59,215.05	97.36
220 FIRE DEPARTMENT SALARIES	1,370,404.00	.00	.00	1,238,782.10	131,621.90	90.40
EXPENSES	73,390.00	.00	.00	73,330.43	59.57	99.92
Total 220 FIRE DEPARTMENT	1,443,794.00	.00	.00	1,312,112.53	131,681.47	90.88

Town of Bellingham
YTD Expenditure Summary
Fiscal Year: 2004

Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
51 TOWN INSPECTOR						
SALARIES	111,101.00	2,250.00	.00	113,043.55	307.45	99.73
EXPENSES	6,300.00	.00	.00	5,238.68	1,061.32	83.15
total 251 TOWN INSPECTOR	117,401.00	2,250.00	.00	118,282.23	1,368.77	98.86
52 SEALERS OF WEIGHTS/MEASURES						
SALARIES	3,000.00	.00	.00	3,000.00	.00	100.00
EXPENSES	3,490.00	.00	.00	539.71	2,950.29	15.46
total 252 SEALERS OF WEIGHTS/MEASURES	6,490.00	.00	.00	3,539.71	2,950.29	54.54
53 INSPECTOR OF PLUMBING AND GAS						
SALARIES	21,416.00	5,000.00	.00	24,341.96	2,074.04	92.15
EXPENSES	525.00	.00	.00	250.69	274.31	47.75
total 253 INSPECTOR OF PLUMBING AND GAS	21,941.00	5,000.00	.00	24,592.65	2,348.35	91.28
55 ELECTRICAL INSPECTOR						
SALARIES	24,932.00	50.00	.00	24,981.88	.12	100.00
EXPENSES	710.00	.00	.00	275.50	434.50	38.80
total 255 ELECTRICAL INSPECTOR	25,642.00	50.00	.00	25,257.38	434.62	98.31
92 ANIMAL CONTROL						
SALARIES	94,365.00	-7,345.00	.00	77,708.00	9,312.00	89.30
EXPENSES	9,650.00	.00	.00	9,506.17	143.83	98.51
total 292 ANIMAL CONTROL	104,015.00	-7,345.00	.00	87,214.17	9,455.83	90.22
94 TREE WARDEN						
ELECTED/APPOINTED BOARD	4,232.00	.00	.00	3,879.37	352.63	91.67
SALARIES	3,720.00	.00	.00	787.79	2,932.21	21.18
EXPENSES	5,626.00	.00	.00	5,392.12	233.88	95.84
total 294 TREE WARDEN	13,578.00	.00	.00	10,059.28	3,518.72	74.09
99 AUXILIARY POLICE						
EXPENSES	4,766.00	.00	.00	4,760.94	5.06	99.89
total 299 AUXILIARY POLICE	4,766.00	.00	.00	4,760.94	5.06	99.89
00 SCHOOL DEPARTMENT						
ELECTED/APPOINTED BOARD	5,000.00	-.08	.00	4,999.92	.00	100.00
SCHOOL DEPARTMENT BUDGET	17,595,000.00	.08	.00	17,595,000.08	.00	100.00
total 300 SCHOOL DEPARTMENT	17,600,000.00	.00	.00	17,600,000.00	.00	100.00
02 BLACKSTONE VALLEY VOCATIONAL						
EXPENSES	284,847.00	.00	.00	284,847.00	.00	100.00

Town of Bellingham
YTD Expenditure Summary
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Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
Total 302 BLACKSTONE VALLEY VOCATIONAL	284,847.00	.00	.00	284,847.00	.00	100.00
303 SCHOOL TRANSPORTATION						
TRANSPORTATION EXPENSES SUMMARY	1,300,000.00	.00	.00	1,300,000.00	.00	100.00
Total 303 SCHOOL TRANSPORTATION	1,300,000.00	.00	.00	1,300,000.00	.00	100.00
421 HIGHWAY ADMINISTRATION						
SALARIES	77,228.00	.00	.00	77,228.00	.00	100.00
EXPENSES	25,400.00	.00	.00	25,400.00	.00	100.00
Total 421 HIGHWAY ADMINISTRATION	102,628.00	.00	.00	102,628.00	.00	100.00
422 HIGHWAY CONSTRUCTION/MAINT						
SALARIES	484,700.00	.00	.00	466,115.36	18,584.64	96.17
EXPENSES	213,700.00	.00	.00	213,700.00	.00	100.00
Total 422 HIGHWAY CONSTRUCTION/MAINT	698,400.00	.00	.00	679,815.36	18,584.64	97.34
423 SNOW AND ICE REMOVAL						
SALARIES	20,000.00	.00	.00	89,761.87	-69,761.87	448.81
EXPENSES	80,000.00	.00	.00	251,833.97	-171,833.97	314.79
Total 423 SNOW AND ICE REMOVAL	100,000.00	.00	.00	341,595.84	-241,595.84	341.60
424 STREET LIGHTING						
EXPENSES	135,000.00	.00	.00	116,502.58	18,497.42	86.30
Total 424 STREET LIGHTING	135,000.00	.00	.00	116,502.58	18,497.42	86.30
425 HIGHWAY MAINTENANCE						
EXPENSES	67,000.00	.00	.00	57,185.17	9,814.83	85.35
Total 425 HIGHWAY MAINTENANCE	67,000.00	.00	.00	57,185.17	9,814.83	85.35
426 GAS AND OIL						
EXPENSES	72,000.00	.00	.00	70,245.41	1,754.59	97.56
Total 426 GAS AND OIL	72,000.00	.00	.00	70,245.41	1,754.59	97.56
433 SOLID WASTE						
EXPENSES	177,000.00	.00	.00	176,618.85	381.15	99.78
Total 433 SOLID WASTE	177,000.00	.00	.00	176,618.85	381.15	99.78
439 SANITARY LANDFILL						
EXPENSES	5,000.00	.00	.00	2,039.20	2,960.80	40.78

Town of Bellingham
YTD Expenditure Summary
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Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
total 439 SANITARY LANDFILL	5,000.00	.00	.00	2,039.20	2,960.80	40.78
91 CEMETERY DEPARTMENT						
ELECTED/APPOINTED BOARD	3,600.00	.00	.00	1,200.00	2,400.00	33.33
EXPENSES	6,300.00	.00	.00	3,784.91	2,515.09	60.08
total 491 CEMETERY DEPARTMENT	9,900.00	.00	.00	4,984.91	4,915.09	50.35
510 BOARD OF HEALTH						
ELECTED/APPOINTED BOARD	3,000.00	.00	.00	3,000.00	.00	100.00
SALARIES	76,293.00	.00	.00	74,387.33	1,905.67	97.50
EXPENSES	15,040.00	-59.90	.00	10,362.53	4,617.57	69.18
total 510 BOARD OF HEALTH	94,333.00	-59.90	.00	87,749.86	6,523.24	93.08
41 COUNCIL ON AGING						
SALARIES	90,721.00	.00	.00	90,721.00	.00	100.00
EXPENSES	26,257.00	-255.00	.00	25,957.35	44.65	99.83
total 541 COUNCIL ON AGING	116,978.00	-255.00	.00	116,678.35	44.65	99.96
43 VETERANS SERVICES						
SALARIES	3,000.00	.00	.00	3,000.00	.00	100.00
EXPENSES	5,250.00	8,500.00	.00	10,750.75	2,999.25	78.19
total 543 VETERANS SERVICES	8,250.00	8,500.00	.00	13,750.75	2,999.25	82.09
49 VETERANS GRAVE AGENT						
SALARIES	600.00	.00	.00	.00	600.00	.00
EXPENSES	250.00	.00	.00	.00	250.00	.00
total 549 VETERANS GRAVE AGENT	850.00	.00	.00	.00	850.00	.00
610 LIBRARY						
ELECTED/APPOINTED BOARD	525.00	.00	.00	525.00	.00	100.00
SALARIES	241,978.00	.00	.00	235,968.68	6,009.32	97.52
EXPENSES	146,450.00	.00	.00	146,395.33	54.67	99.96
total 610 LIBRARY	388,953.00	.00	.00	382,889.01	6,063.99	98.44
630 PARKS AND RECREATION						
APPOINTED SALARIES	3,050.00	.00	.00	3,050.00	.00	100.00
SALARIES	47,500.00	.00	.00	41,653.75	5,846.25	87.69
EXPENSES	52,028.00	-9.00	.00	51,363.02	655.98	98.74
total 630 PARKS AND RECREATION	102,578.00	-9.00	.00	96,066.77	6,502.23	93.66
50 HISTORICAL COMMISSION						
EXPENSES	5,500.00	.00	.00	4,975.48	524.52	90.46

Town of Bellingham
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Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
Total 650 HISTORICAL COMMISSION	5,500.00	.00	.00	4,975.48	524.52	90.46
651 CULTURAL COUNCIL						
SALARIES	7,500.00	.00	.00	7,500.00	.00	100.00
EXPENSES	.00	.00	.00	.00	.00	.00
Total 651 CULTURAL COUNCIL	7,500.00	.00	.00	7,500.00	.00	100.00
660 MEMORIAL DAY/VETERANS						
EXPENSES	12,000.00	.00	.00	10,618.26	1,381.74	88.49
Total 660 MEMORIAL DAY/VETERANS	12,000.00	.00	.00	10,618.26	1,381.74	88.49
710 DEBT SERVICE-PRINCIPAL PAYMENT						
EXPENSES	3,000,000.00	.00	.00	2,927,171.04	72,828.96	97.57
Total 710 DEBT SERVICE-PRINCIPAL PAYMENT	3,000,000.00	.00	.00	2,927,171.04	72,828.96	97.57
715 DEBT SERVICE-INTEREST ON BONDS						
EXPENSES	2,500,000.00	-3,640.00	.00	2,250,766.40	245,593.60	90.16
Total 715 DEBT SERVICE-INTEREST ON BONDS	2,500,000.00	-3,640.00	.00	2,250,766.40	245,593.60	90.16
800 STATE/COUNTY ASSESSMENTS						
	.00	534,910.00	.00	585,331.00	-50,421.00	109.43
Total 800 STATE/COUNTY ASSESSMENTS	.00	534,910.00	.00	585,331.00	-50,421.00	109.43
907 FISCAL 2003-ARTICLES						
	.00	.00	.00	.00	.00	.00
Total 907 FISCAL 2003-ARTICLES	.00	.00	.00	.00	.00	.00
908 FISCAL 2004- ARTICLES						
	263,919.00	1,071,293.	.00	1,015,491.26	319,721.27	76.05
Total 908 FISCAL 2004- ARTICLES	263,919.00	1,071,293.	.00	1,015,491.26	319,721.27	76.05
921 BROUGHT FORWARD ARTICLES						
	.00	2,242,883.	.00	557,851.24	1,685,032.30	24.87
Total 921 BROUGHT FORWARD ARTICLES	.00	2,242,883.	.00	557,851.24	1,685,032.30	24.87
950 ENCUMBRANCES						
	.00	161,159.92	.00	57,615.15	103,544.77	35.75
Total 950 ENCUMBRANCES	.00	161,159.92	.00	57,615.15	103,544.77	35.75

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Account Description	Original Budget	Budget Transfers	Pre-Encumb& Encumbrance	Actual Expenditures	Remaining Balance	Pct Used
90 TRANSFER TO WORKMEN'S COMP						
INTER-FUND TRANSFER	25,000.00	.00	.00	25,000.00	.00	100.00
total 990 TRANSFER TO WORKMEN'S COMP	25,000.00	.00	.00	25,000.00	.00	100.00
91 TRANSFER TO UNEMPLOYMENT TRUST						
INTERFUND TRANSFERS	15,000.00	.00	.00	15,000.00	.00	100.00
total 991 TRANSFER TO UNEMPLOYMENT TRUST	15,000.00	.00	.00	15,000.00	.00	100.00
92 TRANSFER TO GROUP INS TRUST						
INTERFUND TRANSFER	1,750,000.00	240,000.00	.00	1,990,000.00	.00	100.00
total 992 TRANSFER TO GROUP INS TRUST	1,750,000.00	240,000.00	.00	1,990,000.00	.00	100.00
100 General Fund	36,183,255.00	4,251,378.	.00	37,660,690.29	2,773,942.72	93.14
GRAND TOTAL *****	39,503,320.00	4,488,354.	.00	40,783,550.19	3,208,123.98	92.71

FISCAL 2004 ANNUAL AUDIT REPORTS

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2004 For The Period Ending 06302004

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
1 POLICE, EXTRA WORK DETAIL					
35900 UNDESIGNATED FUND BALANCE	51,968.41		.00	.00	
42150 POLICE-OUTSIDE DETAIL FEE	.00		377,010.62	.00	
51540 EXTRA DUTY PAY	.00		.00	377,476.68	
tal 801 POLICE, EXTRA WORK DETAIL	51,968.41	.00	377,010.62	377,476.68	52,434.47
2 CUSTODIAL, EXTRA WORK DETAIL					
35900 UNDESIGNATED FUND BALANCE	-19.31		.00	.00	
42001 FEES	.00		32,456.98	.00	
51540 EXTRA DUTY PAY	.00		.00	31,508.42	
tal 802 CUSTODIAL, EXTRA WORK DETAIL	-19.31	.00	32,456.98	31,508.42	-967.87
3 FIRE, EXTRA WORK DETAIL					
35900 UNDESIGNATED FUND BALANCE	-750.36		.00	.00	
42001 FEES	.00		3,226.88	.00	
51540 EXTRA DUTY PAY	.00		.00	3,681.65	
tal 803 FIRE, EXTRA WORK DETAIL	-750.36	.00	3,226.88	3,681.65	-295.59
4 STATE LICENSES					
35900 UNDESIGNATED FUND BALANCE	-2,455.60		.00	.00	
42001 FEES	.00		2,737.25	.00	
42750 STATE FIREARMS LICENSES	.00		12,137.50	.00	
52750 STATE FIREARMS LICENSE FEES	.00		.00	11,625.00	
55001 AGENCY FEES REMITTED	.00		.00	2,946.50	
tal 804 STATE LICENSES	-2,455.60	.00	14,874.75	14,571.50	-2,758.85
5 STATE STREET BANK CHARGES					
35900 UNDESIGNATED FUND BALANCE	-17.25		.00	.00	
59040 TRANSFER TO GENERAL FUND	.00		.00	17.25	
tal 805 STATE STREET BANK CHARGES	-17.25	.00	.00	17.25	.00
6 LIBRARY, CUSTODIAL DETAIL					
35900 UNDESIGNATED FUND BALANCE	32.03		.00	.00	
42001 FEES	.00		35.00	.00	
49700 TRANSFER FROM GENERAL FUND	.00		32.03	.00	
tal 806 LIBRARY, CUSTODIAL DETAIL	32.03	.00	67.03	.00	-35.00

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2004 For The Period Ending 06302004

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
808 BEECHWOOD ROAD					
35900 UNDESIGNATED FUND BALANCE	-757.09		.00	.00	
Total 808 BEECHWOOD ROAD	-757.09	.00	.00	.00	-757.09
809 BHS STUDENT ACTIVITY FUND					
35900 UNDESIGNATED FUND BALANCE	-54,892.21		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		350.40	.00	
48000 MISCELLANEOUS REVENUE	.00		141,280.46	.00	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	158,947.83	
Total 809 BHS STUDENT ACTIVITY FUND	-54,892.21	.00	141,630.86	158,947.83	-37,575.24
810 BOND TAKINGS/COMPLIANCE CERTS					
35900 UNDESIGNATED FUND BALANCE	-30,261.32		.00	.00	
Total 810 BOND TAKINGS/COMPLIANCE CERTS	-30,261.32	.00	.00	.00	-30,261.32
813 ANP DECOMMISSIONING FUND					
35900 UNDESIGNATED FUND BALANCE	-175,000.00		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		5,214.96	.00	
48400 MISCELLANEOUS REVENUE	.00		35,000.00	.00	
Total 813 ANP DECOMMISSIONING FUND	-175,000.00	.00	40,214.96	.00	-215,214.96
***** GRAND TOTAL *****	-212,152.70	.00	609,482.08	586,203.33	-235,431.45

***** SELECTION LEGEND *****

Account Type: F R E
Fund: 801 TO 814

SPECIAL REVENUE FUND REPORT

This report details all Special Revenue Funds that the town of Bellingham maintains throughout the year by type:

Fund 200-299	School Grant Funds
Fund 300-399	School/Town Capital Project Funds
Fund 400-499	Town Grant Funds
Fund 500-599	School Revolving and/or Gift Funds
Fund 600-699	Town Revolving and/or Gift Funds
Fund 700-799	Trust Funds
Fund 800-899	School/Town Agency Funds

Please note that the balances reported are Fund Balances: therefore, a negative fund balance indicates a positive balance remaining.

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2004 For The Period Ending 06302004

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
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202 SCHOOL LUNCH					
35900 UNDESIGNATED FUND BALANCE	-26,316.72		.00	.00	
42920 SCHOOL LUNCH-RECEIPTS	.00		505,600.53	.00	
43100 FED REV PASS THRU STATE	.00		117,287.29	.00	
51130 PERMANENT PERSONNEL SALARIES	.00		.00	174,487.70	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	86,720.80	
51192 SCHOOL DEPT. SUBSTITUTES	.00		.00	11,322.00	
51450 SCHOOL DEPT CUSTODIANS	.00		.00	17,627.36	
52400 PROFESSIONAL SERVICES	.00		.00	76,269.73	
54161 SCHOOL LUNCH SUPPLIES	.00		.00	244,566.23	
Total 202 SCHOOL LUNCH	-26,316.72	.00	622,887.82	610,993.82	-38,210.72
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203 N C SHERIFF'S DARE GRANT					
35900 UNDESIGNATED FUND BALANCE	-41.11		.00	.00	
Total 203 N C SHERIFF'S DARE GRANT	-41.11	.00	.00	.00	-41.11
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205 CPC (E.C.CH188)					
43100 FED REV PASS THRU STATE	.00		96,741.00	.00	
51210 SCHOOL DEPT ADMIN-CERTIFIED	.00		.00	15,225.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	48,898.62	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	4,937.25	
52400 PROFESSIONAL SERVICES	.00		.00	24,125.20	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	439.13	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	3,115.80	
Total 205 CPC (E.C.CH188)	.00	.00	96,741.00	96,741.00	.00
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206 SPED EARLY CHILD GRANT					
43100 FED REV PASS THRU STATE	.00		28,920.00	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	26,532.00	
52270 PENSION IN GRANTS 9%	.00		.00	2,388.00	
Total 206 SPED EARLY CHILD GRANT	.00	.00	28,920.00	28,920.00	.00
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208 SUMMER PROG SPED EC GRANT					
43100 FED REV PASS THRU STATE	.00		5,107.00	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	2,351.09	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	1,600.00	
52400 PROFESSIONAL SERVICES	.00		.00	950.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	205.91	
Total 208 SUMMER PROG SPED EC GRANT	.00	.00	5,107.00	5,107.00	.00

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2004 For The Period Ending 06302004

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
209 CIRCUIT BREAKER FUND					
43300 OTHER STATE REVENUE	.00		61,238.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	97,989.00	
Total 209 CIRCUIT BREAKER FUND	.00	.00	61,238.00	97,989.00	36,751.00
210 SPED 94-142 ALLOC					
43100 FED REV PASS THRU STATE	.00		555,588.00	.00	
51210 SCHOOL DEPT ADMIN-CERTIFIED	.00		.00	29,710.12	
51260 SCHOOL DEPT TEACHERS	.00		.00	237,566.77	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	122,826.41	
52270 PENSION IN GRANTS 9%	.00		.00	22,481.00	
52400 PROFESSIONAL SERVICES	.00		.00	98,306.25	
52520 IN-STATE TRAVEL	.00		.00	3,160.00	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	6,402.09	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	35,135.36	
Total 210 SPED 94-142 ALLOC	.00	.00	555,588.00	555,588.00	.00
211 E C TRAINING: CURR & IEP STUDY					
43100 FED REV PASS THRU STATE	.00		3,500.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	85.00	
Total 211 E C TRAINING: CURR & IEP STUDY	.00	.00	3,500.00	85.00	-3,415.00
225 DRUG FREE SCHOOLS					
43100 FED REV PASS THRU STATE	.00		9,353.00	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	4,400.00	
52400 PROFESSIONAL SERVICES	.00		.00	611.53	
52520 IN-STATE TRAVEL	.00		.00	675.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	3,666.47	
Total 225 DRUG FREE SCHOOLS	.00	.00	9,353.00	9,353.00	.00
229 SPED COLLABORATIVE, ALT HIGH					
35900 UNDESIGNATED FUND BALANCE	-84,617.49		.00	.00	
42410 TUITION - SPED COLLABORATIVE	.00		620,299.00	.00	
51210 SCHOOL DEPT ADMIN-CERTIFIED	.00		.00	59,150.44	
51260 SCHOOL DEPT TEACHERS	.00		.00	439,429.84	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	94,062.04	
51450 SCHOOL DEPT CUSTODIANS	.00		.00	34,515.80	
52400 PROFESSIONAL SERVICES	.00		.00	4,895.08	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	55.36	

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2004 For The Period Ending 06302004

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 229 SPED COLLABORATIVE, ALT HIGH	-84,617.49	.00	620,299.00	632,108.56	-72,807.93
230 SPED COLLABORATIVE, ELEMENTARY					
35900 UNDESIGNATED FUND BALANCE	-117,949.64		.00	.00	
42410 TUITION - SPED COLLABORATIVE	.00		43,913.09	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	6,343.84	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	139.57	
52090 SCHOOL TRANSPORTATION	.00		.00	13,333.02	
Total 230 SPED COLLABORATIVE, ELEMENTARY	-117,949.64	.00	43,913.09	19,816.43	-142,046.30
231 EARLY CHILDH-TUIT CH53 E 1/2					
35900 UNDESIGNATED FUND BALANCE	-12,427.65		.00	.00	
42411 TUITION - EARLY CHILDHOOD	.00		236,650.28	.00	
51192 SCHOOL DEPT. SUBSTITUTES	.00		.00	984.42	
51210 SCHOOL DEPT ADMIN-CERTIFIED	.00		.00	18,122.71	
51230 SCHOOL DEPT OFFICE PERSONNEL	.00		.00	11,909.20	
51260 SCHOOL DEPT TEACHERS	.00		.00	103,879.45	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	55,604.16	
51450 SCHOOL DEPT CUSTODIANS	.00		.00	4,795.72	
52400 PROFESSIONAL SERVICES	.00		.00	1,231.00	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	820.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	422.21	
Total 231 EARLY CHILDH-TUIT CH53 E 1/2	-12,427.65	.00	236,650.28	197,768.87	-51,309.06
244 TITLE I					
35900 UNDESIGNATED FUND BALANCE	-13,704.15		.00	.00	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	10,147.50	
52270 PENSION IN GRANTS 9%	.00		.00	1,467.00	
52400 PROFESSIONAL SERVICES	.00		.00	1,338.01	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	263.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	488.64	
Total 244 TITLE I	-13,704.15	.00	.00	13,704.15	.00
245 TITLE I					
43100 FED REV PASS THRU STATE	.00		162,296.00	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	115,666.00	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	30,590.80	
52270 PENSION IN GRANTS 9%	.00		.00	10,410.00	
52400 PROFESSIONAL SERVICES	.00		.00	2,278.17	
52520 IN-STATE TRAVEL	.00		.00	1,610.40	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	1,740.63	

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2004 For The Period Ending 06302004

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 245 TITLE I	.00	.00	162,296.00	162,296.00	.00
250 TITLE V (FORMERLY TITLE VI)					
43100 FED REV PASS THRU STATE	.00		6,800.00	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	836.28	
52400 PROFESSIONAL SERVICES	.00		.00	2,198.00	
52520 IN-STATE TRAVEL	.00		.00	1,070.27	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	618.66	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	2,076.79	
Total 250 TITLE V (FORMERLY TITLE VI)	.00	.00	6,800.00	6,800.00	.00
269 SPED PROF.DEVELOPMENT GRANT					
43100 FED REV PASS THRU STATE	.00		21,964.00	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	3,681.49	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	3,222.35	
52400 PROFESSIONAL SERVICES	.00		.00	8,847.30	
52520 IN-STATE TRAVEL	.00		.00	6,046.86	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	166.00	
Total 269 SPED PROF.DEVELOPMENT GRANT	.00	.00	21,964.00	21,964.00	.00
288 ACADEMIC SUPPORT SERVICES					
43300 OTHER STATE REVENUE	.00		13,500.00	.00	
51210 SCHOOL DEPT ADMIN-CERTIFIED	.00		.00	1,075.00	
52080 TRANSFER TO STATE AGENCY-DOE	.00		.00	369.51	
52400 PROFESSIONAL SERVICES	.00		.00	11,538.75	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	516.74	
Total 288 ACADEMIC SUPPORT SERVICES	.00	.00	13,500.00	13,500.00	.00
290 TITLE II, PART A: IMPRV ED QUAL					
43100 FED REV PASS THRU STATE	.00		53,945.00	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	47,935.75	
51400 SCHOOL DEPT TEACHER AIDES	.00		.00	93.96	
52270 PENSION IN GRANTS 9%	.00		.00	3,366.00	
52400 PROFESSIONAL SERVICES	.00		.00	2,131.20	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	418.09	
Total 290 TITLE II, PART A: IMPRV ED QUAL	.00	.00	53,945.00	53,945.00	.00
291 TITLE II D, ENHANC ED/TECH FRM					
43100 FED REV PASS THRU STATE	.00		4,297.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	1,076.00	

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2004 For The Period Ending 06302004

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
52520 IN-STATE TRAVEL	.00		.00	249.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	2,972.00	
Total 291 TITLE II D, ENHANC ED/TECH FRM	.00	.00	4,297.00	4,297.00	.00
292 RESIDENTIAL TUIT (50/50 PROG)					
43100 FED REV PASS THRU STATE	.00		8,310.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	8,310.00	
Total 292 RESIDENTIAL TUIT (50/50 PROG)	.00	.00	8,310.00	8,310.00	.00
***** GRAND TOTAL *****	-255,056.76	.00	2,555,309.19	2,539,286.83	-271,079.12

***** SELECTION LEGEND *****

Account Type: F R E
Fund: 202 TO 292

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2004 For The Period Ending 06302004

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
01 SEWER PROJECT-PHASE I & II					
35900 UNDESIGNATED FUND BALANCE	-96,647.08		.00	.00	
Total 301 SEWER PROJECT-PHASE I & II	-96,647.08	.00	.00	.00	-96,647.08
03 SEWER-PHASE III					
35900 UNDESIGNATED FUND BALANCE	-20,460.44		.00	.00	
Total 303 SEWER-PHASE III	-20,460.44	.00	.00	.00	-20,460.44
04 SRF/PH III SEWER EXPANSION					
35900 UNDESIGNATED FUND BALANCE	26,937.32		.00	.00	
Total 304 SRF/PH III SEWER EXPANSION	26,937.32	.00	.00	.00	26,937.32
07 WATER SUPPLY WELL IMPROVEMENTS					
35900 UNDESIGNATED FUND BALANCE	-5,140.75		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	5,140.75	
Total 307 WATER SUPPLY WELL IMPROVEMENTS	-5,140.75	.00	.00	5,140.75	.00
08 PHASE 3 SEWER PLANNING					
35900 UNDESIGNATED FUND BALANCE	-346,782.02		.00	.00	
Total 308 PHASE 3 SEWER PLANNING	-346,782.02	.00	.00	.00	-346,782.02
09 WELL SITE ID/GENERATOR SPECS					
35900 UNDESIGNATED FUND BALANCE	-15,209.53		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	6,082.14	
Total 309 WELL SITE ID/GENERATOR SPECS	-15,209.53	.00	.00	6,082.14	-9,127.39
323 WELL # 12 ENG/LAND (FY 1995)					
35900 UNDESIGNATED FUND BALANCE	-189,986.20		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	15,025.07	
Total 323 WELL # 12 ENG/LAND (FY 1995)	-189,986.20	.00	.00	15,025.07	-174,961.13
45 DEPOT STREET BRIDGE					
35900 UNDESIGNATED FUND BALANCE	-3,981.41		.00	.00	

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2004 For The Period Ending 06302004

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 335 DEPOT STREET BRIDGE	-3,981.41	.00	.00	.00	-3,981.41
340 BOX POND					
35900 UNDESIGNATED FUND BALANCE	-9,623.05		.00	.00	
Total 340 BOX POND	-9,623.05	.00	.00	.00	-9,623.05
353 AMBULANCE (2002) \$200K					
35900 UNDESIGNATED FUND BALANCE	-2,184.75		.00	.00	
58510 CAPITAL OUTLAY-EQUIPMENT	.00		.00	2,146.25	
59020 TRANSFER TO SPECIAL REVENUE	.00		.00	38.50	
Total 353 AMBULANCE (2002) \$200K	-2,184.75	.00	.00	2,184.75	.00
355 TOWN COMPUTER LEASE					
35900 UNDESIGNATED FUND BALANCE	-37,186.44		.00	.00	
58510 CAPITAL OUTLAY-EQUIPMENT	.00		.00	10,149.66	
Total 355 TOWN COMPUTER LEASE	-37,186.44	.00	.00	10,149.66	-27,036.78
358 TOWN HALL RENOVATE(1998) 1.6M					
35900 UNDESIGNATED FUND BALANCE	-1,163,882.26		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	59,105.24	
Total 358 TOWN HALL RENOVATE(1998) 1.6M	-1,163,882.26	.00	.00	59,105.24	-1,104,777.02
361 SR HIGH/JR/SR HIGH (1998) (35M)					
35900 UNDESIGNATED FUND BALANCE	-199,542.31		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		214.40	.00	
49700 TRANSFER FROM GENERAL FUND	.00		31,250.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	134,427.88	
58510 CAPITAL OUTLAY-EQUIPMENT	.00		.00	15,454.91	
Total 361 SR HIGH/JR/SR HIGH (1998) (35M)	-199,542.31	.00	31,464.40	149,882.79	-81,123.92
364 MAPLE ST SEWER EXTENSION(1998)					
35900 UNDESIGNATED FUND BALANCE	-3,250.71		.00	.00	
Total 364 MAPLE ST SEWER EXTENSION(1998)	-3,250.71	.00	.00	.00	-3,250.71
365 TITLE V SEPTIC LOAN PROGRAM					
35900 UNDESIGNATED FUND BALANCE	-13,727.96		.00	.00	

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2004 For The Period Ending 06302004

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
52400 PROFESSIONAL SERVICES	.00		.00	15,527.96	
Total 365 TITLE V SEPTIC LOAN PROGRAM	-13,727.96	.00	.00	15,527.96	1,800.00
GRAND TOTAL *****	-2,080,667.59	.00	31,464.40	263,098.36	-1,849,033.63

SELECTION LEGEND *****

t Type: F R E
301 TO 373

Town of Bellingham
Special Revenue Fund Report
Fiscal Year: 2004 For The Period Ending 06302004

Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
401 FORMULA GRANT					
35900 UNDESIGNATED FUND BALANCE	169.43		.00	.00	
43300 OTHER STATE REVENUE	.00		10,219.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	7,047.15	
52020 POSTAGE	.00		.00	78.00	
52400 PROFESSIONAL SERVICES	.00		.00	1,915.89	
54150 MISCELLANEOUS SUPPLIES	.00		.00	1,141.58	
Total 401 FORMULA GRANT	169.43	.00	10,219.00	10,182.62	133.05
402 LIBRARY-M.E.G./L.I.G.					
35900 UNDESIGNATED FUND BALANCE	-46,797.62		.00	.00	
43300 OTHER STATE REVENUE	.00		15,323.86	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	5,840.60	
Total 402 LIBRARY-M.E.G./L.I.G.	-46,797.62	.00	15,323.86	5,840.60	-56,280.88
403 ELECTIONS-EXTENDED POLLING HRS					
43300 OTHER STATE REVENUE	.00		1,175.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	197.73	
52400 PROFESSIONAL SERVICES	.00		.00	977.27	
Total 403 ELECTIONS-EXTENDED POLLING HRS	.00	.00	1,175.00	1,175.00	.00
404 FEMA/MEMA STORM REIMBURSEMENT					
35900 UNDESIGNATED FUND BALANCE	-119,441.08		.00	.00	
43300 OTHER STATE REVENUE	.00		77,044.78	.00	
Total 404 FEMA/MEMA STORM REIMBURSEMENT	-119,441.08	.00	77,044.78	.00	-196,485.86
405 TOBACCO CONTROL GRANT					
35900 UNDESIGNATED FUND BALANCE	5,054.00		.00	.00	
43300 OTHER STATE REVENUE	.00		9,228.01	.00	
48000 MISCELLANEOUS REVENUE	.00		260.00	.00	
Total 405 TOBACCO CONTROL GRANT	5,054.00	.00	9,488.01	.00	-4,434.01
406 LAW ENFORCEMENT					
35900 UNDESIGNATED FUND BALANCE	-6,170.09		.00	.00	
Total 406 LAW ENFORCEMENT	-6,170.09	.00	.00	.00	-6,170.09
407 D.A.R.E. GRANT					
35900 UNDESIGNATED FUND BALANCE	856.79		.00	.00	

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
49700 TRANSFER FROM GENERAL FUND	.00		856.79	.00	
total 407 D.A.R.E. GRANT	856.79	.00	856.79	.00	.00
08 CULTURAL COUNCIL					
35900 UNDESIGNATED FUND BALANCE	-27,008.22		.00	.00	
42001 FEES	.00		860.00	.00	
43300 OTHER STATE REVENUE	.00		3,300.00	.00	
45001 EARNINGS ON INVESTMENT	.00		301.48	.00	
48300 GIFTS/DONATIONS	.00		50.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	5,922.91	
total 408 CULTURAL COUNCIL	-27,008.22	.00	4,511.48	5,922.91	-25,596.79
09 CDBG RECAPTURE FUNDS					
35900 UNDESIGNATED FUND BALANCE	-4,561.22		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		8,463.18	.00	
total 409 CDBG RECAPTURE FUNDS	-4,561.22	.00	8,463.18	.00	-13,024.40
10 CDBG PROGRAM INCOME					
35900 UNDESIGNATED FUND BALANCE	-23,580.50		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		909.11	.00	
48400 MISCELLANEOUS REVENUE	.00		74,561.75	.00	
52400 PROFESSIONAL SERVICES	.00		.00	1,872.29	
59021 TRANSFER TO COMMUNITY DEV FUND	.00		.00	95,000.00	
total 410 CDBG PROGRAM INCOME	-23,580.50	-10.15	75,470.86	96,872.29	-2,189.22
13 HIGHWAY IMPROVEMENT FUND					
35900 UNDESIGNATED FUND BALANCE	-14,834.36		.00	.00	
43300 OTHER STATE REVENUE	.00		239,378.48	.00	
58611 CAPITAL OUTLAY - MA 38324	.00		.00	3,721.00	
58612 CAPITAL OUTLAY - 3501-2-235024	.00		.00	12,779.75	
58613 CAPITAL OUTLAY - 25013 53C	.00		.00	58,881.35	
58614 CAPITAL OUTLAY - CH 246 A	.00		.00	174,465.37	
total 413 HIGHWAY IMPROVEMENT FUND	-14,834.36	.00	239,378.48	249,847.47	-4,365.37
14 BULLET PROOF VESTS-STATE GRANT					
35900 UNDESIGNATED FUND BALANCE	-3,393.05		.00	.00	
total 414 BULLET PROOF VESTS-STATE GRANT	-3,393.05	.00	.00	.00	-3,393.05

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
415 COPS FAST 1996 FEDERAL GRANT					
35900 UNDESIGNATED FUND BALANCE	-25,882.42		.00	.00	
43100 FED REV PASS THRU STATE	.00		4,807.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	4,275.00	
Total 415 COPS FAST 1996 FEDERAL GRANT	-25,882.42	.00	4,807.00	4,275.00	-26,414.42
417 COMMUNITY POLICING GRANT					
35900 UNDESIGNATED FUND BALANCE	1,682.20		.00	.00	
43300 OTHER STATE REVENUE	.00		19,200.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	4,099.52	
52400 PROFESSIONAL SERVICES	.00		.00	125.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	160.78	
Total 417 COMMUNITY POLICING GRANT	1,682.20	.00	19,200.00	4,385.30	-13,132.50
418 FIRE S.A.F.E. GRANT					
43300 OTHER STATE REVENUE	.00		1,305.00	.00	
51500 OVERTIME WAGES	.00		.00	1,305.00	
Total 418 FIRE S.A.F.E. GRANT	.00	.00	1,305.00	1,305.00	.00
419 SATURN POLICE PUBL SAF EQPT GR					
35900 UNDESIGNATED FUND BALANCE	-30,500.00		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	23,994.20	
Total 419 SATURN POLICE PUBL SAF EQPT GR	-30,500.00	.00	.00	23,994.20	-6,505.80
420 POLICE '97 BLOCK GRANT					
35900 UNDESIGNATED FUND BALANCE	-54.91		.00	.00	
Total 420 POLICE '97 BLOCK GRANT	-54.91	.00	.00	.00	-54.91
421 COMMUNITY SEPTIC MGMT PROGRAM					
35900 UNDESIGNATED FUND BALANCE	-36,758.11		.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	200.00	
52400 PROFESSIONAL SERVICES	.00		.00	750.00	
54080 OFFICE EQUIPMENT	.00		.00	527.70	
54150 MISCELLANEOUS SUPPLIES	.00		.00	10,235.00	
Total 421 COMMUNITY SEPTIC MGMT PROGRAM	-36,758.11	.00	.00	11,712.70	-25,045.41
423 COMMUNITY DEV BLOCK GRT/R R F					
35900 UNDESIGNATED FUND BALANCE	-34,650.73		.00	.00	

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
43319 TRANS FROM CDBG PROGR INC FUND	.00		35,000.00	.00	
43322 MSCDBG HOUSING 2001 GRANT	.00		15,350.00	.00	
43323 MSCDBG HOUSING 2003 GRANT	.00		168,650.00	.00	
51110 DEPARTMENT HEAD SALARY	.00		.00	28,550.00	
51120 ADMINISTRATIVE PERSONNEL SAL	.00		.00	27,425.00	
51121 ADMINISTRATIVE PERSONNEL	.00		.00	11,750.00	
51148 HOUSING REHAB SPECIALIST	.00		.00	17,750.00	
52030 TELEPHONE	.00		.00	592.54	
52100 ELECTRICITY	.00		.00	169.74	
52900 MISC SERVICES OR OTHER COSTS	.00		.00	6,970.25	
54150 MISCELLANEOUS SUPPLIES	.00		.00	1,550.00	
58903 CAPITAL OUTLAY-CDBG LOANS	.00		.00	194,695.71	
tal 423 COMMUNITY DEV BLOCK GRT/R R F	-34,650.73	10.15	219,000.00	289,453.24	35,812.66
4 DARE "LIFTING UP" WELLNESS GRT					
35900 UNDESIGNATED FUND BALANCE	5,218.45		.00	.00	
49700 TRANSFER FROM GENERAL FUND	.00		5,218.45	.00	
tal 424 DARE "LIFTING UP" WELLNESS GRT	5,218.45	.00	5,218.45	.00	.00
5 COPS MORE F/Y 99 FED GRT					
35900 UNDESIGNATED FUND BALANCE	-8,348.24		.00	.00	
tal 425 COPS MORE F/Y 99 FED GRT	-8,348.24	.00	.00	.00	-8,348.24
7 SILVER LK DAM REPAIR D.E.M. GR					
35900 UNDESIGNATED FUND BALANCE	-25,187.15		.00	.00	
tal 427 SILVER LK DAM REPAIR D.E.M. GR	-25,187.15	.00	.00	.00	-25,187.15
0 D.E.P. WELLHEAD PROTECTION GRT					
35900 UNDESIGNATED FUND BALANCE	4.29		.00	.00	
49700 TRANSFER FROM GENERAL FUND	.00		4.29	.00	
tal 430 D.E.P. WELLHEAD PROTECTION GRT	4.29	.00	4.29	.00	.00
2 TREE FOR ALL DEM FORESTRY GRT					
35900 UNDESIGNATED FUND BALANCE	-3,482.71		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	47.04	
tal 432 TREE FOR ALL DEM FORESTRY GRT	-3,482.71	.00	.00	47.04	-3,435.67

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433 PLYMOUTH RD STRMWTR D E P GRT					
43300 OTHER STATE REVENUE	.00		10,800.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	12,000.00	
Total 433 PLYMOUTH RD STRMWTR D E P GRT	.00	.00	10,800.00	12,000.00	1,200.00
434 G I S MAPPING GRANT					
35900 UNDESIGNATED FUND BALANCE	-10,000.00		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	10,000.00	
Total 434 G I S MAPPING GRANT	-10,000.00	.00	.00	10,000.00	.00
435 ALL HAZARDS EOP GRANT (MEMA)					
43300 OTHER STATE REVENUE	.00		3,900.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	900.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	143.35	
Total 435 ALL HAZARDS EOP GRANT (MEMA)	.00	.00	3,900.00	1,043.35	-2,856.65
***** GRAND TOTAL *****	-407,665.25	.00	706,166.18	728,056.72	-385,774.71

===== SELECTION LEGEND =====

Account Type: F R E
Fund: 401 TO 436

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
1 CABLE CLUB GIFT					
48300 GIFTS/DONATIONS	.00		2,039.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	2,039.00	
tal 501 CABLE CLUB GIFT	.00	.00	2,039.00	2,039.00	.00
2 ALTERNATIVE PRINTING S 53 E1/2					
35900 UNDESIGNATED FUND BALANCE	-31,551.19		.00	.00	
42001 FEES	.00		61,621.62	.00	
51130 PERMANENT PERSONNEL SALARIES	.00		.00	34,355.00	
52400 PROFESSIONAL SERVICES	.00		.00	27,586.46	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	9,507.79	
tal 502 ALTERNATIVE PRINTING S 53 E1/2	-31,551.19	.00	61,621.62	71,449.25	-21,723.56
6 SUMMER SCHOOL TUITION					
35900 UNDESIGNATED FUND BALANCE	-32,489.21		.00	.00	
42405 TUITION - FULL TIME	.00		75,353.60	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	38,000.00	
51430 SCHOOL DEPT LIBRARY PERSONNEL	.00		.00	1,612.50	
51480 SCHOOL DEPT MISCELLANEOUS	.00		.00	32,647.00	
52400 PROFESSIONAL SERVICES	.00		.00	300.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	3,837.22	
tal 506 SUMMER SCHOOL TUITION	-32,489.21	.00	75,353.60	76,396.72	-31,446.09
0 ATHLETIC REVOLVING					
35900 UNDESIGNATED FUND BALANCE	-13,183.08		.00	.00	
42001 FEES	.00		64,094.00	.00	
51260 SCHOOL DEPT TEACHERS	.00		.00	3,902.00	
52400 PROFESSIONAL SERVICES	.00		.00	32,295.19	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	22,085.03	
tal 510 ATHLETIC REVOLVING	-13,183.08	.00	64,094.00	58,282.22	-18,994.86
1 TEACHER INCENTIVE					
35900 UNDESIGNATED FUND BALANCE	-54,180.40		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		970.05	.00	
49700 TRANSFER FROM GENERAL FUND	.00		21,818.00	.00	
51130 PERMANENT PERSONNEL SALARIES	.00		.00	23,850.00	
tal 511 TEACHER INCENTIVE	-54,180.40	.00	22,788.05	23,850.00	-53,118.45
2 SCHOOL RENTAL MAINTENANCE					
35900 UNDESIGNATED FUND BALANCE	-20,774.50		.00	.00	

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
48400 MISCELLANEOUS REVENUE	.00		47,198.53	.00	
51450 SCHOOL DEPT CUSTODIANS	.00		.00	245.67	
52200 GROUNDS/BLDG MNT COSTS/CONTRAC	.00		.00	14,159.16	
52240 EQUIP MAINT COSTS/CONTRACTS	.00		.00	225.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	7,151.00	
Total 512 SCHOOL RENTAL MAINTENANCE	-20,774.50	.00	47,198.53	21,780.83	-46,192.20
513 LOST BOOK FEES					
42001 FEES	.00		8,056.00	.00	
54100 BOOKS AND PERIODICALS	.00		.00	7,839.99	
Total 513 LOST BOOK FEES	.00	.00	8,056.00	7,839.99	-216.01
516 KINDERGARTEN TUITION					
35900 UNDESIGNATED FUND BALANCE	-91,087.01		.00	.00	
42405 TUITION - FULL TIME	.00		80,864.00	.00	
Total 516 KINDERGARTEN TUITION	-91,087.01	.00	80,864.00	.00	-171,951.01
517 L.S.D.O. TUITIONS					
35900 UNDESIGNATED FUND BALANCE	-.05		.00	.00	
42412 TUITION - L.S.D.O.	.00		500.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	500.00	
Total 517 L.S.D.O. TUITIONS	-.05	.00	500.00	500.00	-.05
518 AFTER SCHOOL PROGRAMS					
35900 UNDESIGNATED FUND BALANCE	-2,730.03		.00	.00	
42413 TUITION - AFTER SCHOOL PROGRAM	.00		100.00	.00	
54160 SCHOOL/CLASS SUPPLIES	.00		.00	1,582.73	
Total 518 AFTER SCHOOL PROGRAMS	-2,730.03	.00	100.00	1,582.73	-1,247.30
***** GRAND TOTAL *****	-245,995.47	.00	362,614.80	263,720.74	-344,889.53

***** SELECTION LEGEND *****

Account Type: F R E

Fund: 501 TO 519

Town of Bellingham
Special Revenue Fund Report
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
01 RESTITUTION RECOVERY					
35900 UNDESIGNATED FUND BALANCE	-5,071.48		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		1,670.00	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	700.00	
total 601 RESTITUTION RECOVERY	-5,071.48	.00	1,670.00	700.00	-6,041.48
02 INSURANCE RECOVERY <\$20,000.00					
35900 UNDESIGNATED FUND BALANCE	1,111.84		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		81,122.11	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	5,147.40	
52400 PROFESSIONAL SERVICES	.00		.00	38,153.92	
54150 MISCELLANEOUS SUPPLIES	.00		.00	1,660.00	
total 602 INSURANCE RECOVERY <\$20,000.00	1,111.84	.00	81,122.11	44,961.32	-35,048.95
03 SALE OF LAND OF LOW VALUE					
35900 UNDESIGNATED FUND BALANCE	-4,571.83		.00	.00	
total 603 SALE OF LAND OF LOW VALUE	-4,571.83	.00	.00	.00	-4,571.83
04 SALE OF REAL ESTATE					
35900 UNDESIGNATED FUND BALANCE	-100.00		.00	.00	
total 604 SALE OF REAL ESTATE	-100.00	.00	.00	.00	-100.00
05 SALE OF CEMETERY LOTS					
35900 UNDESIGNATED FUND BALANCE	-7,915.00		.00	.00	
total 605 SALE OF CEMETERY LOTS	-7,915.00	.00	.00	.00	-7,915.00
07 ARCAND SWIM PROG-CH 53 E 1/2					
35900 UNDESIGNATED FUND BALANCE	-704.30		.00	.00	
42001 FEES	.00		2,100.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	2,802.25	
total 607 ARCAND SWIM PROG-CH 53 E 1/2	-704.30	.00	2,100.00	2,802.25	-2.05
08 WETLANDS PROTECTION					
35900 UNDESIGNATED FUND BALANCE	-40,433.01		.00	.00	
39300 EXPENDITURE	11,113.56		.00	.00	
42001 FEES	.00		5,118.00	.00	

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 608 WETLANDS PROTECTION	-29,319.45	.00	5,118.00	.00	-34,437.45
609 FIRE PREVENTION GIFT ACCOUNT					
35900 UNDESIGNATED FUND BALANCE	-1,472.12		.00	.00	
48300 GIFTS/DONATIONS	.00		1,000.00	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	558.75	
Total 609 FIRE PREVENTION GIFT ACCOUNT	-1,472.12	.00	1,000.00	558.75	-1,913.37
610 FIRE-RESCUE GIFT ACCOUNT					
35900 UNDESIGNATED FUND BALANCE	-2,272.24		.00	.00	
Total 610 FIRE-RESCUE GIFT ACCOUNT	-2,272.24	.00	.00	.00	-2,272.24
611 TOWN RENTAL PROPERTY					
35900 UNDESIGNATED FUND BALANCE	-26,992.94		.00	.00	
48410 RENTAL-26 PEARL STREET METRO	.00		13,000.00	.00	
48421 RENTAL - 23 PEARL ST KAR KARE	.00		6,100.00	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	1,960.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	575.00	
Total 611 TOWN RENTAL PROPERTY	-26,992.94	.00	19,100.00	2,535.00	-43,557.94
612 SILVER LAKE ADM FEE-CH 53 E1/2					
35900 UNDESIGNATED FUND BALANCE	-.08		.00	.00	
Total 612 SILVER LAKE ADM FEE-CH 53 E1/2	-.08	.00	.00	.00	-.08
613 COMPOST BINS-CHAP 53 E 1/2					
35900 UNDESIGNATED FUND BALANCE	-417.00		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		93.00	.00	
Total 613 COMPOST BINS-CHAP 53 E 1/2	-417.00	.00	93.00	.00	-510.00
617 CELEBRATION GIFT ACCOUNT					
35900 UNDESIGNATED FUND BALANCE	-1,795.09		.00	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	1,795.09	
Total 617 CELEBRATION GIFT ACCOUNT	-1,795.09	.00	.00	1,795.09	.00
618 COA, VAN / SHED GIFTS FUND					
35900 UNDESIGNATED FUND BALANCE	-5,171.30		.00	.00	

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48300 GIFTS/DONATIONS	.00		1,020.00	.00	
48316 COA SR CENTER SHED GIFTS	.00		5,000.00	.00	
54086 COA SR CENTER SHED EXPENSE	.00		.00	4,688.18	
54150 MISCELLANEOUS SUPPLIES	.00		.00	3,458.34	
tal 618 COA, VAN / SHED GIFTS FUND	-5,171.30	.00	6,020.00	8,146.52	-3,044.78
0 POLICE-DARE GIFT ACCOUNT					
35900 UNDESIGNATED FUND BALANCE	-6,112.39		.00	.00	
48300 GIFTS/DONATIONS	.00		3,857.50	.00	
48400 MISCELLANEOUS REVENUE	.00		205.00	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	10,211.89	
tal 620 POLICE-DARE GIFT ACCOUNT	-6,112.39	.00	4,062.50	10,211.89	37.00
2 100TH ANNIVERSARY BOOK GIFT					
35900 UNDESIGNATED FUND BALANCE	-294.60		.00	.00	
tal 622 100TH ANNIVERSARY BOOK GIFT	-294.60	.00	.00	.00	-294.60
3 PARKS/MACY RECREATION GIFT					
48300 GIFTS/DONATIONS	.00		500.00	.00	
tal 623 PARKS/MACY RECREATION GIFT	.00	.00	500.00	.00	-500.00
5 POLICE K-9 & FIRING RANGE GIFT					
35900 UNDESIGNATED FUND BALANCE	-692.34		.00	.00	
48300 GIFTS/DONATIONS	.00		2,400.00	.00	
tal 625 POLICE K-9 & FIRING RANGE GIFT	-692.34	.00	2,400.00	.00	-3,092.34
7 SEWER GIFT ACCOUNT					
35900 UNDESIGNATED FUND BALANCE	-4,676.59		.00	.00	
tal 627 SEWER GIFT ACCOUNT	-4,676.59	.00	.00	.00	-4,676.59
8 UPPER TOWN HALL GIFT					
35900 UNDESIGNATED FUND BALANCE	-375.89		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		117,633.55	.00	
52400 PROFESSIONAL SERVICES	.00		.00	117,633.55	
tal 628 UPPER TOWN HALL GIFT	-375.89	.00	117,633.55	117,633.55	-375.89

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
629 HAZARDOUS WASTE GIFT					
35900 UNDESIGNATED FUND BALANCE	-300.00		.00	.00	
Total 629 HAZARDOUS WASTE GIFT	-300.00	.00	.00	.00	-300.00
631 HISTORICAL COMM GIFT CH53 E1/2					
35900 UNDESIGNATED FUND BALANCE	-1,421.14		.00	.00	
Total 631 HISTORICAL COMM GIFT CH53 E1/2	-1,421.14	.00	.00	.00	-1,421.14
632 LIBRARY-FINE REVOLVING CH53E					
35900 UNDESIGNATED FUND BALANCE	-7,137.25		.00	.00	
42001 FEES	.00		7,058.56	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	59.88	
54150 MISCELLANEOUS SUPPLIES	.00		.00	9,732.88	
Total 632 LIBRARY-FINE REVOLVING CH53E	-7,137.25	.00	7,058.56	9,792.76	-4,403.05
633 PARKS-SUMMER PROG CH 53E1/2					
35900 UNDESIGNATED FUND BALANCE	-292.89		.00	.00	
Total 633 PARKS-SUMMER PROG CH 53E1/2	-292.89	.00	.00	.00	-292.89
634 COA-SOCIAL DAYCARE					
35900 UNDESIGNATED FUND BALANCE	-6,333.41		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		40,042.50	.00	
51140 PART-TIME PERSONNEL SALARIES	.00		.00	24,029.15	
51141 PART/TIME PERSONNEL	.00		.00	5,569.70	
52400 PROFESSIONAL SERVICES	.00		.00	4,443.14	
52500 DUES/MEMBERSHIPS	.00		.00	29.95	
54090 OFFICE SUPPLIES	.00		.00	3,789.27	
Total 634 COA-SOCIAL DAYCARE	-6,333.41	.00	40,042.50	37,861.21	-8,514.70
635 COA, HALL RENTAL/FUEL ASSISTNC					
35900 UNDESIGNATED FUND BALANCE	-185.90		.00	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	184.86	
Total 635 COA, HALL RENTAL/FUEL ASSISTNC	-185.90	.00	.00	184.86	-1.04
636 NORMA ROGERS MEMORIAL GIFT					
35900 UNDESIGNATED FUND BALANCE	-65.00		.00	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	26.93	

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
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total 636 NORMA ROGERS MEMORIAL GIFT	-65.00	.00	.00	26.93	-38.07
37 LIBRARY EXPENDABLE TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-129.54		.00	.00	
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total 637 LIBRARY EXPENDABLE TRUST FUND	-129.54	.00	.00	.00	-129.54
38 CEMETERY EXPENDABLE TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-374.73		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		4.77	.00	
48019 CEMETERY OPENINGS FEES	.00		150.00	.00	
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total 638 CEMETERY EXPENDABLE TRUST FUND	-374.73	.00	154.77	.00	-529.50
39 AMBULANCE-RECEIPTS RESERVED					
35900 UNDESIGNATED FUND BALANCE	-252,858.64		.00	.00	
42250 AMBULANCE RECEIPTS	.00		209,897.03	.00	
49702 TRANSFER FROM CAPITAL PROJ FD	.00		38.50	.00	
59040 TRANSFER TO GENERAL FUND	.00		.00	177,700.00	
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total 639 AMBULANCE-RECEIPTS RESERVED	-252,858.64	.00	209,935.53	177,700.00	-285,094.17
40 LAW ENFORCEMENT TRUST					
35900 UNDESIGNATED FUND BALANCE	-172.13		.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	167.83	
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total 640 LAW ENFORCEMENT TRUST	-172.13	.00	.00	167.83	-4.30
44 BIKE PATROL GIFTS					
35900 UNDESIGNATED FUND BALANCE	-250.00		.00	.00	
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total 644 BIKE PATROL GIFTS	-250.00	.00	.00	.00	-250.00
45 TOWN COMMON GIFTS					
35900 UNDESIGNATED FUND BALANCE	-10,421.41		.00	.00	
48300 GIFTS/DONATIONS	.00		500.00	.00	
49701 TRANSFER FROM SPECIAL REV PD	.00		1,435.00	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	2,300.00	
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total 645 TOWN COMMON GIFTS	-10,421.41	.00	1,935.00	2,300.00	-10,056.41

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
646 TOWN COMMON BUY A BRICK					
35900 UNDESIGNATED FUND BALANCE	-2,161.50		.00	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	726.50	
59020 TRANSFER TO SPECIAL REVENUE	.00		.00	1,435.00	
Total 646 TOWN COMMON BUY A BRICK	-2,161.50	.00	.00	2,161.50	.00
648 PLANNING BOARD REVOLVING					
35900 UNDESIGNATED FUND BALANCE	-7,216.47		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		32,500.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	26,712.00	
Total 648 PLANNING BOARD REVOLVING	-7,216.47	.00	32,500.00	26,712.00	-13,004.47
651 TOWN COMMON MAINT CH53 E 1/2					
35900 UNDESIGNATED FUND BALANCE	-3,322.52		.00	.00	
42001 FEES	.00		11,116.66	.00	
42006 USER FEE-TOWN COM (REFUNDABLE)	.00		250.00	.00	
45001 EARNINGS ON INVESTMENT	.00		69.18	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	11,922.42	
Total 651 TOWN COMMON MAINT CH53 E 1/2	-3,322.52	.00	11,435.84	11,922.42	-2,835.94
652 ELDERLY RECREATION GIFT FUND					
35900 UNDESIGNATED FUND BALANCE	-7,275.39		.00	.00	
48300 GIFTS/DONATIONS	.00		38,898.00	.00	
48314 NEW SENIOR CENTER GIFTS	.00		5,100.00	.00	
48315 COA ROAD RACE PROCEEDS	.00		3,398.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	32,220.50	
54150 MISCELLANEOUS SUPPLIES	.00		.00	801.09	
54604 NEW SENIOR CTR GIFT EXPENSES	.00		.00	2,419.93	
54605 HEALTH/EXCERCISE EXP (ROADRACE)	.00		.00	3,198.79	
Total 652 ELDERLY RECREATION GIFT FUND	-7,275.39	.00	47,396.00	38,640.31	-16,031.08
654 NEXTEL GIFT FUND CH53 E 1/2					
35900 UNDESIGNATED FUND BALANCE	-578.56		.00	.00	
42001 FEES	.00		105.00	.00	
48007 MISC REIMBURSEMENTS	.00		941.25	.00	
48300 GIFTS/DONATIONS	.00		22,907.92	.00	
52400 PROFESSIONAL SERVICES	.00		.00	19,085.59	
Total 654 NEXTEL GIFT FUND CH53 E 1/2	-578.56	.00	23,954.17	19,085.59	-5,447.14

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
65 4TH OF JULY GIFT FUND					
35900 UNDESIGNATED FUND BALANCE	-16,153.68		.00	.00	
48300 GIFTS/DONATIONS	.00		24,553.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	24,204.91	
total 655 4TH OF JULY GIFT FUND	-16,153.68	.00	24,553.00	24,204.91	-16,501.77
67 VETERANS MEMORIAL GIFT FUND					
35900 UNDESIGNATED FUND BALANCE	-7,632.92		.00	.00	
48300 GIFTS/DONATIONS	.00		550.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	3,061.25	
54150 MISCELLANEOUS SUPPLIES	.00		.00	155.00	
total 657 VETERANS MEMORIAL GIFT FUND	-7,632.92	.00	550.00	3,216.25	-4,966.67
68 TOWN ENGINEERING SERVICES					
35900 UNDESIGNATED FUND BALANCE	-12,486.63		.00	.00	
48450 R K PLAZA TRAFFIC REVIEW	.00		3,800.00	.00	
48452 R K PLAZA ENGINEERING REVIEW	.00		2,995.00	.00	
48455 FROZEN ROPES ENGINEERING REVW	.00		1,000.00	.00	
48459 LORUSSO FIRE PROTECTION INSP	.00		3,000.00	.00	
48460 RK PLAZA TRAF SIGN CONSTR INSP	.00		5,000.00	.00	
48463 DUNKIN DONUTS TRAFFIC PEER REV	.00		200.00	.00	
48469 J P I ENGINEERING	.00		36,431.34	.00	
48471 LORUSSO TRAFFIC REVIEW	.00		4,500.00	.00	
48472 BUFFY ENGINEERING REVIEW	.00		500.00	.00	
48476 D DONUTS DISTR CTR TRAFFIC	.00		5,465.71	.00	
48477 D DONUTS DISTR CTR ENGINEERING	.00		3,305.00	.00	
48478 D DONUTS DISTR CTR FIRE SAFETY	.00		4,750.00	.00	
48479 VOLTA OIL TRAFFIC REVIEW	.00		5,000.00	.00	
48480 VOLTA OIL ENGINEERING	.00		2,850.00	.00	
48481 HIDDEN PINES ENGINEERING REV	.00		1,750.00	.00	
48482 DUNKIN DONUTS NOISE REVIEW	.00		1,750.00	.00	
48483 J P I TRAFFIC MITIGATION REVW	.00		250,000.00	.00	
52450 R K PLAZA TRAFFIC REVIEW	.00		.00	3,800.00	
52452 R K PLAZA ENGINEERING REVIEW	.00		.00	2,477.17	
52455 FROZEN ROPES ENGINEERING REVW	.00		.00	1,000.00	
52460 RK PLAZA TRAF SIG CONSTR INSP	.00		.00	288.00	
52463 DUNKIN DONUTS TRAFFIC PEER REV	.00		.00	896.00	
52469 J P I ENGINEERING	.00		.00	21,727.34	
52471 LORUSSO TRAFFIC REVIEW EXPENSE	.00		.00	5,430.00	
52472 BUFFY ENGINEERING REVIEW	.00		.00	500.00	
52476 DUNKIN DONUTS DISTR CTR TRAFF	.00		.00	5,465.71	
52477 DUNKIN DONUTS DISTR CTR ENGING	.00		.00	3,300.00	
52479 VOLTA OIL TRAFFIC REVIEW	.00		.00	1,124.93	
52480 VOLTA OIL ENGINEERING	.00		.00	2,850.00	
52481 HIDDEN PINES ENGINEERING REV	.00		.00	1,750.00	
52482 DUNKIN DONUTS NOISE REVIEW	.00		.00	1,750.00	

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 658 TOWN ENGINEERING SERVICES	-12,486.63	.00	332,297.05	52,359.15	-292,424.53
660 DPW SEWER EXT INSP FEE 53 E1/2					
35900 UNDESIGNATED FUND BALANCE	-1,603.18		.00	.00	
42001 FEES	.00		13,000.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	7,668.00	
Total 660 DPW SEWER EXT INSP FEE 53 E1/2	-1,603.18	.00	13,000.00	7,668.00	-6,935.18
662 CROOKS CORNER COMMON GIFT FUND					
35900 UNDESIGNATED FUND BALANCE	-1,000.00		.00	.00	
Total 662 CROOKS CORNER COMMON GIFT FUND	-1,000.00	.00	.00	.00	-1,000.00
663 USSL FUND (SCHOOL)					
35900 UNDESIGNATED FUND BALANCE	-10,018.25		.00	.00	
48400 MISCELLANEOUS REVENUE	.00		8,876.38	.00	
59040 TRANSFER TO GENERAL FUND	.00		.00	10,017.00	
Total 663 USSL FUND (SCHOOL)	-10,018.25	.00	8,876.38	10,017.00	-8,877.63
664 ANP-WATER/WASTE WATER GIFT					
35900 UNDESIGNATED FUND BALANCE	-12,997.78		.00	.00	
Total 664 ANP-WATER/WASTE WATER GIFT	-12,997.78	.00	.00	.00	-12,997.78
665 Receipts Reserved-Title V Bett					
35900 UNDESIGNATED FUND BALANCE	-185,956.91		.00	.00	
42073 Title V Betterment	.00		18,370.29	.00	
42093 Title V Betterment Paid In Adv	.00		4,631.12	.00	
59040 TRANSFER TO GENERAL FUND	.00		.00	10,539.00	
Total 665 Receipts Reserved-Title V Bett	-185,956.91	.00	23,001.41	10,539.00	-198,419.32
666 DPW RESIDENT WTR METER 53E 1/2					
35900 UNDESIGNATED FUND BALANCE	-724.00		.00	.00	
Total 666 DPW RESIDENT WTR METER 53E 1/2	-724.00	.00	.00	.00	-724.00
667 INSPECTIONAL SVCS CH 53E 1/2					
42001 FEES	.00		57,488.00	.00	
48400 MISCELLANEOUS REVENUE	.00		-56,419.25	.00	

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
51140 PART-TIME PERSONNEL SALARIES	.00		.00	1,068.75	
total 667 INSPECTIONAL SVCS CH 53E 1/2	.00	.00	1,068.75	1,068.75	.00
68 ANP-CRWA MEMO OF UNDERSTANDING					
35900 UNDESIGNATED FUND BALANCE	-54,112.22		.00	.00	
42001 FEES	.00		207,000.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	39,419.38	
total 668 ANP-CRWA MEMO OF UNDERSTANDING	-54,112.22	.00	207,000.00	39,419.38	-221,692.84
69 ARCAND SWIM PROGRAM GIFT FUND					
35900 UNDESIGNATED FUND BALANCE	-500.00		.00	.00	
total 669 ARCAND SWIM PROGRAM GIFT FUND	-500.00	.00	.00	.00	-500.00
70 LIBRARY GIFT FUND					
35900 UNDESIGNATED FUND BALANCE	-5,843.10		.00	.00	
48300 GIFTS/DONATIONS	.00		2,500.00	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	1,119.75	
total 670 LIBRARY GIFT FUND	-5,843.10	.00	2,500.00	1,119.75	-7,223.35
71 CAPITAL INVESTMENT FUND					
35900 UNDESIGNATED FUND BALANCE	-307,226.86		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		3,436.41	.00	
48317 TIM JONES GIFT (SCHOOL)	.00		100,000.00	.00	
59040 TRANSFER TO GENERAL FUND	.00		.00	65,000.00	
total 671 CAPITAL INVESTMENT FUND	-307,226.86	.00	103,436.41	65,000.00	-345,663.27
72 COMMISSION ON DISABILITY GIFTS					
35900 UNDESIGNATED FUND BALANCE	-50.00		.00	.00	
39100 REVENUE	300.00		.00	.00	
39300 EXPENDITURE	-300.00		.00	.00	
48300 GIFTS/DONATIONS	.00		375.00	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	360.00	
total 672 COMMISSION ON DISABILITY GIFTS	-50.00	-15.00	375.00	360.00	-80.00
73 COMM ON DISABILITY CH53 E 1/2					
35900 UNDESIGNATED FUND BALANCE	-187.38		.00	.00	

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
Total 673 COMM ON DISABILITY CH53 E 1/2	-187.38	.00	.00	.00	-187.38
674 ZBA SPECIAL PERMIT FEES					
42001 FEES	.00		2,375.00	.00	
52010 ADVERTISING	.00		.00	856.87	
52400 PROFESSIONAL SERVICES	.00		.00	226.60	
54150 MISCELLANEOUS SUPPLIES	.00		.00	142.38	
Total 674 ZBA SPECIAL PERMIT FEES	.00	.00	2,375.00	1,225.85	-1,149.15
675 MIDDLE SCHOOL LIBRARY GIFTS					
48300 GIFTS/DONATIONS	.00		2,802.09	.00	
Total 675 MIDDLE SCHOOL LIBRARY GIFTS	.00	.00	2,802.09	.00	-2,802.09
676 SKATE PARK GIFT FUND					
48300 GIFTS/DONATIONS	.00		313.87	.00	
54150 MISCELLANEOUS SUPPLIES	.00		.00	216.01	
Total 676 SKATE PARK GIFT FUND	.00	.00	313.87	216.01	-97.86
677 CEMETERY MAINTENANCE GIFT FUND					
48300 GIFTS/DONATIONS	.00		400.00	.00	
Total 677 CEMETERY MAINTENANCE GIFT FUND	.00	.00	400.00	.00	-400.00
***** GRAND TOTAL *****	-1,013,832.19	-15.00	1,337,780.49	732,313.83	-1,619,313.85

***** SELECTION LEGEND *****

Account Type: F R E

Fund: 601 TO 678

Town of Bellingham
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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
01 GROUP INSURANCE TRUST					
35900 UNDESIGNATED FUND BALANCE	-1,800,109.64		.00	.00	
42275 EMPLOYEES CONTRIBUTION TO INS	.00		744,936.93	.00	
45001 EARNINGS ON INVESTMENT	.00		16,965.72	.00	
48005 GROUP INSURANCE REIMBURSEMENT	.00		262,035.98	.00	
48015 RETIREES CONTRIBUTION	.00		399,220.79	.00	
49700 TRANSFER FROM GENERAL FUND	.00		1,990,000.00	.00	
49705 TRANSFER FROM ENTERPRISE FUND	.00		63,000.00	.00	
57040 MEDICAL CLAIMS/INSURANCE SERV	.00		.00	4,019,211.73	
total 701 GROUP INSURANCE TRUST	-1,800,109.64	.00	3,476,159.42	4,019,211.73	-1,257,057.33
02 STABILIZATION TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-1,619,577.02		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		21,345.89	.00	
49700 TRANSFER FROM GENERAL FUND	.00		400,000.00	.00	
total 702 STABILIZATION TRUST FUND	-1,619,577.02	.00	421,345.89	.00	-2,040,922.91
03 UNEMPLOYMENT INS TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-139,160.57		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		1,028.46	.00	
49700 TRANSFER FROM GENERAL FUND	.00		15,000.00	.00	
57040 MEDICAL CLAIMS/INSURANCE SERV	.00		.00	85,925.27	
total 703 UNEMPLOYMENT INS TRUST FUND	-139,160.57	.00	16,028.46	85,925.27	-69,263.76
04 WORKERS COMPENSATION TRUST					
35900 UNDESIGNATED FUND BALANCE	-283,997.47		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		3,664.23	.00	
48006 WORKERS COMP INSUR TR REIMB	.00		82,082.00	.00	
49700 TRANSFER FROM GENERAL FUND	.00		25,000.00	.00	
49705 TRANSFER FROM ENTERPRISE FUND	.00		16,100.00	.00	
52400 PROFESSIONAL SERVICES	.00		.00	139,164.26	
total 704 WORKERS COMPENSATION TRUST	-283,997.47	.00	126,846.23	139,164.26	-271,679.44
05 MUNICIPAL BLDGS INS TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-164,208.01		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		1,698.42	.00	
49700 TRANSFER FROM GENERAL FUND	.00		10,000.00	.00	
total 705 MUNICIPAL BLDGS INS TRUST FUND	-164,208.01	.00	11,698.42	.00	-175,906.43

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
706 ANP-SCHOLARSHIP FUND					
35900 UNDESIGNATED FUND BALANCE	-506,628.79		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		7,101.33	.00	
51810 SCHOLARSHIP INCENTIVE	.00		.00	30,000.00	
Total 706 ANP-SCHOLARSHIP FUND	-506,628.79	.00	7,101.33	30,000.00	-483,730.12
707 TAX STABILIZATION FUND					
35900 UNDESIGNATED FUND BALANCE	-483,769.45		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		6,054.26	.00	
49700 TRANSFER FROM GENERAL FUND	.00		75,000.00	.00	
Total 707 TAX STABILIZATION FUND	-483,769.45	.00	81,054.26	.00	-564,823.71
708 COMPENSATED ABSENCE FUND					
35900 UNDESIGNATED FUND BALANCE	-150,188.70		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		1,812.28	.00	
51110 DEPARTMENT HEAD SALARY	.00		.00	51,161.13	
Total 708 COMPENSATED ABSENCE FUND	-150,188.70	.00	1,812.28	51,161.13	-100,839.85
752 CEMETERY PERPETUAL CARE TRUST					
35900 UNDESIGNATED FUND BALANCE	-6,669.96		.00	.00	
42001 FEES	.00		400.00	.00	
45001 EARNINGS ON INVESTMENT	.00		75.75	.00	
Total 752 CEMETERY PERPETUAL CARE TRUST	-6,669.96	.00	475.75	.00	-7,145.71
753 WHITNEY LIBRARY TRUST					
35900 UNDESIGNATED FUND BALANCE	-208.20		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		2.60	.00	
Total 753 WHITNEY LIBRARY TRUST	-208.20	.00	2.60	.00	-210.80
754 MABLE DRAKE LIBRARY TRUST					
35900 UNDESIGNATED FUND BALANCE	-387.68		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		4.43	.00	
Total 754 MABLE DRAKE LIBRARY TRUST	-387.68	.00	4.43	.00	-392.11
755 CONSERVATION TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-66,154.53		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		753.70	.00	

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Account Description	Beginning Balance	Fund Balance Transactions	Revenue	Expenditure	Remaining Balance
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otal 755 CONSERVATION TRUST FUND	-66,154.53	.00	753.70	.00	-66,908.23
56 RETIREMENT RESERVE TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-9,060.59		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		91.99	.00	
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otal 756 RETIREMENT RESERVE TRUST FUND	-9,060.59	.00	91.99	.00	-9,152.58
57 E WHITNEY CEMETERY TRUST FUND					
35900 UNDESIGNATED FUND BALANCE	-373.95		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		4.92	.00	
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otal 757 E WHITNEY CEMETERY TRUST FUND	-373.95	.00	4.92	.00	-378.87
58 ETTA METCALF CEMETERY TRUST FD					
35900 UNDESIGNATED FUND BALANCE	-755.20		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		8.67	.00	
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otal 758 ETTA METCALF CEMETERY TRUST FD	-755.20	.00	8.67	.00	-763.87
59 CONSERVATION STORM WATER MGMT					
35900 UNDESIGNATED FUND BALANCE	-29,400.00		.00	.00	
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otal 759 CONSERVATION STORM WATER MGMT	-29,400.00	.00	.00	.00	-29,400.00
60 CONSV STORM WTR EXPEND INT TR					
35900 UNDESIGNATED FUND BALANCE	-1,719.38		.00	.00	
45001 EARNINGS ON INVESTMENT	.00		732.13	.00	
88888 SUSPENSE	-259.63		.00	.00	
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otal 760 CONSV STORM WTR EXPEND INT TR	-1,979.01	259.63	732.13	.00	-2,451.51
-----	-----	-----	-----	-----	-----
GRAND TOTAL *****	-5,262,628.77	259.63	4,144,120.48	4,325,462.39	-5,081,027.23
=====	=====	=====	=====	=====	=====

SELECTION LEGEND =====

Type: F R E

701 TO 760

FISCAL 2004 DEBT SCHEDULE

LONG TERM DEBT SCHEDULE

GENERAL FUND OBLIGATIONS			DEBT SERVICE SCHEDULE—TOWN OF BELLINGHAM			
			OUTSTANDING	PRINCIPAL	INTEREST	TOTAL DEBT
			PRINCIPAL	PAYMENT	PAYMENT	PAYMENT
			(AS OF 06/30/03)	FY '04	FY '04	FY '04
FISCAL 2004 PROJECTION						
LDG. CONSTR - LIBRARY	INSIDE BLDG	2 1/2 EXEMPT	\$60,000.00	\$60,000.00	\$2,160.00	\$62,160.00
2 1/2 EXEMPT)						
EWER	OUTSIDE	2 1/2 EXEMPT	\$60,000.00	\$60,000.00	\$2,160.00	\$62,160.00
2 1/2 EXEMPT)						
LDG. CONSTR - LIBRARY	INSIDE BLDG	2 1/2 EXEMPT	\$110,000.00	\$70,000.00	\$7,555.00	\$77,555.00
2 1/2 EXEMPT)						
WATER TREATMENT FACILITY	OUTSIDE	ENTERPRISE	\$15,000.00	\$5,000.00	\$1,032.50	\$6,032.50
WELL	OUTSIDE	ENTERPRISE	\$10,000.00	\$5,000.00	\$687.50	\$5,687.50
SCHOOL PROJECT	OUTSIDE	2 1/2 EXEMPT	\$280,000.00	\$220,000.00	\$19,210.00	\$239,210.00
2 1/2 EXEMPT)						
WATER TREATMENT FACILITY	OUTSIDE	ENTERPRISE	\$887,825.24	\$107,234.68	\$38,862.82	\$146,097.50
WATER MAINS	OUTSIDE	ENTERPRISE	\$49,323.62	\$5,957.48	\$2,159.04	\$8,116.52
WELL	OUTSIDE	ENTERPRISE	\$17,383.54	\$4,589.41	\$1,663.25	\$6,252.66
WELL	OUTSIDE	ENTERPRISE	\$56,241.72	\$6,231.10	\$2,258.20	\$8,489.30
EWER	OUTSIDE	2 1/2 EXEMPT	\$2,064,225.90	\$260,987.33	\$94,584.18	\$355,571.51
2 1/2 EXEMPT)						
EWER 4.6 M	OUTSIDE	2 1/2 EXEMPT	\$3,035,000.00	\$225,000.00	\$73,622.05	\$298,622.05
2 1/2 EXEMPT)						
CORROSION CONTROL	OUTSIDE	ENTERPRISE	\$70,000.00	\$35,000.00	\$2,738.75	\$37,738.75
TALLBROOK ROOF	INSIDE BLDG		\$203,000.00	\$19,000.00	\$5,062.23	\$24,062.23
WELL ENGINEERING	OUTSIDE	ENTERPRISE	\$36,000.00	\$18,000.00	\$1,408.50	\$19,408.50
PANDPIPE REHAB	OUTSIDE	ENTERPRISE	\$36,000.00	\$18,000.00	\$1,408.50	\$19,408.50
ATHLETIC FIELDS	INSIDE OTHER		\$10,000.00	\$5,000.00	\$391.25	\$5,391.25
INECREST	INSIDE BLDG		\$230,000.00	\$20,000.00	\$12,375.00	\$32,375.00
LANDFILL CLOSING	OUTSIDE		\$1,020,000.00	\$130,000.00	\$46,180.00	\$176,180.00
ACY ROOF	INSIDE		\$256,000.00	\$30,000.00	\$11,770.00	\$41,770.00
WELL	OUTSIDE	ENTERPRISE	\$504,000.00	\$60,000.00	\$23,120.00	\$83,120.00
ALLFIELD LIGHTS	INSIDE-OTHER		\$24,000.00	\$6,000.00	\$966.00	\$6,966.00
AND TAKING-WELL	OUTSIDE	ENTERPRISE	\$16,000.00	\$4,000.00	\$644.00	\$4,644.00
FILE V-SEPTIC LOAN PROGRAM	OUTSIDE		\$178,928.00	\$10,539.00	\$0.00	\$10,539.00
SCHOOL-NEW JR/SR HIGH SCHOOL	OUTSIDE		\$28,320,000.00	\$1,005,000.00	\$1,366,675.00	\$2,371,675.00
MODULAR CLASSROOMS	INSIDE-BLDG		\$210,000.00	\$105,000.00	\$8,400.00	\$113,400.00
SENIOR CENTER	INSIDE-BLDG		\$810,000.00	\$45,000.00	\$38,362.52	\$83,362.52
EWER-PHASE III (2001)	OUTSIDE		\$120,000.00	\$40,000.00	\$4,800.00	\$44,800.00
APPLE STREET RECONSTRUCTION	OTHER-INSIDE		\$345,000.00	\$45,000.00	\$14,625.00	\$59,625.00
EWER-WPAT	OUTSIDE		\$545,217.56	\$46,632.04	\$4,242.54	\$50,874.58
MIDDLE SCHOOL RENOVATIONS	OUTSIDE		\$11,575,000.00	\$390,000.00	\$567,201.26	\$957,201.26
AMBULANCE	INSIDE		\$200,000.00	\$40,000.00	\$3,668.50	\$43,668.50
WATER BONDS- 2003	OUTSIDE	ENTERPRISE	\$630,000.00	\$55,000.00	\$12,649.01	\$67,649.01
WATER BONDS - 2003	INSIDE	ENTERPRISE	\$365,000.00	\$40,000.00	\$7,203.78	\$47,203.78
			=====	=====	=====	=====
GRAND TOTAL			\$52,349,145.58	\$3,197,171.04	\$2,379,846.38	\$5,577,017.42
*PROJECTED***						
			\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00
LONG TERM DEBT)			\$52,349,145.58	\$3,197,171.04	\$2,379,846.38	\$5,577,017.42
GENERAL FUND DEBT			\$49,656,371.46	\$2,833,158.37	\$2,284,010.53	\$5,117,168.90
WATER ENTERPRISE DEBT			\$2,692,774.12	\$364,012.67	\$95,835.85	\$459,848.52
			=====	=====	=====	=====
ROOF			\$52,349,145.58	\$3,197,171.04	\$2,379,846.38	\$5,577,017.42

	DEBT SERVICE SCHEDULE---TOWN OF BELLINGHAM			
	OUTSTANDING	PRINCIPAL	INTEREST	TOTAL DEBT
	PRINCIPAL	PAYMENT	PAYMENT	PAYMENT
FISCAL 2004	(06/30/03)	FY '04	FY '04	FY '04
SHORT TERM DEBT				
FIRE PUMPER	\$50,000.00	\$50,000.00	\$162.50	\$50,162.50
THAYER LAND PURCHASE	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00
	\$0.00	\$0.00	\$0.00	\$0.00
	=====	=====	=====	=====
GRAND TOTAL	\$100,000.00	\$100,000.00	\$162.50	\$100,162.50
(SHORT TERM DEBT)				

Town of Bellingham

YTD Trial Balance

Fiscal Year: 2004

Account Description	Beginning Balance	Debits	Credits	Ending Balance
70 ACCT GRP-LONG TERM OBLIGATIONS				
19801 AMTS TO BE PROV-LTD(LANDFILL)	115,000.00	.00	10,000.00	105,000.00
19850 AMOUNTS TO BE PROVIDED-ABSCEN	654,875.00	288,625.00	.00	943,500.00
19960 AMOUNTS TO PROVIDE FOR BONDS	49,656,371.45	200,000.00	2,875,721.89	46,980,649.56
28001 LANDFILL CLOSING/MONITOR COSTS	-115,000.00	10,000.00	.00	-105,000.00
28850 ACCRUED COMP ABS PAYABLE	-654,875.00	.00	288,625.00	-943,500.00
29003 I-BDS-PAY-LIBRARY 1989	-60,000.00	60,000.00	.00	.00
29004 I-BDS PAY-LIBRARY 1990	-110,000.00	70,000.00	.00	-40,000.00
29008 I-BDS PAY-STALLBROOK ROOF 1994	-203,000.00	19,000.00	.00	-184,000.00
29009 I-BDS PAY-ATHLETIC FIELDS 1994	-10,000.00	5,000.00	.00	-5,000.00
29010 I-BDS PAY-PINECREST ROOF-1994	-230,000.00	20,000.00	.00	-210,000.00
29011 I-BDS-MACY ROOF 1996	-256,000.00	30,000.00	.00	-226,000.00
29013 I-BDS-BALLFIELD LIGHTS 1997	-24,000.00	6,000.00	.00	-18,000.00
29015 I-BDS-Modular Classroom 2001	-210,000.00	105,000.00	.00	-105,000.00
29016 I-BDS-MAPLE ST RECON 2001	-345,000.00	45,000.00	.00	-300,000.00
29017 I-BDS-SENIOR CENTER 2001	-810,000.00	45,000.00	.00	-765,000.00
29018 SEWER PHASE III 2001	-120,000.00	40,000.00	.00	-80,000.00
29019 I-BDS- AMBULANCE 2003	-200,000.00	40,000.00	.00	-160,000.00
29504 O-BDS PAY-SEWER 1989	-60,000.00	60,000.00	.00	.00
29507 O-BDS PAY-SCHOOL 1990	-280,000.00	220,000.00	.00	-60,000.00
29512 O-BDS PAY-SEWER 1991	-2,064,225.89	260,987.33	.00	-1,803,238.56
29513 O-BDS PAY-SEWER 1994	-3,035,000.00	225,000.00	.00	-2,810,000.00
29518 O-BDS-LANDFILL 1995	-1,020,000.00	130,000.00	.00	-890,000.00
29520 O-BDS REMEDIATED SWR 1996 200K	-178,928.00	10,539.00	.00	-168,389.00
29521 O-BDS-NEW JR/SR HighSchool	-28,320,000.00	1,005,000.00	.00	-27,315,000.00
29522 O-BDS- PHASE III SEWER (2001)	-545,217.56	89,195.56	.00	-456,022.00
29523 O-BDS- MIDDLE SCHOOL RENOVATE	-11,575,000.00	390,000.00	.00	-11,185,000.00
29524 O-BDS REMEDIATED SWR 2001 200K	.00	.00	200,000.00	-200,000.00
37000 BONDS AUTHORIZED/UNISSUED MEMO	-1,839,205.00	1,975,000.00	1,725,000.00	-1,589,205.00
37005 BDS AUTH-REMEDIED SWR 1996	50,000.00	250,000.00	250,000.00	50,000.00
37009 PLAYING FIELDS(1997)100K PH-1	50,000.00	.00	.00	50,000.00
37015 PLAYING FIELDS(1998)100K PH-II	50,000.00	.00	.00	50,000.00
37016 TOWN HALL RENOVATE(1998) 1.2M	13,500.00	.00	.00	13,500.00
37020 KEMPTON PROP PURCHASE-5/28/03	.00	1,175,000.00	1,175,000.00	.00
37026 MAPLE ST RECONSTR. (2000) (438K)	705.00	.00	.00	705.00
37031 REMEDIATED SEWER (2001) 200K	200,000.00	.00	200,000.00	.00
37038 BDS AUTH-REMEDIED SWR 2004	300,000.00	300,000.00	300,000.00	300,000.00
37039 LAND PURCHASE-KEMPTON PROP	1,175,000.00	.00	50,000.00	1,125,000.00
97022 FIRE PUMPER (1999) 250K	-50,000.00	50,000.00	.00	.00
99960 AMTS TO PROVIDE-NOTES PAYABLE	50,000.00	.00	50,000.00	.00
otal 970 ACCT GRP-LONG TERM OBLIGATIONS	.00	7,124,346.89	7,124,346.89	.00

Town of Bellingham

YTD Trial Balance

Fiscal Year: 2004

Account Description	Beginning Balance	Debits	Credits	Ending Balance
***** GRAND TOTAL *****	.00	7,124,346.89	7,124,346.89	.00

Total Number of Accounts: 3

===== SELECTION LEGEND =====

Account Type: A I F

Fund: 970 TO 970

Town of Bellingham
YTD Trial Balance
Fiscal Year: 2004

Account Description	Beginning Balance	Debits	Credits	Ending Balance

020 WATER-OPERATING				
19850 AMOUNTS TO BE PROVIDED-ABSCEN	.00	63,500.00	.00	63,500.00
19960 AMOUNTS TO PROVIDE FOR BONDS	2,692,774.12	.00	364,012.67	2,328,761.45
28850 ACCRUED COMP ABS PAYABLE	.00	.00	63,500.00	-63,500.00
37000 BONDS AUTHORIZED/UNISSUED MEMO	.00	.00	240,000.00	-240,000.00
37208 BLKSTONE,S MAIN & MECH WATER	.00	240,000.00	.00	240,000.00
39003 I-WATER BONDS -2003	-365,000.00	40,000.00	.00	-325,000.00
39503 O-BDS-WATER BONDS - 2003	-630,000.00	55,000.00	.00	-575,000.00
39505 O-BDS PAY-WATER FACILITY 1990	-15,000.00	5,000.00	.00	-10,000.00
39506 O-BDS PAY-WELL 1990	-10,000.00	5,000.00	.00	-5,000.00
39508 O-BDS PAY-WATER FACILITY	-887,825.24	107,234.68	.00	-780,590.56
39509 O-BDS PAY-WATER MAIN 1991	-49,323.62	5,957.48	.00	-43,366.14
39510 O-BDS PAY-WELL 1991	-17,383.54	4,589.41	.00	-12,794.13
39511 O-BDS PAY-WELL 1991	-56,241.72	6,231.10	.00	-50,010.62
39514 O-BDS PAY-CORROSION CNTRL 1994	-70,000.00	35,000.00	.00	-35,000.00
39515 O-BDS PAY-WELL/ENG. 1994	-36,000.00	18,000.00	.00	-18,000.00
39516 O-BDS PAY-STANDPIPE REHAB 1994	-36,000.00	18,000.00	.00	-18,000.00
39517 O-BDS WELL CONSTRUCTION 1996	-504,000.00	60,000.00	.00	-444,000.00
39519 O-BDS-ADDT'L WELL/LAND 1997	-16,000.00	4,000.00	.00	-12,000.00

total 020 WATER-OPERATING	.00	667,512.67	667,512.67	.00

030 SEWER-OPERATING FUND				
19850 AMOUNTS TO BE PROVIDED-ABSCEN	.00	32,500.00	32,500.00	.00
28850 ACCRUED COMP ABS PAYABLE	.00	32,500.00	32,500.00	.00

total 030 SEWER-OPERATING FUND	.00	65,000.00	65,000.00	.00

GRAND TOTAL *****	.00	732,512.67	732,512.67	.00
=====				

Total Number of Accounts: 20

SELECTION LEGEND =====

Type: A L F

10 TO 030

ent: 970 TO 970

FISCAL 2004 TAX COLLECTIONS/ABATEMENTS

Town of Bellingham
Outstanding Balance Report
For Tax Year 2004

Category	Bill#	Taxes	Betterments	Liens	Deductions	Payments	Interest	Adjustments	Balance
st									
st	Total					49234.65	49353.14		118.49
Liens Interest Total				4964.79		4916.99	651.34	-522.34	176.80
Liens Interest Total				2537.78		2334.62	268.81	-415.15	56.82
s	Total					1800.00	2905.00	-470.00	635.00
ments	Total		101187.91			98345.31		-1072.01	1770.59
ment Interest Total						336.45	336.45		
Liens	Total			57731.14		49856.79		-5507.27	2367.08
Liens	Total			26124.42		21417.37		-3835.08	871.97
Liens	Total			42153.05		37820.86		-2603.70	1728.49
State Tax	Total	17021932.61			197650.27	16572765.81		-93792.53	157724.00
V- Phase I	Total		18046.11			17631.02			415.09
V-Phase I Int	Total					55.24	55.24		
for Tax Year 2004		17021932.61	119234.02	133511.18	197650.27	16856515.11	53569.98	-108218.08	165864.33

Town of Bellingham
Outstanding Balance Report
For Tax Year 2004

Tax Category	Bill#	Taxes	Deductions	Payments	Interest	Adjustments	Balance
Personal Prop Int							
Personal Prop Int	Total			115.46	115.47		.01
Personal Prop Tax	Total	552544.68	1916.67	543905.58			6722.43
Total for Tax Year 2004		552544.68	1916.67	544021.04	115.47		6722.44

Motor Vehicle
Outstanding Balance Report

Bill#	Owner Name	Tax	Paid	Abated	Refunded	Tax Due	Fees	Paid	Fees Due	Total Due
=====										
for Commitment 2004 : 104,200.05 31,563.71 4,616.92 183.12 68,202.54 13,492.18 524.63 12,967.55 81,170.09										
Number of Accounts : 1,132										
=====										
Totals for Report : 104,200.05 31,563.71 4,616.92 183.12 68,202.54 13,492.18 524.63 12,967.55 81,170.09										
Number of Accounts : 1,132										

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Year	2004	Commitment 01	Sequence
Assessor	P	02052004	Posted P 02172004
Collector	P	02112004	Mailed 02262004
Billed	P	02262004	Due 03292004
Refund	P	01272005	Abated
			Demand P 04232004
			Warrant P 06042004
			Registry
			Noncollect
Commitment and Fee Summary			
		Amount Count	Amt Paid Count
Commitment	1259283.22	13702	1232243.99 13239
Fees	22811.80	3305	16585.07 3290
			Balance Count
			27039.23
			6226.73 15
Total	1282095.02		1248829.06 33265.96

Commitment and Fee Summary

DISPLAY Mode, Browse by Year

Press F17 to Toggle Screens

BOARD OF ASSESSORS--- ANNUAL REPORT FISCAL 2004

The following is a listing of activity processed by the Assessors for Fiscal 2004:

ABATEMENTS: The Assessors received 44 abatement applications FY2004. Forty-one (41) of the applications were for real estate, three (3) personal property. Twenty-seven (27) applications were approved and a total of \$2,513,760 was abated. Four (4) cases were appealed to the Appellate Tax Board; three (3) were resolved at the local level and there is still one case open with a hearing date scheduled for March, 2005.

PERSONAL EXEMPTIONS: Two-hundred forty-one (241) personal exemptions were approved. Breakdown:

CLAUSE	NUMBER	EXEMPTED
17d	25	4,375.00
22a	49	11,750.00
22c	9	2,250.00
22d	16	4,000.00
22C	1	950.00
22E	17	10,200.00
37	3	1,312.50
41C	121	60,250.00
TOTAL EXEMPTED:		\$95,087.50

SENIOR CITIZEN WORK-OFF: Twenty-six (26) seniors participated in the program resulting in abatements of \$16,766.25.

SMALL BUSINESS EXEMPTION: Seventy-four (74) businesses received this exemption resulting in \$1,681,700 exempted from tax bills.

FISCAL 2004 ANNUAL AUDIT REPORTS

TOWN OF BELLINGHAM, MASSACHUSETTS

**REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENTS**

JUNE 30, 2004

**TOWN OF BELLINGHAM, MASSACHUSETTS
REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENT
JUNE 30, 2004**

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Board of Selectmen
Town of Bellingham, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bellingham, Massachusetts, as of and for the year ended June 30, 2004, which collectively comprise the Town of Bellingham Massachusetts' basic financial statements as listed in the table of contents. These financial statements are the responsibility of Town of Bellingham, Massachusetts, management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bellingham, Massachusetts, as of June 30, 2004, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 22, 2004, on our consideration of The Town of Bellingham, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on pages 3 through 8, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

R. E. Brown & Company

November 22, 2004

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Bellingham (the Town), we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2004. We encourage readers to consider the information presented here in this report.

Overview of the Financial Statements:

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements consist of three components:

1. Government-wide financial statements
2. Fund financial statements
3. Notes to the basic financial statements.

Government-wide Financial Statements - The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private sector business.

The *statement of net assets* presents information on all of the Town's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of the cash flows*. Thus, revenues and expenses reported in this statement for some items will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions and activities of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions and activities that are intended to recover all or a significant portion of their costs through user fees or charges (business-type activities). The governmental activities of the Town include the broad functions of general government, public safety, education, public works, sewer, human services, culture and recreation, pension benefits, employee benefits, interest and state and county charges. The business type activities include costs relating to water and sanitation activities.

Fund Financial Statements - A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds - *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on the *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Bellingham adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the budget.

Proprietary Funds - *Enterprise funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town has two enterprise funds:

- *Water Enterprise Fund* accounts for the water activity of the Town.
- *Trash (Sanitation) Enterprise Fund* accounts for the trash collection and disposal activities of the Town.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* included in the government-wide financial statements because the resources of the funds are *not* available to support the Town's own functions and activities. The accounting used for fiduciary funds is much like that used for proprietary funds.

All fiduciary funds are combined into a single, aggregate presentation in the fiduciary fund financial statement under the caption "Private Purpose Trust Funds."

Notes to the basic financial statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-wide Financial Analysis:

The chart on the following page summarizes key financial components of the Town's Statement of Net Assets.

Net assets of \$21.9 million reflect the Town's investment in capital assets (e.g. land, buildings, machinery and equipment) less any related debt used to acquire those assets that remain outstanding. The Town uses these capital assets to provide services to citizens; therefore, these assets are not available for future spending. Although the Town's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since capital assets themselves, cannot be used to liquidate these liabilities. Total net assets increased from \$79.3 to \$79.7 million from the prior fiscal year, an increase of \$361,917. Of this increase, \$278,179 was attributable to governmental activities and \$83,738 was for business-type activities. An increase in net assets means that the change in total assets exceeded the change in total liabilities.

The Town reduced its total liabilities by \$2.1 million over the previous fiscal year. Correspondingly, the Town's total assets decreased by \$1.7 million over the previous year.

An additional portion of the Town's net assets totaling \$5.3 million represents resources that are subject to external restrictions on how they may be used. The restricted net assets relate to government activities.

Town of Bellingham-Financial Highlights
Condensed Statement of Net Assets

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total Primary Government</u>	
	<u>FY 2004</u>	<u>FY 2003</u>	<u>FY 2004</u>	<u>FY 2003</u>	<u>FY 2004</u>	<u>FY 2003</u>
Assets:						
Current assets	\$ 20,991,764	\$ 20,895,641	\$ 700,085	\$ 730,498	\$ 21,691,849	\$ 21,626,139
Noncurrent assets (excluding capital)	39,881,528	41,831,482			39,881,528	41,831,482
Capital assets	61,173,920	60,807,798	11,172,265	11,384,551	72,346,185	72,192,349
Total assets	122,047,212	123,534,921	11,872,350	12,115,049	133,919,562	135,649,970
Liabilities:						
Current Liabilities (excluding debt)	2,652,512	2,678,354	170,532	136,956	2,823,044	2,815,310
Noncurrent liabilities (excluding debt)	918,500	877,000	63,500	59,500	982,000	936,500
Current debt	2,984,953	3,097,126	367,473	364,013	3,352,426	3,461,139
Noncurrent debt	45,111,277	46,780,650	1,961,288	2,328,761	47,072,565	49,109,411
Total liabilities	51,667,242	53,433,130	2,562,793	2,889,230	54,230,035	56,322,360
Net Assets:						
Capital assets net of related debt	13,077,690	11,130,022	8,843,504	9,055,790	21,921,194	20,185,812
Restricted	5,327,786	1,851,394			5,327,786	1,851,394
Unrestricted	51,974,494	57,120,375	466,053	170,029	52,440,547	57,290,404
Total net assets	\$ 70,379,970	\$ 70,101,791	\$ 9,309,557	\$ 9,225,819	\$ 79,689,527	\$ 79,327,610

The remaining balance of unrestricted net assets totaling \$52.4 million – or 66% of total net assets may be used to meet the Town's on-going obligations to its citizens and creditors.

At the end of the current fiscal year, the Town is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

There was an increase of \$83,738 in net assets reported in connection with the water and sanitation business-type activities. This \$83,738 change in net assets is attributable to budgeting revenues sufficient to cover current operational costs.

The governmental activities net assets increased by \$278,179 during the current fiscal year which reflects a surplus in the general fund's results of operations and a continued commitment to maintain the Town's financial position.

The Town's total revenues increased by \$3.7 million or 8% over the prior fiscal year, which was substantially related to governmental activities. The biggest contributors to the revenue increase were property taxes (\$2.6 million) and operating grants and contributions (\$1.9 million). The Town's total expenses increased by \$1.2 million over the prior fiscal year or 3%. The largest contributors to the expense increase were employee benefits (\$1.1 million) and education (\$.9 million).

Town of Bellingham-Financial Highlights Statement of Activities

	Governmental Activities		Business-type Activities		Total Primary Government	
	FY 2004	FY 2003	FY 2004	FY 2003	FY 2004	FY 2003
Revenues:						
<i>Program Revenues</i>						
Charges for services	\$ 5,251,071	\$ 6,206,018	\$ 2,613,247	\$ 2,474,323	\$ 7,864,318	\$ 8,680,341
Operating grants and contributions	12,082,802	10,164,136	38,919	92,475	12,121,721	10,256,611
Capital grants and contributions	746,606	134,102		21,494	746,606	155,596
<i>General Revenues</i>						
Real estate and personal property taxes	22,304,303	19,659,677			22,304,303	19,659,677
MV & Other Excise	1,866,536	1,794,395			1,866,536	1,794,395
Nonrestricted grants and contributions	1,860,493	2,159,882			1,860,493	2,159,882
Unrestricted investment income	137,003	219,267			137,003	219,267
Other revenues	184,595	391,691			184,595	391,691
Total Revenues	44,433,409	40,729,168	2,652,166	2,588,292	47,085,575	43,317,460
Expenses:						
General Government	(2,793,052)	(2,761,381)			(2,793,052)	(2,761,381)
Public Education	(4,135,357)	(4,121,987)			(4,135,357)	(4,121,987)
Education	(23,857,621)	(22,944,707)			(23,857,621)	(22,944,707)
Public Works	(1,570,901)	(2,174,226)			(1,570,901)	(2,174,226)
Sewer	(415,193)	(441,683)			(415,193)	(441,683)
Human Services	(343,967)	(376,030)			(343,967)	(376,030)
Culture and Recreation	(607,188)	(666,641)			(607,188)	(666,641)
Employee Benefits	(7,708,017)	(6,622,557)			(7,708,017)	(6,622,557)
State and County						
Assessments	(585,331)	(195,220)			(585,331)	(195,220)
Interest	(2,287,613)	(2,737,480)			(2,287,613)	(2,737,480)
Water			(1,347,792)	(1,438,438)	(1,347,792)	(1,438,438)
Sanitation			(1,071,626)	(1,081,510)	(1,071,626)	(1,081,510)
Total Expenses	(44,304,240)	(43,041,912)	(2,419,418)	(2,519,948)	(46,723,658)	(45,561,860)
Transfers	149,010	(160,000)	(149,010)	160,000	-	-
Change in Net Assets	278,179	(2,472,744)	83,738	228,344	361,917	(2,244,400)
Net Assets - Beginning	70,101,791	72,574,535	9,225,819	8,997,475	79,327,610	81,572,010
Net Assets - Ending	\$ 70,379,970	\$ 70,101,791	\$ 9,309,557	\$ 9,225,819	\$ 79,689,527	\$ 79,327,610

The water and sanitation business type activities revenues and expenses did not materially change from the previous fiscal year.

Financial Analysis of the Governmental Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds - The focus of the Town's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, governmental funds reported combined ending liabilities and fund balances of \$59.0 million, a decrease of \$1.1 million in comparison with the prior year. Approximately \$9.8 million of this amount constitutes *undesignated fund balance*, which is available for spending at the Town's discretion. Total fund balance of the governmental funds at June 30, 2004 was \$13 million, an increase of \$1.4 million or 10% over the previous fiscal year.

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$3.4 million, while the total fund balance was \$5.6 million. Unreserved fund balance represents 8.6% of total general fund expenditures.

General fund revenues for FY 2004 were \$37.4 million with property taxes (\$22.4 million) and intergovernmental (\$11.7 million) the major components of the Town's revenue sources. General Fund expenditures were \$37.2 million for FY 2004 with education (\$19.4 million) and public safety (\$4.0 million) the major components of spending. The fund balance of the general fund balance of the Town increased by \$63,241 or less than 1%.

The stabilization fund has accumulated a fund balance of \$2.0 million which represents 5% of general fund expenditures. These funds can be used for general or capital purposes upon Town Meeting approval. Please refer to Note 9 for additional information.

General Fund Budget Highlights

There were no changes between the original and final budget of the Town. The Town budgeted \$36.4 million of revenues and \$39.9 in expenditures, drawing on transfers and prior year surplus to finance the difference.

Capital Asset and Debt Administration

Capital assets - In conjunction with the operating budget, the Town annually prepared capital budgets for the upcoming fiscal year.

The Town's investment in capital assets for governmental and business-type activities as of June 30, 2004, amounts to \$72.3 million, net of accumulated depreciation. The investment in capital assets includes land, buildings, machinery and equipment, vehicles, construction in process, and infrastructure. Governmental activities infrastructure includes only those improvements that were put in service during the fiscal year ended June 30, 2004.

	Governmental Activities	Business-type Activities	Total
Land	\$ 11,994,501	\$ 3,510,300	\$ 15,504,801
Buildings and Improvements	43,308,587	17,613	43,326,200
Machinery and Equipment	3,454,264	349,327	3,803,591
Vehicles	1,197,410	202,345	1,399,755
Infrastructure	282,424	7,092,680	7,375,104
Construction in Progress	936,734	-	936,734
Total	<u>\$ 61,173,920</u>	<u>\$ 11,172,265</u>	<u>\$ 72,346,185</u>

Long term debt – Governmental activities outstanding long-term debt as of June 30, 2004, totaled \$48.1 million of which \$39.2 million (81.7%) is for school building construction, subject to an annual reimbursement from the Commonwealth of Massachusetts of 76% of principal and interest for twenty (20) years, and \$5.5 million (11.5%) is for sewer. The governmental activities (business type activities debt is not included) long-term debt consists of the following:

Education (reimbursable)	\$39,285,000	81.7%
Education (non-reimbursable)		
Sewer	5,508,230	11.5
Public Works	1,190,000	2.5
Culture and Recreation	828,000	1.7
Public Safety	160,000	0.3
General Government	1,125,000	2.3
Total	<u>\$48,096,230</u>	<u>100.0%</u>

Request for Information

This financial report is designed to provide a general overview of the Town's finances for all of those with an interest in the Town's finances. Questions concerning any information provided in this report or requests for additional financial information should be addressed to the Chief Financial Officer, Town Hall Annex, 4 Mechanic Street, Bellingham, MA, 02019.

TOWN OF BELLINGHAM, MASSACHUSETTS
STATEMENT OF NET ASSETS
JUNE 30, 2004

	PRIMARY GOVERNMENT		
	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
ASSETS			
CURRENT:			
CASH AND SHORT-TERM INVESTMENTS	\$ 16,043,357	\$ 501,601	\$ 16,544,958
INVESTMENTS	352,268	-	352,268
RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:			
REAL ESTATE AND PERSONAL PROPERTY TAXES	362,573	-	362,573
TAX LIENS	592,031	-	592,031
MOTOR VEHICLE EXCISE TAXES	138,529	-	138,529
USER FEES	54,085	198,484	252,569
DEPARTMENTAL AND OTHER	328,582	-	328,582
INTERGOVERNMENTAL	2,928,442	-	2,928,442
SPECIAL ASSESSMENTS	116,506	-	116,506
OTHER ASSETS	75,391	-	75,391
NONCURRENT:			
RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:			
INTERGOVERNMENTAL	39,401,163	-	39,401,163
SPECIAL ASSESSMENTS	480,365	-	480,365
CAPITAL ASSETS, NET OF ACCUMULATED DEPRECIATION	61,173,920	11,172,265	72,346,185
TOTAL ASSETS	122,047,212	11,872,350	133,919,562
LIABILITIES			
CURRENT:			
WARRANTS PAYABLE	1,249,236	156,331	1,405,567
ACCRUED LIABILITIES	415,767	700	416,467
HEALTH CLAIMS PAYABLE	125,000	-	125,000
ACCRUED INTEREST	732,509	13,501	746,010
BONDS AND NOTES PAYABLE	2,984,953	367,473	3,352,426
LANDFILL POSTCLOSURE CARE COSTS	5,000	-	5,000
COMPENSATED ABSENCES	125,000	-	125,000
NONCURRENT:			
BONDS AND NOTES PAYABLE	45,111,277	1,961,288	47,072,565
LANDFILL POSTCLOSURE CARE COSTS	100,000	-	100,000
COMPENSATED ABSENCES	818,500	63,500	882,000
TOTAL LIABILITIES	51,667,242	2,562,793	54,230,035
NET ASSETS			
INVESTED IN CAPITAL ASSETS, NET OF RELATED DEBT	13,077,690	8,843,504	21,921,194
RESTRICTED FOR:			
CAPITAL PROJECTS	1,653,141	-	1,653,141
STREETS	428,060	-	428,060
PERMANENT FUNDS:			
EXPENDABLE	1,096,279	-	1,096,279
OTHER PURPOSES	2,150,306	-	2,150,306
UNRESTRICTED	51,974,494	466,053	52,440,547
TOTAL NET ASSETS	\$ 70,379,970	\$ 9,309,557	\$ 79,689,527

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
STATEMENT OF ACTIVITIES
FISCAL YEAR ENDED JUNE 30, 2004

FUNCTIONS/PROGRAMS	PROGRAM REVENUES				NET (EXPENSE) REVENUE
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	
PRIMARY GOVERNMENT:					
GOVERNMENTAL ACTIVITIES:					
GENERAL GOVERNMENT	\$ 2,793,052	\$ 202,965	\$ 296,287	\$ 117,634	\$ (2,176,166)
PUBLIC SAFETY	4,135,357	1,010,276	184,719	12,000	(2,928,362)
EDUCATION	23,857,621	1,744,251	8,698,735	-	(13,414,635)
PUBLIC WORKS	1,570,901	469,466	331,772	575,840	(193,823)
SEWER	415,193	524,808	-	32,038	141,653
HUMAN SERVICES	343,967	66,028	73,673	9,094	(195,172)
CULTURE & RECREATION	607,188	10,019	47,349	-	(549,820)
EMPLOYEE BENEFITS	7,708,017	1,223,258	2,450,267	-	(4,034,492)
STATE & COUNTY ASSESSMENTS	585,331	-	-	-	(585,331)
INTEREST	2,287,613	-	-	-	(2,287,613)
TOTAL GOVERNMENTAL ACTIVITIES	44,304,240	5,251,071	12,082,802	746,606	(26,223,761)
BUSINESS-TYPE ACTIVITIES:					
WATER	1,347,792	1,535,562	38,904	-	226,674
SANITATION	1,071,626	1,077,685	15	-	6,074
TOTAL BUSINESS-TYPE ACTIVITIES	2,419,418	2,613,247	38,919	-	232,748
TOTAL PRIMARY GOVERNMENT	\$ 46,723,658	\$ 7,864,318	\$ 12,121,721	\$ 746,606	\$ (25,991,013)

See accompanying notes to the basic financial statements

(continued)

TOWN OF BELLINGHAM, MASSACHUSETTS
STATEMENT OF ACTIVITIES
FISCAL YEAR ENDED JUNE 30, 2004

	PRIMARY GOVERNMENT		
	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
CHANGES IN NET ASSETS:			
NET (EXPENSE) REVENUE FROM PREVIOUS PAGE	\$ (26,223,761)	\$ 232,748	\$ (25,991,013)
GENERAL REVENUES:			
REAL ESTATE AND PERSONAL PROPERTY TAXES,			
NET OF TAX REFUNDS PAYABLE	22,153,627	-	22,153,627
TAX LIENS	150,676	-	150,676
MOTOR VEHICLE AND OTHER EXCISE TAXES	1,866,536	-	1,866,536
PENALTIES AND INTEREST ON TAXES	155,447	-	155,447
GRANTS AND CONTRIBUTIONS NOT RESTRICTED			
TO SPECIFIC PROGRAMS	1,860,493	-	1,860,493
UNRESTRICTED INVESTMENT INCOME	137,003	-	137,003
MISCELLANEOUS	29,148	-	29,148
TRANSFERS, NET	149,010	(149,010)	-
TOTAL GENERAL REVENUES AND TRANSFERS	26,501,940	(149,010)	26,352,930
CHANGE IN NET ASSETS	278,179	83,738	361,917
NET ASSETS:			
BEGINNING OF YEAR	70,101,791	9,225,819	79,327,610
END OF YEAR	\$ 70,379,970	\$ 9,309,557	\$ 79,689,527

See accompanying notes to the basic financial statements

(concluded)

TOWN OF BELLINGHAM, MASSACHUSETTS
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2004

<u>ASSETS</u>	<u>GENERAL</u>	<u>STABILIZATION</u>	<u>NONMAJOR GOVERNMENTAL FUNDS</u>	<u>TOTAL GOVERNMENTAL FUNDS</u>
CASH AND SHORT-TERM INVESTMENTS	\$ 6,804,200	\$ 2,040,923	\$ 5,424,327	\$ 14,269,450
INVESTMENTS	266,305	-	85,963	352,268
RECEIVABLES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:				
REAL ESTATE AND PERSONAL PROPERTY TAXES	362,573	-	-	362,573
TAX LIENS	592,031	-	-	592,031
MOTOR VEHICLE EXCISE TAXES	138,529	-	-	138,529
USER FEES	-	-	54,085	54,085
DEPARTMENTAL AND OTHER	17,485	-	311,097	328,582
INTERGOVERNMENTAL	41,855,786	-	473,819	42,329,605
SPECIAL ASSESSMENTS	366,428	-	230,443	596,871
TOTAL ASSETS	\$ 50,403,337	\$ 2,040,923	\$ 6,579,734	\$ 59,023,994
 <u>LIABILITIES AND FUND BALANCES</u>				
LIABILITIES:				
WARRANTS PAYABLE	\$ 1,020,973	\$ -	\$ 228,263	\$ 1,249,236
ACCRUED LIABILITIES	415,767	-	-	415,767
DEFERRED REVENUES	43,332,831	-	1,023,685	44,356,516
TOTAL LIABILITIES	44,769,571	-	1,251,948	46,021,519
FUND BALANCES:				
RESERVED FOR:				
ENCUMBRANCES AND CONTINUING APPROPRIATIONS	2,260,039	-	-	2,260,039
UNRESERVED				
DESIGNATED FOR SUBSEQUENT YEARS' EXPENDITURES	950,385	-	-	950,385
UNDESIGNATED, REPORTED IN:				
GENERAL FUND	2,423,342	-	-	2,423,342
SPECIAL REVENUE FUNDS	-	2,040,923	2,578,366	4,619,289
CAPITAL PROJECTS FUNDS	-	-	1,653,141	1,653,141
PERMANENT FUNDS	-	-	1,096,279	1,096,279
TOTAL FUND BALANCES	5,633,766	2,040,923	5,327,786	13,002,475
TOTAL LIABILITIES AND FUND BALANCES	\$ 50,403,337	\$ 2,040,923	\$ 6,579,734	\$ 59,023,994

See accompanying notes to the basic financial statements

**TOWN OF BELLINGHAM, MASSACHUSETTS
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FISCAL YEAR ENDED JUNE 30, 2004**

	GENERAL	STABILIZATION	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
REVENUES:				
REAL ESTATE AND PERSONAL PROPERTY TAXES, NET OF TAX REFUNDS	\$ 22,355,133	\$ -	\$ -	\$ 22,355,133
MOTOR VEHICLE AND OTHER EXCISE TAXES	1,816,751	-	-	1,816,751
PENALTIES AND INTEREST ON TAXES	155,447	-	-	155,447
INTERGOVERNMENTAL	13,808,959	-	1,815,032	15,623,991
CHARGES FOR SERVICES	-	-	2,522,348	2,522,348
CHARGES FOR SERVICES - SEWER	-	-	498,178	498,178
INVESTMENT INCOME	104,262	21,346	24,821	150,429
CONTRIBUTIONS & DONATIONS	-	-	335,798	335,798
DEPARTMENTAL	1,241,877	-	306,267	1,548,144
TOTAL REVENUES	39,482,429	21,346	5,502,444	45,006,219
EXPENDITURES:				
CURRENT:				
GENERAL GOVERNMENT	2,142,454	-	1,859,186	4,001,640
PUBLIC SAFETY	3,995,019	-	94,817	4,089,836
EDUCATION	19,385,681	-	3,051,142	22,436,823
PUBLIC WORKS	1,932,393	-	311,026	2,243,419
SEWER	-	-	415,193	415,193
HUMAN SERVICES	256,679	-	88,436	345,115
CULTURE & RECREATION	509,954	-	52,421	562,375
EMPLOYEE BENEFITS	5,246,962	-	-	5,246,962
STATE & COUNTY ASSESSMENTS	585,331	-	-	585,331
DEBT SERVICE:				
PRINCIPAL	2,947,126	-	-	2,947,126
INTEREST	2,336,030	-	-	2,336,030
TOTAL EXPENDITURES	39,337,629	-	5,872,221	45,209,850
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	144,800	21,346	(369,777)	(203,631)
OTHER FINANCING SOURCES (USES)				
PROCEEDS FROM BONDS AND NOTES	-	-	1,365,580	1,365,580
OPERATING TRANSFERS IN	430,770	400,000	112,325	943,095
OPERATING TRANSFERS OUT	(512,329)	-	(281,756)	(794,085)
TOTAL OTHER FINANCING SOURCES (USES)	(81,559)	400,000	1,196,149	1,514,590
NET CHANGE IN FUND BALANCES	63,241	421,346	826,372	1,310,959
FUND BALANCES AT BEGINNING OF YEAR	5,570,525	1,619,577	4,501,414	11,691,516
FUND BALANCES AT END OF YEAR	\$ 5,633,766	\$ 2,040,923	\$ 5,327,786	\$ 13,002,475

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS
FISCAL YEAR ENDED JUNE 30, 2004

TOTAL GOVERNMENTAL FUND BALANCES		\$ 13,002,475
CAPITAL ASSETS (NET) USED IN GOVERNMENTAL ACTIVITIES ARE NOT FINANCIAL RESOURCES AND, THEREFORE, ARE NOT REPORTED IN THE FUNDS		61,173,920
ACCOUNTS RECEIVABLE ARE NOT AVAILABLE TO PAY FOR CURRENT-PERIOD EXPENDITURES AND, THEREFORE, ARE DEFERRED IN THE FUNDS		44,356,516
INTERNAL SERVICE FUNDS ARE USED BY MANAGEMENT TO ACCOUNT FOR EMPLOYEES' AND RETIREES' HEALTH INSURANCE, UNEMPLOYMENT, WORKMEN'S COMPENSATION AND BUILDING INSURANCE ACTIVITIES.		
THE ASSETS AND LIABILITIES OF THE INTERNAL SERVICE FUNDS ARE INCLUDED IN THE GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET ASSETS		1,724,298
IN THE STATEMENT OF ACTIVITIES, INTEREST IS ACCRUED ON OUTSTANDING LONG-TERM DEBT, WHEREAS IN GOVERNMENTAL FUNDS INTEREST IS NOT REPORTED UNTIL DUE		(732,509)
LONG-TERM LIABILITIES ARE NOT DUE AND PAYABLE IN THE CURRENT PERIOD AND, THEREFORE, ARE NOT REPORTED IN THE GOVERNMENTAL FUNDS		
BONDS AND NOTES PAYABLE	(48,096,230)	
COMPENSATED ABSENCES	(943,500)	
LANDFILL POSTCLOSURE CARE COSTS	<u>(105,000)</u>	
NET EFFECT OF REPORTING LONG-TERM LIABILITIES		<u>(49,144,730)</u>
NET ASSETS OF GOVERNMENTAL ACTIVITIES		<u>\$ 70,379,970</u>

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
OF THE GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FISCAL YEAR ENDED JUNE 30, 2004

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS \$ 1,310,959

GOVERNMENTAL FUNDS REPORT CAPITAL OUTLAYS AS EXPENDITURES. HOWEVER, IN THE STATEMENT OF ACTIVITIES THE COST OF THOSE ASSETS IS ALLOCATED OVER THEIR ESTIMATED USEFUL LIVES AND REPORTED AS DEPRECIATION EXPENSE.

CAPITAL OUTLAY	2,524,480	
DEPRECIATION EXPENSE	(2,158,358)	

NET EFFECT OF REPORTING CAPITAL ASSETS 366,122

REVENUES IN THE STATEMENT OF ACTIVITIES THAT DO NOT PROVIDE CURRENT FINANCIAL RESOURCES ARE FULLY DEFERRED IN THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES. THEREFORE, THE RECOGNITION OF REVENUE FOR VARIOUS TYPES OF ACCOUNTS RECEIVABLE (I.E. REAL ESTATE AND PERSONAL PROPERTY, MOTOR VEHICLE EXCISE, ETC.) DIFFER BETWEEN THE TWO STATEMENTS. THIS AMOUNT REPRESENTS THE NET CHANGE IN DEFERRED REVENUE

(2,163,543)

THE ISSUANCE OF LONG-TERM DEBT (E.G., BONDS) PROVIDES CURRENT FINANCIAL RESOURCES TO GOVERNMENTAL FUNDS, WHILE THE REPAYMENT OF THE PRINCIPAL OF LONG-TERM DEBT CONSUMES THE FINANCIAL RESOURCES OF GOVERNMENTAL FUNDS. NEITHER TRANSACTION, HOWEVER, HAS ANY EFFECT ON NET ASSETS. ALSO, GOVERNMENTAL FUNDS REPORT THE EFFECT OF ISSUANCE COSTS, PREMIUMS, DISCOUNTS, AND SIMILAR ITEMS WHEN DEBT IS FIRST ISSUED, WHEREAS THESE AMOUNTS ARE DEFERRED AND AMORTIZED IN THE STATEMENT OF ACTIVITIES.

PROCEEDS FROM BONDS AND NOTES	(1,365,580)	
DEBT SERVICE PRINCIPAL PAYMENTS	2,947,126	

NET EFFECT OF REPORTING LONG-TERM DEBT 1,581,546

SOME EXPENSES REPORTED IN THE STATEMENT OF ACTIVITIES DO NOT REQUIRE THE USE OF CURRENT FINANCIAL RESOURCES AND, THEREFORE, ARE NOT REPORTED AS EXPENDITURES IN THE GOVERNMENTAL FUNDS.

NET CHANGE IN COMPENSATED ABSENCES ACCRUAL	(118,500)	
NET CHANGE IN LANDFILL POSTCLOSURE CARE ACCRUAL	5,000	
NET CHANGE IN ACCRUED INTEREST ON LONG-TERM DEBT	48,417	

NET EFFECT OF RECORDING LONG-TERM LIABILITIES (65,083)

INTERNAL SERVICE FUNDS ARE USED BY MANAGEMENT TO ACCOUNT FOR HEALTH INSURANCE, UNEMPLOYMENT, WORKERS' COMPENSATION, AND BUILDING INSURANCE ACTIVITIES

THE NET ACTIVITY OF INTERNAL SERVICE FUNDS IS REPORTED WITH GOVERNMENTAL ACTIVITIES		(751,822)
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CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES \$ 278,179

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FISCAL YEAR ENDED JUNE 30, 2004

	BUDGETED AMOUNTS		ACTUAL	VARIANCE
	ORIGINAL	FINAL	BUDGETARY	OVER
	BUDGET	BUDGET	AMOUNTS	(UNDER)
REVENUES:				
REAL ESTATE AND PERSONAL PROPERTY TAXES,				
NET OF TAX REFUNDS	\$ 22,083,243	\$ 22,083,243	\$ 22,355,133	\$ 271,890
MOTOR VEHICLE AND OTHER EXCISE TAXES	1,730,000	1,730,000	1,816,751	86,751
PENALTIES & INTEREST ON TAXES	135,000	135,000	155,447	20,447
INTERGOVERNMENTAL	11,438,486	11,438,486	11,683,672	245,186
INVESTMENT INCOME	145,000	145,000	104,262	(40,738)
DEPARTMENTAL	853,000	853,000	1,241,877	388,877
TOTAL REVENUES	36,384,729	36,384,729	37,357,142	972,413
EXPENDITURES:				
CURRENT:				
GENERAL GOVERNMENT	3,216,132	3,211,641	2,142,454	1,069,187
PUBLIC SAFETY	4,381,061	4,381,016	3,995,019	385,997
EDUCATION	19,515,832	19,515,832	19,385,681	130,151
PUBLIC WORKS	2,500,289	2,500,289	1,932,393	567,896
HUMAN SERVICES	275,409	283,594	256,679	26,915
CULTURE & RECREATION	532,205	532,196	509,954	22,242
EMPLOYEE BENEFITS	3,321,583	3,321,583	3,162,807	158,776
STATE & COUNTY ASSESSMENTS	534,910	534,910	585,331	(50,421)
DEBT SERVICE:				
PRINCIPAL	3,000,000	3,000,000	2,933,158	66,842
INTEREST	2,649,244	2,645,604	2,308,866	336,738
TOTAL EXPENDITURES	39,926,665	39,926,665	37,212,342	2,714,323
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,541,936)	(3,541,936)	144,800	3,686,736
OTHER FINANCING SOURCES (USES):				
OPERATING TRANSFERS IN	263,256	263,256	430,770	167,514
OPERATING TRANSFERS OUT	(506,250)	(506,250)	(512,329)	(6,079)
TOTAL OTHER FINANCING SOURCES (USES)	(242,994)	(242,994)	(81,559)	161,435
NET CHANGE IN FUND BALANCE	(3,784,930)	(3,784,930)	63,241	3,848,171
BUDGETARY FUND BALANCE, BEGINNING OF YEAR	5,570,525	5,570,525	5,570,525	-
BUDGETARY FUND BALANCE, END OF YEAR	\$ 1,785,595	\$ 1,785,595	\$ 5,633,766	\$ 3,848,171

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
 PROPRIETARY FUNDS
 STATEMENT OF NET ASSETS
 JUNE 30, 2004

ASSETS	BUSINESS-TYPE ACTIVITIES - ENTERPRISE FUNDS			GOVERNMENTAL ACTIVITIES - INTERNAL SERVICE FUNDS
	WATER	SANITATION	TOTAL	
CURRENT:				
CASH AND SHORT-TERM INVESTMENTS	\$ 456,321	\$ 45,280	\$ 501,601	\$ 1,773,907
USER FEES, NET OF ALLOWANCE FOR UNCOLLECTIBLES:	119,127	79,357	198,484	-
OTHER ASSETS	-	-	-	75,391
TOTAL CURRENT ASSETS	575,448	124,637	700,085	1,849,298
NONCURRENT:				
CAPITAL ASSETS, NET OF ACCUMULATED DEPRECIATION	11,172,265	-	11,172,265	-
TOTAL ASSETS	11,747,713	124,637	11,872,350	1,849,298
<u>LIABILITIES</u>				
CURRENT:				
WARRANTS PAYABLE	57,250	99,081	156,331	-
ACCRUED LIABILITIES	700	-	700	-
HEALTH CLAIMS PAYABLE	-	-	-	125,000
ACCRUED INTEREST	13,501	-	13,501	-
BONDS AND NOTES PAYABLE	367,473	-	367,473	-
TOTAL CURRENT LIABILITIES	438,924	99,081	538,005	125,000
NONCURRENT:				
BONDS AND NOTES PAYABLE	1,961,288	-	1,961,288	-
COMPENSATED ABSENCES	63,500	-	63,500	-
TOTAL NONCURRENT LIABILITIES	2,024,788	-	2,024,788	-
TOTAL LIABILITIES	2,463,712	99,081	2,562,793	125,000
NET ASSETS				
INVESTED IN CAPITAL ASSETS, NET OF RELATED DEBT	8,843,504	-	8,843,504	-
UNRESTRICTED	440,497	25,556	466,053	1,724,298
TOTAL NET ASSETS	\$ 9,284,001	\$ 25,556	\$ 9,309,557	\$ 1,724,298

See accompanying notes to the basic financial statements

**TOWN OF BELLINGHAM, MASSACHUSETTS
PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS
FISCAL YEAR ENDED JUNE 30, 2004**

	<u>BUSINESS TYPE ACTIVITIES - ENTERPRISE FUNDS</u>			<u>GOVERNMENTAL ACTIVITIES - INTERNAL SERVICE FUNDS</u>
	<u>WATER</u>	<u>SANITATION</u>	<u>TOTAL</u>	
<u>OPERATING REVENUES:</u>				
CHARGES FOR SERVICES	\$ 1,535,562	\$ 1,077,685	\$ 2,613,247	\$ -
EMPLOYER CONTRIBUTIONS	-	-	-	2,040,000
EMPLOYEE CONTRIBUTIONS	-	-	-	1,223,258
DEPARTMENTAL & OTHER INCOME	35,942	-	35,942	344,118
TOTAL OPERATING REVENUES	<u>1,571,504</u>	<u>1,077,685</u>	<u>2,649,189</u>	<u>3,607,376</u>
<u>OPERATING EXPENSES:</u>				
GENERAL SERVICES	984,181	1,071,626	2,055,807	-
DEPRECIATION	246,393	-	246,393	-
EMPLOYEE BENEFITS	59,500	-	59,500	4,382,555
TOTAL OPERATING EXPENSES	<u>1,290,074</u>	<u>1,071,626</u>	<u>2,361,700</u>	<u>4,382,555</u>
OPERATING INCOME (LOSS)	<u>281,430</u>	<u>6,059</u>	<u>287,489</u>	<u>(775,179)</u>
<u>NON-OPERATING REVENUES (EXPENSES):</u>				
INVESTMENT INCOME	2,962	15	2,977	23,357
INTEREST EXPENSE	(57,718)	-	(57,718)	-
TOTAL NON-OPERATING REVENUES (EXPENSES), NET	<u>(54,756)</u>	<u>15</u>	<u>(54,741)</u>	<u>23,357</u>
INCOME (LOSS) BEFORE OPERATING TRANSFERS	<u>226,674</u>	<u>6,074</u>	<u>232,748</u>	<u>(751,822)</u>
<u>OPERATING TRANSFERS:</u>				
OPERATING TRANSFERS IN	4	-	4	-
OPERATING TRANSFERS OUT	(149,014)	-	(149,014)	-
TOTAL OPERATING TRANSFERS	<u>(149,010)</u>	<u>-</u>	<u>(149,010)</u>	<u>-</u>
CHANGE IN NET ASSETS	<u>77,664</u>	<u>6,074</u>	<u>83,738</u>	<u>(751,822)</u>
NET ASSETS AT BEGINNING OF YEAR	<u>9,206,337</u>	<u>19,482</u>	<u>9,225,819</u>	<u>2,476,120</u>
NET ASSETS AT END OF YEAR	<u>\$ 9,284,001</u>	<u>\$ 25,556</u>	<u>\$ 9,309,557</u>	<u>\$ 1,724,298</u>

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS
FISCAL YEAR ENDED JUNE 30, 2004

	BUSINESS TYPE ACTIVITIES - ENTERPRISE FUNDS			GOVERNMENTAL ACTIVITIES - INTERNAL SERVICE FUNDS
	WATER	SANITATION	TOTAL	
<u>CASH FLOWS FROM OPERATING ACTIVITIES:</u>				
EMPLOYER CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ 2,040,000
EMPLOYEE CONTRIBUTIONS	-	-	-	1,223,258
RECEIPTS FROM CUSTOMERS AND USERS	1,610,789	1,086,936	2,697,725	344,118
PAYMENTS TO SUPPLIERS	(1,036,806)	(1,010,028)	(2,046,834)	(4,245,929)
PAYMENTS TO EMPLOYEES	-	(18,988)	(18,988)	-
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	573,983	57,920	631,903	(638,553)
<u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</u>				
OPERATING TRANSFERS IN	4	-	4	-
OPERATING TRANSFERS OUT	(149,014)	(12,655)	(161,669)	-
NET CASH PROVIDED (USES) BY NONCAPITAL FINANCING ACTIVITIES	(149,010)	(12,655)	(161,665)	-
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</u>				
PRINCIPAL PAYMENTS ON BONDS AND NOTES	(364,013)	-	(364,013)	-
ACQUISITION AND CONSTRUCTION OF CAPITAL ASSETS	(34,107)	-	(34,107)	-
INTEREST EXPENSE	(56,973)	-	(56,973)	-
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES:	(455,093)	-	(455,093)	-
<u>CASH FLOWS FROM INVESTING ACTIVITIES:</u>				
INTEREST RECEIVED	2,962	15	2,977	23,357
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES:	2,962	15	2,977	23,357
NET INCREASE (DECREASE) IN CASH AND SHORT-TERM INVESTMENTS	(27,158)	45,280	18,122	(615,196)
CASH AND SHORT-TERM INVESTMENTS - BEGINNING OF YEAR	483,479	-	483,479	2,389,103
CASH AND SHORT-TERM INVESTMENTS - END OF YEAR	\$ 456,321	\$ 45,280	\$ 501,601	\$ 1,773,907
<u>RECONCILIATION OF OPERATING INCOME (LOSS)</u>				
<u>TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:</u>				
OPERATING INCOME (LOSS)	\$ 281,430	\$ 6,059	\$ 287,489	\$ (775,179)
ADJUSTMENTS TO RECONCILE OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:				
DEPRECIATION	246,393	-	246,393	-
(INCREASE) DECREASE IN ACCOUNTS RECEIVABLE	39,285	9,251	48,536	-
(INCREASE) DECREASE IN DEPOSITS	-	-	-	138,254
INCREASE (DECREASE) IN ACCOUNTS PAYABLE	2,175	42,610	44,785	(1,628)
INCREASE (DECREASE) IN OTHER LIABILITIES	700	-	700	-
INCREASE (DECREASE) IN COMPENSATED ABSENCES	4,000	-	4,000	-
TOTAL ADJUSTMENTS	292,553	51,861	344,414	136,626
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$ 573,983	\$ 57,920	\$ 631,903	\$ (638,553)

See accompanying notes to the basic financial statements

**TOWN OF BELLINGHAM, MASSACHUSETTS
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET ASSETS
JUNE 30, 2004**

	PRIVATE PURPOSE TRUST FUNDS	AGENCY FUNDS
<u>ASSETS</u>		
CASH AND SHORT-TERM INVESTMENTS	\$ -	\$ 258,648
INVESTMENTS	483,730	-
TOTAL ASSETS	483,730	258,648
<u>LIABILITIES</u>		
WARRANTS PAYABLE	-	16,212
OTHER LIABILITIES	-	242,436
TOTAL LIABILITIES	-	258,648
<u>NET ASSETS</u>		
HELD IN TRUST FOR OTHER PURPOSES	\$ 483,730	\$ -

See accompanying notes to the basic financial statements

TOWN OF BELLINGHAM, MASSACHUSETTS
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS
FISCAL YEAR ENDED JUNE 30, 2004

	<u>PRIVATE PURPOSE TRUST FUNDS</u>
<u>ADDITIONS:</u>	
NET INVESTMENT INCOME (LOSS):	
INVESTMENT INCOME	\$ 7,101
<u>DEDUCTIONS:</u>	
EDUCATIONAL SCHOLARSHIPS	30,000
CHANGE IN NET ASSETS	(22,899)
NET ASSETS AT BEGINNING OF YEAR	506,629
NET ASSETS AT END OF YEAR	\$ 483,730

See accompanying notes to the basic financial statements

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Bellingham, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant Town accounting policies:

A. Reporting Entity

Primary Government

The Town is a municipal corporation that is governed by a five member Board of Selectmen (the Board). The Board is responsible for appointing a Town Administrator whose responsibility is to manage the day to day operations. For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units, blended or discretely presented, for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. Blended component units, although legally separate entities, are, in substance, part of the government's operations and discretely presented component units are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the government. It has been determined that there are no component units (blended or discretely presented) for inclusion in the primary government's financial reporting entity.

Joint Venture

Municipal joint ventures pool resources to share the costs, risks and rewards of providing services to their participants, the general public or others. The Town is a participant in the following joint venture:

<u>Name</u>	<u>Purpose</u>	<u>Address</u>	<u>Annual Assessment</u>
Blackstone Valley Vocational Regional School District	To provide vocational education	65 Pleasant Street Upton, MA 01568	\$284,847

The Blackstone Valley Vocational Regional School District (the District) is governed by a thirteen (13)-member school committee consisting of one (1) elected representative from the Town of Bellingham. The Town is indirectly liable for debt and other expenditures of the District and is assessed annually for its share of the operating and capital costs. Separate financial statements may be obtained by writing to the Treasurer of the District at the above address. The Town has an equity interest of approximately 4.90% in the joint venture.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

Major Fund Criteria

A fund is considered major if it is the primary operating fund of the Town or it meets the following criteria:

- a. If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*
- b. If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- a. Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- b. Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- c. Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and the various enterprise funds. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

Fund Financial Statements

Governmental Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

Expenditures are recorded when the related fund liability is incurred, except for interest on general long-term debt which is recognized when due, and the non current portion of compensated absences, and landfill post closure care costs which are recognized when the obligations are expected to be liquidated with current expendable available resources.

In applying the susceptible to accrual concept to intergovernmental revenues, there are essentially two types of revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the Town; therefore, revenues are recognized based upon the expenditures incurred. In the other, moneys are virtually unrestricted and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

The Town considers property taxes as available if they are due and collected within 60 days after fiscal year-end. Licenses and permits, user charges, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received. Investment earnings are recorded as earned.

The Town reports the following major governmental funds:

- The *general fund* is the primary operating fund of the Town. It is used to account for all financial resources, except those that are required to be accounted for in another fund.
- The *stabilization fund* is a special revenue fund used to account for the accumulation of resources to provide general and/or capital reserves.
- The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:
 - The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.
 - The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by enterprise and trust funds).
 - The *permanent fund* is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

Proprietary Fund Financial Statements

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

- The following major proprietary funds are reported:
- The *water enterprise fund* is used to account for water activities.
- The *sanitation enterprise fund* is used to account for the operations of the trash collection activities.

Additionally, the following proprietary fund type is reported:

The *internal service fund* is used to account for the financing of services provided by one department to other departments or governmental units. This fund is used to account for risk financing activities related to municipal building insurance, worker's compensation, unemployment compensation, and health insurance.

Fiduciary Fund Financial Statements

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held by the Town in a trustee capacity for others that cannot be used to support the governmental programs. The following fiduciary fund types are reported:

The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the permanent fund (nonmajor governmental funds), under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

The *agency fund* is used to account for assets held in a purely custodial capacity

Government-Wide and Fund Financial Statements

For the government-wide financial statements, and proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

D. Cash and Investments

Government-Wide and Fund Financial Statements

Cash and short term investments are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Investments are reported at fair value.

E. Accounts Receivable

Government-Wide and Fund Financial Statements

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and proprietary and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

Real Estate, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are based on values assessed as of each January 1 and are normally due on the subsequent August 1, November 1, February 1, and May 1. Property taxes that remain unpaid after the respective due dates are subject to penalties and interest charges. By law, all taxable property in the Commonwealth must be assessed at 100% of fair market value. Once levied which is required to be at least 30 days prior to the due date, these taxes are recorded as receivables in the fiscal year of levy. Based on the Town's experience, most property taxes are collected during the year in which they are assessed. Liening of properties on which taxes remain unpaid occurs annually. The Town ultimately has the right to foreclose on all properties where the taxes remain unpaid.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

A statewide property tax limitation statute known as "Proposition 2 ½" limits the amount of increase in property tax levy in any fiscal year. Generally, Proposition 2 ½ limits the total levy to an amount not greater than 2 ½ % of the total assessed value of all taxable property within the Town. Secondly, the tax levy cannot increase by more than 2 ½ % of the prior year's levy plus the taxes on property newly added to the tax rolls. Certain provisions of Proposition 2 ½ can be overridden by a Town-wide referendum.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Motor Vehicle Excise

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is based on historical trends and specific account analysis.

Water and Sewer

User fees are levied semi-annually based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and sewer liens are processed in December of every year and included as a lien on the property owner's tax bill. Water and sewer charges and related liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Departmental and Other

Departmental and other receivables consist primarily of ambulance receivables and are recorded as receivables in the fiscal year accrued. The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recognized as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recognized when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

F. Inventories

Government-Wide and Fund Financial Statements

Inventories of the governmental funds and the water and sanitation enterprise funds are recorded as expenditures at the time of purchase. Such inventories are not material in total to the basic financial statements, and therefore are not reported.

G. Capital Assets

Government-Wide and Proprietary Fund Financial Statements

Capital assets, which include land, vehicles, buildings, machinery and equipment, and water infrastructure (e.g., water mains, and similar items), are reported in the applicable governmental or business-type activities column of the government-wide financial statements, and the proprietary fund financial statements. The Town has elected to implement the reporting of its general infrastructure assets of the governmental activities in fiscal year ending June 30, 2006. Current infrastructure additions are being recorded as they occur. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets if material.

All purchases and construction costs in excess of \$15,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land and construction in progress) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

<u>Asset Class</u>	<u>Estimated Useful Life (in years)</u>
Buildings	40
Machinery and equipment	5-10
Vehicles	5-15
Infrastructure	50

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the fiscal year of purchase for the various funds.

H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances".

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as operating transfers in and operating transfers out.

Government-Wide Financial Statements

Operating transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

Fund Financial Statements

Operating transfers between and within funds are *not* eliminated from the individual fund statements and are reported as operating transfers in and operating transfers out.

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity

Government-Wide Financial Statements (Net Assets)

Net assets are classified into three components:

- a. Invested in capital assets, net of related debt – consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets – Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Net assets have been “restricted” for the following:

- *Capital projects* represent amounts restricted for capital purposes.
 - *Streets* represent amounts committed by the Commonwealth for the repair and/or construction of streets.
 - *Permanent funds -expendable* represents amounts held in trust for which the expenditures are restricted by various trust agreements.
 - *Other specific purposes* represent restrictions placed on assets from outside parties.
- c. Unrestricted net assets – All other net assets that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

Fund Financial Statements (Fund Balances)

- a. Fund balances consist of funds that are reserved for amounts, that are not available for appropriation, that are legally restricted by outside parties for a specific future use, and designations of fund balances that represent tentative management plans that are subject to change.

Fund balances have been reserved for the following:

- *Encumbrances and continuing appropriations* represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

Fund balances have been designated for the following:

- *Subsequent year's expenditures* represents amounts appropriated for the fiscal year 2005 operating budget.
- b. Undesignated fund balances – all other fund balances that do not meet the definition of “reserved” or “designated.”

L. Long-term debt

Government-Wide and Proprietary Fund Financial Statements

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Laws (MGL).

N. Compensated Absences

Employees are granted sick and vacation leave in varying amounts. Upon retirement, termination or death, certain employees are compensated for unused sick and vacation leave (subject to certain limitations) at their then current rates of pay.

Government-Wide and Proprietary Fund Financial Statements

The total amount to be paid in future years is presented in the government-wide and proprietary fund statement of net assets. The liability for vacation leave is based on the amount earned but not used; for sick leave, it is based on the amount accumulated at the balance sheet date (vesting method).

Governmental Fund Financial Statements

The portion of the liability related to unused sick and vacation time that has matured or is due as of June 30, 2004 is recorded in the governmental fund financial statement.

O. Post Retirement Benefits

Government-Wide and Fund Financial Statements

In addition to providing pension benefits, health and life insurance coverage is provided for retired employees and their survivors in accordance with, Chapter 32B, of Massachusetts General Laws, under various contributory plans. The cost of providing health and life insurance is recognized by recording the employer's 50% share of insurance premiums in the internal service fund in the fiscal year paid. All benefits are provided through third-party insurance carriers and health maintenance organizations that administer, assume, and pay all claims. For the fiscal year ended June 30, 2004, this expense/expenditure totaled approximately \$406,904. There were approximately 139 participants eligible to receive benefits at June 30, 2004.

P. Use of Estimates

Government-Wide and Fund Financial Statements

The preparation of the accompanying financial statements in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could vary from estimates that were used.

Q. Total Column

Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not comparable to the consolidated financial information.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Basis of Accounting

Pursuant to Chapter 44, Section 32 of the Massachusetts General Laws, the Town adopts an annual budget for the general fund. The budgets for all departments and operations of the Town, except that of the public schools, are prepared under the direction of the Town Administrator. The School Department budget is prepared under the direction of the School Committee. The level of expenditures may not legally exceed appropriations for each department or undertaking in the following categories: (1) salaries and wages; (2) ordinary maintenance; and (3) capital outlays.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Original and supplemental appropriations are enacted upon by a Town Meeting vote. Management may not amend the budget without seeking the approval of the governing body. The Town's Finance Committee can legally transfer funds from its reserve fund to other appropriations within the budget without seeking Town Meeting approvals. The original fiscal year 2004 approved budget authorized \$37,367,420 in current year appropriations and other amounts to be raised and \$2,559,245 in encumbrances and appropriations carried over from previous fiscal years.

The Finance Director has the responsibility to ensure that budgetary controls are maintained and monitored through the accounting system.

B. Budgetary -GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2004, is presented below:

Net change in fund balance - budgetary basis	\$ 63,241
Basis of accounting differences:	
Increase in revenue for on-behalf payments - MTRS	2,084,155
Increase in expenditures for on-behalf payments - MTRS	(2,084,155)
Increase in revenue for the MWPAT subsidy	41,132
Increase in expenditures for the MWPAT subsidy	<u>(41,132)</u>
Net change in fund balance - GAAP basis	<u><u>\$ 63,241</u></u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

C. Excess of Expenditures over Appropriations

For the fiscal year ended June 30, 2004, actual expenditures exceeded appropriations for snow removal, and selectmen expenses. These over-expenditures will be funded by available funds during fiscal year 2005.

D. Deficit Fund Balances

Several individual fund deficits exist within the special revenue and capital projects funds. These individual deficits will be eliminated through subsequent fiscal year budget transfers, grants and proceeds of long-term debt during fiscal year 2005.

NOTE 3 – CASH AND INVESTMENTS

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels unless collateralized by the financial institutions involved. Investments can also be made in securities issued by or unconditionally guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreement guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase, and units in the Massachusetts Municipal Depository Trust (MMDT). The Treasurer of the Commonwealth of Massachusetts oversees the financial management of the MMDT, a local investment pool for cities, towns, and other state and local agencies within the Commonwealth. The Town's fair value of its investment in MMDT represents their value of the pool's shares. The Town's Trust Funds have expanded investment powers including the ability to invest in equity securities, corporate bonds, annuities and other specified investments.

The composition of the Town's bank recorded deposits and investments fluctuates depending primarily on the timing of property tax receipts, proceeds from borrowings, collections of state and federal aid, and capital outlays throughout the year.

Short-term investments and investments are classified as to collateral risk into the following three categories:

- Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.
- Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.
- Category 3: Uninsured and unregistered, with securities held by the counterparty, or its trust department or agent but not in the Town's name.

Mutual fund investments (MMDT) are not categorized because they are managed investment pools.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

As of June 30, 2004, the carrying amount of the Town's deposits totaled \$17,360,550 and the respective bank balances totaled \$17,920,801. Of the Town's bank balances, \$800,000 was covered by Federal Depository Insurance, \$5,621,473 was covered by the Depositors Insurance Fund, and \$11,499,328 was uninsured and uncollateralized. The following details the carrying amount of cash and short-term investments and investments as reported in the basic financial statements at June 30, 2004:

Cash and investment balances at June 30, 2004:	Cash and Short-Term Investments	Investments	Total
<u>Cash</u>			
Checking, savings and NOW accounts	\$ 189,112	\$ -	\$ 189,112
Certificates of deposit	2,303,558	835,998	3,139,556
Money market deposits	14,031,882	-	14,031,882
Petty cash	385	-	385
	<u>16,524,937</u>	<u>835,998</u>	<u>17,360,935</u>
<u>Investments not subject to categorization</u>			
MMDT	<u>278,669</u>	<u>-</u>	<u>278,669</u>
Total investments	<u>278,669</u>	<u>-</u>	<u>278,669</u>
Total cash and investments at June 30, 2004	<u>\$ 16,803,606</u>	<u>\$ 835,998</u>	<u>\$ 17,639,604</u>

Reconciliation to Basic Financial Statements:

	Statement of Net Assets	Statement of Fiduciary Net Assets	Total
Cash and short-term investments	\$ 16,544,958	\$ 258,648	\$ 16,803,606
Investments	<u>352,268</u>	<u>483,730</u>	<u>835,998</u>
	<u>\$ 16,897,226</u>	<u>\$ 742,378</u>	<u>\$ 17,639,604</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

NOTE 4 – RECEIVABLES

The receivables at June 30, 2004 for the Town's individual major governmental funds and nonmajor, internal service, and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>Gross Amount</u>	<u>Allowance for Uncollectibles</u>	<u>Net Amount</u>
<u>Receivables:</u>			
Real estate and personal property taxes	\$ 380,437	\$ (17,864)	\$ 362,573
Tax liens	592,031	-	592,031
Motor vehicle excise taxes	226,029	(87,500)	138,529
User fees	54,085	-	54,085
Departmental	473,932	(145,350)	328,582
Intergovernmental	42,329,605	-	42,329,605
Special assessments	596,871	-	596,871
Total	<u>\$ 44,652,990</u>	<u>\$ (250,714)</u>	<u>\$ 44,402,276</u>

The receivables at June 30, 2004 for the enterprise funds consist of the following:

<u>Receivables:</u>	<u>Gross Amount</u>	<u>Allowance for Uncollectibles</u>	<u>Net Amount</u>
<i>Water</i>			
User fees	\$ 119,127	\$ -	\$ 119,127
<i>Sanitation</i>			
User fees	<u>79,357</u>	<u>-</u>	<u>79,357</u>
Total	<u>\$ 198,484</u>	<u>\$ -</u>	<u>\$ 198,484</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with revenues that have been received, but not yet earned. At the end of the current fiscal year, the various components of deferred revenue reported in the governmental funds were as follows:

Deferred Revenue Analysis	General Fund	Nonmajor Governmental Funds	Total
Receivable Type:			
Real estate and personal property taxes	\$ 362,573	\$ -	\$ 362,573
Tax Liens	592,031	-	592,031
Motor vehicle excise taxes	138,529	-	138,529
User fees	-	54,085	54,085
Departmental & Other	17,484	311,097	328,581
Intergovernmental	41,855,786	428,060	42,283,846
Special assessment	366,428	230,443	596,871
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 43,332,831</u>	<u>\$ 1,023,685</u>	<u>\$ 44,356,516</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2004, was as follows:

<u>Governmental Activities:</u>	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<u>Capital assets not being depreciated:</u>				
Land	\$ 10,667,591	\$ 1,326,910	\$ -	\$ 11,994,501
Construction in progress	444,389	492,345	-	936,734
Total capital assets not being depreciated	11,111,980	1,819,255	-	12,931,235
<u>Capital assets being depreciated:</u>				
Buildings	60,540,350	103,418	-	60,643,768
Machinery and equipment	5,194,837	157,817	-	5,352,654
Vehicles	2,469,472	149,078	-	2,618,550
Infrastructure	-	294,912	-	294,912
Total capital assets being depreciated	68,204,659	705,225	-	68,909,884
<u>Less accumulated depreciation for:</u>				
Buildings	(15,945,379)	(1,389,802)	-	(17,335,181)
Machinery and equipment	(1,369,118)	(529,272)	-	(1,898,390)
Vehicles	(1,194,344)	(226,796)	-	(1,421,140)
Infrastructure	-	(12,488)	-	(12,488)
Total accumulated depreciation	(18,508,841)	(2,158,358)	-	(20,667,199)
Total capital assets being depreciated, net	49,695,818	(1,453,133)	-	48,242,685
Total governmental activities capital assets, net	\$ 60,807,798	\$ 366,122	\$ -	\$ 61,173,920

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

<u>Business-Type Activities:</u>	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<u>Capital assets not being depreciated:</u>				
Land	\$ 3,510,300	\$ -	\$ -	\$ 3,510,300
Total capital assets not being depreciated	3,510,300	-	-	3,510,300
<u>Capital assets being depreciated:</u>				
Buildings	23,100	-	-	23,100
Machinery and equipment	420,052	-	-	420,052
Vehicles	305,077	-	-	305,077
Infrastructure	8,890,926	34,107	-	8,925,033
Total capital assets being depreciated	9,639,155	34,107	-	9,673,262
<u>Less accumulated depreciation for:</u>				
Buildings	(4,909)	(578)	-	(5,487)
Machinery and equipment	(23,575)	(47,150)	-	(70,725)
Vehicles	(82,393)	(20,339)	-	(102,732)
Infrastructure	(1,654,027)	(178,326)	-	(1,832,353)
Total accumulated depreciation	(1,764,904)	(246,393)	-	(2,011,297)
Total capital assets being depreciated, net	7,874,251	(212,286)	-	7,661,965
Total business-type activites capital assets, net	\$ 11,384,551	\$ (212,286)	\$ -	\$ 11,172,265

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:	
General government	\$ 25,517
Public safety	268,246
Education	1,684,084
Public works	95,137
Human services	40,561
Culture and recreation	44,813
Total depreciation expense - governmental activities	<u>\$ 2,158,358</u>
Business-Type Activities:	
Water	\$ 246,393
Sanitation	-
Total depreciation expense - business-type activities	<u>\$ 246,393</u>

NOTE 6 – INTERFUND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2004, are summarized as follows:

Operating Transfers Out:	Operating Transfers In:				Total
	General Fund	Stabilization Fund	Nonmajor Governmental Funds	Water Enterprise Fund	
General Fund	\$ -	\$ 400,000	\$ 112,325	\$ 4	\$ 512,329 (1)
Water Enterprise Fund	149,014	-	-	-	149,014 (2)
Nonmajor Governmental Funds	281,756	-	-	-	281,756 (2)
Total	<u>\$ 430,770</u>	<u>\$ 400,000</u>	<u>\$ 112,325</u>	<u>\$ 4</u>	<u>\$ 943,099</u>

(1) Represents budgeted transfers to the stabilization fund, various nonmajor governmental funds, and the water enterprise fund.

(2) Represents various budgeted transfers to supplement the operating budget.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

NOTE 7 – SHORT -TERM FINANCING

Under state law, and with the appropriate authorization, the Town is authorized to borrow funds on a temporary basis as follows:

- To fund current operations prior to the collection of revenues by issuing revenue anticipation notes (RANS).
- To fund grants prior to reimbursement by issuing grant anticipation notes (GANS).
- To fund Capital project costs incurred prior to selling permanent debt by issuing bond anticipation notes (BANS).
- To fund current project costs and other approved expenditures incurred, that are approved to be reimbursed by the Commonwealth, through the issuance of State Aid anticipated notes (SANS).

Short-term loans are general obligations of the Town and maturity dates are governed by statute. Interest expenditures for short-term borrowings are accounted for in the general fund.

The following is a summary of changes in short-term debt for the year ended June 30, 2004:

Type	Purpose	Rate (%)	Balance at June 30, 2003	Renewed/ Issued	Retired/ Redeemed	Balance at June 30, 2004
MWPAT	Title V septage program	Var. %	\$ 200,000	\$ -	\$ (200,000)	\$ -
	Total Governmental Funds		<u>\$ 200,000</u>	<u>\$ -</u>	<u>\$ (200,000)</u>	<u>\$ -</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

NOTE 8 – LONG-TERM DEBT

The Town is subject to a dual-level, general debt limit: the normal debt limit and the double debt limit. Such limits are equal to 5% and 10%, respectively, of the valuation of taxable property in the Town as last equalized by the Commonwealth's Department of Revenue. Debt may be authorized up to the normal debt limit without state approval. Authorizations under the double debt limit, however require the approval of the Commonwealth's Emergency Finance Board. Additionally, there are many categories of general long-term debt which are exempt from the debt limit but are subject to other limitations.

The following is a summary of the changes in long-term debt for the year ended June 30, 2004:

Bonds and Notes Payable Schedule – Governmental Funds

Project	Interest Rate (%)	Outstanding at June 30, 2003	Issued	Redeemed	Outstanding at June 30, 2004
School Project	6.75%	\$ 280,000	\$ -	\$ 220,000	\$ 60,000
Library Construction	6.75%	110,000	-	70,000	40,000
Sewer	7.14%	60,000	-	60,000	-
Library Construction	7.14%	60,000	-	60,000	-
Sewer Construction	4.92%	2,064,226	-	260,987	1,803,239
School Remodeling	5.63%	230,000	-	20,000	210,000
Landfill Closure	4.76%	1,020,000	-	130,000	890,000
School Roof	4.76%	256,000	-	30,000	226,000
Ball Field Lights	4.76%	24,000	-	6,000	18,000
Tile V Septic	Var. %	178,928	-	10,539	168,389
Sewer	Var. %	516,622	-	60,600	456,022
School	4.76%	28,320,000	-	1,005,000	27,315,000
Senior Center	4.68%	810,000	-	45,000	765,000
Roads	4.01%	345,000	-	45,000	300,000
Modular Classrooms	3.59%	210,000	-	105,000	105,000
Sewer	3.65%	120,000	-	40,000	80,000
School Construction	4.84%	11,575,000	-	390,000	11,185,000
Sewer	5.74%	450,000	-	225,000	225,000
School	5.72%	38,000	-	19,000	19,000
Athletic Fields	5.38%	10,000	-	5,000	5,000
Ambulance	1.68%	200,000	-	40,000	160,000
Sewer	1.68%	2,585,000	-	-	2,585,000
School	1.68%	165,000	-	-	165,000
Fire Truck	1.30%	50,000	-	50,000	-
Land Acquisition	Var. %	-	1,175,000	50,000	1,125,000
Tile V Septic	Var. %	-	190,580	-	190,580
Total		<u>\$ 49,677,776</u>	<u>\$ 1,365,580</u>	<u>\$ 2,947,126</u>	<u>\$ 48,096,230</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

The annual debt service requirements for principal and interest for Governmental bonds and notes outstanding at June 30, 2004 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	\$ 2,984,953	\$ 2,239,017	\$ 5,223,970
2006	2,866,297	2,119,873	4,986,170
2007	2,904,184	2,011,450	4,915,634
2008	2,590,049	1,895,793	4,485,842
2009	2,624,880	1,784,184	4,409,064
2010-2014	13,247,940	7,064,068	20,312,008
2015-2019	13,667,154	3,878,021	17,545,175
2020-2023	<u>7,210,773</u>	<u>612,096</u>	<u>7,822,869</u>
Total	<u>\$ 48,096,230</u>	<u>\$ 21,604,502</u>	<u>\$ 69,700,732</u>

School Building Assistance Bureau Reimbursements

Chapter 645 of the Act of 1948 as amended ("Chapter 645") created a statewide school building assistance program. Pursuant to this program, cities and towns issued bonds for eligible school building projects and were reimbursed over a period of years by the Commonwealth according to a statutory percentage for such city or town.

Legislation enacted as part of the Commonwealth's Fiscal 2001 budget repealed 645 and created a new school building assistance program codified as Chapter 70B of the Massachusetts General Laws. Among other changes, the new program includes grants for alternatives to construction and calculates grants for each project based on a number of factors. The new legislation does not affect the reimbursement percentages for bonds previously issued under Chapter 645, and the grants for certain "grandfathered" projects will be based on the statutory percentages provided for in Chapter 645.

The Town has been approved for a 76% percent state school construction grant through the School Construction Assistance Bureau (SBAB) to cover eligible project costs, including debt service associated with the financing of these projects, subject to annual appropriation by the state legislature. The Town received \$2,406,015 in FY 2004 from the SBAB for completed school construction projects.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

Bonds and Notes Payable Schedule – Water Enterprise Fund

<u>Project</u>	<u>Interest Rate (%)</u>	<u>Outstanding at June 30, 2003</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Outstanding at June 30, 2004</u>
Well	6.76%	\$ 10,000	\$ -	\$ 5,000	\$ 5,000
Water Treatment	6.76%	15,000	-	5,000	10,000
Water Filtration	4.92%	887,824	-	107,235	780,589
Water	4.92%	49,324	-	5,958	43,366
Well	4.92%	17,384	-	4,589	12,795
Well	4.92%	56,242	-	6,231	50,011
Well Construction	4.76%	504,000	-	60,000	444,000
Land Acquisition	4.76%	16,000	-	4,000	12,000
Corrosion Control	5.38%	70,000	-	35,000	35,000
Well Engineering	5.38%	36,000	-	18,000	18,000
Standpipe Repair	5.38%	36,000	-	18,000	18,000
Water	2.52%	630,000	-	55,000	575,000
Water	2.47%	365,000	-	40,000	325,000
Total		<u>\$ 2,692,774</u>	<u>\$ -</u>	<u>\$364,013</u>	<u>\$ 2,328,761</u>

The annual debt service requirements for principal and interest for water enterprise fund bonds and notes outstanding at June 30, 2004 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	\$ 367,473	\$ 51,900	\$ 419,373
2006	276,601	42,979	319,580
2007	274,871	36,717	311,588
2008	260,184	29,844	290,028
2009	256,973	24,251	281,224
2010-2014	<u>892,659</u>	<u>40,387</u>	<u>933,046</u>
Total	<u>\$ 2,328,761</u>	<u>\$ 226,078</u>	<u>\$ 2,554,839</u>

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

Loans Authorized and Unissued

As of June 30, 2004, the Town has loans authorized and unissued as follows:

<u>Description</u>	<u>Date Authorized</u>	<u>Amount</u>
Failing Sewer Systems	5/24/1995	\$ 50,000
Playing Fields I	10/8/1996	50,000
Town Hall Renovations	5/28/1997	13,500
Playing Fields II	10/8/1997	50,000
Maple Street Construction	5/19/1999	705
Failing Sewer Systems	5/28/2003	300,000
Land Acquisition	5/28/2003	1,125,000
Water Main Projects	7/14/2003	240,000
		<u>\$ 1,829,205</u>

Changes in Long-term Liabilities

The following is a summary of changes in long-term liabilities for the fiscal year ended June 30, 2004:

<u>Governmental Activities:</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Current Portion</u>
Bonds and notes payable	\$ 49,677,776	\$ 1,365,580	\$ (2,947,126)	\$ 48,096,230	\$ 2,984,953
Compensated absences	825,000	118,500	-	943,500	125,000
Landfill postclosure care costs	110,000	-	(5,000)	105,000	5,000
Total governmental activity long-term liabilities	<u>\$ 50,612,776</u>	<u>\$ 1,484,080</u>	<u>\$ (2,952,126)</u>	<u>\$ 49,144,730</u>	<u>\$ 3,114,953</u>
<u>Business-Type Activities:</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Current Portion</u>
Bonds and notes payable	\$ 2,692,774	\$ -	\$ (364,013)	\$ 2,328,761	\$ 367,473
Compensated absences	59,500	4,000	-	63,500	-
Total business-type activity long-term liabilities	<u>\$ 2,752,274</u>	<u>\$ 4,000</u>	<u>\$ (364,013)</u>	<u>\$ 2,392,261</u>	<u>\$ 367,473</u>

The governmental activities long-term liabilities are generally liquidated by the general fund.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

Overlapping Debt

The Town pays assessments under formulas which include debt service payments to other governmental agencies providing services to the Town, (commonly referred to as overlapping debt). The following summary sets forth the long-term debt of such governmental agencies and the estimated share being financed by the Town as of June 30, 2004:

Agency	Total Long-Term Debt Outstanding	Town's Estimated Share	Town's Indirect Debt
Norfolk County	\$ 1,500,000	2.02%	\$ 30,300
Blackstone Valley Vocational Regional School District			
Expansion Project - BAN	30,000,000	4.90%	1,470,000
	<u>\$ 31,500,000</u>		<u>\$ 1,500,300</u>

NOTE 9 – STABILIZATION FUND

At June 30, 2004, \$2,040,923 has been set aside in the stabilization fund, which is classified as a major fund in the governmental funds financial statements. The stabilization fund balance can be used for general and/or capital purposes as approved by Town Meeting vote.

NOTE 10 – RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to or destruction of assets; errors and omissions; injuries to employees; employee's health and life; and natural disasters.

Buildings are fully insured against fire, theft, and natural disaster (except for losses due to flood or earthquake) to the extent that losses exceed \$1,000 per incident. Buildings are fully insured against flood and earthquake damage, to the extent that losses exceed \$25,000 per incident.

The Town's workers compensation program is premium-based. The policy is limited to Massachusetts Statutory Benefits.

The Town is insured for general liability; however, Chapter 258 of the Massachusetts General Laws limits the Town's liability to a maximum of \$100,000 per claim in all matters except in actions relating to federal civil rights, eminent domain and breach of contract. Such claims are charged to the general fund. There were no such claims in 2004.

Town of Bellingham, Massachusetts
Notes to Basic Financial Statements
June 30, 2004

The Town has a variety of contributory health care options including self-insured and third party insured health care programs for its employees and retirees. There are 497 employees and retirees who participate in the Town's health care programs. For those 393 employees electing a Health Maintenance Organization (HMO), the town contributes 80% of the costs. For those 11 employees electing the Blue Cross and Blue Shield Master Health Plus Plan (self-insured full indemnity plan), the Town contributes 65% of the costs. For those 93 employees and retirees over 65 years old electing the premium-based supplementary Medex insurance, the Town contributes 50% of the costs. Stop loss insurance is carried on all self-insured health care claims in excess of \$75,000 individually. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

The Town's health insurance activities are accounted for in the internal service fund where revenues are recorded when earned and expenses are recorded when the liability is incurred. Liabilities for self-insured claims are reported when it is probable that a loss has been incurred and the amount can be reasonably estimated. These losses include an estimate of claims that have been incurred but not recorded. As of June 30, 2004 and June 30, 2003, the only such liabilities are those related to the Town's self-insured health care program. The Town established a liability based on historical trends for the previous fiscal years. Changes in the self-insured liability account in fiscal year 2004 and 2003 were as follows:

	Healthcare	
	2004	2003
Liability at beginning of fiscal year	\$ 125,000	\$ 242,409
Claims incurred for current fiscal year and Changes in provisions for prior year	4,019,212	3,716,458
Claims payments for current fiscal year	<u>(4,019,212)</u>	<u>(3,833,867)</u>
Liability at end of fiscal year	<u>\$ 125,000</u>	<u>\$ 125,000</u>

NOTE 11 – PENSION PLAN

A. Plan Descriptions

The Town contributes to the Norfolk County Contributory Retirement System (the “System”), a cost sharing, multiple-employer, defined benefit pension plan administered by the Norfolk County retirement Board. Substantially, all employees are members of the “System” except for public school teachers and certain school administrators who are members of the Massachusetts Teachers’ Retirement System (MTRS) to which the Town does not contribute.

The “System” and the MTRS are contributory defined benefit plans and membership in both the “System” and the MTRS is mandatory upon commencement of employment for all permanent, full-time employees. The “System” and the MTRS provide retirement, disability and death benefits to plan members and beneficiaries.

Chapter 32 of the Massachusetts General Laws assigns authority to establish and amend benefit provisions of the plan, and grant cost-of-living increases, to the State legislature. The “System” issues a publicly available financial report, which can be obtained through the Commonwealth of Massachusetts, Public Employee Retirement Administration Commission (“PERAC”), One Ashburton Place, Boston, Massachusetts 02108.

B. Funding Policies

Norfolk County Contributory Retirement System

Plan members are required to contribute to the “System” at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the “System”, its share of the remaining system-wide, actuarially determined, contribution plus administration costs, which are apportioned among the employers, based on active covered payroll. The Commonwealth of Massachusetts reimburses the “system” for a portion of the benefit payments for the cost of living increases. The contributions to the “System” for years ended June 30, 2004, 2003, and 2002 were \$883,347, \$836,913, and \$827,566, respectively, which were equal to its required contributions for each of these years.

Massachusetts Teachers’ Retirement System

Plan members (at varying rates of annual covered compensation) and the Commonwealth of Massachusetts fund contributions to the MTRS. The Commonwealth of Massachusetts contributed “on-behalf” payments to the MTRS totaling \$2,084,155 for fiscal year 2004. In accordance with GASB Statement No. 24, these on-behalf” payments have been recorded in the general fund as intergovernmental revenues and pension expenditures.

NOTE 12 – COMMITMENTS AND CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2004, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is believed the amount, if any, would not be material.

The Town's landfill was closed in 1996 by order of the Department of Environmental Protection (DEP). The DEP approved the capping construction of the landfill in December 1996. The Town is responsible for post-closure monitoring of the site for thirty years (21 years remaining), and the estimated liability has been recorded in the Statement of Net Assets, Governmental Activities. The \$105,000 reported as landfill post-closure liability at June 30, 2004 is based on what it would cost to perform all post-closure care at June 30, 2004. Actual costs may be higher due to inflation, changes in technology or changes in regulations.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2004, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2004.

NOTE 13 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

The GASB issued **Statement #40, *Deposit and Investment Risk Disclosures***, an amendment of GASB **Statement # 3**, which is required to be implemented during FY2005. There will be no change in the financial statements as this GASB will only require changes to the note disclosure.

TOWN OF BELLINGHAM, MASSACHUSETTS

AUDITORS' REPORT AS REQUIRED BY
OMB CIRCULAR A-133
AND ***GOVERNMENT AUDITING STANDARDS***
AND RELATED INFORMATION

FOR THE YEAR ENDED JUNE 30, 2004

TOWN OF BELLINGHAM, MASSACHUSETTS

**AUDITORS' REPORT AS REQUIRED BY OMB CIRCULAR A-133
AND *GOVERNMENT AUDITING STANDARDS* AND RELATED INFORMATION
FOR THE YEAR ENDED JUNE 30, 2004**

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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Honorable Board of Selectmen
Town of Bellingham, Massachusetts

Compliance

We have audited the compliance of the Town of Bellingham, Massachusetts with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2004. The Town of Bellingham, Massachusetts' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Town of Bellingham, Massachusetts's management. Our responsibility is to express an opinion on the Town of Bellingham, Massachusetts' compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Bellingham, Massachusetts' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Town of Bellingham, Massachusetts' compliance with those requirements.

In our opinion, the Town of Bellingham, Massachusetts complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2004.

Internal Control Over Compliance

The management of the Town of Bellingham, Massachusetts is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Town of Bellingham, Massachusetts' internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bellingham, Massachusetts, as of and for the year ended June 30, 2004, and have issued our report thereon dated November 22, 2004. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bellingham, Massachusetts' basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Board of Selectmen, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

R. E. Brown & Company

November 22, 2004

**TOWN OF BELLINGHAM, MASSACHUSETTS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2004**

PROGRAM GRANTOR/PASS-THROUGH GRANTOR/PROGRAM OR CLUSTER TITLE	FEDERAL CFDA NUMBER	GRANTOR/ PASS-THROUGH ENTITY IDENTIFYING NUMBER	FEDERAL EXPENDITURES
U.S. DEPARTMENT OF JUSTICE - OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (C.O.P.S.):			
DIRECT PROGRAM:			
PUBLIC SAFETY PARTNERSHIPS AND COMMUNITY POLICING GRANTS	16.710	95-CF-WX-4785	\$ 4,275
TOTAL DIRECT PROGRAM			4,275
PASS-THROUGH PROGRAM FROM:			
COMMONWEALTH OF MASSACHUSETTS - DEPARTMENT OF FIRE SERVICES			
STUDENT AWARENESS OF FIRE EDUCATION	16.523		1,305
TOTAL PASS-THROUGH PROGRAM			1,305
TOTAL U.S. DEPARTMENT OF JUSTICE:			5,580
U.S. DEPARTMENT OF EDUCATION			
PASS-THROUGH PROGRAMS FROM:			
COMMONWEALTH OF MASSACHUSETTS - DEPARTMENT OF EDUCATION			
TITLE I - FY 2004	84.010	305-272-4-0025-E	161,493
TITLE I - FY 2003	84.010	305-062-3-0025-D	35,518
TITLE I - FY 2002	84.010	305-284-2-0025-C	3,500
SPED 94-142 PROJECT ASSIST - FY 2004	84.027	240-176-4-0025-E	535,500
SPED 94-142 PROJECT ASSIST - FY 2003	84.027	240-181-3-0025-D	13,480
SPED PROFESSIONAL DEVELOPMENT - FY 2004	84.027	274-159-4-0025-E	21,964
SPED PROFESSIONAL DEVELOPMENT - FY 2003	84.027	274-172-3-0025-D	14,039
FEDERAL 50/50 PROGRAM	84.027	830-015-3-0025-D	8,310
TITLE V - FY 2004	84.151	302-110-4-0025-E	6,483
TITLE V - FY 2003	84.151	302-289-3-0025-D	10,235
EARLY CHILDHOOD - FY 2004	84.173	262-225-4-0025-E	28,920
EARLY CHILDHOOD TRAINING - FY 2004	84.173	250-012-4-0025-E	85
DRUG FREE SCHOOLS - FY 2004	84.186	331-218-4-0025-E	9,353
DRUG FREE SCHOOLS - FY 2003	84.186	331-169-3-0025-D	2,346
ENHANCED EDUCATION THROUGH TECHNOLOGY - FY 2004	84.318	160-232-4-0025-E	4,297
TITLE IIA - TEACHER QUALITY - FY 2004	84.367	140-179-4-0025-E	53,945
TITLE IIA - TEACHER QUALITY - FY 2003	84.367	140-198-3-0025-D	1,065
TOTAL U.S. DEPARTMENT OF EDUCATION			910,533
U.S. DEPARTMENT OF AGRICULTURE:			
PASS-THROUGH PROGRAM FROM:			
COMMONWEALTH OF MASSACHUSETTS - DEPARTMENT OF EDUCATION BUREAU OF NUTRITION			
FOOD DISTRIBUTION	10.550	11-099	34,513
NATIONAL SCHOOL LUNCH PROGRAM	10.555	11-099	97,509
TOTAL U.S. DEPARTMENT OF AGRICULTURE			132,022

SEE ACCOMPANYING NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

**TOWN OF BELLINGHAM, MASSACHUSETTS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2004**

PROGRAM GRANTOR/PASS-THROUGH GRANTOR/PROGRAM OR CLUSTER TITLE	FEDERAL CFDA NUMBER	GRANTOR/ PASS-THROUGH ENTITY IDENTIFYING NUMBER	FEDERAL EXPENDITURES
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
PASS-THROUGH PROGRAM FROM: COMMONWEALTH OF MASSACHUSETTS - DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT			
COMMUNITY DEVELOPMENT BLOCK GRANT	14.228	#5343	<u>289,453</u>
TOTAL U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			<u>289,453</u>
U. S. ENVIRONMENTAL PROTECTION AGENCY			
PASS-THROUGH PROGRAM FROM: COMMONWEALTH OF MASSACHUSETTS - DEPARTMENT OF ENVIRONMENTAL PROTECTION			
PERFORMANCE PARTNERSHIP GRANT	66.605		<u>12,000</u>
TOTAL U. S. ENVIRONMENTAL PROTECTION AGENCY			<u>12,000</u>
U. S. DEPARTMENT OF HOMELAND SECURITY			
PASS-THROUGH PROGRAM FROM: MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY			
PUBLIC ASSISTANCE GRANTS - SNOW REMOVAL	97.036	FEMA-3175-DR-MA	77,045
STATE & LOCAL ALL HAZARDS EMERGENCY OPERATIONS PLANNING GRANT	97.051		<u>1,043</u>
TOTAL U. S. DEPARTMENT OF HOMELAND SECURITY			<u>78,088</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u><u>\$ 1,427,676</u></u>

SEE ACCOMPANYING NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

**TOWN OF BELLINGHAM, MASSACHUSETTS
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2004**

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting policies and financial reporting practices permitted for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting policies followed by the Town are as follows:

A. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the Federal grant transactions of the Town. The receipts and proceeds from federal grants are recorded on the modified accrual basis whereby revenue is recognized when it becomes available and measurable. Disbursements of Federal grant funds are recorded on the accrual basis.

II. SCOPE OF AUDIT

The Town of Bellingham, Massachusetts (the Town) is a governmental agency established by the laws of the Commonwealth of Massachusetts. All operations related to the Town's Federal grant programs, (Department of Agriculture, Department of Education, Department of Homeland Security, Department of Housing & Urban Development, Department of Justice, and the U.S. Environmental Protection Agency), are included in the scope of the OMB Circular A-133 Audit Requirements for audits of state and local governments (the Single Audit). The Department of Justice has been designated as the Town's oversight agency for the Single Audit.

III. PERIOD AUDITED

Single audit testing procedures were performed for Town Federal grant transactions during the year ended June 30, 2004.

IV. FOOD DISTRIBUTION

Non-cash contributions of commodities under the Food Distribution program are received under a State distribution formula and are valued at federally published wholesale prices for purposes of this schedule.

V. SCHOOL LUNCH PROGRAM

The Town accounts for local, state and federal expenditures of the National School Lunch program in one combined fund. Program expenditures in the accompanying Schedule of Expenditures of Federal Awards represent federal reimbursements for meals provided during fiscal 2004.

VI. SUBRECIPIENTS

The Town of Bellingham, Massachusetts passed no federal awards through to subrecipients during the period under audit.

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Board of Selectmen
Town of Bellingham, Massachusetts

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bellingham, Massachusetts as of and for the year ended June 30, 2004, which collectively comprise the Town of Bellingham, Massachusetts' basic financial statements and have issued our report thereon dated November 22, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Town of Bellingham, Massachusetts' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town of Bellingham, Massachusetts' internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the Board of Selectmen, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

R. E. Brown & Company

November 22, 2004

**TOWN OF BELLINGHAM, MASSACHUSETTS
SCHEDULE OF CURRENT YEAR FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2004**

A. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unqualified opinion on the basic financial statements of the Town of Bellingham, Massachusetts.
2. No reportable conditions relating to the audit of the basic financial statements are reported in the report on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the basic financial statements of the Town of Bellingham, Massachusetts were disclosed during the audit.
4. No reportable conditions relating to the audit of the major federal award program are reported in the report on compliance with requirements applicable to each major program and internal control over compliance in accordance with OMB Circular A-133.
5. The report on compliance for the major federal award program for the Town of Bellingham, Massachusetts expresses an unqualified opinion.
6. There were no audit findings relative to the major federal award program for the Town of Bellingham, Massachusetts reported.
7. The program tested as a major program included:

<u>NAME</u>	<u>CFDA NO.</u>
Special Education – Grants to States & Early Childhood Allocation Cluster	84.027 & 84.173

8. A threshold of \$300,000 was used to distinguish between Type A and Type B programs as those terms are defined in OMB Circular A-133.
9. The Town of Bellingham, Massachusetts was determined to be a low-risk auditee.

B. FINDINGS – BASIC FINANCIAL STATEMENT AUDIT – None.

**C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAM
AUDIT – None.**

**TOWN OF BELLINGHAM, MASSACHUSETTS
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED JUNE 30, 2004**

There were no significant uncorrected prior year findings that affect the current audit.



Bellingham
Commission on Disability
4 Mechanic Street
Bellingham, MA 02019



chairhedcommis@aol.com

The year of 2004 has again seen changes in the membership of the Commission on Disability due to resignations of two members. At the close of the year we were fortunate to have one new member with great insight into, and resources for the needs of the disabled community.

As in the past, 2004 was a busy year. We again ran our annual poster contest with four schools participating. Each school's winners had a first, second, and third monetary prize and certificate of achievement awarded at the beginning of the Selectmen's meeting in May on Cable TV. The prize money came from donations from The Lion's Club, Vendetti Motors in Franklin, Dunkin Donuts, and Schaefer Nursery and Garden Center. The contest aims to meet one of our goals which is to educate the community of needs of disabled individuals.

This past year we were able to purchase a VTR recorder and white board to be used by a student while in school. We are continuing to put messages on Cable TV and now have added articles to local newspapers for information and education purposes.

We also continue to work with the Planning Board adding our comments to the new building going on in town. As there are a lot of new commercial developments continuing to be proposed, there is a constant need for our input. Examples are the newly renovated shopping area in the South end of town involving CVS, and Stop & Shop, and JPI, the newest housing development on North Main Street. As the town is changing we are anticipating more input into those areas as well as advising older businesses how to upgrade their facilities to accommodate handicapped individual.

Fielding phone calls and emails with complaints and comments is another challenge which we try to advise individuals. As we do this, we add more information to our files for others who call with similar questions. We have

a web page on the town's website which gives many links to various agencies and businesses that can help disabled individuals and veterans. These are ongoing programs and will continue to grow and improve. In this same idea, we also work in conjunction with all town departments when questions arise regarding disabled citizens in the community.

Our meetings are open and held the third Wednesday of each month with public invited to join us and participate in discussions. As the Commission grows, we hope to improve education to the public, assist schools with disabled students, and add to our growing knowledge of resources for help for the disabled.

Respectively submitted:

Amy Cook, Ch
Lambert Howe, VCh
Richard Martinelli
Louise Arnold

BELLINGHAM CULTURAL COUNCIL – 2004

The Bellingham Cultural Council (BCC) had another successful year. Our membership of five are Mary Healy, financial officer; Sheila Ronkin, grants coordinator; Linda Trudeau, director of local art events; Suzanne Nadeau, secretary; and Myrna Simonson, chair. We welcome new members and are hopeful Bellingham citizens will come aboard. It's a gratifying feeling to give money to our schools and to help support art and photography competitions. You can make a difference. Please call any of the above for information.

The BCC continues to grant funds with the \$3,300 from the Massachusetts Cultural Council and adding funds by reclaiming unused grant funds.

Our annual art and photography competitions are still a mainstay of our local activities. Carol Simonson continues to curate two competitions, art in the spring and photography in the fall. Both competitions draw artists and photographers from local and many surrounding communities. There is a new judge for each competition. Judging the art competition in 2004 was Pauline Robinson of Franklin, and the judge for the photography competition was Jim Calarese of Calarese Photography in Milford.

Winners in the art competition:

BEST OF SHOW: Diane Choquette of Bellingham.

WATERCOLOR: Sue Dion of Uxbridge, first; Mary Lamonica of Norwood, second; and Rolande Gentes of Bellingham, third.

FRUIT AND FLOWERS: Carol Frieswick of Whitinsville, first place; Frances Walker of Norfolk, second place; and Janice Strahan of Johnston, R.I., third place.

OIL/ACRYLIC: Robert G. Bird of Bellingham, first place; Janice Plasse of North Smithfield, R.I., second place; and Pauline Bell of Bellingham, third place.

TREE DIMENSIONAL: Rachel Bremilst-Ellis of Franklin, first place; Constance Forand of Millville, second and third place.

GRAPHICS: Connie Lemonde of Woonsocket, first place; Jenifer Keefe of Milford, second place; and Eleanor Holmes of Millis, third place.

Many artists went home with Honorable Mention awards: Muriel Henault Locklin of Teaticket; Margaret A. Martin of Franklin, Connie Lemonde of Woonsocket, R.I., Francine Harrell of Bellingham, Janice Strahan of Johnston, R.I., Rita Brissette of Cumberland, R.I., Gail Eckberg-Ferguson of Norfolk, Janice Plasse of North Smithfield, R.I., Ann Blanchette of Upton, Jenifer Keefe of Milford, and Sue Dion of Uxbridge.

YOUTH ARTISTS AGES 13 TO 17: Paisley Richard of Millis, first place artist; Scott Simonetti of Bellingham, second place artist; and Samantha Canesi of Bellingham, third-place artist.

In this age category, Honorable Mentions went to Lauren Bastarache of Bellingham, Mark Bento of Milford, and Jenna Bastarache of Bellingham.

YOUTH ARTISTS AGES 9 TO 12: John Greenwood of Harrissville, R.I., first place artist; Eric Simonson-Vater of Bellingham, second place artist; and Amy L. Conner of Bellingham, third place artist. Honorable Mentions went to Brendan Keefe of Milford and Brian Keefe of Milford.



COUNCIL

BELLINGHAM, MA. 02019

2004 PHOTO COMPETITION

Carol A. Simonson, curator, said the competition drew 44 photographers including five youths who collectively submitted 83 entries. Judging this year's competition was Jim Calarese of Jim Calarese Photography in Milford.

Winners in the 2004 Photography Competition:

BEST OF SHOW was awarded to Larry Wynn of Bellingham for a hand-colored black and white photograph of an antique buggy, titled "Not Around Anymore." His entry was in the Photo Illustration category. Wynn also received an honorable mention ribbon for a color photograph titled "GM."

COLOR: Bob Yankee of Franklin, first place; Kenneth Wiedemann of Franklin, second place; and David Vaillancourt of Hopedale, third place. Honorable mention ribbons went to Dee Lewis of Franklin, Alison Foster of Wrentham, and Jennifer Corey of Franklin. Honorable Mention ribbons went to Bob Yankee, and Dee Lewis, both of Franklin, Alison Foster of Wrentham and Jennifer Corey of Franklin.

BLACK AND WHITE: Donald Hogue of Woonsocket, R.I., first place; Kevin Umlauf of Bellingham, second place; and Dee Lewis of Franklin, third place. Honorable Mention ribbons went to Jeff Mather and Donald Hogue.

PHOTO ILLUSTRATION (artistically altered photography): Kevin Umlauf, first place; Terri Seymour of Bellingham, second place; and Hung Pham of Blackstone, third place. Artists that received Honorable Mention ribbons in this category were Mike Abell and Terri Seymour, both of Bellingham.

YOUTH CATEGORY: Nathaniel Jenetti of Mendon, first place artist; Patrick Galasso of Franklin, second place artist, and Becky Galasso of Franklin, third place artist.



Bellingham Town Budget Insert, 2005

This year, FY05, the Cultural Council found itself level funded. For the thirty-four grant applicants this meant very few would receive awards from Bellingham. The Council decided that whatever funds that it had would first be awarded to the schools for enrichment. We were fortunate to be able to partially fund thirteen programs. Among the new programs funded this year is a program called Food Play. It uses all of the food groups as actors to teach interactive lessons on nutrition, balancing eating and exercise. This is a timely program in the wake of all of the news about obesity among young children in our society. The Council continues to fund trips to the Museum of Fine Arts, the Science Museum, Sturbridge Village and Plimouth Plantation. In a discussion with a representative in the main office of the Mass. Arts Council, I was told that there may possibly be an addendum to our funding for next year. Let's fervently hope so. The Art Center works wonders with the free programming that it makes available for the Bellingham children over the summer and after school. Additional funding will enable us to expand our programming.



Bellingham Arts Center **2004 Town Report**

During 2004, programs sponsored by the Bellingham Arts Center featured the summer "Water you up to?" program and "Arts Fest" which involved more than 200 children and parents participating in the creation of an 8 ½ foot paper mache shark, essays, three-dimensional displays and paintings which virtually covered the entire fence surrounding the mini-park near the arts center at Crooks Corner in South Bellingham.

The first "Halloween Happening Good Deed Program" was hosted by Tony Khoury and the Arts Center continued classes and projects for children and added story and art classes for three year olds and their parents. Also included in the 2004 program were Adult Cooking, Adult Creative Writing, Watercolor and Advanced Watercolor as well as Voice and Music lessons. Digital Photography and Crocheting were also popular with adults.

The Center continues to work with patrons ranging in age from 3 ½ to senior citizens. High school students and recent graduates pursuing art based careers volunteered their time and efforts in a tremendously successful summer program culminating in the Center's second drama recital.

Children participating in the art programs provided entertainment, services and art work to veterans at a variety of venues which took place whereby service men and women were sent works of art as a special "Thank you" during the holiday seasons. This project helped the Center continue its tradition of serving as a catalyst for additional programs to meet the needs of the Bellingham community by assisting in town projects.

A special word of thanks goes out to the Council on Aging for its many donations to the Arts Center during the course of the year.

Linda Trudeau
Arts Center Director

BELLINGHAM FINANCE COMMITTEE

TOWN ANNUAL REPORT 2004

The financial situation for the State of Massachusetts was on the minds of all Town Department Heads and public citizens for the second year in a row. The State made cuts to all areas of local funding. Surrounding communities were hit hard by the cuts to local aid. Spending had to be curbed, department heads had to tighten their belts, positions were cut by attrition and the voters had to seriously consider their decisions for expenditures at the Town Meetings. All departments heeded the warnings from the Town Administrator, Chief Financial Officer and the Finance Committee; and we again had weathered another year of tough times.

There are no guarantees for the future. The State remains wary of the immediate financial picture so the Town of Bellingham must remain on guard, spending reserve funds frugally and making well informed decisions at Town Meeting. The Finance Committee Members are committed to researching the Town's needs, advising the citizens with sound financial recommendations, and ever mindful that the welfare of the Town of Bellingham is at stake.

The Finance Committee held meetings with all Town Departments before setting the proposed operating budget for the Annual Town Meeting held on May 26, 2004. That budget was approved in the amount of \$40,817,818. \$1,169,790 was funded from trash receipts; \$1,309,726 was funded from water receipts; \$599,062 from sewer receipts; \$52,700 from ambulance receipts; \$10,539 from Title V receipts; and the remaining funding of \$37,676,001 was voted to come from taxation. The cooperation and assistance of all Administrators was greatly appreciated. The Town Meeting also approved to appropriate a total of \$176,877 for Capital Outlay projects. The voters approved the creation of revolving accounts for the School Department, Public Library, Parks Commission, Department of Public Works, Historical Commission, Town Common Trustees, Board of Selectmen, Commission on Disability, and the Inspector of Buildings. Revisions were made to the Capital Improvement Committee by-laws. The approved changes revitalize a committee that the Finance Committee feels is essential in the budget process and will bring more accountability to Capital Outlay requests. The Town Charter revisions were also approved at the May Town Meeting.

The Special Town Meeting, held on October 13, 2004, approved the transfer of \$407,495 to cover expenses for Town Counsel, Tax Titles, public building maintenance, insurance deductibles, library salaries, group insurance costs, capital investments and compensated absences. \$3,945 would be funded by taxation and the remaining \$403,550 would be transferred from Free Cash. Unanimously the voters approved to raise the sum of \$805,800 for capital outlay projects. Funding for this Article was broken down by \$190,000 to be transferred from ambulance receipts; \$50,000 to be transferred from overlay surplus; and the remaining \$565,800 to be transferred from Free Cash. Funding approved at the May Town Meeting was rescinded and the result was \$58,877 would be

funded by taxation instead of the approved amount of \$176,877. Voters also unanimously approved to raise \$1,105,000 to authorize the issuance and sale of General Obligation Bonds to fund water meter replacements, Farm and James Street improvements, Blackstone Street waterworks, water auxiliary power and a 10-wheeler for the Water Department. The voters approved the transfer from Free Cash in the sum of \$350,000 to fund the Stabilization Fund. The voters also approved the transfer from Free Cash in the sum of \$250,000 to fund the Tax Stabilization Fund.

The Finance Committee would like to thank all departments for being cognizant of the financial hard times and for heeding the request to level fund. The Finance Committee understands that the Town must meet contractual obligations and still maintain services, but we also must live within the budget. As we begin the FY2006 budget process, we will again be focusing on fiscal constraints.

Respectfully Submitted,

Gary E. Maynard, Chairman
Joseph E. Collamati, Jr., Vice-Chairman
Roland A. Lavallee, Secretary
Tony Picariello, Clerk/Member
Kevin Connelly
Henri J. Masson



Town of Bellingham

OFFICE OF THE
Fire Department

January 17, 2005

REPORT OF THE FIRE DEPARTMENT

PERMANENT PERSONNEL

Fire Chief Richard Ranieri*
Deputy Thomas Guerin*

LIEUTENANTS

Michael Delorme*, Joseph Robidoux*, Steven Gentile*,
Chris Milot*, Eric Provost*

PRIVATEES

Joseph Deslauriers*, Christopher Mach**, Joseph Altomonte**,
Joseph Manning*, William Bennett*, Neil Coakley**, Daniel
Donovan**, Gregory Prew**, Paul Lachapelle**, Kevin Haley**, Eric
Burgess**, John Glennon**, Peter Nay **, James Perry**, Bethany
Cloutier**

CALL PERSONNEL

Lt. William Borkowski, Robert Harpin, Ernest Hadley Jane Malo*,
Victor DaCosta*, Douglas Perro*, Jared Liberti*, Nicholas Ceurvels*

* *denotes Emergency Medical Technician*

***denotes Paramedic*

FIRE DEPARTMENT ACTIVITY

The department responded to 22 building fires; 13 appliance fires; 48 box alarms; 55 vehicle assistance calls; 235 investigations; 62 outside fires; 78 details; and gave fire mutual aid to Franklin-3; Mendon-2; Woonsocket-1; and Milford-1. Fire mutual aid was received from

Franklin-8; Medway-2; Milford-2; and the state forestry department-1. Rescue calls were 1,264.

Total calls for 2004 were 2,590 compared to 2,432 for 2003; 2,453 for 2002; 2,412 for 2001; 2,299 for 2000; and 2,251 for 1999. The department issued 793 permits after inspection. The total is inclusive of these.

Building fires were broken down as follows: 12-house; 7-chimney fires; 1-commercial building; school-1; shed-1. The causes of the above fires were as follows: Heating devices-9 (this includes fires caused by woodstoves, fireplaces, chimneys, etc.); electrical-4; arson-1; careless disposal of smoking materials-2; cooking related-2; child playing-2; careless disposal of woodstove ashes-1; and part malfunction-1.

Box Alarms were broken down as follows: accidental/malfunction-46; Malicious false-2.

Appliance fires were broken down as follows: cooking equipment-5; heating systems-8.

Vehicle assistance calls were broken down as follows: fuel spills-31; car fires-12; extrication-4; Lifeflight-8.

Rescue calls were broken down as follows: 884 medical emergencies; 220 motor vehicle accidents; 19 miscellaneous and 141 mutual aid. TO: Franklin-55; Milford-1; Blackstone-2; Medway-12; Woonsocket-3; Mendon-3; and Wellesley-1. FROM: Franklin-44; Woonsocket-9; Blackstone-3; Mendon-4; Medway-2; Wrentham-1; Private ambulance-1.

INSPECTIONS AND PERMITS

Deputy Guerin supervised inspection duties. Inspections were made of businesses and where needed corrections were recommended. The workload for plan reviews, inspections and permits continues to be very time consuming. The Chief and Deputy Guerin reviewed numerous plans. There were permits issued as follows: oil storage-77; install smoke detectors-358; propane storage-42; install fire suppression systems-92; install fire alarm systems-30; install AST-12; storage of flammable/combustible liquids-8; welding-9; blasting-13; fireworks display-1; tank truck-32; tank removals-33; FP 290 -4; dumpster-76; install UST-2; and miscellaneous-4.

In addition to the above permits, 414 open burning permits were issued. It is a proven fact that inspection of businesses throughout the year by fire personnel has helped keep the incidents of fire in these

establishments to a minimum. All local businesses are to be commended for their cooperation in trying to make their places of business violation free for the safety of their employees and patrons.

FIRE PREVENTION, PUBLIC SAFETY, AND EDUCATION

All schools were inspected and the required four fire drills were held. Public Education Co-ordinator Christopher Mach continues to go to the elementary schools to reinforce the "Learn Not To Burn" curriculum. The cooperation of the teaching staff and the School Administration has been superb allowing the program to be successful. Chief Ranieri filed the S.A.F.E. grant application for FY 03 and the Town received \$1,305. The same amount has been received for FY 04.

The program for high school seniors was continued again this year. The program covered fire hazards of college dormitory living.

The department participated in "Touch a Truck" at St. Brendan's Church as well as offered demonstrations at Home Depot and Wal Mart.

The Chief wishes to caution all residents with woodstoves and other solid fuel heating devices that maintenance and periodic cleaning of these and other heating devices is critical. Residents are also cautioned against placing hot ashes into combustible containers as well as placing combustibles too close to hot surfaces.

The Chief wishes to remind residents that fire personnel are available to speak at meetings of various social and professional groups. To obtain a speaker call the fire station at 966-1112 several weeks in advance of the desired date to make arrangements with the Chief.

VEHICLES, PERSONNEL, EQUIPMENT AND TRAINING

Fire Chief Richard F. Ranieri successfully completed the process that awards him the professional designation of "Chief Fire Officer." The Commission on Chief Fire Officer Designation met in February to officially confer the designation on Chief Ranieri. Chief Ranieri is one of only 401 CFO's worldwide.

Personnel received training for defibrillator recertification requirements under the direction of EMS Co-ordinator Lt. Steven Gentile.

Fire personnel received training in ice rescue equipment and techniques. Lieutenant Chris Milot conducted this training.

Department members participated in educational classes at the Mass. Firefighting Academy. Members also participated in a Firefighter Safety and Survival class, sponsored by the Worcester Fire Department. The seminar had nationally renowned speakers.

Lieutenants conducted in service training for department members which included live burns at the Milford Fire Department Training tower.

The department encourages businesses to consider purchasing a Knox Box for their respective businesses. This method of key control allows fire department personnel access to the business in off-hours to provide emergency services.

Nicholas Ceurvels was hired as a call firefighter.

I submitted a request to add four (4) more full-time personnel in the FY 2005 budget. That request was put on hold. I will be re-submitting that request in the FY 2006 budget once again. In addition I would like to fill the position vacated by the retirement of Ernest Hadley. That opening was not authorized to be filled by the Board of Selectmen due to budget constraints.

BUILDINGS

The Town needs to look at beginning the process of replacing the outlying fire stations. Both buildings are not large enough to accommodate the larger apparatus and equipment being built today. In addition there are no living facilities at either station, which poses a problem. With the commercial growth in the north end of Town some consideration may need to be given to staffing the north fire station. The call volume in that area has increased. In addition, trying to get through Hartford Ave. traffic has become even more problematic. The heavy traffic congestion has reduced response times to the northern end of Town.

OTHER

The department turned in the sum of \$522,122.47 to the Town Treasurer for 2004. The amount is broken down as follows: Smoke detector (new construction)-\$3,435.00; smoke detector (resale)-\$6,525.00; install fire alarm systems-\$1,000.00; reinspection fees-\$800.00; oil burner fees \$3,475.00; fire and rescue reports-\$259.50; propane storage-\$1,425.00; 21E reports-\$210.00; FP 290-\$125.00; tank truck permits-\$825.00; install fire suppression systems-\$2,400.00; outside detail fees-\$129.92; miscellaneous \$684.69; blasting-\$375.00; open burning-\$3,190.00; welding permits-\$200.00; outside details-\$3,083.89; Fire Prevention gift account-\$1,100.00; Fire-Rescue gift account-\$166.86; trash compactor

permits-\$1,925.00; remove underground tanks- 125.00; and ambulance receipts-\$490,582.61.

The Chief urges residents to install, maintain, and periodically test smoke detectors. It has been proven time and time again that the early warning provided by smoke detectors helps in allowing occupants time to escape. It also results in earlier notification of the fire and may help in reducing fire damage.

In closing, I wish to thank the Board of Selectmen, Town Administrator Denis Fraine, other Town Departments and Boards for their assistance. Particular appreciation goes to Deputy Guerin, Deb Delarda, and all the firefighters both permanent and call, for their dedication and cooperation in my efforts to better serve the citizens of Bellingham.

Respectfully submitted,

RICHARD F. RANIERI
Fire Chief



Bellingham Historical Commission

3 Common Street
Bellingham, MA 02019

Annual Report To The Honorable Board of Selectmen

The Bellingham Historic Commission is attempting to keep pace with this town's ever changing environment. With the constant increase in traffic at Bellingham Center, we as a board, feel that the needs to accommodate commuter traffic are outweighing the needs of historic preservation. We are very disappointed that the historical integrity of our town center is being re-designed and phased out. Being a part time board with limited expertise we feel that we are being ignored in all planned major developments within the community. Nonetheless we continue to do what we can to preserve what we are allowed to preserve. Numerous items of a historical nature, including documents and photographs have been donated to us by concerned individuals. These items are stored and displayed at our museum. Our publication the Crimpville Comments continue to be popular throughout the community. Our thanks to our many readers that have donated to keep this publication going and our thanks also to the tax payers of Bellingham for their continued support. One of our most treasured items procured by the commission has been '00'. Fire Chief Richard Ranieri needed additional room in Station #1 and thought it best that our 1930 Ford Model A, donated by the Kornicki Family, could best be preserved and protected by the historic commission. We now have that fire truck in our possession. Our thanks to Ann and Frank Morse for storing that fire truck and our other 1930 Bellingham forest fire truck.

Our thanks go out to Stacey Weinstein, the Planning Board's 'town planner'. She has organized a Historical Preservation Planning Committee. The job of this committee is to see how to properly plan for future historical preservation projects. Two members of the historic commission are upon that board. Marcia Crooks is the commission's representative and Bruce Lord is the representative at large.

At our Annual Historic Appreciation Day, held on May 23, we honored the girl scouts of Bellingham Troop #120. These scouts, their troop leaders and parents volunteered to take on a monumental task of cataloging the historic commission's museum artifacts. Hayley O'Glisher, Amanda Dwelly, Genevieve Cote, Victoria Cote, Alexa DiAntonio, Brisa Consoletti, Lucia McLaughlin, Angela Sowle, Devin Woodman and their scout leaders Jackie Cote and Paula Saliba. We thank them all for a job well done. On this special day guest included Senator Moore, Representative Callahan, Town Administrator Denis Fraine, members of the Board of Selectmen, other town officials and citizens of Bellingham.

Our town water fountain, that has graced the town center for many years, has been moved to our Town Common. For the last three years this water fountain has been stored at the highway barn. Our thanks go out to the Bellingham Highway Department for their part in restoring of this fine piece of Bellingham history. A co-op effort between the historic commission and the Town Common Trustees to fully restore this artifact to it's original 1904 condition is underway. On October 16, 2004 a rededication ceremony was held upon the Town Common. Commission members, Trustees, and concerned citizens were present for this special 100 year event. Our thanks go out to Triple Play Sports for their donation of tote bags with the water fountain logo to all guest that were present.

We would like to thank our historical consultant Francis Donovan of Medway for all of his dedicated help. We would like to thank the Board of Selectmen for their support. Our special thanks to the Town Administrator, Denis Fraine for all his help and advice.

Thank you,
Ernest Taft
Marcia Crooks
Elizabeth Andrews
Florence McCracken
Priscella Compton
Bruce Lord
Helen Spont



TOWN OF BELLINGHAM

OFFICE OF THE
INSPECTOR OF BUILDINGS
6 MECHANIC STREET
BELLINGHAM, MASSACHUSETTS 02019
(508) 966-5821

To the Honorable Board of Selectmen and Citizens of Bellingham:

The following permits were issued during the year 2004:

PURPOSE	AMT.	EST. COST	FEES COLLECTED
RESIDENTIAL			
Single Family Dwellings	27	5,132,278.00	48,388.00
Two Family Dwellings / Duplex	2	200,000.00	1500.00
Condo Units	44	5,691,625.00	57,906.00
Additions	85	2,359,537.00	19,258.00
Accessories	127	801,376.00	7852.00
Alterations	2	1900.00	60.00
Repair, Remodel, Renovations	243	2,166,060.00	19,139.00
Garage Addition	2	112,500.00	904.00
Occupancies	77		1845.00
Foundations	59		5900.00
Demolition	6	18,900.00	369.00
Home Occupancy Licenses	6		205.00
Temporary Mobile Home	3	5,000.00	190.00
Signs	1	300.00	60.00
Residential Totals	684	16,489,476.00	163,576.00

COMMERCIAL			
New Buildings	12	23,660,970.00	236,662.00
Foundations	3	28,950.00	2,995.00
Accessories	4	46,000.00	135.00
Additions	2	434,000.00	5,760.00
Tenant Fit-Ups	15	1,394,500.00	18,737.50
Repair, Remodel, Renovations	6	173,600.00	8,490.00
Signs	37	143,019.00	3,885.00
Demolition	1	5,600.00	60.00
Temporary Tents	2	0	280.00
Trailers	42	280.00	31,525.00
Temporary Fencing	3	1,689.00	225.00
Shell Only	1	5,100,000.00	44,100.00
Occupancies	5	0	325.00
Totals for Commercial	133	30,988,608.00	353,179.50
INDUSTRIAL			
New Buildings	1	768,000.00	10,900.00
Accessories	1	80,000.00	800.00
Repair, Remodel, Renovate	1	15,653.00	160.00
Tenant Fit-up	1	150,000.00	2,250.00
Foundations	1	5,000.00	44,625.00
Totals for Industrial	5	6,013,653.00	58,735.00
RES., COMM., & IND. TOTAL	822	\$53,491,737.00	\$575,490.50

Building Code Violations, Construction without Permits and Cease and Desist orders were taken care of immediately.

Monthly census reports were sent to the United States Government Department of Commerce. Reports of permits issued are sent to the Assessors' Office. All fees are collected directly at the Office of Inspectional Services and forwarded to the Treasurer's Office on a daily basis.

The Office of Inspectional Services are open Monday from 7:00 AM to 7:00 PM, Tuesday – Thursday from 7:00 AM to 4:30 PM and Friday from 7:00 AM to 1:00 PM for all building, electrical, plumbing, and gas permits.

Respectfully submitted,



Stuart S. LeClaire
Building Commissioner



*The Commonwealth of Massachusetts
The State Reclamation &
Mosquito Control Board*



Norfolk County Mosquito Control Project

Commissioners

Norman P. Jacques Maureen P. MacEachern
Richard J. Pollack, Ph.D Linda R. Shea

Building #34, Endicott St
Norwood, MA 02062

(781) 762-3681 Fax (781) 769-6436
<http://massnrc.org/ncmcp/>

Director

John J. Smith
Assistant Director
David A. Lawson

Town of Bellingham

2004 REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL PROJECT

The operational program of the Project integrates all proven technologies into an Integrated Pest Management (IPM) system of mosquito control and vector management that is rational, environmentally sensitive and cost effective.

All mosquito eggs need water to hatch and to sustain larval growth.

Water Management Activities: An important component of our IPM approach is the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which if neglected can contribute to mosquito breeding. In addition to normal drainage system maintenance, Project personnel advised residents on removal of water holding artificial containers on their property for the purpose of eliminating potential West Nile virus mosquito breeding habitat.

Drainage ditches checked/cleaned	7,305 feet
Culverts checked /cleaned	66 culverts
Brush obstructing drainage cut	640 feet
Water Management by wide-track backhoes	755 feet

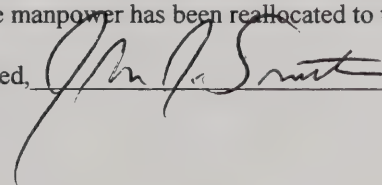
Larval Control: Treatment of mosquito larvae during aquatic development is the next most effective control effort. The products used during these applications were Bti and Methoprene.

Spring aerial larvicide applications	630 acres
Larval control using briquette & granular applications	5.4 acres
Rain Basin treatments using briquettes (West Nile virus control)	675 basins

Adult Control: The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threaten public health. The product used during these applications was Sumithrin.

Adult control aerosol applications from trucks	5,184 acres
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Surveillance: Surveys, inspections, and monitoring in support of our program include GIS mapping of breeding areas, larval and adult collections, and fieldwork evaluations leading to better water management. West Nile virus and Eastern Equine Encephalitis have been active in Norfolk County over the past several years which has resulted in an expansion of the surveillance program in collaboration with the Massachusetts Department of Public Health (MDPH), State Laboratory Institute. MDPH has requested that the Norfolk County Mosquito Control Project expand mosquito surveillance across the county for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the county. Considerable manpower has been reallocated to these efforts, which is not reflected in this report.

Respectfully submitted,  John J. Smith, Director



TOWN OF BELLINGHAM

OFFICE OF THE
PERSONNEL BOARD

BELLINGHAM, MASSACHUSETTS 02019

REPORT OF THE PERSONNEL BOARD

2004

To the Honorable Board of Selectmen and to the Citizens of the Town of Bellingham.

Throughout the past year the Board has strived to establish consistency and objectivity in the administration of personnel matters in an effort to provide service in the best interest of the Town and its employees. The Board addressed the concerns and request of department heads and employees.

The Board would like to thank Jacqueline Bokoski and Denis Fraine, and all departments for their cooperation during the year.

The Board, with regrets, accepted the resignation of Cynthia Chase. The Board would like to thank her for her many years of service to the Town of Bellingham and dedication to the Personnel Board.

The members of the Board continue to reaffirm their commitment to provide service to the Town of Bellingham.

Respectfully submitted,
Monice J. Trottier
Deborah A. Burr
Hugh R. Reynolds



BELLINGHAM PLANNING BOARD

5 COMMON STREET
BELLINGHAM, MASSACHUSETTS 02019
(508) 966-0991; FAX (508) 966-5844
PlanningBoard@bellinghamma.org

January 10, 2005

To the Honorable Board of Selectmen and the Citizens of the Town of Bellingham:

It has been a busy year for the Planning Board. On May 13, 2004, the Planning Board was organized as follows: Roland R. Laprade, Chairman; Edward W. Guzowski, Vice Chairman; Thomas J. Guerin, Secretary; Brian J. Sutherland; and Art McNeil. Glenn Wojcik remained the alternate Board member. Beth Partington, the Planning Board Coordinator for over three years, resigned at the end May 2004. The Board would like to thank Beth for her years of hard work to help organize and manage the Planning Board office. We wish her well in her new endeavors. Mary Chaves was hired in July 2004 as the new Coordinator and has proven quite capable in the position.

A total of 22 Planning Board meetings were held this past year. Following is a summary of the actions taken:

- 81-P's, Form A, Approval Not Required - 13 total: 13 approved.
- Preliminary Subdivision - 2 total: 1 approved, 1 withdrawn.
- Definitive Subdivisions - 4 total: 2 approved with conditions, 2 continued.
- Special Permits - 6 total: 5 approved with conditions, 1 denied.
- Development Plan Approval - 6 total: 5 approved with conditions, 1 denied.
- Site Plan Review - 1 total: 1 approved with conditions.
- Garden Center Permits - 2 granted.
- Public Hearing for Spring Town Meeting - 1 total: motion to not recommend Hartford Village Major Proposal.
- Public Hearing for Fall Town Meeting - 1 total: motion to recommend 6 zoning by-law amendments, 1 withdrawn.
- Public Hearing for Procedural Rules amendments - 1 total: 1 approved.
- Public Hearing for Street Acceptance - 1 total: 1 recommended.

Revenues collected throughout the year were \$24,100.00.

This past year, the Planning Department focused on continuing to provide exceptional service to the residents of Bellingham. The Coordinator position was evaluated and duties were expanded to reflect current office practices. A new copier was purchased which has the capability to print 11" x 17" pages, double sided pages and can be used as a printer from both office computers. A citizen volunteer, Mary Eagon, has been helping to organize the files. Amendments to the Site Plan Review, Definitions, and Use Regulation Schedule sections of the Zoning By-law were approved at the Fall Special Town Meeting. Two new by-laws for a Mill Overlay District and Wireless Communication By-law were also approved. The Planning Board initiated the formation a new Preservation Planning Committee consisting of members of the Historical Commission, Planning Board, Board of Selectmen and interested residents to help draft a new Preservation Master Plan. The Planning Board also worked with the Board of Selectmen to revise the Street Opening Regulations. A new traffic consultant, MDM Consultants, was hired to help with project peer

reviews. In addition, the monthly all-board/department meetings were restarted, as well as a review of Geo TMS system in order to improve communication between town staff.

The Planning Board office has regular office hours: Tuesday, Thursday and Friday, 9:00 am to 3:00 pm. The Planning Board operates from the office at 5 Common Street, in the Town Hall complex. Planning Board meetings are the 2nd and 4th Thursday of each month in the Town Hall Annex, unless otherwise posted.

We look forward to serving the Town of Bellingham in the coming year.

Respectfully submitted,
BELLINGHAM PLANNING BOARD

Roland R. Laprade, Chairman
Edward W. Guzowski, Vice Chairman
Thomas J. Guerin, Secretary
Brian J. Sutherland
Art McNeil
Glen Wocjik, Alternate

BELLINGHAM PLANNING BOARD OFFICE STAFF

Stacey Wetstein, Town Planner
Mary Chaves, Coordinator



TOWN OF BELLINGHAM

OFFICE OF
PAUL ST. GEORGE
PLUMBING AND GAS INSPECTOR

ANNUAL REPORT OF PLUMBING & GAS INSPECTOR 2004

To the Honorable Board of Selectmen and Citizens of Bellingham:

PERMITS ISSUED IN 2004

MONTH	PERMITS ISSUED	AMOUNT RECEIVED
January	40	2050.00
February	25	1435.00
March	64	5830.00
April	27	2370.00
May	45	5495.00
June	34	3780.00
July	45	58430.07
August	50	4700.00
September	53	6910.00
October	28	10604.00
November	45	6350.00
December	53	6540.00
Total Received	509	\$ 114,94.07

I wish to thank all Town Officials for their assistance.

Respectfully submitted,

Paul St. George
Inspector of Plumbing & Gas



Bellingham Police Department

6 Mechanic Street
BELLINGHAM, MASSACHUSETTS 02019
Tel. 508-966-1515
FAX 508-966-4669

CHIEF OF POLICE
GERARD L. DAIGLE

As Chief of Police, I hereby submit the annual report of the Police Department for the year ending December 31, 2004.

As current fiscal conditions continue to stress municipal budgets across the Commonwealth, Cities and Towns are being forced to reduce spending in many critical areas. As a result, vital programs and services are being threatened with reduction or elimination. As Police Chief, I feel it is crucial to continue with our programs for our elderly and our schoolchildren as long as possible. We will continue to carry these programs on this year, despite the tough economic times we are facing.

As our Town grows, we find more neighborhoods to patrol, and more miles of roadway to keep an eye on, and more businesses to protect. This results in more wear and tear on the equipment, and with an increase number of calls for service, we are actually working with less Officers.

As a Department head, it is important to make the best out of the resources we are given to manage our Department. Proposed cuts threaten Law Enforcements ability to protect communities from both crime and terrorism. A recent survey shows that Chiefs from all size communities shared remarkably similar perceptions of their departments needs for responding to terrorism.

The need of State funding for training and equipment, especially for officer safety and responding to bio-terrorism and bomb threats; the need for sample Policies and Procedures or protocols; the adoption of a uniform statewide protocol on Incident Command System (ICS); training for how to respond to citizen inquiries; and a single statewide source of information on the terrorism threat, were consistently ranked by all sized departments as the most critical needs facing local law enforcement as it faces the challenge of terrorism.

Locally, we have taken great strides forward this year with the help of retired Lt. James Haughey who has been brought back as our Towns' Emergency Management Director. Meetings have been held, plans have been updated and worked on, and Departments have all work together with our Emergency Management director to plan for any kind of disaster that might fall upon our community. Retired Lt. Haughey is to be commended for all the work and time he has spent with all our Town Officials in going over in preparing all of our departments to work together in case of an emergency.

As we face another tight budget process of not filling open positions, a major step in the history of the Police Department was taken this year with the creation of the Town's first Captains position. Having been faced with the prospect of two short positions not being filled for the next fiscal year again, a move was made to create the Captains position to tighten up the chain of command on the management side, all working within the budget confines. Instead of two Lieutenants, we now have one Lieutenant and a Captain working with the Chief handling the management and administrative duties.

A major reorganization of the department was undertaken, and Lt. Gerard Corriveau was named as the Town's first Acting Captain, until an exam is administered this October, and the position is permanently filled. Having this position in place, is similar to having a Deputy to speak with one voice in the Chiefs absence, and leaves no doubt as to whom the second in command is in the department.

This year some Officers of the Department had a chance to be involved with a couple of once in a lifetime experiences. As members of the Metropolitan Law Enforcement Council, we assisted the city of Boston as members of the task force with two very crucial events.

The first was the Democratic National Convention. Officers from our Department on the task force assisted the Boston P.D. with crowd control, security, and dignitary escorts, as part of a Rapid Response Team. Our K-9 and motorcycle Officers are also part of the task force, and assisted in the overall security at the convention also.

The same Officers also got to help the city of Boston with the same types of duties when the Red Sox made their journey to the winning of the World Series and the aftermath. Officers assisted with playoff game security, and World Series parades and celebrations. The team of Officers includes Officers Leonard Gosselin, Brian Kutcher, and John Melanson. The Supervisor of the Officers involved in the task force is Sgt. James Russell. All Officers are to be commended for their hard work this year in assisting our Fellow communities.

This year the Department also marked a first in the use of bloodhounds. Officer Gosselin has taken on not only handling and training with the Departments' German Sheppard, but also a pair of bloodhounds for the Towns use and the task force. The bloodhounds were acquired from a donation by the Missing and Exploited Children's Foundation. They have been used in tracking lost children, elderly, and picking up scents at crime scenes. Officer Gosselin has done a great job in handling these added responsibilities.

All Officers have been trained and began carrying and using AED's (Automatic External Defibrillators) as of July 1, 2004. These machines will assist in medical emergencies until more advanced medical help arrives from the paramedics and emergency medical technicians. Having a defibrillator available could now save precious minutes and possibly lives.

This year we have seen the beginning of the construction of our new Town Hall. As the year progresses, and the project nears completion, plans are underway to move the police administration into the Town Hall annex. This will be a big move, and a welcomed one to say the least. Hopefully, we will be able to see down the road and begin to plan for a new, and well-needed police facility. We have outgrown our present facility, and need to begin looking at the prospects of a new Police Station some time soon.

The Police Department experienced the opening of its new training facility located on South Maple Street at the recycling area. This new facility is a firing range, which can be used for many facets of modern day law enforcement training. Officers from our department, the task force, and some neighboring communities have used the facility for rifle, shotgun, and handgun training. The facility has also been used for multi-tactical and riot control exercises.

The entire facility was built at no cost to the Town. Sgt. Richard Perry spearheaded the project and is to be commended for his hard work. Officers on the department contributed their time and labor to assist in the construction of the complex. Sgt. Perry and Sgt. Lemon are the departments range instructors, and are present whenever the facility is used by our department, the task force, or any neighboring department.

Local businesses, too numerous to mention in this report, all donated time, material, and money to make this project a reality. As Chief, I wish to thank all the businesses that donated to this project. A special thank you also goes out to our Town Carpenter, Roland LaPrade for all the hard work he did in assisting the Department in making this training complex a reality.

Having a training facility of this type for our Department saves us from having to send Officers all over the Commonwealth for training, saving us money in these tough economic times. This also allows the Officers a place to practice and undergo training more frequently.

I'd like to thank my secretaries and my administrative staff (Captain and Lieutenant) for another great year, along with the Sergeants and all officers on the Department. I'd like to close by thanking our Town Administrator, the members of the Board of Selectmen, and our Chief Financial Officer for all their valuable assistance. Also, to all the employees in the Town Hall and all of the departments heads and their staff for working together in doing our best for the residents of our community.

Respectfully Submitted,

Gerard L. Daigle
Chief of Police
Bellingham Police Department



TEL: {508} 966-1660

FAX: {508} 966-3189

BELLINGHAM PUBLIC LIBRARY

100 BLACKSTONE STREET
BELLINGHAM, MA 02019

January 29, 2005

2004 ANNUAL REPORT

Libraries in the U.S. issue more cards than VISA, have more children enrolled in summer programs than Little League, and have more visitors each week than all museums and zoos combined.

New York Public Library, Calendar of Facts 2000

Honorable Selectmen:

The Bellingham Public Library continued its mission to serve the cultural, informational, educational, and recreational needs of the community. Once again, the library saw more use than in years past, with an overall increase in circulation of over 14.5%, and an increase in the number of patrons with library cards to 8001. 5577 adults under the age of 65 hold library cards, 720 of them senior citizens. 1398 juveniles hold library cards, half of them young adults. Video use, free to the library user, increased by 50%. Materials holdings, or the library collection, increased to 49,118 items, or three for every resident of Bellingham. The library now owns over 930 books on audiocassette, 19 books on CD and 127 movies on DVDs.

In February the library once again instituted its "Food For Fines" program. In lieu of fines owed on overdue items, patrons were encouraged to donate food items to the local food pantry.

In March, the library welcomed its new Children's Services Librarian/Assistant Director, Julie Brown. Julie Brown's experience in children's services, non-profit, and program management lends itself well to expanding the Children's Services offerings at the library. Regular story times were offered for infants, toddlers, and preschoolers. Events included Halloween stories with Carolyn Martino, December holiday stories with Debbie O'Carroll, and the Snow Queen storyteller, Clare Vadeboncoeur. Additionally, movies for children and teens were offered on a weekly basis since July. Gingerbread House and cookie decorating workshops were again offered in cooperation with the Friends of the Library and the Children's Services Department.

The library continued its participation in the statewide Summer Reading Program. This year's theme, "Explore Other Worlds @ Your Library" was celebrated with the "Oceans of Fun" program for children and young adults in preschool through high school. There were numerous events and programs throughout the summer, and all were very well attended. Performers included storyteller Karen Chace, storyteller and puppeteer Charlotte Dore, local science fiction author Walter Hunt, and entertainer Ronald McDonald. Additional activities included evening lullaby story times, six craft events, three children's movie nights, and drop-in play times of finger-painting, coloring, bubble blowing, and drawing with sidewalk chalk. The Book Buddies reading program was a success with twelve children paired with nine volunteers.

The grand finale of the Summer Reading Program included a hands-on traveling tide pool presentation by the New England Aquarium, refreshments from Del's Lemonade and a generous donation of child-friendly snacks and drinks from Whole Foods Market in Bellingham.

The Library Trustees wish to acknowledge the generous funding provided by the Friends of the Library, without which many of the above-mentioned Children's programs would not have been possible.

The library's book discussion group continued to meet once a month throughout the year, and has now been in existence for seven years. Reference librarian Cecily Christensen is the group's facilitator, and it now consists of ten members. The group discusses both fiction and non-fiction works, so that a wide variety of subjects are read and discussed.

Due to its membership in the Central Massachusetts Regional Library System and the C/W MARS automated library network, the library has online access to eighteen reference databases. These provide students, researchers, and other users with access to magazine and newspaper articles, reference book entries, profiles, and statistics on a wide variety of subjects. These databases are available through the library's computers as well as remotely through the home or office computer by typing in the patron's Bellingham Public Library card number. Two additional databases, *Today's Science and Issues and Controversies*, are going to be available to library users in early 2005. Access in the library and remotely will be possible for both.

The Friends of the Library continue to be a vital resource for the public library. The organization held two fundraisers, the 13th Annual Library Golf classic and a Wine Tasting Social, that enabled them to provide quality programs, museum passes, and furnishings during the past year. A total of \$3,050 was expended on programs for children and adults, while \$2,575 was used to pay for museum and zoo passes to Plimoth Plantation, the Science Museum, the New England Aquarium, Roger Williams Zoo Park, Davis' Farmland, Slater Mill, Providence Children's Museum, Museum of Fine Arts, and two new attractions, the Isabella Stewart Gardner Museum and the Woonsocket Museum of Work and Culture. A generous donation of \$675 from Dean Bank funded the pass to the Children's Museum in Boston.

The Friends expended \$6,660 to maintain and upgrade library furnishings including anti-glare shades for the young adult and children's rooms and a new information kiosk.

The ongoing book sale continued to contribute substantially to the Friends' ability to enhance library services. The Friends would like to thank the library patrons who donate their good, used reading material so that new books are continually replenishing the selection. This annual report would not be complete without words of gratitude to the many businesses whose generosity are so vital to our success. Thanks to Dominic's Liquors for another successful wine social, to Steve and Linda Bloch of Schafer Garden Center who help whenever asked, to Bonnie Frechette of Whole Foods Market, the Wal Mart Foundation, UniBank, the Bellingham Playgroup, Dean Bank, and Allied Mortgage Capital Corporation, Milford. These donations are very much appreciated.

The Friends also provided additional funds used for the purchase of videos, special reference materials, and other supplies and furnishings for the library.

Also, mention must be made of the many other community businesses, who, through their generous donations to the Friends of the Bellingham Library, give support to the programs and services mentioned in this report. Among those specifically, the Library Trustees would like to thank Ben Franklin Savings Bank of Franklin, UniBank of Whitinsville, the Wal Mart Foundation, Comcast, and Schafer Nursery of Bellingham for their generous donations to the Friends and the Library during the past year. Through all their efforts, the library was better able to provide quality adult and children's programming, and offered more comprehensive and up-to-date reference service to the community.

During the past year, many improvements were made to the library building itself, making it a safer, more inviting place to visit. In addition to new rockers for the children's room, the library added computers, printers and flat screen monitors to aid in the use of technology and Internet research.

In October, the Trustees accepted with regret, the resignation of its Director, Susan Peterson, who left for the opportunity to become the Director of the East Longmeadow Public Library.

In closing, the library continued to offer its patrons the services and programs they have come to expect and enjoy. It must be mentioned, however, that these services and programs would not have been possible without the hard work of a dedicated library staff and all the others who volunteer their time and energy to the library year after year.

Circulation Totals: 96, 689

Bellingham Library Card Holders: 8001 (does not include borrowers from neighboring towns)

Library materials: 49, 118

Respectfully submitted,

A handwritten signature in cursive script that reads "Charlotte Rabbitt".

Mary Ambler, M.D., Trustee Chair

Maryclare Burke, Trustee Secretary

Kathleen Bartlett

Pamela W. Perry

Michael Carr, Trustee

Charlotte Rabbitt, Library Director

BELLINGHAM DEPARTMENT OF PUBLIC WORKS

ANNUAL REPORT CALENDAR YEAR ENDING DECEMBER 31, 2004

Drinking Water Supply System

The Department of Public Works (DPW) operates and maintains nine pumping stations that pump water from seventeen wells. The water is treated before distribution to customers at six treatment facilities. Our treatment system is made up of six different facilities. We have five corrosion control buildings where we add Caustic Soda to lower the acidity of the water, and one filtration plant where we remove iron and manganese from two wells using the Greensand Filtration process. The water distribution system includes three water storage standpipes, and approximately eighty-five miles of water main providing drinking water and fire protection to over 98% of our population.

One million three hundred and twenty three thousand gallons of treated water was pumped into the distribution system on an average day in 2004. On our peak usage day in May, we pumped two million one hundred and twenty-eight thousand gallons. Specific pumping statistics appear in tabular form after this report.

During this year, we did not experience any water shortages and never needed to put a mandatory or voluntary water use restriction in place. In fact, at no time during 2004 did we need to operate all of our wells to meet demand.

Water quality testing is an important part of what we do. Each month we collect bacteria samples at twenty-six locations throughout the water distribution system. We had a few positive results for bacteria and therefore activated our disinfection system to quickly resolve the issues. In September, we were required to send out public notices related to bacterial testing, but there was never an acute risk to public health.

During the year, we also tested for contaminants such as: Carbon based products called Volatile Organic Compounds (VOC), Disinfectant Byproducts such as Trihalomethane, and others such as Dalapon, Lead, Copper, Nitrate, Tetrachloroethylene, and Asbestos. Water testing is required by the Federal Safe Drinking Water Act and Massachusetts Drinking Water Regulations, and done under the supervision of the Massachusetts Department of Environmental Protection (MDEP). We also tested all sources for a list of secondary contaminants. These are contaminants commonly found in drinking water that present no health risk, but can cause aesthetic problems. All test results are compiled into the annual Consumer Confidence Report (CCR). In 2004, our report was once again delivered to every resident in town as an insert in the May Bellingham Bulletin. The CCR tells consumers what was detected in their drinking water during the previous calendar year. Text included in the CCR spells out possible health risk related to any contaminant that is detected.

Tap water sampling done in 2004 for Lead and Copper, confirmed that we have worked the bugs out of our corrosion control systems. Our results for 2004 are so low that the tap sampling can now be postponed until 2007.

Dirty water complaints were down this year. Dirty water is caused when iron and manganese deposits inside water mains loosen up and come out of customer's taps. This is a chronic problem throughout New England due to the iron and manganese composition of the soil that makes up our aquifers. In 2004, we completed our second try and first complete run through, of our new Uni-Directional Flushing program. Uni-

Directional Flushing utilizes computer models and system maps to layout the most effective flushing procedure. We expect that as we become more comfortable with this flushing procedure, dirty water complaints will be nearly eliminated.

Another less visible water quality activity is our Cross-Connection/Back Flow Prevention Program. This program is designed to prevent contaminants from entering our drinking water system from private property sources. Industrial customers will often use water for processes such as metal plating or specialized heating or cooling. Without a Cross-Connection/Back Flow Prevention Program, there is a risk of contaminated process water getting back into the drinking water system. The program involves surveying the end uses of water at commercial and industrial properties. If a survey locates a potential contamination risk, a back flow prevention device is installed and a testing and tracking program activated.

Under the Public Health and Security Bioterrorism Act of 2002, we were required to prepare a Vulnerability Assessment and Emergency Response Plan. Preparing these two documents provide us with a great opportunity to look at our vulnerabilities but more importantly draft a basic plan of what the Town will need to do if the water system was attacked. Working with the Bellingham Emergency Planning Committee in the years to come will help us maintain a level of readiness in case of disaster or attack.

The MDEP performed a routine Sanitary Survey during 2004. Every five years a representative from the State comes out to visit our water supply system for the day and suggest improvements to enhance drinking water safety. We have a few minor things to fix up but all in all we received a good report card.

MDEP is also getting their new Source Water Assessment Program (SWAP) up and running. Under this program, towns are given suggestions that will enhance the protection of drinking supplies. Improved bylaws and regulations are suggested to keep in place aquifer protection and not allow unwanted development to put drinking water supplies at risk. The SWAP suggested that we enhance some of our regulations. We have a water resource district map and bylaws, but some updates were suggested. We had a revised bylaw approved in October but the Attorney General's office took issues with some wording so another revision will need to be presented at the May 2005 Town Meeting.

Under the SWAP's suggestions, we have been holding quarterly televised meetings of the Water Resource Committee. This committee meets to discuss water issues and hopefully raise awareness of drinking water, stormwater, and wastewater.

Not specifically part of the SWAP but a similar type of concern was raised this spring when a local developer proposed to construct twenty-nine homes very close to some of our wells off of Wrentham Road. The proximity to the wells and the very loose soils in the area raised a serious concern about nitrates from septic systems entering the aquifer. A coordinated effort of the DPW, Selectmen, and Planning Board resolved the issue and the developer now plans to extend sewers to his project.

This is the third year of the enterprise fund drinking water bookkeeping system. An enterprise system means that the revenue that water rates and fees generate should cover all costs associated with maintaining and operating the drinking water supply system. The enterprise accounting system is equivalent to making supplying town water a separate utility, not unlike the electric or gas companies. The Selectmen voted to apply a cost of living rate increase of 2.5%. This is vital and will be suggested every year to allow us to provide sufficient volumes or high quality water. In addition, the Selectmen returned the very old water

works debt to the tax base. This single move avoided a very large rate increase; deferred rate cost for residents and applied a reasonable share portion of water costs to deductible real estate taxes.

We held a few preliminary meetings to investigate the possibility of selling water to the towns of Mendon, Franklin, or Medway. We have excellent supplies and could sell water to make profits that could keep in-town water rates low, but the concern about our spurt in building growth ended the discussion quickly.

We continue to attack our unaccounted for water. In calendar 2004, we dropped to 13.7% down from 16% in 2003. Unaccounted for water is the difference between customer's meter readings and the water we pump into the distribution system. It is water lost through leakage, or delivered free to customers due to inaccurate meters. We have done a leak detection survey each winter and in December we started a project to replace half of our meters by June of 2005. Early estimates are that meter inaccuracy is costing us in the range of \$50,000 or 17.0 million gallons per year or about 4% of volume. Our goal is to get our unaccounted for water down to 10% or below. As we were at 45% ten years ago, it is good to see continued progress but we cannot let our effort wane.

As the financial picture has started to look better, several projects have been funded. Below is a brief summary of the funding received and project status at year-end:

- Auxiliary Power for Wells 7, 8, and 12. (\$300,000) – Projects have been awarded and by next summer we will have standby power in place that will allow us to provide sufficient water to meet average day demand during a prolonged power outage. Prior to this project, we have no standby power and therefore could have serious problems should power be off for more than 24 hours.
- Mechanic and Blackstone Street Water Mains. (\$300,000) – As part of the Mass Highway Departments intersection improvement project, we installed the upsized water mains suggested in the Water Master Plan in Mechanic Street and Blackstone Street. All pipes were installed and fully functional by December of 2004.
- Water Meter Replacement (\$620,000) – This project was underway in December with our contractor installing about 80 meters each week with a goal of completing 2,300 by June of 2005.
- Farm Street and James Street Water Main Design (\$20,000) – The construction plans are being prepared to replace the water mains on two streets where the existing pipes are breaking at an unusually high rate. We hope to fund the construction as soon as possible and start construction in October of 2005.
- New Ten Wheel dump truck (\$130,000) – We have ordered a new truck to replace the 1977 Army surplus truck used primarily for water main break repairs. The new truck should arrive early this spring.

Our DPW Public Education Administrator, Ms. Lori Fafard, continued the effort to educate the youth of Bellingham on the importance of water and the need to conserve and protect this vital resource. This summer the program joined forces with the Arts Council to once again bring the importance of water resource protection home in a fun and exciting way for over a hundred students. Annual funding has been added to the budget to allow us to keep our award winning programs alive and well.

Wastewater System

The DPW maintains five sewer-pumping stations, about seventeen miles of sewer pipe, and three metering stations. Public sewers are now available to about one thousand six hundred and seventy-six properties from town projects, and private sewer extensions. Sewer treatment capacity for the north section of town is completely allocated with no room for further connections. Waste from these properties is treated at the Charles River Pollution Control District plant in Medway under a 1984 agreement. No such limitations exist in the south section of town where waste from the south is treated at the Woonsocket Wastewater Treatment facility under a 1989 agreement. Specific sewer statistics appear in tabular form after this report.

The developer of High Ridge Estates has now completed the sewer extension that services existing homes on Center, Park, and Lake Streets. In addition, the owners of Bellingham Estates new seventy-eight lot subdivision is also nearly complete with all sewer installations.

We have started the investigation to locate and eliminate leaks in the sewer system. Infiltration and inflow enters the sewer collection system and uses up our treatment capacity. Although our system is all less than fifteen years old, leakage has recently started to become a problem. We have a list of leaks to repair and plan to attack this work during the spring of 2005 when groundwater is at its highest and leaks most visible.

The wastewater enterprise accounting system has continued to generate modest surpluses. Some of the surplus has been assigned to reduce infiltration and inflow and the rest will likely be held in reserve to keep sewer rates down.

A few other sewer system expansion projects remain on the horizon.

- The Town is considering installing sewers in Pulaski Boulevard in coordination with a major roadway improvement project. In this same area, some concerns about stormwater being contaminated by septic systems may lead us to expand the project to the Lowland and Meadow Street area. Both of these neighborhoods were noted as need areas in the Comprehensive Water Resource Management Plan. It appears that a town meeting article will be acted on in 2005 for this project.
- It looks like a private developer will extend sewers on Wrentham Road between Peters River and the Parks Department office in 2005.
- Recent preliminary discussions have taken place with the owners of the Bellingham Shopping Center on South Main Street. These discussions may further extend the town sewer system getting it closer yet to the high need Lake Hiawatha area.
- Very early discussion is underway related to the development of a large tract of open land near Silver Lake. We believe that the developer will extend the southern sewer to this project and thereby simplify a town project to provide sewers around Silver Lake. Extending sewer to this property would also improve our sewer allocation freeing up capacity in the north end of town.

Transportation and Highway System

The Bellingham roadway system includes about ninety miles of public travel ways. Of those, seventy-nine miles are town-accepted streets, and eleven miles are not accepted roads. Our biggest public works problems are traffic and roadways related. They are the most costly, most disruptive and difficult to get under control.

We are trying to improve congestion and safety problems caused by ever-increasing traffic volumes. Bellingham is located at a crossroads of three major commuter routes. Route Interstate 495, State Route 140, and numbered Route 126 cut through town and place us in a situation where the roads and intersections of these routes see significant annual traffic volume increases. Planning studies confirm that these increases will continue even if Bellingham's in-town growth were to stop. People will always be driving through Bellingham and as long as regional population continues to grow there will be more traffic on our roads.

We have done a great deal of engineering and are moving designs forward through town and state funding programs. The grim economic outlook continues so that determining a realistic time frame for construction is nearly impossible.

The long awaited improvements to both Blackstone Street intersections (Route 140 & Route 126) has finally begun. Work started in June and we expect it to be completed during the summer of 2005. This project will reconfigure and signalize two Blackstone Street intersections. State and Town funds were used to design this project.

Using much of the State allocation for Chapter 90 projects, we constructed some long ago approved drainage improvements. This bid project for drainage improvements installed drainage systems in Locust Street, North Street, Chamberlain Street, Wethersfield Road, Box Pond Road, Wrentham Road, and Westminster Street. The project was sizable but still leaves us with drainage work to complete on North Street, Wrentham Road, Lake Shore Drive, Lake Street, as well as roadway improvements on many of these same streets. At the October town meeting, \$1.2 Million or borrow was approved to try and tackle some of these backlog projects. We hope to bid a larger construction project this summer.

Bellingham and Mendon DPW staff spent an August work week improving the flow channel for the 1930 Charles River bridge under Hartford Avenue at the town line. Years of erosion created some significant undermining. DPW staff put on their wades and got wet for a few days while constructing a new stone and plastic wire river bed. This repair should last longer than the concrete that holds up the structure.

During 2004, two private developers added traffic signals on Route 126. The Bellingham Shopping Center located across from Penny Lane on South Main Street activated their signals late this summer. A new Super Stop & Shop was constructed at the old Ames plaza on Pulaski Boulevard near Bellingham Street. These signals were activated in late October.

We had hoped to install some simple expansions of our drainage system to eliminate some puddles on Nason Street, Westminster Avenue, Carrier Street, and several locations along Wrentham Road, but again ran into the funding wall. We hope that in 2004 we will be able to get these small projects done.

The High Ridge Estates developer helped us improve Park Street in 2003, and Lake and Railroad Streets in 2004. A town contractor constructing curbing and sidewalks will follow the developer's final

structure adjustment and top course paving. All work on the streets affected by this large development should be completed in 2005.

The majority of the 2005 Chapter 90 allocation from the State will be used on Blackstone Street for surface improvement between the limits of the large signalization project and resurfacing of Locust Street where we installed new storm pipes in 2004.

Other major projects moving towards construction include:

- Interim improvements to the Center of Town the Route 140 & 126 Intersection. (The interim project has been modified and split into phases. Phase I will be constructed during 2005 and it will include road way and island reconfiguration. This work will be done entirely by the private party that is developing the Dunkin Donuts Northeast Distribution center building on Depot Street. Phase II will be the upgrading of the existing signals and addition of new signals at what will be the Town Hall Access drive directly across from South Main Street. Design and approvals for Phase II should be wrapped up during 2005 and under construction in 2006.)
- Elm Street and South Main Street Intersection Signalization. (The design is nearing completion. Mitigation funds have been obtained from two local developers and the project could be bid as soon as March of 2005.)
- Reconstruction and Realignment of the Pearl Street Bridge. (This project is being designed by the State and will construct a new bridge beside the existing bridge. The design is close to completion and as 2004 ended, rumbling at Mass Highway was that the construction could be started in 2005. This is great news as we had recently been told the project would be postponed yet again.)
- Improvements to Pulaski Boulevard from Moody Street to the Franklin town line. (This project includes geometric improvements at Crooks Corner and the Paine Street and Wrentham Road intersection, signal improvements of the Crooks Corner traffic lights, and extensive roadway improvements from Crooks Corner to the Franklin town line. We are funding all of the design work. The 25% design plans have been submitted to the State and hearings should be scheduled in early 2005. In an attempt to "do it once and do it right", we appropriated funds and contracted with engineers to complete the design of water and sewer improvements related to this project. We hope to have this comprehensive project ready for construction in 2007 or 2008.)
- Maple Street (North) from 495 Bridge to Route 126 (This project is intended to fix the very poor grade and create a roadway layout similar to what we constructed on the south end with a new slightly wider road, new drainage system, new sidewalk, and some landscaping improvements. The design is just short of the 25% status but the big issue will be finding the money for construction. Our hope is to get some private assistance to go along with a State Public Work Economic Development (PWED) grant, but new options appear to be looking more viable. Our hope is to get this project done in 2009 or 2010.)
- Long-Term improvements to the Center - Route 140 & 126 Intersection. (This project will add significant widening of Mechanic Street in front of the Police Station, Town Hall, and to Mendon Street in front of Ben Franklin Bank to improve traffic flow and safety dramatically. The long-

term design is moving forward and once again the Town must pay for the design and any land acquisition needed, then beg for State funding for the estimated two and a half million dollars construction project. It is too early in the process to predict a construction year but will likely be closer to 2010.)

We have a few other larger drainage projects in the early stages of design and planning. These include: Blackstone Street (South Main to Steven Road with sidewalk construction included), the area of Indian Run Road and Lakeshore Drive to Lake Hiawatha, and Wrentham Road (between Peters River and Bungay Brook).

The Hixon Street Widening and the Lake Street at Prospect Street Franklin Intersection projects remain at the conceptual design stage. We also hope to start design of work at the Pearl Street intersection with Hartford Avenue. We would also like to expand on the Blackstone Street Intersection project by extending the improvements on South Main Street to reach between Easy Street and Harper Boulevard.

The winter of 2003-2004 was one of the coldest in recent history and it started out with a very large December 2003 storm. Once again, the limitation of our small salt storage building was painfully obvious. Although the design of our desperately needed DPW Facility improvements moved forward, the economic conditions will likely not allow the actual construction to start for several years. We constructed a secondary salt storage area with a tarpaulin cover and will look to enhance that with a rigid roof in the future. Salt storage as well as mechanic's workspace remains the top priorities of any DPW Facility improvement plan.

We continued to work on our Phase II of the National Pollution Discharge Elimination System (NPDES) program. The NPDES program was initially directed towards the elimination of unauthorized wastewater discharge to the waters of the United States. Phase II of this program has a goal of eliminating pollution from stormwater runoff. We have embarked on a five-year plan to improve our handling of stormwater, which includes public education, enhanced staff training to detect polluters, amendments to our town bylaws, construction of projects to eliminate polluting discharges, and many other measures designed to improve the quality of the water of our nation. The Water Resources Committee discusses these topics as part of their routine quarterly agendas.

Again this year, the DPW hired a summer help crew of local high school and college aged students. Their primary task was to perform highway beautification. Their work included cutting brush, removing weeds, ball field maintenance, Parks Department projects, painting facilities, removing debris from drainage areas, and applying weed killer along sidewalks. We have found this to be a great program that uses an available low cost work force during our busiest and best construction season.

We are falling behind every year in roadway conditions due to insufficient annual state and local appropriations for roadway maintenance. Each severe winter causes more costly decay to roadway conditions. Road repair models suggest that we are locally and regionally allocating about 25% of the funds needed to keep our roadway system healthy. The elected officers and town's financial managers know and understand the problem but it does not appear that the money is coming any time soon. In the meantime the DPW does the best we can with reduced staff and decaying assets.

General

We continue to review and comment on private project plans submitted to the various town boards and committees. This year again was much slower than previous years due to the slow economy.

The DPW staff would like to thank the consultants that worked for us in 2004. These firms remain under contract as specialized consultants helping us with specific tasks. By contracting with these firms, we eliminate the need for a Town Engineer and have a great pool of specialized talent.

Dufresne-Henry, Inc.	Water System
Haley & Ward, Inc.	Water Supply & Storage
SEA Consultants	Wastewater & Water Resource Planning
BETA Group	Road Projects
MDM Consultants	Traffic Analysis
Gannett Fleming, Inc.	DPW Facilities Design
VHB, Inc.	Pavement Management
Guerriere & Halnon	Drainage & Survey
Weston & Sampson Services	Facilities Instrumentation
G & L Electric	Facilities Electronics
Weston & Sampson Engineers	Environmental Compliance

Conclusion:

As the economy is still in poor shape, all projects and efforts are feeling the budget crunch. We continue to ask all residents for their patience and support as we move to improve our level of service and our water, wastewater, and roadway infrastructure.

The entire staff would like to thank the residents of Bellingham for their support. We look forward to serving you in 2005 and beyond.

REPORT SUBMITTED BY:

Donald F. DiMartino
DPW Director

BELLINGHAM DPW STATISTICS 2004

TOTAL WATER PUMPED INTO DISTRIBUTION SYSTEM

MONTH	GALLONS
JANUARY	35,684,220
FEBRUARY	28,336,190
MARCH	36,285,870
APRIL	36,498,580
MAY	47,012,020
JUNE	53,315,660
JULY	51,999,940
AUGUST	48,117,010
SEPTEMBER	39,472,620
OCTOBER	37,786,990
NOVEMBER	33,329,200
DECEMBER	36,347,630
TOTAL	484,185,930

WELL PUMPING BREAKDOWN

PUMP STATION	GALLONS
STATION 1	75,545,000
STATION 2	-
STATION 3	93,608,000
STATION 4	69,781,000
STATION 5	15,949,000
STATION 11	28,913,000
STATION 12	168,665,000
FILTRATION PLANT	31,725,000
TOTAL	484,186,000

DAILY AVERAGE PUMPED	1,322,912,377 Gallons
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MAXIMUM DAY PUMPED	2,128,000 Gallons
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GALLONS METERED	417,994,500
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GALLONS UN-METERED TRACKED:

FLUSHING HYDRANTS	4,600,000
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FIRES	-
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MAJOR WATER BREAKS	635,000
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UNACCOUNTED FOR WATER	66,191,500
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PERCENTAGE	13.7%
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WATER

THE WATER METERS ARE BEING READ SEMI-ANNUALLY. THE TOWN IS DIVIDED INTO SIX SECTIONS WITH READINGS IN EACH SECTION APPROXIMATELY SIX MONTHS APPART.

METERED: 2004

DOMESTIC	5192
COMMERCIAL & INDUSTRIAL	365

UN-METERED:

SUMMER TAKERS	5
DOMESTIC	3
TOTAL	5565

METERS RE-READ BY OWNER:

(TRANSFERS OR PROPERTY CHANGES)	248
SECONDARY METERS IN SYSTEM	44
WATER METERS TESTED & RECYCLED	37

NEW SERVICES:

INSTALLED BY DPW	7
INSTALLED BY OTHERS	68

HYDRANT MAINTENANCE:

PAINTED	510
REPAIRED	5
REPLACED	9
INSPECTED	510
FLUSHED	435
WINTERIZED	18
NEW HYDRANTS	44
TOTAL IN SYSTEM	904

SEWER

CONNECTIONS:

TOTAL AVAILABLE	1,651
CONNECTED BEFORE 1/1/04	1,365
CONNECTED DURING YEAR	25
TOTAL CONNECTED	1390

SEWER FLOWS

TO CRPCD	125,145,000
TO WWWTP	21,235,000

DPW SERVICE CALLS:

METERS REPLACED DEFECTIVE	21
METERS REPLACED FROZEN	17
METERS RECYCLED	153
BACKFLOW PREVENTION DEVICES TESTED	255
HIGHWAY SERVICE CALLS	489
WATER SERVICE CALLS	410
FROZEN WATER SERVICES THAWED	12
EMERGENCY CALLS	4
FACILITIES CALLS	10
WATER MAIN BREAKS REPAIRED	14
WATER SERVICE BREAKS REPAIRED	14

VETERANS' SERVICES

The Veterans Services program continues to provide prompt service to the Town's veteran population and their dependents. Over the past year, services were provided as follows:

Number of Veterans Receiving Benefits: 5

Number of Veterans and Dependents Serviced or Provided Counseling: 49

Veterans seeking assistance are encouraged to contact the Veterans' Services Office for information on program offerings. We are proud to service the veteran community and stand ready to answer their call.

Respectfully submitted,

**Raymond R. Gagne
Veterans' Agent**

**Denis C. Fraine
Administrative Assistant
to Veterans' Agent**



ELECTRICAL INSPECTOR

Town of Bellingham • 6 Mechanic Street • Bellingham, Massachusetts 02019
Tel. (508) 966-5821 • Fax (508) 966-5844

Florent R. Levesque

ANNUAL REPORT OF WIRING INSPECTOR 2004

To the Honorable Board of Selectmen and Citizens of Bellingham:

PERMITS ISSUED IN 2004

MONTH	PERMITS ISSUED	AMOUNT RECEIVED
January	42	3981.00
February	36	3425.64
March	51	3100.00
April	49	4221.94
May	55	4055.00
June	66	5970.00
July	37	30717.46
August	55	7488.00
September	53	5862.00
October	44	5147.00
November	61	51174.95
December	41	4355.00
Total Received	590	\$129,497.99

I wish to thank all Town Officials for their assistance.

Respectfully submitted,

Florent R. Levesque
Florent R. Levesque
Inspector of Wires



TOWN OF BELLINGHAM

WORKER'S COMPENSATION AGENT
TOWN HALL ANNEX
4 Mechanic Street
Bellingham, Massachusetts 02019

WORKER'S COMPENSATION REPORT – 2004

The Town of Bellingham chose not to be self-insured beginning July 1, 2002 as a cost-effective move. We are now enrolled through MEGA (Mass. Education and Government Workers' Compensation Group, Inc.), which is administered by C.C.M.S.I. (Canon, Cochran Management Services, Inc.)

The past calendar year has seen few work-related injuries, due to the care taken by employees in their day-to-day job procedures, and the maintenance of public buildings and their surroundings. Fifteen (15) work-related injuries were reported with four (4) resulting in lost time from work.

The Town of Bellingham strives to keep work-related injuries down. Through Health Resources, the occupational health nurse continues to monitor all reported injuries on a weekly basis and also provides valuable information for all town employees.

Respectfully submitted;

Nancy A. Bailey
Worker's Compensation Agent

Blackstone Valley Vocational Regional School District Fiscal Year 2004 Annual Report

Students, citizens make difference ...

Who makes Blackstone Valley Regional Vocational Technical High School what it is today?

First, and foremost, it's the students. They travel from thirteen contiguous towns to energetically meet the diverse challenges and high expectations of Valley Tech's faculty, staff, and administrators. The students choose to seek a dual major educational experience, pursuing excellence not only in academics, but also in a vocational technical field. The demands placed upon students are numerous, yet they excel, and everyone in the Blackstone Valley Vocational Regional School District is justifiably proud of their achievements.

Without the continuous support of town officials and taxpayers throughout the District, Valley Tech students simply would not have that chance, and we are grateful for the endorsement which the citizens of Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton, and Uxbridge have shown their vocational technical school system. Valley Tech belongs to more than 140,000 people who make an investment on which the system works tirelessly to provide a strong return.

We aim to not only give students the opportunity to pursue a wide range of post-secondary educational paths, but to teach them vocational technical skills should they opt to enter directly into today's highly-competitive workforce.

Results define success, and during the 2003-04 school year, Valley Tech was recognized on the national and state level for its benchmarked accomplishments and strategies. We share with you executive style summations and more in this report, which is respectively submitted by the Blackstone Valley Vocational Regional District School Committee and Superintendent-Director Dr. Michael F. Fitzpatrick.

This is our mission ...

To provide, in a safe learning environment, integrated academic and vocational technical skills, empowering each student to achieve world-class educational excellence, diverse career opportunities, and individual success in an ever-changing global society.

A letter from the Superintendent-Director ...

As you read this report which summarizes the highlights of our fiscal year, July 1, 2003 - June 30, 2004, you will find that it was anything but a typical year at Blackstone Valley Tech.

During FY04, your vocational technical system received three prestigious national awards, served as a host for recognition as a 2003 Commonwealth Compass School, had 100 percent of our graduating class earn competency determination on the MCAS tests, was visited by one of the top education officials in the country, underwent two extensive and comprehensive reviews by state teams, and was invited to make presentations at the National Principals Leadership Institute and national *High Schools That Work* Annual Staff Development Conference. This was in addition to the normal day-to-day operation of your vocational technical system, which had few interruptions while construction crews worked in and around the campus on our ambitious yet cost effective \$36 million expansion and renovation project.

We have garnered praise and recognition for the impressive achievements of our students, who have embraced the innovative initiatives and practices put in place by dedicated and hard-working teachers, staff, and administrative team members. At Valley Tech, we are committed to meeting the needs of each student to ensure success in an ever-changing global workforce environment. Our students must master complex skills and competencies to compete for employment in today's high-tech driven world, and while our students are constantly improving their academic scores, our focus on vocational technical training has not wavered. Rather, our integration and across-the-curriculum approaches have proven to be externally recognized models of success.

Every taxpayer in our thirteen district member towns should feel a sense of pride that their investment is providing a substantial and measured return. We continue to explore alternative sources of revenue, once again eclipsing the \$1 million mark in grants, awards, and rebates. Soon after the fiscal year ended we received notice that we have been assured an installment of \$500,000 as part of a \$650,000 Green Schools Program grant from the Massachusetts Technology Collaborative for the many cost efficient and environmentally sound aspects of the expansion and renovation. These measures will improve the health, productivity, and working environment of our students and staff.

While our accomplishments are satisfying, we strive for higher goals, and recognize fully the need to keep our public well informed.

Best regards,

Dr. Michael F. Fitzpatrick
Superintendent-Director

A whole new look ...

When the 2003-04 school year began, the outside view of Valley Tech had a much different appearance. During the next nine months, sections of the inside and outside of the existing campus changed dramatically. Modifications took place without any significant loss of instructional time due to construction or renovation work.

The \$36 million expansion and renovation project, approved timely by all of our district member towns, remains on target. It not only includes the addition of more than 80,000 square feet, but major renovations to the existing forty-year-old facility. Once completed in the fall of 2005, this major endeavor will allow us to add three vocational technical programs, gradually increase our student body, and continue to provide a high-quality educational experience for our students.

We are encouraged by notification that Valley Tech will receive \$500,000, the third installment of a \$650,000 grant from the Massachusetts Technology Collaborative as part of the Green Schools Program. The MTC, which is the state's development agency for renewable energy, considered Valley Tech's numerous energy efficient and environmentally friendly aspects worthy of the grant. Our higher construction design standard made us eligible for other grants and rebates as well.

"We all do our share to move this forward, and this all happened by teamwork and cooperation," said Mr. Richard Brennan, Assistant Superintendent-Director/Principal.

During FY04, construction crews worked on the additions made to the outside of the existing building that included the "pods" to each vocational technical shop which contain additional storage space and locker rooms and rest rooms for males and females. Also, extensive work on the new fourteen-room academic wing and competition center was completed, even throughout the bitter cold winter months. That set up an ambitious schedule for the summer.

"We have met every deadline to date, which I believe is unusual for a school building project in the state of Massachusetts," Project Manager Mr. Robert Gilchrist said in June. "We dug up the site, and then had it paved last August before the students returned. What is now the HVAC/R shop was renovated and they were able to move in right away last fall. The new boilers were installed and were up and running before the start of the heating season. And the Painting, Decorating and Property Maintenance program was able to move into its brand new shop 30 days ahead of schedule."

While much remains to be done, our district stakeholders have been assured that our designs will provide them with a long-term savings in the years to come.

Your system in the national spotlight ...

Valley Tech is drawing attention.

"Ladies and gentlemen, you have won the Super Bowl of school awards," Dr. Lew Smith, Associate Dean of Program Development and Outreach at Fordham University's Graduate School of Education, said when presenting the 2004 National School Change Award to Valley Tech.

The National School Change Award is given to systems that during the previous ten years demonstrate significant change and progress in overall structure, programs, initiatives, and student achievement. The award was presented by Fordham University, the American Association of School Administrators, and Pearson Education.

The National School Change Award gave us a "Triple Crown" in that it was the third national award received during FY04. Valley Tech earlier was recognized by the AASA with the Leadership for Learning Award and the President's Technology Award.

The National School Change Award included a \$5,000 grant and Assistant Superintendent-Director/Principal Mr. Richard Brennan was invited to give a presentation during the Seventh Annual National Principals Leadership Institute in New York City. Valley Tech was the only high school among the six 2004 award winners. More than 300 schools from 39 states have been nominated for the award in its five-year history.

"Everyone was part of this success," Mr. Brennan said. "We accepted the award not just for the work that staff and administrative team members have done, but on behalf of the students and community in our thirteen towns as a whole. They should all be proud."

Valley Tech was one of only three schools in the United States to receive a Leadership for Learning Award from the AASA. The award, won in the Rural category, recognized Valley Tech for making significant contributions toward the improvement of student academic achievement. The award honored our integration partnerships with local elementary and middle schools.

The President's Technology Award was given to eighteen schools throughout the country for those that demonstrate vision and leadership in education technology, and integrate technology in all aspects of daily learning and the school environment.

According to AASA officials, Valley Tech was first school system to receive both national AASA awards in the same year.

More recognition ...

“Once in a while, you find an island of excellence like Valley Tech.”

Mr. Hans Meeder
Deputy Assistant Secretary
Office of Vocational and Adult Education
United States Department of Education

In May, we were honored to host one of the top officials in the U.S. Department of Education, Mr. Hans Meeder. Secretary Meeder took time from his duties and his busy schedule during his brief visit to New England to see our campus while also talking to administrators, staff, and students. He was impressed with the daily operation, programs, and innovative initiatives implemented.

“We had identified how great Blackstone Valley Tech was doing and said we had to get up there and see how they’re doing it,” Secretary Meeder said. “It is important to note that this school went from 600 total students to nearly 600 applicants for its ninth grade class in a 10-year period. The students have voted with their feet. Students want to be here.”

Secretary Meeder requested further information from Valley Tech officials to take back to Washington, D.C., following his remarks to the Annual Statewide Conference sponsored by the Center for Technical Education at the University of Massachusetts-Boston.

“They have solid academics and career awareness at Valley Tech,” Secretary Meeder said. “They are not shortchanging their students. They are giving them the full package to make their career choice, whether it is a traditional four years of college, two years or going to work.”

At the National School Change Award ceremonies in New York City, Secretary Meeder was present to honor Valley Tech and the other five award-winning school systems.

“Being able to see first hand the value that a rigorous and relevant academic and technical skill education can bring to students is invigorating as we continue our work at the U.S. Department of Education,” Secretary Meeder said of Valley Tech. “As we look to the future of career and technical education, I believe that schools such as yours will serve as a compass to guide others in their journey toward excellence for all.”

Valley Tech under the microscope ...

In addition to the awards and serving as host for educational leaders from throughout the state as part of its distinction as a 2003 Commonwealth Compass School, the system underwent reviews by the Massachusetts Department of Education Coordinated Program Review committee, the Massachusetts Office of Educational Quality and Accountability, and the New England Association of Schools & Colleges Commission on Technical and Career Institutions.

A few highlights from the Two-Year Progress Report from NEASC:

- The school is to be commended for the extensive expansion and renovation projects currently under way which address numerous CTCI recommendations and provide state-of-the-art facilities for the students served by the school.
- The administration and staff are commended for increasing the number of applicants over 75 percent while increasing acceptance standards. (Valley Tech had more than 520 applications for 240 openings for the Class of 2008).

A few highlights from the Coordinated Program Review:

- The district's commitment to educating students in the least restrictive environment affords all students full and equal access and participation in the academic and vocational technical curriculum and in extra-curricular activities.
- The district has developed a continuum of services, including teacher-teacher and inclusion classrooms, academic and vocational aides and significant reading support services that offer students a wider spectrum of options within the general education, vocational and special education programs.
- The district has successfully integrated the areas of reading, writing, mathematics, study strategies, respect and career development across the academic and vocational curriculum.
- The close collaboration between the general education, vocational technical and special education staff has created an educational environment that fosters a high level of respect between student and staff and promotes ongoing communication and networking to ensure that the diverse needs of the student population are met.

Our students continue to shine ...

The Valley Tech Class of 2004 became the first from any vocational technical high school in the Commonwealth to have 100 percent of its members achieve a passing grade on the state-mandated, high-stakes Massachusetts Comprehensive Assessment System tests. Valley Tech had the highest passing percentage of any of the 26 vocational technical high schools in the state on the MCAS tests, a graduation requirement. On the heels of the Class of 2003 having 99.5 percent pass, Valley Tech students are proving that they can excel academically while devoting half their school time to competency based and validated vocational technical studies. We were notified by the Massachusetts Department of Education that Valley Tech students had met Adequate Yearly Progress in the Performance Ratings. Under the accountability provisions of the federal No Child Left Behind legislation, schools are required to make progress toward all students achieving the proficient level in English and Mathematics by 2014. The AYP findings are part of the new framework that merges existing state regulations with those now required by NCLB.

Once again Valley Tech students brought home plenty of hardware from the SkillsUSA district and state conferences, and three students qualified for the national conference in Kansas City. Valley Tech students earned nineteen medals, including six gold medals, at the districts. At the state level, Valley Tech won seven medals, including three gold medals. Jason Irr of Millbury, Matt Kamfonik of Blackstone, and Erik Macchi of Douglas won state gold medals and were invited to compete in the national competition. At the national conference, Irr finished eighth in the Principals of Technology competition, while Kamfonik finished eighth in Collision Repair Technology and Macchi finished 13th in Technical Drafting. SkillsUSA is a national organization that provides education experiences for vocational technical students in leadership, teamwork, citizenship and character development.

The Valley Tech Robotics Team celebrated its tenth year of competition in grand style. Valley Tech captured a regional competition in Florida, earning a berth in the nationals in Atlanta, where the team finished among the top 16 in the country. Valley Tech also finished first in two competitions in the Northeast - the Beantown Blitz in Boston and the Mayhem on the Merrimack in Tyngsboro. In the final competition of the year, Valley Tech advanced to the Eighth-Finals before being edged out of the BattleCry@WPI in Worcester. In Florida, co-advisors Mr. Michael Norton and Ms. Christine Gniadek and the students were also honored with the Judges' Award for the robot's basic and sturdy design, efficient use of materials, and consistent performance.

The Graphics Communications Industry of Rhode Island bestowed nine awards, including four first-place ribbons, on the Graphic Arts Department of Valley Tech and Kayla Shay of Grafton was chosen Outstanding Student. The GCI gave out 60 awards in 24 categories during its Gallery of Printing Excellence.

Other achievements ...

The nationally renowned JASON Project was again an integral across the curriculum learning experience for our students. Under the direction of Ms. Janice Muldoon-Moors, Valley Tech students focused on the national theme of "Rainforests at the Crossroads." Valley Tech students from several vocational technical programs worked on numerous interactive learning activities with local elementary school students.

For the first time, Valley Tech students participated in the University of Massachusetts Secondary School Model United Nations at the UMass campus in Amherst. Valley Tech students gained first-hand experience and knowledge in the workings of multinational organizations. Valley Tech was one of seventeen school districts, including two from New Hampshire, to take part in the seminar.

Valley Tech's contribution to a cooperative invention was rewarded when the group was given a long-awaited United States patent. Manufacturing Technology vocational team leader Mr. David Lewis, former student Bruce Smith of Grafton, and Dr. Stephen L. Gaffin and Sgt. Michael Koratich, both of Natick Laboratories, received a patent for their "Temperature-Regulated Cell Perfusion Chamber." The invention is an attachment that allows for the observation of cells under a high-powered microscope. The observation of the cells may take place for several hours to several weeks without losing any sterility and maintaining optimal temperature control.

The school's Safety Committee reached a long-term project goal by obtaining, through the generous donations of several banks, school committee members, and private individuals, a defibrillator to have available on campus. The safety committee is working toward obtaining additional vital safety devices to place in other locations of our expanded building.

The Automotive Technology program was notified by the National Automotive Technicians Education Foundation Board that it continues to meet the high standards of quality education as certified by the National Institute for Automotive Service Excellence.

For the third straight year, Valley Tech hosted a "Day of Peace," inviting student committees from other schools in the area to join in workshops that promote respect and cooperation among people from different backgrounds. The well-attended workshop was organized and directed by the students. The Valley Tech students are members of Peer Leaders and Team Harmony/SADD.

During the spring, twenty exceptional Valley Tech students were inducted into the James S. Mullaney Chapter of the National Honor Society. The students chosen were selected by the Valley Tech Faculty Council.

Establishing working partnerships ...

Valley Tech was honored to host Mr. Michael Ruettgers, Chairman of the Board of Directors at EMC Corporation, when his company formally donated a valuable CLARiiON storage system and software to the Electronics Program. Mr. Ruettgers also applauded the Valley Tech Robotics team for its success. EMC has been extremely supportive of the Robotics Team and the vocational technical programs at Valley Tech.

“The support of such successful companies as EMC plays an integral role in our ability to provide our students hands-on experience with the latest technological innovations that they will encounter in the workforce upon completion of their studies and training at Blackstone Valley Tech,” Superintendent-Director Dr. Michael Fitzpatrick said.

As part of Valley Tech’s association with the Automotive Youth Educational Systems, BMW of North America and Foreign Motors West of Natick donated a BMW 740IL for instructors and students to use on a daily basis as a training and learning tool. Mr. Larry Demski, East Regional Aftersales Manager for BMW of North America, was on hand to donate one of the most sophisticated vehicles on the road today. Four Valley Tech students worked at dealerships last year through the AYES program, which is funded and managed through the Mass. State Auto Dealers Association.

The Massachusetts Association of School Committees gave its Outstanding School Partner Award for 2003 to Milford-Whitinsville Regional Hospital for its operation of the Valley Tech School Based Health Center. The hospital has supported a variety of student wellness initiatives since forming the first rural school based health center in the state at Valley Tech several years ago.

The Superintendent’s Dinner, the school’s annual fund-raiser, sold out early and again reflected why it has become one of the most popular events in the region. At the dinner, the Valley Tech Education Foundation, which aids in improving the quality of education at Valley Tech through support for curricula, programs, services, technology training, and scholarships, held its annual raffle that featured an impressive list of gifts and prizes. The Foundation also held its annual golf tournament this spring with more than 100 participants.

Valley Tech hosted its annual US FIRST Lego League competition for middle school students. The Lego League competitions are similar to the US FIRST Robotics competitions on a smaller scale and expose students to the possibility of careers in engineering.

Seeking out Grants/Awards/Rebates

We continue to seek non-taxpayer funds by aggressively pursuing grant opportunities, donations, and alternative sources of income. We exceeded the \$1 million mark. Proposals have been submitted for additional funding, including a \$100,000 request to the Upton Community Preservation Commission for athletic field development of a parcel of land donated to the district, a \$16,875 request for Dept. of Environmental Protection funds for environmental awareness activities on the same land, and an \$80,000 request to the Dept. of Public Health for support of our School Based Health Center initiatives.

GRANTS /AWARDS/REBATES LISTING FY04

GRANT TITLE

Academic Support Services	\$12,100
BVCC Ed. Foundation - "Designing a Nature/Recreational Center"	\$2,500
BVCC Ed. Foundation - Manufacturing Technology	\$5,000
Commonwealth Compass Schools	\$10,000
Exemplary Models for Student Success	\$89,035
Perkins Occupational Ed/Vocational Skills	\$180,064
Program Review Preparation	\$3,000
Renewable Energy Trust Fund's Green Schools	\$130,000
Special Ed 94-142 Entitlement	\$188,453
Special Ed Program Improvement	\$6,316
Title I	\$75,740
Title I Achievement	\$17,663
Title II Educator Quality	\$22,574
Title II Enhancing Technology	\$1,841
Title IV Safe & Drug Free	\$2,994
Title V	\$3,060
Valley Tech Educational Foundation Mini-Grant - "Aviation Club"	\$1,000
Valley Tech Educational Foundation Mini-Grant - "VICA"	\$1,000
Valley Tech Educational Foundation Mini-Grants: "Designing a Nature and Recreational Center" (\$1,000)	\$3,000
"Motor Sports Technology" (\$1,000) "One Click Away" (\$500) "Books Alive" (\$500)	
Perkins New and Improved Programs	\$40,000
SUB TOTAL:	\$795,340

OTHER GRANT AWARDS

MetroWest Health Foundation	\$50,000
School-Based Health Center/Milford Whitinsville Regional Hospital	\$22,000
SUB TOTAL:	\$72,000

AWARDS/REBATES

President's Technology Award	\$4,000
National Grid Schools Initiative/Mass. Electric Rebates - General Lighting	\$68,925
National Grid Schools Initiative/Mass. Electric Rebates - Lighting Control and Design	\$67,828
Anticipated ANP Blackstone Rebate - CO ₂ Mitigation through Energy Efficiency	\$98,668
Anticipated NSTAR Gas Incentive Customer Rebate Program	\$40,000
SUB TOTAL:	\$279,421

TOTAL: **\$1,146,761**

A look at the numbers ...

The FY04 total operating budget for the district was \$12,696,530. The Net School Spending requirement for the district was \$8,405,562. This sum was funded through Chapter 70 Aid of \$4,599,841 and Minimum Contribution requirements from the thirteen member towns totaling \$3,805,721.

In the operation portion of the budget, but outside DOE net school spending areas, the district budgeted \$608,351 for transportation costs, \$52,000 for acquisition of fixed assets, and \$383,436 for retiree medical coverage. This was offset by \$285,671 in regional student transportation funds received from the state. In addition to their state-required Minimum Contributions, the member towns supported the school's operating budget with shared assessments for operations, student transportation, asset acquisition, and retiree medical. Ever mindful of overall municipal fiscal constraints and the state's economic status, the district undertook efforts to identify one time revenue sources in order to provide a credit of \$626,500 to offset the towns' additional assessments.

The FY04 debt obligation for the expansion-renovation project was satisfied through separate assessments allocated among the member towns. Twelve of the thirteen towns are participating in the level-funded scenario designed to assist with long-range budget planning. We are encouraged by recent School Building Assistance legislation that will positively impact our communities.

The Valley Tech budget request for FY05 was approved by ten of the thirteen district member towns. The request asked for a modest increase of 3.39 percent over a level-funded FY04 budget. Valley Tech officials also agreed to reduce local assessments by a total of \$100,000 due to an unanticipated windfall in regional transportation aid from the state.

On the sports front ...

Despite their studies and employment, Valley Tech students participated in athletics in record numbers during the school year. Most encouraging was the Valley Tech cheerleading squad capturing its first-ever Colonial Athletic League winter season championship. The girls volleyball team also captured its first CAL title, while the boys golf team won its sixth straight league crown and the boys and girls cross country teams won their fourth straight. We received the Fall 2003 Sportsmanship Award from the MIAA. The girls soccer, boys basketball and girls softball teams also made state tournament appearances. In lieu of fees, student-athletes enthusiastically raised more than \$31,000 to support athletics, contributing to the more than \$64,000 students raised for extra-curricular activities. In December, we retired the No. 22 basketball uniform of Alex Stansky, the brave young man who inspired us all. Alex graduated in May 2003, but died of a rare form of cancer shortly thereafter. A memorial golf tournament was held this year to support annual scholarships in his name.

School committee sets the tone ...

Dedication. Talent. Leadership. Success is only achievable when the school board sets a positive tone, and in our case that emanates from the thirteen individuals who comprise the Blackstone Valley Vocational Regional District School Committee. With a vast array of occupational experiences, committee members provide a wide range of expertise in seeking ways to enlighten and enrich the education of our students. This committee is overseeing one of the most exciting and rewarding eras in our history, while envisioning the plans in order to reach even loftier goals.

E. Kevin Harvey, Bellingham
Chairman

Gerald M. Finn, Millville
Vice Chairman

Daniel L. Baker, Uxbridge
Secretary

Michael D. Peterson, Mendon
Assistant Treasurer

William J. Pontes, Blackstone

John C. Lavin, III, Douglas

Anthony M. Yitts, Grafton

Robert S. Metcalf, Hopedale

Arthur E. Morin, Jr., Milford

Chester P. Hanratty, Jr., Millbury

Joan A. Gautreau, Northbridge

Mitchell A. Intinarelli, Sutton

Kenneth M. Pedersen, Jr., Upton

Dr. Michael F. Fitzpatrick
Superintendent-Director

**Blackstone Valley Vocational Regional School District
65 Pleasant St.
Upton, MA 01568-1499
(508) 529-7758**

In Memoriam ...

For 40 years, Valley Tech always knew Mr. Matt Krajewski would be there. Even when his health began to fail him, Mr. Krajewski insisted on continuing to serve as the Blackstone representative to the district school committee. For four decades, Mr. Krajewski dedicated his services to the taxpayers of Blackstone and the vocational technical students of the Blackstone Valley until his death in September 2003.

A machinist by trade, Mr. Krajewski had a special ability to blend his knowledge of manufacturing and the transition from the old mills to newer technologies with his practical business perspective. He was an effective politician and liaison in networking with the citizens of the Valley, but he was able to accomplish it without altering his personality. He was an old-fashioned town politician who gladly assumed the role of behind-the-scenes public servant. Even at age 84, he sought and won an unprecedented 31st term on the school committee.

"I doubt that anyone will ever be able to match Matt's length or depth of service," said Dr. Michael Fitzpatrick, Superintendent-Director. "Matt took pride in his role in making our school system a gem of the Blackstone Valley. Matt's lifelong advocacy for quality vocational technical education is a wonderful legacy."

Though he reveled in watching Valley Tech and its students grow and flourish, he was not one to have a predetermined stance on an issue. He would collect as much information as possible, even with a clockwork series of phone calls to the superintendent's office, and then he would formulate his opinion and position. He was deeply concerned with fairness and cost-effectiveness.

A recipient of the Massachusetts Association of School Committees' Lifetime Achievement Award, Mr. Krajewski served as chairman and vice chairman of the school committee, in addition to serving on the Budget and Negotiations subcommittees.

Mr. Krajewski joined the school committee at the district's inception in June 1963 and his continuous service set Blackstone apart in that it was the only town of the thirteen in the district to have but one representative. Mr. William Pontes, who retired in June 2003 after 34 years as a science and math teacher at Valley Tech, was appointed to serve as the Blackstone representative. Mr. Pontes knows he will never be able to match the longevity of his friend's tenure on the school committee, but he only hopes to serve with the same level of dedication.

Mr. Krajewski brought commitment, enthusiasm, expertise, talent, and sincerity to the school committee. He was serious and conscientious, but he had a strong sense of humor. We have lost a true friend, and we shall deeply miss him.

THE ANNUAL REPORT
FOR THE
YEAR ENDING
DECEMBER 31, 2004
OF THE
SCHOOL COMMITTEE,
SUPERINTENDENT OF SCHOOLS
AND
ADMINISTRATIVE STAFF

TOWN OF BELLINGHAM
BELLINGHAM, MASSACHUSETTS

Visit us on our Web Site: www.bellingham.k12.ma.us

REPORT OF THE SCHOOL COMMITTEE

The School Committee conducted its annual reorganization meeting on May 11, 2004. Daniel J. Ranieri, Gwyn J. Swanson, and Stephen R. Patrick were elected Chairperson, Vice-Chairperson, and Treasurer, respectively. Mrs. Nancy A. Maynard was appointed School Committee Clerk.

This year, parents, staff, and administrators participated in an open hiring process to welcome Peter Badalament as Principal of Bellingham High School. Twenty-six individuals appointed to advisory groups jointly participated in the High School Principal search process as the district bid farewell to Mr. Trudeau upon his retirement after serving the Bellingham school system for thirty-seven years. We thank Mr. Trudeau and all our retirees for their many years of service and commitment to Bellingham families. In an effort to maintain open communications and support continuous improvement, the School Department has continued to call upon parents, staff, administrators, school committee members, town officials, and community members to provide input on various committees. With the help of the Budget Support Committee, we maintained an open and detailed budget process focused on accountability of requests and fiscal priorities, and we look forward to continuing that process through the development of the FY06 budget. The work of the Transportation Committee created a well developed busing system that worked efficiently through the cooperation of the Bus Depot and district personnel. The Superintendent reviewed parent concerns and visited the bus stops to achieve a resolution. The High School Program of Studies and Performance Space committees continued to research opportunities to advance our high school program of studies and use of our High School auditorium. The School Committee continues to provide liaisons to various groups within our community to facilitate the exchange of information. Dr. Mattocks solicits input through meetings of the Parent Advisory Council. School newsletters, websites, and email continue to expand to offer more information options to our families.

On recommendation of Dr. Mattocks, Superintendent of Schools, Project 2010 is in its second year as the district's working goals, complementing the existing strategic plan but more clearly than ever focusing on student achievement. A review of past MCAS results shows strides are being made, though we acknowledge that there is more work to be accomplished as we hold ourselves to a higher standard than required by either state or federal mandates. We recognize that our students are more than MCAS results, and so in evaluating our progress, we will look at multiple assessments and direct our efforts accordingly.

Much thanks to our Superintendent, administration, and staff for their professional efforts to help our students succeed. Finally, we would like to thank our Board of Selectmen, Finance Committee, Fire, Police and Highway Departments, Town Administrator and Town Financial Officer for their support and assistance.

Respectfully Submitted:

Daniel J. Ranieri, Chairperson

Gwyn J. Swanson, Vice-Chairperson

Stephen R. Patrick, Treasurer

Ronald L. Martel

Michael J. O'Herron

REPORT OF THE SUPERINTENDENT OF SCHOOLS

As we meet during the 2005 Annual Town Meeting, I will be nearing the end of my third year of service as your Superintendent of Schools. Speaking on behalf of all employees in the Bellingham School District, we recognize how fortunate to have the financial and emotional support of the citizens of this community. Many Massachusetts towns are not as fortunate. It is becoming increasingly apparent that we cannot allow our students to graduate without the

attributes and skills necessary to be successful in postsecondary education or the workplace. They need the best we can offer them while they are in our schools. While it is true that such programs cost money, we cannot afford to have poorly prepared young people leaving our schools without the necessary skills to compete.

Members of the School Committee have worked extremely hard this past year to solve problems that continue to affect all aspects of the school's programs and activities. They are a dedicated group of individuals who are committed to the educational welfare of your sons and daughters.

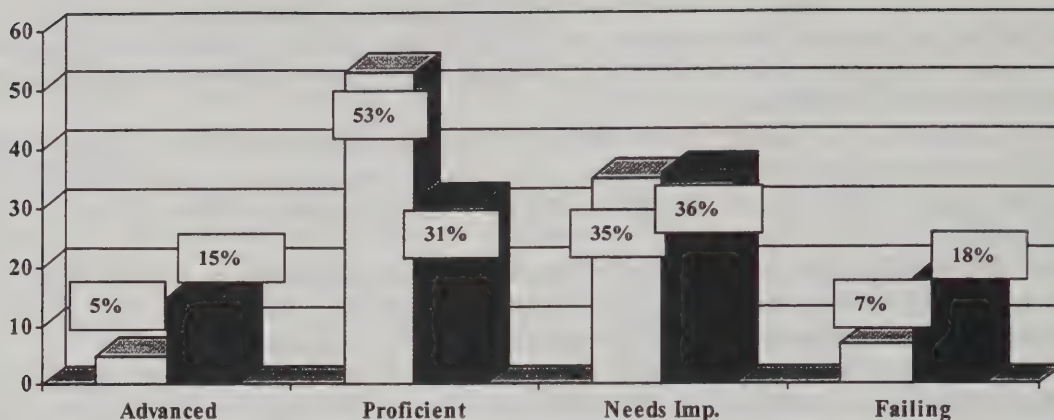
The Bellingham School District welcomed Mr. Peter Badalament as the new principal at Bellingham High School. He replaces Gil Trudeau, who retired in June 2004 after 37 years of service as a teacher and administrator to the students in the Bellingham community.

Twenty-nine new teachers joined our instructional staff last fall, bringing the total number of professional staff to 215. At the end of the 2004-2005 school year, ten teachers have notified the School Committee that they will be retiring. These retiring teachers have devoted almost 340 years of service to Bellingham students, and their efforts are deeply appreciated. The retiring teachers are:

- Suzanne Brackett
- Donald Christie
- Glenn Gariepy
- Lorraine Kilburn
- Maryann Pattin
- Marianne Mohan
- Thomas Mohan
- Joanne Phillips
- Judith Mohan
- Leona Worsley

MCAS scores and school funding continue to loom as potential problems in the future of this school district. Currently, schools are measured in two areas on the MCAS exams: English Language Arts and Mathematics. Testing in the social studies and science/technology content areas will begin in the next few years. The federal No Child Left Behind (NCLB) Act of 2001 mandates that all students must reach a level called "Proficient" or "Advanced" by the year 2014. The School Committee adopted my recommendation to set our goals very high in this area in the form of Project 2010. Project 2010 seeks to have all of our students reach the "proficient" or "advanced" level by the year 2010, four years ahead of the federally-mandated 2014. For those students who fall below this standard, it becomes the job of the public schools to provide the remedial instruction necessary to bring them up to the desired levels.

The 2004 MCAS results for Bellingham students indicates that many are not yet at the desired levels. By rule of the Massachusetts State Board of Education, students who fail either the English Language Arts (ELA) or the Mathematics portion of the MCAS exam at the high school level are not permitted to receive a high school diploma, regardless of the grades they have received in classes. The BHS Class of 2006 (this year's juniors) received the following scores on the ELA and Math exams last spring (the lighter bars represent ELA scores; the darker bars represent Math scores):



The state mandate on MCAS is that all students will be “Proficient” or “Advanced” by the year 2014. Without achieving this status a student cannot graduate from Bellingham High School unless he/she has passed the MCAS in these two critical areas. Two years ago our math scores showed that about 35% of our students had not passed the Math exam when they first took the test. I am pleased to report to you that this year the percentage of high school students who have not passed the math portion of MCAS is down to 18%, but that is still far too many who cannot pass the exam on their first try. Two years ago over 20% of our students had not passed the MCAS in English Language Arts. This year, the number is down to seven percent! However, it is very disturbing that fully one-third of the members of the BHS Class of 2006 have barely minimal skills in both areas as indicated by their scores in the “Needs Improvement” category. Although we have much to celebrate with the student success in this past year, we still have much work to do, and it will take the entire community of Bellingham putting an emphasis on teaching and learning to accomplish this goal.

The second “dark cloud” continues to be the area of school funding. The state continues to be in difficult financial times. The impact on schools is compounded by the fact that many of our services are mandated, and cannot simply be left undone due to financial stress at the state level. The Town of Bellingham, through its Finance Committee and Board of Selectmen, has been very supportive of the schools throughout the budget process, and has provided assistance above and beyond that required by state law. Through the judicious use of reserve funds by the Town of Bellingham, which were accumulated during good times for use during bad times, the school district will be able to provide its current level of services for one or two more years. However, if state financial aid to schools doesn’t improve within the next two school years, alternative methods of revenue will have to be sought if the community wants to maintain this level of services for Bellingham students.

I have thoroughly enjoyed serving as your Superintendent of Schools. If there are any questions, please don’t hesitate to contact me.

Respectfully submitted,

T. C. Mattocks, Superintendent of Schools

ANNUAL REPORT

The average monthly number of students who received services in our schools in 2004 was 2,707 students and the average daily attendance for all schools was 93%. This report will provide information about the educational programs and activities that have been conducted for students in all grades during the calendar year of 2004.

ENROLLMENT

As of December 31, 2004, 2,692 students were enrolled in kindergarten through grade 12 in our schools. This figure represents an decrease in enrollment of 29 students from December 31, 2003.

ENROLLMENT FOR ALL GRADES, END OF THE FIRST MONTH OF SCHOOL

1980-81 – 3353	1985-86 – 2596	1990-91 – 2227	1995-96 – 2466	2000-01 – 2,706
1981-82 – 3265	1986-87 – 2471	1991-92 – 2308	1996-97 – 2574	2001-02 – 2,713
1982-83 – 3043	1987-88 – 2420	1992-93 – 2261	1997-98 – 2635	2002-03 – 2,736
1983-84 – 2867	1988-89 – 2300	1993-94 – 2311	1998-99 – 2619	2003-04 – 2,721
1984-85 – 2746	1989-90 – 2264	1994-95 – 2394	1999-00 – 2648	2004-05 – 2,692

ENROLLMENT IN EACH SCHOOL AS OF DECEMBER 31, 2004

GRADE	MACY	SOUTH	STALL BROOK	MIDDLE SCHOOL	HIGH SCHOOL	PRIMAVERA CENTER	TOTALS BY GRADE
Kind.	56	80	52				188
1	51	94	66				211
2	54	103	62				219
3	58	80	62				200
4	62	68	58				188
5				220			220
6				227			227
7				220		2	222
8				205		5	210
9					194	7	201
10					199	14	213
11					195	11	206
12					177	10	187
TOTAL	281	425	300	872	765	49	

GRAND TOTAL

2,692

SCHOOL REPORTS:

CLARA MACY SCHOOL - Mrs. Donna Dankner, Principal

Clara Macy School is committed to providing a personalized and caring academic environment in which all students are able to develop the critical thinking and learning skills needed to be contributing and successful members of society. Our teaching staff shares the vision with the parents and the community that all children can learn and succeed. We continuously strive to enhance our teaching expertise in order to provide the techniques and methodologies needed for our children to master the information, concepts, and skills embodied in the standards of the Massachusetts Curriculum Frameworks.

The results of the 2004 MCAS assessment continue to indicate strong student achievement. Maintaining a focus on small group instruction through in class support is a primary factor in this achievement. Our improvements on the MCAS Assessments are due in large part to not only the new materials and methodologies that we have adopted, but also to a very dedicated and capable teaching staff.

The results of the standardized assessments such as the MCAS Assessment and the Stanford Achievement Tests as well as individualized assessments given within the classroom setting are forming the basis of our instructional decisions. The staff collaborated to analyze the MCAS questions, identifying the specific skills, content and vocabulary students were expected to know. This analysis was followed by an in-depth analysis of the student responses on both an individual and school wide basis. The purpose of this analysis was to combine this data with the assessment data being collected within the classroom to determine the most effective instructional path. Instructional decisions being made in all content areas are data driven in order to target individual needs and strengthen instructional practices.

An important goal at Macy school is to develop the literacy skills each student needs to be a proficient reader. Specialized scientifically based reading programs such as Reading Recovery, *Early Success*, and *Soar to Success* have been implemented to support the classroom reading instruction and target specific skills. In addition, the *Foundations Reading Program*, the early literacy component for the Wilson Reading System which specifically targets struggling readers, has been implemented in all kindergarten and grade 1 classrooms. The success of this program is evident as these emergent readers are successfully developing the decoding and encoding skills necessary to be fluent readers. The *Reading Recovery* program meets the criteria of an effective reading program based on current scientific research. The structure and design of the program are consistent with a large body of substantial research on how children learn to read and write. The *Reading Recovery* program includes all five components of an effective reading program, as identified by the National Reading Panel, and are incorporated into Reading Recovery lessons. The *Early Success* program provides grade one and two students with a structured reading program designed to foster phonemic awareness while supporting each student's ability to read text fluently and develop comprehension strategies. The *Soar to Success* program is utilized in grades three and four. The instructional plan is fast paced and uses authentic literature, reciprocal teaching, graphic organizers, and scaffold support to accelerate students' reading growth. In addition, all teachers participate in ongoing professional development and collaboration in the areas of comprehensive literacy, the use of leveled books, guided reading, and the administration of running records.

Macy School continues to provide an environment that offers a variety of opportunities in order to meet individual learning needs of our students through a full inclusion program. Reading specialists, speech therapists, and special educators provide academic support within each classroom in order to meet the academic needs of all students and provide for small group instruction. Each classroom is structured to provide an inclusive environment supporting the achievement of high standards for all students.

The Clara Macy School is committed to the establishment of a strong learning community comprised of parents, teachers, students, and community members. Many programs were held during the year to contribute toward the attainment of this goal. The fall open house was well attended and provided families with an informal opportunity to learn about the curriculum, routines and expectations of their child's classroom. During the month of November we celebrated American Education Week by inviting all families to join their children for lunch or snack. Over 200 people participated in this program which enabled them to share a part of their child's school day. A series of parent coffees have been held which offer families an opportunity to come and discuss some of the issues confronting parents of school age children. With the support of the school adjustment counselor, an informative discussion was held on the transitions, changes, and adjustments each child must face throughout their school experience. Informative discussions were also held on the topics of bullying and harassment as well as the MCAS Assessment System. These informal coffees provided families with a valuable opportunity to discuss and share information about these important issues. The Winter Celebration highlighted the talents of the third and fourth grade chorus as well as the musical and presentation skills of all students. Special performances were developed by the Physical Education and Spanish teachers which showcased the interdisciplinary aspects of the program. The Norfolk District Attorney's office provided an informative program for students and parents concerning the issue of bullying and harassment. A true highlight of the year was the Community Reading program and Dr. Seuss Day Celebration. Community Readers were invited to come for a delicious breakfast and read to the students from a specially selected book. The day concluded with a special assembly honoring the contributions of Dr. Seuss to the world of literature. The Spring Arts Week provided an exciting conclusion to the school year with a week of cultural events and presentations focusing on the theme "It's a Small World."

The Macy PTO continues to be a vibrant organization that provides enrichment programs as well as support for teacher initiatives and fieldtrips. Through the efforts of the PTO, the students enjoyed performances such as Wilma Rudolph, presented by Historical Perspectives, and the Read to Achieve Magic Show. The fundraising program was enhanced this year with the addition of the Macy Holiday Happening. This festive event not only event raised significant funds for enrichment programs, but also provided an enjoyable evening in a community setting. One of the favorite annual activities is the Holiday Shopping Spree where each child has the opportunity to purchase special gifts for their friends and family. We truly appreciate the dedication and support of our PTO.

Macy school continues to benefit from a successful After School Program provided by the YMCA. New programs are continually being offered, some with a more academic component. The following programs have been implemented during previous years of the Macy After School Program: Super Sports, Krafty Kids, Kids' Continental Cooking Class, Ski Club, and Hip Hop. All programs have been well received and are very popular among the children. Again this year our students participated in the very popular Macy Elementary Ski Club, which is held at Nashoba Valley. Currently thirty children participate in this wonderful program. The program is parent supported and staffed entirely by volunteers. In addition to this program, an After School Cooperative Games Program was developed and implemented through a collaboration of several Macy School Teachers. This Program combined physical fitness and nutrition while stressing the importance of cooperation and collaboration.

SOUTH ELEMENTARY SCHOOL - Mr. James E. Mullaly, Principal

The South Elementary community believes that we are all citizens of one world. In supporting that belief, the staff, students, parents and administration acknowledge the differences that make us diverse and the similarities that make us one. By working together, and encouraging acceptance of individual differences, effective learning takes place in accordance with the philosophy of the Bellingham elementary schools.

The grade configuration of South Elementary School is Kindergarten through Grade 4. South Elementary School still remains the largest of the three elementary buildings with over 425 students.

Open House

Many parents visited the school for Meet the Teacher Night held in September. This was an opportunity for parents to learn about the classroom programs and how to enhance the educational process for their children. Parents were invited for report card conferences in November to discuss the progress of their children.

Events, such as the Educational Fair held on April 14th, provide an opportunity for parents and family to visit the school and enjoy the students' projects that were displayed in each classroom.

Programs

The Reading Recovery Program targets children in first grade and works on improving reading and writing skills. There are two teachers who are trained in Reading Recovery and many other teachers have recently completed graduate level courses in literacy to enhance their reading programs.

The Title I program sponsored the Community Reading Day and also conducted a Game Night for students and parents.

Teachers and specialists in the primary grades are utilizing a Language Arts program called "Won Way". They have received in-service training and classroom demonstrations of these phonetic skills and techniques by Dr. Rose Bradley, the author of the Bradley Reading System. This curriculum project has resulted in our primary grade students' high level of achievement in Reading. The Harcourt Reading Program is used at each grade level to develop strong readers,

writers, communicators and thinkers. These programs and materials will enable our students to achieve the goals as stated in the Massachusetts Curriculum Frameworks.

Enrichment programs such as the YOJO Reading Program and Book Time with Ronald McDonald were provided by the Parent Teacher Organization (PTO). Other programs included authors Lucinda Landon, James Gelsey (Scooby-Doo Mysteries), and story-teller Katie Green

Our math curriculum has been completed and correlated to the state frameworks. New Curriculum materials have been purchased for math. Scott Foresman Addison Wesley math is now utilized in grades Kindergarten through Four. Teachers have received professional development in the Investigation Math program. This combines the use of manipulatives with problem solving and mathematical reasoning.

Harcourt was selected as the new Science Program. It correlates well with the Massachusetts Science & Technology Frameworks, and is used in all grades at South Elementary School. The teachers in this successful program utilize a hands-on approach that also embraces the PALMS philosophy of integrating math and science.

The Discovery Program provided science enrichment programs in many areas: Grade K – Tidepool and Bubbles; Grade 1 – Sound, Hermit Crabs, and Penguins; Grade 2 – Magnets, Owls, and Dinosaurs; Grade 3 – Physical Changes in Matter; and Grade 4 – Rocks and Minerals.

A computer laboratory has been established in its own area. During the summer, 18 new computers were installed in the lab. There are computers in each of the classes for grades K through 4. Many teachers have enrolled in the in-service computer training, including Kidspiration, and are now able to utilize technology across the curriculum with the students. Students in their classrooms can also use a mobile lab with thirty Alpha Smart computers.

The Massachusetts Comprehensive Assessment System (MCAS) tests were administered to students in grades 3 and 4 this year. Students in grades three were tested in the area of reading, and fourth graders took the tests in English Language Arts and Math. These MCAS tests are designed to measure student performance against the learning standards. The Bellingham School District is committed to utilize these MCAS test results to enhance student learning and performance.

The Stanford Achievement Test was also administered this year as another means of assessment for students in grades 2, 3 and 4.

“Firefighter Phil” is a program on fire safety that is presented to students in grades one to four. This program in conjunction with the “Learn Not to Burn” curriculum is funded by Bellingham businesses and a state grant. During Fire Prevention Week members of the Fire Department instructed the students on the importance of EDITH (Exit Drills in the Home).

Students participated in the ROARY “Just Be Aware” Program. This program was sponsored by the Massachusetts Department of Corrections.

Students are given recognition for their accomplishments by receiving Student of the Week Certificates, and by having their work displayed on the Principal’s Pride Board.

A bus orientation program for incoming kindergarten students was conducted to familiarize them with bus procedures and safety. In addition a kindergarten orientation program for parents and classroom visitation was scheduled.

All students had an opportunity to participate in voting during a Mock Presidential Election in November.

Parent Teacher Organization

The partnership between the home and school is strengthened by the cooperation of the South Elementary PTO. Congratulations to the officers who, by their leadership, have sponsored many wonderful activities for our students. Each year through successful fund raisers they have sponsored activities such as Holiday Bazaar, cultural events and field trips for all students, ice cream socials, parties, memory books, and have purchased educational materials. The PTO sponsored many enrichment events for the school: Line-dancing classes for all students,

Perfection on Wheels, Arithmetickles Assembly, Pumpernickel Puppets, All Starz, Joe Sallins Trio, and Tap Team Too.

The PTO also sponsored the kindergarten celebration, which was well attended by parents and grandparents. Fourth graders ended the year with a Memory Night as they prepared to move on the Fifth Grade at the Middle School.

South Elementary School Council

The School Council was formed as a result of the Education Reform Act of 1993. The Council consists of the Principal, three parents, two teachers, and a community (non-parent) member for a total of seven members. Parents and teachers are elected to the council for three-year terms. The School Council affords an opportunity for all members to review the school budget, develop school goals and the school improvement plan.

The School Council has been very active in addressing and achieving the goals set forth in the school improvement plan this year.

Project Pride

Project Pride was established to raise funds for South Elementary School. Dedicated members of the faculty are the leaders, assisted by the PTO members. The officers of Project Pride are to be commended for their tremendous accomplishments. The school will continue to benefit from their support and generosity.

Thanks must go to the entire staff of the Bellingham School Administration Offices for their guidance and help throughout the year. The students, parents, and staff that make up the South Elementary School community deserve special praise and thanks for all that they have accomplished again this year.

Stall Brook Elementary School Annual Report - Helen S. Chamides, Principal

The mission of Stall Brook Elementary School is for teachers, parents, and staff to work together to create an outstanding educational environment that will build character, support learning, and prepare all students to become contributing citizens in our ever changing society. We are an educational community committed to:

- focusing on the importance of rigorous academic standards and exemplary student achievement
- facilitating learning in different learning styles
- providing an environment that inspires participation, responsible actions, problem solving, creativity, productivity, and the enhancement of self esteem
- involving family and community resources in various phases of the learning process
- supporting the work of a staff that is committed and dedicated to our mission

2004 was a year of change for Stall Brook Elementary School. During the past year our staff began to look at alternate ways to deliver instruction to our students. After analyzing our MCAS scores, we realized that we needed to make some changes. It was important that our instruction stress thinking skills and problem solving in mathematics; reading for interpretation and meaning in a variety of genres and in all subject areas; and both expository and creative writing that was thematically developed, well constructed, and able to capture the reader's interest. Early intervention in reading was the key, and differentiated instruction in all classrooms was a must. Stall Brook School eliminated the model of departmentalized ability grouped instruction that had been adopted in grades three and four. Now all grade levels are composed of child-centered full inclusion classrooms. Special education and Title I instructional services are now provided within the regular classroom setting. Only Reading Recovery and a few specialized short-term reading programs remain where students are pulled out for remedial instruction. Our reading and special education staff members plan and co-teach with our classroom teachers every week, and our Instructional Learning Assistants move from room to room throughout the day to work with small groups of children. Children at the elementary level learn best when they

construct meaning on their own, work in heterogeneous cooperative groups, and develop strategies for independent problem solving. We expect that as our staff becomes more comfortable with differentiated instruction and with integrating the curriculum, our MCAS scores will improve.

In mathematics we continue to use a combination of the Scott Foresman Addison Wesley textbook and "Mathematical Investigations". All classroom teachers have been trained in the Investigations program and we find this is excellent for helping children understand concepts, expand their mathematical thinking, and use writing in mathematics. The Scott Foresman program is excellent for reinforcing and practicing basic skills. In language arts and reading we continue to use the Harcourt Reading Program. Recognizing that a balanced literacy approach is essential, we have stressed an integration of phonics, word study, comprehension skills, and writing. Many of our staff members have expanded the Harcourt Program by incorporating the use of leveled guided readers in fluid reading groups, developing writer's workshop, and introducing the concept of thematic literature circles. The new Harcourt Science Program was introduced for the first time in 2004. As with any hands-on approach to instruction, it takes a while to gain familiarity with the materials and experiments. Our staff has found it very challenging, but the students have benefited from this exploratory method of learning. Teaching the Massachusetts Frameworks in Social Studies has meant locating instructional resources that match up with the state's content standards. We have found that working together as a grade level, especially in grades 3 and 4, has enabled our teachers to develop relevant, stimulating units of instruction. In addition our teachers now integrate literature with the social studies and frequently use the internet as a source of additional information to complement the textbooks. Evidence of the high quality of our students' interactive, hands-on learning was showcased during the Educational Fair in April.

A school's culture is reflected in the special programs it supports. Stall Brook School's "Expect Respect" program was expanded. Every month children were honored for performing random acts of kindness and displaying respect for themselves and others. At least two students from every first through fourth grade classroom were specially recognized at a school-wide assembly, and one student from each grade level was awarded a grand prize - a special lunch with a staff member of their choosing. In addition every child in our school had at least one opportunity to perform with their class or grade level at an Expect Respect program or special assembly. This helped many of our students develop confidence in themselves, build self esteem, and enhance their sense of belonging to our school community.

Our staff worked to establish a spirit of community in other ways as well. We formed a committee that planned school-wide activities with seasonal or societal themes. During the fall we let our imagination take hold as we celebrated Fantasy Friday. In November we stressed the spirit of giving by organizing a food drive and celebrating Giving Gratitude Day. No day was more enjoyable than our "Cozy Winter Day" celebration. Our students read poems and books about winter, wrote stories, listened to classical music, and snacked on hot chocolate and cookies. In February we celebrated Friendship Week with a variety of meaningful activities including letters to the troops. March was dedicated to READING and the 100th birthday of Dr. Seuss. Staff members participated in a performance of "The Seussical" and guest readers visited each classroom. We also celebrated "Music in our Schools Month" by hearing examples from famous classical music selections every day. As spring approached we turned our attention to the environment and celebrated Earth Day with a number of special events. On "Rainbow Day" each grade level wore a shirt of a different color, and we formed a human rainbow in the front of the school. As in other years we concluded the year with our special Flag Day celebration. Our students also saw several programs that emphasized fire safety as well as one on the importance of clean water.

The Stall Brook Parent Teacher Organization continues to be essential to our school's well being. Through their fund raising efforts, our PTO is able to sponsor family and community

events, student field trips, cultural arts programs, and provide donations of instructional support materials to our school. Whether it's a skating party or movie night, an ice cream social or book fair, a school-wide assembly or holiday shop, Stall Brook parents are there to support our school. We thank them for bringing the following programs to Stall Brook School last year: "The Magic of Tom Warren", "The Roots of American Dance", "Wilma Rudolph", "The Burpee Zoo", Len Cabral, and Joe Salens. PTO sponsored field trips to Sturbridge Village, The Museum of Science, and the Aquarium (just to name a few) were valuable extensions to the curriculum. 2004 was a very busy year filled with firsts, fun, and a love for learning.

BELLINGHAM MEMORIAL MIDDLE SCHOOL-Elaine A. D'Alfonso Principal

Bellingham Memorial Middle School is now in its third year of operation. The school now houses 870 students in grades five through eight and is founded on traditional middle school concepts. The hopes and dreams of many teachers, parents and community members are embodied in the school's mission statement. Our mission is to provide each student with a safe, supportive and positive learning environment in which they can strive to achieve academic excellence and emerge as respectful and responsible members of the Bellingham community.

In keeping with the middle school concept, all students have been organized into teams. The seventh and eighth grades have two teams at each grade level. Each team consists of an English, math, science and social studies teacher and is led by a Team Leader. Each team has common planning time and meets three days out of the six-day rotation to discuss student issues, curriculum and to meet with parents who have concerns about their child's progress. All students in Grades 7 and 8 are assigned to one of the four teams thus enabling teams to share a common group of students. This structure allows teachers to become more familiar with each student's learning style, personality, and social, emotional and physical needs. Middle school is a time of exploration in preparation for the high school years ahead. To provide the opportunity for such exploration, each student is scheduled into an Exploratory course rotation. On the seventh grade level these Exploratory courses include Art, Music Appreciation, Consumer Science, Industrial Arts and Study Skills. The eighth grade rotation includes the same courses with the exception of Music Appreciation and Study Skills. All students also take yearlong courses of physical education and computers. In addition, students may elect band, chorus, Wilson or Developmental Reading, French, or Spanish to round out their schedules.

Students in grades five and six are organized into three teams at each grade level. Team teachers instruct the core academic subjects of English Language Arts, Math, Science and Social Studies. All programs that were offered to grade five and six students while they were housed in the three elementary schools are still being offered to them here at the middle school. These programs include Art, Music, Physical Education, Spanish and Library. In addition, students in Grade six are offered Industrial Arts and Consumer Science. All students have the opportunity to participate in band or chorus.

For the first time Special Needs students are fully integrated into regular education classrooms. Their academic endeavors are supported by a Special Needs teacher or Instructional Learning Assistant assigned to their classroom and by additional instructional time in the Resource Room under the direction of the same Special Needs teacher.

Increasing student achievement continues to be the major focus of our school. Over the past year teachers have been meeting in content area and grade-level meetings to discuss ways in which to increase student achievement. As a result of our annual MCAS test result analysis, teachers are focusing on those areas and skills identified as needing improvement. Our fifth graders in their first year in the Middle School scored 45th out of over 300 other fifth grades in the state in the 2004 MCAS Grade 5 Science test.

Many after school activities are available to students to round out their Middle School experience. The Middle School Student Council meets monthly and each year sponsors a very successful Thanksgiving food drive and Christmas toy drive. Spring activities for this group

focuses on environmental issues in and around the school property. The Community Service Club involves students in volunteer projects in the community. This year the Community Service Club and the Student Council joined together to assist the Ranieri family with their annual Wrentham State School Christmas party held at the Middle School. The Drama Club production of *Music Man Junior* sold out both evening performances. Work has already begun on this year's play *Guys and Dolls*. These productions showcase our very talented students in all grades. Our after school Intramural sports program has met with tremendous success. In this program students are able to join classmates in after school sports for which there are no competitive try-outs. Students of all athletic abilities are encouraged to play and to develop camaraderie and sportsmanship skills while just having fun. Augmenting this program is the regular after school sports program which allows students to participate on competitive sports teams that include field hockey, boys and girls soccer, boys and girls basketball, baseball, and softball.

Many of the programs begun while the seventh and eighth graders were part of the junior-senior high school still remain while other programs have been refined to be more suited to the middle school. Students in the seventh grade still participate in the John Hopkins Youth Talent Search. This year's Grade 7 students qualified by ranking in the 97%ile or above in Grade 6 standardized testing. Qualifying for this program allows students to take the SAT's in January 2005. Successful achievement in the SAT's will further qualify students for recognition by Johns Hopkins and entrance into college-sponsored enrichment courses. Students in Grade 8 will once again take part in the Challenger Program, a simulated space flight at the Christa McAuliffe Center at Framingham State College. Students share in hands-on activities in their science classes in preparation for "blast-off" into space and rendezvous with a comet.

Grade 8 students interested in attending Blackstone Valley Regional Vocational Technical High School in Upton can begin this process in November when representatives from the school meet with the students to discuss programs available at BVRVTHS. Students are also invited to tour the school in December and submit their applications. Last year twenty-nine grade 8 students were accepted at the school.

Grade 6 students continue the tradition begun in the elementary school of spending a week at an environmental camp. This past year each sixth grade team spent a week at the Alton Jones Camp in Rhode Island. Grade 6 students also participate in the Police Department supported DARE program, a drug and alcohol prevention program. Each week for fourteen weeks two members of the Bellingham Police Department instruct sixth graders in good decision-making skills concerning the use of drugs and alcohol. The program culminates in a special DARE graduation ceremony.

Under the guidance of our very talented and dedicated music teachers our music program continues to flourish. During the past year five concerts were performed by our grade-level bands and school chorus. Due to the tremendous parental and community support we have outgrown the seating in our own auditorium and all our performances take place in the high school auditorium.

Parent and community involvement is crucial to the effective operation of any school and the middle school is no exception. The Middle School PTO continues to be a vital part of the parental involvement in our school. Funds have been raised through many successful fund-raisers which will provide students with many enrichment activities. Some of these activities included programs brought to the school from the Museum of Science and the Discovery Museum. Other activities that have funded include student field trips. The PTO also sponsors Friday night dances for students in grades 7 and 8 as well as Family Fun Nights for students and their families in grades 5 and 6.

A new group was formed this year to bring additional resources to our school. The Friends of the Arts is a parent group that supports our music, art and drama programs. Fundraising has begun to bring cultural programs to our students.

As mandated by the Education Reform Act of 1993 each school must have a School Council that meets regularly to develop and maintain a School Improvement Plan. This council is

made up of parents, teachers, community members and the principal. The School Improvement Plan lists goals that will enhance not only the educational climate at the middle school but also the social, emotional, physical and behavioral needs of its students, faculty and staff.

To maintain communication with the community a middle school web site has been designed and is maintained by the principal. The community is encouraged to view this web site which relates current information on the programs at the middle school. The web site address is www.bellingham.k12.ma.us/ms/default.htm.

As principal I would like to thank the community for its continued support of Bellingham's first ever middle school. Not only have you provided a facility that will house those "students in the middle," but also you have provided these students with the opportunity to benefit from a program that is developmentally responsive to middle school students.

Bellingham High School - Peter A. Badalament, Principal

INTRODUCTION

We have high expectations for all students at BHS, and we are committed to seeing that they thrive in a vibrant learning community. These are not idle words - Bellingham High's mission and expectations are rooted in what the faculty believes is outstanding learning and teaching and in what parents expect as positive outcomes for their children. As a mission-driven school, we employ these beliefs when we look at ways to improve our assessments, curricula and instructional practices.

The school recently received significant commendations from New England Association of School & Colleges (NEASC), but perhaps more importantly, BHS was awarded continued top-level decennial accreditation. Bellingham's decision to provide a top-notch facility for learning following the 1998 report was a significant part of NEASC's response to our Five-Year Report. The remaining recommendations for improvement are embedded in the BHS School Improvement Plan, and our NEASC Follow-up Committee is already preparing for the next accreditation visit in 2008.

This fall, the district underwent a rigorous audit conducted by the Department of Education. The Coordinated Program Review examined our practices, procedures and policies in several areas, including special education, civil rights, Safe & Drug Free School and Title I. The staff worked very hard to prepare for materials and, when the auditors were on-site, to provide the best information to the interviews. We look forward to the commendations and recommendations that the group will offer in the spring of 2005.

Lastly, the students and staff are thankful for the community's level of support in recent years. From the construction of the new building to the many partnerships with local businesses, it is clear that Bellingham truly wants the best outcomes for its students and graduates.

STATEMENT OF PURPOSE & EXPECTATIONS FOR STUDENT LEARNING

Bellingham High School, in partnership with parents and the community, recognizes that learning is a life-long process requiring a variety of educational experiences, resources and expectations to provide students with opportunities to develop intellectually, socially, physically and emotionally. In this ever-changing world, we are advocates for active and cooperative learning, respect for self and others, and effective communication and analytical skills. With a goal of confident interaction in a diverse society, each student is challenged to participate actively in school and in the community, to assume responsibility for setting and achieving personal goals, and to learn skills requisite for productive contribution to society.

Bellingham High School students will:

- learn actively and cooperatively, organize and evaluate information to reach informed conclusions.
- demonstrate a respect for self and others in a culturally diverse society
- learn to write, speak, listen, read and observe effectively

- demonstrate critical and creative thinking in problem-solving situations
- demonstrate responsibility for their own academic and personal growth
- learn the skills required for adapting to various forms of technology
- be expected to participate in the arts, school activities, and the community
- be aware of and participate in local, national and global matters
- understand the issues that affect the quality of life on our planet
- understand the importance of physical fitness and personal well-being throughout life
- strive to fulfill their academic potential

Bellingham High School will:

- develop an active and ongoing partnership among students, parents, faculty, staff, administration, community and local businesses
- expand and evaluate a curriculum, which provides student opportunities to explore, learn, and contribute to a multicultural and diverse society
- encourage students to participate and excel in the variety of programs offered
- recognize the need to modify course offerings based on student needs, ethnicity and results of testing and assessment
- establish standards of academic and behavioral performance for annual review
- strive to provide a safe, drug-free and tobacco-free environment for students
- update textbooks, supplies, equipment and technology to address "real world" applications of knowledge for our students

GOALS FROM THE 2004-05 SCHOOL IMPROVEMENT PLAN

(Created by the School Council and approved by the Bellingham School Committee)

Goal #1

The Bellingham School District and Bellingham High School shall continue to support all changes resulting from the implementation of all recommendations and requirements contained within the 1998 New England Association of Schools and Colleges (NEASC) Report.

Goal #2

The Bellingham School District and Bellingham High School shall provide staff to reduce class sizes and counselor caseloads while continuing the availability of course offerings.

Goal #3

The Bellingham School District and Bellingham High School shall provide a safe and supportive school environment for students and staff.

Goal #4

The Bellingham School District and Bellingham High School shall provide the necessary staff and support service to raise the MCAS performance level of 90% of all of its students to the proficient or advanced level by the year 2010 (revised fall 2004.)

Goal #5

The Bellingham School District and Bellingham High School shall continue to enhance home-school-community connections for the benefit of educating the town's children, especially on the issues of wellness and the value of diversity.

OVERVIEW OF CURRICULA

Our curriculum provides quality college preparatory programs in English, Science, Social Studies, Mathematics and Foreign Language. Additionally, a broad range of courses in Music, Art, Technology, Business and Wellness & Health extend and enrich our core academic offerings. Presently, there are eight Advanced Placement courses offered to qualified students in English Language and Composition, English Literature and Composition, Biology, Chemistry, Spanish, French, U.S. History and European History. Spanish or French and Algebra I may be taken in grade 8 (no credit earned) to advance to the next level in grade 9. Other curriculum offerings include independent studies, enrichment classes at Dean College and dual enrollment programs. Over three-quarters of the students participate in our co-curricular program with athletics, student council, art, music and drama being most popular.

This fall we have placed a special focus on examining our assessment practices. An important step in this process is the continued alignment of our curricula to the State Frameworks and the development of performance benchmarks that will better enable us to connect what happens in the classroom to the school's overall mission. Beyond that the English and Math departments have used professional development time to complete detailed analyses of the spring of 2004 MCAS results.

This year has seen the addition of several outstanding new courses including Civics and Advanced Placement US History. We will be offering our MCAS Preparation class during the second semester to 9th & 10th graders who received "warning" on their middle school MCAS tests. Looking towards the 2005-06 school year, plans are underway to offer innovative new programs such as Senior Project, Virtual High School, TV Production and Internships.

STAFFING

The current BHS staff consists of 49 teachers, one principal, one assistant principal, an interim guidance supervisor, two full-time and one part-time guidance counselors, a part-time school adjustment counselor, a special education team chairperson, a part-time special education psychologist, a librarian, an athletic director, a school resource officer and a school-to-career specialist. A support staff of secretaries, aides, custodians, food service workers and computer personnel contribute to the effective operation of the school.

The Bellingham School Committee approved the addition of two new teaching positions in the spring of 2004 to reduce class sizes and to meet student needs in the areas of Social Studies, Science and Math. An Instructional Learning Aide position was also added to support special education students in the classroom.

The following individuals joined BHS's terrific staff, filling the new positions, or vacant ones created by retirements or resignations:

Mr. Peter Badalament – Principal

Mr. Leo Dalpe – Social Studies Teacher

Mrs. Kris Colella – English Teacher

Ms. Evdoxia Tsimikas – English Teacher

Ms. Patricia Mogan – Math Teacher

Ms. Monica Coler – Science & Math Teacher

Ms. Kristen Gleason – Art & Technology Teacher

Mr. Dennis Baker Jr. – Special Education Teacher

Ms. Christine Sivyllis – Foreign Language Teacher

Mrs. Beverly Bajot – Instructional Learning Aide

Ms. Kristen Sasonoff – Athletic Trainer

Mr. Roy Immonen – Interim Guidance Counselor

HIGHLIGHTS OF 2004 AT BHS

- 86% of the Class of 2004 is attending four- (53%), and two-year (33%) post-secondary institutions. This is highest rate of matriculation in the past five years.

THE SCHOOL (IS):

- Achieved its AYP (Annual Yearly Progress) as established by the Department of Education) Targets through Cycle III.
- Engaged in high-quality professional development efforts to improve teachers' skills including programs in Effective Teaching, inclusion and using technology to improve literacy.
- Honored dozens of students for their achievements in all disciplines at the fourth annual Awards Dinner in June. Over \$40,000 in local, regional and national scholarships were distributed to the graduates.
- Inducted twenty-five students into National Honor Society in October, bringing the group's total membership to over fifty students. The group performs community service, including a blood drive with American Red Cross at BHS and a "Walk for Local Charities."

- Honored eleven students as Advanced Placement Scholars.
- Awarded new John and Abigail Adams Scholarship to twenty-eight students in the Class of 2005 for their performance on the MCAS exams. Each is eligible to receive free tuition for four years at any college or university in the UMass system.
- Increasing opportunities for students to incorporate learning technology by providing an infusion of computers and technologies, including a new music technology lab, a mobile foreign language lab and projectors for PowerPoint presentations.
- Hosted over fifty colleges, universities, technical schools and armed service representatives at annual College Fair.
- Engaging in efforts to address issues documented in state-sponsored Youth Risk Behavior Survey by utilizing school resources and BRIDGES grant for counseling resources; conducting depression screenings, school-wide assemblies on dating violence and alcohol & drug abuse; and by hosting panels in which Bellingham Police officers, guidance counselors and administrators work with students in small groups.
- Actively engaging students in career exploration through the Tri-County Partnership. Programming included days focused on job shadowing, criminal justice, construction, health care and tours of the Boston Globe and radio stations for communications careers.

THE STUDENTS ARE:

- Providing service to the school and greater community through Student Council's participation in annual Toy Drive, Food Drive and numerous other community service projects. Student leaders also hosted outstanding school spirit activities, including Spirit Week, the Ring Dance and the Prom.
- Participating in the Daughters of the American Revolution Good Citizen competition, the Lions Club speech contest and Massachusetts Student Government Day.
- Performing and demonstrating their artistic talents in numerous venues including:
 - The BHS Concert Band won the MICCA Gold Medal, the highest level of performance awarded in a standards-based statewide competition; the group performed at Symphony Hall in April 2004.
 - Band and Choral performances at the school and in the community
 - Marching Band at Football games and UMass Band Day
 - The Boston Globe Art Show
 - The Drama Club's performance of *Anne of Green Gables* (Spring 2004.) The group will participate in the Boston Globe Drama festival in 2005.
- Honing their debating skills on the Mock Trial Team. In the spring, our team made it to the "sweet sixteen," by winning the Region IV championship, our best showing since 1980. Twenty-three students took part in a statewide forensics competition that exposes them to careers in law & real judges.
- Going to press with issues of the school's newspaper, *The Eye of the Hawk*. Recent issues have covered school, community and national issues.
- Setting up and using the school's TV production classroom. *Hawk News* crew members are learning how to produce, direct, broadcast and edit through the creation of short programs that are shown on the school's closed-circuit system.
- Forming new clubs in the fall of 2004 including the Science Club and the "Dance, Dance Revolution" Club
- During 2003-04, BHS offered an outstanding and competitive athletic program in which:
 - Approximately 75% of the student body participated
 - Girls Soccer team was recognized for the MIAA Gold Level Team Academic Excellence Award for having achieved a 3.195 grade point average
 - Girls Field Hockey team won the Tri-Valley League championship in 2003
 - 10 Junior student-athletes attended the MIAA Leadership Training Conference in January

- 11 Junior student-athletes attended the Tri-Valley League Leadership Conference in August
- 20 female athletes attended Careers in Sports Conference for Young Women at Northeastern University in March
- Karissa Cavicchi, Bradley Jones, Natasha Botelho, Katie Zardeskas and Jim Kontoulis were all recognized as Woonsocket Call Scholar-Athletes
- Bradley Jones and Karissa Cavicchi were recipients of the BHS Scholastic Athletic Award
- Tyler Gasper received the Daniel F. Gibbons Memorial Award for track. He set new records in the javelin in the Tri-Valley League (187'7"), the Class D championships (187'), and the All-State Meet (188'9")
- The following teams qualified for state tournament play: Field Hockey, Volleyball, Boys Basketball, Baseball and Softball
- Boys Lacrosse was offered for the first time.

CO-CURRICULAR OFFERINGS

ATHLETICS:

Fall Sports: B&G Cross Country, Cheerleading, Field Hockey, Football, Golf, Volleyball and B&G Soccer

Winter Sports: B&G Basketball, Cheerleading, Ice Hockey, B&G Track and Wrestling

Spring Sports: Baseball, Boys Lacrosse, Softball and B&G Track

CLASS & CLUB:

Chess Club; Class Government; Drama; "Dance, Dance Revolution" Club, Math Team; Mock Trial; Music performances (Band & Choral); National Honor Society; Newspaper; Peer Mediators; SADD; Science Club; Sign Language Club; Student Advisory; Student Council; Yearbook.

PARENT INVOLVEMENT & COMMUNITY PARTNERSHIPS

- BHS School Council
- Meet the Teachers Night & Parent Conferences
- Bellingham Education Foundation fundraising nights at Isabella's Groceria
- Friends of Music
- Numerous parent athletic organizations
- Operation Graduation
- Metro-West Regional Employment Board (grant funds Career Specialist position)
- BRIDGES (grant funds School Adjustment Counselor position and provides link to regional health resources for BHS students)
- Roundtable (community-based justice program - collaborative effort between the Bellingham Police, District Attorneys' offices, the courts and the school)
- Bellingham Public Library and Ben Franklin Savings Bank

SCHOOL PERFORMANCE DATA

POST-HIGH SCHOOL RATES & TESTING

CLASS	4 YEAR	2 YEAR/OTHER	TOTAL POST-SECONDARY	SAT (V/M/part %)	PSAT(part%) / NMS
2004 (192 grads)	53%	33%	86%	550 / 540 / 73%	50% / 2 Commended Students
2003	58	26	84	-	-
2002	55	27	82	-	-
2001	51	33	84	-	-
2000	47	31	78	-	-

ADVANCED PLACEMENT TEST SCORES

	Biology	Calc AB	Chem	Eng Lan/Comp	Eng Lit/Comp	Euro Hist	French Lang	Spanish Lang	US Hist
2004									
# of students taking test	24	1	14	16	32	23	2	14	1
% of students scoring 3 or higher (Scale: 1 low, 5 high)	20%	100%	14%	68%	62%	82%	0%	28%	100%
NOTES: <ul style="list-style-type: none"> - 66 juniors and seniors completed the rigorous AP Curricula and took their respective exams. - This represents 6.5% of last year's junior class and 14.0% of last year's senior class respectively. - Overall, 49% of all BHS students who took the exam achieved a score of 3 or better. - 11 Students members of the Class of 2004 were honored as Advanced Placement Scholars. Each of these students took at least 4 AP exams and, as a group, their average score was 3.38. 									

Cycle III Accountability Report

Bellingham High School

District Code: 0025

School Code: 0505

Performance and improvement ratings for Massachusetts public schools and districts are issued every two years. Ratings are based on aggregate student performance on Massachusetts Comprehensive Assessment System (MCAS) tests. Performance is measured using a Composite Performance Index (CPI), a measure of the distribution of student performance relative to attaining proficiency.

Ratings are used to track schools' progress toward meeting the goal of all students achieving proficiency in English language arts and mathematics. We are working to achieve this goal by 2013-2014. For more information visit <http://www.doe.mass.edu/sda/>.

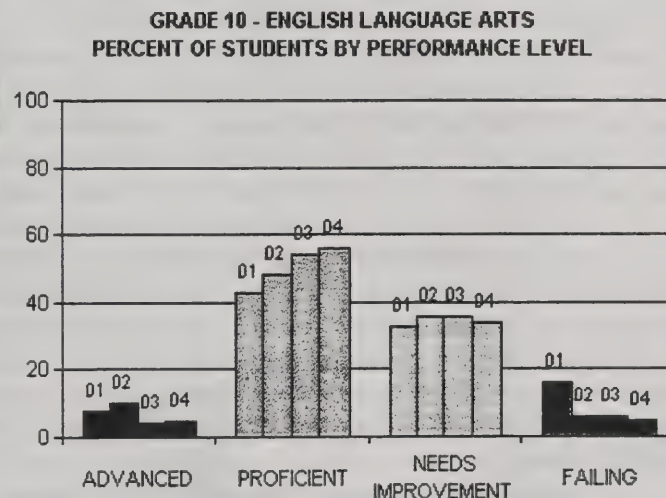
English Language Arts						
<u>Cycle III Performance Rating:</u>	HIGH		<u>Performance Data:</u>	<u>State Target</u>	<u>Cycle III CPI</u>	
				75.6	84.4	
<u>Cycle III Improvement Rating:</u>	ON TARGET		<u>Improvement Data:</u>	<u>Baseline CPI</u>	<u>Gain Target</u>	<u>On Target Range</u>
				83.5	2.8	83.5-88.8
<u>Cycle III AYP (Aggregate):</u>	2003	2004	<u>Accountability Status:</u>	No Status		
	Yes	Yes				

Mathematics					
Cycle III Performance Rating:	MODERATE		Performance Data:	State Target	Cycle III CPI
				60.8	78.4
Cycle III Improvement Rating:	ABOVE TARGET		Improvement Data:	Baseline CPI	Gain Target
				62.5	6.3
				On Target Range	
				66.3-71.3	
Cycle III AYP (Aggregate):	2003	2004	Accountability Status:	No Status	
	Yes	Yes			

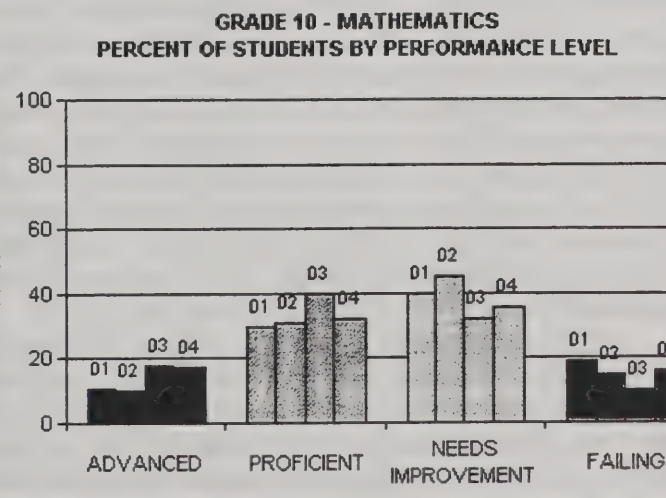
Adequate Yearly Progress History								Accountability Status
		1999	2000	2001	2002	2003	2004	
ELA	Aggregate	Yes	Yes	Yes	Yes	Yes	Yes	No Status
	All subgroups	N/A	N/A	N/A	N/A	Yes	Yes	
MATH	Aggregate	Yes	Yes	Yes	Yes	Yes	Yes	No Status
	All subgroups	N/A	N/A	N/A	N/A	Yes	Yes	

MCAS ANNUAL COMPARISONS

GRADE 10 ENGLISH LANGUAGE ARTS				
PERFORMANCE LEVEL	2001	2002	2003	2004
ADVANCED	8	10	4	5
PROFICIENT	43	48	54	56
NEEDS IMPROVEMENT	33	36	36	34
FAILING	16	6	6	5



GRADE 10 MATHEMATICS				
PERFORMANCE LEVEL	2001	2002	2003	2004
ADVANCED	11	10	18	15
PROFICIENT	30	31	40	31
NEEDS IMPROVEMENT	40	45	32	36
FAILING	19	15	10	18



DEPARTMENT OF SPECIAL SERVICES

Marijane Hackett, Director of Special Services

The Special Services Division supports the overall mission of the Bellingham Public Schools by collaborating, providing personnel, staff development and leadership to meet students' learning needs in a single system of education that maximizes the resources of the entire system. The Bellingham Public Schools Special Services Division provides those complementary resources and strategies that ensure all students are afforded the opportunity to meet District Learner Goals. We are a community of parents, teachers, administrators, business leaders and general public committed to excellence and accountability. Our vision for the future is constantly shaped by the diverse and changing needs of our students. We recognize that teamwork is integral to our efforts and that effective collaboration maximizes our resources so that our students are well prepared for the future.

The past two years have proven to be a time of many changes for the Special Services Department in Bellingham. During the first few months of this administration several goals were developed for Special Services:

1. Develop and implement policies and procedures that would ensure compliance with state and federal regulations
2. Define and initiate procedures for Determination of Eligibility under IDEA through data based decisions utilizing objective criteria
3. Improve overall quality of IEPs by writing clear, measurable goals aligned with state standards and provide Free Appropriate Public Education (FAPE) to all students
4. Identify and provide training in skills needed to develop collaboration between special and general education staff to facilitate inclusionary practices and Least Restrictive Environment (LRE) for special education students
5. Provide trainings in strategies and best practices that promote special needs students reaching state standards and increasing their overall scores on the MCAS.

These goals were based on the 1998 MDOE Coordinated Program Review Report, Recommendations for the Delivery of Psycho educational Services in Bellingham Public Schools by Jerome J. Schultz, Ph. D., input from Special Education faculty and coordinators, and administrative observations and evaluations. The district also underwent significant organizational changes due to the Middle School opening and the implementation of Inclusion at the High School.

A primary goal was to work with special education staff to foster implementation of policies and procedures that would ensure compliance with state and federal regulations. Special Education Handbooks containing special education regulations, as well as Bellingham School District's policies and procedures, were printed and distributed to all schools in 2002. This Handbook was revised and redistributed in September 2004. Monthly meetings with the special education coordinators from each school consistently reviewed and clarified these procedures for implementation. Monthly audits were established to ensure that all student performance Review Teams were up to date on all Individual Education Plan (IEP) reviews and evaluations. The administration and special education coordinators focused on establishing continuity throughout the district, especially in regards to developing high quality evaluations and consistency in determining eligibility under IDEA. They developed guidelines and procedures for conducting evaluations that are now utilized throughout the district.

Several workshops have been conducted throughout the past two years on writing IEPs, with emphasis on writing measurable goals based on the needs of the individual student. In writing IEPs, we are now focused on providing FAPE for all students as mandated by new state regulations. Teams are taking a careful look at *how* we provide services for students in the least restrictive environment and are focusing on the State Standards. There is ongoing collaboration

between general education and special education teachers to provide services for students within inclusive settings.

Great strides have been taken in the implementation of Inclusion programs throughout the system. Preschool students with disabilities are served at the Bellingham Early Childhood Program (BECP) whenever possible. This program, led by Mrs. Pam Fuhrman, has been very successful in supporting our special needs preschoolers in the least restrictive environment. One hundred fifteen youngsters ranging in age from 3 to 5 years participate. The BECP staff consists of five teachers, seven classroom assistants, and a team of support staff including speech/language, occupational and physical therapists. The teachers and support staff have become highly skilled in working with the Mayer-Johnson Picture Exchange System, communication journals, social stories and have completed a number of trainings in ABA. The preschool has collaborated with our local Community Partnerships for Children (CPC) to develop parenting programs and conduct home visits to work with families of special needs students. The BECP cooperates with both the regional early intervention programs and the elementary schools in town to provide smooth transitions for all students.

Under the direction and leadership of James Mulally at South, Helen Chamides at Stallbrook and Donna Dankner at Macy, inclusionary practices have been developed and implemented in all three elementary schools. There are two full day Inclusion kindergarten classes, one at South and one at Macy. South Elementary School also has one substantially separate class for special needs students. During the past two years we have focused on providing more Inclusion opportunities for these students within the school. Special education teachers in grades one through four provide support and instruction to students within the general education class room. Special education teachers work in collaboration with the regular classroom teachers to ensure a solid co-teacher model. In addition, special service providers may work within the general education classrooms to deliver services. Instructional learning assistants also provide support to identified students throughout the day.

The Middle School has begun its third year of full Inclusion. With the support and strong leadership of the principal, Elaine D'Alfonso, several programs have been established to support the varied needs of the students. A Substantially Separate Classroom for students with significant developmental delays is in place. These students spend part of the day in a self-contained classroom and part of the day participating in various activities with their non-disabled peers. There are scheduled resource classes for students who need small group instruction in reading, math and written language on a daily basis. Most of the students are serviced within the classroom setting by a special education teacher or instructional learning assistant working in collaboration with the classroom teacher. Small group or individualized instruction is provided for these students when needed. Wilson Reading is also available at the Middle School for students requiring a structured, systematic, remedial reading program.

Full Inclusion of special needs students was initiated in September 2003 at Bellingham High School, and in its second year is now gaining momentum. As anticipated, there were many challenges for all involved as the teachers attempted to adjust the manner in which they service students. Special education teachers are now assigned students for whom they write IEP goals and objectives, monitor progress, coordinate services and serve as a liaison for the parents and subject area teachers. This has clearly been a transitional period at the High School and additional staff development continues to be needed as we adapt to a full inclusion model. However, the initial transition seems to be successful. At least one resource class is scheduled during every period. Special needs students are assigned to a resource class during the day, if needed, for small group or individualized instruction. Some students are serviced within the classroom setting and are supported by special education staff and/or provided accommodations or modifications to allow them to access the general curriculum. The administration and staff will continue to collaborate as we continue to transition to an Inclusion model that provides optimal educational opportunities for all Bellingham High School students.

The Paul J. Primavera Learning Center (PJP) provides an alternative program to junior and senior high school age students with special needs in the least restrictive setting. Students from Bellingham and several surrounding communities are educated in a small class environment with a range of educational and clinical services. The director of Primavera, Michael Rooney, has emphasized meeting state standards for all students in the program. Under his direction, students are encouraged to work to their maximum potential while developing problem solving skills that will empower students to become productive, caring and successful contributors in our schools and society. The staff members at Primavera Center foster a holistic approach to learning and support the emotional and psychological needs of their students, as well as meet the educational requirements necessary for successful entry into a higher level of education or the workforce. Their efforts were recognized this year when two students from the Primavera Center were awarded John and Abigail Adams Scholarships. These scholarships are based on a student's performance on the English Language Arts and Mathematics assessments of MCAS. The scholarships allow the recipients a tuition waiver for eight semesters at the University of Massachusetts or any one of the fifteen community colleges.

This September saw several personnel changes at PJP as the school welcomed several new teachers. The new teachers are: David Rockrohr, Social Studies; Nicole Dreyer, English; Timothy Etter, Visual and Graphic Arts; and Joanne Vozzella, Science. In an effort to accommodate the diverse learning needs of the students, PJP has also established several new programs including a Graphic Arts program, an aquarium to introduce Marine Biology, building a greenhouse for horticultural and pre-vocational activities, setting up a shop for woodworking and basic carpentry, and a work study program for juniors and seniors. The students at PJP also have the opportunity to participate in writing the school newspaper which is published quarterly, yearbook staff, ceramics and cooking classes. The school Adjustment Counselors, Jackie Farese and Holly McGee, have initiated after hours monthly support groups for parents. Wilson Reading Instruction is also available for students who qualify. As the quality and diversity of programs at the Primavera Center grows so does the demand for placement from surrounding communities. Currently the number of students tuitioned in to PJP is at an all time high and requests for additional placements continue to increase as its reputation as a high quality alternative school spreads throughout the region.

Staff development has been, and continues to be, a major focus of special services, especially as our schools transition to Inclusive settings. Several workshops have addressed compliance issues such as the IEP Process, Writing IEPs, Writing Measurable Goals and Progress Reports, Evaluation and Diagnosis of Disabilities under IDEA, FAPE, and providing services in the least restrictive environment. Behavioral management strategies were also addressed in workshops on Functional Behavior Assessment, Manifestation Determination, Utilizing Social Stories and Strengthening Communication Skills. Several workshops also focused on supporting Inclusion including Differentiating Instruction in the Mixed Ability Classroom.

The Special Services Department is committed to staff development for both professionals and paraprofessionals. In anticipation of certification requirements for our paraprofessionals under the *No Child Left Behind* initiative, Bellingham has contracted with the Para Educator Learning Network. This is an Internet-based professional development web site that allows each individual to access courses from home or school. The web site maintains a personalized transcript to assist each individual and tracks courses that have been successfully completed. This program is available to all paraprofessionals in Bellingham.

With the cooperation and support of the Superintendent of Bellingham Public Schools, Dr. T. C. Mattocks, the Office of Special Services has made great strides in achieving their goals. It is expected that with this continued collaboration, all our goals might be achieved in the near future. As a District, we continue to focus not on any shortcomings of the past, but on our goals and achievements in the future.

TITLE I

Title I is a federally funded program designed to provide in class support for qualified students. Children receive services through this program based on strictly defined educational achievement criteria. Under the “No Child Left Behind” law, children who do not meet state mandates are entitled to Title I support.

The level of funding received by the district is based on a formula that is directly related to the district poverty statistics. District poverty statistics are derived almost exclusively by the number of parents who submit free and reduced lunch applications. These funds are then allocated to Title I eligible schools within the district. Currently Stall Brook Elementary, South Elementary, and Clara Macy Elementary receive support through the Title I Program. In addition, after school MCAS Review classes will be provided to eligible students in the elementary and middle schools.

The Title I Grant funds staff positions, training opportunities, and supplemental support services. Literacy and math supports are provided at the elementary level through Reading Recovery, Early Success, Soar to Success, and in class support services. The Reading Recovery program provides individual instruction for first grade students who have been identified as being in need of significant reading support. This program has documented success in the early identification and prevention of reading failure. The Early Success and Soar to Success programs provide students with small group targeted instruction designed to strengthen their decoding and comprehension skills. Each program is evaluated on an annual basis to identify its effectiveness and compliance with the federal mandates of Title I. Additionally, Math support is provided in selected classroom settings to focus on the content and strategies needed to develop strong mathematical thinking skills.

During the 2004-2005 school year, an MCAS Review Program will be available for Title I eligible students in Grades 3, 4, and 5. This after school program will offer students an opportunity to strengthen their skills and develop strategies to be successful on the MCAS Assessments. Programs will be offered in both English/Language Arts and Math.

The Title I Parent Advisory Council provides programs, speakers and information to parents. Professional development for teachers and paraprofessionals is an important component of the grant. Title I Staff members attend related workshops which increase their knowledge of current resources and strategies to support struggling learners. Support materials for this program are also available through this grant. Decreases in Federal funding are anticipated for the 2005-2006 school year. It is anticipated that this decrease in funding will be reflected in the 2005-2006 grant allocation for the Bellingham Public Schools.

Athletic Budget Summary 2004

Positions	No. of Teams	No. of Participants	Coaches Salaries	Equipment	Game Officials	Home Personnel	Trans- portation	Gate Receipts	Total	Per Student Cost
Trainer	0	0	10751	4000	0	0	0	0	14751	0
Football (5)	3	68	18783	2000	4000	4458	3185	14755	47181	478*
Soccer, Boys (3)	3	47	8234	500	1857	463	1835	842	13731	274*
Soccer, Girls (3)	3	46	8234	500	1941	200	1835	842	13552	276*
Volleyball (3)	3	40	6982	1000	2006	1250	2211	2270	15719	336*
Field Hockey (4)	3	71	7516	1000	2292	400	2695	1348	15251	196*
Basketball, Boys (4)	4	55	12929	1000	2517	3380	4411	14225	38462	441*
Basketball, Girls (4)	4	50	12928	1000	2249	1225	2368	2755	22525	396*
Ice Hockey (2)	2	38	7246	1000	896	1542	3556	2353	16593	375*
Winter Track, B&G (3)	2	92	6916	400	1143	0	915	0	9374	102
Baseball (3)	3	45	9016	1000	2662	100	3055	0	15833	352
Softball (3)	3	47	9016	1000	1895	150	1724	0	13785	293
Spring Track, B&G (4)	2	95	11066	300	1913	0	939	0	14218	150
Cheerleader, Winter (1)	1	20	1470	500	0	0	125	0	2095	105
Cheerleader, Fall (1)	1	20	1514	500	0	0	250	0	2264	113
Cross Country (1)	1	16	2687	300	300	0	375	0	3662	229
Golf (1)	1	15	1864	1000	0	0	1595	0	4459	298
Wrestling (1)	1	20	0	0	0	0	1284	0	1284	64
Lacrosse (1)	1	20	0	0	405	50	522	0	977	49
SUBTOTAL	41	805	137152	17000	26076	13218	32880	39390	265716	281
Administration									6921	
T.V.L. Dues									2700	
Insurance									5500	
Reconditioning									4500	
Contracted Services									500	
Alternative Printing									500	
Workshop Presentation									300	
Total									286637	
Gate receipts									-39390	
Total Funded									247247	

(*minus gates receipts)

FEDERAL AND STATE PROJECT GRANTS

Listed below is a summary of Federal and State Project Grants received during the School/Fiscal year of July 1, 2003 to June 30, 2004.

	FEDERAL GRANTS	
1	Title IIA, Teacher Quality	\$53,945
2	Title IID, Enhanced Educ.through Technology	\$4,297
3	Federal Sped Allocation	\$555,588
4	Sped Early Childhood Specialized Training	\$3,500
5	Sped Early Childhood Alloc.	\$28,920
6	Sped Program Improvement	\$21,964
7	Title V	\$6,800
8	Title I Distribution	\$162,556
9	Drug Free Schools	\$9,353
	SUB TOTAL FOR FEDERAL GRANTS	\$846,923.00
	STATE GRANTS	
10	CPC – Community Partnerships	\$96,741
11	Academic Support Services	\$13,500
	SUB TOTAL FOR STATE GRANTS	\$110,241.00
	DISTRICT TOTAL FOR ALL GRANTS	\$957,164.00

SCHOOL DEPARTMENT REGULAR BUDGET EXPENDITURES FINAL FISCAL YEAR 2004	
School Committee	\$22,399
Superintendent's Office	\$179,429
Business Office	\$187,885
Legal Services	\$29,290
Administrative Technology	\$53,876
Supervision	\$209,310
Principals' Offices	\$785,208
Dept.Heads-Bldg Level	\$23,566
Principal Technology	\$40,414
Instruction	\$9,246,031
Teacher Specialists	\$355,931
Instructional Coordinators	\$220,592
Medical/Therapeutic Services (OT, PT, Speech)	\$344,984
Professional Development	\$309,724
Textbooks	\$98,696
Instructional Hardware & Software	\$125,314
Library Services	\$185,604
Guidance & Counseling Services	\$424,621
Testing & Assessment	\$8,571
Psychological Services	\$118,550
Health Services	\$190,616
Bus Monitors/Transportation	\$55,704
Food Services	\$20,892
Athletic Services	\$227,251
Other Student Activities	\$29,591
School Security	\$1,648
Custodial Services	\$1,203,287
Heating of Buildings	\$318,167
Utility Services	\$426,526

Maintenance of Grounds	\$36,404
Maintenance of Buildings	\$361,938
Building Security Systems	\$8,520
Maintenance of Equipment	\$61,414
Network/Telecommunications	\$150,901
Technology Maintenance	\$102,272
Employee Retirement Benefits	\$90,753
Rental & Lease	\$64,489
Crossing Guard	\$4,300
Civic Activities	\$2,250
Recreation Services	\$14,220
Improvement of Buildings	\$80,403
Mass. Public Schools Tuitions	\$182,459
Out of State Tuitions	\$113,948
Non Public Tuitions	\$519,256
Collaborative Tuitions	\$362,796
Total Expenditures for 2003-2004 School Year	\$17,600,000.00
Transportation Budget July 2003-June 2004	
Regular Transportation	\$789,531
Late Buses	\$23,970
Kindergarten Buses	\$91,010
Vocational Buses	\$17,483
ESL Transportation	\$3,600
Sped Transportation	\$374,406
Total Transportation for the 2003-2004 School Year	\$1,300,000.00

